South Nation Conservation de la Nation Sud

BOARD OF DIRECTORS MEETING

Meeting No. 07/26
Thursday, August 13th, 2026 – 9:00 a.m.

Watershed Room, SNC

Directors Present:	Steve Densham, Stormont Dundas Glengarry, Second Vice Chair Catherine Kitts, City of Ottawa, Vice Chair Linda Payant, City of Ottawa Isabelle Skalski, City of Ottawa Bill Smirle, Stormont Dundas Glengarry Tom Smyth, Stormont Dundas Glengarry François St. Amour, Prescott Russell Mike Tarnowski, Prescott Russell Deb Wilson, Leeds Grenville *(electronic participation)* Adrian Wynands, Leeds Grenville, Chair
Regrets:	Genevieve Lajoie, Prescott Russell Matthew Luloff, City of Ottawa
Staff Present:	Carl Bickerdike, Chief Administrative Officer Johanna Barkley, Director of Finance Ronda Boutz, Secretary-Treasurer Jennifer Boyer, Managing Director, Approvals Michelle Cavanagh, Team Lead, Special Projects James Holland, Senior Planner Hannah Jackson, Accounting and Human Resources Specialist Sandra Mancini, Managing Director, Natural Hazards and Infrastructure John Mesman, Managing Director, Property, Conservation Lands and Community Outreach Eric McGill, Corporate Counsel Gregory Payne, Permitting Officer Pat Piitz, Team Lead, Property Alexander Roy-Guay, Forest Technician Kat Watson, Coordinator, Early Systems and Watershed Plans Shahin Zand, Water Resources Engineer

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TRADITIONAL LAND ACKNOWLEDGEMENT
Ronda Boutz, Secretary-Treasurer, read an Indigenous land acknowledgement.

CHAIRS REMARKS
Adrian Wynands, Chair, called the Board of Directors meeting of August 13th, 2026 to order at 9:00 a.m.

APPROVAL OF SNC BOARD OF DIRECTORS MEETING AND SUPPLEMENTAL AGENDA

RESOLUTION NO. BD-106/26	Moved by:	Bill Smirle
	Seconded by:	Mike Tarnowski

RESOLVED THAT: The Members approve the August 13th, 2026 Board of Directors main and supplemental agendas with the following amendments:

i. Supplemental agenda item #1a. be moved to precede main agenda item #7a.;
ii. Supplemental agenda item #1d.i, be moved to main agenda item #7, and
iii. Supplemental agenda item #2a. be moved to follow main agenda item #12b.

CARRIED

DECLARATION OF CONFLICT OF INTEREST
Chair, Adrian Wynands, declared a conflict of interest for Agenda item #7d. Grenville Federation of Agriculture Hay Harvest Agreement – SNC Property 164. Chair Wynands is the President of the Grenville Federation of Agriculture.

Councillor Catherine Kitts and Councillor Isabelle Skalski joined the meeting at 9:06 a.m.

SNC PROJECT UPDATE – POWERPOINT PRESENTATION
Staff presented the members with a PowerPoint presentation on project updates.

APPROVAL OF:
A. BOARD OF DIRECTORS MEETING MINUTES OF JUNE 11TH, 2026

RESOLUTION NO. BD-106/26	Moved by:	Catherine Kitts
	Seconded by:	Steve Densham

RESOLVED THAT: The Members approve the Board of Directors Meeting Minutes of June 11th, 2026 as presented.

CARRIED

COMMITTEE MEETING MINUTES

A. REQUEST FOR APPROVAL: SNC COMMITTEES MEETING HIGHLIGHTS AND MINUTES OF:

RESOLUTION NO. BD-107/26 Moved by: François St. Amour
Seconded by: Mike Tarnowski

RESOLVED THAT: The Board of Directors approve the actions and recommendations of the following Committee meetings:

i. Grants Sub-Committee meeting minutes of June 15th, 2026.
ii. Watershed Advisory Committee meeting minutes of June 23rd, 2026.
iii. Joint Occupational Health and Safety Committee meeting minutes of July 7th, 2026.

