South Nation Conservation de la Nation Sud

## BOARD OF DIRECTORS MEETING

Meeting No. 06/26
Thursday, June 11th, 2026 – 9:00 a.m.

Watershed Room, SNC

---

| | |
|---|---|
| Directors Present: | Steve Densham, Stormont Dundas Glengarry, Second Vice Chair<br>Catherine Kitts, City of Ottawa, Vice Chair<br>Matthew Luloff, City of Ottawa *(electronic participation)*<br>Linda Payant, City of Ottawa<br>Isabelle Skalski, City of Ottawa<br>Bill Smirle, Stormont Dundas Glengarry<br>François St. Amour, Prescott Russell<br>Mike Tarnowski, Prescott Russell<br>Deb Wilson, Leeds Grenville *(electronic participation)*<br>Adrian Wynands, Leeds Grenville, Chair |
| Regrets: | Genevieve Lajoie, Prescott Russell<br>Tom Smyth, Stormont Dundas Glengarry |
| Staff Present: | Carl Bickerdike, Chief Administrative Officer<br>Johanna Barkley, Director of Finance<br>Ronda Boutz, Secretary-Treasurer<br>Jennifer Boyer, Managing Director, Approvals<br>Michelle Cavanagh, Team Lead, Special Projects<br>James Holland, Senior Planner<br>Hannah Jackson, Accounting and Human Resources Specialist<br>Sandra Mancini, Managing Director, Natural Hazards and Infrastructure<br>John Mesman, Managing Director, Property, Conservation Lands and Community Outreach<br>Eric McGill, Corporate Counsel<br>Gregory Payne, Permitting Officer<br>Pat Piitz, Team Lead, Property<br>Alexander Roy-Guay, Forest Technician<br>Kat Watson, Coordinator, Early Systems and Watershed Plans<br>Shahin Zand, Water Resources Engineer |

**TRADITIONAL LAND ACKNOWLEDGEMENT**
John Mesman, Managing Director, Property, Conservation Lands, and Community Outreach, read an Indigenous land acknowledgement.

**CHAIRS REMARKS**
Adrian Wynands, Chair, called the Board of Directors meeting of June 11th, 2026 to order at 9:00 a.m.

**APPROVAL OF SNC BOARD OF DIRECTORS MEETING AND SUPPLEMENTAL AGENDA**

| | | |
|---|---|---|
| RESOLUTION NO. BD-084/26 | Moved by: | Mike Tarnowski |
| | Seconded by: | Bill Smirle |

RESOLVED THAT: The Members approve the June 11th, 2026 Board of Directors main and supplemental agendas as presented.

CARRIED

**DECLARATION OF CONFLICT OF INTEREST**
None

**SNC PROJECT UPDATE – POWERPOINT PRESENTATION**
Staff presented the members with a PowerPoint presentation on project updates.

**APPROVAL OF:**
**A. BOARD OF DIRECTORS MEETING MINUTES OF MAY 14TH, 2026**

| | | |
|---|---|---|
| RESOLUTION NO. BD-085/26 | Moved by: | Bill Smirle |
| | Seconded by: | François St. Amour |

RESOLVED THAT: The Members approve the Board of Directors Meeting Minutes of May 14th, 2026 as presented.

CARRIED

South Nation Conservation de la Nation Sud

**NEW BUSINESS**
**REQUEST FOR APPROVAL: TRANSITION COMMITTEE APPOINTMENTS**

RESOLUTION NO. BD-086/26 Moved by: Catherine Kitts
Seconded by: Steve Densham

RESOLVED THAT: The Board of Directors appoint the Secretary-Treasurer as Acting Chair;

FURTHER THAT: An election for the member to be appointed to the St. Lawrence River Region Conservation Authority Transition Committee be held in accordance with the relevant provisions of the *Conservation Authorities Act.*

CARRIED

The Secretary-Treasurer assumed the Acting Chair office.

**First Call for nominations for appointee to Regional Transition Committee:**

Moved by: Adrian Wynands Isabelle Skalski be nominated for the appointment to the Regional Transition Committee.

Isabelle Skalski accepted the nomination for the appointment to the Regional Transition Committee.

