



BOARD OF DIRECTORS ANNUAL GENERAL MEETING

Meeting No. 03/26

Thursday, March 12th, 2026 – 9:00 a.m.

Watershed Room, SNC



Directors Present:

Steve Densham, Stormont Dundas Glengarry, Chair
Catherine Kitts, City of Ottawa, Second Vice-Chair
Matthew Luloff, City of Ottawa (*electronic participation*)
Linda Payant, City of Ottawa
Isabelle Skalski, City of Ottawa
Bill Smirle, Stormont Dundas Glengarry
Tom Smyth, Stormont Dundas Glengarry
François St. Amour, Prescott Russell
Mike Tarnowski, Prescott Russell
Deb Wilson, Leeds Grenville
Adrian Wynands, Leeds Grenville, Vice Chair

Regrets:

Genevieve Lajoie, Prescott Russell

Staff Present:

Carl Bickerdike, Chief Administrative Officer
Johanna Barkley, Director of Finance
Ronda Boutz, Secretary-Treasurer
Jennifer Boyer, Managing Director, Approvals
Michelle Cavanagh, Team Lead, Special Projects
Caroline Goulet, Forester
James Holland, Senior Planner
Kyle MacRae, Conservation Lands Assistant
Sandra Mancini, Managing Director, Natural Hazards and Infrastructure
John Mesman, Managing Director, Property, Conservation Lands and Community Outreach
Eric McGill, Corporate Counsel
Gregory Payne, Permitting Officer
Pat Piitz, Team Lead, Property
Monique Sauvé, Chief Building Official Part 8 – Septic Systems
Katherine Watson, Coordinator - Early Warning Systems and Watershed Plans
Shahin Zand, Water Resources Engineer

Guests:

Chad Brownlee, CAO, Township of North Stormont
Ben Mann, Baker Tilly
Owen Murdock for MPP Darouze (tentative)



Sean Nicholson, CAO, Township of Edwardsburg/Cardinal
Jackie Pemberton, Vice-Chair, Watershed Advisory Committee
Cindy Saucier, Watershed Advisory Committee
Lisa Van De Ligt, Raisin Region Conservation Authority
Tom Van Dusen
Gary Waterfield, Chair, Rideau Valley Conservation Authority

TRADITIONAL LAND ACKNOWLEDGEMENT

John Mesman, Managing Director, Property, Conservation Lands and Community Outreach, read an Indigenous land acknowledgement.

CHAIRS REMARKS

Steve Densham, Chair, called the SNC Board of Directors Annual General meeting of March 12th, 2026 to order at 9:00 a.m. Chair Densham welcomed guests to the meeting.

Carl Bickerdike, CAO, provided a brief verbal update on the consolidation of conservation authorities.

Catherine Kitts joined the meeting at 9:11 a.m.

APPROVAL OF SNC BOARD OF DIRECTORS ANNUAL GENERAL MEETING AGENDA

RESOLUTION NO. BD-038/26

Moved by: Adrian Wynands
Seconded by: Bill Smirle

RESOLVED THAT:

The Members approve the March 12th, 2026 Board of Directors Annual General Meeting agenda with the following amendment:
i. Agenda item #6 be deferred to a future meeting

CARRIED

DECLARATION OF CONFLICT OF INTEREST

None

BOARD OF DIRECTORS MEETING MINUTES OF FEBRUARY 12TH, 2026

RESOLUTION NO. BD-039/26

Moved by: Mike Tarnowski
Seconded by: Catherine Kitts

RESOLVED THAT:

The Members approve the Board of Directors Meeting Minutes of February 12th, 2026 as submitted.

CARRIED



NEW BUSINESS

**REQUEST FOR APPROVAL: 2025 YEAR END, AUDITED FINANCIAL STATEMENTS AND
AUDIT LETTERS**

RESOLUTION NO. BD-040/26

Moved by: Deb Wilson
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors approve and file the 2025 Draft Financial Statements, Audit Reporting Letter, Letter of Representation and signatures by Management and Chair: and

FURTHER THAT:

The Board of Directors approve the 2025 reserve transfer to the Operating Reserve of \$55,320.

CARRIED

REQUEST FOR APPROVAL: 2026 BOARD OF DIRECTORS ELECTIONS

RESOLUTION NO. BD-041/26

Moved by: Bill Smirle
Seconded by: Deb Wilson

RESOLVED THAT:

The Board of Directors appoint Eric McGill, Corporate Counsel as Acting Chair; and

FURHTER THAT

Elections for the office of Chair, Vice-Chair, and Second Vice-Chair be held in accordance with South Nation Conservation's Administrative By-laws and relevant provisions of the *Conservation Authorities Act*.

