



South Nation
Conservation
de la Nation Sud

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Board of Directors

Annual General Meeting Agenda

Date: March 12th, 2026

Time: 9:00 am

Location: Watershed Room, SNC

Address: 38 Victoria Street, Finch, ON K0C 1K0



Board of Directors

Annual General Meeting Agenda

March 12th, 2026 at 9:00 am

1. Traditional Land Acknowledgement: John
 2. Chair's Remarks
 3. Approval of SNC Board of Directors Agenda (Supplemental Agenda)
 4. Declaration of Conflict of Interest
 5. Approval of:
 - a. Board of Directors meeting minutes of February 12th, 2026 4-11
 6. Guest Speaker: Henry Lickers
 7. New Business:
 - a. Request for Approval: 2025 Year End, Audited Financial Statements and Audit Letters: Johanna 12-14
 - b. Request for Approval: 2026 Board of Directors Elections: Eric 15-17
 - c. Request for Approval: Conservation Ontario Voting Delegates: Ronda 18
 - d. Request for Approval: 2025 SNC Annual Report: John 19-20
 - e. Update: 2025 Conservation Areas Visitor Report: Kyle 21-22
 - f. Request for Approval: Watershed Advisory Committee: Ronda 23-25
 - g. Request for Approval: 2026 Growing Canada's Community Canopies Expenditures: Caroline 26-27
 - h. Request for Approval: 2026 Resilient Agricultural Landscape Program – Marginal Lands Initiative Expenditures: Michelle 28
 - i. Request for Approval: Disbursements for 2026 Partnership Programs: Ronda 29-31
 - j. Request for Approval: TD Tree Days Funding Submission: Michelle 32
 - k. Update: Watershed Conditions (verbal): Katherine
 - l. Request for Approval: Monies Received and Disbursement Register for February 2026: Johanna 33-37
 - m. Monthly Updates
 - i. Planning Activity: James 38-39
 - ii. Engineering Technical Reviews: Shahin 40-41
 - iii. Section 28.1 Permits Issued: Jennifer 42-43
 - iv. Enforcement of Parts VI and VII of the Act: Greg 44
 - v. On-site Sewage Permits Received: Monique 45-46
 8. Supplemental Agenda (if any)
 9. Correspondence (if any)
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10. Dates of Upcoming Meetings, third Thursday, at 9:00 a.m.
 - April 9th, 2026
 - May 14th, 2026
 - June 11th, 2026
 - July – no scheduled meeting
11. Future Motions of the Board and/or Discussion of SNC Issues
12. Closed Session (if any)
13. Adjournment

Carl Bickerdike,
Chief Administrative Officer.

/rb



BOARD OF DIRECTORS MEETING

Meeting No. 02/26
Thursday, February 12th, 2026 – 9:00 a.m.

Watershed Room, SNC



Directors Present: Steve Densham, Stormont Dundas Glengarry, Chair
Catherine Kitts, City of Ottawa, Second Vice Chair (*electronic participation*)
Mathew Luloff, City of Ottawa (*electronic participation*)
Linda Payant, City of Ottawa
Isabelle Skalski, City of Ottawa
Bill Smirle, Stormont Dundas Glengarry
François St. Amour, Prescott Russell
Deb Wilson, Leeds Grenville
Adrian Wynands, Leeds Grenville, Vice Chair

Regrets: Genevieve Lajoie, Prescott Russell
Tom Smyth, Stormont Dundas Glengarry
Mike Tarnowski, Prescott Russell

Staff Present: Carl Bickerdike, Chief Administrative Officer
Ronda Boutz, Secretary-Treasurer
Jennifer Boyer, Managing Director, Approvals
Michelle Cavanagh, Team Lead, Special Projects
Philip Dagenais, Water Resources Specialist
Deborah Edwards, Accounting Assistant
Brent Harbers, Conservation Lands Planner
James Holland, Senior Planner
Hannah Jackson, Accounting and Human Resource Specialist
Sandra Mancini, Managing Director, Natural Hazards and Infrastructure
John Mesman, Managing Director, Property, Conservation Lands and Community Outreach
Eric McGill, Corporate Counsel
Arielle Noonan, Stewardship Assistant
Gregory Payne, Permitting Officer
Pat Piitz, Team Lead, Property
Monique Sauvé, Chief Building Official Part 8 – Septic Systems
Shahin Zand, Water Resources Engineer

Guests: Kecia Podetz, Emond Harnden, LLP (*electronic participation*)



TRADITIONAL LAND ACKNOWLEDGEMENT

John Mesman, read the Indigenous land acknowledgement.

CHAIRS REMARKS

Steve Densham, Chair, called the SNC Board of Directors meeting of February 12th, 2026 to order at 9:00 a.m.

APPROVAL OF SNC BOARD OF DIRECTORS MEETING AGENDA AND SUPPLEMENTAL AGENDA

RESOLUTION NO. BD-018/26

Moved by: Linda Payant
Seconded by: Adrian Wynands

RESOLVED THAT:

The Members approve the February 12th, 2026 main and supplemental agendas with the following amendment:

- Main agenda items 12 a. and 12 b., along with supplemental agenda item 2 a., be moved to follow main agenda item 4. Declaration of Conflict of Interest.

CARRIED

DECLARATION OF CONFLICT OF INTEREST

None.

CLOSED SESSION

RESOLUTION NO. BD-019/26

Moved by: Bill Smirle
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors move into Closed Session for the following:

- a. Request for Approval: Land Acquisition
- b. Update: Personal Matters about an Identifiable Individual, including Staff (verbal)
- c. Request for Approval: Land Acquisition

CARRIED

The Board of Directors convened Closed Session at 9:06 a.m.

OPEN SESSION

RESOLUTION NO. BD-020/26

Moved by: Bill Smirle
Seconded by: Matt Luloff

RESOLVED THAT:

The Board of Directors move into Open Session.

CARRIED



The Board of Directors reconvened Open Session at 10:21 a.m.
The Board of Directors recessed for a break at 10:21 a.m.
The Board of Directors reconvened Open Session at 10:30 a.m.

REQUEST FOR APPROVAL: LAND ACQUISITION

RESOLUTION NO. BD-021/26

Moved by: Matt Luloff
Seconded by: Catherine Kitts

RESOLVED THAT:

The Board of Directors approve the acquisition of 2026-NGR-01 [North Grenville], as discussed in the report.

CARRIED

UPDATE: PERSONAL MATTERS ABOUT AN IDENTIFIABLE INDIVIDUAL, INCLUDING STAFF (VERBAL)

RESOLUTION NO. BD-022/26

Moved by: Adrian Wynands
Seconded by: Isabelle Skalski

RESOLVED THAT:

The Board of Directors receive and file the update on Personal matters about an identifiable individual, including staff.

CARRIED

REQUEST FOR APPROVAL: LAND ACQUISITION

RESOLUTION NO. BD-023/26

Moved by: François St. Amour
Seconded by: Deb Wilson

RESOLVED THAT:

The Board of Directors approve the acquisition of 2026-NAT-01 [Nation], as discussed in the report.

CARRIED

STAFF UPDATE

Staff presented the members with a PowerPoint presentation on project updates.

A. REQUEST FOR APPROVAL: BOARD OF DIRECTORS MEETING MINUTES OF JANURAY 22ND, 2026

RESOLUTION NO. BD-024/26

Moved by: Linda Payant
Seconded by: Adrian Wynands

RESOLVED THAT:

The Members approve the Board of Directors meeting minutes of January 22nd, 2026 as submitted.

CARRIED



B. SNC COMMITTEES MEETING HIGHLIGHTS AND MINUTES

RESOLUTION NO. BD-025/26

Moved by: Bill Smirle
Seconded by: Deb Wilson

RESOLVED THAT:

The Board of Directors approve the actions and recommendations of Joint Occupational Health and Safety Committee meeting minutes of January 14th, 2026; and

FURTHER THAT:

The Board of Directors receive and file the Water Response Team electronic meeting minutes of January 21st, 2026.

CARRIED

NEW BUSINESS

REQUEST FOR APPROVAL: CONSERVATION ONTARIO RESILIENT AGRICULTURE LANDSCAPE PROGRAM MARGINAL LANDS AGREEMENT AMENDMENT

RESOLUTION NO. BD-026/26

Moved by: Adrian Wynands
Seconded by: Linda Payant

RESOLVED THAT:

The Board of Directors approve amending the agreement with Conservation Ontario for the Resilient Agricultural Landscape Program (RALP) Marginal Lands Initiative for an additional \$2 million in funding and term extension to 2028.

