



SOUTH NATION
CONSERVATION
DE LA NATION SUD

Effective January 1, 2024

2024 FEE SCHEDULE

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South Nation Conservation Fee Schedule

- Schedule A: Planning
- Schedule B: Conservation Authorities Act Permits
- Schedule C: Technical Reviews
- Schedule D: Information and Professional Services
- Schedule E: Sewage System Inspections
- Schedule F: Private Land Stewardship
- Schedule G: Conservation Lands
- Schedule H: Watershed Programs

Payment can be made by cheque, cash, debit or credit.

Payments made by credit card are subject to a 2.4% convenience charge.



SCHEDULE A: PLANNING

Planning Application	2024 Fee
Official Plan and Zoning Amendments	
Standard	\$820
Major	\$4,000
Zoning By-law Amendments	\$410
Minor Variance Applications	\$410
Application for Consent	
Clearance of Conditions (where applicable)	\$235
Site Plan Control	
Single Residential	\$420
Minor	\$700
Standard	\$1,120
Major	\$2,790
Plan of Subdivision/ Part Lot Control/ Condominium	
Under 10 lots and 2 ha on full municipal services	\$1,360
Under 10 lots and 2 ha on private services	\$2,695
Over 10 lots and/or 2 ha on private or full municipal services	\$4,120
Clearance of conditions (per phase)	\$2,070
Priority review (per phase)	\$6,295
File reactivation (files dormant over 2 years)	50% of current fee
Revisions: all file types	50% of current fee
Pre-consultation ¹	Free
Clean Water Act - Drinking Water Source Protection	
Section 59 Clearance Notice	\$300
Risk Management Plan	Staff Time

Application Categories:

- Minor: no technical studies
- Standard: one technical study
- Major: more than one technical study

¹ An hourly rate may be charged for pre-consultation where significant staff time is required.



NOTES (SCHEDULE A: PLANNING)

Reviews comply with South Nation Conservation (SNC) circulation requirements under the *Planning Act*, SNC's Fee Policy, SNC's Client Service Policy, Conservation Ontario's Timely Review Taskforce Policies, and the 2001 Provincial Memorandum of Understanding on Procedures to Address Conservation Authority Delegated Responsibility [Ministry of Natural Resources and Forestry & Ministry of Municipal Affairs and Housing].

Reviews may be completed under municipal planning service agreements or agreements with Provincial and Federal Government agencies. Section 21.2 of the *Conservation Authorities Act* permits SNC to charge fees for programs and services in accordance with the Minister's Fee Classes Policy (April 11, 2022) and SNC's Fee Policy.

Fees are exclusive of technical report review fees (Schedule C). All fees must be paid prior to the release of written comments to approval authorities.

One fee (the highest) applies for concurrent applications unless otherwise stated (ex. where an Official Plan Amendment and Zoning By-law Amendment are submitted for the same development).

No fee is charged to a participating municipality within SNC's jurisdiction for planning reviews initiated by that municipality.



SCHEDULE B: CONSERVATION AUTHORITIES ACT PERMITS

Application		Description	2024 Fee
Water Crossing	Private - culvert/bridge	Private entrance replacement ≤ 30 m	\$280
		Private entrance replacement > 30 m	\$665
		New private entrance	\$665
	Infrastructure - culvert/bridge	Replacement (same dimension) ≤ 30 m and ≤ 1 m dia.	\$280
		Replacement (different dimension) or new ≤ 1 m dia.	\$665
		> 1 m dia. - 2 m dia.	\$1,040
		> 2 m dia.	\$2,050
		Resurfacing	\$280
		Superstructure or abutment works	\$665
		New bridge	\$2,685
	Directional drilling	Channel width ≤ 3 m	\$280
		Channel width > 3 m	\$665
	Water utility crossing (open-cut)	Channel width ≤ 3 m	\$1,040
		Channel width > 3 m - 10 m	\$2,050
		Channel width > 10 m	\$2,685
Docks	Dock installation	≤ 45 m ²	\$280
		> 45 m ²	\$665
		All crib construction	\$1,040
Fill Placement & Grading	Fill placement (m ³) / grading (ha) (including septic beds)	≤ 100 m ³ / ≤ 0.25 ha	\$280
		> 100 m ³ - 500 m ³ / > 0.25 ha - 0.5 ha	\$665
		> 500 m ³ - 1000 m ³ / > 0.5 ha - 1.0 ha	\$1,040
		> 1000 m ³ - 2000 m ³ / > 1.0 ha - 2.0 ha	\$2,050



