



## BOARD OF DIRECTORS MEETING

Meeting No. 02/25  
Thursday, February 20<sup>th</sup>, 2025 – 9:00 a.m.

Watershed Room, SNC

### Directors Present:

Steve Densham, Stormont Dundas Glengarry, Chair  
Catherine Kitts, City of Ottawa  
Genevieve Lajoie, Prescott Russell (*electronic participation*)  
Mathew Luloff, City of Ottawa (*electronic participation*)  
Linda Payant, City of Ottawa  
Bill Smirle, Stormont Dundas Glengarry  
François St. Amour, Prescott Russell  
Mike Tarnowski, Prescott Russell  
Deb Wilson, Leeds Grenville (*electronic participation*)  
Adrian Wynands, Leeds Grenville, Vice Chair

### Regrets:

George Darouze, City of Ottawa, Past Chair  
Tom Smyth, Stormont Dundas Glengarry

### Staff Present:

Carl Bickerdike, Chief Administrative Officer  
Ronda Boutz, Secretary-Treasurer  
Jennifer Boyer, Managing Director, Approvals  
Michelle Cavanaugh, Team Lead, Special Project  
Phillip Dagenais, Water Resources Specialist, Monitoring  
Deborah Edwards, Accounting Assistant  
James Holland, Senior Planner  
Sandra Mancini, Managing Director, Natural Hazards and Infrastructure  
John Mesman, Managing Director, Property, Conservation Lands and Community Outreach  
Eric McGill, Corporate Counsel  
Kenneth Omenogor, Geotechnical Engineer  
Gregory Payne, Permitting Officer  
Pat Piitz, Team Lead, Property  
Marieh Rajaie, Water Resource Specialist - Engineering  
Monique Sauve, Chief Building Official



**TRADITIONAL LAND ACKNOWLEDGEMENT**

John Mesman, Managing Director, Property, Conservation Lands, and Community Outreach read an Indigenous land acknowledgement.

**CHAIRS REMARKS**

Steve Densham, Chair, called the SNC Board of Directors meeting of February 20<sup>th</sup>, 2025 to order at 9:00 a.m.

**APPROVAL OF SNC BOARD OF DIRECTORS MEETING AGENDA AND SUPPLEMENTAL AGENDA**

RESOLUTION NO. BD-020/25

Moved by: Bill Smirle

Seconded by: Mike Tarnowski

RESOLVED THAT:

The Members approve the February 20<sup>th</sup>, 2025 main and supplemental agendas as submitted.

CARRIED

**DECLARATION OF CONFLICT OF INTEREST**

Chair Steve Densham declared a conflict of interest in regard to Agenda Item 12b).

**SNC PROJECT UPDATE – POWERPOINT PRESENTATION**

Staff presented project and program updates.

**REQUEST FOR APPROVAL:**

**A. BOARD OF DIRECTORS MEETING MINUTES OF JANUARY 16<sup>TH</sup>, 2025**

RESOLUTION NO. BD-021/25

Moved by: Adrian Wynands

Seconded by: Catherine Kitts

RESOLVED THAT:

The Members approve the Board of Directors Meeting Minutes of January 16<sup>th</sup>, 2025 as submitted.

CARRIED

**B. BOARD OF DIRECTORS SECTION 30.4 HEARING: STOP ORDER SO2024-01 MINUTES OF JANUARY 16<sup>TH</sup>, 2025**

RESOLUTION NO. BD-022/25

Moved by: François St. Amour

Seconded by: Linda Payant



RESOLVED THAT:

The Members approve the Board of Directors  
Section 30.4 Hearing: Stop Order SO2024-01  
Minutes of January 16<sup>th</sup>, 2025.

CARRIED

**C. SNC COMMITTEES MEETING HIGHLIGHTS AND MINUTES OF**

i. Grants Sub-Committee meeting minutes of February 10<sup>th</sup>, 2025

RESOLUTION NO. BD-023/25

Moved by: Mike Tarnowski  
Seconded by: Geneviève Lajoie

RESOLVED THAT:

The Board of Directors approve the actions and  
recommendations of the following Committee  
meetings:  
i. Grants Sub-Committee meeting minutes of  
February 10<sup>th</sup>, 2025 as submitted.

CARRIED

**NEW BUSINESS**

**REQUEST FOR APPROVAL: ADMINISTRATIVE BY-LAWS AMENDMENTS**

RESOLUTION NO. BD-024/25

Moved by: Deb Wilson  
Seconded by: Mathew Luloff

RESOLVED THAT:

The Board of Directors approve amendments to  
South Nation Conservation's Administrative By-  
laws.