CARRIED

NEW BUSINESS

UPDATE: CONSULTATION ON PROPOSED GOVERNANCE REGULATIONS FOR REGIONAL CONSERVATION AUTHORITIES AND THE ONTARIO PROVINCIAL CONSERVATION AGENCY

RESOLUTION NO. BD-108/26 Moved by: Steve Densham
Seconded by: Mike Tarnowski

RESOLVED THAT: The Board of Directors receive and file the update on Environmental Registry of Ontario proposal #026-0740 regarding “Consultation on Proposed Governance Regulations for Regional Conservation Authorities and the Ontario Provincial Conservation Agency”.

CARRIED

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FOR REVIEW: PROPOSED 2027 LEVIES

RESOLUTION NO. BD-109/26	Moved by:	Mike Tarnowski
	Seconded by:	Isabelle Skalski

RESOLVED THAT: The Board of Directors receive the proposed 2027 general levy, at $5,097,793, and the proposed capital levy of $219,891, for review and comment; and

FURTHER THAT: The Board of Directors receive the following proposed 2027 City of Ottawa special levies for review and comment:

1. Ottawa Rural Clean Water Program: $200,000
2. Ottawa Tree Replacement Program: $200,000
3. Eastern Ontario Water Resource Program: $50,000
4. Ottawa Baseline Monitoring Program: $47,000

AND FURTHER THAT: The Board of Directors ask staff to bring a summary of any cost-saving that are achieved through future budgets of the amalgamated four predecessor conservation authorities.

CARRIED

The Board of Directors recessed for a break at 10:15 a.m.
The Board of Directors reconvened from break at 10:25 a.m.

REQUEST FOR APPROVAL: REGULATED ACTIVITIES POLICIES

RESOLUTION NO. BD-110/26	Moved by:	Linda Payant
	Seconded by:	Catherine Kitts

RESOLVED THAT: The Board of Directors receive as information the summary of comments received during the 30-day consultation period for the Draft Regulated Activities Policies (BD-098/26); and

FURTHER THAT: The Board of Directors receive as information the summary of changes to the Draft Regulated Activities Policies; and

FURTHER THAT: The Regulated Activities Policies attached as presented be adopted effective immediately; and

FURTHER THAT:	The following policies be repealed, effective immediately: • Section 28 Regulation Policies - O. Reg. 170/06 (BD-076/23); • Interim Policy for the Administration and Implementation of O. Reg. 41/24 (BD-060/24); • Transition Procedures O. Reg. 41/24 (BD-060/24); and • Permit Application Administrative Review Policy (BD-159/24).
FURTHER THAT:	Staff be directed to circulate the Regulated Activities Policies to municipal and conservation authority partners and make the Regulated Activities Policies available on the Authority's website; and
FURTHER THAT:	Staff be authorized and directed to implement the Regulated Activities Policies and to take all necessary administrative actions to give effect to this resolution.

CARRIED

REQUEST FOR APPROVAL: MIITIG HEALING LODGE LAND USE AGREEMENT EXTENSION

RESOLUTION NO. BD-111/26	Moved by:	Mike Tarnowski
	Seconded by:	François St. Amour

RESOLVED THAT:	The Board of Directors issue a seven-year land use permit pursuant to Ontario Regulation 688/21 to Miitig Healing Lodge Inc. for non-exclusive use of South Nation Conservation Property 55, County Road 22, Maxville.

CARRIED

REQUEST FOR APPROVAL: GRENVILLE FEDERATION AGRICULTURE HAY HARVEST AGREEMENT SNC PROPERTY - 164

Chair Wynands, having declared a conflict of interest, did not participate in this agenda item.

Vice-Chair Catherine Kitts chaired this agenda item.

RESOLUTION NO. BD-112/26 | Moved by: Mike Tarnowski
Seconded by: Steve Densham

RESOLVED THAT: The Board of Director approve an extension of the hay harvest agreement, for SNC property 164, with the Grenville Federation of Agriculture for three years.