Application Type		Description	2024 Fee
Buildings	Ancillary buildings with no foundation	Within a Regulated Area	\$280
	Single family dwelling, auxiliary buildings, additions and similar	≤ 20 m ²	\$280
		> 20 m ² - 100 m ²	\$665
		> 100 m ² - 200 m ²	\$1,040
		> 200 m ²	\$2,050
	New multi-residential or institutional		\$2,685
Shoreline Work & Watercourse Clean Out	Shoreline alterations, erosion protection, chanelization, new watercourses and similar	≤ 15 m	\$280
		> 15 m - 50 m	\$665
		> 50 m - 500 m	\$1,040
		> 500 m - 1000 m	\$2,050
	Watercourse cleanout (non-municipal drain)		\$665
Wetland	Development/interference within 120 m of a wetland boundary	Minor review	\$280
		Area affected ≤ 0.5 ha	\$665
		Area affected > 0.5 ha and ≤ 1.0 ha	\$1,040
		Area affected > 1.0 ha and ≤ 2.0 ha	\$2,050
Municipal Drain Maintenance (DART Protocol)			\$95
Letter of Authorization (ex. Minor development in Regulated Area in approved subdivisions)			\$130
S. 28 Application Review Hearing			\$250
Issuance of new permit within 6 months of expiry date with no changes to proposal or site conditions			\$135
Applications amended or resubmitted after approval (includes modifications to previously reviewed sediment and erosion control plans)			50% of current fee
Applying for a permit after the project has started (retroactive permits)			200% of current fee
Major Projects (ex. Minister’s Zoning Order, applications with several technical studies, >1000 m shoreline work or watercourse realignment, development or interference with >2 ha wetland, subdivisions over 10 lots, fill placement over > 2000 m3 / > 2.0 ha). * Additional charges for legal or technical peer-review may be applicable			\$5,525*
Property Inquiry			
Written responses to legal, real estate related, financial (including Canadian Mortgage and Housing Corporation) or other inquiries by landowners or others on their behalf.		File search only - normal review (10 business days)	\$290
		File search only - expedited review (5 business days)	\$560
		With site inspection - normal review	\$500



SCHEDULE C: TECHNICAL REVIEWS

Reviews are prepared by qualified professionals in the fields of water resources engineering, groundwater science, site servicing, geotechnical engineering, environmental assessments, ecology, and planning to support appropriate development. SNC may retain a third party to assist with review of technical reports.

Our reviews evaluate whether the applicable guidelines and legislation have been appropriately addressed.

Report Review	Development Type	2024 Fee
Normal Review (20 business days)¹ <ul style="list-style-type: none">Flood plain hydrology analysisGeotechnical reports (unstable soils and slopes)Wetland hydrologic impact analysisEnvironmental impact studiesStormwater managementGrading and drainage planAquatic habitat assessment/fish habitat impactHydrological assessmentPrivate Servicing	Small scale development	\$460
	Development area < 0.5 hectares	\$900
	Development area ≤ 2 hectares	\$1,890
	Development area > than 2 hectares	\$2,945

Clearance of Conditions	\$340
Major Projects ²	Hourly
Aggregate Resource Act Reviews (plus technical review fees)	\$4,000

¹ Where reviews exceed one full review, additional submissions will be billed on an hourly professional rate, in addition to this fee. There is a minimum staff time charge of ½ hour.

² Major Projects are projects with a high level of concern that requires the Authority to attend meetings and respond to inquiries and concerns. An application to the Authority may or may not be active.



SCHEDULE D: INFORMATION AND PROFESSIONAL SERVICES

Product/Service		2024 Fee
Hourly Staff Rate		
	Assistant	\$75/hour
	Technical	\$95/hour
	Specialist	\$110/hour
	Professional	\$115/hour
	Management	\$125/hour
	Senior Management	\$140/hour
Digital Data and Maps		
Monitoring data, GIS files, Aerial photography ¹		\$170 plus staff time (Specialist Rate)
Natural Hazard and Other Digital Maps		\$215 plus staff time (Professional Rate)
Customized Maps		\$90 plus staff time (Specialist Rate)
Reports		
Base Cost (digital and paper)	Small: 1-30 pg	\$140
	Medium: 31-100 pg	\$275
	Large: >100 pg	\$430
Photocopying	Black and White	\$0.55
	Colour	\$1/page - plus staff time
Floodplain Models		
Hydraulic Model (HEC RAS model files) ^{1,2}		\$2,200 per model - plus staff time
Hydrologic Model (HEC-HMS, SWMHYMO model files) ^{1,2}		

Note: There is a minimum staff time charge of ½ hour.

¹ A signed digital data license agreement is required.

² A copy of the updated input and output files and revised floodplain maps must be provided.



SCHEDULE E: SEWAGE SYSTEM INSPECTIONS

Classification of Systems	2024 Fee
Class 2	
Grey water pit only - daily design flow not exceeding 1,000 L/day	\$430
Class 3	
Cesspool - Black water pit only - daily design flow not exceeding 1,000 L/day	\$430
Class 4 and 5	
Class 4 tank and leaching bed and Class 5 holding tank - daily design flow <4,000 L/day	
Systems requiring annual maintenance	\$930
Other Systems	\$825
Class 4 tank and leaching bed and Class 5 holding tank - daily design flow >4,000 L/day and <10,000 L/day	
Systems requiring annual maintenance	\$1,340
Other Systems	\$1,220
Treatment Unit Alterations (No Changes to Disposal Field)	
Replacement/enlargement/relocation	\$430
Material Alteration	\$845
Repair Pumping/Dosing System or Minor Repair (ex. level header)	\$215
Installation of Filter/Risers	\$215
Additional Inspections and Retroactive Permits	
Additional or repeat inspections (Class 2, 3, 4 and 5 <4,000 L/day daily design flow)	\$215
Additional or repeat inspections (Class 4 and 5 >4,000 L/day and <10,000 L/day daily design flow)	\$260
Applying for a permit after the installation is complete (retroactive permits)	125% of current fee