CARRIED

**REQUEST FOR APPROVAL: PERSONNEL POLICY AMENDMENTS**

RESOLUTION NO. BD-025/25

Moved by: Linda Payant  
Seconded by: Mike Tarnowski

RESOLVED THAT:

The Board of Directors approve amendments to  
South Nation Conservation's Personnel Policy.

CARRIED

**FOR DISCUSSION: EXECUTIVE COMMITTEE STRUCTURE**

There was no recommendation for this report, it was for discussion purposes only.



**REQUEST FOR APPROVAL: 2025 SNC FLOOD CONTINGENCY PLAN**

RESOLUTION NO. BD-026/25

Moved by: Catherine Kitts  
Seconded by: Mike Tarnowski

RESOLVED THAT:

The Board of Directors approve the 2025 South Nation Conservation Flood Contingency Plan.

CARRIED

**The Board of Directors meeting recessed at 10:00 a.m.**  
**The Board of Directors meeting reconvened at 10:07 a.m.**

**REQUEST FOR APPROVAL: BEAR BROOK FLOOD RISK PROFESSIONAL SERVICES CONTRACT**

RESOLUTION NO. BD-027/25

Moved by: Adrian Wynands  
Seconded by: Mike Tarnowski

RESOLVED THAT:

The Board of Directors approve retaining consultant A to support the assessment of increased flood risk in Bear Brook Watershed at an approximate cost of \$39,902 plus HST.

CARRIED

**REQUEST FOR APPROVAL: STUMPAGE SALE CONTRACT**

RESOLUTION NO. BD-028/25

Moved by: Mike Tarnowski  
Seconded by: Bill Smirle

RESOLVED THAT:

The Board of Directors approve entering into a Stumpage Sale Contract with Contractor C, for sale of Red Pine from SNC Property 41 [Nation] and Property 64 [Nation], at the unit price of \$34.00/m<sup>3</sup>.

CARRIED

**REQUEST FOR APPROVAL: FUNDING SUBMISSION**

RESOLUTION NO. BD-029/25

Moved by: Mike Tarnowski  
Seconded by: Bill Smirle



RESOLVED THAT:

The Board of Directors approves the submission of a funding application to the Resilient Agricultural Landscape Program – Marginal Lands Initiative requesting \$2,500,000 over three years for the creation or enhancement of natural features on marginal agricultural lands.

CARRIED

**REQUEST FOR APPROVAL: MONIES RECEIVED AND DISBURSEMENT REGISTER FOR JANUARY 2025**

RESOLUTION NO. BD-030/25

Moved by: Mik Tarnowski  
Seconded by: Deb Wilson

RESOLVED THAT:

The Board of Directors receive and file the money received report for January 2025; and

FURTHER THAT:

The Board approve the Disbursement Register of \$1,086,692.23 for January 2025.

CARRIED

**REQUEST FOR APPROVAL: GEOTECHNICAL PROFESSIONAL SERVICES CONTRACT**

RESOLUTION NO. BD-031/25

Moved by: Geneviève Lajoie  
Seconded by: Matt Luloff

RESOLVED THAT:

The Board of Directors approve retaining SRL Consulting to provide expert geotechnical professional review services to an upset limit of \$55,000.

CARRIED

**UPDATE: ANNUAL PERMIT TIMELINE COMPLIANCE REPORTING FOR SECTION 28.1 PERMITS**

RESOLUTION NO. BD-032/25

Moved by: Adrian Wynands  
Seconded by: François St. Amour



RESOLVED THAT:

The Board of Directors receive and file the Annual Permit Timeline Compliance Reporting for permits issued under Section 28.1 of the *Conservation Authorities Act*.

CARRIED

**UPDATE: PLANNING ACTIVITY**

RESOLUTION NO. BD-033/25

Moved by: François St. Amour  
Seconded by: Mike Tarnowski

RESOLVED THAT:

The Board of Directors receive and file the Planning Activity update for January 2025.

CARRIED

**UPDATE: TECHNICAL REVIEWS**

RESOLUTION NO. BD-034/25

Moved by: Linda Payant  
Seconded by: Adrian Wynands

RESOLVED THAT:

The Board of Directors receive and file the Technical Reviews update for January 2025.

CARRIED

**UPDATE: SECTION 28.1 PERMITS ISSUED**

RESOLUTION NO. BD-035/25

Moved by: Linda Payant  
Seconded by: Catherine Kitts

RESOLVED THAT:

The Board of Directors receive and file the update on permits issued under Section 28.1 of the *Conservation Authorities Act* for January 2025.

CARRIED

**UPDATE: ENFORCEMENT OF PARTS VI AND VII OF THE ACT**

RESOLUTION NO. BD-036/25

Moved by: Mike Tarnowski  
Seconded by: Bill Smirle



RESOLVED THAT:

The Board of Directors receive and file the update on reported *Conservation Authorities Act* regulation concerns received in the month of January 2025.

