



BOARD OF DIRECTORS MEETING

Meeting No. 10/25

Thursday, November 20th, 2025 – 9:00 a.m.

Watershed Room, SNC

Directors Present:

Steve Densham, Stormont Dundas Glengarry, Chair
Catherine Kitts, City of Ottawa, Second Vice Chair
Linda Payant, City of Ottawa
Tom Smyth, Stormont Dundas Glengarry
Bill Smirle, Stormont Dundas Glengarry
François St. Amour, Prescott Russell
Mike Tarnowski, Prescott Russell
Deb Wilson, Leeds Grenville
Adrian Wynands, Leeds Grenville, Vice Chair

Regrets:

Genevieve Lajoie, Prescott Russell
Mathew Luloff, City of Ottawa
Isabelle Skalski, City of Ottawa

Staff Present:

Carl Bickerdike, Chief Administrative Officer
Johanna Barkley, Director of Finance
Ronda Boutz, Secretary-Treasurer
Jennifer Boyer, Managing Director, Approvals
Sandra Mancini, Managing Director, Natural Hazards and Infrastructure
John Mesman, Managing Director, Property, Conservation Lands and Community Outreach
Eric McGill, Corporate Counsel
Pat Piitz, Team Lead, Property

Guests:

Warren A. Leroy, Ault & Ault LLP





TRADITIONAL LAND ACKNOWLEDGEMENT

John Mesman, read the Indigenous land acknowledgement.

CHAIRS REMARKS

Steve Densham, Chair, called the SNC Board of Directors meeting of November 20th, 2025, to order at 9:00 a.m.

APPROVAL OF SNC BOARD OF DIRECTORS MEETING AGENDA AND SUPPLEMENTAL AGENDA

RESOLUTION NO. BD-196/25

Moved by: Mike Tarnowski
Seconded by: François St. Amour

RESOLVED THAT:

The Members approve the November 20th, 2025, main and supplemental agenda as amended:

- i. Main agenda item #11a and #11b be moved to follow main agenda item #6a.

CARRIED

DECLARATION OF CONFLICT OF INTEREST

None.

BOARD MEETING MINUTES

A. REQUEST FOR APPROVAL: BOARD OF DIRECTORS MEETING MINUTES OF OCTOBER 16TH, 2025

RESOLUTION NO. BD-197/25

Moved by: Adrian Wynands
Seconded by: Catherine Kitts

RESOLVED THAT:

The Members approve the Board of Directors meeting minutes of October 16th, 2025 as submitted.

CARRIED

B. REQUEST FOR APPROVAL: SNC COMMITTEES MEETING HIGHLIGHTS AND MINUTES OF:

- i. Joint Occupational Health and Safety Committee meeting minutes of October 8TH, 2025.

RESOLUTION NO. BD-198/25

Moved by: Linda Payant
Seconded by: Bill Smirle



RESOLVED THAT:

The Board of Directors approve the actions and recommendations of the following Committee meeting:

- i. Joint Occupational Health and Safety Committee meeting minutes of October 8th, 2025.

CARRIED

NEW BUSINESS

UPDATE: BILL 68 AND PROPOSED REGIONAL CONSOLIDATION OF CONSERVATION AUTHORITIES

RESOLUTION NO. BD-199/25

Moved by: Mike Tarnowski

Seconded by: Deb Wilson

RESOLVED THAT:

The Board of Directors receive and file the update on amendments to the *Conservation Authorities Act* as proposed by Bill 68 Plan to Protect Ontario Act (Budget Measures), 2025 (No. 2); and

FURTHER THAT:

The Board of Directors receive and file the update on Environmental registry of Ontario proposal #025-1257 regarding "Proposed boundaries for the regional consolidation of Ontario's conservation authorities".

CARRIED

CLOSED SESSION

RESOLUTION NO. BD-200/25

Moved by: Adrian Wynands

Seconded by: Bill Smirle

RESOLVED THAT:

The Board of Directors move into Closed Session for the following below:

- i. Update: Legal Matter (verbal).
- ii. Update: Security of the Property of the Authority (verbal).

CARRIED

The Board of Directors convened Closed Session at 9:12 a.m.



OPEN SESSION

RESOLUTION NO. BD-201/25

Moved by: Bill Smirle
Seconded by: Mike Tarnowski

RESOLVED THAT:

The Board of Directors move into Open Session.

CARRIED

The Board of Directors reconvened Open Session at 11:05 a.m.

The Board of Directors recessed for a break at 11:05 a.m.

The Board of Directors reconvened from break at 11:15 a.m.

UPDATE: LEGAL MATTER (VERBAL)

RESOLUTION NO. BD-202/25

Moved by: Adrian Wynands
Seconded by: Linda Payant

RESOLVED THAT:

The Board of Directors receive and file the verbal update on the Legal Matter.

CARRIED

UPDATE: SECURITY OF THE PROPERTY OF THE AUTHORITY (VERBAL)

RESOLUTION NO. BD-203/25

Moved by: Bill Smirle
Seconded by: Deb Wilson

RESOLVED THAT:

The Board of Directors receive and file the verbal update on the Security of the Property of the Authority; and

FURTHER THAT:

The Board of Directors approve the direction and public statement as discussed and amended.

