



**Via Email**

[minister.mecp@ontario.ca](mailto:minister.mecp@ontario.ca)



June 28<sup>th</sup>, 2022



The Honourable David Piccini, Minister  
Ministry of the Environment, Conservation and Parks  
College Park 5th Flr, 777 Bay St.  
Toronto, ON M7A 2J3



**Re: Transition Progress Report No.1**



Dear Minister,



Please find enclosed the South Nation River Conservation Authority's first Transition Progress Report (the "Progress Report").



The Progress Report was reviewed and approved by the Board of Directors on June 16, 2022.



A copy of the Progress Report has been shared with each of the Authority's participating and specified municipalities and is publicly available on the Authority's website.



Sincerely,



*Original Signed Copy on File*



Pierre Leroux,  
Chair.



Attached: SNRCA Transition Progress Report No.1



SNRCA Programs and Services Inventory - Version No. 2.0



SNRCA Board of Directors Resolution No. BD-108/22





**Transition Progress Report No.1**  
to the Ministry of Environment, Conservation and Parks  
July 1, 2022

**1. Engagement with participating municipalities**

Date	Member Municipality	Purpose	Comments
October 12, 2021	South Dundas Council	Presentation of transition process and CA Act amendments	Supportive and seeking ongoing discussion
February 17, 2022	Edwardsburgh-Cardinal Council	Presentation of Inventory, Transition Plan, and municipal agreements	Supportive and entered into Category 2 Agreement to join the Septic Program (Building Code Part 8)
February 24, 2022	All Participating and Specified Municipalities	Online municipal engagement presentation for Inventory, Transition Plan, and CA Act Amendments	Supportive, no request for changes to Inventory
May 17, 2022	North Stormont Council	Presentation of Inventory, Transition Plan, and municipal agreements	Supportive and seeking ongoing discussion
July 1, 2022	All Participating and Specified Municipalities	Circulation of Progress Report No.1, Inventory, and updates on municipal agreements	To be received

**2. Summary of changes to the Program and Services Inventory**

- i. Identification of Eastern Ontario First Nations Working Group as Category 1 – Conservation Lands (Chart A).
- ii. Inclusion of new Category 2 Agreements executed since February 2022 (Chart C).
- iii. Explanation provided as to why an average annual cost of the last five years of programs and services is not suitable to reflect future costs of programs and services (Chart B).

**3. Update on cost apportioning agreements with participating municipalities**

Municipal engagement and negotiations regarding Category 2 and 3 programs and services are ongoing.

**4. Difficulties affecting the establishment of cost apportioning agreements with participating municipalities**

Council agendas fully allocated for some Municipalities following municipal elections.

CHART A

**Programs & Services Inventory Listing - Category, Description, Rationale for Category**

SOUTH NATION CONSERVATION

Revised: July 1<sup>st</sup>, 2022

	<b>Programs &amp; Services Inventory</b>	<b>Category</b> 1-Mandatory 2-Municipal P&S 3-Other	<b>Applicable Section of the Act</b>	<b>Description</b>	<b>Category 1 Programs &amp; Services - Applicable Section under Regulation 686/21 'Mandatory Programs and Services'</b>
1	Flood Forecasting & Warning (FFW)	1	<p><b><u>21.1 (1) para 1. (i)</u></b> Risk of natural hazards</p> <p><b><u>21.1 (1) para 1. (iv)</u></b> Services provided related to duties and functions under the Act.</p> <p><b><u>21.1 (1) para 2.</u></b> Other not included in para 1.</p>	<ul style="list-style-type: none"> <li>Maintain computerized FFW system.</li> <li>Operate on call/duty officer system to respond to flooding events for the South Nation River and tributaries, St. Lawrence River, and Ottawa River.</li> <li>Maintain Communications and Emergency Response systems.</li> <li>Collect and maintain data from streamflow gauges, rainfall gauges, and snow surveys.</li> <li>Assess impacts from climate change.</li> </ul>	<p>Section 2 Flood forecasting and warning</p> <p>Sections 12 (1)2, 12(1)3, 12(1)4</p>
2	Erosion and Water Control Structures	1	<p><b><u>21.1 (1) para 1. (i)</u></b> Risk of natural hazards - <i>Flood Control Structures &amp; Ice Management</i></p> <p><b><u>21.1 (1) para 1. (ii)</u></b> Management of lands owned by Authority</p>	<p><b><u>Flood Control Structures</u></b> Operate and maintain 2 major flood control structures, 1 major dyke system</p> <ul style="list-style-type: none"> <li>Perform dam safety reviews, inspections, monitoring, and capital maintenance and upgrade projects.</li> <li>Develop and implement public safety plans for structures.</li> </ul> <p><b><u>Small Weirs and Erosion Control Structures</u></b> Operate and maintain 3 weirs and 1 hazard land control berm and surrounding lands.</p> <p><b><u>Ice Management</u></b> Operate infrastructure to minimize ice flow issues.</p>	<p>Section 1 (1) (3) Risk of flooding hazard</p> <p>Section 5 (1) (1) Water control infrastructure</p> <p>Section 5 (1) (2) Erosion control infrastructure</p> <p>Section 9 (2) (i), (ii), (iv) Conservation lands-required component</p> <p>Section 4 - Ice management</p>

