



SOUTH NATION
CONSERVATION
DE LA NATION SUD

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Board of Directors

Supplemental Agenda

Date: November 20th, 2025

Time: 9:00 a.m.

Location: SNC Watershed Room
SNC Office
38 Victoria Street
Finch, ON K0C 1K0



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Board of Directors

Supplemental Agenda

November 20th, 2025, 9:00 a.m.

1. New Business

- | | |
|---|------|
| a. Update: Estimated Statement of Operations for October 31 st , 2025: Johanna | 3-4 |
| b. Request for Approval: SNC Committee Meeting Highlights and Minutes | 5 |
| i. Grants Sub-Committee meeting minutes of November 17 th , 2025 | 6-10 |

Carl Bickerdike,
Chief Administrative Officer.

/rb



To: Board of Directors
From: Johanna Barkley, Director of Finance
Date: November 14, 2025
Subject: Update: Estimated Statement of Operations for October 31st, 2025

RECOMMENDATION:

The Board of Directors receive and file the Estimated Statement of Operations for the year ending December 31st, 2025, as of October 31st, 2025, update.

DISCUSSION:

The Net Overall amount represents total expenditures, operating, capital, and project, minus total revenue. The operational budget is the day-to-day expenses the Authority requires for normal activities. Expenses for projects are normally for a fixed term period. Capital expenditures are as per SNC's *Tangible Capital Assets Policy* revised in August 2021. "Tangible" capital assets are goods that have a life expectancy of more than one (1) year, and costs normally over \$5,000, with some exceptions. This Policy can be reviewed at any time, if necessary.

Currently, Senior Management, Team, and Project Leads are estimating a \$98,000 surplus. A full review of 2025 revenues and expenditures will continue through to the end of 2025.

The final 2025 reserve transfer will be presented to the Board along with the audited financial statements at the March 2026 board meeting.

FINANCIAL IMPLICATIONS/ADHERENCE TO SNC POLICY:

Compliance with Budget

The 2025 budget represents the Board of Directors approved Budget of January 16th, 2025.

SNC Policy Adherence:

SNC approved Policies are adhered to.

Johanna Barkley,
Director of Finance.

Attachments: Estimated Statement of Operation



ESTIMATED STATEMENT OF OPERATIONS As of October 31, 2025	YTD Actuals	Final Budget	Updated Forecast
EXPENDITURES			
OPERATING EXPENSE			
Resource Management			
Water Response Programs	363,263	521,312	310,653
Partner Programs	375,396	773,000	1,155,434
Landowner Stewardship Outreach	690,696	487,426	1,497,757
Total Resource Management	1,429,355	1,781,738	2,963,844
Property & Approvals			
Property	1,681,690	1,496,767	2,273,530
Approvals	1,331,456	1,718,916	1,641,971
Total Property & Approvals	3,013,147	3,215,683	3,915,501
Corporate & Community Services			
Corporate Services	1,090,757	1,391,956	1,360,563
Information Management and Technology	157,158	170,761	206,600
Communications and Outreach	215,729	248,698	284,316
Total Corporate & Community Services	1,463,644	1,811,415	1,851,479
TOTAL OPERATING EXPENSE	5,906,146	6,808,836	8,730,823
CAPITAL and PROJECT EXPENSE			
Resource Management			
Capital	6,699	37,500	59,200
Projects	859,228	1,546,644	1,236,725
Total Resource Management	865,927	1,584,144	1,295,925
Property & Approvals			
Capital	1,265,580	662,619	1,770,669
Projects	-	-	-
Total Property & Approvals	1,265,580	662,619	1,770,669
Corporate & Community Services			
Capital	38,265	25,000	45,000
Projects	-	-	-
Total Corporate & Community Services	38,265	25,000	45,000
TOTAL CAPITAL AND PROJECT EXPENSE	2,169,772	2,271,763	3,111,594
TOTAL OVERALL EXPENSE	8,075,918	9,080,600	11,842,417
REVENUE			
Other Sources	3,271,513	3,455,462	5,737,955
General Levy	4,045,573	4,636,678	4,636,678
Capital Levy	174,500	200,000	200,000
Special Levy	742,666	497,000	870,227
Source Protection	122,520	143,240	143,240
MNRF (Regular)	91,070	91,070	91,070
TOTAL REVENUE	8,447,842	9,023,450	11,679,170
NET OVERALL	(371,924)	57,150	163,247
Transfer To / (From) Reserve	(56,569)	(57,150)	(261,279)
Cash (Surplus) Beginning of Year		-	-
Cash Deficit / (Surplus) End of Year	(428,494)	0	(98,032)



