



SOUTH NATION
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Board of Directors

Meeting Agenda

Date: June 19th, 2025

Time: 9:00 am

Location: Watershed Room, SNC

Address: 38 Victoria Street, Finch, ON K0C 1K0





Board of Directors

Meeting Agenda

June 19th, 2025 at 9:00 am

1. Traditional Land Acknowledgement
2. Chair's Remarks
3. Approval of SNC Board of Directors Agenda (Supplemental Agenda)
4. Declaration of Conflict of Interest
5. SNC Project Update – PowerPoint Presentation: Staff
6. Approval of:
 - a. Board of Directors meeting minutes of May 15th, 2025 3-10
7. New Business:
 - a. Request for Approval: Conservation Ontario Resilient Agricultural Landscape Program Marginal Lands Initiative Funding Agreement: Michelle 11-12
 - b. Request for Approval: 2025/2026 Private Land Stewardship Fee Schedule: Caroline 13-17
 - c. Request for Approval: 2025 Tree Planting Expenditures: Caroline 18-19
 - d. Request for Approval: Crysler Dam Engineering Assessment: Phillip 20-21
 - e. Request for Approval: Monies Received and Disbursement Register for May 2025: Deborah 22-26
 - f. Update: Planning Activity: James 27-28
 - g. Update: Technical Reviews: Kenneth 29
 - h. Update: Section 28.1 Permits Issued: Jennifer 30-31
 - i. Update: Enforcement of Parts VI and VII of the Act: Greg 32-33
 - j. Update: On-site Sewage Permits Received: Monique 34-36
 - k. Recognition: Years of Service: Johanna
8. Supplemental Agenda
 - a. Update: Estimated Statement of Operations for May 31st, 2025: Johanna
9. Correspondence (if any)
10. Dates of Upcoming Meetings, third Thursday, at 9:00 a.m.
 - July – no scheduled meeting
 - August 21st, 2025 (AMO Conference August 17 – 21)
 - September 18th, 2025 (OEMC September 17 – 19)
11. Future Motions of the Board and/or Discussion of SNC Issues
12. Closed Session
 - a. Update: Land Acquisitions (verbal): Pat
13. Adjournment

Carl Bickerdike,
Chief Administrative Officer.

/rb



BOARD OF DIRECTORS MEETING

Meeting No. 05/25
 Thursday, May 15th, 2025 – 9:00 a.m.

Watershed Room, SNC



- Directors Present:** Steve Densham, Stormont Dundas Glengarry, Chair
 Catherine Kitts, City of Ottawa, Second Vice Chair (*electronic participation*)
 Linda Payant, City of Ottawa
 Bill Smirle, Stormont Dundas Glengarry
 Tom Smyth, Stormont Dundas Glengarry
 François St. Amour, Prescott Russell
 Mike Tarnowski, Prescott Russell
 Deb Wilson, Leeds Grenville
 Adrian Wynands, Leeds Grenville, Vice Chair
- Regrets:** Genevieve Lajoie, Prescott Russell
 Mathew Luloff, City of Ottawa
- Staff Present:** Carl Bickerdike, Chief Administrative Officer
 Johanna Barkley, Director of Finance
 Ronda Boutz, Secretary-Treasurer
 Jennifer Boyer, Managing Director, Approvals
 Michelle Cavanaugh, Team Lead, Special Project
 James Holland, Senior Planner
 Sandra Mancini, Managing Director, Natural Hazards and Infrastructure
 John Mesman, Managing Director, Property, Conservation Lands and
 Community Outreach
 Eric McGill, Corporate Counsel
 Gregory Payne, Permitting Officer
 Pat Piitz, Team Lead, Property
 Marieh Rajaie, Water Resource Specialist - Engineering
 Monique Sauve, Chief Building Official
 Andy Stefan, Resource Assistant



TRADITIONAL LAND ACKNOWLEDGEMENT

Ronda Boutz, Secretary-Treasurer, read an Indigenous land acknowledgement.

CHAIRS REMARKS

Steve Densham, Chair, called the SNC Board of Directors meeting of May 15th, 2025 to order at 9:00 a.m.

APPROVAL OF SNC BOARD OF DIRECTORS MEETING AGENDA AND SUPPLEMENTAL AGENDA

RESOLUTION NO. BD-099/25

Moved by: Mike Tarnowski
Seconded by: Bill Smirle

RESOLVED THAT:

The Members approve the May 15th, 2025 main and supplemental agendas with the following amendment:

- a. Supplemental Agenda item 2a. "Request for Approval: Land Acquisition 2025-NAT-01" and main Agenda item 12a. "Request for Approval: Negotiations Related to Leased Facility" be moved to follow main Agenda item 4. "Declaration of Conflict of Interest".

CARRIED

DECLARATION OF CONFLICT OF INTEREST

Chair Steve Densham declares a conflict of interest on Agenda Item 12.a) Request for Approval: Negotiations Related to Leased Facility.

CLOSED SESSION

RESOLUTION NO. BD-100/25

Moved by: Bill Smirle
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors move into Closed Session for the following:

- a. Update: Negotiations Related to Leased Facility (verbal)
- b. Request for Approval: Land Acquisition 2025-NAT-01.

CARRIED



The Board of Directors convened closed session at 9:05 a.m.

Having declared a conflict of interest, Chair Densham left the Closed Session for Main Agenda item 12a); Vice-Chair Wynands assumed the role of Chair.

Chair Densham rejoined the Closed Session for Supplemental Agenda item 2a).

Catherine Kitts left the meeting at 9:23 a.m.

OPEN SESSION

RESOLUTION NO. BD-101/25

Moved by: Adrian Wynands

Seconded by: Deb Wilson

RESOLVED THAT:

The Board of Directors move into Open Session.

CARRIED

REQUEST FOR APPROVAL: NEGOTIATIONS RELATED TO LEASED FACILITY (VERBAL)

Chair Densham, declared a conflict of interest on this item, Vice-Chair Wynands chaired the discussion and resolution vote.

RESOLUTION NO. BD-102/25

Moved by: François St. Amour

Seconded by: Linda Payant

RESOLVED THAT:

That the Board of Directors approve the purchase the facility, 2025-NST-01, with an upset limit as discussed.

CARRIED

REQUEST FOR APPROVAL: LAND ACQUISITION 2025-NAT-01

RESOLUTION NO. BD-103/25

Moved by: Tom Smyth

Seconded by: Mike Tarnowski

RESOLVED THAT:

The Board of Directors approve Land Acquisition 2025-NAT-01 as discussed in the report.

CARRIED

SNC PROJECT UPDATE – POWERPOINT PRESENTATION

Staff presented the members with a PowerPoint presentation on project updates.



**The Board of Directors recessed for a break at 10:90 a.m.
The Board of Directors reconvened at 10:21 a.m.**

REQUEST FOR APPROVAL:

A. BOARD OF DIRECTORS MEETING MINUTES OF APRIL 17TH, 2025

RESOLUTION NO. BD-104/25

Moved by: Mike Tarnowski
Seconded by: Bill Smirle

RESOLVED THAT:

The Members approve the Board of Directors Meeting Minutes of April 17th, 2025 as submitted.

