



## BOARD OF DIRECTORS MEETING

Meeting No. 05/25

Thursday, May 15<sup>th</sup>, 2025 – 9:00 a.m.

Watershed Room, SNC

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- Directors Present:**
- Steve Densham, Stormont Dundas Glengarry, Chair
  - Catherine Kitts, City of Ottawa, Second Vice Chair (*electronic participation*)
  - Linda Payant, City of Ottawa
  - Bill Smirle, Stormont Dundas Glengarry
  - Tom Smyth, Stormont Dundas Glengarry
  - François St. Amour, Prescott Russell
  - Mike Tarnowski, Prescott Russell
  - Deb Wilson, Leeds Grenville
  - Adrian Wynands, Leeds Grenville, Vice Chair
- Regrets:**
- Genevieve Lajoie, Prescott Russell
  - Mathew Luloff, City of Ottawa
- Staff Present:**
- Carl Bickerdike, Chief Administrative Officer
  - Johanna Barkley, Director of Finance
  - Ronda Boutz, Secretary-Treasurer
  - Jennifer Boyer, Managing Director, Approvals
  - Michelle Cavanaugh, Team Lead, Special Project
  - James Holland, Senior Planner
  - Sandra Mancini, Managing Director, Natural Hazards and Infrastructure
  - John Mesman, Managing Director, Property, Conservation Lands and Community Outreach
  - Eric McGill, Corporate Counsel
  - Gregory Payne, Permitting Officer
  - Pat Piitz, Team Lead, Property
  - Marieh Rajaie, Water Resource Specialist - Engineering
  - Monique Sauve, Chief Building Official
  - Andy Stefan, Resource Assistant



**TRADITIONAL LAND ACKNOWLEDGEMENT**

Ronda Boutz, Secretary-Treasurer, read an Indigenous land acknowledgement.

**CHAIRS REMARKS**

Steve Densham, Chair, called the SNC Board of Directors meeting of May 15<sup>th</sup>, 2025 to order at 9:00 a.m.

**APPROVAL OF SNC BOARD OF DIRECTORS MEETING AGENDA AND SUPPLEMENTAL AGENDA**

RESOLUTION NO. BD-099/25

Moved by: Mike Tarnowski

Seconded by: Bill Smirle

RESOLVED THAT:

The Members approve the May 15<sup>th</sup>, 2025 main and supplemental agendas with the following amendment:

- a. Supplemental Agenda item 2a. "Request for Approval: Land Acquisition 2025-NAT-01" and main Agenda item 12a. "Request for Approval: Negotiations Related to Leased Facility" be moved to follow main Agenda item 4. "Declaration of Conflict of Interest".

CARRIED

**DECLARATION OF CONFLICT OF INTEREST**

Chair Steve Densham declares a conflict of interest on Agenda Item 12.a) Request for Approval: Negotiations Related to Leased Facility.

**CLOSED SESSION**

RESOLUTION NO. BD-100/25

Moved by: Bill Smirle

Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors move into Closed Session for the following:

- a. Update: Negotiations Related to Leased Facility (verbal)
- b. Request for Approval: Land Acquisition 2025-NAT-01.

CARRIED



**The Board of Directors convened closed session at 9:05 a.m.**

**Having declared a conflict of interest, Chair Densham left the Closed Session for Main Agenda item 12a); Vice-Chair Wynands assumed the role of Chair.**

**Chair Densham rejoined the Closed Session for Supplemental Agenda item 2a).**

**Catherine Kitts left the meeting at 9:23 a.m.**

**OPEN SESSION**

RESOLUTION NO. BD-101/25

Moved by: Adrian Wynands

Seconded by: Deb Wilson

RESOLVED THAT:

The Board of Directors move into Open Session.

CARRIED

**REQUEST FOR APPROVAL: NEGOTIATIONS RELATED TO LEASED FACILITY (VERBAL)**

Chair Densham, declared a conflict of interest on this item, Vice-Chair Wynands chaired the discussion and resolution vote.

RESOLUTION NO. BD-102/25

Moved by: François St. Amour

Seconded by: Linda Payant

RESOLVED THAT:

That the Board of Directors approve the purchase the facility, 2025-NST-01, with an upset limit as discussed.

CARRIED

**REQUEST FOR APPROVAL: LAND ACQUISITION 2025-NAT-01**

RESOLUTION NO. BD-103/25

Moved by: Tom Smyth

Seconded by: Mike Tarnowski

RESOLVED THAT:

The Board of Directors approve Land Acquisition 2025-NAT-01 as discussed in the report.

CARRIED

**SNC PROJECT UPDATE – POWERPOINT PRESENTATION**

Staff presented the members with a PowerPoint presentation on project updates.



The Board of Directors recessed for a break at 10:90 a.m.  
The Board of Directors reconvened at 10:21 a.m.

**REQUEST FOR APPROVAL:**

**A. BOARD OF DIRECTORS MEETING MINUTES OF APRIL 17<sup>TH</sup>, 2025**

RESOLUTION NO. BD-104/25

Moved by: Mike Tarnowski  
Seconded by: Bill Smirle

RESOLVED THAT:

The Members approve the Board of Directors Meeting Minutes of April 17<sup>th</sup>, 2025 as submitted.

CARRIED

**B. SNC COMMITTEE MEETING HIGHLIGHTS AND MINUTES OF**

i. Joint Occupational Health and Safety Committee Meeting Minutes of April 16<sup>th</sup>, 2025

RESOLUTION NO. BD-105/25

Moved by: Bill Smirle  
Seconded by: Tom Smyth

RESOLVED THAT:

The Members approve the Joint Occupational Health and Safety Committee meeting minutes of April 16<sup>th</sup>, 2025 as submitted.