To: Board of Directors
From: Ronda Boutz, Secretary-Treasurer
Date: November 18th, 2025
Subject: Request for Approval: SNC Committee Meeting Highlights and Minutes

RECOMMENDATION:

The Board of Directors approve the actions and recommendations of the following Committees meetings:

- i. Grants Sub-Committee meeting minutes of November 17th, 2025
-

DISCUSSION:

Grants Sub-Committee Meeting: November 17th, 2025

- Sub-Committee approved the following:
 - Eastern Ontario Water Resources Program (EOWRP) Grant final reports and expenditures:
 - Eastern Ontario Children's Water Festival - \$5,000
 - 2025 Eastern Ontario Geoscience Open House - \$1,500
 - Advancing Early Warning Systems in the SNC Jurisdiction - \$15,000
 - Clean Water Program grants
 - 2 approved for a total of \$6,000
 - 3 conditionally approved pending 2026 Budget approval
 - 3 denied, retroactive applications that were not eligible
- Sub-Committee received updates and had discussions on:
 - EOWRP 2025 Financial Statement as of October 31st, 2025

Ronda Boutz
Secretary-Treasurer.

Attachments



GRANT SUB-COMMITTEE

Meeting No. 03/25

Monday, November 17th, 2025 - 9:00 a.m.

Virtual

       	Present: Jackie Kelly-Pemberton, Member at Large, Sub-Committee Chair Jordan Graham, Member at Large Brendan Jacobs, Ottawa Rural Clean Water Program Alain Jaquemet, Member at Large Glenn Mackey, ALUS - Ontario East Pamela O'Donnell, Member at Large Bill Smirle, SNC Board of Directors, Watershed Advisory Committee Chair Tara Redpath, City of Ottawa Adrian Wynands, SNC Vice Chair, ex-officio
 	Regrets: Steve Densham, SNC Chair, ex-officio Catherine Kitts, SNC Second Vice Chair, ex-officio Adrian Wynands, SNC Vice-Chair, ex-officio
 	Staff Present: Ronda Boutz, Secretary-Treasurer Lorie Henderson, Administrative Assistant Kenneth Omenogor, Geotechnical Engineer Andre Pommainville, Program Representative
  	Guest: Tessa Di Iorio, Geoscience and Source Water Protection Unit, City of Ottawa



CHAIRS REMARKS

Jackie Pemberton, Sub-Committee Chair, welcomed everyone to the Grants Sub-Committee virtual meeting of November 17th, 2025 at 9:00 a.m.

APPROVAL OF GRANTS SUB-COMMITTEE VIRTUAL MEETING AGENDA

RESOLUTION NO. GSC-025/25

Moved by: Alain Jaquemet

Seconded by: Bill Smirle

RESOLVED THAT:

The Members approve the November 17th, 2025 Grants Sub-Committee virtual meeting agenda and supplemental agenda with the following amendment:

- a. Supplemental agenda items 1 ai through 1 a iii be moved to follow item 5 ai on the main agenda.

CARRIED

DECLARATION OF CONFLICT OF INTEREST

Tara Redpath declared a conflict of interest on 6.a.ii.: 2025 EOWRP Grant Proposals: City of Ottawa – 2025 Eastern Ontario Geoscience Open House, as an employee of the applicant.

Bill Smirle declared a conflict of interest on agenda item 6.a.iii.: South Nation Conservation – Advance Early Warning Systems, as an SNC Board Member.

REQUEST FOR APPROVAL: APPROVAL OF GRANT SUB-COMMITTEE MEETING MINUTES OF SEPTEMBER 15TH, 2025.

RESOLUTION NO. GSC-026/25

Moved by: Pamela O'Donnell

Seconded by: Jordan Graham

RESOLVED THAT:

The Members approve the Grant Sub-Committee meeting minutes of September 15th, 2025 as presented.