CARRIED

Eric McGill, Acting Chair, declared all offices vacant, according to SNC's Administrative By-laws.

First call for nominations for Chair:

Moved by: Deb Wilson

Adrian Wynands be nominated for the office of Chair, South Nation Conservation.

Adrian Wynands accepted the nomination for office of Chair, South Nation Conservation.

Second call for nominations: None

Third call for nominations: None



RESOLUTION NO. BD-042/26

Moved by: Bill Smirle
Seconded by: François St. Amour

RESOLVED THAT:

Nominations be closed for the office of Chair.

CARRIED

First Call for nominations for Vice Chair:

Moved by: Isabelle Skalski

Catherine Kitts be nominated for office of Vice-Chair, South Nation Conservation.

Catherine Kitts accepted the nomination for office of Vice-Chair, South Nation Conservation.

Second Call for Nominations: None

Third Call for Nominations: None

RESOLUTION NO. BD-043/26

Moved by: Isabelle Skalski
Seconded by: Mike Tarnowski

RESOLVED THAT:

Nominations be closed for the office of Vice-Chair.

CARRIED

Outgoing Chair, Steve Densham, confirmed he is willing and able to accept the office of Second Vice-Chair.

RESOLUTION NO. BD-044/26

Moved by: Bill Smirle
Seconded by: Linda Payant

RESOLVED THAT:

For the year 2026, and until the Annual General Meeting of 2027:

- i. Adrian Wynands be elected as Chair of SNC,
- ii. Catherine Kitts be elected as Vice-Chair of SNC,
- iii. Steve Densham be appointed as Second Vice-Chair of SNC, and

FURTHER THAT:

The Chair, Vice-Chair, and Second Vice-Chair be appointed the Executive Committee of SNC.

CARRIED

The Chair, Vice-Chair, and Second Vice-Chair assumed their offices.



**The Board of Directors recessed for a break at 9:57 a.m.
The Board of Directors reconvened from break at 10:16 a.m.**

REQUEST FOR APPROVAL: CONSERVATION ONTARIO VOTING DELEGATES

RESOLUTION NO. BD-045/26

Moved by: Mike Tarnowski
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors appoint the Chair as the Conservation Ontario Council voting delegate; and

FURTHER THAT:

The Board of Directors appoint the Vice-Chair as first alternate and Chief Administrative Officer as second alternate.

CARRIED

REQUEST FOR APPROVAL: 2025 SNC ANNUAL REPORT

RESOLUTION NO. BD-046/26

Moved by: Deb Wilson
Seconded by: Tom Smyth

RESOLVED THAT:

The Board of Directors approve the 2025 Annual Report; and

FURTHER THAT:

The Board of Directors direct staff to circulate copies to member municipalities, local MPs and MPPs, Conservation Authorities, and various stakeholders.

CARRIED

UPDATE: 2025 CONSERVATION AREAS VISITOR REPORT

RESOLUTION NO. BD-047/26

Moved by: Steve Densham
Seconded by: Linda Payant

RESOLVED THAT:

The Board of Directors receive and file the 2025 Conservation Areas Monitoring Report; and

FURTHER THAT:

The Board of Directors recommend that staff continue to monitor Conservation Areas to inform the management of these public spaces.

CARRIED



UPDATE: WATERSHED ADVISORY COMMITTEE MEMBERSHIP

RESOLUTION NO. BD-048/26

Moved by: Linda Payant
Seconded by: Mike Tarnowski

RESOLVED THAT:

The Board of Directors receive and file the Watershed Advisory Committee update; and

FURTHER THAT:

The Board of Directors approve extending the term of the current Committee Chair (Mr. Bill Smirle) and Committee Vice-Chair (Ms. Jaqueline Kelly-Pemberton) to December 31, 2206.

CARRIED

REQUEST FOR APPROVAL: 2026 GROWING CANADA'S COMMUNITY CANOPIES EXPENDITURES

RESOLUTION NO. BD-049/26

Moved by: Mike Tarnowski
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors approve the disbursement of funds for the Growing Canada's Community Canopies project to an upset limit of \$574,100 for 2026; and

FURTHER THAT:

The Board of Directors delegate authority to the Chief Administrative Officer to approve eligible expenditures above \$25,000.