CARRIED

B. SNC COMMITTEE MEETING HIGHLIGHTS AND MINUTES OF

i. Joint Occupational Health and Safety Committee Meeting Minutes of April 16th, 2025

RESOLUTION NO. BD-105/25

Moved by: Bill Smirle
Seconded by: Tom Smyth

RESOLVED THAT:

The Members approve the Joint Occupational Health and Safety Committee meeting minutes of April 16th, 2025 as submitted.

CARRIED

NEW BUSINESS

2025 SNC EMERGENCY PREPAREDNESS PLANS

RESOLUTION NO. BD-106/25

Moved by: Adrian Wynands
Seconded by: Deb Wilson

RESOLVED THAT:

The Board of Directors approve the following 2025 South Nation Conservation Emergency Preparedness Plans:

- i. Crisis Communications Kit for Landslides;
- i. Forest Fire Emergency Plan; and
- ii. Low Water Response Plan.

CARRIED



REQUEST FOR APPROVAL: CAMP SHELDRIK MANAGEMENT AGREEMENT

RESOLUTION NO. BD-107/25

Moved by: Bill Smirle
 Seconded by: Tom Smyth

RESOLVED THAT:

The Board of Directors approve renewing the Camp Sheldrick Management Agreement with Scouts Canada for a 5-year term (June 2025 – May 2030).

CARRIED

REQUEST FOR APPROVAL: IT NETWORK INFRASTRUCTURE REPLACEMENT

RESOLUTION NO. BD-108/25

Moved by: Adrian Wynands
 Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors approve the replacement of IT Network Infrastructure, at an upset cost of approximately \$35,000 plus taxes.

CARRIED

REQUEST FOR APPROVAL: FUNDING SUBMISSION

RESOLUTION NO. BD-109/25

Moved by: Mike Tarnowski
 Seconded by: Linda Payant

RESOLVED THAT:

The Board of Directors approves funding application submissions to the following programs:

Project	Funding Request
1. Fisheries and Oceans Canada Drain Classification	\$10,000
2. TD Tree Days: Leitrim Wetland Planting	\$9,000
Total	\$19,000

CARRIED



UPDATE: NAVAN FOREST RESTORATION

RESOLUTION NO. BD-110/25

Moved by: Mike Tarnowski
Seconded by: Linda Payant

RESOLVED THAT:

The Board of Directors receive and file on the update on the restoration of Navan Forest, SNC Property 185, Ottawa.

CARRIED

UPDATE: NEW SNC WEBSITE DEMONSTRATION

John Mesman did a presentation to the Board Members on the new SNC website currently under development.

REQUEST FOR APPROVAL: MONIES RECEIVED AND DISBURSEMENT REGISTER FOR APRIL 2025

RESOLUTION NO. BD-111/25

Moved by: Tom Smyth
Seconded by: Mike Tarnowski

RESOLVED THAT:

The Board of Directors receive and file the money received report for April 2025; and

FURTHER THAT:

The Board approve the Disbursement Register of \$1,139,157.85.

CARRIED

UPDATE: PLANNING ACTIVITY

RESOLUTION NO. BD-112/25

Moved by: Adrian Wynands
Seconded by: Deb Wilson

RESOLVED THAT:

The Board of Directors receive and file the planning activity update for April 2025.

CARRIED

UPDATE: TECHNICAL REVIEWS

RESOLUTION NO. BD-113/25

Moved by: Mike Tarnowski
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors receive and file the Technical Reviews update for April 2025.

CARRIED



UPDATE: SECTION 28.1 PERMITS ISSUED

RESOLUTION NO. BD-114/25

Moved by: Adrian Wynands
Seconded by: Mike Tarnowski

RESOLVED THAT:

The Board of Directors receive and file the update on permits issued under Section 28.1 of the *Conservation Authorities Act* for April 2025.

CARRIED

UPDATE: ENFORCEMENT OF PARTS VI AND VII OF THE ACT

RESOLUTION NO. BD-115/25

Moved by: Mike Tarnowski
Seconded by: Bill Smirle

RESOLVED THAT:

The Board of Directors receive and file the update on reported *Conservation Authorities Act* regulation concerns received in the month of April 2025.

CARRIED

UPDATE: ON-SITE SEWAGE PERMITS RECEIVED

RESOLUTION NO. BD-116/25

Moved by: Deb Wilson
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors receive and file the on-site sewage permits received for April 2025.

CARRIED

RECOGNITION YEARS OF SERVICE

RESOLUTION NO. BD-117/25

Moved by: Bill Smirle
Seconded by: Adrian Wynands

RESOLVED THAT:

The Board of Directors congratulate Pat Piitz and John Mesman for their years of service with South Nation Conservation.

CARRIED



SUPPLEMENTAL AGENDA

UPDATE: ESTIMATED STATEMENT OF OPERATIONS FOR APRIL 30TH, 2025

RESOLUTION NO. BD-118/25

Moved by: Adrian Wynands
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors receive and file the Estimated Statement of Operations for the year ending December 31st, 2025, as of April 30th, 2025 update.

CARRIED

CORRESPONDENCE

None.

DATES OF UCOMING MEETINGS, THIRD THURSDAY, AT 9:00 A.M. UNLESS INDICATED OTHERWISE:

- June 19th, 2025
- July – no scheduled meeting
- August 21st, 2025 (AMO Conference August 17 – 20)

FUTURE MOTIONS OF THE BOARD AND/OR DISCUSSION OF SNC ISSUES

None.

ADJOURNMENT

RESOLUTION NO. BD-119/25


Moved by: Bill Smirle
Seconded by: Tom Smyth

RESOLVED THAT:

The Board of Directors Meeting of May 15th, 2025 be adjourned at 11:28 a.m.

CARRIED

Steve Densham,
Chair.



Carl Bickerdike,
Chief Administrative Officer.

/rb



To: Board of Directors
From: Michelle Cavanagh, Team Lead, Special Projects
Date: June 10th, 2025
Subject: Request for Approval: Conservation Ontario Resilient Agricultural Landscape Program Marginal Lands Initiative Funding Agreement

RECOMMENDATION:

The Board of Directors approve entering into an agreement with Conservation Ontario to receive Ontario Ministry of Agriculture, Food and Agribusiness funding for the Eastern Ontario Farm Stewardship Collaborative's Resilient Agricultural Landscape Program (RALP) Marginal Lands Initiative at a value of \$500,000; and

FURTHER THAT: The Board of Directors approve entering into agreements with partners in the Eastern Ontario Farm Stewardship Collaborative for the RALP Marginal Lands Initiative, total project value of approximately \$857,550 plus HST.

DISCUSSION:

South Nation Conservation ("SNC") is a founding member of the Eastern Ontario Farm Stewardship Collaborative (the "Collaborative"): a group of conservation/stewardship and farm organizations who work together to support farmers and rural landowners with environmental improvement projects in Eastern Ontario. The Collaborative includes six conservation authorities, three not-for-profit farm organizations, and four environmental NGOs.