CARRIED

**NEW BUSINESS**

**2025 SNC EMERGENCY PREPAREDNESS PLANS**

RESOLUTION NO. BD-106/25

Moved by: Adrian Wynands  
Seconded by: Deb Wilson

RESOLVED THAT:

The Board of Directors approve the following 2025 South Nation Conservation Emergency Preparedness Plans:

- i. Crisis Communications Kit for Landslides;
- i. Forest Fire Emergency Plan; and
- ii. Low Water Response Plan.

CARRIED



**REQUEST FOR APPROVAL: CAMP SHELDRIK MANAGEMENT AGREEMENT**

RESOLUTION NO. BD-107/25

Moved by: Bill Smirle  
Seconded by: Tom Smyth

RESOLVED THAT:

The Board of Directors approve renewing the Camp Sheldrick Management Agreement with Scouts Canada for a 5-year term (June 2025 – May 2030).

CARRIED

**REQUEST FOR APPROVAL: IT NETWORK INFRASTRUCTURE REPLACEMENT**

RESOLUTION NO. BD-108/25

Moved by: Adrian Wynands  
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors approve the replacement of IT Network Infrastructure, at an upset cost of approximately \$35,000 plus taxes.

CARRIED

**REQUEST FOR APPROVAL: FUNDING SUBMISSION**

RESOLUTION NO. BD-109/25

Moved by: Mike Tarnowski  
Seconded by: Linda Payant

RESOLVED THAT:

The Board of Directors approves funding application submissions to the following programs:

Project	Funding Request
1. Fisheries and Oceans Canada Drain Classification	\$10,000
2. TD Tree Days: Leitrim Wetland Planting	\$9,000
<b>Total</b>	<b>\$19,000</b>

CARRIED



**UPDATE: NAVAN FOREST RESTORATION**

RESOLUTION NO. BD-110/25

Moved by: Mike Tarnowski  
Seconded by: Linda Payant

RESOLVED THAT:

The Board of Directors receive and file on the update on the restoration of Navan Forest, SNC Property 185, Ottawa.

CARRIED

**UPDATE: NEW SNC WEBSITE DEMONSTRATION**

John Mesman did a presentation to the Board Members on the new SNC website currently under development.

**REQUEST FOR APPROVAL: MONIES RECEIVED AND DISBURSEMENT REGISTER FOR APRIL 2025**

RESOLUTION NO. BD-111/25

Moved by: Tom Smyth  
Seconded by: Mike Tarnowski

RESOLVED THAT:

The Board of Directors receive and file the money received report for April 2025; and

FURTHER THAT:

The Board approve the Disbursement Register of \$1,139,157.85.

CARRIED

**UPDATE: PLANNING ACTIVITY**

RESOLUTION NO. BD-112/25

Moved by: Adrian Wynands  
Seconded by: Deb Wilson

RESOLVED THAT:

The Board of Directors receive and file the planning activity update for April 2025.

CARRIED

**UPDATE: TECHNICAL REVIEWS**

RESOLUTION NO. BD-113/25

Moved by: Mike Tarnowski  
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors receive and file the Technical Reviews update for April 2025.

CARRIED



**UPDATE: SECTION 28.1 PERMITS ISSUED**

RESOLUTION NO. BD-114/25

Moved by: Adrian Wynands

Seconded by: Mike Tarnowski

RESOLVED THAT:

The Board of Directors receive and file the update on permits issued under Section 28.1 of the *Conservation Authorities Act* for April 2025.

CARRIED

**UPDATE: ENFORCEMENT OF PARTS VI AND VII OF THE ACT**

RESOLUTION NO. BD-115/25

Moved by: Mike Tarnowski

Seconded by: Bill Smirle

RESOLVED THAT:

The Board of Directors receive and file the update on reported *Conservation Authorities Act* regulation concerns received in the month of April 2025.

CARRIED

**UPDATE: ON-SITE SEWAGE PERMITS RECEIVED**

RESOLUTION NO. BD-116/25

Moved by: Deb Wilson

Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors receive and file the on-site sewage permits received for April 2025.

CARRIED

**RECOGNITION YEARS OF SERVICE**

RESOLUTION NO. BD-117/25

Moved by: Bill Smirle

Seconded by: Adrian Wynands

RESOLVED THAT:

The Board of Directors congratulate Pat Piitz and John Mesman for their years of service with South Nation Conservation.

CARRIED



**SUPPLEMENTAL AGENDA**

**UPDATE: ESTIMATED STATEMENT OF OPERATIONS FOR APRIL 30<sup>TH</sup>, 2025**

RESOLUTION NO. BD-118/25

Moved by: Adrian Wynands  
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors receive and file the Estimated Statement of Operations for the year ending December 31<sup>st</sup>, 2025, as of April 30<sup>th</sup>, 2025 update.

CARRIED

**CORRESPONDENCE**

None.

**DATES OF UCOMING MEETINGS, THIRD THURSDAY, AT 9:00 A.M. UNLESS INDICATED OTHERWISE:**

- June 19<sup>th</sup>, 2025
- July – no scheduled meeting
- August 21<sup>st</sup>, 2025 (AMO Conference August 17 – 20)

**FUTURE MOTIONS OF THE BOARD AND/OR DISCUSSION OF SNC ISSUES**

None.

**ADJOURNMENT**

RESOLUTION NO. BD-119/25

Moved by: Bill Smirle  
Seconded by: Tom Smyth

RESOLVED THAT:

The Board of Directors Meeting of May 15<sup>th</sup>, 2025 be adjourned at 11:28 a.m.

CARRIED

Steve Densham,  
Chair.

Carl Bickerdike,  
Chief Administrative Officer.

/rb