**Second Call for nominations for appointee to Regional Transition Committee:**

None

**Third Call for nominations for appointee to Regional Transition Committee:**

None

RESOLUTION NO. BD-087/26 Moved by: Mike Tarnowski
Seconded by: François St. Amour

RESOLVED THAT: Nominations be closed for the appointee to the Regional Transition Committee.

CARRIED

| | | |
|---|---|---|
| RESOLUTION NO. BD-088/26 | Moved by: | Linda Payant |
| | Seconded by: | Mike Tarnowski |

RESOLVED THAT: Until the St. Lawrence River Regional Conservation Authority Regional Transition Committee is dissolved or the individuals are replaced:

i. Isabelle Skalski be appointed to the Regional Transition Committee, and

ii. Carl Bickerdike, Chief Administrative Officer be appointed to the Regional Transition Committee.

CARRIED

**<u>REQUEST FOR APPROVAL: 2027 LEVY AND BUDGET SCHEDULE</u>**

| | | |
|---|---|---|
| RESOLUTION NO. BD-089/26 | Moved by: | Linda Payant |
| | Seconded by: | Catherine Kitts |

RESOLVED THAT: The Board of approve the 2027 Levy and Budget Schedule as presented.

CARRIED

**<u>REQUEST FOR APPROVAL: RESERVE POLICY SCHEDULE</u>**

| | | |
|---|---|---|
| RESOLUTION NO. BD-090/26 | Moved by: | Mike Tarnowski |
| | Seconded by: | Linda Payant |

RESOLVED THAT: The Board of Directors approve the draft Reserve Policy Schedule as amended; and

FURTHER THAT: The Board of Directors approve the closure of the following reserves and transfer of their balance to the Capital Projects Reserve:

South Nation Conservation de la Nation Sud

| Reserve | Amount |
|---|---|
| Donation – Environmental Fund | $24,201.89 |
| Donation – Alfred Blog | $10,029.35 |
| Sharing Sedimentation | $15.040.16 |
| **Total** | **$49,271.40** |

CARRIED

**<u>REQUEST FOR APPROVAL: CONSERVATION PRO PARTNERSHIP</u>**

RESOLUTION NO. BD-091/26 — Moved by: Mike Tarnowski
Seconded by: Steve Densham

RESOLVED THAT: The Board of Directors approve entering in a 10-year partnership with Conservation Pro, a Division of Ducks Unlimited Canada, for long-term habitat restoration, to receive funding to an upset limit of $350,000, subject to the approval of the Ontario Provincial Conservation Agency.

CARRIED

**The Board of Directors recessed for a break at 10:00 a.m.**
**The Board of Directors reconvened from break at 10:12 a.m.**

**<u>REQUEST FOR APPROVAL: CASSELMAN DAM WECI FUNDING TRANSFER PAYMENT AGREEMENT</u>**

RESOLUTION NO. BD-092/26 — Moved by: François St. Amour
Seconded by: Catherine Kitts

RESOLVED THAT: The Board of Directors received and file the update on the Casselman Dam project; and

FURTHER THAT: The Board of Directors approve signing the Transfer Payment Agreement with the Ministry of Natural Resources for the 2026-2027 Water and Erosion Control Infrastructure (WECI) program funding in the amount of $78,328 for the Casselman Dam Repair Project.

CARRIED

South Nation Conservation de la Nation Sud

**REQUEST FOR APPROVAL: SOUTH NATION RIVER NATURAL HAZARD MAPPING AGREEMENTS**

| | | |
|---|---|---|
| RESOLUTION NO. BD-093/26 | Moved by: | Mike Tarnowski |
| | Seconded by: | François St. Amour |

RESOLVED THAT: The Board of Directors approve entering into partner agreements with the United Counties of Prescott and Russell, the United Counites of Stormont, Dundas and Glengarry, and the City of Ottawa, to provide professional services related to natural hazards mapping of the South Nation River; and

FURTHER THAT: The Board of Directors approve entering into an agreement with the Ministry of Natural Resources, to provide professional services related to natural hazards mapping for the South Nation River, subject to approval of funding from the Flood Hazard Identification and Mapping Program.