CARRIED

REQUEST FOR APPROVAL: TRANSFER PAYMENT AGREEMENT - WETLANDS

RESOLUTION NO. BD-027/26

Moved by: Deb Wilson
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors approve entering into a Transfer Payment Agreement with the Ministry of the Environment, Conservation and Parks for the Leitrim Wetland and Two Creeks Forest Restoration Project at a value of \$201,005.

CARRIED



REQUEST FOR APPROVAL: GREAT LAKES STEWARDSHIP AND EDUCATION AGREEMENT

RESOLUTION NO. BD-028/26

Moved by: Catherine Kitts
Seconded by: Deb Wilson

RESOLVED THAT:

The Board of Directors approve the payment of the 2026 Conservation Ontario Levy of \$47,692, payable in two installments of \$23,846.

CARRIED

REQUEST FOR APPROVAL: PROFESSIONAL SERVICES FOR RETROGRESSION DISTANCE ANALYSIS

RESOLUTION NO. BD-029/26

Moved by: Adrian Wynands
Seconded by: Matt Luloff

RESOLVED THAT:

The Board of Directors approve retaining Consultant A to provide professional services to complete the statistical plot of retrogression distance versus relief for escarpment and valley landslides in sensitive marine clay project at an approximate cost of \$14,241 plus HST.

CARRIED

REQUEST FOR APPROVAL: FORESTRY SERVICES CONTRACTS

RESOLUTION NO. BD-030/26

Moved by: Linda Payant
Seconded by: Adrian Wynands

RESOLVED THAT:

The Board of Directors approve hiring Contractor A to complete forestry work at the Two Creeks Conservation Area to an upset limit of \$30,000 plus HST and at the Snake Island Forest to an upset limit of \$30,000 plus HST.

CARRIED

REQUEST FOR APPROVAL: 2026 WOODLOT STORM RECOVERY EXPENDITURES

RESOLUTION NO. BD-031/26

Moved by: Adrian Wynands
Seconded by: Isabelle Skalski

RESOLVED THAT:

The Board of Directors approve the disbursement of funds for the Woodlot Storm Recovery Program to an upset limit of \$290,000 for 2026: and



FURTHER THAT:

The Board of Directors delegate authority to the Chief Administrative Office to approve eligible expenditures above \$25,000.

CARRIED

REQUEST FOR APPROVAL: 2026 SNC FLOOD CONTINGENCY PLAN

RESOLUTION NO. BD-032/26

Moved by: Catherine Kitts
Seconded by: Deb Wilson

RESOLVED THAT:

The Board of Directors approve the 2026 South Nation Conservation Flood Contingency Plan.

CARRIED

UPDATE: CRYSLER WEIR INSPECTION REPORT

Phillip Daganais presented the members with a summary on the Chrysler Weir Inspection Report.

REQUEST FOR APPROVAL: MONIES RECEIVED AND DISBURSEMENT REGISTER FOR JANUARY 2026

RESOLUTION NO. BD-033/26

Moved by: Bill Smirle
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors receive and file the money received report for January 2026; and

FURTHER THAT:

The Board approve the Disbursement Register of \$787,776.68 for January 2026.

CARRIED

ANNUAL PERMIT TIMELINE COMPLIANCE REPORTING FOR SECTION 28.1 PERMITS

RESOLUTION NO. BD-034/26

Moved by: Linda Payant
Seconded by: Adrian Wynands

RESOLVED THAT:

The Board of Directors receive and file the Annual Permit Timeline Compliance Reporting for permits issued under Section 28.1 of the *Conservation Authorities Act*.

CARRIED



MONTHLY UPDATES:

- i. **PLANNING ACTIVITY**
- ii. **ENGINEERING TECHNICAL REVIEWS**
- iii. **SECTION 28.1 PERMITS ISSUED**
- iv. **ENFORCEMENT OF PARTS VI AND VII OF THE ACT**
- v. **ON-SITE SEWAGE PERMITS RECEIVED**

RESOLUTION NO. BD-035/26

Moved by: Isabelle Skalski
Seconded by: Deb Wilson

RESOLVED THAT:

The Board of Directors receive and file the Planning Activity for the following updates for December 2025:

- i. Planning Activity;
- ii. Engineering Technical Reviews;
- iii. Permits issued under Section 28.1 of the *Conservation Authorities Act*;
- iv. Reported *Conservation Authorities Act* regulation concerns received; and
- v. On-site sewage permits received.

CARRIED

SUPPLEMENTAL AGENDA
TREE PLANTING CONTRACTS

RESOLUTION NO. BD-036/26

Moved by: Adrian Wynands
Seconded by: Bill Smirle

RESOLVED THAT:

The Board of Directors approve awarding spring 2026 tree planting contracts as follows: and

Contractor	Approximate Tree Allocation	Approximate Contract Value (before HST)
Contractor A	31,900	\$17,778
Contractor B	20,376	\$17,695
Total	52,276	\$35,473

FURTHER THAT:

Tree planting contracts may be reallocated between contractors, if necessary, to meet planting deadlines and contractor capacity.

CARRIED

CORRESPONDENCE

None



DATES OF UCOMING MEETINGS, SECOND THURSDAY, AT 9:00 A.M. UNLESS INDICATED OTHERWISE:

- March 12th, 2026 (SNC AGM)
- April 9th, 2026
- May 14th, 2026
- June 11th, 2026

FUTURE MOTIONS OF THE BOARD AND/OR DISCUSSION OF SNC ISSUES

None.

ADJOURNMENT

RESOLUTION NO. BD-037/26

Moved by: Isabelle Skalski
Seconded by: Adrian Wynands

RESOLVED THAT:

The Board of Directors meeting of February 12th, 2026 be adjourned at 12:00 p.m.

CARRIED

Steve Densham,
Chair.

Carl Bickerdike,
Chief Administrative Officer.

/rb



To: Board of Directors
From: Johanna Barkley, Director of Finance
Date: March 5, 2026
Subject: Request for Approval: 2025 Year End, Audited Financial Statements and Audit Letters

RECOMMENDATION:

The Board of Directors approve and file the 2025 Draft Financial Statements, Audit Reporting Letter, Letter of Representation and signatures by Management and Chair: and

FURTHER THAT: The Board of Directors approve the 2025 reserve transfer from the Operating Reserve of \$55,320.

BACKGROUND:

Audit: The following documents for the 2025 Audit, will be uploaded to the website prior to the meeting.

Appendix "A": South Nation River Conservation Authority 2025 DRAFT Audited Financial Statements.

Appendix "B": Audit Report Letter

Appendix "C": SNC Letter of Representation

The audited financial statements have been prepared in accordance with Canadian Public Sector Accounting Standards. The audit statements and various letters have been reviewed and approved by staff. Ben Mann, Baker Tilly, will be presenting the audited financial statements and audit reporting letter at the meeting.

Reserve: Funds are transferred to and from reserves to:

- meet budget provision,
- set up specific reserve for future use,
- bring back into operations previous amounts set aside for specific purposes, and
- meet organizational requirements.



2025 Reserve Summary		Amount
Statement of Operations, Net Surplus, page 8		684,969
Capital assets net of acquired, donated, proceeds and gain (loss), page 6		(1,430,855)
Depreciation, page 6		415,652
Net transfer to reserves, planned		(46,434)
Transfer from Operating Reserve		498,674
Net transfer to reserves - Capital		(177,326)
		274,914
2025 Surplus (Deficit) - operations, page 18		(55,320)

Net Reserve Transfer, page 7	(246,219)
Less: 2024 Surplus included in Transfer	(28,695)
2025 Transfer To (From) Reserves	(274,914)

Operating Reserve:

Staff recommends transferring the \$55,315 from the operating reserve to cover the 2025 budget deficit. The operating reserve is a cumulative of surpluses from past years that would be available in the future, as approved by the Board.

Surplus:

The 2025 deficit of \$55,320, with

- \$46,434 net transfer to reserves (planned),
- \$498,674 from the operating reserves ongoing litigation (\$147,192), shortfall in 2B Tree program (\$344,783), 2024 projects carried forward into 2025 (\$14,199), and transfer to reserves projects carried forward into 2026 (\$7,500)
- \$177,326 to reserves for unspent funds for land acquisition (\$376,619) and funds withdrawn for capital projects – Berwick property (\$168,151), Network upgrades (\$16,730), 2024 carry forward projects (\$14,412).



SOUTH NATION
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FINANCIAL IMPLICATIONS/ADHERENCE TO SNC POLICY:

Compliance with Budget:

The audit fees are included in the 2025 Budget under Corporate Services, pages 36-37.

