



SOUTH NATION
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Board of Directors

Meeting Agenda

Date: May 15th, 2025

Time: 9:00 a.m.

Location: Watershed Room, SNC

Address: 38 Victoria Street, Finch, ON K0C 1K0



Board of Directors

Meeting Agenda

May 15th, 2025, at 9:00 a.m.

1. Traditional Land Acknowledgement: John
2. Chair's Remarks
3. Approval of SNC Board of Directors Agenda (Supplemental Agenda)
4. Declaration of Conflict of Interest
5. SNC Project Update – PowerPoint Presentation: Staff
6. Approval of:
 - a. Board of Directors meeting minutes of April 17th, 2025 3-10
 - b. SNC Committees Meeting Highlights and Minutes of: 11
 - i. Joint Occupational Health and Safety Committee meeting minutes of April 16th, 2025: Ronda 12-16
7. New Business:
 - a. Request for Approval: 2025 SNC Emergency Preparedness Plans: Andy 17
 - b. Request for Approval: Camp Sheldrick Management Agreement: Pat 18
 - c. Request for Approval IT Network Infrastructure Replacement: Carl 19-20
 - d. Request for Approval: Funding Submissions: Michelle 21-22
 - e. Update: Navan Forest Restoration: Pat 23
 - f. Update: New SNC Website Demonstration: John Presentation
 - g. Request for Approval: Monies Received and Disbursement Register for April 2025: Johanna 24-29
 - h. Update: Planning Activity: James 30-31
 - i. Update: Technical Reviews: Marieh 32
 - j. Update: Section 28.1 Permits Issued: Jennifer 33
 - k. Update: Enforcement of Parts VI and VII of the Act: Greg 34
 - l. Update: On-site Sewage Permits Received: Monique 35-36
 - m. Recognition: Years of Service: Carl 37-38
8. Supplemental Agenda (if any)
9. Correspondence (if any)
10. Dates of Upcoming Meetings, third Thursday, at 9:00 a.m.
 - June 19th, 2025
 - July – no scheduled meeting
 - August 21st, 2025 (AMO Conference August 17 – 21)
11. Future Motions of the Board and/or Discussion of SNC Issues
12. Closed Session
 - a. Request for Approval: Negotiations Related to Leased Facility (verbal): Carl
13. Adjournment

Carl Bickerdike,
Chief Administrative Officer.

/rb



BOARD OF DIRECTORS MEETING

Meeting No. 04/25

Thursday, April 17th, 2025 – 9:00 a.m.

Watershed Room, SNC

Directors Present:

Steve Densham, Stormont Dundas Glengarry, Chair
Catherine Kitts, City of Ottawa, Second Vice Chair
Genevieve Lajoie, Prescott Russell (*electronic participation*)
Linda Payant, City of Ottawa
Bill Smirle, Stormont Dundas Glengarry
Tom Smyth, Stormont Dundas Glengarry
François St. Amour, Prescott Russell
Mike Tarnowski, Prescott Russell
Adrian Wynands, Leeds Grenville, Vice Chair

Regrets:

Mathew Luloff, City of Ottawa
Deb Wilson, Leeds Grenville

Staff Present:

Carl Bickerdike, Chief Administrative Officer
Johanna Barkley, Director of Finance
Ronda Boutz, Secretary-Treasurer
Jennifer Boyer, Managing Director, Approvals
Michelle Cavanaugh, Team Lead, Special Project
James Holland, Senior Planner
Hannah Jackson, Accounting and Resources Specialist
Sandra Mancini, Managing Director, Natural Hazards and Infrastructure
John Mesman, Managing Director, Property, Conservation Lands and Community Outreach
Eric McGill, Corporate Counsel
Gregory Payne, Permitting Officer
Pat Piitz, Team Lead, Property
Marieh Rajaie, Water Resource Specialist - Engineering
Monique Sauve, Chief Building Official

Guests:

Jason Symington, Project Manager, Raisin-South Nation Source Protection Region



TRADITIONAL LAND ACKNOWLEDGEMENT

John Mesman, Managing Director, Property, Conservation Lands and Community Outreach, read an Indigenous land acknowledgement.

CHAIRS REMARKS

Steve Densham, Chair, called the SNC Board of Directors meeting of April 17th, 2025 to order at 9:15 a.m.

APPROVAL OF SNC BOARD OF DIRECTORS MEETING AGENDA AND SUPPLEMENTAL AGENDA

RESOLUTION NO. BD-079/25

Moved by: Adrian Wynands

Seconded by: Tom Smyth

RESOLVED THAT:

The Members approve the April 17th, 2025 Board of Directors Meeting main and supplemental agendas as submitted.

CARRIED

DECLARATION OF CONFLICT OF INTEREST

Chair Steve Densham declared a conflict of interest on Supplemental Agenda Item 2.a) Update: Negotiations Related to Leased Facility.

SNC PROJECT UPDATE – POWERPOINT PRESENTATION

Staff presented the members with a PowerPoint presentation on project updates.

REQUEST FOR APPROVAL:

A. BOARD OF DIRECTORS MEETING MINUTES OF MARCH 20TH, 2025

RESOLUTION NO. BD-080/25

Moved by: Bill Smirle

Seconded by: Catherine Kitts

RESOLVED THAT:

The Members approve the Board of Directors Meeting Minutes of March 20th, 2025 as submitted.

CARRIED



B. SNC COMMITTEE MEETING HIGHLIGHTS AND MINUTES OF:

i. WATERSHED ADVISORY COMMITTEE MEETING MINUTES OF MARCH 25TH, 2025.

RESOLUTION NO. BD-081/25

Moved by: Adrian Wynands
Seconded by: Genevieve Lajoie

RESOLVED THAT:

The Members approve the Watershed Advisory Committee Meeting Minutes of March 25th, 2025 as submitted.

CARRIED

NEW BUSINESS

REQUEST FOR APPROVAL: NATURAL HAZARDS MAPPING

RESOLUTION NO. BD-082/25

Moved by: Tom Smyth
Seconded by: Bill Smirle

RESOLVED THAT:

The Board of Directors approve the Quaile Creek report and associated maps as the best information available to establish flood hazard and regulation limits along the watercourse; and

FURTHER THAT:

The report and maps be used by South Nation Conservation's planning and regulations programs and other watershed management activities effective immediately.

CARRIED

REQUEST FOR APPROVAL: 2025 SNC INSURANCE RENEWAL

RESOLUTION NO. BD-083/25

Moved by: Adrian Wynands
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors approve the renewal of the Authority's insurance with Marsh Canada at an upset limit of approximately \$141,360.44 including taxes.

CARRIED



REQUEST FOR APPROVAL: FUNDING AGREEMENTS

RESOLUTION NO. BD-084/25

Moved by: Mike Tarnowski
Seconded by: Tom Smyth

RESOLVED THAT:

The Board of Directors approve entering into the following funding agreements:

1. **Invasive Species Centre:** \$60,844 for invasive species mapping and management.
2. **World Wildlife Fund Canada:** \$200,000 for wetland restoration on SNC property.