With the Board of Directors' approval (BD-029/25), staff submitted a funding application on behalf of the Collaborative to the Resilient Agricultural Landscape Program (RALP) Marginal Lands Initiative, administered by Conservation Ontario.

The application was successful. The Collaborative will be receiving the full \$500,000 request for the 2025/2026 fiscal year. The Collaborative is contributing \$357,550 to the project for a total project value of \$857,550.

SNC is assuming the role of project lead for the Collaborative and will coordinate the communications plan, meetings, budget, and reporting. SNC will recover staff time for this project management on behalf of the Collaborative.

Project agreements will be signed with the Collaborative members. Each agreement will outline funding contributions and project responsibilities. Collaborative members will be responsible for the completion of projects within their respective areas.



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FINANCIAL IMPLICATIONS/ADHERENCE TO SNC POLICY:

Compliance with Budget: This project is not included in the 2025 Budget and will be included in the 2026 Budget, subject to approval. SNC matching funding (\$70,000) is included under Resource Management, Landowner Stewardship and Outreach, pages 14-15, Resource Management, Water Response Programs, pages 12-13, and Corporate Services, Corporate Communications, pages 38-39.

SNC Policy Adherence: Clause 21(1)(n) of the *Conservation Authorities Act* enables SNC to collaborate and enter into agreements with municipalities, organizations, and individuals for the purpose of accomplishing its objects.

Programs and Services Category: Category 3 – Other Watershed Programs: Private Landowner Stewardship

A handwritten signature in black ink that reads "Michelle Cavanagh". The signature is written in a cursive style and is positioned above a horizontal line.

Michelle Cavanagh,
Team Lead, Special Projects.



To: Board of Directors
From: Caroline Goulet, Forester
Date: June 11th, 2025
Subject: Request for Approval: 2025/2026 Private Land Stewardship Fee Schedule

RECOMMENDATION:

The Board of Directors approves the 2025/2026 Private Land Stewardship Fee Schedule as presented, effective immediately.

BACKGROUND:

1. 50 Million Tree Program

The majority of trees planted by South Nation Conservation (SNC) qualify for Federal Government funding through the 50 Million Tree Program (via Forests Canada). This program provides \$2.50/seedling in subsidy for program coordination and delivery, site preparation/ tending (if required), seedlings, planting, and survival assessments. The term of the current agreement with Forests Canada for the 50 Million Tree Program is October 2023 to November 2029.

Landowners contribute as per the Board approved annual Private Land Stewardship fee schedule (2025 fees: \$1.08/conifer and \$1.63 hardwood). In the past four years, 25-35 landowners participated annually; seedlings planted range between 51,400 to 92,700 per year.

Projects are eligible for one refill treatment within five growing seasons of the initial planting if the survival rate falls below 60%. Since 2022, SNC has refilled approximately 10 sites per year with seedling numbers ranging between 5,000 to 15,000.

Refill plantings are not guaranteed. SNC staff have discretion as to which sites are recommended to Forest Canada for consideration. At present, there is no cost to the landowner for the refill service.

The Program requires survival assessments at Year 2 and Year 5. Tree survival is influenced by a range of factors. While weather conditions (e.g., drought or excessive rainfall) are beyond SNC's control, other elements - such as site preparation, early tending, and post-planting maintenance - play a critical role in seedling success.

An assessment of survival rates over the past five years has identified several non-weather-related challenges contributing to lower success in Year 2 and Year 5 (2020 and 2023 planting years). These include inadequate site preparation (2020–2021), improper cold storage conditions (2020–2021), and lack of landowner maintenance and tending (2020–2024).



The issues related to site preparation and cold storage have been addressed. However, ongoing landowner maintenance beyond the first year remains a significant gap.

In Year 2, unmaintained sites are typically overgrown with vegetation (grass, weeds, etc.). In these scenarios, staff face challenges in finding the trees, leading to inaccurate survival rate assessments.

SNC receives \$0.05/seedling for survival assessments. This rate does not recover the costs for staff time to hunt for trees to assess.

2. Over The Counter Sales

SNC's Over the Counter program is available to property owners with planting sites that do not meet the minimum size requirements for the 50 Million Tree Program. Over the Counter prices reflect the seedling cost plus a 25% service fee. Landowners are responsible for planting and maintaining their seedlings.

SNC currently offers tree and shrub seedlings through this service with a minimum order of 100 seedlings, in increments of 50 minimum per species. Other conservation authority have programs with a lower minimum order requirement and offer tree planting supplies (tree protectors, vegetation control, etc.) for purchase.

Approximately 50 landowners a year currently participate in the Over the Counter program, with a combined annual sale of around 12,000 seedlings.

3. Woodlot Storm Recovery Program

SNC secured funding to provide assistance to private woodlot owners affected by the May 2022 Derecho Storm. The Woodlot Recovery Program currently partners include Natural Resources Canada through the 2 Billion Tree Program and the City of Ottawa. Reforestation under this Program has an additional seedling subsidy for landowners approved by the Board of Directors in October 2023 (BD-178/23). These fees are currently \$0.21/conifer and \$0.32/hardwood, to a maximum landowner fee of \$3,000.

Prior to 2024, SNC only planted seedlings in the spring. In 2024, SNC utilized a fall planting window in addition to the spring plant. Adding a second planting window allows staff and contractors to divide the work and plant within the desired 3-week window from when seedlings are delivered. Staff are anticipating a fall plant this year if seedling stock is available.

Overall, current economic conditions have contributed to rising costs for seedlings, contracted work, and staff time. Contracted planting costs typically increase year over year. Seedling prices vary depending on species and nursery and are also subject to annually price increases.

Staff solicited feedback on the Tree Planting Program from the Watershed Advisory Committee at their March 25, 2025 meeting and through a subsequent survey. Committee feedback has informed the recommendations outlined in the Discussion section below.



DISCUSSION:

1. 50 Million Tree Program

Staff recommend a 3% increase to the 2025/2026 fee schedule. This reflects increasing costs to purchase the seedlings and for contracted services (site preparation, planting, and tending if required). Proposed 2026 fees: \$1.11/conifer and \$1.68 hardwood.

Staff are recommending a fee for refill sites at a cost of \$0.35/seedling with a minimum 400 seedling requirement. SNC could consider waiving this fee on a case-by-case basis for sites that have been properly maintained by the landowner and full costs for site refill can be recovered through the Forests Canada subsidy.

2. Over the Counter Sales

SNC costs related to this program are for staff time to coordinate seedling purchasing, landowner invoicing, sorting of trees, and landowner pick ups. The current fee of tree stock price, plus a 25% service fee, achieves cost recovery. Staff recommend status quo on this fee in 2026.

SNC does receive inquiries to purchase smaller amounts of seedlings than the current minimum order. Staff recommend decreasing the minimum order requirement to allow for more participation in this service. To balance staffing resources with demand, staff suggest a minimum order requirement of 25 trees in increments of 25 per species.

Staff also recommend offering tree planting supplies through the Over the Counter program. This could include tree protection supplies (e.g., spiral tree guards, tree shelters, wood stakes, etc.), vegetation control supplies (e.g., coconut or hemp mats), visual marker supplies (e.g., rolls of flagger and pin flags). These items can be a challenge for landowners to source in small quantities; staff recommends offering supplies at cost plus a 25% service fee.