	<b>Programs &amp; Services Inventory</b>	<b>Category</b> 1-Mandatory 2-Municipal P&S 3-Other	<b>Applicable Section of the Act</b>	<b>Description</b>	<b>Category 1 Programs &amp; Services - Applicable Section under Regulation 686/21 'Mandatory Programs and Services'</b>
				<ul style="list-style-type: none"> <li>• <b>Legislated requirement-Develop and Implement Operational Plan Natural Hazard Infrastructure by Dec 31, 2024</b></li> <li>• <b>Legislated requirement Develop Asset Management Plan Natural Hazard Infrastructure by Dec 31, 2024</b></li> <li>• <b>Develop Ice Management Plan by December 31, 2024</b></li> </ul>	
3	Natural Hazards Mapping	1	<b><u>21.1 (1) para 1. (i)</u></b> Risk of natural hazards	<ul style="list-style-type: none"> <li>• Update and maintain flood line mapping.</li> <li>• Develop natural hazards mapping.</li> </ul>	Section 1 (3) (1) (i) Collect information and map areas of natural hazards.
4	Approvals: Planning-Plan Input and Review, Permitting and Solicitor Enquiries	1	<b><u>21.1 (1) para 1. (i)</u></b> Risk of natural hazards	<ul style="list-style-type: none"> <li>• Process permits related to development, alteration or other activities in regulated areas.</li> <li>• Review official plans, secondary and community plans, zoning bylaws, development applications and other proposals (i.e., environmental assessments)</li> <li>• Enforce applicable regulations.</li> <li>• Develop and maintain policies and guidelines to manage natural hazards.</li> <li>• Provide advisory services to the province and municipalities.</li> </ul>	Section 6 - comment on applications, proposals Section 7 - plan review, comments Section 8 - administering and enforcing the act
5	Approvals: Planning-Natural Heritage Management	2	<b><u>21.1.1</u></b> P&S provided on behalf of a municipality under an MOU	<ul style="list-style-type: none"> <li>• Provide services related to natural heritage for planning and other applications or projects.</li> <li>• Provide services/assistance to identify, enhance, restore, rehabilitate, and protect natural heritage ecosystems in the watershed.</li> <li>• Develop and maintain policies and guidelines to assist in management of natural heritage resources.</li> </ul>	Not applicable. See CHART C for information required to be provided under Regulation Section 6 Subsection (5).

	<b>Programs &amp; Services Inventory</b>	<b>Category</b> 1-Mandatory 2-Municipal P&S 3-Other	<b>Applicable Section of the Act</b>	<b>Description</b>	<b>Category 1 Programs &amp; Services - Applicable Section under Regulation 686/21 'Mandatory Programs and Services'</b>
6	Partner Programs: Municipal Services	2	<b><u>21.1.1</u></b> P&S provided on behalf of a municipality under an MOU	<ul style="list-style-type: none"> <li>Delegated authority for delivery of Building Code, Part 8: Sewage Systems Program</li> </ul>	Not applicable
7	Partner Programs: Municipal Services	2	<b><u>21.1.1</u></b> P&S provided on behalf of a municipality under an MOU	<ul style="list-style-type: none"> <li>Deliver stormwater management facilities inspections</li> <li>Provide technical reviews (e.g., stormwater, geotechnical, hydrogeological, environmental assessments, etc.)</li> </ul>	Not applicable
8	Watershed Resource Management	1	<b><u>21.1 (1) para 1. (i)</u></b> P&S related to risk of natural hazards  <b><u>21.1 (1) para 1. (iii)</u></b> P&S related to duties as a source protection authority under the Clean Water Act.  <b><u>21.1 (1) para 1. (2)</u></b> Other P&S prescribed by regulations.	<ul style="list-style-type: none"> <li>Operate monitoring stations.</li> <li>Maintain provincial ground monitoring network (PGWN) and surface water network (PWQMN).</li> <li>Maintain water budget to support sustainable water use in the watershed.</li> <li>Operate a drought response program.</li> <li>Analyze and report on water quantity and/or quality conditions in the South Nation, Ottawa, and St. Lawrence Rivers.</li> <li>Provide advice on water use permits to province.</li> <li>Report on emerging climate change impacts.</li> <li><b><i>Prepare Watershed-based Resource Management Strategy by Dec 31, 2024</i></b></li> </ul>	Section 3 - Drought or low water response. Section 5 (2) (1) - Develop Operational Plan Section 5 (2) (2) - Develop Asset Management Plan Section 5 (4) Update operational or asset management plans Section 12 (1) 1. - Groundwater Monitoring Section 12 (1) 2. - Stream Monitoring Section 12 (1) 3. - Watershed-based Management Strategy Section 13 - Source Protection Authority under Clean Water Act
9	Watershed Resources-Subwatershed Planning	2	<b><u>21.1.1</u></b> P&S provided on behalf of a municipality under an MOU	<ul style="list-style-type: none"> <li>Partner with municipalities to provide natural heritage input and review for subwatershed and other plans for streams and tributaries, which provide background on surface water, ground water, natural heritage ecosystems and recommend sustainable solutions for municipal growth.</li> </ul>	Not applicable. See CHART C for information required to be provided under Regulation Section 6 Subsection (5).