CARRIED

REQUEST FOR APPROVAL: DISBURSEMENTS FOR 2025 PARTNERSHIP PROGRAMS

RESOLUTION NO. BD-085/25

Moved by: Catherine Kitts
Seconded by: Mike Tarnowski

RESOLVED THAT:

The Board of Directors approves undertaking and disbursement of funds for the following Partnership Programs in 2025, pending City of Ottawa Council approval:

Program	2025 Funds
1. City of Ottawa Special Levy Programs	
a) Ottawa Tree Replacement Program	\$200,000
b) Ottawa Rural Clean Water Program	\$200,000
c) Eastern Ontario Water Resources Program	\$50,000
d) Ottawa Baseline Monitoring Program	\$47,000
Total	\$497,000

CARRIED

REQUEST FOR APPROVAL: MONIES RECEIVED AND DISBURSEMENT REGISTER FOR MARCH 2025

RESOLUTION NO. BD-087/25

Moved by: Mike Tarnowski
Seconded by: Linda Payant

RESOLVED THAT:

The Board of Directors receive and file the money received report for March 2025; and



FURTHER THAT:

The Board approve the Disbursement Register of \$534,894.72.

CARRIED

UPDATE: PLANNING ACTIVITY

RESOLUTION NO. BD-088/25

Moved by: Mike Tarnowski
Seconded by: Bill Smirle

RESOLVED THAT:

The Board of Directors receive and file the planning activity update for March 2025.

CARRIED

UPDATE: TECHNICAL REVIEWS

RESOLUTION NO. BD-089/25

Moved by: Adrian Wynands
Seconded by: Mike Tarnowski

RESOLVED THAT:

The Board of Directors receive and file the Technical Reviews Update for March 2025.

CARRIED

UPDATE: SECTION 28.1 PERMITS ISSUED

RESOLUTION NO. BD-090/25

Moved by: Mike Tarnowski
Seconded by: Linda Payant

RESOLVED THAT:

The Board of Directors receive and file the update on permits issued under Section 28.1 of the *Conservation Authorities Act* for March 2025.

CARRIED

UPDATE: ENFORCEMENT OF PARTS VI AND VII OF THE ACT

RESOLUTION NO. BD-091/25

Moved by: Mike Tarnowski
Seconded by: François St. Amour



RESOLVED THAT:

The Board of Directors receive and file the update on reported *Conservation Authorities Act* regulation concerns received in the month of March 2025.

CARRIED

UPDATE: ON-SITE SEWAGE PERMITS RECEIVED

RESOLUTION NO. BD-092/25

Moved by: Adrian Wynands
Seconded by: Mike Tarnowski

RESOLVED THAT:

The Board of Directors receive and file the on-site sewage permits received for March 2025.

CARRIED

SUPPLEMENTAL AGENDA

UPDATE: WOODLOT STORM RECOVERY PROGRAM EXPENDITURES

RESOLUTION NO. BD-093/25

Moved by: Mike Tarnowski
Seconded by: Tom Smyth

RESOLVED THAT:

The Board of Directors receive and file the Woodlot Storm Recovery Program Expenditures update.

CARRIED

CLOSED SESSION

RESOLUTION NO. BD-094/25

Moved by: Adrian Wynands
Seconded by: Bill Smirle

RESOLVED THAT:

The Board of Directors move into Closed Session for the following:

- a. Update: Negotiations Related to Leased Facility (verbal)
- b. SNC Property Legal Matter (verbal)

CARRIED



The Board of Directors recessed for a break at 10:30 a.m.

The Board of Directors convened Closed Session at 10:42 a.m.

Having declared a conflict of interest, Chair Densham left the Closed Session for Supplemental Agenda item 2a); Vice-Chair Wynands assumed the role of Chair.

Chair Densham rejoined the Closed Session for Supplemental Agenda item 2b).

OPEN SESSION

RESOLUTION NO. BD-095/25

Moved by: Bill Smirle

Seconded by: Mike Tarnowski

RESOLVED THAT:

The Board of Directors move into Open Session.

CARRIED

UPDATE: NEGOTIATIONS RELATED TO LEASED FACILITY (VERBAL)

Chair Densham, declared a conflict of interest on this item, Vice-Chair Wynands chaired the discussion and resolution vote.

RESOLUTION NO. BD-096/25

Moved by: Mike Tarnowski

Seconded by: Tom Smyth

RESOLVED THAT:

The Board of Directors receive and file the verbal update on Negotiations Related to Leased Facility.

CARRIED

UPDATE: SNC PROPERTY LEGAL MATTER (VERBAL)

RESOLUTION NO. BD-097/25

Moved by: Tom Smyth

Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors receive and file the verbal update on SNC Property Legal Matter.

CARRIED



CORRESPONDENCE

None.

DATES OF UCOMING MEETINGS, THIRD THURSDAY, AT 9:00 A.M. UNLESS INDICATED OTHERWISE:

- May 15th, 2025
- June 19th, 2025
- July – no scheduled meeting
- August 21st, 2025 (AMO Conference August 17 – 21)

FUTURE MOTIONS OF THE BOARD AND/OR DISCUSSION OF SNC ISSUES

Lindsay Payant requested an update on the new SNC website from Staff. Staff will provide a demonstration of the new website at the May Board of Directors meeting.

CLOSED SESSION

None, items covered under Supplemental Agenda.

ADJOURNMENT

RESOLUTION NO. BD-098/25

Moved by: Mike Tarnowski
Seconded by: Adrian Wynands

RESOLVED THAT:

The Board of Directors Meeting of April 17th, 2025 be adjourned at 11:21 a.m.

CARRIED

Steve Densham,
Chair.

Carl Bickerdike,
Chief Administrative Officer.

/rb



To: Board of Directors
From: Ronda Boutz, Secretary-Treasurer
Date: May 7th, 2025
Subject: Request for Approval: SNC Committee Meeting Highlights and Minutes

RECOMMENDATION:

The Board of Directors approve the actions and recommendations of the following Committees meetings:

- i. Joint Occupational Health and Safety Committee meeting minutes of April 16th, 2025

DISCUSSION:

Joint Occupational Health and Safety Committee: April 16th, 2025

- The Joint Occupational Health and Safety Committee approved revisions to five SNC standard operating procedures:

SOP#	Standard Operating Procedure
008-25	First Aid Requirements
004-25	Confined Space Entry
013-25	Personal Protective Equipment
016-25	Weather Exposure
019-25	Workplace Inspections

- The Joint Occupational Health and Safety Committee reviewed and made recommendations on the following:
 - Office and Shop workplace inspections
 - Incident Reports:
 - Staff was bit by a dog
 - Property damage – SNC drone damaged when battery pack ejected during flight test

Ronda Boutz,
Secretary-Treasurer.