3. Woodlot Storm Recovery Program

As with the 50 Million Tree Program, costs for stock and contracted services increase annually. Staff recommend a 120% increase to the fee schedule for new 2025/2026 projects. The increase reflects changes to the Woodlot Storm Recovery Program funding, including the conclusion of the United Counties of Prescott and Russell partnership in December 2024 and the pending amendment for the 2 Billion Tree Program. Proposed 2026 fees: \$0.46/conifer and \$0.70 hardwood with a maximum landowner fee of \$5,000. Other funding sources will cover the balance of the seedling cost.



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This fee increase would only apply to projects approved after June 19th, 2025. The previous rate would be honoured for any projects already in progress.

The proposed 2025/2026 Private Land Stewardship Fee Schedule (effective June 19th, 2025) is attached for the Board's consideration.

FINANCIAL IMPLICATIONS/ADHERENCE TO SNC POLICY:

Compliance with Budget: Tree planting programs are included in the 2025 Budget under Resource Management: Landowner Stewardship and Outreach, pages 14-15.

SNC Policy Adherence: Annual fee schedules are approved by the Board of Directors. As of January 1, 2023, all SNC fee schedules will adhere to the Minister's Fee Classes Policy as per section 21.2 of the *Conservation Authorities Act*.

Programs and Services Category: Category 3 – Watershed (Other) Programs: Private Land Stewardship.

Caroline Goulet,
Forester.

Attachment: 2025/2026 Schedule F: Private Land Stewardship [Draft]



SCHEDULE F: PRIVATE LAND STEWARDSHIP

Product/Service	2025/2026 Fee	
Program	Landowner Fee	Potential Subsidy (Forests Canada)
50 Million Tree Program	<ul style="list-style-type: none"> • \$1.11/conifer • \$1.68/hardwood • \$587/ha band spray and scribe • \$561/ha scribe • \$0.35/seedling for spot spray • Order minimum of 1,000 trees • Refills: \$0.35/seedling, minimum of 400 seedlings 	\$2.50/seedling
Woodlot Storm Recovery Program ¹	<ul style="list-style-type: none"> • \$0.46/conifer • \$0.70/hardwood • Maximum landowner fee: \$5,000 	None: balance of tree planting costs covered by other funding sources
Over the Counter Tree Sales	<ul style="list-style-type: none"> • Nursery stock cost plus 25% service fee • Order minimum of 25 trees • Tree planting supplies cost plus 25% service fee 	None

¹Woodlot Storm Recovery Program:

South Nation Conservation (SNC) secured funding to provide assistance to private woodlot owners affected by the May 2022 Derecho Storm. Partners include Natural Resources Canada (NRCan) through the 2 Billion Tree Program and the City of Ottawa. The reduced tree seedling fees are available to eligible projects that qualify for this program. Program information is available at nation.on.ca/woodlot-recovery or contact SNC at info@nation.on.ca or 1.877.984.2948.



To: Board of Directors
From: Caroline Goulet, Forester
Date: June 11 2025
Subject: Request for Approval: 2025 Tree Planting Expenditures

RECOMMENDATION:

The Board of Directors approve additional contracted tree planting services to meet demand for the Forest Canada's 50 Million Tree Planting Program and the 2 Billion Tree's Woodlot Storm Recovery Program fall planting at an approximate cost of \$300,000 plus HST; and

FURTHER THAT: The Board of Directors approve the purchase of additional tree seedlings to meet demand for the Forest Canada's 50 Million Tree Planting Program and the 2 Billion Tree's Woodlot Storm Recovery Program fall planting at an approximate cost \$160,000, plus HST; and

FURTHER THAT: The Board of Directors approve the purchase of additional 2025 tree seedlings from Ferguson Tree Nursery, Pineneedle Farms Inc., and from Harbers Greenhouses and Forestry, based on availability of required stock.

DISCUSSION:

The Board of Directors approved the awarding 2024-2025 tree planting contract amendments in December 2023 (BD-218/23) and purchase of stock for spring 2025 in December 2024 (BD-213/24). The original upset limit for planting contracts was \$90,000 plus HST, and the upset for purchasing stock was \$300,000, plus HST.

These upset limits were based on estimates from visits to potential planting sites at that time. Both approved upset limits have been reached following the spring tree plant this past April/May.

Total tree planting numbers for 2025 have exceeded staff estimates. Staff are expecting to plant approximately 100,000 trees in fall 2025 through the Forest Canada's 50 Million Tree Planting Program and the 2 Billion Tree's Woodlot Storm Recovery Program. Planting contracts have been awarded to two companies for 2024-2025; fall planting will be split between both companies to accommodate the short planting window.

Staff are requesting an increase to the tree planting and stock purchase upset limits to accommodate the fall planting. Costs for planting and stock are recovered through the Forests Canada 50 Million Tree Program, 2 Billion Tree program, and landowner contributions (as per the Board approved Fee Schedule).



FINANCIAL IMPLICATIONS/ADHERENCE TO SNC POLICY:

Compliance with Budget: The tree planting program under the Forest Canada's 50 Million Tree Planting Program and the 2 Billion Tree's Woodlot Storm Recovery Program is included in the 2025 Budget under Resource Management: Landowner Stewardship and Outreach on pages 14-15.

SNC Policy Adherence: As per the SNC Purchasing Policy, section (E) Non-Competitive Purchase, the Board of Directors must approve any non-competitive purchasing over \$25,000. The non-competitive purchase of tree seedlings is sought due to a limited number of seedling nurseries, that can guarantee seed zone-sourced stock, within reasonable shipping distance.

Programs and Services Category: Category 3: Watershed (Other) Programs: Landowner Stewardship

Caroline Goulet
Forester



To: Board of Directors
From: Phillip Dagenais, Water Resources Specialist
Date: June 10th, 2025
Subject: Request for Approval: Crysler Dam Engineering Assessment

RECOMMENDATION:

The Board of Directors approve entering into an agreement with Contractor A for the completion of the Crysler Dam Engineering Assessment at an approximate cost of \$34,950 plus HST.

DISCUSSION:

In September 2024, the Board of Directors approved undertaking capital projects under the 2024-2026 Water and Erosion Control Infrastructure (WECI) Program (BD-156/24).

The Ministry of Natural Resources funds 50% of approved WECI projects, with the remaining 50% contributed by South Nation Conservation (SNC). The Crysler Dam Engineering Assessment is a 2025-2026 Year 2 WECI funded project (Table 1).

Table 1: 2025-2026 Projects				
WECI Project	Description	Total Cost	WECI Contribution	SNC Cost
S.25.007 - Crysler Dam Engineering Assessment	Inspection of the concrete and embankments at the dam	\$30,000	\$15,000	\$15,000
Sub-Total		\$30,000	\$15,000	\$15,000

Staff issued a request for quotes to seven engineering firms (Table 2) to complete a thorough assessment of the concrete structures and the embankments at the Crysler Dam. SNC received one quote from a company that completed work previously for SNC, a concrete inspection of the Chesterville Dam in 2016.