	<b>Programs &amp; Services Inventory</b>	<b>Category</b> 1-Mandatory 2-Municipal P&S 3-Other	<b>Applicable Section of the Act</b>	<b>Description</b>	<b>Category 1 Programs &amp; Services - Applicable Section under Regulation 686/21 'Mandatory Programs and Services'</b>
10	Source Protection Planning	1	<b><u>21.1 (1) para 1. (iii)</u></b> P&S related to duties as a source protection authority under the Clean Water Act.	<ul style="list-style-type: none"> <li>Deliver the provincial source protection planning program under the Clean Water Act 2006 for the South Nation Source Protection Authority and partnership with the Raisin Regions Source Protection Authority.</li> </ul>	Section 13 - Source Protection Authority under Clean Water Act
11	Partner Programs: Ottawa Rural Water Quality, and SNC Clean Water Program	2 and 3	<b><u>21.1.1</u></b> P&S provided on behalf of a municipality under an MOU	<ul style="list-style-type: none"> <li>Coordinate the grant program delivered to private landowners to encourage adoption of agricultural and rural landowner best management practices and projects to improve and protect water quality, soil health and related initiatives (i.e. restore natural areas and private land tree planting).</li> <li>Deliver special program initiatives that study and/or provide awareness and education related to improving and protecting water quality and related initiatives.</li> </ul>	Not applicable. See CHART C for information required to be provided under Regulation Section 6 Subsection (5).
12	Communications and Outreach: Education and Events and Partnership Development	3	<b><u>21.1.2</u></b> P&S that the authority determines to provide within its area of jurisdiction to further the purpose of this Act.	<ul style="list-style-type: none"> <li>Co-ordinate community events e.g. stream of dreams, Fish Camp, Youth Hunt Camp</li> <li>Attend agricultural and landowner workshops to promote landowner stewardship.</li> <li>Co-ordinate SNC volunteer activities to enable public participation in SNC environmental activities.</li> <li>Deliver Community Environmental grants and annual fundraising events.</li> </ul>	Not applicable. See CHART D for information required to be provided under Regulation Section 6 Subsection (6).
13	Conservation Lands Management- Operating and Capital Maintenance costs related to authority owned	1	<b><u>21.1 (1) para 1. (ii)</u></b> P&S related to conservation and management of lands owned by Authority.	<ul style="list-style-type: none"> <li>Maintain passive conservation areas.</li> <li>Maintain property integrity (i.e., encroachments) and security (unauthorized use)</li> <li>Develop and maintain trail network.</li> <li>Eastern Ontario First Nation Working Group</li> <li>Manage wetlands, woodlands, and floodplain lands.</li> </ul>	Section 9 (1) (1) prepare a conservation area strategy by Dec 31, 2024.  Section 9 (1) (2) Conservation lands-required component-objectives

	<b>Programs &amp; Services Inventory</b>	<b>Category</b> 1-Mandatory 2-Municipal P&S 3-Other	<b>Applicable Section of the Act</b>	<b>Description</b>	<b>Category 1 Programs &amp; Services - Applicable Section under Regulation 686/21 'Mandatory Programs and Services'</b>
	lands including trail management and property taxes			<ul style="list-style-type: none"> <li>• Capital and operational support services provided to maintain the built infrastructure on SNC lands.</li> <li>• Create and maintain Asset Management Plan for built infrastructure on SNC lands.</li> <li>• Acquire environmentally significant conservation lands* (category 3 Program)</li> <li>• <b><i>Prepare a conservation area strategy</i></b></li> <li>• <b><i>Prepare a land inventory by Dec 31, 2024</i></b></li> </ul>	Section 9 (1) (3) prepare land inventory by Dec 31, 2024
14	Forest Land Acquisition	3	<b><u>21.1.2</u></b> P&S that the authority determines to provide within its area of jurisdiction to further the purpose of this Act.	<ul style="list-style-type: none"> <li>• Purchase ecologically significant lands in the SNC watershed.</li> <li>• Public land acquisition is identified as a key recommendation of the <i>Forest Cover Loss Report</i>.</li> </ul>	<p>Program is financed in part through special levy to member municipalities with the remainder of funding from fundraising (matching funds) and private land donations.</p> <p>Land acquisition is identified as a key recommendation of the <i>South Nation Valley Interim Report</i>.</p>
15	Conservation Lands: Hazard Tree Management, Forestry Management-Operations	1	<b><u>21.1 (1) para 1. (i)</u></b> P&S related to risk of natural hazards  <b><u>21.1 (1) para 1. (ii)</u></b> P&S related to conservation and management of lands owned by Authority.	<ul style="list-style-type: none"> <li>• Operate hazard tree management program on SNC lands</li> <li>• Deliver forest management, tree planting, woodlot thinning, selective harvesting, and naturalization projects on SNC lands</li> <li>• Maintain the Managed Forest Tax Incentive Program.</li> <li>• Maintain the FSC certification Program.</li> <li>• Invasive Species Management.</li> </ul>	<p>Section 1 (1) (4) Risk of hazardous lands</p> <p>Section 9 (1) (2) Conservation lands-required components</p>

