



SOUTH NATION
CONSERVATION
DE LA NATION SUD

38 rue Victoria Street, Finch, ON K0C 1K0 Tel: 613-984-2948 Fax: 613-984-2872 Toll Free: 1-877-984-2948 www.nation.on.ca

Board of Directors

Supplemental Agenda

Date: June 19th, 2025

Time: 9:00 a.m.

Location: SNC Watershed Room
SNC Office
38 Victoria Street
Finch, ON K0C 1K0



SOUTH NATION
CONSERVATION
DE LA NATION SUD

Board of Directors

Supplemental Agenda

June 19th, 2025, 9:00 a.m.

1. New Business

- a. Request for Approval: Grants Sub-Committee meeting minutes of
June 16th, 2025: Ronda 3-7
- b. Update: Estimated Statement of Operations for May 31st, 2025: Johanna 8-9
- c. Request for Approval: Woodlot Storm Recovery Program: Pat 10-11

2. Closed Session

- a. Financial information related to pending negotiations for contracted services:
Request for Approval: Bear Brook Flood Mitigation Class EA – Contracted
Services: Kat 12-13

Carl Bickerdike,
Chief Administrative Officer.

/rb



GRANT SUB-COMMITTEE

Meeting No. 02/25

Monday, June 16th, 2025 – 9:00 a.m.

Watershed Room, SNC

            	Present:	Jackie Kelly-Pemberton, Member at Large, Sub-Committee Chair Jordan Graham, Member at Large Brendan Jacobs, Ottawa Rural Clean Water Program Alain Jaquemet, Member at Large Glenn Mackey, ALUS - Ontario East Tara Redpath, City of Ottawa Adrian Wynands, SNC Vice Chair, ex-officio
	Regrets:	Steve Densham, SNC Vice Chair, ex-officio Catherine Kitts, SNC Second Vice Chair, ex-officio Pamela O'Donnell, Member at Large Bill Smirle, SNC Board of Directors, Watershed Advisory Committee Chair
	Staff Present:	Ronda Boutz, Secretary-Treasurer Sahib Chana, Engineering Assistant Lorie Henderson, Administrative Assistant Rene Lalonde, Program Representative Kenneth Omenogor, Geotechnical Engineer Andre Pommerville, Program Representative Katherine Watson, Coordinator - Early Warning Systems and Watershed Plans
	Guests :	Alanna Akkermans, River Institute Tessa Di Iorio, City of Ottawa



CHAIRS REMARKS

Jackie Pemberton, Sub-Committee Chair, welcomed everyone to the Grants Sub-Committee meeting of June 16th, 2025 at 9:07 a.m.

APPROVAL OF GRANTS SUB-COMMITTEE MEETING AGENDA

RESOLUTION NO. GSC-011/25

Moved by: Alain Jaquemet

Seconded by: Jordan Graham

RESOLVED THAT:

The Members approve the June 16th, 2025 Grants Sub-Committee meeting agenda as presented.

CARRIED

DECLARATION OF CONFLICT OF INTEREST

Alain Jaquemet declared a conflict of interest on agenda item 6.b.ii.: Clean Water Program Project Applications 2025-NST-CW10A – Clean Water Diversion and 2025-NST-CW10B – Cover Crop as he was the applicant.

Adrian Wynands declared a conflict of Interest on agenda item 6.a.ii.: 2025 EOWRP Grant Proposals: South Nation Conservation – Advance Early Warning Systems, as Vice Chair of the Board.

Tara Redpath declared a conflict of interest on 6.a.ii.: 2025 EOWRP Grant Proposals: City of Ottawa – 2025 Eastern Ontario Geoscience Open House, as an employee of the applicant.

REQUEST FOR APPROVAL: APPROVAL OF GRANT SUB-COMMITTEE MEETING MINUTES OF FEBRUARY 10TH, 2025.

RESOLUTION NO. GSC-012/25

Moved by: Jordan Graham

Seconded by: Adrian Wynands

RESOLVED THAT:

The Members approve the Grant Sub-Committee meeting minutes of February 10th, 2025 as presented.