Table 2 – List of Contractor Bids	
Contractor	Cost (excluding HST)
Contractor A	\$34,950
Contractor B	No Bid
Contractor C	No Bid
Contractor D	No Bid
Contractor E	No Bid
Contractor F	No Bid
Contractor G	No Bid



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FINANCIAL IMPLICATIONS/ADHERENCE TO SNC POLICY:

Compliance with Budget: The Chrysler Dam Engineering Assessment is included in the SNC Budget under Property Management: Water Control Structures, pages 26-27.

SNC Policy Adherence: All expenditures will adhere to the SNC Purchasing Policy.

Programs and Service Category: Category 1 – Operation, Maintenance and Repair of Water Control Infrastructure and Erosion Control Infrastructure

Phillip Dagenais

Phillip Dagenais,
Water Resources Specialist



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To: Board of Directors
From: Deborah Edwards, Accounting Assistant
Date: June 9th, 2025
Subject: Request for Approval: Monies Received and Disbursement Register for May 2025

RECOMMENDATION:

The Board of Directors receive and file the money received report for May 2025; and

FURTHER THAT: The Board approve the Disbursement Register of \$822,484.52 for May 2025.

DISCUSSION:

The list of major money receipts by customers and customer groups are shown below:

Received From:	May 2025
City of Ottawa	1,210,193.50
Government of Canada	66,406.01
Forests Canada	61,149.00
Septic Revenue	63,322.53
Planning Revenue	54,309.51
Raisin Region Conservation Authority	34,810.19
Ministry of Natural Resources	13,500.00
Royal Bank of Canada	12,115.39
Wildlife Habitat Canada	9,000.00
Rideau Valley Conservation Authority	8,290.00
Desjardins	7,803.00
Kawartha Credit Union	6,386.65
Other Revenue	4,064.27
Land Revenue	3,981.68
Tree Revenue	2,772.34
Township of Augusta	286.72
Total	1,558,390.79

FINANCIAL IMPLICATIONS/ADHERENCE TO SNC POLICY:

SNC has approved Policies for cheques, internet banking and electronic funds transfer.

May 2025	
Accounts Payable Cheques	45,364.00
Internet Banking	436,099.28
Electronic Funds Transfer Payments	341,021.24
Total	822,484.52

Deborah Edwards

Deborah Edwards
Accounting Assistant
Attachments: Disbursement Register – May 2025

Disbursements Register - May 2025

Number	Name	Amount	
Accounts Payable Cheques			
21155	St. Lawrence River Institute of Environmental Sciences	332.50	
21156	2025-UCPRWAS-008	500.00	MFTIP - UCPR Grant
21157	2025-EAB-007-ATRE	2,059.94	Ash Tree Grant
21158	Cindy Desnoyers	280.00	
21159	2025-UCPRWAS-019	500.00	MFTIP - UCPR Grant
21160	2025-UCPRWAS-011	500.00	MFTIP - UCPR Grant
21161	2025-UCPRWAS-012	500.00	MFTIP - UCPR Grant
21162	2025-UCPRWAS-012	500.00	MFTIP - UCPR Grant
21163	2025-UCPRWAS-020	500.00	MFTIP - UCPR Grant
21164	Maxville Farm Machinery Ltd	170.94	
21165	Augusta Township Taxes	295.55	
21166	Premergency Inc	274.31	
21167	Shawn Gascon	1,300.00	
21168	VOID	-	
21169	691396 Ont Inc/ First Class Trailers	9,400.15	Trailer
21170	Petty-Cash (SNC)	493.00	
21171	Linda Casselman	200.00	
21172	2024-EAB-037-ATRE	2,704.96	Ash Tree Grant
21173	Ferme Benoit Lachaine Inc	80.00	
21174	Gabriel Andrei & Deborah Mahoney	80.00	
21175	2024-EAB-048-ATRE	492.49	Ash Tree Grant
21176	2025-EAB-001-ATRE	500.00	Ash Tree Grant
21177	2024-APL-CW10 SNCW	1,000.00	Clean Water Grant
21178	The Nation Municipality	5,000.00	Land
21179	Minister of Finance	17,700.16	Overpayment Grant Funding
		45,364.00	
Internet Banking			
GP20092	Ault & Ault LLP, In Trust	65,557.20	Land
GP20093	Hydro One	336.94	
GP20094	Hydro One	72.47	
GP20095	Hydro One	33.25	
GP20096	The Bank of Montreal - RRSP	4,761.44	Pension
GP20097	The Bank of Montreal - RRSP	4,761.44	Pension
GP20098	MacEwen Petroleum Inc.	54.24	
GP20099	Finch Feed & Seed Ltd. Purina	210.17	
GP20100	Payworks	163,502.96	Pay 10
GP20101	Enbridge	1,102.49	
GP20102	Visa - Sylvie Fracassi	204.02	
GP20103	Visa - Jacques Levert	128.02	
GP20104	Hydro One	1,746.16	
GP20105	Visa - Michelle Cavanagh	1,642.17	
GP20106	Visa - Ronda Boutz	1,208.40	
GP20107	VOID	-	
GP20108	Visa - Monique Sauve	523.89	
GP20109	Visa - Deborah Edwards	2,879.68	
GP20110	MacEwen Petroleum Inc. The	2,040.69	
GP20111	Bank of Montreal - RRSP Telus	4,761.44	Pension
GP20112	Royal Bank of Canada	1,884.76	
GP20113	Payworks	1,906.85	
GP20114		170,847.03	Pay 11

Disbursements Register - May 2025

Number	Name	Amount	
GP20115	Visa - Ricky Latulippe	176.07	
GP20116	VOID	-	
GP20117	Visa - Carl Bickerdike	3,211.33	
GP20118	Visa - John Mesman	2,416.95	
GP20119	Hydro Ottawa	24.18	
GP20120	VOID	-	
GP20121	VOID	-	
GP20122	Visa - Lorie Henderson	105.04	
		436,099.28	
	EFT Banking		
REM000410	VSG C/Universal Field Supplies	462.11	
REM000411	Staples Commercial/Trevipay	37.20	
REM000412	Lannin's Garage	2,287.46	
REM000413	Mike Leger	1,864.08	
REM000414	Cornwall City Press	142.38	
REM000415	Storm Internet Services	169.50	
REM000416	Ryan Robson	305.09	
REM000417	Nova Networks	6,454.67	Hardware
REM000418	Cansel	617.45	
REM000419	M.R. Blais Sales & Services Inc	1,063.47	
REM000420	Stantec Consulting Ltd.	977.88	
REM000421	Traductions Catmac Translations	1,362.70	
REM000422	Coyle Publishing Inc	1,124.35	
REM000423	Begg-Seguín - Chrysler Hardware Limited	2,165.50	
REM000424	David Scholz	485.90	
REM000425	SSC Maintenance Services Inc	2,705.81	
REM000426	Canadian Linen & Uniform Service Corp	39.55	
REM000427	Endeavour Solutions Inc	3,401.30	
REM000428	Annie Theoret	33.53	
REM000429	Irwin Supply (Cornwall) Ltd	2,135.18	
REM000430	Jennifer Boyer	881.57	
REM000431	Staples Commercial/Trevipay	416.86	
REM000432	Lannin's Garage	902.07	
REM000433	J & R Adams Ltd.	258.79	
REM000434	Shane Signs	491.55	
REM000435	Cornwall City Press	473.47	
REM000436	Winchester Print & Stationary	537.02	
REM000437	IA Special Markets	1,296.00	
REM000438	Smyth'S Apple Orchards Ltd.	1,695.00	
REM000439	Lexisnexis Canada Inc.	123.90	
REM000440	Winchester Springs Mobile Wash	395.50	
REM000441	Seaway Embroidery	501.72	
REM000442	Chubb Life Insurance Company of Canada	9.82	
REM000443	AIG Insurance Company of Canada	164.57	
REM000444	Erin Thorne	257.28	
REM000445	CDL Inc Sugaring Equipment	79.04	
REM000446	Capstone Development & Training	531.10	
REM000447	Harbers Greehouses And Forestry	169.50	
REM000448	1000552873 Ont Inc/Nick's Landscaping	114.70	
REM000449	Bell Baker LLP	440.70	
REM000450	OMERS	48,608.36	Pension