	<b>Programs &amp; Services Inventory</b>	<b>Category</b> 1-Mandatory 2-Municipal P&S 3-Other	<b>Applicable Section of the Act</b>	<b>Description</b>	<b>Category 1 Programs &amp; Services - Applicable Section under Regulation 686/21 'Mandatory Programs and Services'</b>
16	Conservation Lands: Natural Heritage Management	1	<b><u>21.1 (1) para 1. (ii)</u></b> P&S related to conservation and management of lands owned by Authority.	<ul style="list-style-type: none"> <li>• Provide planning services/assistance to enhance, restore, rehabilitate, and protect aquatic and terrestrial ecosystems on SNC owned lands.</li> </ul>	Section 9 (2) (iv) Conservation lands-required components
17	Partner Programs: Forests	2 & 3	<b><u>21.1.2</u></b> P&S that the authority determines to provide within its area of jurisdiction to further the purpose of this Act.	<ul style="list-style-type: none"> <li>• Provide services to private and public landowners and community groups to engage in tree planting activities.</li> <li>• Ottawa Ash Tree Replacement Program</li> <li>• Ottawa Greens Acres Program</li> <li>• Woodlot Advisory Service</li> <li>• SDG Forest Management</li> <li>• Roadside Tree Program</li> </ul>	Not applicable. See CHART D for information required to be provided under Regulation Section 6 Subsection (6).
18	Property Agreements	3	<b><u>21.1.2</u></b> P&S that the authority determines to provide within its area of jurisdiction to further the purpose of this Act.	<ul style="list-style-type: none"> <li>• Offer hunting on some SNC lands</li> <li>• Agricultural leases</li> <li>• One small weir hydro Agreement</li> <li>• Other minor, miscellaneous agreements on SNC land</li> </ul>	Not applicable. See CHART D for information required to be provided under Regulation Section 6 Subsection (6).
19	Communications and Outreach: Corporate Communications, Media & Communications Products	1	<b><u>21.1 (1) para 1. (iv)</u></b> Services provided related to duties and functions under the Act.	<ul style="list-style-type: none"> <li>• Media Relations</li> <li>• Public Relations and awareness building</li> <li>• Website management</li> <li>• Social media management</li> <li>• Community engagement and public consultation</li> <li>• Corporate brand management</li> </ul>	Regulations pending.
20	Corporate Services for Mandatory Programs and Services	1	<b><u>21.1 (1) para 1. (iv)</u></b> Services provided related to duties	Provide the following administrative services that support mandatory program delivery: <ul style="list-style-type: none"> <li>• Office of the General Manager and Corporate Services</li> <li>• Financial Management and reporting</li> </ul>	Regulations pending.



	<b>Programs &amp; Services Inventory</b>	<b>Category</b> 1-Mandatory 2-Municipal P&S 3-Other	<b>Applicable Section of the Act</b>	<b>Description</b>	<b>Category 1 Programs &amp; Services - Applicable Section under Regulation 686/21 'Mandatory Programs and Services'</b>
			and functions under the Act.	<ul style="list-style-type: none"> <li>• Authority Governance (including Board member expenses)</li> <li>• Human Resources/ Health &amp; Safety</li> <li>• Payroll</li> </ul> Administrative expenses including: <ul style="list-style-type: none"> <li>• General memberships</li> <li>• Office supplies, postage, bank fees</li> <li>• Head office communication system</li> <li>• Insurance</li> <li>• Audit Fees</li> <li>• Consulting, legal, labour relations</li> <li>• H&amp;S equipment, inspections, training</li> <li>• Conservation Ontario Fees</li> <li>• Corporate Professional Development</li> <li>• Uninsured losses, damage to SNC assets</li> </ul>	
21	Information Management	1	<b><u>21.1 (1) para 1. (iv)</u></b> Services provided related to duties and functions under the Act.	Provide the following administrative services that support mandatory program delivery: <ul style="list-style-type: none"> <li>• Information Management and Technology expenses</li> </ul>	Regulations pending.
22	Vehicles	1	<b><u>21.1 (1) para 1. (iv)</u></b> Services provided related to duties and functions under the Act.	Provide the following administrative services that support mandatory program delivery: <ul style="list-style-type: none"> <li>• Unallocated Vehicles and Maintenance</li> </ul>	Regulations pending.
23	Buildings: Shop and Office	1	<b><u>21.1 (1) para 1. (iv)</u></b> Services provided related to duties and functions under the Act.	Provide the following administrative services that support mandatory program delivery: <ul style="list-style-type: none"> <li>• Office Services</li> <li>• Head Office Building</li> <li>• Building Services</li> </ul>	Regulations pending.