CARRIED

**REQUEST FOR APPROVAL: HYDROMETRIC STATION – EQUIPMENT PURCHASE**

| | | |
|---|---|---|
| RESOLTUION NO. BD 094/26 | Moved by: | Steve Densham |
| | Seconded by: | François St. Amour |

RESOLVED THAT: The Board of Directors approve purchasing hydrometric equipment for Water Response Programs to an upset limit of approximately $40,000 plus HST.

CARRIED

**REQUEST FOR APPROVAL: HABITAT RESTORATION CONSTRUCTON CONTRACTS**

| | | |
|---|---|---|
| RESOLTUION NO. BD 095/26 | Moved by: | Bill Smirle |
| | Seconded by: | Isabelle Skalski |

RESOLVED THAT: The Board of Directors approve the construction of the following habitat restoration projects:

South Nation Conservation de la Nation Sud

1. Wetland restoration at Two Creeks Conservation Area, at an approximate cost of $45,000 plus HST;
2. Wetland restoration at SNC property #188, at an approximate cost of $40,000 plus HST;
3. Invasive buckthorn removal at the Leitrim Wetland Conservation Area, at an approximate cost of $40,000 plus HST; and
4. Forest restoration at the Snake Island Forest, at an approximate cost of $50,000 plus HST;

AND FURHTER THAT: The Board of Directors delegate authority to the Executive Committee to award the project contracts, subject to SNC's Purchasing Policy.

CARRIED

**REQUEST FOR APPROVAL: 2027 FEE SCHEDULE F: PRIVATE LANDOWNER STEWARDSHIP**

| | | |
|---|---|---|
| RESOLUTION NO. BD-096/26 | Moved by: | Deb Wilson |
| | Seconded by: | François St. Amour |

RESOLVED THAT: The Board of Directors approves the 2027 Private Land Stewardship Fee Schedule as presented effective January 1st, 2027.

CARRIED

**REQUEST FOR APPROVAL: MONIES RECEIVED AND DISBURSEMENT REGISTER FOR APRIL 2026**

| | | |
|---|---|---|
| RESOLUTION NO. BD-097/26 | Moved by: | Deb Wilson |
| | Seconded by: | Steve Densham |

RESOLVED THAT: The Board of Directors receive and file the monies received report for May 2026; and

FURTHER THAT: The Board approve the Disbursement Register of $674,773.73 for May 31st, 2026.

CARRIED

South Nation Conservation de la Nation Sud

**REGULATED ACTIVITIES POLICIES DRAFT**

| | | |
|---|---|---|
| RESOLUTION NO. BD-098/26 | Moved by: | Mike Tarnowski |
| | Seconded by: | Steve Densham |

RESOLVED THAT: The Board of Directors receive as information the Draft Regulated Activities Policies; and

FURTHER THAT: Staff be directed to make the draft Regulated Activities Policies available for public and stakeholder review and comment for a 30-day period; and

FURTHER THAT: Any comments and submissions regarding this project be referred to staff for review and consideration as part of the Regulated Activities Policies update; and

FURTHER THAT: A summary of the comments received during the 30-day period be shared with the Board in August 2026; and

FURTHER THAT: A final version of the Regulated activities Policies be returned to the Board for potential adoption in August 2026.

CARRIED

**MONTHLY UPDATES:**

i. **PLANNING ACTIVITY**
ii. **ENGINEERING TECHNICIAL REVIEWS**
iii. **SECTION 28.1 PERMITS ISSUED**
iv. **ENFORCEMENT OF PARTS VI AND VII OF THE ACT**
v. **ON-SITE SEWAGE PERMITS RECEIVED**

| | | |
|---|---|---|
| RESOLUTION NO. BD-099/26 | Moved by: | Mike Tarnowski |
| | Seconded by: | Linda Payant |

RESOLVED THAT: The Board of Directors receive and file the Planning Activity update for May 2026:

i. Planning Activity;
ii. Engineering Technical Reviews;
iii. Permits issued under Section 28.1 of the *Conservation Authorities Act*;

iv. Reported *Conservation Authorities Act* regulation concerns received; and
v. On-site sewage permits received.

CARRIED

**SUPPLEMENTAL AGENDA**
**UPDATE: ESTIMATED STATEMENT OF OPERATIONS FOR MAY 31ST, 2026**

RESOLUTION NO. BD-100/26 — Moved by: Mike Tarnowski
Seconded by: Isabelle Skalski

RESOLVED THAT: The Board of Directors receive and file the Estimated Statement of Operations for the year ending December 31st, 2026, as of May 31st, 2026 update.