SNC Policy Adherence:

The 2025 Audit complies with SNC's Administrative By-laws and *Conservation Authorities Act* requirements.

Program and Services Category:

General Operations – Corporate Services

Johanna Barkley,
Director of Finance



To: Board of Directors
From: Eric McGill, Corporate Counsel
Date: February 23, 2026
Subject: Request for Approval: 2026 Board of Directors Elections

RECOMMENDATION:

The Board of Directors appoint Eric McGill, Corporate Counsel as Acting Chair; and

FURTHER THAT elections for the offices of Chair, Vice-Chair, and Second Vice-Chair be held in accordance with South Nation Conservation's Administrative By-laws and relevant provisions of the *Conservation Authorities Act*.

DISCUSSION:

South Nation Conservation's (SNC) Chair and Vice-Chair are elected annually in accordance with the *Conservation Authorities Act* and SNC's Administrative By-laws. Each may hold office for a one-year term and serve no more than two consecutive terms.

The outgoing Chair may assume the office of Second Vice-Chair as per SNC's Administrative By-laws. If the outgoing Chair is unable to assume the office of Second Vice-Chair, an election shall be held for the office.

The Acting Chair shall solicit nominations from Board Members for the Chair, then the Vice-Chair, and then the Second Vice-Chair (when necessary).

Directors who are the appointees of the same participating municipality as the Chair are ineligible for nomination for the office of Chair. Directors who are the appointees of the same participating municipality as the Vice Chair are ineligible for nomination for the office of Vice Chair. If an election is required for Second Vice-Chair, Directors who are the appointees of the same participating municipality as the incoming Chair or incoming Vice-Chair are ineligible for nomination for the office of Second Vice-Chair.

If only one nomination is made for each respective office, there will be one global motion to approve the nominated Chair, nominated Vice-Chair, appointment/nomination of Second Vice-Chair, and the appointment of the Executive Committee.

If multiple nominations are made for the Chair or Vice-Chair offices, the Acting Chair will conduct separate votes and subsequent affirming motions for each office using the procedures outlined in SNC's Administrative By-laws: Appendix B.



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FINANCIAL IMPLICATIONS/ADHERENCE TO SNC POLICY:

SNC Policy Adherence: Election procedures must adhere to the *Conservation Authorities Act* and South Nation Conservation's Administrative By-laws.

A handwritten signature in dark ink, appearing to read 'Eric McGill', written over a horizontal line.

Eric McGill,
Corporate Counsel.

Attachments: SNC Election Procedures – SNC Administrative By-laws [March 2025]



SNC Administrative By-laws - March 2025

Election Procedures for Global Motion

1. Acting Chair declares all positions vacant, according to SNC's Administrative By-laws
 2. Call for nominations 3 times for election of Chair (no seconder required)
 3. Closing of nominations (requires mover and seconder)
 4. Call for nominations 3 times for election of Vice-Chair (no seconder required)
 5. Closing of nomination (requires mover and seconder)
 6. Call for nominations 3 times for the election of Second Vice-Chair, if required (no seconder required)
 7. Approval of the following motion:
 - Moved by:
 - Seconded by:
 - That for the year 2026, and until the Annual General Meeting of 2027,
 - i. _____ be elected as Chair of SNC,
 - ii. _____ be elected as Vice-Chair of SNC,
 - iii. _____ be appointed/elected as Second Vice-Chair of SNC, and
 - iv. The Chair, Vice-Chair, and Second Vice-Chair be appointed the Executive Committee of SNC.
 8. Chair, Vice-Chair, Second Vice-Chair assume their offices
-

Election Procedures if there is more than one candidate for Chair, Vice-Chair, and/or Second Vice-Chair

1. Acting Chair declares all positions vacant, according to SNC's Administrative By-laws
2. Election procedures for Chair, Vice-Chair
 - Nominations require no seconder
 - Acting Chair calls for nominations from the floor
 - If a nominee does not wish to accept, they should decline immediately
 - If there are no further nominations from the floor, Acting Chair asks if there are any further nominations
 - If none are forthcoming, the Acting Chair declares nominations closed (mover and seconder required)
 - Where a vote is required, ballots will be distributed, and scrutineer(s) appointed (as per Appendix A)
 - Announcement of results
3. Repeat Section 2 for Vice-Chair
4. Motion for appointment of the outgoing Chair to the office of Second Vice-Chair
5. Repeat Section 2 for Second Vice-Chair if an election is required.
6. Chair, Vice-Chair, Second Vice-Chair assume their offices.



To: Board of Directors
From: Ronda Boutz, Secretary-Treasurer
Date: February 23, 2026
Subject: Request for Approval: Conservation Ontario Voting Delegates

RECOMMENDATION:

The Board of Directors appoint the Chair as the Conservation Ontario Council voting delegate; and

FURTHER THAT: The Board of Directors appoint the Vice-Chair as first alternate and Chief Administrative Officer as second alternate.

DISCUSSION:

The Association of Conservation Authorities of Ontario (Conservation Ontario) is a non-profit association that represents Ontario's 36 conservation authorities. Conservation Ontario is governed by a six-member elected board and is directed by a Council comprised of directors and staff from the 36 conservation authorities.

South Nation Conservation must pass a resolution each year to appoint one voting delegate and two alternates to Conservation Ontario Council.

FINANCIAL IMPLICATIONS/ADHERENCE TO SNC POLICY:

Compliance with Budget: No impact to Budget.

SNC Policy Adherence: South Nation Conservation's Administrative By-laws permit the appointment of one voting delegate and two alternates to Conservation Ontario Council. Conservation Ontario's By-laws require the voting delegate and alternates be registered with Conservation Ontario annually.

Ronda Boutz,
Secretary-Treasurer.



To: Board of Directors
From: John Mesman, Managing Director, Property, Conservation Lands,
and Community Outreach
Date: March 12, 2026
Subject: Request for Approval: 2025 SNC Annual Report

RECOMMENDATION:

That the Board of Directors approve the 2025 SNC Annual Report; and

FURTHER THAT: The Board of Directors direct staff to circulate copies to member municipalities, local MPs and MPPs, Conservation Authorities, and various stakeholders.

DISCUSSION:

Annual reports are an important way to highlight South Nation Conservation's (SNC) programs, services, and accomplishments throughout the preceding year. The report also provides partners and stakeholders with information regarding financial performance, Board of Directors membership, program implementation, and project updates.

Highlights from the 2025 Annual Report are summarized below:

- **Featured Topics:**
Water Response Programs (Flood Forecasting and Low Water Advisory), Bear Brook Watershed Characterization, Floodplain and Erosion Hazard Mapping, Public Consultation, Planning and Permitting Timelines, Dam Management, new Resilient Agricultural Landscape Program, and funding partnerships.
- **Conservation Areas (CA):**
A new record of over 280,000 park visitors. Restoration work at the Two Creeks Forest CA and continued shoreline restoration in J. Henry Tweed CA. Infrastructure site improvements including two new pedestrian bridges, two new public docks (including at the Spencerville Mill), and BBQ replacements.
- **Conservation Land Securement:**
Six properties totalling 228 acres of land were secured through partial purchase and donation in Augusta (145 acres), North Grenville (46 acres), The Nation (24 acres), Edwardsburgh-Cardinal (9 acres), North Stormont (2 acres) and North Dundas (2 acres).
- **Environmental Stewardship Initiatives:**
Tree Planting Programs (110,000 trees planted), Woodlot Advisory Service, Woodlot Storm Recovery, Clean Water and Monitoring Programs.
- **Corporate Services:**
Financial summary and Board of Directors membership.



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A copy of the 2025 Annual Report will be uploaded to the SNC webpage prior to the meeting. Printed and digital copies will be available in both English and French to be distributed through the year and posted on SNC's website.

Following SNC's 2026 Annual General Meeting, copies will also be distributed to member municipalities, partner agencies and Conservation Authorities in Ontario.

FINANCIAL IMPLICATIONS/ADHERENCE TO SNC POLICY:

Compliance with Budget: Funding for completing the design of the 2025 Annual Report is included in the 2026 SNC Budget under Corporate Services, Corporate Communications, on pages 38-39.

SNC Policy Adherence: All expenditures will adhere to SNC's Purchasing Policy. For purchases of \$500 up to \$10,000 competitive quotes will be obtained where practical.