CHART B

**Program and Service Inventory Listing - Costs & Funding Sources**

SOUTH NATION CONSERVATION

Revised: July 1<sup>st</sup>, 2022

Ref #	P&S Inventory Name	Category	TOTAL EXPENSES (2022 Budget)*	Municipal Levy	Municipal MOUs/Agreements	Provincial / Federal/ Other Municipal	Self-Generated-Program Revenue	Reserves	Comment
1	Flood Forecasting & Warning	1	\$173,700	82%	-	18%	-	-	Provincial Section 39 Funding
2	Erosion and Water Control Infrastructure	1	\$289,850	62%	-	38%	-	-	Provincial Section 39 Funding and WECI Funding, budget reflects annual operations, no capital project in 2022, average capital project of \$250,000/year
3	Natural Hazards Mapping	1	\$744,607	27%	27%	27%	19%		Federal funding available for special projects combined with use of strategic reserves. Includes LiDAR and Flood Risk Assessment special project.
4	Approvals: Planning-Plan Input and Review, Permitting and Solicitor Enquiries	1	\$759,099	34%	5%	8%	53%		Permit, Plan Review, & Solicitor Enquiry Fee Revenue
5	Approvals: Planning-Natural Heritage Management	2	No projects in 2022	-	-	-	100%	-	Past projects include: County Natural Heritage Study Forest Cover Analysis
6	Partner Programs: Municipal Services Part 8 Building Code	2	\$452,587	-	-	-	100%	-	Other Municipal-Current Municipal agreements
7	Partner Programs: Municipal Services	2	\$235,548	-	15%	-	85%	-	Other Municipal-Current Municipal agreements
8	Watershed Resource Management and Monitoring	1	\$75,000	100%	-	-	-	-	Provincial Partnership PWQMN/PGMN/LWR

Ref #	P&S Inventory Name	Category	TOTAL EXPENSES (2022 Budget)*	Municipal Levy	Municipal MOUs/Agreements	Provincial/Federal/Other Municipal	Self-Generated-Program Revenue	Reserves	Comment
9	Watershed Resources: Subwatershed Planning	2	\$96,960	23%	69%	-	8%	-	Other Municipal-Current Municipal agreements South Bear Brook, EIS South Stormont
10	Source Protection Planning	1	\$172,796	-	-	100%	-	-	Provincial funding guaranteed for 2022 and 2023.
11	Partner Programs: Ottawa Rural Water Quality, and SNC Clean Water Program	2 & 3	\$425,750	21%	79%	-	-	-	Other Municipal- Current Municipal agreements ORCWP/CWP/EOWRP
12	Communications and Outreach: Education and Events and Partnership Development	2	\$65,830	-	-	-	98%	2%	Funding distribution contingent on specific event. Self-Generated: may include donations.
13	Conservation Lands Management- Operating and Capital Maintenance costs related to authority owned lands including Trail Management, property taxes	1	\$698,709	71%	6%	14%	7%	1%	
14	Forest Land Acquisition	3	\$333,151	-	100%	-	-	-	Program is financed in part through special levy to member municipalities with the remainder of funding from fundraising (matching funds) and private land donations.  Land acquisition is identified as a key recommendation of the <i>South Nation Valley Interim Report</i> .

Ref #	P&S Inventory Name	Category	TOTAL EXPENSES (2022 Budget)*	Municipal Levy	Municipal MOUs/Agreements	Provincial/Federal/Other Municipal	Self-Generated-Program Revenue	Reserves	Comment
15	Conservation Lands: Hazard Tree Management, Forestry Management- Operations	1	\$152,466	83%	-	-	17%	-	
16	Conservation Lands: Natural Heritage Management	1	\$525,193	24%	50%	1%	24%	1%	Ecological Restoration special projects with external funding
17	Partner Programs: Forests	2 & 3	\$824,315	4%	45%	7%	37%	6%	Special benefiting levies and current Municipal MOUs SNC Tree planting – some levy and reserves
18	Property Agreements	3	\$20,000	-	-	-	100%	-	Fee Revenue
19	Communications and Outreach: Corporate Communications, Media & Communications Products	1	\$281,755	99%	-	-	1%	-	
20	Corporate Services-Mandatory	1	\$1,289,956	91%	-	5%	4%	-	Operating Expenses Provincial SWP Funding Interest Income
21	Information Management	1	\$205,200	98%	-	-	2%	-	Operating Expenses
22	Vehicles	1	\$136,400	62%	-	-	23%	15%	Operating Expenses
23	Buildings: Shop and Office	1	\$211,185	99%	-	-	1%	-	Operating Expenses

**\* Determination of Annual Cost – Method D:** The five-year average annual cost method (Method A & B) will not reflect the future costs of SNC programs and services. The chosen method (Method D) includes current costs and better reflects the impacts to future Budgets due to the following factors:

- 1) Inflation and increasing operating costs (e.g., insurance);
- 2) Fluctuating demands in the housing market and land development;
- 3) Changes in federal and provincial government funding through natural hazard mitigation programs;
- 4) Labour market fluctuations; and
- 5) COVID-19's impacts on the 2020 and 2021 budgets.