Disbursements Register - May 2025

Number	Name	Amount	
REM000451	Sun Life Assurance Company of Canada	23,128.66	Group Benefits
REM000452	Moose Creek Precast	1,158.25	
REM000453	Staples Commercial/Trevipay	161.67	
REM000454	Lannin's Garage	2,529.24	
REM000455	Etcetera Publications (Chesterville) Inc	1,545.21	
REM000456	Tenaquip Industrial Equipment	613.24	
REM000457	Raisin Region Conservation Authority	187.71	
REM000458	Township of North Dundas Taxes	2,555.04	
REM000459	Jean Claude Cayer Enterprises Ltd.	1,859.98	
REM000460	Nova Networks	387.59	
REM000461	1000224147 Ont Inc (Latremouille Tool Sales Rent)	638.05	
REM000462	Alain Enterprises Ltd	1,881.45	
REM000463	Simply Baked Catering Inc	685.06	
REM000464	Cooters Automotive/1000263733 Ont Inc	1,049.43	
REM000465	Harbers Greenhouses And Forestry	8,867.11	Supplies & Materials
REM000466	Bell Baker LLP	1,335.02	
REM000467	Amelie Lemieux-Bell (Campbel)	295.36	
REM000468	Maya Schmidt	234.45	
REM000469	Emma Rychliwsky	181.64	
REM000470	Chesney McNeely	178.83	
REM000471	TJL Construction Ltd	70,070.94	Land Improvement
REM000472	Vincent Dagenais Gibson LLP	99,188.54	Professional Services
REM000473	Staples Commercial/Trevipay	278.35	
REM000474	Lannin's Garage	680.25	
REM000475	Tenaquip Industrial Equipment	223.51	
REM000476	The Nation Municipality	2,165.95	
REM000477	Emond Harnden	1,091.58	
REM000478	Alexandre Roy-Guay	330.88	
REM000479	Aquanty Inc	21,187.50	Consultants
REM000480	North Stormont Taxes	10,147.12	2025 Taxes
		341,021.24	



To: Board of Directors
From: James Holland, Senior Planner
Date: June 4, 2025
Subject: Update: Planning Activity

RECOMMENDATION:

The Board of Directors receive and file the Planning Activity update for May 2025.

DISCUSSION:

South Nation Conservation (“SNC”) staff provide comments on planning applications to support new development. Municipalities circulate applications to SNC; costs are recovered from applicants according to the Board approved fee schedule.

The table below summarizes planning applications received in May 2025.

#	Municipality	Property	Application Type
139	Alfred and Plantagenet	5079 County Rd 17	Consent
140	Alfred and Plantagenet	5079 County Rd 17	Consent
141	Alfred and Plantagenet	1951 Concession Rd 5	Consent
142	Augusta	3924 Hillbrook Rd	Consent
143	Clarence-Rockland	1930 St Felix Rd	Consent
144	Clarence-Rockland	3294 Gendron Rd	Consent
145	Clarence-Rockland	3605 Old Highway 17	Consent
146	Clarence-Rockland	Catherine St	Site Plan Control
147	Nation	280 Route 300 E	Consent
148	Nation	280 Route 300 E	Consent
149	Nation	280 Route 300 E	Consent
150	Nation	3069 County Rd 15	Consent
151	Nation	3860 Villeneuve Rd	Consent
152	North Dundas	1910 Lilloco Rd	Consent
153	North Glengarry	18123 Athol Rd	Consent
154	North Stormont	Sydney Street	Consent
155	North Stormont	Sydney Street	Consent
156	North Stormont	Nevada St	Consent
157	North Stormont	Nevada St	Consent
158	North Stormont	12-14 Queen St	Minor Variance
159	Ottawa	1937 Stagecoach Rd	Consent
160	Ottawa	1937 Stagecoach Rd	Consent
161	Ottawa	4224 Sarsfield Rd	Consent
162	Ottawa	1937 Stagecoach Rd	Minor Variance
163	Ottawa	1937 Stagecoach Rd	Minor Variance



#	Municipality	Property	Application Type
164	Ottawa	5510 Boundary Rd	Site Plan Control
165	Ottawa	110 Laurier Avenue West	Zoning By-Law Amendment
166	Russell	813 Notre Dame St	Site Plan Control
167	Russell	940 Burton Rd	Site Plan Control
168	Russell	St-Pierre Rd to Route 300	Subdivision
169	Russell	424-430 Place Voyageur	Zoning By-Law Amendment
170	South Dundas	10984 County Rd 2	Consent
171	South Stormont	17390 McPhail Rd	Consent
172	South Stormont	McPhail Rd	Consent

The list below includes residential subdivision and site plan clearances in May 2025.

#	Landowner	Municipality	Subdivision	Dwelling Units
1	Brigil	Clarence-Rockland	Stewart Village Stage 1	246
2	Serge Mainville	Clarence-Rockland	Voie Ferree Phase 3	6

The table below summarizes application pre-consultation reviews requested by the municipality and property inquiry letters issued in May 2025.

#	Municipality	Application type
17	Clarence-Rockland	Property Inquiry
18	Clarence-Rockland	Property Inquiry
19	Ottawa	Property Inquiry
20	Alfred and Plantagenet	Pre-Consultation
21	Alfred and Plantagenet	Pre-Consultation
22	Ottawa	Pre-Consultation
23	Clarence-Rockland	Pre-Consultation
24	Clarence-Rockland	Pre-Consultation
25	Rusell	Pre-Consultation
26	North Dundas	Pre-Consultation
27	South Dundas	Pre-Consultation
28	Ottawa	Pre-Consultation

Staff will continue to track applications and associated timelines to ensure timely reviews.

Programs & Services Category: Category 1 – Mandatory: Provincially delegated review of natural hazards under the *Planning Act* and related memorandum of understanding.

James Holland, M.Sc. MCIP RPP
 Senior Planner.