CARRIED

BUSINESS ARISING FROM MINUTES

There was no business arising from minutes.



NEW BUSINESS

UPDATE: EASTERN ONTARIO WATER RESOURCES PROGRAM 2025 FINANCIAL STATEMENT – AS OF MAY 31ST, 2025

RESOLUTION NO. GSC-013/25

Moved by: Glenn Mackey
Seconded by: Jordan Graham

RESOLVED THAT:

The Grants Sub-Committee receives and files the 2024 Eastern Ontario Water Resources Program Financial Statement as of May 31st, 2025.

CARRIED

2025 EOWRP GRANT PROPOSALS

UPDATE: EASTERN ONTARIO WATER RESOURCES PROGRAM PROPOSALS

A report summarizing Eastern Ontario Water Resources Program (EOWRP) proposals was provided for information purposes. The Committee received presentations from EOWRP Grant applicants.

EASTERN ONTARIO CHILDREN'S WATER FESTIVAL

RESOLUTION NO. GSC-014/25

Moved by: Jordan Graham
Seconded by: Alain Jaquemet

RESOLVED THAT:

The Committee approve funding to the Eastern Ontario Children's Water Festival in the amount of \$5,000.

CARRIED

2025 EASTERN ONTARIO GEOSCIENCE OPEN HOUSE

Having declared a conflict of interest, Tara Redpath did not participate in this item.

RESOLUTION NO. GSC-015/25

Moved by: Jordan Graham
Seconded by: Brenden Jacobs

RESOLVED THAT:

The Committee approve funding to the 2025 Eastern Ontario Geoscience Open House in the amount of \$1,500.

CARRIED

ADVANCE EARLY WARNING SYSTEMS

Having declared a conflict of interest, Adrian Wynands did not participate in this item.

RESOLUTION NO. GSC-016/25

Moved by: Glenn Mackey
Seconded by: Jordan Graham



RESOLVED THAT:

The Committee approve funding to the Advance Early Warning Systems in the SNC Jurisdiction in the amount of \$15,000.

CARRIED

The Committee recessed for a break at 10:11 a.m.

The Committee reconvened from break at 10:21 a.m.

CLEAN WATER PROGRAM

SUMMARY OF CLEAN WATER PROGRAM GRANT APPLICATIONS

A report summarizing Clean Water Program grant applications was provided for information. Clean Water Program grant applications were presented to the Committee and rated using the 2025 approved Clean Water Program Rating Criteria.

Having declared a conflict of interest on projects 2025-NST-CW10 A & B, Alain Jaquemet did not participate in their review or approval.

RESOLUTION NO. GSC-017/25

Moved by: Glenn Mackey

Seconded by: Tara Redpath

RESOLVED THAT:

The Clean Water Committee approves funding to the following projects:

Project Code	Project Type	Grant %	Grant Request	Rating	Conditions/ Recommendations
2025-NST-CW10A	Clean Water Diversion	50%	\$5,000.00	25.7	
2025-NAT-CW05	Erosion	50%	\$5,000.00	25.4	
2025-NAT-CW03	Erosion	50%	\$5,000.00	25.1	Recommend planting trees and/or shrubs within the required 3 metre buffer indicated to be a no-mow buffer by applicant
2025-NAT-CW02	Erosion	50%	\$5,000.00	24.2	
2025-CLR-CW01	Erosion	50%	\$3,625.00	24.0	
2025-SDU-CW06	Septic	50%	\$2,000.00	23.8	
2025-ALP-CW08	Well Decommissioning	100%	\$1,000.00	23.5	
2025-RUS-CW09	Cover Crop	N/A	\$5,000.00	23.2	
2025-RUS-CW04	Erosion	50%	\$1,000.00	23.5	Recommend planting trees and/or shrubs within the required 3 metre buffer indicated to be a no-mow buffer by applicant
2025-NST-CW10B	Cover Crop	N/A	\$2,000.00	22.1	
Total Requested			\$35,625.00		



AND FURTHER THAT:

The Clean Water Committee denied funding to the following projects:

1. **2025-APL-CW07 - Cover Crop**

Project application was received after cover crop was planted, project is retro-active and therefore ineligible for a Clean Water Program grant.