Attachment



JOINT OCCUPATIONAL HEALTH AND SAFETY COMMITTEE

Meeting 01/25
Wednesday, April 16th, 2025

The Heritage Room, SNC Office

- Present:**
- Ronda Boutz, Management Co-Chair
 - Hannah Jackson, Worker Co-Chair
 - Bill Smirle, SNC Board Member Rep, ex-officio (Management)
 - Carl Bickerdike, CAO (Management)
 - Deborah Edwards, Accounting Assistant II (Worker)
 - Eric McGill, Corporate Counsel (Management)
 - Gregory Payne, Regulations Officer (Worker)
 - Michelle Cavanagh, Team Lead, Special Projects (Management)
 - Pat Piitz, Team Lead, Property (Management)
 - Phillip Dagenais, Water Resources Specialist – Monitoring (Worker)
 - Rene Lalonde, Program Representative (Worker)
 - Ryan Robson, Conservation Lands Technician (Worker)
 - Todd Baker, Conservation Lands Technician (Worker)
- Regrets:**
- Brent Harbers, Watershed Biologist (Worker)
 - Ricky Latulippe, Sewage Systems Inspector (Worker)
 - Catherine Kiits, SNC Vice Chair, ex-officio (Management)
 - Steve Densham, SNC Chair, ex-officio (Management)
 - Adrian Wynands, SNC Vice Chair, ex-officio (Management)





CALL TO ORDER

Ronda Boutz, Management Co-Chair, called the Joint Occupational Health and Safety Committee meeting of April 16th, 2025, to order at 10:03 a.m.

APPROVAL OF AGENDA

RESOLUTION NO. JOHS-001/25 Approved by: Consensus

RESOLVED THAT: The Joint Occupational Health and Safety agenda of April 16th, 2025, be approved as submitted.

CARRIED

APPROVAL OF JOINT OCCUPATIONAL HEALTH AND SAFETY MEETING MINUTES OF DECEMBER 11TH, 2024

RESOLUTION NO. JOHS-002/25 Approved by: Consensus

RESOLVED THAT: The Joint Occupational Health and Safety meeting minutes of December 11th, 2024, be approved as submitted.

CARRIED

BUSINESS ARISING FROM MINUTES

None.

HEALTH AND SAFETY ACTION ITEMS

RESOLUTION NO. JOHS-003/25 Approved by: Consensus

RESOLVED THAT: The Joint Occupational Health and Safety Committee receive and file the updated Health and Safety Action Items list.

CARRIED

NEW BUSINESS

REQUEST FOR APPROVAL: STANDARD OPERATING PROCEDURES

RESOLUTION NO. JOHS-004/25 Approved by: Consensus

RESOLVED THAT: The Joint Occupational Health and Safety Committee receive and file the SNC Health and Safety Policy and Procedures update; and



FURTHER THAT:

The Joint Occupational Health and Safety Committee approved the following revised Standard Operating Procedures:

SOP#	Standard Operating Procedure
008-25	First Aid Requirements
004-25	Confined Space Entry
013-25	Personal Protective Equipment
016-25	Weather Exposure
019-25	Workplace Inspections

FURTHER THAT:

Staff revise the draft Operation of Equipment and Vehicles standard operating procedure, to include Lock Out/Tag Out procedures, and bring it back to the Committee for review and approval.

CARRIED

WORKPLACE INSPECTIONS

SNC SHOP

RESOLUTION NO. JOHS-005/25

Approved by: Consensus

RESOLVED THAT:

The Joint Occupational Health and Safety Committee receive and file the Workplace Inspection – SNC Shop report; and

FURTHER THAT:

Actions items identified during the inspection and Committee review be added to the Health and Safety Action Items table.

CARRIED

SNC OFFICE

RESOLUTION NO. JOHS-006/25

Approved by: Consensus

RESOLVED THAT:

The Joint Occupational Health and Safety Committee receive and file the Workplace Inspection – SNC Office report; and

FURTHER THAT:

Actions items identified during the inspection and Committee review be added to the Health and Safety Action Items table.

CARRIED



ACCIDENT / INCIDENT REPORTS

INCIDENT #1

Staff was bit by a dog on SNC trail.

RESOLUTION NO. JOHS-007/25

Approved by: Consensus

RESOLVED THAT:

The Joint Occupational Health and Safety Committee concurs with the Supervisor's recommendation "Staff followed procedures for reporting the incident and sought medical follow-up for the bite. Given the potential for additional incidents (i.e. bites) staff did not linger to obtain owner's contact information. Staff encountering aggressive animals should, in possible, take an alternate route around the animal and avoid walking by them. Management to discuss if additional training for staff on dealing with aggressive dogs and/or other animal encounters."; and

FURTHER THAT:

The Joint Occupational Health and Safety Committee recommends that SNC investigate options for staff training on dealing with aggressive dogs.

CARRIED

INCIDENT #2

Property damage – SNC drone damaged when batteries ejected during flight test.

RESOLUTION NO. JOHS-008/25

Approved by: Consensus

RESOLVED THAT:

The Joint Occupational Health and Safety Committee concurs with the Supervisor's recommendation "Staff followed the proper safety procedures prior to flight and were operating the drone under ideal conditions. Upon further investigation into community forums, it was found that this is a common occurrence with this model of drone. To try to avoid a re-occurrence of this or a related issue, staff should monitor community forums for user feedback and experiences with similar model drones as SNC."

CARRIED

DATE OF NEXT MEETING

- June 25th, 2025, at 9:00 a.m.



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ADJOURNMENT

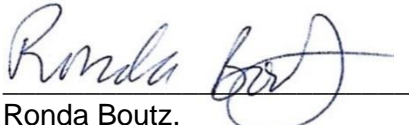
RESOLUTION NO. JOHS-009/25


Approved by: Consensus

RESOLVED THAT:

The Joint Occupational Health and Safety Committee meeting of April 16th, 2025, be adjourned at 11:12 a.m.

CARRIED


Ronda Boutz,
Management Co-Chair.


Hannah Jackson,
Worker Co-Chair.

/hj



To: Board of Directors
From: Andy Stefan, Resource Assistant
Date: May 15th, 2025
Subject: Request for Approval: 2025 SNC Emergency Preparedness Plans

RECOMMENDATION:

The Board of Directors approve the following 2025 South Nation Conservation Emergency Preparedness Plans:

- i. Crisis Communications Kit for Landslides;
- ii. Forest Fire Emergency Plan; and
- iii. Low Water Response Plan.

DISCUSSION:

South Nation Conservation (SNC), has the following Emergency Preparedness Plans:

- i. *Flood Contingency Plan* [Sandra Manini]
 - 2025 version was approved in February prior to the spring freshet (BD- 026/25);
- ii. *Crisis Communications Kit for Landslides* [John Mesman];
- iii. *Forest Fire Emergency Plan* [Pat Piitz];
- iv. *Low Water Response Plan* [Sandra Mancini].