Programs and Services Category: General Operating: Governance

John Mesman,
Managing Director, Property, Conservation Lands, and Community Outreach



To: Board of Directors
From: Kyle Macrae, Conservation Lands Assistant
Date: March 3, 2026
Subject: Update: 2025 Conservation Areas Visitor Report

RECOMMENDATION:

The Board of Directors receive and file the 2025 Conservation Areas Monitoring Report; and

FURTHER THAT: The Board of Directors recommend that staff continue to monitor Conservation Areas to inform the management of these public spaces.

DISCUSSION:

South Nation Conservation (SNC) manages 15 day-use parks and 6 river access points through municipal agreements throughout the SNC jurisdiction in Eastern Ontario.

These spaces provide opportunities for safe outdoor recreation while fostering connections to nature and the local environment.

In 2025, a new record of 280,000 visitations was recorded at SNC Conservation Areas. Weekly site visits were conducted during open seasons to support monitoring, maintenance, and visitor experience enhancements. Usage was tracked using vehicle and/or trail counters.

2025 Challenges included:

- Ongoing tree and invasive species management
- Addressing visitor behaviors (off leash dogs, animal waste, illegal dumping, off trail use)
- Park infrastructure including picnic tables and signage reaching end of life

Visitor Trends:

- 2025 visitation exceeded 2024 levels and was double the pre-pandemic average (2014-19).
- Modest visitation growth is expected in 2026, specifically in recreational trail sites which have seen a rise in monthly visitation.

Most Visited Conservation Areas in 2025:

Year-Round Sites:

W.E. Burton – 49,514

J. Henry Tweed – 42,034

Warwick Forest – 27,716

Seasonal Sites:

Findlay Creek – 40,011

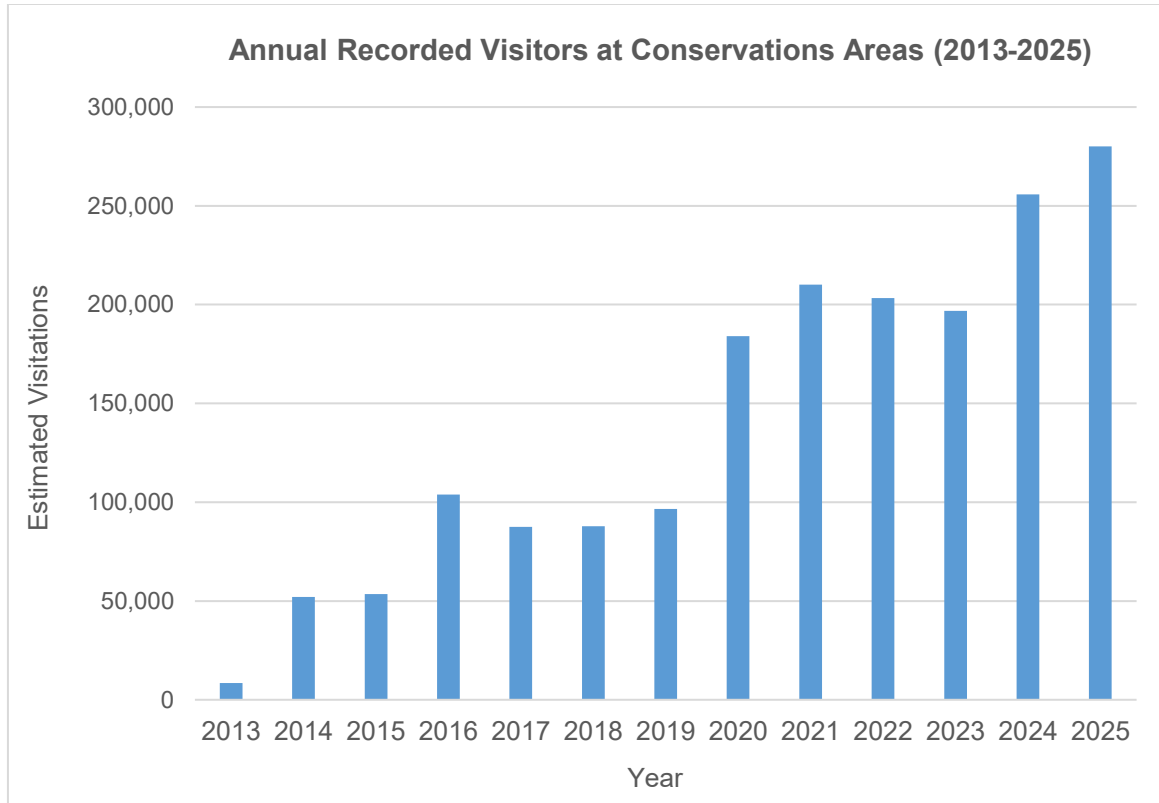
Jessup's Falls – 28,554

High Falls – 27,997

The Conservation Area Monitoring Program began in 2013 and expanded to all public areas in 2015 (BD-022/15). The 2025 SNC Conservation Areas Monitoring Report outlines visitor trends, resource needs, and staff recommendations for ongoing site management. A copy of the report will be uploaded to the SNC website prior to the meeting.



A summary of total recorded visitors, at monitored sites, from 2013 – 2025 is provided below:



FINANCIAL IMPLICATIONS/ADHERENCE TO SNC POLICY:

Compliance with Budget: Costs associated with the Conservation Area management is included in the 2026 SNC Budget under Property Management: Conservation Lands on pages 22-23.

SNC Policy Adherence: All expenditures will adhere to SNC's Purchasing Policy and per the 2024 SNC Conservation Lands Strategy.

Programs and Services Category: Category 1 – Mandatory: Conservation Lands

Kyle Macrae,
Conservation Lands Assistant



To: Board of Directors
From: Ronda Boutz, Secretary-Treasurer
Date: February 23, 2026
Subject: Request for Approval: Watershed Advisory Committee

RECOMMENDATION:

The Board of Directors receive and file the Watershed Advisory Committee update; and

FURTHER THAT: The Board of Directors approve extending the term of the current Committee Chair (Mr. Bill Smirle) and Committee Vice-Chair (Ms. Jaqueline Kelly-Pemberton) to December 31, 2026.

DISCUSSION:

Watershed Advisory Committee

The South Nation Conservation (SNC) Watershed Advisory Committee provides stakeholder input on SNC programs and services, and the development of watershed plans and strategies. Members help foster public awareness of SNC's programs and services including natural hazard programs; conservation lands; and stewardship and outreach initiatives.

As per the approved Watershed Advisory Committee Terms of Reference (BD-159/23), members hold a four-year term, with appointments synchronized with municipal council terms. Three Board members were appointed to the Committee in March 2024: Mayor Genevieve Lajoie, Mr. Bill Smirle, and Mr. François St. Amour (BD-049/24).

A copy of the current 2024-2026 Committee membership is attached for the Board's information.

The Board appointed Mr. Bill Smirle to the office of Committee Chair for a two-year term in March 2024 (BD-050/24). Ms. Jacqueline Kelly-Pemberton was appointed Committee Vice-Chair, for a two-year term, at the Committee's inaugural meeting in April 2024 (WAC-005/24). Given the uncertainty surrounding the proposed provincial consolidation of conservation authorities, staff recommend extending the term of the current Committee Chair and Vice-Chair to the end of 2026.

Grants Sub-Committee

The Watershed Advisory Committee appoints a Grants Sub-Committee (WAC-006/24 and WAC-003/25) to review grant applications under the Clean Water Program, Ottawa Rural Clean Water Program, and Eastern Ontario Water Resources Program. The Watershed Advisory Committee Vice-Chair, Ms. Kelly-Pemberton, is Chair of the Grants Sub-Committee.



Committee Meeting Schedule

The Watershed Advisory Committee and Grants Sub-Committee meet four times per year, the 2026 meeting dates are below. All meetings are held at the SNC Office, Finch, ON unless otherwise noted.

Watershed Advisory Committee:

- March 24th at 12:00 p.m.
- June 23rd at 12:00 p.m.
- September 22nd at 12:00 p.m.
- November 24th at 12:00 p.m.

Grants Sub-Committee:

- March 9th at 9:00 a.m.
- June 15th at 9:00 a.m.
- September 14th at 9:00 a.m.
- November 16th at 9:00 a.m.

FINANCIAL IMPLICATIONS/ADHERENCE TO SNC POLICY:

Compliance with Budget: Expenses for the Watershed Advisory Committee, including member per diem and mileage, is included in the 2026 Budget under Corporate & Community Services: Corporate Services, pages 36-37.

SNC Policy Adherence: Subsection 18 (2) of the *Conservation Authorities Act* allows SNC to establish advisory boards as it considers appropriate.

