



## BOARD OF DIRECTORS MEETING

Meeting No. 07/25

Thursday, August 21<sup>st</sup>, 2025 – 9:00 a.m.

Watershed Room, SNC

### Directors Present:

Steve Densham, Stormont Dundas Glengarry, Chair  
Catherine Kitts, City of Ottawa, Second Vice Chair  
Genevieve Lajoie, Prescott Russell  
Linda Payant, City of Ottawa  
Isabelle Skalski, City of Ottawa  
Bill Smirle, Stormont Dundas Glengarry  
François St. Amour, Prescott Russell  
Mike Tarnowski, Prescott Russell  
Deb Wilson, Leeds Grenville  
Adrian Wynands, Leeds Grenville, Vice Chair

### Regrets:

Mathew Luloff, City of Ottawa  
Tom Smyth, Stormont Dundas Glengarry

### Staff Present:

Carl Bickerdike, Chief Administrative Officer  
Johanna Barkley, Director of Finance  
Ronda Boutz, Secretary-Treasurer  
Jennifer Boyer, Managing Director, Approvals  
Michelle Cavanagh, Team Lead, Special Project  
Caroline Goulet, Forester  
Sandra Mancini, Managing Director, Natural Hazards and Infrastructure  
John Mesman, Managing Director, Property, Conservation Lands, and Community Outreach  
Eric McGill, Corporate Counsel  
Pat Piitz, Team Lead, Property  
Kelsey Smith, Stewardship and Outreach Assistant  
Katherine Watson, Coordinator – Early Warning Systems and Watershed Plans





**TRADITIONAL LAND ACKNOWLEDGEMENT**

John Mesman, Managing Director, Property, Conservation Lands, and Community Outreach read the Indigenous land acknowledgement.

**CHAIRS REMARKS**

Steve Densham, Chair, called the SNC Board of Directors meeting of August 21<sup>st</sup>, 2025 to order at 9:00 a.m. Chair Densham welcome new City of Ottawa Board Member, Isabelle Skalski, to her first meeting.

**APPROVAL OF SNC BOARD OF DIRECTORS MEETING AGENDA AND SUPPLEMENTAL AGENDA**

RESOLUTION NO. BD-142/25

Moved by: Bill Smirle  
Seconded by: Adrian Wynands

RESOLVED THAT:

The Members approve the August 21<sup>st</sup>, 2025 main and supplemental agendas with the following amendment:

- Closed Session items on both the main and supplemental Agendas be moved to follow main Agenda Item 4, Declaration of Conflict of Interest.

CARRIED

**DECLARATION OF CONFLICT OF INTEREST**

None.

**CLOSED SESSION**

RESOLUTION NO. BD-143/25

Moved by: Mike Tarnowski  
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors move into Closed Session for the following below:

- i. Request for Approval: Land Acquisitions
- ii. Update: Property Legal Matter – SNC 18 (verbal)
- iii. Update: Potential Legal Matter (verbal)
- iv. Matter involving an identifiable individual

CARRIED

**Catherine Kitts joined the meeting at 9:04 a.m.**

**The Board of Directors convened Closed Session at 9:04 a.m.**



**OPEN SESSION**

RESOLUTION NO. BD-144/25

Moved by: Bill Smirle  
Seconded by: Mike Tarnowski

RESOLVED THAT: The Board of Directors move into Open Session.

CARRIED

**The Board of Directors reconvened Open Session at 10:34 a.m.**

**The Board of Directors recessed for a break at 10:35 a.m.**

**The Board of Directors reconvened from break at 10:47 a.m.**

**REQUEST FOR APPROVAL: LAND ACQUISITIONS**

RESOLUTION NO. BD-145/25

Moved by: Adrian Wynands  
Seconded by: François St. Amour

RESOLVED THAT: The Board of Directors approve property acquisition 2025-RUS-01 [Russel] as discussed in the report; and

FURTHER THAT: The Board of Directors approve property acquisition 2025-NDU-02 [North Dundas] as discussed in the report; and

FURTHER THAT: The Board of Directors approve property acquisition 2025-AUG-02 [Augusta] as discussed in the report; and

FURTHER THAT: The Board of Directors approve a funding agreement between SNC, Duck Unlimited Canada and the City of Ottawa for land acquisition; and

FURTHER THAT: The Board of Directors approve property acquisition 2025-OTT-02 [Ottawa] as discussed in the report.

CARRIED



**UPDATE PROPERTY LEGAL MATTER: SNC 18 (VERBAL)**

RESOLUTION NO. BD-146/25

Moved by: Deb Wilson  
Seconded by: Mike Tarnowski

RESOLVED THAT:

The Board of Directors receive and file the verbal update on Property Legal Matter: SNC 18.