2. **and 2025-APL-CW07 – Cover Crop**

Project application was received after cover crop was planted, project is retro-active and therefore ineligible for a Clean Water Program grant.

CARRIED

DATE OF NEXT MEETING

- September 15, 2025, at 9:00 a.m. at SNC Office, Finch, ON

ADJOURNMENT

RESOLUTION NO. GSC-016/25

Moved by: Alain Jaquemet

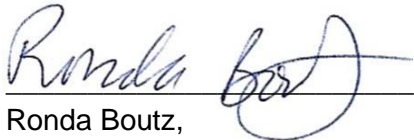
RESOLVED THAT:

The Grants Sub-Committee meeting of June 16th, 2025 be adjourned at 11:33 a.m.

CARRIED

Jackie Pemberton,
Sub-Committee Chair.

/lh



Ronda Boutz,
Secretary-Treasurer.



To: Board of Directors
From: Johanna Barkley, Director of Finance
Date: June 17, 2025
Subject: Update: Estimated Statement of Operations for May 31st, 2025

RECOMMENDATION:

The Board of Directors receive and file the Estimated Statement of Operations for the year ending December 31st, 2025, as of May 31st, 2025, update.

DISCUSSION:

The Net Overall amount represents total expenditures, operating, capital, and project, minus total revenue. The operational budget is the day-to-day expenses the Authority requires for normal activities. Expenses for projects are normally for a fixed term period. Capital expenditures are as per SNC's *Tangible Capital Assets Policy* revised in August 2021. "Tangible" capital assets are goods that have a life expectancy of more than one (1) year, and costs normally over \$5,000, with some exceptions. This Policy can be reviewed at any time, if necessary.

Currently, Senior Management, Team, and Project Leads are estimating a \$172,000 surplus. A full review of 2025 revenues and expenditures will continue through to the end of 2025.

The final 2025 reserve transfer will be presented to the Board along with the audited financial statements at the March 2026 board meeting.

FINANCIAL IMPLICATIONS/ADHERENCE TO SNC POLICY:

Compliance with Budget

The 2025 budget represents the Board of Directors approved Budget of January 16th, 2025.

SNC Policy Adherence:

SNC approved Policies are adhered to.

Johanna Barkley,
Director of Finance.

Attachments: Estimated Statement of Operation



ESTIMATED STATEMENT OF OPERATIONS As of May 31, 2025	YTD Actuals	Final Budget	Updated Forecast
EXPENDITURES			
OPERATING EXPENSE			
Resource Management			
Water Response Programs	(21,555)	521,312	195,519
Partner Programs	37,879	773,000	978,384
Landowner Stewardship Outreach	247,612	487,426	962,365
Total Resource Management	263,936	1,781,738	2,136,268
Property & Approvals			
Property	892,645	1,496,767	2,160,585
Approvals	724,445	1,718,916	1,662,944
Total Property & Approvals	1,617,090	3,215,683	3,823,529
Corporate & Community Services			
Corporate Services	675,325	1,562,717	1,610,572
Information Management and Technology	-	-	-
Communications and Outreach	132,278	248,698	285,021
Total Corporate & Community Services	807,603	1,811,415	1,895,593
TOTAL OPERATING EXPENSE	2,688,628	6,808,836	7,855,390
CAPITAL and PROJECT EXPENSE			
Resource Management			
Capital	6,699	37,500	44,200
Projects	417,370	1,546,644	1,749,108
Total Resource Management	424,069	1,584,144	1,793,308
Property & Approvals			
Capital	898,532	662,619	1,717,127
Projects	-	-	-
Total Property & Approvals	898,532	662,619	1,717,127
Corporate & Community Services			
Capital	17,401	25,000	45,000
Projects	-	-	-
Total Corporate & Community Services	17,401	25,000	45,000
TOTAL CAPITAL AND PROJECT EXPENSE	1,340,002	2,271,763	3,555,435
TOTAL OVERALL EXPENSE	4,028,630	9,080,600	11,410,825
REVENUE			
Other Sources	1,706,398	3,455,462	5,603,004
General Levy	1,841,109	4,636,678	4,636,678
Capital Levy	79,414	200,000	200,000
Special Levy	793,259	497,000	870,227
Source Protection	58,652	143,240	143,240
MNRF (Regular)	-	91,070	91,070
TOTAL REVENUE	4,478,832	9,023,450	11,544,218
NET OVERALL	(450,202)	57,150	(133,393)
Transfer To / (From) Reserve	(56,569)	(57,150)	(39,152)
Cash (Surplus) Beginning of Year		-	-
Cash Deficit / (Surplus) End of Year	(506,771)	0	(172,545)