CARRIED

**UPDATE: ON-SITE SEWAGE PERMITS RECEIVED**

RESOLUTION NO. BD-037/25

Moved by: Adrian Wynands  
Seconded by: Catherine Kitts

RESOLVED THAT:

The Board of Directors receive and file the on-site sewage permits received update for January 2025.

CARRIED

**UPDATE: SNC's 2025 PROVINCIAL ELECTION STRATEGY**

RESOLUTION NO. BD-038/25

Moved by: Bill Smirle  
Seconded by: Catherine Kitts

RESOLVED THAT:

The Board of Directors receive and file SNC's Provincial Election Strategy.

CARRIED

**UPDATE: 2025 CONFERENCES**

RESOLUTION NO. BD-039

Moved by: Mike Tarnowski  
Seconded by: Adrian Wynands

RESOLVED THAT:

The Board of Directors receive and file the 2025 Conferences report; and

FURTHER THAT:

The Board of Directors coordinate their conference attendance with the Secretary-Treasurer.

CARRIED



**RECOGNITION FOR YEARS OF SERVICE: BRENT HARBERS, 10 YEARS**

RESOLUTION NO. BD-040/25

Moved by: Mike Tarnowski  
Seconded by: Catherine Kitts

RESOLVED THAT:

The Board of Directors congratulate Brent Harbers for his 10 years with South Nation Conservation.

CARRIED

**SUPPLEMENTAL AGENDA**

**REQUEST FOR APPROVAL: NATURE SMART CLIMATE SOLUTIONS FUND**

RESOLUTION NO. BD-041/25

Moved by: Linda Payant  
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors approve entering into an agreement with the federal government and other partners as required for Year 1 (2024-2025) funding for land acquisition, at a total of approximately \$1,026,300.

CARRIED

**REQUEST FOR APPROVAL: WOODLOT STORM RECOVERY EXPENDITURES**

RESOLUTION NO. BD-042/25

Moved by: Adrian Wynands  
Seconded by: Mike Tarnowski

RESOLVED THAT:

The Board of Directors approve an increase in undertaking and disbursement of funds for the Woodlot Storm Recovery Program to an upset limit of \$575,000 for 2025; and

FURTHER THAT:

The Board of Directors delegate authority to the Chief Administrative Officer to approve eligible expenditures above \$25,000.

CARRIED

**DATES OF UCOMING MEETINGS, THIRD THURSDAY, AT 9:00 A.M. UNLESS INDICATED OTHERWISE**

- March 20<sup>th</sup>, 2025 (Annual General Meeting)
- April 17<sup>th</sup>, 2025 (OGRA March 30 – April 2)
- May 15<sup>th</sup>, 2025
- June 19<sup>th</sup>, 2025





**FUTURE MOTIONS OF THE BOARD AND/OR DISCUSSION OF SNC ISSUES**

None.

**CLOSED SESSION**

RESOLUTION NO. BD-043/25

Moved by: Bill Smirle  
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors move into Closed Session for the following:

- a. Request for Approval: Land Acquisition 2025-NDU-01
- b. For Discussion: Options for Negotiation – Leased Facility (verbal).

CARRIED

**The Board of Directors convened Closed Session at 11:10 a.m.  
Having declared a conflict of interest, Chair Densham left the Closed Session for item 12b); Vice-Chair Wynands assumed the role of Chair.**

**OPEN SESSION**

RESOLUTION NO. BD-044/25

Moved by: Bill Smirle  
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors move into Open Session.

CARRIED

**The Board of Directors reconvened Open Session at 11:38 a.m.; Chair Densham resumed his role.**

**REQUEST FOR APPROVAL: LAND ACQUISITION 2025-NDU-01**

RESOLUTION NO. BD-045/25

Moved by: Linda Payant  
Seconded by: Adrian Wynands

RESOLVED THAT:

The Board of Directors approve property acquisition 2025-NDU-01 [North Dundas] as discussed in the report.

CARRIED



**FOR DISCUSSION: OPTIONS FOR NEGOTIATION – LEASED FACILITY (VERBAL)**

The Chair declared a conflict of interest on this item, Vice-Chair Wynands chaired the discussion and resolution vote.

RESOLUTION NO. BD-046/25

Moved by: Bill Smirle  
Seconded by: Catherine Kitts

RESOLVED THAT:

The Board of Directors receive and file the verbal report on Options for Negotiation – Leased Facility.

CARRIED

**ADJOURNMENT**

RESOLUTION NO. BD-047/25

Moved by: Mike Tarnowski  
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors Meeting of February 20<sup>th</sup>, 2025 be adjourned at 11:40 a.m.

CARRIED

Steve Densham,  
Chair.

/rb

Carl Bickerdike,  
Chief Administrative Officer.