SNC Emergency Preparedness Plans are reviewed annually, copies of the 2025 Plans will be uploaded to the SNC website prior to the meeting. Hard copies are available from staff upon request. Please note, confidential after hours contact information is included in some of these plans. Members are encouraged to contact staff directly with questions.

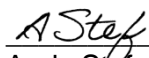
In addition, SNC staff sit on Municipal Emergency Management Committees and provide information and technical support on natural hazards.

FINANCIAL IMPLICATIONS/ADHERENCE TO SNC POLICY:

Compliance with Budget: No impact on 2025 Budget.

SNC Policy Adherence: SNC Emergency Plans adhere to provincial guidelines and relevant legislation.

Programs and Services Category: Category 1: Mandatory – Natural Hazards Management and Conservation Land Management



Andy Stefan,
Resource Assistant



To: Board of Directors
From: Pat Piitz, Team Lead Property
Date: April 29th, 2025
Subject: Request for Approval: Camp Sheldrick Management Agreement

RECOMMENDATION:

The Board of Directors approve renewing the Camp Sheldrick Management Agreement with Scouts Canada for a 5-year term (June 2025 – May 2030).

DISCUSSION:

Camp Sheldrick has been operating since 1984 at a South Nation Conservation (SNC) property in North Dundas. It is a busy year-round facility with camp sites, washrooms, cabins, chapel, sports field, and picnic shelter. Scouts Canada currently coordinates use of Camp Sheldrick and encourages use by other groups via agreement with SNC.

The Board of Directors approved entering into negotiations with Scouts Canada for the renewal of the Camp Sheldrick Management Agreement at the March 2025 meeting (BD-062/25). Scouts Canada initially anticipated changes to the agreement pending review of its Ontario-wide operations. Following the review, the Scouts Canada did not request revisions to the agreement.

To ensure the continued use and cooperative management of the property, staff recommend renewal of the Camp Sheldrick Management Agreement for another 5-year term commencing June 1, 2025 and terminating May 31, 2030.

FINANCIAL IMPLICATIONS/ADHERENCE TO SNC POLICY:

Compliance with Budget: SNC costs associated with administration of the management agreement are included in the 2025 SNC Budget: Community Lands: Salaries and Benefits, pages 22-23.

SNC Policy Adherence: Clause 21 (1) (n) of the *Conservation Authorities Act* grants SNC the ability to collaborate and enter into agreements with organizations for the purpose of accomplishing its objects – being the management of Conservation Lands.

Programs and Services Category: Category 1 – Conservation Land Management

Pat Piitz,
Team Lead Property.



To: Board of Directors
From: Carl Bickerdike, Chief Administrative Officer
Date: May 8th, 2025
Subject: Request for Approval: IT Network Infrastructure Replacement

RECOMMENDATION:

The Board of Directors approve the replacement of IT Network Infrastructure, at an upset cost of approximately \$35,000 plus taxes.

DISCUSSION:

SNC's existing IT network infrastructure includes nine enterprise level switches and nine wireless access points (WAPs). These devices provide connection to the internal network and internet for many devices including printers, cell phones, laptops, servers, and cameras.

The WAPs are 10 years old, and the switches 17 years old. Following a recent issue with a firmware update, our IT Managed Service Provider (MSP) has strongly recommended replacing them to ensure security, network stability, and better options for remote management.

FINANCIAL IMPLICATIONS/ADHERENCE TO SNC POLICY:

Compliance with Budget:

- Total project cost including hardware, installation and configuration is approximately \$35,000
- Project was not anticipated until December 2024, therefore not in budget
- \$16,000 which was allocated to IT hardware purchases and unspent in 2024, was carried forward to 2025 in anticipation of the need to replace the WAPs
- \$10,000 is available in budget for unplanned replacements
- The remaining \$9,000 will be allocated from in-year surplus
- If in-year surplus is not sufficient a later request will be brought to the Board to allocate funds from reserve.



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SNC Policy Adherence:

- Competitive quotes have been sought on the hardware specified by our MSP
- The installation and configuration of the hardware will non-competitive through our MSP, as allowable under the Purchasing Policy;
 - When it is necessary to ensure compatibility with existing products or to avoid violating warranty/guarantee requirements when service is required
 - When professional or special services are required, such as: auditors or accounting fees, legal fees, appraiser fees, banking fees, investment fees, or any other special services.

A handwritten signature in blue ink, appearing to read 'C. Bickerdike', is written over a horizontal line.

Carl Bickerdike,
Chief Administrative Officer



To: Board of Directors
From: Michelle Cavanagh, Team Lead, Special Projects
Date: May 5, 2025
Subject: Request for Approval: Funding Submission

RECOMMENDATION:

The Board of Directors approves funding application submissions to the following programs:

Project	Funding Request
1. Fisheries and Oceans Canada: Municipal Drain Classification	\$10,000
2. TD Tree Days: Leitrim Wetland Planting	\$9,000
Total	\$19,000

DISCUSSION:

1. Fisheries and Oceans Canada

Since 2015 Fisheries and Oceans Canada has been providing funding to classify unrated municipal drains in Ontario. Using a standardized protocol, municipal drains are classified based on flow characteristics and fish species. The classification system streamlines maintenance activities for municipalities.

Project: Municipal Drain Classification
Request: \$10,000
Cost-share: No matching funds required
Purpose: Funding to support municipal drain classification throughout the SNC jurisdiction. Priority drains will be selected based on drainage superintendent feedback
Deadline: May 16, 2025

2. TD Tree Days

TD Tree Days is a program of TD Friends of the Environment Foundation which has been helping to restore green spaces across Canada. The program provides TD employees, their families and friends, and community members the opportunity to volunteer and help care for their local environment.

Project: Leitrim Wetland Planting
Request: \$9,000
Cost-share: No matching funds required
Purpose: Funding to support a volunteer tree/shrub planting event at the Findlay Creek Boardwalk in the Leitrim Wetland. Participants will have the opportunity to learn about the wetland and help re-naturalize an area following invasive species management
Deadline: April 25, 2025, this is a retroactive request for approval



FINANCIAL IMPLICATIONS/ADHERENCE TO SNC POLICY:

Compliance with Budget:

1. The Municipal Drain Classification project is included in the 2025 Budget under Resource Management, Water Response Programs, pages 12-13.
2. The Leitrim Wetland Planting project is not included in the 2025 Budget. The project is 100% cost recovery.

SNC Policy Adherence: All expenditures will adhere to SNC's Purchasing Policy. All activities to undertake the projects will adhere to SNC's Health and Safety Policy.

Programs and Services Category: Category 1 – Mandatory Programs and Services: Conservation Lands Management and Category 3: Watershed (Other) Programs – Monitoring and Data Collection.

A handwritten signature in black ink, reading "Michelle Cavanagh", is positioned above a horizontal line.

Michelle Cavanagh,
Team Lead, Special Projects



To: Board of Directors
From: Pat Piitz, Team Lead, Property
Date: May 7th, 2025
Subject: Update: Navan Forest Restoration

RECOMMENDATION:

The Board of Directors receive and file on the update on the restoration of Navan Forest, SNC Property 185, Ottawa.