CHART C

**Programs & Services Inventory Listing - Category 2 - Details of Municipal Agreements**

SOUTH NATION CONSERVATION

Revised: July 1st, 2022

Extract:

*Ontario Regulations 687/21 - Transition Plans and Agreements for Programs and Services Under Section 21.1.2 of the Act Section 6 Subsection 5 requirements*

(5) For each Category 2 program or service listed in the inventory under clause (2) (a), the authority shall include the following information:

- The name of the municipality on behalf of which the program or service is provided.
- The date on which the authority and the municipality entered into a memorandum of understanding or another agreement with respect to the provision of the program or service.

Programs & Services Inventory	Category 1-Mandatory 2-Municipal P&S 3-Other	Applicable Section of the Act	Description	Memorandum of Understanding (MOU)/Agreement Status
Approvals: Planning Natural Heritage Management	2	<u>s. 21.1.1</u> P&S provided on behalf of a municipality under a MOU	<ul style="list-style-type: none"> <li>• Provide services related to natural heritage for planning and other applications or projects.</li> <li>• Provide services/assistance to identify, enhance, restore, rehabilitate, and protect natural heritage ecosystems in the watershed.</li> <li>• Develop and maintain policies and guidelines to assist in management of natural heritage resources.</li> </ul>	City of Ottawa: 2019 United Counties of Leeds and Grenville: 2012 United Counties of Prescott and Russell: 2005  Modified and/or additional MOUs to be negotiated with municipalities.  Future updates to the P&S Inventory will reflect status of MOUs.
Partner Programs: Municipal Services Onsite Sewage System Program	2	<u>s. 21.1.1</u> P&S provided on behalf of a municipality under a MOU	<ul style="list-style-type: none"> <li>• Provide onsite private sewage system inspection services on behalf of thirteen Municipalities under Part 8 of the Building Code (Private Sewage Systems).</li> </ul>	Augusta: 2022-2027 Alfred Plantagenet: 2017-2023 Casselman: 2022-2027 Champlain: 2022-2027 Clarence Rockland: 2021-2026 Cornwall: 2019-2024 East Hawkesbury: 2014 Edwardsburgh/Cardinal: 2022-2027 Elizabethtown-Kitley: 2022-2027

Programs & Services Inventory	Category 1-Mandatory 2-Municipal P&S 3-Other	Applicable Section of the Act	Description	Memorandum of Understanding (MOU)/Agreement Status
				<p>Hawkesbury: 2014            Nation: 2022-2027            North Dundas: 2020-2025            North Stormont: 2022-2027            Russell: 2022-2027            South Dundas: 2022-2027            South Stormont: 2022-2027</p> <p>Modified and/or additional MOUs to be negotiated with municipalities.</p>
Partner Programs: General Municipal	2	<b>s. 21.1.1</b> P&S provided on behalf of a municipality under a MOU	<ul style="list-style-type: none"> <li>• Deliver stormwater management facility inspections.</li> <li>• Provide technical reviews (stormwater, geotechnical, hydrogeological, environmental assessments, etc.).</li> <li>• Deliver dock installation and maintenance for municipal parks and conservation area assets.</li> <li>• Deliver species at risk offsetting agreements.</li> </ul>	<p><u>Stormwater Facility Inspections:</u>            Nation: 2022            Russell: 2021</p> <p><u>Park Maintenance:</u>            Casselman: 2022            North Dundas: 2022</p> <p>Modified and/or additional MOUs to be negotiated with municipalities.</p> <p>Future updates to the P&amp;S Inventory listing will reflect the status of MOUs.</p>
Approvals: Subwatershed Planning	2	<b>s. 21.1.1</b> P&S provided on behalf of a municipality under a MOU	<ul style="list-style-type: none"> <li>• Partner with municipalities to provide natural heritage input and review for subwatershed and other plans for streams and tributaries, which provide background on surface water, ground water, terrestrial and aquatic ecosystems and recommend sustainable solutions for municipal growth.</li> </ul>	<p>Modified and/or additional MOUs to be negotiated with municipalities.</p> <p>Future updates to the P&amp;S Inventory listing will reflect the status of MOUs.</p>
Drinking Water Source Protection Responsibilities	2	<b>s. 21.1.1</b> P&S provided on behalf of a	<ul style="list-style-type: none"> <li>• SNC acts as the Source Protection Authority under the <i>Clean Water Act, 2006</i> on behalf of fourteen municipalities in the South Nation Source Protection Area.</li> </ul>	<p>Alfred and Plantagenet: 2014            Augusta: 2014            Casselman: 2014            Clarence Rockland: 2014</p>