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Permit Revisions (Certificate of Change)	
Change of tertiary treatment unit type	\$215
Pipes and Stone to Chambers (equal area or reduction)	\$430
Chambers to Pipes and Stone (increase)	\$430
Addition of fixtures or living area (no design flow increase)	\$215
Increased design flow and/or elevation changes	\$215
Change in type of system (ie. Conventional to Tertiary)	\$430
Different location on property (site evaluation)	\$215
Miscellaneous / Other and/or Repeat Inspections	\$215
Permit Renewal & Expiration	
Owner renews permit (first six months)	\$215
Owner renews permit (second six months) *Maximum of two renewals will be granted	\$215
Permit Cancellation and Transfers	
Administrative Revision	\$125
Owner transfers permit to new owner (no changes)	\$215
Owner cancels application (no inspection done)	80%
Owner cancels application (no permit issued)	50%
Owner cancels application (permit issued)	33%
Owner changes designer or contractor	\$840
Renovations / Changes of Use Permits (Part 10 & 11 of the Ontario Building Code)	
Compliance Review (distances only)	\$70
Compliance Review (full review)	\$185
Land Control and Lot Creation (Planning Act)	
Minor Variances and Zoning By-Laws (site visit required)	\$210
Outside SNC Jurisdiction - Consent Applications (per application)	\$420
Inside SNC Jurisdiction - Consent Applications (per application)	\$500
Subdivision or Condominium Lots (per lot) (Maximum fee of \$5,000.00)	\$260
File Searches	
Document Search	\$105
Administrative Fees	
Additional Copies of Permit Documents (photocopies)	\$25
Photocopies of Other Documents	\$1 per copy



SCHEDULE F: PRIVATE LAND STEWARDSHIP

Product/Service	2024 Fee	
Program	Landowner Fee	Potential Subsidy (Forests Ontario)
50 Million Tree Program	<ul style="list-style-type: none">• \$1.05/conifer• \$1.58/hardwood• \$551/ha band spray and scribe• \$525/ha scribe• Order minimum of 1,000 trees	\$2.50/seedling
Woodlot Storm Recovery Program ¹	<ul style="list-style-type: none">• \$0.21/conifer• \$0.32/hardwood• Maximum landowner fee: \$3,000	None: balance of tree planting costs covered by other funding sources
Over the Counter Tree Sales	<ul style="list-style-type: none">• Nursery stock cost plus 25% for shipping and handling• Order minimum of 100 trees	None

¹Woodlot Storm Recovery Program:

South Nation Conservation (SNC) secured funding to provide assistance to private woodlot owners affected by the May 2022 Derecho Storm. Partners include Natural Resources Canada (NRCan) through the 2 Billion Tree Program; the United Counties of Prescott and Russell; and the City of Ottawa.

The reduced tree seedling fees are available to eligible projects that qualify for this program.

Program information is available at nation.on.ca/woodlot-recovery or contact SNC at info@nation.on.ca or 1.877.984.2948.



SCHEDULE G: CONSERVATION LANDS

Service		2024
Hunting	Applicants residing within the SNC Jurisdiction	\$100
	Applicants residing outside the SNC Jurisdiction	\$150
	Applicants from Outside Ontario	\$200
Trapping	Exclusive trapping agreements	\$25
Conservation Area - Facility Use Permit	Exclusive use of a Conservation Area (ex. family gathering, public/private event, educational tour, photography, etc.) Applicants responsible for obtaining appropriate liability insurance (if applicable) and Special Occassions Permits	Free or By Donation
	Wedding or large private event	\$100
Conservation Area Memorial Dedications	Memorial Tree Dedication (available in the McIntosh Memorial Park and the Oak Valley Pioneer Park Conservation Areas)	\$500
	Memorial Bench Dedication (available in all SNC Conservation Areas)	\$2,000
Land Use Agreements (ex. Agricultural Uses: Maple Syrup or Honey, Hay Production, or Community Uses, etc.)	Contracts and land use agreements are negotiated on a case-by-case basis using current market rates	



SCHEDULE H: WATERSHED PROGRAMS

Program/Service	2024
Total Phosphorous Credit Trading Program	
Total Phosphorous Management	\$565/kg
Environmental Education Programs	
Stream of Dreams - Environmental Education and Community Art	\$15/participant
Maple Syrup Education Program	\$7/participant
Youth Fish Camp (two day summer camp)	\$95/participant
Youth Hunt Apprenticeship Program	Free (Delta Waterfowl partnership)
Note: Other education programs may be available on a cost-recovery basis, including high school certifications through the Specialist High Skills Major Program. Please contact SNC for more details at info@nation.on.ca or 1.877.984.2948.	