To: Board of Directors
From: Pat Piitz, Team Lead Property
Date: June 13, 2025
Subject: Request for Approval: Woodlot Storm Recovery Program

RECOMMENDATION:

The Board of Directors receive and file the Woodlot Storm Recovery Program update; and

FURTHER THAT: The Board of Directors approve signing an amendment with Natural Resources Canada to extend the 2 Billion Trees Program agreement to 2028 and increase funding for the Woodlot Storm Recovery Program to approximately \$1.5 million in total.

DISCUSSION:

South Nation Conservation (SNC) has been delivering the Woodlot Storm Recovery Program with funding secured from Natural Resources Canada (NRCan) through the 2 Billion Trees Program; the United Counties of Prescott and Russell (UCPR); and the City of Ottawa.

At the February Board of Directors meeting (BD-042/25), the Board was advised that:

- Higher than expected landowner participation
- Project is ahead of planned schedule
- Project 200,000 seedling target to be met by fall 2025
- 2025 project expenditures approved to an upset limit of \$575,000
- Opportunity to plant up to 200,000 additional trees with an amendment to 2 Billion Trees agreement

These factors necessitated an amendment to the 2 Billion Trees agreement to revise cash flow projections to accommodate the change in schedule and request additional funds to plant more trees and cover project overages. SNC and NRCan staff were working towards finalizing an amendment when the Federal election call suspended negotiations.

Pending approval of the funding agreement amendment, SNC temporarily placed new contracts and landowner agreements on hold to reduce financial risk to SNC. During the interim, expenditures were limited to honouring existing contracts and tree seedling orders (seedlings are a perishable commodity) by altering the planting schedule and transferring some of the 2025 spring tree allocation to new sites under the 50 Million Tree Program.

The contract amendment process resumed on May 28th and approval is expected shortly. The amendment will revise the projected cash flow and increase the contribution from NRCan from \$550,000 to over \$1.5 million from 2025-2028. Conditionally, the Federal funding requires a 50:50 match by the end of the project term and recovery of expenditures cannot be made retroactively.



Due to the delay, this means that expenditures incurred in Federal fiscal year 2024-2025 cannot exceed the planned contribution of \$125,000. From January 1, 2025 to March 31, 2025, the resultant shortfall is unknown at this time, but could be as high as \$250,000 to \$300,000. Staff are still working to make all the account transfers based on the tree program re-allocations made this spring. No change is expected to the current approved upset limit of \$575,000. Staff will bring a report to the Board, prior to 2026 budget discussions, with a recommended plan to deal with the expenses incurred prior to April 1st, 2025.

After April 1, 2025, project expenditures will be proportionately higher to the Federal funds to match partner contributions (UCPR, Ottawa, landowners and SNC) already received.

FINANCIAL IMPLICATIONS/ADHERENCE TO SNC POLICY:

Compliance with Budget: Storm Recovery expenditures were included in the 2025 SNC Budget based on the current funding agreement with NRCan (\$125,000). An upset expenditure limit (\$575,000) was approved by the Board of Directors subject to approval of a funding agreement amendment.

SNC Policy Adherence: Expenditures adhere to the SNC Purchasing Policy.

Programs and Services Category: Category 2 – Municipal Service Agreement: Forestry Services & Category 3 – Watershed (Other): Private Land Stewardship

Pat Piitz,
Team Lead Property.