CARRIED

FOR DISCUSSION: 2026 DRAFT BUDGET

RESOLUTION NO. BD-204/25

Moved by: Adrian Wynands
Seconded by: Mike Tarnowski

RECOMMENDATION:

The Board of Directors receive and file the Draft 2026 Budget; and



FURTHER THAT:

The Draft 2026 Budget be circulated to the member municipalities prior to final approval of the Board in January 2026; and

FURTHER THAT:

If future debates on the 2026 Budget lead to increased demands for funds, the equivalent amounts will be decreased elsewhere in the Budget [therefore not affect the 2026 Levy amounts]; and

FURTHER THAT:

If surplus funds are identified during future debates on the 2026 Budget, the surplus be directed to the SNC Reserves.

CARRIED

UPDATE RESERVES POLICY

RESOLUTION NO. BD-205/25

Moved by: Deb Wilson
Seconded by: Linda Payant

RESOLVED THAT:

The Board of Directors receive and file the reserve policy update.

CARRIED

UPDATE: 2025 AUDIT PLANNING

RESOLUTION NO. BD-206/25

Moved by: Adrian Wynands
Seconded by: Catherine Kitts

RESOLVED THAT:

The Board of Directors receive and file the Draft 2025 Audit Planning letter attached from Baker Tilly; and

FURTHER THAT:

The Chair sign the 2025 Audit Planning and Engagement letters.

CARRIED

REQUEST FOR APPROVAL: 2026 FEE SCHEDULE

RESOLUTION NO. BD-207/25

Moved by: Deb Wilson
Seconded by: François St. Amour



RESOLVED THAT:

The Board of Directors approve the 2026 South Nation Conservation Fee Schedules as presented, effective January 1st, 2026.

CARRIED

REQUEST FOR APPROVAL: FUNDING SUBMISSIONS

RESOLUTION NO. BD-208/25

Moved by: Mike Tarnowski
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors approves funding submissions to the following programs:

Funder/Program	Funding Request
1. Urban Forestry Plans and Studies: Urban Forestry Plans and Studies	up to \$175,000
2. EcoAction Stream 1: Community-led freshwater action across Canada	up to \$100,000
3. Canada Water Agency: St. Lawrence River Freshwater Ecosystem Initiative - Priority Interventions Program	up to \$250,000
4. Species Conservation Program	up to \$900,000
5. Invasive Species Action Fund	up to \$50,000
6. Invasive Phragmites Control Fund	up to \$40,000
Total	up to \$1,515,000

CARRIED

REQUEST FOR APPROVAL: MONIES RECEIVED AND DISBURSEMENT REGISTER FOR OCTOBER 2025

RESOLUTION NO. BD-209/25

Moved by: Bill Smirle
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors receive and file the money received report for October 2025; and

FURTHER THAT:

The Board approve the Disbursement Register of \$835,958.89 for October 2025.

CARRIED



MONTHLY UPDATES:

- i. **PLANNING ACTIVITY**
- ii. **ENGINEERING TECHNICAL REVIEWS**
- iii. **SECTION 28.1 PERMITS ISSUED**
- iv. **ENFORCEMENT OF PARTS VI AND VII OF THE ACT**
- v. **ON-SITE SEWAGE PERMITS RECEIVED**

RESOLUTION NO. BD-210/25

Moved by: Mike Tarnowski

Seconded by: Adrian Wynands

RESOLVED THAT:

The Board of Directors receive and file the following updates for November 2025:

- i. Planning Activity;
- ii. Engineering Technical Reviews;
- iii. Permits issued under Section 28.1 of the *Conservation Authorities Act*;
- iv. Reported *Conservation Authorities Act* regulation concerns received; and
- v. On-site sewage permits received.

CARRIED

RECOGNITION: YEARS OF SERVICE

RESOLUTION NO. BD-211/25

Moved by: Mike Tarnowski

Seconded by: Catherine Kitts

RESOLVED THAT:

The Board of Directors recognize and thank Ben Colgan and Todd Baker for their years of service working with South Nation Conservation.

CARRIED

SUPPLEMENTAL AGENDA

UPDATE: ESTIMATED STATEMENT OF OPERATIONS FOR OCTOBER 31ST, 2025

RESOLUTION NO. BD-212/25

Moved by: Deb Wilson

Seconded by: Mike Tarnowski

RESOLVED THAT:

The Board of Directors receive and file the Estimated Statement of Operations for the year ending December 31st, 2025, as of October 31st, 2025.

CARRIED



REQUEST FOR APPROVAL: SNC COMMITTEE MEETING HIGHLIGHTS AND MINUTES OF:

i. Grant Sub-Committee meeting minutes of November 17TH, 2025.

RESOLUTION NO. BD-213/25

Moved by: Mike Tarnowski

Seconded by: Bill Smirle

RESOLVED THAT:

The Board of Directors approve the actions and recommendations of the following Committee meeting:

- i. Grant Sub-Committee meeting minutes of November 17th, 2025.

CARRIED

CORRESPONDENCE

None

DATES OF UPCOMING MEETINGS, THIRD THURSDAY, AT 9:00 A.M. UNLESS INDICATED OTHERWISE:

- December 11th, 2025 (Note: second Thursday of the month)
- January 22nd, 2026 (Note: fourth Thursday)

FUTURE MOTIONS OF THE BOARD AND/OR DISCUSSION OF SNC ISSUES

None.

ADJOURNMENT

RESOLUTION NO. BD-214/25

Moved by: Deb Wilson

Seconded by: Bill Smirle

RESOLVED THAT:

The Board of Directors meeting of November 20th, 2025 be adjourned at 12:39 p.m.

CARRIED

Steve Densham,
Chair.

Carl Bickerdike,
Chief Administrative Officer.

/rb