CARRIED

REQUEST FOR APPROVAL: 2026 RESILIENT AGRICULTURAL LANDSCAPE PROGRAM – MARGINAL LANDS INITIATIVE EXPENDITURES

RESOLUTION NO. BD-050/26

Moved by: Deb Wilson
Seconded by: Tom Smyth

RESOLVED THAT:

The Board of Directors approve the disbursement of funds for the Resilient Agricultural Landscape Program – Marginal Lands Initiative to an upset limit of \$750,000 for 2026; and

FURTHER THAT:

The Board of Directors delegate authority to the Chief Administrative Officer to approve eligible expenditures above \$25,000.

CARRIED



REQUEST FOR APPROVAL: DISBURSEMENTS FOR 2026 PARTNERSHIP PROGRAMS

RESOLUTION NO. BD-051/26

Moved by: Isabelle Skalski
Seconded by: Bill Smirle

RESOLVED THAT:

The Board of Directors approves undertaking and disbursement of funds for the following Partnership Programs in 2026:

Program	2025 Encumbered Funds ¹	2026 Funds
1. UCPR Woodlot Advisory Service	\$0	\$20,000
2. SDG Woodlot Advisory Service	\$0	\$15,000
3. City of Ottawa Special Levy Programs		
a) Ottawa Rural Clean Water Program	\$259,572	To be confirmed ²
b) Ottawa Tree Replacement Program	\$66,217	To be confirmed ²
Total	\$325,789	\$35,000

¹ Funding approved in 2025 and carried forward to 2026 budget for disbursement on project completion.

² 2026 special levies approval pending, report will be brought back to the Board following City Council approval.

CARRIED

REQUEST FOR APPROVAL: TD TREE DAYS FUNDING SUBMISSION

RESOLUTION NO. BD-052/26

Moved by: Mike Tarnowski
Seconded by: Deb Wilson

RESOLVED THAT:

The Board of Directors approve the submission of a funding application to the TD Tree Days program requesting \$9,000 to plant trees and shrubs at the Leitrim Wetland.

CARRIED

UPDATE: WATERSHED CONDITIONS

Katerine Watson, Coordinator - Early Warning Systems and Watershed Plans, presented the members with an update on the Flood Forecasting and Warning and the 2026 Spring Freshet Conditions.



REQUEST FOR APPROVAL: MONIES RECEIVED AND DISBURSEMENT REGISTER FOR FEBRUARY 2026

RESOLUTION NO. BD-053/26

Moved by: Mike Tarnowski
 Seconded by: Matt Luloff

RESOLVED THAT:

The Board of Directors receive and file the money received report for February 2026; and

FURTHER THAT:

The Board approve the Disbursement Register of \$677,805.54 for February 2026.

CARRIED

MONTHLY UPDATES:

- i. **PLANNING ACTIVITY**
- ii. **ENGINEERING TECHNICAL REVIEWS**
- iii. **SECTION 28.1 PERMITS ISSUED**
- iv. **ENFORCEMENT OF PARTS VI AND VII OF THE ACT**
- v. **ON-SITE SEWAGE PERMITS RECEIVED**

RESOLUTION NO. BD-054/26

Moved by: Mike Tarnowski
 Seconded by: Linda Payant

RESOLVED THAT:

The Board of Directors receive and file the Planning Activity for the following updates for February 2026:

- i. Planning Activity;
- ii. Engineering Technical Reviews;
- iii. Permits issued under Section 28.1 of the *Conservation Authorities Act*;
- iv. Reported *Conservation Authorities Act* regulation concerns received; and
- v. On-site sewage permits received.

CARRIED

SUPPLEMENTAL AGENDA

None

CORRESPONDENCE

None



DATES OF UCOMING MEETINGS, SECOND THURSDAY, AT 9:00 A.M. UNLESS INDICATED OTHERWISE:

- April 9th, 2026
- May 14th, 2026
- June 11th, 2026
- July – no scheduled meeting

FUTURE MOTIONS OF THE BOARD AND/OR DISCUSSION OF SNC ISSUES

None.

CLOSED SESSION

None.

ADJOURNMENT

RESOLUTION NO. BD-055/26

Moved by: Linda Payant
Seconded by: Catherine Kitts

RESOLVED THAT:

The Board of Directors Annual General Meeting of March 12th, 2026 be adjourned at 11:10 a.m.

CARRIED

Adrian Wynands,
Chair.

Carl Bickerdike,
Chief Administrative Officer.

/rb