



Finance Student



Full time, Finch, Ontario

Hours: Monday-Friday (8:00 a.m.-4:00 p.m.)

Salary Range: To Be Determined

Start Date: May 6, 2019

At South Nation Conservation (SNC) you will be immersed in a diverse professional environment, where you will thrive in a multi-disciplinary community that includes engineers, planners, biologists, foresters, and GIS technicians, among others.

SNC's strength lies in our experience performing and applying cutting edge science and research at the community level. Our entrepreneurial culture is a dynamic combination of government and private sector, in which you will have the scope to lead innovative projects to protect and enhance our local environment.

POSITION DETAILS:

The incumbent will work in a multi-disciplinary team environment. Responsibilities are to assist in the completion of activities concerning the Authority's finance, human resources, information technology and office management functions. This position reports to the Director, Organization Effectiveness.

WHAT YOU OFFER:

- Attending college or university; studying finance, business, or related field.
- Previous office experience is an asset.
- Experience with computers and Microsoft Office programs.
- Experience with database management (SQL & Access)
- Experience with code/script writing is an asset. (C#, Python, JavaScript, JSON, HTML) is an asset.
- Previous experience with environmental projects is an asset.
- Excellent organizational and interpersonal skills.
- Bilingualism (French/English) is an asset.
- Reliable transportation to and from the office.
- Valid Class "G" Driver's License.

LOCATION:

The SNC office is in a rural location in Finch, Ontario, southeast of Ottawa. The successful candidate must have reliable transportation.



SOUTH NATION
CONSERVATION
DE LA NATION SUD

SUBMISSION INFORMATION:

Forward resumes, a writing sample and references by 8:00 am on February 4, 2019 to:

Hannah Jackson
Accounting Analyst, Corporate Services
hjackson@nation.on.ca

Please quote '*Finance Student*' in the subject line. Submitted resumes must be in Word or pdf format.

Thank you for your interest in South Nation Conservation; however only those candidates selected for an interview will be contacted. This position is funding dependent, the number of positions will be dependent on the amount of funding received.