CARRIED



NEW BUSINESS

EASTERN ONTARIO WATER RESOURCES PROGRAM

UPDATE: EASTERN ONTARIO WATER RESOURCES PROGRAM 2025 FINANCIAL STATEMENT – AS OF OCTOBER 31ST, 2025

RESOLUTION NO. GSC-027/25

Moved by: Pam O'Donnell
Seconded by: Jordan Graham

RESOLVED THAT:

The Grants Sub-Committee receives and files the 2025 Eastern Ontario Water Resources Program Financial Statement as of October 31st, 2025.

CARRIED

CHILDREN'S WATER FESTIVAL

RESOLUTION NO. GSC-028/25

Moved by: Alain Jaquemet
Seconded by: Brendan Jacobs

RESOLVED THAT:

The Grants Sub-committee approve the final report for the Eastern Ontario Children's Water Festival; and

FURTHER THAT:

The Committee approve expenditures of \$5,000 for 2025.

CARRIED

2025 EASTERN ONTARIO GEOSCIENCE OPEN HOUSE

Having declared a conflict of interest, Tara Redpath did not participate in this item.

RESOLUTION NO. GSC-029/25

Moved by: Pam O'Donnell
Seconded by: Jordan Graham

RESOLVED THAT:

The Grants Sub-committee approve the final report for the 2025 Eastern Ontario Geoscience Open House; and

FURTHER THAT:

The Committee approve expenditures of \$1,500 for 2025.

CARRIED



ADVANCE EARLY WARNING SYSTEMS IN THE SNC JURISDICTION

Having declared a conflict of interest, Bill Smirle did not participate in this item.

RESOLUTION NO. GSC-030/25

Moved by: Jordan Graham
Seconded by: Brendan Jacobs

RESOLVED THAT:

The Grants Sub-committee approve the final report for the Advancing Early Warning Systems in the SNC Jurisdiction; and

FURTHER THAT:

The Committee approve expenditures of \$15,000 in 2025 for equipment purchase.

CARRIED

CLEAN WATER PROGRAM

i. SUMMARY OF CLEAN WATER PROGRAM GRANT APPLICATIONS

A report summarizing Clean Water Program grant applications was provided for information.

ii. CLEAN WATER PROGRAM APPLICATIONS

RESOLUTION NO. GSC-031/25

Moved by: Jordan Graham
Seconded by: Tara Redpath

RESOLVED THAT:

The Grant Sub-Committee approves funding to the following projects:

Project Code	Project Type	Grant %	Grant Approved	Rating
2025-NAT-CW18	Well Decommissioning	100%	\$1,000	25.9
2025-APL-CW17	Erosion	50%	\$5,000	25.3
Total Approved			\$6,000	

CARRIED

RESOLUTION NO. GSC-032/25

Moved by: Jordan Graham
Seconded by: Terra Redpath

RESOLVED THAT:

The Grant Sub-Committee conditionally approve the following projects pending 2026 Budget approval:



Project Code	Project Type	Grant %	Grant Approved	Rating
2025-NAT-CW23	Well Decommissioning	100%	\$1,000	25.0
2025-NDU-CW20	Septic System	50%	\$2,000	24.5
2025-AUG-CW19	Well Decommissioning	100%	\$1,000	23.7
Total Approved			\$4,000	

CARRIED

RESOLUTION NO. GSC-033/25

Moved by: Alain Jaquemet

Seconded by: Jordan Graham

RESOLVED THAT:

The Grant Sub-Committee deny funding to the following projects:

Project Code	Project Type	Grant %	Grant Requested
2025-APL-CW21	Cover Crop	N/A	Denied
2025-RUS-CW22	Cover Crop	N/A	Denied
2025-APL-CW24	Cover Crop	N/A	Denied

CARRIED

DATE OF NEXT MEETING

- March 9th, 2026 (to be confirmed)

ADJOURNMENT

RESOLUTION NO. GSC-034/25

Moved by: Pam O'Donnell

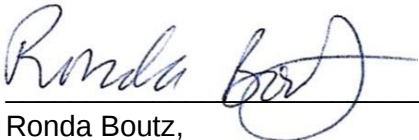
Seconded by: Jordon Graham

RESOLVED THAT:

The Grants Sub-Committee virtual meeting of November 17th, 2025 be adjourned at 10:52 a.m.

CARRIED

Jackie Pemberton,
Sub-Committee Chair.



Ronda Boutz,
Secretary-Treasurer.

/lh