CARRIED

**UPDATE: POTENTIAL LEGAL MATTER (VERBAL)**

RESOLUTION NO. BD-147/25

Moved by: Mike Tarnowski  
Seconded by: Geneviève Lajoie

RESOLVED THAT:

The Board of Directors receive and file the verbal update on the potential legal matter.

CARRIED

**MATTER INVOLVING AN IDENTIFIABLE INDIVIDUAL**

RESOLUTION NO. BD-148/25

Moved by: Isabelle Skalski  
Seconded by: Mike Tarnowski

RESOLVED THAT:

The Board of Directors approve the Chair respond to the correspondence regarding the identifiable individual as per the discussion.

CARRIED

**BOARD MEETING MINUTES**

**A. REQUEST FOR APPROVAL: BOARD OF DIRECTORS MEETING MINUTES  
JUNE 19<sup>TH</sup>, 2025**

RESOLUTION NO. BD-149/25

Moved by: Adrian Wynands  
Seconded by: Geneviève Lajoie

RESOLVED THAT:

The Members approve the Board of Directors Meeting Minutes of June 19<sup>th</sup>, 2025 as submitted.

CARRIED



**BUSINESS ARISING FROM BOARD MINUTES**

**A. REQUEST FOR APPROVAL: LOCALLY SIGNIFICANT WETLANDS IN THE TOWNSHIP OF ALFRED AND PLANTAGENET**

RESOLUTION NO. BD-150/25

Moved by:

Mike Tarnowski

Seconded by:

Adrian Wynands

WHEREAS South Nation Conservation's current policies regarding the regulation of locally significant wetlands within its jurisdiction state:

1. Locally significant wetlands are wetlands identified by a participating municipality as being locally significant;
2. the boundaries of locally significant wetlands are established by the participating municipality; and
3. SNC regulates locally significant wetlands in accordance with the *Conservation Authorities Act* where a participating municipality has passed a Zoning By-law including Locally Significant Wetlands in accordance with Section 34 (18) of the *Planning Act*.

BE IT RESOLVED the Board of Directors direct staff to adjust SNC's regulation mapping for locally significant wetlands in the Township of Alfred and Plantagenet, to coincide with amendments to the zoning by-laws including locally significant wetlands, as implemented from time to time.

CARRIED

**COMMITTEE MEETING MINUTES**

**A. REQUEST FOR APPROVAL: SNC COMMITTEES MEETING HIGHLIGHTS AND MINUTES OF:**

- I. LEITRIM WETLAND ADVISORY COMMITTEE MEETING MINUTES OF JUNE 17<sup>TH</sup>, 2025
- II. WATERSHED ADVISORY COMMITTEE MEETING MINUTES OF JUNE 24<sup>TH</sup>, 2025
- III. JOINT OCCUPATIONAL HEALTH AND SAFETY COMMITTEE MEETING MINUTES OF JULY 9<sup>TH</sup>, 2025

**B. UPDATE: SOUTH NATION WATER RESPONSE TEAM MEETING MINUTES OF AUGUST 11<sup>th</sup>, 2025**

RESOLUTION NO. BD-151/25

Moved by:

Bill Smirle

Seconded by:

Deb Wilson

RESOLVED THAT:

The Board of Directors approve the actions and recommendations of the following Committee meetings:



- i. Leitrim Wetland Advisory Committee meeting minutes of June 17<sup>th</sup>, 2025.
- ii. Watershed Advisory Committee meeting minutes of June 24<sup>th</sup>, 2025.
- iii. Joint Occupational Health and Safety Committee meeting minutes of July 9<sup>th</sup>, 2025; and

FURTHER THAT:

The Board of Directors receive and file the draft South Nation Water Response Team meeting minutes of August 11<sup>th</sup>, 2025.

CARRIED

**SNC PROJECT UPDATE: POWERPOINT PRESENTATION**

Staff presented the members with a PowerPoint presentation on project updates.

**NEW BUSINESS**

**UPDATE: SNC WATER RESPONSE PROGRAM**

RESOLUTION NO. BD-152/25

Moved by: Mike Tarnowski

Seconded by: Linda Payant

RESOLVED THAT:

The Board of Directors receive and file the update on the South Nation Conservation Water Response Program.

CARRIED

**REQUEST FOR APPROVAL: 2025-2027 FLOOD HAZARD IDENTIFICATION MAPPING PROGRAM PROJECT: LEPAGE CHARBONNEAU WATERSHED**

RESOLUTION NO. BD-153/25

Moved by: Adrian Wynands

Seconded by: Mike Tarnowski

RESOLVED THAT:

The Board of Directors approve undertaking the City of Ottawa Delineating Flood Hazard and Associated Impacts within the Lepage Charbonneau Watershed project, at a total cost of approximately \$397,706.50 plus HST.