The Watershed Advisory Committee is governed in accordance with SNC's Administrative By-laws and the Committee Terms of Reference.

Programs and Services Category: General Operating: Governance

Ronda Boutz,
Secretary-Treasurer.

Attachments: 2024-2026 SNC Watershed Advisory Committee Membership



2024-2026 SNC Watershed Advisory Committee Membership

	Member Name	Affiliation	Sector Representation
1	Kayla Sunday	Mohawks of Akwesasne	First Nations
2	TBC	Algonquins of Pikwakanagan	First Nations
3	Erica Louttit	Mitig Healing Lodge	First Nations/Métis
4	Jordan Graham	Member at Large	Public
5	Sarah Burger	Member at Large	Public
6	Erika Sheridan	Member at Large	Public
7	Pamela O'Donnell	Member at Large	Public
8	Murray Inch	Volunteers of Oak Valley Pioneer Park	Public (environmental)
9	Fred Schueler	Fragile Inheritance Natural History	Public (environmental)
10	Cindy Saucier	Member at Large	Public (environmental)
11	Emilie DeRochie	River Institute	Partner Organization
12	Larissa Holman	Ottawa River Keeper	Partner Organization
13	Jaqueline Kelly-Pemberton, Committee Vice-Chair	Member at Large	Agriculture
14	Alain Jacquement	Member at Large	Agriculture
15	Glenn Mackey	ALUS - Ontario East	Agriculture
16	Jean Saint-Pierre	Boisé Est	Forestry
17	Dorothy Hamilton	Ontario Woodlot Association – SDG Chapter	Forestry
18	Matt Alkerton	Member at Large	Hunting/Trapping
19	Greg Faaren	St. Lawrence Parks Commission	Tourism/Recreation
20	Peter Young	United Counties of Stormont, Dundas and Glengarry	Municipal
21	Louis Prevost	United Counties of Prescott and Russell	Municipal
22	Tim Fisher	Leeds and Grenville Municipalities	Municipal
23	Tara Redpath	City of Ottawa	Municipal
24	Genevieve Lajoie	SNC Board of Directors	SNC
25	Bill Smirle, Committee Chair	SNC Board of Directors	SNC
26	Francois St. Amour	SNC Board of Directors	SNC

Note: Board Executive Committee are *ex-officio members* of all SNC Standing Committee.



To: Board of Directors
From: Caroline Goulet, Forester
Date: March 4, 2026
Subject: Request for Approval: 2026 Growing Canada's Community Canopies Expenditures

RECOMMENDATION:

The Board of Directors approve the disbursement of funds for the Growing Canada's Community Canopies project to an upset limit of \$574,100 for 2026; and

FURTHER THAT: The Board of Directors delegate authority to the Chief Administrative Officer to approve eligible expenditures above \$25,000.

DISCUSSION:

South Nation Conservation (SNC) is partnering with nine municipalities to deliver the "Greening Community Spaces in the South Nation Conservation Jurisdiction: A Municipal Tree Planting Partnership" project. The total value of the 2025-2027 project is \$744,800.

The Federation of Canadian Municipalities (FCM) is funding 50% of the project through the Growing Canada's Communities Canopy grant program.

SNC has entered into agreements with FCM and all participating municipalities. Partner municipalities will provide the required 50% matching for municipal planting sites.

Due to FCM's approval in late fall 2025, only a few planting projects were completed in 2025. Remaining tree planting will occur in 2026. Tree maintenance, survival assessments, and final reporting will be completed in 2027.

SNC is leading the project and will hire contracted services for planting and purchase trees and tree planting/maintenance supplies on behalf of the partner municipalities.

The table below summarizes SNC and partner contributions to the project.

	2025	2026	2027	Total
1. SNC	\$46,706	\$20,570	\$7,545	\$74,821
2. Clarence-Rockland	\$10,000	\$10,000	\$10,000	\$30,000
3. Russell	\$15,000	\$15,000	\$15,000	\$45,000
4. South Dundas	\$2,500	\$2,500	\$2,500	\$7,500
5. North Dundas	\$15,000	\$15,000	\$15,000	\$45,000
6. Casselman	\$7,500	\$5,000	\$0	\$12,500
7. Edwardsburgh Cardinal	\$15,000	\$15,000	\$15,000	\$45,000



	2025	2026	2027	Total
8. Alfred and Plantagenet	\$40,000	\$40,000	\$20,000	\$100,000
9. North Stormont	\$2,000	\$2,000	\$0	\$4,000
10. North Glengarry	\$2,500	\$2,500	\$0	\$5,000
SNC and Partner Funds	\$158,231	\$129,596	\$87,072	\$372,400
GCCC Funds	\$158,231	\$129,596	\$87,072	\$372,400
Total	\$314,437	\$259,665	\$170,698	\$744,800

FINANCIAL IMPLICATIONS/ADHERENCE TO SNC POLICY:

Compliance with Budget: Greening Community Spaces in the South Nation Conservation Jurisdiction: A Municipal Tree Planting Partnership project is included in the 2026 Budget under Resource Management: Partner Programs, pages 16-17.

SNC Policy Adherence: Subsection 21.1.1 (1) of the *Conservation Authorities Act* enables SNC to provide municipal programs and services on behalf of a municipality within its area of jurisdiction under agreement.

Expenditures for the project will adhere to the SNC Purchasing Policy and approved SNC Fee Structure.

Programs and Services Category: Category 2 – Municipal Service Agreement: Forestry Services.

Caroline Goulet,
Forester.



To: Board of Directors
From: Michelle Cavanagh, Team Lead, Special Projects
Date: March 2, 2026
Subject: Request for Approval: 2026 Resilient Agricultural Landscape Program – Marginal Lands Initiative Expenditures

RECOMMENDATION:

The Board of Directors approve the disbursement of funds for the Resilient Agricultural Landscape Program – Marginal Lands Initiative to an upset limit of \$750,000 for 2026; and

FURTHER THAT: The Board of Directors delegate authority to the Chief Administrative Officer to approve eligible expenditures above \$25,000.

DISCUSSION:

South Nation Conservation (SNC) has been delivering the Resilient Agricultural Landscape Program (RALP) – Marginal Lands Initiative with funding secured from Conservation Ontario through the Ontario Ministry of Agriculture, Food and Agribusiness.

SNC is the lead for the project on behalf of the Eastern Ontario Farm Stewardship Collaborative, and all program funds are managed by SNC. Partners completing projects in their jurisdictions invoice SNC for work completed on a quarterly basis.

SNC signed an amendment to the agreement with Conservation Ontario in February 2026 enabling continued support to complete on-farm environmental stewardship projects throughout Eastern Ontario (BD-026/26). The total funds available and sources for 2026 are shown below.

Funding Source	Amount
Conservation Ontario – Remaining funds for Fiscal Year 2025-2026	\$ 50,000
Conservation Ontario – Remaining funds for Fiscal Year 2026-2027	\$1,450,000
Estimated Landowner Contributions	\$ 50,000
TOTAL	\$1,550,000

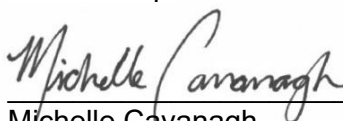
Funds will be used to cover staff time and purchase trees and shrubs, native seed mixes, and contracted services. Any unused funds will be carried forward to 2027.

FINANCIAL IMPLICATIONS/ADHERENCE TO SNC POLICY:

Compliance with Budget: The RALP – Marginal Lands Initiative is included in the 2026 Budget under Resource Management: Landowner Stewardship and Outreach, pages 14-15. SNC staff resources are 100% recovered from the funding program.

SNC Policy Adherence: Expenditures will adhere to the SNC Purchasing Policy.

Programs and Services Category: Category 3 – Watershed (Other) Programs: Private Land Stewardship


Michelle Cavanagh,
Team Lead, Special Projects



To: Board of Directors
From: Ronda Boutz, Secretary-Treasurer
Date: February 23, 2026
Subject: Request for Approval: Disbursements for 2026 Partnership Programs

RECOMMENDATION:

The Board of Directors approves undertaking and disbursement of funds for the following Partnership Programs in 2026:

Program	2025 Encumbered Funds ¹	2026 Funds
1. UCPR Woodlot Advisory Service	\$0	\$20,000
2. SDG Woodlot Advisory Service	\$0	\$15,000
3. City of Ottawa Special Levy Programs		
a) Ottawa Rural Clean Water Program	\$259,572	To be confirmed ²
b) Ottawa Tree Replacement Program	\$66,217	To be confirmed ²
Total	\$325,789	\$35,000

¹ Funding approved in 2025 and carried forward to 2026 budget for disbursement on project completion.