CARRIED

**REQUEST FOR APPROVAL: FUNDING AGREEMENTS – INVASIVE SPECIES CENTRE**

RESOLUTION NO. BD-101/26 — Moved by: Mike Tarnowski
Seconded by: Deb Wilson

RESOLVED THAT: The Board of Directors approve entering into the following funding agreements with the Invasive Species Centre for invasive species mapping and management:

| Project Title | Funding Amount |
|---|---|
| European Water Chestnut Monitoring and Control | $12,000 |
| Invasive Phragmites Control at the SLPC Riverside Cedar Campground | $16,000 |
| Invasive Species Control and Education Partnership | $3,500 |
| Invasive Phragmites Eastern Ontario PMA Coordinator Role | $5,000 |
| Invasive Phragmites Mapping and Management in the Eastern Ontario PMA | $29,500 |
| **Total** | **$66,000** |

CARRIED

South Nation Conservation de la Nation Sud

**REQUEST FOR APPROVAL: FINCH OFFICE HVAC REPLACEMENT**

| | | |
|---|---|---|
| RESOLUTION NO. BD-102/26 | Moved by: | Bill Smirle |
| | Seconded by: | Steve Densham |

RESOLVED THAT: The Board of Directors approve the replacement of the HVAC (heating, ventilation and air conditioning) rooftop units at the Finch Office to an upset limit of $90,000 plus HST.

CARRIED

**REQUEST FOR APPROVAL: SOUTH CASTOR FLOOD HAZARD MAPPING TECHNICAL REVIEW**

| | | |
|---|---|---|
| RESOLUTION NO. BD-103/26 | Moved by: | Mike Tarnowski |
| | Seconded by: | Linda Payant |

RESOLVED THAT: The Board of Directors approve retaining professional services from a qualified consultant, to complete the technical review of the South Castor Flood Hazard Mapping, at an approximate cost of $50,000 plus HST; and

FURTHER THAT: The Board of Directors delegate authority to the Executive Committee to award the consulting contract, subject to SNC’s Purchasing Policy.

CARRIED

**REQUEST FOR APPROVAL: STORMWATER MANAGEMENT FACILITY INSPECTION SERVICE AGREEMENT**

| | | |
|---|---|---|
| RESOLUTION NO. BD-104/26 | Moved by: | François St. Amour |
| | Seconded by: | Bill Smirle |

RESOLVED THAT: The Board of Directors approve signing an agreement with the City of Clarence Rockland to provide stormwater management facilities inspections technical services at an approximate cost of $8,700 plus HST.

CARRIED

**CORRESPONDENCE.**

a. Email: Ontario Provincial Conservation Agency Approval: Request for Authorization under Ministers Direction - Temporary Restrictions - Casselman Dam Repairs
b. Email: Ontario Provincial Conservation Agency Approval: Request for Authorization under Ministers Direction - Temporary Restrictions - Ecological gift land donation

**DATES OF UCOMING MEETINGS, SECOND THURSDAY, AT 9:00 A.M. UNLESS INDICATED OTHERWISE:**

- July – no scheduled meeting
- August 13$^{th}$, 2026 (AMO Conference Aug. 16$^{th}$-19$^{th}$)
- September 10$^{th}$, 2026 (OEMC Conference Sept. 9$^{th}$-11$^{th}$)
- October 15$^{th}$, 2026 (Note: third Thursday)
- November 12$^{th}$, 2026 (Latornell Symposium Nov. 3$^{rd}$-4$^{th}$)
- December 10$^{th}$, 2026

**FUTURE MOTIONS OF THE BOARD AND/OR DISCUSSION OF SNC ISSUES**

None.

**ADJOURNMENT**

| | | |
|---|---|---|
| RESOLUTION NO. BD-105/26 | Moved by: | Bill Smirle |
| | Seconded by: | Isabelle Skalski |

RESOLVED THAT: The Board of Directors Meeting of June 11$^{th}$, 2026 be adjourned at 11:10 a.m.

CARRIED

Adrian Wynands,
Chair.

Carl Bickerdike,
Chief Administrative Officer.

/rb