CARRIED

REQUEST FOR APPROVAL: CASSELMAN WATERFRONT DOCK EXPANSION PROJECT PARTNERSHIP AGREEMENT

RESOLUTION NO. BD-113/26 | Moved by: François St. Amour
Seconded by: Tom Smyth

RESOLVED THAT: The Board of Directors approve entering into a partnership agreement with a community partner to accept $25,000 in funding for the Casselman Waterfront Dock Expansion Project.

CARRIED

REQUEST FOR APPROVAL: WARWICK FOREST CONSERVATION AREA – FORESTRY OPERATIONS AND TRIAL UPGRADES CONTRACTED SERVICES

RESOLUTION NO. BD-114/26 | Moved by: Bill Smirle
Seconded by: Mike Tarnowski

RESOLVED THAT: The Board of Directors approve hiring Contractor B to complete forestry operations and trail upgrades at the Warwick Forest Conservation Area, at an approximate cost of $35,000 plus HST.

CARRIED

REQUEST FOR APPROVAL: SURVEYING EQUIPMENT PURCHASE

RESOLTUION NO. BD 115/26 | Moved by: Mike Tarnowski
Seconded by: Isabelle Skalski

RESOLVED THAT: The Board of Directors approve the sole-source purchase of surveying equipment and licensing from Cansel at an approximate cost of $52,250 plus HST.

CARRIED

REQUEST FOR APPROVAL: MONIES RECEIVED AND DISBURSEMENT REGISTER FOR JUNE AND JULY 2026

RESOLUTION NO. BD-116/26 | Moved by: Bill Smirle
Seconded by: Linda Payant

RESOLVED THAT: The Board of Directors receive and file the monies received report for June and July 2026; and

FURTHER THAT: The Board approve the Disbursement Register of $1,809,739.16 for June and July 2026.

CARRIED

MONTHLY UPDATES:

i. **PLANNING ACTIVITY**
ii. **SECTION 28.1 PERMITS ISSUED**
iii. **ENFORCEMENT OF PARTS VI AND VII OF THE ACT**
iv. **ON-SITE SEWAGE PERMITS RECEIVED**
v. **ENGINEERING TECHNICAL REVIEWS**

RESOLUTION NO. BD-117/26 | Moved by: François St. Amour
Seconded by: Mike Tarnowski

RESOLVED THAT: The Board of Directors receive and file the following monthly updates for June and July 2026:

i. Planning Activity;
ii. Permits issued under Section 28.1 of the *Conservation Authorities Act*;
iii. Reported *Conservation Authorities Act* regulation concerns received;
iv. On-site sewage permits received
v. Engineering Technical Reviews.

CARRIED

SUPPLEMENTAL AGENDA
REQUEST FOR APPROVAL: FALL TREE PLANTING CONTRACTS

RESOLUTION NO. BD-118/26 | Moved by: Tom Smyth
Seconded by: Isabelle Skalski

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RESOLVED THAT: The Board of Directors approve awarding fall 2026 tree planting contracts as follows:

Contractor	Number of Tree Planting Sites	Approximate Tree Allocation	Approximate Contract Value (excluding HST)
Contractor A	24	37,150	$ 35,659
Contractor B	8	28,500	$ 22,395
Total	**32**	**65,650**	**$ 58,054**

AND FURTHER THAT: Tree planting contracts may be reallocated between contractors, if necessary, to meet planting deadlines and contractor capacity.

CARRIED

UPDATE: ESTIMATED STATEMENT OF OPERATIONS FOR JULY 31ST, 2026

RESOLUTION NO. BD119-/26

Moved by: Tom Smyth
Seconded by: Steve Densham

RESOLVED THAT: The Board of Directors receive and file the Estimated Statement of Operations for the year ending December 31st, 2026, as of July 31st, 2026 update.

CARRIED

RECOGNITION: YEARS OF SERVICE

RESOLUTION NO. BD-120/26

Moved by: Bill Smirle
Seconded by: Isabelle Skalski

RESOLVED THAT: The Board of Directors recognize and thank Shahin Zand for his five years of service working for South Nation Conservation.