DISCUSSION:

South Nation Conservation acquired the Navan Forest, SNC Property 185, in March 2024 with funding from Environment and Climate Change Canada (BD-209/23).

The Navan Forest, located in the Orleans South-Navan Ward in the City of Ottawa, represents the remnants of a larger forest area known as Clarke Woods. The property is approximately 50 acres on Frank Kenny Road, adjacent to the community of Navan.

The Navan Forest was severely damaged during the May 21, 2022 derecho storm. Hazard trees need to be assessed and removed before SNC opens the property for public access.

The following is a timeline for the restoration of Navan Forest:

June 2025	Access/staging area improvements
Mid-July 2025	Project launch
After July 15 th , 2025	Restoration work to commence
Fall 2025 and Spring 2026	Tree/shrub planting
Spring 2026	Anticipated opening for public access

Preliminary bird and plant inventories completed in July 2024 demonstrated its uniqueness and diversity. This assessment identified 188 species of plants and animals on the property.

FINANCIAL IMPLICATIONS/ADHERENCE TO SNC POLICY:

Compliance with Budget: The total project budget is \$180,000 and was not included in the 2025 SNC Budget. The Board of Directors approved \$90,000 in 2024 (BD-112/24), these funds were deferred to 2025. An additional \$90,000 was secured under a contribution agreement with the City of Ottawa (BD-071/25).

SNC Policy Adherence: Expenditures related to the restoration work will adhere to SNC Purchasing Policy and Health and Safety Policy and procedures.

Programs and Services Category: Category 1 – Conservation Land Management

Pat Piitz,
Team Lead, Property.



To: Board of Directors
From: Johanna Barkley, Director of Finance
Date: May 7th, 2025
Subject: Request for Approval: Monies Received and Disbursement Register for April 2025

RECOMMENDATION:

The Board of Directors receive and file the money received report for April 2025; and

FURTHER THAT: The Board approve the Disbursement Register of \$1,139,157.85 for April 2025.

DISCUSSION:

The list of major money receipts by customers and customer groups are shown below:

Received From:	April 2025
City of Ottawa	291,673.75
Natural Resources Canada	81,901.39
Ducks Unlimited Canada	65,000.00
Planning Revenue	54,568.14
Tree Revenue	41,976.77
Septic Revenue	34,210.09
Lindsay Solar LP	20,679.00
Royal Bank of Canada	12,479.03
Deposit on Logging Contract	9,806.62
Invasive Species Centre	6,000.00
Ontario Ministry of Environment, Conservation and Parks	4,950.00
Raisin Region Conservation Authority	2,960.16
Land Revenue	2,631.40
Other Revenue	2,213.52
Total	631,049.87

FINANCIAL IMPLICATIONS/ADHERENCE TO SNC POLICY:

SNC has approved Policies for cheques, internet banking and electronic funds transfer.

April 2025	
Accounts Payable Cheques	20,714.42
Internet Banking	536,074.17
Electronic Funds Transfer Payments	582,369.26
Total	1,139,157.85



Johanna Barkley
Director of Finance
Attachments: Disbursement Register – April 2025

Disbursements Register - April 2025

Number	Name	Amount	
Accounts Payable Cheques			
21133	RSU Enterprise/1828308 Ontario Ltd	1,084.80	
21134	BSC Mobile Mechanic	536.75	
21135	2023-EAB-047-ATRE	3,653.92	Ash Tree Grant
21136	Eastern Ontario Maple Syrup Producers Association	1,073.50	
21137	2024-APL-CW06 SNCW	1,000.00	Clean Water Grant
21138	N. Beehler Electric Ltd.	54.24	
21139	Eastern Ontario Model Forest	5,811.21	Consultants
21140	2025-SDGWAS-010	500.00	MFTIP - SDG Grant
21141	2025-SDGWAS-009	500.00	MFTIP - SDG Grant
21142	2025-UCPRWAS-006	500.00	MFTIP - UCPR Grant
21143	2025-UCPRWAS-002	500.00	MFTIP - UCPR Grant
21144	2025-SDGWAS-007	500.00	MFTIP - SDG Grant
21145	2025-UCPRWAS-015	500.00	MFTIP - UCPR Grant
21146	2025-SDGWAS-008	500.00	MFTIP - SDG Grant
21147	2025-SDGWAS-001	500.00	MFTIP - SDG Grant
21148	2025-UCPRWAS-003	500.00	MFTIP - UCPR Grant
21149	2025-UCPRWAS-021	500.00	MFTIP - UCPR Grant
21150	2025-UCPRWAS-007	500.00	MFTIP - UCPR Grant
21151	2025-UCPRWAS-017	500.00	MFTIP - UCPR Grant
21152	2025-SDGWAS-006	500.00	MFTIP - SDG Grant
21153	2025-SDGWAS-003	500.00	MFTIP - SDG Grant
21154	2025-SDGWAS-002	500.00	MFTIP - SDG Grant
		20,714.42	

Internet Banking			
GP20069	Payworks	7,211.80	Board Pay 1
GP20070	Payworks	158,796.80	Pay 7
GP20071	The Bank of Montreal - RRSP	4,761.44	Pension
GP20072 A	Bell Canada	1,307.66	
GP20072 B	Finch Feed & Seed Ltd. Purina	104.80	
GP20072 C	The Bank of Montreal - RRSP	4,761.44	Pension
GP20072 D	Payworks	163,451.21	Pay 8
GP20073	Ault & Ault LLP, In Trust	4,694.60	
GP20074	Hydro One	3,021.32	
GP20075	Payworks	161,540.86	Pay 9
GP20076 A	Visa - Deborah Edwards	789.54	
GP20076 B	MacEwen Petroleum Inc.	1,966.59	
GP20077	Enbridge	1,802.66	
GP20078	Visa - Jen Boyer	2,328.72	
GP20079	Visa - Michelle Cavanagh	1,295.13	
GP20080	Visa - Ronda Boutz	3,627.03	
GP20081	Visa - Sandra Mancini	3,387.95	
GP20082	Visa - Monique Sauve	2,865.70	
GP20083	Telus	1,909.09	
GP20084	Royal Bank of Canada	2,140.25	
GP20085	Hydro Ottawa	24.18	
GP20086	Visa - Lorie Henderson	333.64	
GP20087	Visa - Carl Bickerdike	1,565.92	
GP20088	VOID	-	
GP20089	VOID	-	
GP20090 A	Visa - Jen Boyer	2,328.72	
GP20090 B	Visa - John Mesman	44.94	
GP20091	Enbridge	12.18	
		536,074.17	