To: Board of Directors
From: Kenneth Omenogor, Geotechnical Engineer
Date: June 19th, 2025
Subject: Update: Technical Reviews

RECOMMENDATION:

The Board of Directors receive and file the Technical Reviews update for May 2025.

DISCUSSION:

South Nation Conservation (“SNC”) Engineering Team reviews technical reports to support development applications under the *Planning Act* and permit applications under the *Conservation Authorities Act*. Costs are recovered from applicants according to the annual Board of Directors approved fee schedule.

The following table is a summary of technical reviews completed by SNC’s Engineering Team in May 2025.

Review Type	Reports/Files Received	Reviews Completed
Development Applications		
Stormwater Management Ponds	9	9
Geotechnical and geomorphology reports, as well as landslide files	2	2
Permit Applications		
New building construction, culvert replacement, SWM outlet, erosion sediment control, directional drilling, bridge replacement, building renovation, deck installation, shoreline improvement, septic installation, in ground pool installation, watercourse realignment, floodplain filling, road resurfacing, dock Installation, and lot severance	29	34
Total	40	45

Staff will continue to track applications and associated timelines to ensure timely reviews.

Programs & Services Category: Category 1 – Mandatory: Provincially delegated review of natural hazards under the *Planning Act* and related memorandum of understanding.

Kenneth Omenogor,
 Geotechnical Engineer



To: Board of Directors
From: Jennifer Boyer, Managing Director, Approvals
Date: June 5, 2025
Subject: Update: Section 28.1 Permits Issued

RECOMMENDATION:

The Board of Directors receive and file the update on permits issued under Section 28.1 of the *Conservation Authorities Act* for May 2025.

DISCUSSION:

South Nation Conservation (“SNC”) staff exercise delegated power to issue permits under Section 28.1 of the *Conservation Authorities Act* for development activities in areas over which the Authority has jurisdiction (BD-061/24 and BD-121/24). Permits are issued in accordance with the Board of Directors approved Regulation Polices.

The table below lists the permits issued in May 2025:

#	Project No.	Permit Holder	Municipality	Project
63	2025-ALP-R059	Louis & Sandy Charland	Alfred and Plantagenet	Septic Installation
64	2025-AUG-R053	Anna & Meredith Wright	Augusta	House Addition
65	2025-CAS-R058	Casselman Municipality	Casselman	Roadway Reconstruction
66	2025-CAS-R072	Philippe Benoit	Casselman	Dock Installation
67	2025-NDU-R055	Kevin Klempan	North Dundas	Septic Installation
68	2025-NGR-R039	United Counties of Leeds and Grenville	North Grenville	Culvert Replacement
69	2025-NGR-R040	United Counties of Leeds and Grenville	North Grenville	Culvert Replacement
70	2025-NGR-R041	United Counties of Leeds and Grenville	North Grenville	Culvert Replacement
71	2025-NGR-R042	United Counties of Leeds and Grenville	North Grenville	Culvert Replacement
72	2025-GLO-R052	Oana Sindean & Bogdan Ochesela	Ottawa	Pool Installation
73	2025-OSG-R065	City of Ottawa	Ottawa	Culvert Replacement
74	2025-CUM-R067	Aurel & Joanne Levesque	Ottawa	Driveway Installation
75	2025-GLO-R070	City of Ottawa	Ottawa	Watermain Installation
76	2025-CUM-R077	Sherry Erskine	Ottawa	Gas Pipeline Installation
77	2025-RUS-R036	The United Counties of Prescott & Russell	Russell	Bridge Replacement
78	2025-RUS-R079	Candice Hemmaway	Russell	Pool Installation
79	2024-SDU-R104	R.W. Tomlinson Limited	South Dundas	Modification to Existing Dock
80	2025-SDU-R064	Vladyslav Rayda	South Dundas	Residential Construction




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This table provides a summary of permit related site visits undertaken to date in 2025.

Permit Site Visits and Inspections 2025		
Action	May 2025	Total for 2025
Permit Compliance Inspections	0	28
Pre-consultations	0	2

Programs & Services Category: Category 1 – Mandatory: Administration of Part VI of the *Conservation Authorities Act* and Ontario Regulation 41/24.



Jennifer Boyer, M.Sc. MCIP RPP
Managing Director, Approvals



To: Board of Directors
From: Gregory Payne, Regulations Officer
Date: June 4th, 2025
Subject: Update: Enforcement of Parts VI and VII of the Act

RECOMMENDATION:

The Board of Directors receive and file the update on reported *Conservation Authorities Act* regulation concerns received in the month of May 2025.

DISCUSSION:

South Nation Conservation (“SNC”) staff administer and enforce Parts VI and VII of the *Conservation Authorities Act* (the “Act”) in the areas over which the Authority has jurisdiction. SNC relies on members of the public and municipal partners to assist in identifying and reporting contraventions of the Act.

Staff evaluate reported concerns for priority response based on potential adverse impacts to people and property, the risk of exacerbating natural hazards, public interest, and the Authority’s resources. The table below describes the reported concerns received in the month of May 2025.

#	File No.	Municipality	Description
4	ENF2025-OTW-01	Ottawa	Matter not subject to regulation under the Act
5	ENF2025-OTW-02	Ottawa	Matter not subject to regulation under the Act
6	ENF2025-EDW-01	Edwardsburgh Cardinal	Matter not subject to regulation under the Act
7	ENF2025-EDW-02	Edwardsburgh Cardinal	Reported interference with a Provincially Significant Wetland
8	ENF2025-OTW-03	Ottawa	Matter not subject to regulation under the Act
9	ENF2025-EDW-03	Edwardsburgh Cardinal	Matter not subject to regulation under the Act
10	ENF2025-NDU-01	North Dundas	Reported interference with a Provincially Significant Wetland
11	ENF2025-ALP-02	Alfred and Plantagenet	Reported interference with a Locally Significant Wetland
12	ENF2025-NAT-01	Nation	Matter not subject to regulation under the Act
13	ENF2025-OTW-04	Ottawa	Matter not subject to regulation under the Act

This table provides a summary of staff enforcement and compliance actions undertaken to date in 2025.

Enforcement and Compliance Actions 2025		
Action	May 2025	Total for 2025
Site Visits	5	21
Files Resolved	7	9
Referred to Correct Agency	0	0
Stop Orders Issued	0	1
Provincial Offences Charges Laid	0	0



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Programs & Services Category: Category 1 – Mandatory: Administration and Enforcement of Parts VI and VII of the *Conservation Authorities Act* and Ontario Regulation 41/24.

Gregory Payne,
Regulations Officer.



To: Board of Directors
From: Monique Sauvé, Chief Building Official Part 8 - Septic Systems
Date: June 4th, 2025
Subject: Update: On-Site Sewage Permits Received

RECOMMENDATION:

The Board of Directors receive and file the on-site sewage permits received for May 2025.

DISCUSSION:

South Nation Conservation (“SNC”) staff issue permits under Part 8 of the Ontario Building Code on behalf of sixteen municipalities. The list below includes permits received in May 2025. Septic system searches and renovation reviews are not included.