² 2026 special levies approval pending, report will be brought back to the Board following City Council approval.

DISCUSSION / ADHERENCE TO BUDGET:

South Nation Conservation (SNC) delivers many program and special projects on behalf of its member municipalities and partner organizations. SNC has provided program coordination and financial management for many of these programs for years.

This report provides a breakdown for each program/special project and its associated funds.

1. UCPR Woodlot Advisory Service

The United Counties of Prescott and Russell (UCPR) approved \$20,000 for the Woodlot Advisory Service (WAS) in 2026. The funding will focus on grants of up to \$500 for woodlot owners to have a forest management plan developed by a qualified consultant. SNC has delivered the Woodlot Advisory Service in UCPR for the past fourteen years. Program is included in the 2026 SNC Budget under Resource Management: Partner Programs, pages 16-17.

2. SDG Woodlot Advisory Service

The United Counties of Stormont, Dundas and Glengarry (SDG) approved \$15,000 for the Woodlot Advisory Service (WAS) in 2026. The funding will provide grants of up to \$500 for woodlot owners to have a forest management plan developed by a qualified



consultant. SNC has delivered the Woodlot Advisory Service in SDG since 2018. Program is included in the 2026 SNC Budget under Resource Management: Partner Programs, pages 16-17.

3. City of Ottawa Special Levy Programs

SNC delivers several programs on behalf of the City of Ottawa and in partnership with the Mississippi Valley Conservation Authority (MVCA) and Rideau Valley Conservation Authority (RVCA). These programs are funded via a special levy from the City of Ottawa.

These Programs are included in the 2026 SNC Budget under Resource Management: Partner Programs, pages 16-17. Please note, 2026 Budget amounts do not include 2025 carry over of encumbered grant funds to be paid in 2026.

A separate report for 2026 City of Ottawa Special Levy funding will be brought to the Board following approval by City Council, which is expected in April.

a) Ottawa Rural Clean Water Program

Approved projects from 2025 have approximately one year from date of approval to be completed, a total of \$259,572 has been carried over from 2025. This amount also includes unencumbered grant dollars which will be allocated to new projects in 2026.

SNC has delivered the Program, in partnership with RVCA and MVCA, since it started in 2000. As the Program lead, in addition to financial administration, SNC provides coordination for delivery, Program Committee meetings, and communications between the Program partners.

City of Ottawa staff are currently working on a request to Committee and Council to renew the Ottawa Rural Clean Water Program for another 5-year term (2026-2030). If approved, special levy funding is subject to annual approval by Council.

b) Ottawa Tree Replacement Program

The Tree Replacement Program was developed and launched in 2018. The Program provides cost-share funding for landowners to remove trees affected by invasive species (e.g., Emerald Ash Borer) or damaged by extreme weather events (e.g., May 2022 derecho storm) and replace them with native trees. The Program is delivered City-wide by SNC on behalf of the City, MVCA, and RVCA.

Approved projects from 2025 have until June 30, 2026 to be completed, a total of \$66,217 has been carried over from 2025 for grant payments upon project



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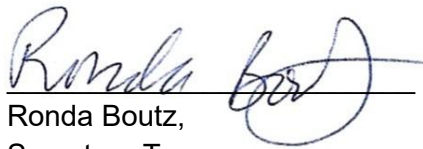
completion. This amount also includes unencumbered grant dollars which will be allocated to new projects in 2026.

ADHERENCE TO SNC POLICY:

SNC Policy Adherence: Expenditures adhere to the SNC Purchasing Policy. Any purchases in the amount of \$25,000 or greater will be brought to the Board for approval.

All field work associated with the above-mentioned programs and projects adheres to SNC's Health and Safety Policy and Procedures.

Programs and Services Category: Category 2: Municipal Services Agreements



Ronda Boutz,
Secretary-Treasurer.



To: Board of Directors
From: Michelle Cavanagh, Team Lead, Special Projects
Date: March 2, 2026
Subject: Request for Approval: TD Tree Days Funding Submission

RECOMMENDATION:

The Board of Directors approves the submission of a funding application to the TD Tree Days program requesting \$9,000 to plant trees and shrubs at the Leitrim Wetland.

DISCUSSION:

TD Tree Days is a program of TD Friends of the Environment Foundation which has been helping to restore green spaces across Canada. The program provides TD employees, their families and friends, and community members the opportunity to volunteer and help care for their local environment.

Project: Leitrim Wetland Planting
Request: \$9,000
Cost-share: No matching funds required.
Purpose: Funding to support a volunteer tree/shrub planting event at the Findlay Creek Boardwalk in the Leitrim Wetland. Participants will have the opportunity to learn about the wetland and help re-naturalize an area following invasive species management.
Deadline: April 24, 2026

FINANCIAL IMPLICATIONS/ADHERENCE TO SNC POLICY:

Compliance with Budget: The Leitrim Wetland Planting project is not included in the 2026 Budget. The project is 100% cost recovery.

SNC Policy Adherence: All expenditures will adhere to SNC's Purchasing Policy. All activities to undertake the projects will adhere to SNC's Health and Safety Policy.

Programs and Services Category: Category 1 – Mandatory Programs: Conservation Lands Management

Michelle Cavanagh,
Team Lead, Special Projects



To: Board of Directors
From: Johanna Barkley, Director of Finance
Date: March 4th, 2026
Subject: Request for Approval: Monies Received and Disbursement Register for February 2026

RECOMMENDATION:

The Board of Directors receive and file the monies received report for February 2026; and
FURTHER THAT: The Board approve the Disbursement Register of \$677,805.54 for February 2026.

DISCUSSION:

The list of major money receipts by customers and customer groups are shown below:

Received From:	February 2026
City of Ottawa	313,314.75
United Counties of Prescott and Russell	246,758.05
Government of Canada	49,649.65
Planning Revenue	40,468.17
Natural Resources Canada	25,376.40
Septic Revenue	19,355.28
Agriculture and Agri-Food Canada	13,560.00
Royal Bank of Canada	11,843.83
City of Clarence-Rockland	10,000.00
Tree Revenue	7,754.22
Other Revenue	6,715.26
Township of Russell	5,886.49
Township of North Stormont	580.00
United Counties of Stormont, Dundas & Glengarry	191.54
Land Revenue	100.00
Total	751,553.64



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FINANCIAL IMPLICATIONS/ADHERENCE TO SNC POLICY:

SNC has approved Policies for cheques, internet banking and electronic funds transfer.

February 2026	
Accounts Payable Cheques	30,667.71
Internet Banking	368,114.14
Electronic Funds Transfer Payments	279,023.69
Total	677,805.54

Johanna Barkley
Director of Finance

Attachment: Disbursement Register – February 2026

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Disbursements Register - February 2026

Number	Name	Amount	
Accounts Payable Cheques			
21345	Eastern Ontario Cemetery Memorials	10,170.00	Capital Assets
21346	IBI Cornwall Inc	4,009.69	
21347	2025-NDU-CW20	2,000.00	Clean Water Grant
21348	2025-ALP-CW19	1,000.00	Clean Water Grant
21349	JFSA Canada Inc	11,187.00	Contracted Services
21350	Purolator Courier Ltd.	202.02	
21351	Corey's Welding	87.01	
21352	2026-UCPRWAS-002	500.00	MFTIP-UCPR Grant
21353	2026-UCPRWAS-001	500.00	MFTIP-UCPR Grant
21354	2026-SDGWAS-002	500.00	MFTIP-SDG Grant
21355	Purolator Courier Ltd.	11.99	
21356	2026-UCPRWAS-003	500.00	MFTIP-UCPR Grant
		30,667.71	
Internet Banking			
GP20379	Hydro One	38.21	
GP20380	North Glengarry Township	282.72	
GP20381	North Glengarry Township	282.72	
GP20382	North Glengarry Township	295.01	
GP20383	North Glengarry Township	152.77	
GP20384	Payworks	154,930.12	Pay 3
GP20385	Bell Canada	1,017.00	
GP20386	Bell Canada	59.47	
GP20387	Bell Canada	201.22	
GP20388	Enbridge	1,801.23	
GP20389	Hydro One	1,839.91	
GP20390	Hydro One	710.07	
GP20391	The Bank of Montreal - RRSP	3,639.12	Pension
GP20392	Assante Capital Management	741.60	
GP20393	Ault & Ault LLP, In Trust	8,821.99	Capital Assets
GP20394	Hydro One	683.57	
GP20395	MacEwen Petroleum Inc.	1,205.59	
GP20396	Telus	1,257.69	
GP20397	Hydro Ottawa	21.67	
GP20398	Visa - Jacques Levert	128.00	
GP20399	Visa - Michelle Cavanagh	932.83	
GP20400	Visa - Ronda Boutz	458.68	
GP20401	Visa - Sandra Mancini	807.31	
GP20402	Visa - Lorie Henderson	127.59	
GP20403	Visa - Carl Bickerdike	4,293.83	
GP20404	Visa - John Mesman	8,504.50	
GP20405	Visa - Jen Boyer	640.16	
GP20406	Visa - Sylvie Fracassi	128.00	
GP20407	Payworks	156,518.05	Pay 4
GP20408	The Bank of Montreal - RRSP	3,639.12	Pension
GP20409	Assante Capital Management	741.60	
GP20410	Enbridge	322.89	
GP20411	Hydro One	33.30	