00026

Disbursements Register - April 2025

Number	Name	Amount	
EFT Banking			
REM000298	VSG C/Universal Field Supplies	190.30	
REM000299	Lannin's Garage	304.18	
REM000300	Storm Internet Services	169.50	
REM000301	Nova Networks	3,384.35	
REM000302	Lloyd McMillan Equipment Ltd.	192.10	
REM000303	Michelle Cavanagh	184.10	
REM000304	Winchester Springs Mobile Wash	395.50	
REM000305	Begg-Seguin - Crysler Hardware Limited	15.81	
REM000306	Vincent Dagenais Gibson LLP	918.69	
REM000307	Simply Baked Catering Inc	153.96	
REM000308	David Scholz	8,109.33	Professional Services
REM000309	J. Carty's Tree Service Ltd.	5,085.00	Contracted Services
REM000310	JP2G Consultants Inc	2,079.20	
REM000311	Catherine Kitts	753.63	
REM000312	Chubb Life Insurance Company of Canada	9.82	
REM000313	AIG Insurance Company of Canada	152.49	
REM000314	Canadian Linen & Uniform Service Corp	39.55	
REM000315	Northern Wildflowers Inc	1,021.33	
REM000316	SSC Janitorial Cleaning	2,590.51	
REM000317	Franklin Empire Inc	9,028.70	Chesterville Dam Safety Upgrades
REM000318	Sun Life Assurance Company of Canada	21,363.18	Group Benefits
REM000319	Pasco Excavation Inc	48,646.50	Contracted Services
REM000320	Rideau Valley Conservation Authority	719.68	
REM000321	Staples Commercial/Trevipay	236.11	
REM000322	Lannin's Garage	922.25	
REM000323	Etcetera Publications (Chesterville) Inc	1,545.21	
REM000324	Ted Moran & Sons Ltd.	1,921.00	
REM000325	Shane Signs	4,542.60	
REM000326	Naomi Langlois-Anderson	41.00	
REM000327	Adrian Wynands	777.60	
REM000328	Cindy Saucier	57.60	
REM000329	Jacqueline Kelly-Pemberton	38.88	
REM000330	Township of North Stormont	317.11	
REM000331	Quadiant Canada Ltd	784.10	
REM000332	Laplante Chevrolet Buick GMC	213.21	
REM000333	Cornwall City Press	768.40	
REM000334	The Review	676.87	
REM000335	Fred Schueler	93.60	
REM000336	Winchester Print & Stationary	431.84	
REM000337	Emond Harnden	1,692.75	
REM000338	Pierre Richer Plumbing Inc.	357.80	
REM000339	Bill Smirle	298.80	
REM000340	M.R. Blais Sales & Services Inc	845.04	
REM000341	Gary's Auto Body	395.50	
REM000342	Francois St. Amour	311.04	
REM000343	Traductions Catmac Translations	460.75	
REM000344	Glenn Mackey	192.96	
REM000345	Festival Promotions	2,988.85	
REM000346	Begg-Seguin - Crysler Hardware Limited	224.83	
REM000347	Simply Baked Catering Inc	120.00	
REM000348	Steven Densham	63.36	
REM000349	J. Carty's Tree Service Ltd.	2,067.90	
REM000350	Todd Baker	28.24	
REM000351	Shahin Zandmoghaddam	565.00	
REM000352	Canadian Linen & Uniform Service Corp	79.10	

Disbursements Register - April 2025

Number	Name	Amount	
REM000353	Arielle Noonan	318.23	
REM000354	Debora Wilson	136.22	
REM000355	Linda Payant	311.04	
REM000356	Thomas Smyth	104.83	
REM000357	Cooters Automotive/1000263733 Ont Inc	725.49	
REM000358	Meaghen Joannou	98.78	
REM000359	A.M.B. Lift Inc	4,267.76	
REM000360	Jordan Graham	36.72	
REM000361	Kenneth Omenogor	361.60	
REM000362	Endeavour Solutions Inc	2,915.40	
REM000363	Casselman Storage	203.40	
REM000364	Alain Jaquemet	41.04	
REM000365	Mike Tarnowski	80.64	
REM000366	Wex Canada Ltd	690.11	
REM000367	Harbers Greenhouses and Forestry	186.44	
REM000368	Ferme Martin Leduc Inc	1,667.01	
REM000369	SSC Janitorial Cleaning	2,705.81	
REM000370	OMERS	48,369.51	Pension
REM000371	Vincent Dagenais Gibson LLP	16,423.42	Professional Services
REM000372	Staples Commercial/Trevipay	317.02	
REM000373	Lannin's Garage	182.50	
REM000374	Etcetera Publications (Chesterville) Inc	33.90	
REM000375	Tenaquip Industrial Equipment	784.01	
REM000376	Levac Propane Inc	812.64	
REM000377	Shane Signs	1,050.90	
REM000378	Patrick Piitz	611.27	
REM000379	The Review	218.09	
REM000380	Quinte Conservation	3,859.95	
REM000381	Enns MacEachern Pace Maloney & Ass.	3,390.00	
REM000382	Gary's Auto Body	1,113.05	
REM000383	Winchester Springs Mobile Wash	791.00	
REM000384	Brent Harbers	313.60	
REM000385	Kelsey Smith	754.64	
REM000386	Seaway Embroidery	23.73	
REM000387	Eric McGill	389.80	
REM000388	JP2G Consultants Inc	1,548.10	
REM000389	Canadian Linen & Uniform Service Corp	39.55	
REM000390	Phillip Dagenais	2,314.90	
REM000391	Alexandre Roy-Guay	311.80	
REM000392	Baker Tilly REO LLP	19,775.00	Professional Services
REM000393	Nova Networks	13,902.33	Contracted Services
REM000394	Vincent Dagenais Gibson LLP	30,944.04	Professional Services
REM000395	Aquanty Inc	52,968.75	Consultants
REM000396	Laplane Chevrolet Buick GMC	82,036.36	EV Truck
REM000397	Staples Commercial/Trevipay	167.62	
REM000398	Lannin's Garage	782.62	
REM000399	Tenaquip Industrial Equipment	281.42	
REM000400	Adrian Wynands	726.03	
REM000401	Enns MacEachern Pace Maloney & Ass.	3,390.00	
REM000402	Simply Baked Catering Inc	610.20	
REM000403	4 Office Automation Ltd	1,094.71	
REM000404	Canadian Linen & Uniform Service Corp	39.55	
REM000405	South Nation River Conservation Authority	4,209.31	
REM000406	Marieh Rajaie	846.37	
REM000407	Go Smooth Transport Limited	960.50	
REM000408	Casselman Storage	203.40	

Disbursements Register - April 2025

Number	Name	Amount
REM000409	Marsh Canada Limited	141,360.44 Insurance
		<u>582,369.26</u>



To: Board of Directors
From: James Holland, Senior Planner
Date: May 6th, 2025
Subject: Update: Planning Activity

RECOMMENDATION:

The Board of Directors receive and file the Planning Activity update for April 2025.

DISCUSSION:

South Nation Conservation ("SNC") staff provide comments on planning applications to support new development. Municipalities circulate applications to SNC; costs are recovered from applicants according to the Board approved fee schedule.