CARRIED



**REQUEST FOR APPROVAL: SERVICE AGREEMENT WITH AGRICULTURE & AGRI-FOOD CANADA**

RESOLUTION NO. BD-154/25

Moved by: Deb Wilson  
Seconded by: Geneviève Lajoie

RESOLVED THAT:

The Board of Directors approve entering into an agreement with Agriculture and Agri-Food Canada to provide support to validate a satellite-based crop residue analysis survey on a cost recovery basis.

CARRIED

**REQUEST FOR APPROVAL: EXPENDITURES FOR THE ALFRED AND PLANTAGENET STORM RECOVERY FORESTRY SERVICES AGREEMENT**

RESOLUTION NO. BD-155/25

Moved by: Mike Tarnowski  
Seconded by: Bill Smirle

RESOLVED THAT:

The Board of Directors approve purchase of tree stock and tree planting contracted services for the Alfred and Plantagenet Storm Recovery Forestry Services Agreement, at an approximate cost of \$70,000 plus HST.

CARRIED

**REQUEST FOR APPROVAL: MONIES RECEIVED AND DISBURSEMENT REGISTER FOR JUNE AND JULY 2025**

RESOLUTION NO. BD-156/25

Moved by: Mike Tarnowski  
Seconded by: Adrian Wynands

RESOLVED THAT:

The Board of Directors receive and file the money received report for June and July 2025; and

FURTHER THAT:

The Board approve the Disbursement Register of \$1,692,886.11 for June and July 2025.

CARRIED

**UPDATE: PLANNING ACTIVITY**  
**UPDATE: ENGINEERING TECHNICAL REVIEWS**  
**UPDATE: SECTION 28.1 PERMITS ISSUED**  
**UPDATE: ENFORCEMENT OF PARTS VI AND VII OF THE ACT**  
**UPDATE: ON-SITE SEWAGE PERMITS RECEIVED**

RESOLUTION NO. BD-157/25

Moved by: Linda Payant  
Seconded by: François St. Amour



RESOLVED THAT:

The Board of Directors receive and file the following:

- i. Planning Activity update for the months of June and July 2025;
- ii. Engineering Technical Reviews update for the months of June and July 2025;
- iii. Update on permits issued under Section 28.1 of the *Conservation Authorities Act* for the months of June and July 2025;
- iv. Update on reported *Conservation Authorities Act* regulation concerns received in the months of June and July 2025; and
- v. On-site sewage permits received for the months of June and July 2025.

CARRIED

**FOR DISCUSSION: EXECUTIVE COMMITTEE MEETING WITH LEADERSHIP TEAM**

Chair Densham highlighted results from the Executive Committee meeting with the Leadership Team.

**SUPPLEMENTAL AGENDA**

**UPDATE: ESTIMATED STATEMENT OF OPERATIONS FOR JULY 31<sup>ST</sup>, 2025**

RESOLUTION NO. BD-158/25

Moved by: Mike Tarnowski

Seconded by: Bill Smirle

RESOLVED THAT:

The Board of Directors receive and file the Estimated Statement of Operations for the year ending December 31<sup>st</sup>, 2025, as of July 31<sup>st</sup>, 2025 update.

CARRIED

**REQUEST FOR APPROVAL: SNC SIGN STRATEGY AND LOGO EVOLUTION**

RESOLUTION NO. BD-159/25

Moved by: Isabelle Skalski

Seconded by: Catherine Kitts

RESOLVED THAT:

That the Board of Directors approve the updates to SNC's Sign Strategy.

CARRIED





**CORRESPONDENCE**

- a. Order in Council 862/25: Appoint of Deputy Minister and Chief Conservation Executive.
- b. Order in Council 863/25: Transfer of Conservation Authorities to Minister of Environment, Conservation and Parks.
- c. City of Ottawa Council Resolution: Appointment of Representative to SNC Board of Directors.

**DATES OF UCOMING MEETINGS, THIRD THURSDAY, AT 9:00 A.M. UNLESS INDICATED OTHERWISE:**

- September 18<sup>th</sup>, 2025 (OEMC September 17 – 19)
- October 16<sup>th</sup>, 2025
- November 20<sup>th</sup>, 2025 (2026 Draft Budget presentation)
- December 11<sup>th</sup>, 2025 (Note: second Thursday of the month)

**FUTURE MOTIONS OF THE BOARD AND/OR DISCUSSION OF SNC ISSUES**

None.

**ADJOURNMENT**

RESOLUTION NO. BD-160/25

Moved by: Adrian Wynands  
Seconded by: Bill Smirle

RESOLVED THAT:

The Board of Directors meeting of August 21<sup>st</sup>, 2025 be adjourned at 12:07 p.m.

CARRIED

Steve Densham,  
Chair.

Carl Bickerdike,  
Chief Administrative Officer.

/rb