	Permit Number	Landowner(s)	Municipality	Description
109	AP-25-06	Michael Frampton	Alfred and Plantagenet	New Construction
110	AP-25-07	Peter Grohmann & Tammy Wall	Alfred and Plantagenet	System Replacement
111	AU-25-07	South Coast Design Build Ltd.	Augusta	New Construction
112	AU-25-06	Susan & Rodney Jensen	Augusta	Tank
113	CA-25-01	Casselman Storage Inc.	Casselman	New Construction
114	CH-25-08	Pier-Olivier Fournier & Marie-France Bougie	Champlain	New Construction
115	CH-25-10	Ian Wilson	Champlain	New Construction
116	CH-25-09	Matthew Champagne	Champlain	Tank
117	CR-25-23	Michel Piette & Michelle St-Onge	Clarence-Rockland	Alteration
118	CR-25-18 A	Fossil Homes	Clarence-Rockland	New Construction
119	CR-25-18 B	Fossil Homes	Clarence-Rockland	New Construction
120	CR-25-19 A	Fossil Homes	Clarence-Rockland	New Construction
121	CR-25-19 B	Fossil Homes	Clarence-Rockland	New Construction
122	CR-25-21	Jonathan Tetreault	Clarence-Rockland	New Construction
123	CR-25-22	Bill & Rosanna Gilhuis, Chris Blenkiron & Geneviève Landry	Clarence-Rockland	New Construction
124	CR-25-24	Marin Schaap & Alicia De Jonge	Clarence-Rockland	New Construction
125	CR-25-25	Samantha & Martin Whissell	Clarence-Rockland	System Replacement
126	CR-25-20	Lise Saumure & Nathalie Drouin	Clarence-Rockland	Tank
127	EH-25-07	Doug Henderson & Anne-Marie Hastings	East Hawkesbury	New Construction
128	EH-25-05	Rosemary Paterson & Faith Mumford	East Hawkesbury	System Replacement
129	EH-25-06	Ian Parent & Karine Dupuis	East Hawkesbury	System Replacement
130	EC-25-09	Pauline Ashton	Edwardsburgh Cardinal	New Construction
131	EC-25-10	Kevin & Mary Patrick	Edwardsburgh Cardinal	New Construction
132	EC-25-11	Robert & Betty Carmichael	Edwardsburgh Cardinal	New Construction



	Permit Number	Landowner(s)	Municipality	Description
133	FY-25-04	Karl & Dennis Herbison	Front of Yonge	System Replacement
134	NA-25-11	Robert Lalonde & Emily Udell	Nation	New Construction
135	NA-25-13	Mario, Sylvie & Maxime Carrière	Nation	New Construction
136	NA-25-12	Paul McDonald & Alix Pilon	Nation	System Replacement
137	ND-25-14	Jeffrey & Eliabeth Sharpley	North Dundas	New Construction
138	ND-25-13	Jay Van Noy	North Dundas	Leaching Bed
139	NS-25-07	Patrice Barque	North Stormont	New Construction
140	NS-25-08	Domar Farms Ltd.	North Stormont	New Construction
141	NS-25-09	Ryan Wells	North Stormont	New Construction
142	NS-25-11	Wenallt Holsteins Inc.	North Stormont	New Construction
143	NS-25-12	D3 Builders Inc.	North Stormont	New Construction
144	NS-25-10	Intoshome Farms Inc.	North Stormont	System Replacement
145	RU-25-14	Jessy Cayer	Russell	Decommissioning
146	RU-25-13	Ursula Herzig-Beisheim	Russell	New Construction
147	RU-25-12	Shayla & Tyler MacGillivray	Russell	Tank
148	RU-25-15	Robin & Deborah Fullarton	Russell	Tank
149	RU-25-16	Xpertek Construction	Russell	Tank
150	SD-25-11	Vanessa Fournier & Zachary Frantzen	South Dundas	Alteration
151	SD-25-06	Terry Veinotte	South Dundas	New Construction
152	SD-25-07	William Morrow	South Dundas	New Construction
153	SD-25-08	Donald Maskill	South Dundas	System Replacement
154	SD-25-09	Ron St. Denis	South Dundas	System Replacement
155	SD-25-10	Eric Duncan	South Dundas	System Replacement
156	SD-25-12	Steven Pilon & Amilia Wickwire	South Dundas	System Replacement
157	SS-25-23	Jacques Patenaude & Sylvie Henrie	South Stormont	Decommissioning
158	SS-25-22	Nicole Lacas & Trevor Smith	South Stormont	Leaching Bed
159	SS-25-15	Jonathan & Jennifer Nelson	South Stormont	New Construction
160	SS-25-17	James & Sarah Cameron	South Stormont	New Construction
161	SS-25-20	Gabriel Perreault	South Stormont	New Construction
162	SS-25-19	Gerald & Chantal Herrington	South Stormont	New Construction
163	SS-25-24	Dylan Gillespie	South Stormont	New Construction
164	SS-25-16	Dayle Cosway	South Stormont	System Replacement
165	SS-25-18	Ottawa Carleton Association for Persons With Developmental Disabilities	South Stormont	System Replacement
166	SS-25-21	Peter & Thwyla Lancaster	South Stormont	System Replacement
167	SS-25-25	Joshua Van de Glind	South Stormont	System Replacement



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Staff continue to track permit applications and associated timelines to ensure timely service delivery.

Programs & Services Category: Category 2 – Municipal Service Agreements: Building Code Part 8 Program Delivery

Monique Sauv ,
Chief Building Official Part 8 - Septic Systems



To: Board of Directors
From: Johanna Barkley, Director of Finance
Date: June 12, 2025
Subject: Recognition: Years of Service

RECOMMENDATION:

The Board of Directors congratulate Hannah Jackson for her years of service with South Nation Conservation.

Hannah Jackson, Corporate Services: 10 Years

Hannah started her education in the 1990s at Avonmore Public School. While attending Avonmore PS, Deputy Mayor Desham was her choir teacher for a brief period.


After graduating from Tagwi Secondary School in 2012, Hannah attended St. Lawrence College in Kingston and, in 2016, she received her 3-year Advanced Diploma in Business Administration, Specializing in Accounting. Hannah continued taking university courses remotely through Athabasca University, in Alberta. In 2020, Hannah received her Certified Human Resource Professional Designation, and in 2025 she was accepted in the Chartered Professional Accounting (CPA) program.

Hannah started at SNC in 2014 as a Finance student. Hannah was employed as a summer student in 2014 and 2015 and continue to work remotely part-time as a Project Assistance while attending her last year of college. In May 2016, Hannah was hired as an Accounting Analyst, and in September 2022, she became our Accounting and Human Resource Specialist. The position she current holds today.

When required, Hannah can take control of the situation. She has organized team building events, including an evening out with the Finance team to an escape room. And I heard she has great skills in operating a megaphone.

As Accounting and HR Specialist, Hannah is the one who welcome new staff at SNC. Her welcoming personality and sunny disposition bring a very positive first impression to new staff.

Congratulations to Hannah Jackson for 10 years of dedicated service to SNC. Your contribution to the organization is greatly appreciated.



Johanna Barkley,
Director of Finance