Programs & Services Inventory	Category 1-Mandatory 2-Municipal P&S 3-Other	Applicable Section of the Act	Description	Memorandum of Understanding (MOU)/Agreement Status
under Part IV of the <i>Clean Water Act, 2006</i>		municipality under a MOU	<ul style="list-style-type: none"> <li>Thirteen municipalities delegate Part IV enforcement to SNC.</li> </ul>	Champlain: 2014 Edwardsburgh Cardinal: 2014 Hawkesbury: 2014 Nation: 2014 North Dundas: 2014 North Stormont: 2014 Prescott: 2014 Russell: 2014 South Dundas: 2014  Modified and/or additional MOUs to be negotiated with municipalities.

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**Programs & Services Inventory Listing - Category 3 - Information Requirements**

SOUTH NATION CONSERVATION

Revised: July 1st, 2022

Extract:

*Ontario Regulations 687/21 - Transition Plans and Agreements for Programs and Services Under Section 21.1.2 of the Act Section 6 Subsection 6 requirements*

For each Category 3 program or service listed in the inventory under clause (2) (a), the authority shall include the following information:

1. Whether or not the program or service was financed, in whole or in part, through municipal levies collected from participating municipalities.
2. Whether or not the authority intends to seek to enter into a cost apportioning agreement with one or more participating municipalities to ensure all or part of the financing of the program or service after the transition date.

Programs & Services Inventory	Category 1-Mandatory 2-Municipal P&S 3-Other	Applicable Section of the Act	Description	Subsection 6 (6) Info Requirements
Partner Programs: Ottawa Rural Water Quality and SNC Clean Water Programs	2 & 3	<p><u>s. 21.1.1</u> P&amp;S provided on behalf of a municipality under a MOU</p> <p>And</p> <p><u>s. 21.1.2</u> P&amp;S that the authority determines to provide within its area of jurisdiction to further the purpose of this Act.</p>	<ul style="list-style-type: none"> <li>• Coordinate grant program for property owners to encourage agricultural best management practices and projects to improve and protect water quality, soil health, and related initiatives.</li> <li>• Deliver special programs that study and/or provide awareness and education related to improving and protecting water quality and related initiatives.</li> <li>• Deliver Total Phosphorus Water Quality Credit Trading Program.</li> </ul>	<p>SNC Clean Water Program and Services have been financed in part through municipal levy.</p> <p>SNC seeks funding to deliver these programs and services and will discuss benefitting levy.</p> <p>Total Phosphorus Management Program is a Policy directive issued by MECP through Environmental Compliance Approvals for the South Nation River (i.e. as the waterbody receiving Phosphorus).</p>



Programs & Services Inventory	Category 1-Mandatory 2-Municipal P&S 3-Other	Applicable Section of the Act	Description	Subsection 6 (6) Info Requirements
Communications and Outreach: Education & Events and Partnership Development	3	<b>s. 21.1.2</b> P&S that the authority determines to provide within its area of jurisdiction to further the purpose of this Act.	<ul style="list-style-type: none"> <li>• Co-ordinate community events (e.g. Stream of Dreams, Fish Camp, Youth Hunt Camp)</li> <li>• Attend agricultural and landowner workshops, farm shows, and local fairs to promote landowner stewardship</li> <li>• Co-ordinate SNC volunteer activities to enable public participation in SNC environmental programs, services, and activities</li> <li>• Deliver Community Environmental grants and annual fundraising events</li> </ul>	<p>Programs and services have been financed in part through municipal levy.</p> <p>SNC seeks funding to deliver these programs and services and will discuss benefitting levy.</p>
Forest Land Acquisition Levy	3	<b>21.1.2</b> P&S that the authority determines to provide within its area of jurisdiction to further the purpose of this Act.	<ul style="list-style-type: none"> <li>• Purchase ecologically significant lands in the SNC watershed.</li> <li>• Public land acquisition is identified as a key recommendation of the <i>Protecting and Increasing Forest Cover in the South Nation Conservation Jurisdiction</i> report.</li> </ul>	<p>Program is financed in part through special levy to member municipalities with the remainder of funding from fundraising (matching funds) and private land donations.</p> <p>Land acquisition is identified as a key recommendation of the <i>South Nation Valley Interim Report</i>.</p>