The table below summarizes planning applications received in April 2025.

#	Municipality	Property	Application Type
109	Alfred and Plantagenet	184 Jessop's Falls Rd	Consent
110	Champlain	283 Happy Hollow Rd	Consent
111	Clarence-Rockland	1783 Labonte St	Consent
112	Clarence-Rockland	1783 Labonte St	Consent
113	Clarence-Rockland	2274 Woods St	Minor Variance
114	Clarence-Rockland	Highway 17	Site Plan Control
115	Clarence-Rockland	Highway 17	Zoning By-Law Amendment
116	East Hawkesbury	3635 Stardale Rd W	Consent
117	East Hawkesbury	2124 Principal St	Consent
118	East Hawkesbury	Concession Rd 2	Consent
119	Edwardsburgh-Cardinal	2100 County Rd 21	Consent
120	Edwardsburgh-Cardinal	2904 Goodin Rd	Consent
121	Front of Yonge	74 Quabbin Rd	Consent
122	Nation	Calypso St	Consent
123	Nation	1814 Montee Racette	Consent
124	Nation	Route 800 W	Consent
125	North Dundas	11719 Spruit Rd	Consent
126	North Dundas	10584 French Settlement Rd	Consent
127	North Dundas	10757 Blaine Rd	Consent
128	North Dundas	2134 County Rd 31	Section 59 Clearance
129	North Stormont	15733 Concession 2-3 Rd	Consent
130	Ottawa	5360 Bank St	Consent
131	Ottawa	2475 Stagecoach	Consent
132	Ottawa	2475 Stagecoach	Consent
133	Ottawa	5833 Lancer	Minor Variance



#	Municipality	Property	Application Type
134	Ottawa	150 Dun Skipper Dr	Site Plan Control
135	Ottawa	1394 Greely West Dr	Site Plan Control
136	Ottawa	150 Dun Skipper Dr	Zoning By-Law Amendment
137	South Dundas	Cook Rd	Consent
138	South Dundas	3596 Beckstead Rd	Consent

There were no residential subdivision and site plan clearances in the month of April 2025.

The table below summarizes application pre-consultation reviews requested by the municipality and property inquiry letters issued in April 2025.

#	Municipality	Application type
12	Casselman	Property Inquiry
13	Clarence Rockland	Property Inquiry
14	Nation	Property Inquiry
15	Russell	Site Plan
16	North Dundas	Site Plan

Staff will continue to track applications and associated timelines to ensure timely reviews.

Programs & Services Category: Category 1 – Mandatory: Provincially delegated review of natural hazards under the *Planning Act* and related memorandum of understanding.

James Holland, M.Sc. MCIP RPP
Senior Planner.



To: Board of Directors
From: Marieh Rajaie, Water Resources Specialist, Engineering
Date: May 6th, 2025
Subject: Update: Technical Reviews

RECOMMENDATION:

The Board of Directors receive and file the Technical Reviews update for April 2025.

DISCUSSION:

South Nation Conservation ("SNC") Engineering Team reviews technical reports to support development applications under the *Planning Act* and permit applications under the *Conservation Authorities Act*. Costs are recovered from applicants according to the annual Board of Directors approved fee schedule.

The following table is a summary of technical reviews completed by SNC's Engineering Team in April 2025.

Review Type	Reports/Files Received	Reviews Completed
Development Applications		
Stormwater management ponds	10	10
Geotechnical and geomorphology reports, as well as landslide files	2	2
Permit Applications		
New building construction, culvert replacement, stormwater management outlet, erosion sediment control, directional drilling, bridge replacement, building renovation, deck installation, shoreline improvement, septic installation, in ground pool installation, watercourse realignment, floodplain filling, road resurfacing, dock Installation, and lot severance	31	33
Total	43	45

Staff will continue to track applications and associated timelines to ensure timely reviews.

Programs & Services Category: Category 1 – Mandatory: Provincially delegated review of natural hazards under the *Planning Act* and related memorandum of understanding.

Marieh Rajaie

Marieh Rajaie,
Water Resources Specialist, Engineering



To: Board of Directors
From: Jennifer Boyer, Managing Director, Approvals
Date: May 8, 2025
Subject: Update: Section 28.1 Permits Issued

RECOMMENDATION:

The Board of Directors receive and file the update on permits issued under Section 28.1 of the *Conservation Authorities Act* for April 2025.

DISCUSSION:

South Nation Conservation ("SNC") staff exercise delegated power to issue permits under Section 28.1 of the *Conservation Authorities Act* for development activities in areas over which the Authority has jurisdiction (BD-061/24 and BD-121/24). Permits are issued in accordance with the Board of Directors approved Regulation Policies.

The table below lists the permits issued in April 2025:

#	Project No.	Permit Holder	Municipality	Project
52	2025-EDW-R043	Bill Guy	Edwardsburgh-Cardinal	Storm Sewer Outlet Replacement
53	2025-EDW-R045	Emidio Distefano	Edwardsburgh-Cardinal	Septic Installation
54	2025-EDW-R046	Christopher Peck	Edwardsburgh-Cardinal	Telecom Conduit
55	2025-EDW-R047	Christopher Peck	Edwardsburgh-Cardinal	Telecom Conduit
56	2025-OSG-R037	Andrew Gulya	Ottawa	Culvert Replacement
57	2025-OSG-R048	Patrick Franey	Ottawa	Culvert Replacement
58	2025-CUM-R049	Patrick Franey	Ottawa	Culvert Replacement
59	2025-CUM-R033	City of Ottawa	Ottawa	McKinnon's Creek Municipal Drain
60	2025-RUS-R036	Pier-Luc Mainville	Russell	Bridge Replacement
61	2025-RUS-R044	Marc Roy	Russell	Garage Building
62	2025-RUS-R038	Vince Serano	Russell	Septic Installation

This table provides a summary of permit related site visits undertaken to date in 2025.

Permit Site Visits and Inspections 2025		
Action	April 2025	Total for 2025
Permit Compliance Inspections	4	28
Pre-consultations	1	2

Programs & Services Category: Category 1 – Mandatory: Administration of Part VI of the *Conservation Authorities Act* and Ontario Regulation 41/24.

Jennifer Boyer, M.Sc. MCIP RPP
Managing Director, Approvals



To: Board of Directors
From: Gregory Payne, Regulations Officer
Date: May 7th, 2025
Subject: Update: Enforcement of Parts VI and VII of the Act

RECOMMENDATION:

The Board of Directors receive and file the update on reported *Conservation Authorities Act* regulation concerns received in the month of April 2025.

DISCUSSION:

South Nation Conservation ("SNC") staff administer and enforce Parts VI and VII of the *Conservation Authorities Act* (the "Act") in the areas over which the Authority has jurisdiction. SNC relies on members of the public and municipal partners to assist in identifying and reporting contraventions of the Act.

