



## Director of Finance

**Full time, Finch, Ontario**

**Hours:** Monday-Friday (8:00 a.m.- 4:00 p.m.)

**Salary Range:** To commensurate with experience, under review

**Start Date:** May/June 2022

*Are you looking for a career with purpose, and one where you can make a positive contribution?*

South Nation Conservation (SNC) is currently seeking an experienced professional, with the knowledge, skills, and abilities to provide financial leadership and risk management in the full-time position of Director of Finance.

SNC is known for solid leadership and a cordial work environment. If you seek positive change and a dynamic workplace this could be the position for you.

This position fills the upcoming retirement of a long serving staff member. If possible, this hiring anticipates a period of overlap and training with the existing Director.

SNC is an immersive and diverse professional environment where you will thrive in a multi-disciplinary community that includes engineers, planners, biologists, foresters, and finance professions.

SNC's strength lies in its experience performing and applying cutting edge science and research at the community level. Our entrepreneurial culture is a dynamic combination of government and private sector, in which you will have the scope to support innovative projects to protect and enhance our local environment.

### POSITION DETAILS:

The incumbent will work in a multi-disciplinary team environment. Responsibilities include:

- maintenance of the computerized accounting system;
- preparation of budgets;
- payroll;
- preparation and analysis of internal and external reports;
- arrangement of financial matters; and
- all related financial management responsibilities.

This position reports to the General Manager/Secretary-Treasurer.





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**WHAT YOU OFFER:**

- Bachelor's degree in Commerce, Business, Finance, Accounting or equivalent, along with CPA (CA, CGA, or CMA) accounting designation combined with seven to ten years of related senior level experience in a municipal or public sector environment.
- In-depth knowledge of computerized accounting, experience with SAGE software is an asset.
- Excellent knowledge of spreadsheet software (i.e., MS Excel).
- Excellent organizational and analytical skills.
- Excellent interpersonal, verbal, and written communication skills.
- Bilingualism (French and English) is an asset.
- Valid Class "G" Driver's License.

**WHAT WE OFFER:**

- You will join an organization with 75 years of history.
- You will have the opportunity to work with a solutions-focused team and develop your skills.
- You will work for an organization that places tremendous value on the professional and personal development of its employees.
- Participation in the OMERs pension plan.
- Competitive salary and benefits package.

**LOCATION:**

The SNC office is in a rural location in Finch, Ontario, southeast of Ottawa. The successful candidate must have reliable transportation.

**SUBMISSION INFORMATION:**

Posting open until filled. Forward resumes and cover letter to:

[careers@nation.on.ca](mailto:careers@nation.on.ca)

Please quote '*Director of Finance*' in the subject line. Submitted resumes must be in Word or pdf format.

Thank you for your interest in South Nation Conservation; however only those candidates selected for an interview will be contacted.