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Number	Name	Amount	
GP20412	Royal Bank of Canada	12,138.90	Years of Service Recognition
GP20413	Royal Bank of Canada	717.70	
		368,114.14	
	EFT Banking		
REM001214	VSG C/The Arborist store/Universal Field Supplies	545.74	
REM001215	Staples Commercial/Trevipay	203.38	
REM001216	Lannin's Garage	69.60	
REM001217	Tenaquip Industrial Equipment	194.88	
REM001218	Ted Moran & Sons Ltd.	960.50	
REM001219	Laplane Chevrolet Buick GMC	3,406.16	
REM001220	Katherine Watson	908.62	
REM001221	M.R. Blais Sales & Services Inc	55.75	
REM001222	Gary's Auto Body	5,316.65	Parts & Service
REM001223	Cyan Solutions Ltd	4,897.31	
REM001224	Alain Enterprises Ltd	1,881.45	
REM001225	Simply Baked Catering Inc	685.06	
REM001226	4 Office Automation Ltd	1,010.03	
REM001227	Steven Densham	178.92	
REM001228	Canadian Linen & Uniform Service Corp	39.55	
REM001229	Mike Tarnowski	697.72	
REM001230	2025-NAT-CW23	1,000.00	Clean Water Grant
REM001231	Chubb Life Insurance Company of Canada	9.82	
REM001232	AIG Insurance Company Of Canada	159.28	
REM001233	Sun Life Assurance Company of Canada	24,063.47	Group Benefits
REM001234	Aquanty Inc	49,155.00	Contracted Services
REM001235	Staples Commercial/Trevipay	258.93	
REM001236	Lannin's Garage	75.00	
REM001237	Conservation Ontario	1,341.00	
REM001238	Tenaquip Industrial Equipment	93.59	
REM001239	Pineneedle Farms	490.85	
REM001240	Begg-Seguin - Crysler Hardware Limited	317.39	
REM001241	Caroline Goulet	500.82	
REM001242	Crysler Auto Parts	14.80	
REM001243	Canadian Linen & Uniform Service Corp	39.55	
REM001244	McLean Simon & Associates	7,910.00	Capital Asset
REM001245	Endeavour Solutions Inc	2,065.08	
REM001246	Master Floor Care Janitorial Ottawa	2,705.81	
REM001247	Nova Networks	932.25	
REM001248	OMERS	49,526.04	Pension
REM001249	United Counties of Prescott & Russell	25,000.00	Municipal Partner Project
REM001250	Lannin's Garage	778.59	
REM001251	Pat Piitz	232.97	
REM001252	Winchester Print & Stationary	537.62	
REM001253	Catherine Kitts	432.09	
REM001254	Canadian Linen & Uniform Service Corp	39.55	
REM001255	Wex Canada Ltd	195.42	
REM001256	Nova Networks	3,384.35	
REM001257	VSG C/The Arborist store/Universal Field Supplies	61.02	
REM001258	Staples Commercial/Trevipay	562.88	

Number	Name	Amount	
REM001259	Lannin's Garage	75.72	
REM001260	Etcetera Publications (Chesterville) Inc	425.39	
REM001261	Tenaquip Industrial Equipment	20.54	
REM001262	City of Clarence-Rockland	4,119.50	
REM001263	Storm Internet Services	169.50	
REM001264	Pineneedle Farms	4,617.68	
REM001265	Winchester Springs Mobile Wash	395.50	
REM001266	Simply Baked Catering Inc	685.06	
REM001267	Caroline Goulet	447.50	
REM001268	Canadian Linen & Uniform Service Corp	56.50	
REM001269	CDL Inc Sugaring Equipment	644.80	
REM001270	Kenneth Omenogor	112.44	
REM001271	Julien Beauvois/ JB - Solutions	209.05	
REM001272	Chubb Life Insurance Company of Canada	9.82	
REM001273	AIG Insurance Company of Canada	159.40	
REM001274	Sun Life Assurance Company of Canada	24,059.85	Group Benefits
REM001275	Staples Commercial/Trevipay	167.95	
REM001276	Lannin's Garage	559.73	
REM001277	Etcetera Publications (Chesterville) Inc	336.74	
REM001278	Township of North Dundas Taxes	4,681.23	
REM001279	Nova Networks	262.16	
REM001280	Lloyd McMillan Equipment Ltd.	734.50	
REM001281	Pineneedle Farms	2,973.31	
REM001282	Traductions Catmac Translations	790.31	
REM001283	Somerville Nurseries Inc	3,383.90	
REM001284	Coyle Publishing Inc	1,124.35	
REM001285	John Mesman	3,131.39	
REM001286	Canadian Linen & Uniform Service Corp	56.50	
REM001287	Julien Beauvois/ JB - Solutions	559.35	
REM001288	Ferguson Forest Centre	31,119.53	Trees
		279,023.69	



To: Board of Directors
From: James Holland, Senior Planner
Date: March 2, 2026
Subject: Update: Planning Activity

RECOMMENDATION:

The Board of Directors receive and file the Planning Activity update for the month of February 2026.

DISCUSSION:

South Nation Conservation ("SNC") staff provide comments on planning applications to support new development. Municipalities circulate applications to SNC; costs are recovered from applicants according to the Board approved fee schedule.

The table below summarizes planning applications received in February 2026.

#	Application Type	Property	Municipality
38	Consent	1970 Concession 7 Rd	Alfred Plantagenet
39	Consent	Concession 2 Rd	Alfred Plantagenet
40	Consent	255 Concession 7	Alfred Plantagenet
41	Section 59 Clearance	3203 Principal St	Alfred Plantagenet
42	Consent	2415 Albert St	Clarence Rockland
43	Consent	901 St Jean St	Clarence Rockland
44	Subdivision	465 Ottawa St	North Dundas
45	Official Plan	110 Laurier Avenue West	Ottawa
46	Site Plan Control	2785 8 th Line Road	Ottawa
47	Zoning By-Law Amendment	110 Laurier Avenue West	Ottawa
48	Site Plan Control	Voyageur Street	Russell
49	Consent	Mcintosh Road	South Dundas
50	Official Plan	10984 County Rd 2	South Dundas
51	Zoning By-Law Amendment	10984 County Rd 2	South Dundas
52	Consent	15675 County Road 2	South Stormont

The list below includes residential subdivision and site plan clearances in February 2026.

Landowner	Municipality	Type of Development	Dwelling Units
Regional Group	Clarence Rockland	Subdivision	141



The table below summarizes application pre-consultation reviews requested by municipalities and property inquiry letters issued in February 2026.

#	Municipality	Application
1	Property Inquiry	Casselman
2	Property Inquiry	Casselman
3	Pre-consultation	Clarence-Rockland
4	Pre-consultation	Edwardsburgh Cardinal
5	Property Inquiry	Nation
6	Property Inquiry	Ottawa
7	Pre-consultation	Ottawa
8	Pre-consultation	Ottawa
9	Property Inquiry	South Dundas

Staff will continue to track applications within our internal OnBase and tasking system to meet milestones and legislative timelines on each application and the reviews. This includes ensuring legislative timelines mandated under the *Planning Act* are met and to provide exemplary customer service to our municipal partners.

Programs & Services Category: Category 1 – Mandatory: Review of applications and other matters under the *Planning Act* for the purposes of helping to ensure that the decisions under that Act are consistent with the natural hazards policies in the policy statements issued under section 3 of the Act.

James Holland, M.Sc. MCIP RPP
Senior Planner.



To: Board of Directors
From: Shahin Zand, Water Resources Engineer
Date: March 2, 2026
Subject: Update: Engineering Technical Reviews

RECOMMENDATION:

The Board of Directors receive and file the Engineering Technical Reviews update for the month of February 2026.