Staff evaluate reported concerns for priority response based on potential adverse impacts to people and property, the risk of exacerbating natural hazards, public interest, and the Authority's resources. The table below describes the reported concerns received in the month of April 2025.

#	File No.	Municipality	Description
3	ENF2025-SST	South Stormont	Reported interference with a Provincially Significant Wetland

This table provides a summary of staff enforcement and compliance actions undertaken to date in 2025.

Enforcement and Compliance Actions 2025		
Action	April 2025	Total for 2025
Site Visits	4	16
Files Resolved	1	3
Referred to Correct Agency	0	0
Stop Orders Issued	1	1
Provincial Offences Charges Laid	0	0

Programs & Services Category: Category 1 – Mandatory: Administration and Enforcement of Parts VI and VII of the *Conservation Authorities Act* and Ontario Regulation 41/24.

Gregory Payne,
Regulations Officer.



To: Board of Directors
From: Monique Sauvé, Chief Building Official Part 8 - Septic Systems
Date: May 6th, 2025
Subject: Update: On-Site Sewage Permits Received

RECOMMENDATION:

The Board of Directors receive and file the on-site sewage permits received for April 2025.

DISCUSSION:

South Nation Conservation ("SNC") staff issue permits under Part 8 of the Ontario Building Code on behalf of sixteen municipalities. The list below includes permits received in April 2025. Septic system searches and renovation reviews are not included.

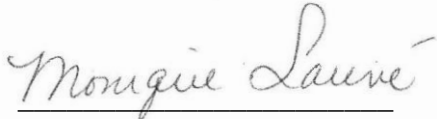
	Permit Number	Landowner(s)	Municipality	Description
85	AU-25-03	Stuart Oke	Augusta	New Construction
86	AU-25-04	Robert Dufort	Augusta	System Replacement
87	AU-25-05	Anna Wright	Augusta	Tank
88	CH-25-06	Josette-Renée Landry & Brian Wilhelm	Champlain	New Construction
89	CH-25-07	Luc & Louise Charette	Champlain	New Construction
90	CR-25-15	Martin Lepage	Clarence Rockland	New Construction
91	CR-25-16	Martin Lepage	Clarence Rockland	New Construction
92	CR-25-17	Stéphanie Lewis Lagace	Clarence Rockland	New Construction
93	CR-25-14	Alex Laroche & Jade Henri-Larocque	Clarence Rockland	System Replacement
94	EH-25-02	Isabelle Bourgeois	East Hawkesbury	New Construction
95	EH-25-03	Claudette Brouillard	East Hawkesbury	New Construction
96	EH-25-04	Roger Feasby And Jackaline & Jason Feasby	East Hawkesbury	New Construction
97	EC-25-08	Christopher & Amy Barton	Edwardsburgh Cardinal	Tank
98	FY-25-03	Bru Brewing Co. Inc.	Front of Yonge	Tank
99	NA-25-09	Triangle Investment Holdings Inc. & Kc Investment Holding Inc.	Nation	New Construction
100	NA-25-10	Patrick & Christine Provencher	Nation	System Replacement
101	ND-25-12	Kevin Klempan	North Dundas	System Replacement
102	RU-25-09	1503893 Ontario Inc	Russell	New Construction
103	RU-25-10	1503893 Ontario Inc.	Russell	New Construction
104	RU-25-11	Martin Gregoire & Karine Gaudreau	Russell	Tank
105	SD-25-05	Jordan & Jacqueline Louise	South Dundas	Tank
106	SS-25-12	Derek Lister & Sarah Konink	South Stormont	New Construction
107	SS-25-13	Simon & Natalie Kember	South Stormont	New Construction
108	SS-25-14	Linda Casselman	South Stormont	System Replacement



SOUTH NATION
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Staff continue to track permit applications and associated timelines to ensure timely service delivery.

Programs & Services Category: Category 2 – Municipal Service Agreements: Building Code Part 8 Program Delivery



Monique Sauvé,
Chief Building Official Part 8 - Septic Systems



To: Board of Directors
From: Carl Bickerdike, Chief Administrative Officer
Date: April 24th, 2025
Subject: Recognition: Years of Service

RECOMMENDATION:

The Board of Directors congratulate Pat Piitz and John Mesman for their years of service with South Nation Conservation.

Pat Piitz, Team Lead, Property: 30 Years

Pat Piitz graduated with a BScF in Forestry from the University of Toronto in 1977 and is a registered professional forester (RPF). Pat's forestry career started at several businesses and government agencies where his work included contracts for services with South Nation Conservation (SNC).

Pat started working at SNC as a Forester in 1995, and in 1998 he led a team of over 50 workers on the ice storm recovery project. A man of many talents, Pat supported SNC's initial foray into IT and the development of the first SNC website and computer network. Pat was also one of the first foresters in eastern Ontario to embrace the use of computers and GIS to improve the management of forest information.

Pat is currently the Team Lead, Property, managing over 5,000 hectares of SNC's Forest. He is intimately familiar with all the SNC properties, their natural values, and the activities that have occurred there, and is a fountain of knowledge for the rest of the staff.

Under Pat's guidance, SNC Forests are certified under the Forest Stewardship Council and Sustainable Forestry Initiative. Pat authored SNC's first 20-year Forest Management Plan in 1998, he then wrote the second SNC 20-year Forest Management Plan in 2018, a rare achievement in a Forester's career.

Pat leads the Conservation Land Securement Program at SNC, working with willing sellers, he has been instrumental in increasing SNC's land holdings over the past three decades. Pat's skills and patience for navigating complex property acquisitions and supporting property owners through the land donation process is a credit to SNC. His achievements provide countless opportunities for residents and future generations to access nature while protecting natural heritage in eastern Ontario.



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John Mesman, Managing Director, Property, Conservation Lands, and Community Outreach: 10 Years

John Mesman is a locally grown talent, raised on the family farm in Monkland, ON. John received his Bachelor of Science (Honours) in Biochemistry and Biotechnology from Carleton University and holds a professional certificate in Strategic Marketing Management and the credentials of Project Management Professional (PMP). Like many staff, John joined the SNC team as a summer student, transitioning to Communications Specialist in 2015. He then advanced to Communications Team Lead in 2016 and took on the conservation lands portfolio in 2020. John's current position, since 2022, is Managing Director for Property, Conservation Lands and Community Outreach.

Over the past decade, John has made significant contributions to our organization, demonstrating unwavering commitment, exceptional skills, and a passion for conservation. John has been instrumental in developing and leading our community outreach programs. His efforts have significantly increased public awareness and engagement in conservation activities. He has successfully organized numerous events, workshops, and educational programs that have reached thousands of community members.

John's innovative mindset has brought fresh perspectives and solutions to our conservation challenges. He is constantly seeking ways to improve and adapt our practices.

Congratulations Pat and John, we are grateful for your dedication, your contributions have not only advanced our conservation goals but have also strengthened our organization and location communities!

Carl Bickerdike,
Chief Administrative Officer.