Programs & Services Inventory	Category 1-Mandatory 2-Municipal P&S 3-Other	Applicable Section of the Act	Description	Subsection 6 (6) Info Requirements
Partner Programs: Forests	2 & 3	<p><b><u>s. 21.1.1</u></b> P&amp;S provided on behalf of a municipality under a MOU</p> <p>And</p> <p><b><u>s. 21.1.2</u></b> P&amp;S that the authority determines to provide within its area of jurisdiction to further the purpose of this Act.</p>	<p>Provide services to private and public landowners and community groups to engage in tree planting activities and woodlot management.</p> <ul style="list-style-type: none"> <li>• Ottawa Ash Tree Replacement Program</li> <li>• Ottawa Green Acres Program</li> <li>• Woodlot Advisory Service</li> <li>• SDG Forest Management</li> <li>• Roadside Tree Program</li> <li>• SNC Tree Planting Program</li> <li>• Tree planting is identified as a key recommendation of the <i>Forest Cover in the South Nation Conservation Jurisdiction</i> report.</li> </ul>	<p>Ottawa Programs funded through MOUs.</p> <p>County Programs funded through MOUs.</p> <p>SNC Tree Planting Program is financed in part through municipal levies.</p> <p>Other funding sources also help deliver this program and service. Tree planting on private and public land is identified as a key recommendation of the <i>South Nation Valley Interim Report</i>.</p>
Property Agreements	3	<p><b><u>s. 21.1.2</u></b> P&amp;S that the authority determines to provide within its area of jurisdiction to further the purpose of this Act.</p>	<ul style="list-style-type: none"> <li>• Offer hunting on some SNC lands.</li> <li>• Agricultural leases where appropriate.</li> <li>• One small weir hydroelectric agreement.</li> <li>• Other miscellaneous agreements for use of SNC lands.</li> </ul>	<p>Program and Services not financed through municipal levies.</p>



**BOARD OF DIRECTORS MEETING**

Meeting No. 06/22  
Thursday, June 16<sup>th</sup>, 2022 - 9:00 a.m.  
Watershed Room, SNC

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**Directors Present:**

Pierre Leroux, Prescott Russell, Chair  
Steve Densham, Stormont Dundas Glengarry, Vice Chair  
George Darouze, City of Ottawa, Past Chair  
Dana Farcasiu, Leeds Grenville (*electronic participation*)  
John Hunter, Leeds Grenville  
Gerrie Kautz, City of Ottawa  
Bill Smirle, Stormont Dundas Glengarry  
François St. Amour, Prescott Russell

**Regrets:**

Allan Hubley, City of Ottawa  
Catherine Kitts, City of Ottawa  
Archie Mellan, Stormont Dundas Glengarry  
Mario Zanth, Prescott Russell

**Staff Present:**

Angela Coleman, General Manager/Secretary-Treasurer  
Carl Bickerdike, Team Lead, Corporate Services  
Ronda Boutz, Team Lead, Special Projects  
Cheyene Brunet, Forestry Technician  
Michelle Cavanagh, Team Lead, Stewardship  
James Holland, Senior Planner  
Linda Hutchinson, Director, Organization Effectiveness  
Sandra Mancini, Team Lead, Engineering  
Alison McDonald, Team Lead, Approvals  
Eric McGill, Corporate Counsel  
John Mesman, Team Lead, Community Lands and Outreach

**Guests:**

Rachel Putnins, City of Ottawa



**B. SNC COMMITTEE MEETING HIGHLIGHTS AND MINUTES OF:**

- i. Joint Occupational Health and Safety Committee meeting minutes of June 1<sup>st</sup>, 2022
- ii. Clean Water Committee meeting minutes of June 6<sup>th</sup>, 2022
- iii. Forestry Committee meeting minutes of June 7<sup>th</sup>, 2022
- iv. Fish and Wildlife Committee meeting minutes of June 7<sup>th</sup>, 2022
- v. Communications Committee meeting minutes of June 8<sup>th</sup>, 2022
- vi. Leitrim Wetland Advisory Committee meeting minutes of June 10<sup>th</sup>, 2022

RESOLUTION NO. BD-107/22

Moved by: Bill Smirle  
Seconded by: Steve Densham

RESOLVED THAT:

The Board of Directors approve the actions and recommendations of the following Committees meetings:

- i. Joint Occupational Health and Safety Committee meeting minutes of June 1<sup>st</sup>, 2022
- ii. Clean Water Committee meeting minutes of June 6<sup>th</sup>, 2022
- iii. Forestry Committee meeting minutes of June 7<sup>th</sup>, 2022
- iv. Fish and Wildlife Committee meeting minutes of June 7<sup>th</sup>, 2022
- v. Communications Committee meeting minutes of June 8<sup>th</sup>, 2022
- vi. Leitrim Wetland Advisory Committee meeting minutes of June 10<sup>th</sup>, 2022

CARRIED

**NEW BUSINESS**

**REQUEST OF APPROVAL: PROGRESS REPORT TO THE MINISTRY OF ENVIRONMENT, CONSERVATION AND PARKS**

RESOLUTION NO. BD-108/22

Moved by: George Darouze  
Seconded by: Dana Farcasiu

RESOLVED THAT:

The Board of Directors approve Progress Report No.1 for submission to the Minister of Environment, Conservation, and Parks.

CARRIED