CARRIED

CORRESPONDENCE

a. June 26, 2026 - Minister's direction with respect to budget and apportionment matters
b. July 15, 2026 - Ontario Provincial Conservation Agency letter: Project Executives Announcement
c. July 30, 2026 - Ontario Provincial Conservation Agency letter: Members of the transition committees

DATES OF UCOMING MEETINGS, SECOND THURSDAY, AT 9:00 A.M. UNLESS INDICATED OTHERWISE:

- September 10th, 2026 (OEMC Conference Sept. 9th-11th)
- October 15th, 2026 (Note: third Thursday)
- November 12th, 2026 (Latornell Symposium Nov. 3rd-4th)
- December 10th, 2026

FUTURE MOTIONS OF THE BOARD AND/OR DISCUSSION OF SNC ISSUES

Carl Bickerdike, Chief Administrative Officer, provided an update on locally significant wetlands if the Township of Alfred and Plantagenet.

CLOSED SESSION

RESOLUTION NO. BD-121/26	Moved by:	Mike Tarnowski
	Seconded by:	Isabelle Skalski

RESOLVED THAT: The Board of Directors move into Closed Session for the following:

a. Financial information related to pending negotiations for contracted services: Request for Approval: Professional Services Contracts for the South Nation River Natural Hazards Mapping Project.
b. Request for Approval: Request for Approval: Various Property Easements
c. Matters involving an identifiable individual (verbal).

CARRIED

The Board of Directors recessed for a break at 11:40 a.m.
The Board of Directors convened Closed Session following the break at 11:48 a.m.

OPEN SESSION

RESOLUTION NO. BD-122/26	Moved by:	Mike Tarnowski
	Seconded by:	François St. Amour

RESOLVED THAT: The Board of Directors move into Open Session.

CARRIED

The Board of Directors reconvened Open Session at 12:12 p.m.

FINANCIAL INFORMATION RELATED TO PENDING NEGOATIATIONS FOR CONTRACTED SERVICES: REQUEST FOR APPROVAL: PROFESSIONAL SERVICES CONTRACTS FOR SOUTH NATION RIVER NATURAL HAZAZRDS MAPPING PROJECT

RESOLUTION NO. BD-123/26 — Moved by: Deb Wilson; Seconded by: Isabelle Skalski

RESOLVED THAT: The Board of Directors approve entering into contracts for professional services for the South Nation River Natural Hazards Mapping Project, at upset limits as discussed in the report, for the following:

1. Land Cover Update in the South Nation Conservation jurisdiction, and
2. South Nation River Structure and Bathometric Survey.

AND FURTHER THAT: The Board of Directors delegate authority to the Executive Committee to award the South Nation River Natural Hazards Mapping Project professional services contracts, subject to SNC's Purchasing Policy; and

FURTHER THAT: The Board of Directors approve awarding the South Nation River Retrogression Distance Guidelines professional services contract to SLR Consulting to the upset limit as discussed in the report.

CARRIED

REQUEST FOR APPROVAL: VARIOUS PROPERTY EASEMENTS

RESOLUTION NO. BD-124/26 — Moved by: Catherine Kitts; Seconded by: Steve Densham

RESOLVED THAT: The Board of Directors approve an easement agreement from the City of Ottawa to SNC as described in the report; and

FURTHER THAT: The Board of Directors approve an easement agreement from SNC to Hydro One as described in the report.

CARRIED

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MATTERS INVOLVING AN IDENTIFIABLE INDIVIDUAL (VERBAL)

RESOLUTION NO. BD-125/26	Moved by:	Mike Tarnowski
	Seconded by:	Tom Smyth

RESOLVED THAT: The Board of Directors receive and file the verbal update on Matters involving an identifiable individual.

CARRIED

ADJOURNMENT

RESOLUTION NO. BD-126/26	Moved by:	Catherine Kitts
	Seconded by:	Isabelle Skalski

RESOLVED THAT: The Board of Directors Meeting of August 13th, 2026 be adjourned at 12:15 p.m.

CARRIED

Adrian Wynands,
Chair.

Carl Bickerdike,
Chief Administrative Officer.

/rb