DISCUSSION:

South Nation Conservation ("SNC") Engineering Team reviews technical reports to support development applications under the *Planning Act* and permit applications under the *Conservation Authorities Act*. Costs are recovered from applicants according to the Board of Directors approved fee schedule.

The table below lists the number of *Planning Act* application technical reviews undertaken in the month of February 2026.

<i>Planning Act</i> Application Technical Reviews	
Municipality	Number of Reviews
Alfred Plantagenet	1
Clarence-Rockland	1
Nation	1
North Dundas	2
Ottawa	1
Russell	1
Total	7

The table below lists the number of *Conservation Authorities Act* permit application technical reviews undertaken in the month of February 2026.

CA Act Permit Application Technical Reviews	
Municipality	Number of Reviews
Alfred Plantagenet	3
Augusta	1
Casselman	1
Clarence-Rockland	1
Edwardsburgh Cardinal	3
Nation	2
North Dundas	1
Ottawa	2
Russell	1
South Dundas	3
TOTAL	18

SNC's Engineering Team will continue to track applications and associated timelines to ensure timely reviews.



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Programs & Services Category: Category 1 – Mandatory: (1) Administration of Part VI of the *Conservation Authorities Act* and Ontario Regulation 41/24; and (2) Review of applications and other matters under the *Planning Act* for the purposes of helping to ensure that the decisions under that Act are consistent with the natural hazards policies in the policy statements issued under section 3 of the Act.

A handwritten signature in black ink, appearing to read 'Shahin Zand', written over a horizontal line.

Shahin Zand, P.Eng.
Water Resources Engineer.



To: Board of Directors
From: Jennifer Boyer, Managing Director, Approvals
Date: March 2, 2026
Subject: Update: Section 28.1 Permits Issued

RECOMMENDATION:

The Board of Directors receive and file the update on permits issued under Section 28.1 of the *Conservation Authorities Act* for the month of February 2026.

DISCUSSION:

South Nation Conservation ("SNC") staff exercise delegated power to issue permits under Section 28.1 of the *Conservation Authorities Act* for development activities in areas over which the Authority has jurisdiction (BD-061/24 and BD-121/24). Permits are issued in accordance with the Board of Directors approved Regulation Policies.

The table below lists the permits issued in February 2026:

#	Project No.	Permit Holder	Municipality	Project
12	2026-ALP-R027	Diane Therrien Hagny	Alfred Plantagenet	Septic Installation
13	2026-CAS-R019	The United Counties of Prescott and Russell	Casselman	Bridge Rehabilitation
14	2026-CLR-R021	Michel Lavigne	Clarence Rockland	Pool Installation
15	2026-CLR-R032	Hans & Margot Koch	Clarence Rockland	Residential Construction & Septic Installation
16	2026-EDW-R020	David & Kay Fisher	Edwardsburgh Cardinal	Shoreline Remediation Work
17	2025-NAT-R143	Mario Godard	Nation	Erosion Control
18	2025-NDU-R160	Henry Spruit	North Dundas	Residential Construction
19	2026-NGR-R010	Tiago & Natalie Mestre	North Grenville	Wetland Conservation Project
20	2025-OSG-R215	South Nation Conservation	Ottawa	Three Pond Constructions
21	2026-GLO-R005	Hydro Ottawa	Ottawa	Hydro Pole Replacement
22	2025-RUS-R239	Russell Township	Russell	Storm Sewer Replacement
23	2026-RUS-R024	Enbridge Gas Inc.	Russell	Gas Pipeline Installation
24	2026-SDU-R028	TransCanada Pipeline Limited	South Dundas	Pipeline Brushing

This table provides a summary of permit related site visits undertaken to date in 2026.

Permit Site Visits and Inspections 2026		
Action	February 2026	Total for 2026
Permit Compliance Inspections	8	13
Pre-consultations	0	0



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Programs & Services Category: Category 1 – Mandatory: Administration of Part VI of the *Conservation Authorities Act* and Ontario Regulation 41/24.

A handwritten signature in cursive script that reads "Jennifer Boyer".

Jennifer Boyer, M.Sc. MCIP RPP
Managing Director, Approvals



To: Board of Directors
From: Gregory Payne, Regulations Officer
Date: March 2, 2026
Subject: Update: Enforcement of Parts VI and VII of the Act

RECOMMENDATION:

The Board of Directors receive and file the update on reported *Conservation Authorities Act* regulation concerns received for the month of February 2026.

DISCUSSION:

South Nation Conservation ("SNC") staff administer and enforce Parts VI and VII of the *Conservation Authorities Act* (the "Act") in the areas over which the Authority has jurisdiction. SNC relies on members of the public and municipal partners to assist in identifying and reporting contraventions of the Act.

Staff evaluate reported concerns for priority response based on potential adverse impacts to people and property; the risk of exacerbating natural hazards; the public interest; and the Authority's resources. The table below lists the reported concerns received in the month of February 2026.

Received in 2026	File No.	Location	Description
3	ENF2026-OTW-01	Ottawa	Matter not subject to regulation under the Act
4	ENF2026-ALP-02	Alfred and Plantagenet	Reported development activity in a regulated area

This table provides a summary of staff enforcement and compliance actions undertaken to date in 2026.

Enforcement and Compliance Actions 2026		
Action	February 2026	Total for 2026
Site Visits	3	7
Files Resolved	2	4
Referred to Correct Agency	2	5
Stop Orders Issued	1	3
Files where charges have been laid under the <i>Provincial Offences Act</i>	0	0

Programs & Services Category: Category 1 – Mandatory: Administration and Enforcement of Parts VI and VII of the *Conservation Authorities Act* and Ontario Regulation 41/24.

Gregory Payne,
Regulations Officer



To: Board of Directors
From: Monique Sauvé, Chief Building Official Part 8 - Septic Systems
Date: March 2, 2026
Subject: Update: On-Site Sewage Permits Received

RECOMMENDATION:

The Board of Directors receive and file the on-site sewage permits received for the month of February 2026.

DISCUSSION:

South Nation Conservation ("SNC") staff issue permits under Part 8 of the Ontario Building Code on behalf of sixteen municipalities. The list below includes permits received for the month of February 2026. Septic system searches and renovation reviews are not included.

#	Permit Number	Landowner(s)	Municipality	Description
18	AP-26-04	Guy Campbell	Alfred Plantagenet	New Construction
19	AP-26-05A	Hugo & Zakari Bourgeois	Alfred Plantagenet	New Construction
20	AP-26-05B	Hugo & Zakari Bourgeois	Alfred Plantagenet	New Construction
21	AP-26-06	Emmanuelle Farmer & Alexandre Kirkey	Alfred Plantagenet	New Construction
22	AP-26-03	Township of Alfred Plantagenet	Alfred Plantagenet	System Replacement
23	AU-26-01	William & Wendy Fox	Augusta	System Replacement
24	AU-26-02	Saeed Torbati	Augusta	System Replacement
25	CR-26-06	Ghislaine Simard	Clarence Rockland	New Construction
26	CR-26-04	Lucie Bedard	Clarence Rockland	System Replacement
27	CR-26-05	Marc & Joanne Laviolette	Clarence Rockland	System Replacement
28	EH-26-03	Denis Dufour & Kim Leclair Dufour	East Hawkesbury	New Construction
29	EH-26-04	Jean-Yves Fournier	East Hawkesbury	New Construction
30	EH-26-05	Florin Pavel Mandres	East Hawkesbury	New Construction
31	NA-26-01	Josee Lafleche	Nation	New Construction
32	NA-26-02	Daniel Lefebvre & Liza Murphy-Lefebvre	Nation	New Construction
33	NA-26-03	Fermes Laviolette Farms Inc.	Nation	New Construction
34	NS-26-02	Megan & Kevin MacLellan	North Stormont	New Construction
35	NS-26-03	Brandon Buiting	North Stormont	New Construction
36	NS-26-04	Kenton Coleman	North Stormont	New Construction
37	RU-26-01	Fortran Iron Works Ltd.	Russell	System Replacement
38	SS-26-03	Ian Roberts & Melissa Buswell	South Stormont	New Construction
39	SS-26-04	Brock Baker & Carol Leger	South Stormont	New Construction



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Staff continue to track permit applications and associated timelines to ensure timely service delivery.

Programs & Services Category: Category 2 – Municipal Service Agreements: Building Code Part 8 Program Delivery

Monique Sauvé,
Chief Building Official Part 8 - Septic Systems