

**Job Title: Invasive Species Summer Technician**  
**Application Deadline: March 17, 2024 at 11:59 pm**

***\*\*Please Note: All positions are dependent upon external funding, yet to be received by the OFAH \*\****

**Potential Start Date:** May 2024, but specific date to be determined (pending funding approval)

**Duration:** Between 8-16 weeks, but specific duration to be determined (pending funding approval)

**Hours:** Usually 35 hours per week, but specific hours to be determined (pending funding approval)

**Rate of Pay:** \$16.55-\$21.56 per hour + 4% vacation pay

**Number of Positions:** 30

**Applicants must be youth between the ages of 15 and 30 (inclusive) at the start of employment, as per the requirements of the Government of Canada's Canada Summer Jobs Program.**

***\*Please indicate the location to which you are applying in your OFAH Invasive Species Summer Technician Application form, cover letter and résumé:***

Location	Partnership Organization	Number of Positions
Belleville	<a href="#">Quinte Conservation</a>	4
Bracebridge	<a href="#">The District Municipality of Muskoka</a>	1
Caledon	<a href="#">Credit Valley Conservation Authority</a>	1
Caledon	<a href="#">Town of Caledon</a>	1
Carleton Place	<a href="#">Mississippi Valley Conservation Authority</a>	1
Cornwall	<a href="#">Raisin Region Conservation Authority</a>	1
Finch	<a href="#">South Nation Conservation Authority</a>	2
Kingston	<a href="#">Cataragui Region Conservation Authority</a>	3
Lanark	<a href="#">Plenty Canada</a>	1
Manitowaning	<a href="#">Manitoulin Streams Improvement Association</a>	1
Manotick	<a href="#">Rideau Valley Conservation Authority</a>	1
Peterborough	<a href="#">Ontario Federation of Anglers and Hunters</a>	2
Port McNicoll	<a href="#">Severn Sound Environmental Association</a>	2
Sundridge	<a href="#">Township of Strong</a>	2
Trenton	<a href="#">Lower Trent Conservation Authority</a>	1
Utopia	<a href="#">Nottawasaga Valley Conservation Authority</a>	2
Niagara	<a href="#">Niagara Peninsula Conservation Authority</a>	4

The ***Ontario Federation of Anglers and Hunters (OFAH)*** is currently searching for hard-working, motivated individuals to assist with our Invading Species Awareness Program (ISAP) and partners.

### **Key Responsibilities:**

- Become familiar with the biology and impacts of priority invasive species affecting local environments;
- Assist with the implementation of invasive species management projects in conservation areas, public, and/or private lands, including invasive species control and stewardship outreach initiatives;
- Attend and answer inquiries from the public regarding invasive species at community events, such as Family Fishing Day, Children's Water Festivals, fishing derbies, community fairs, regattas, lake association meetings, etc.;
- Conduct presentations and/or training sessions virtually or in-person to various community organizations and volunteers;
- Participate in and coordinate community groups in stewardship and monitoring activities (e.g., phragmites, water soldier and European water chestnut monitoring);
- Assist with the development of educational materials on invasive species;
- Contribute articles/information to local newspapers, newsletters, and/or conduct radio interviews;
- Engage audiences in invasive species awareness through communications on social media platforms (e.g., Facebook, Twitter, Instagram);
- Inventory, monitoring, and/or removal of invasive species, and enter data collected into the Early Detection and Distribution Mapping System (EDDMapS);
- Become familiar with the principles of field work (e.g., accurate data recording, use of technical equipment, record keeping, etc.); and
- Develop computer skills utilizing tools such as Microsoft Excel, Word, Outlook, EDDMapS, Google Drive.

### **Education and Qualifications:**

- Minimum of one year of college or university education in biology, environmental science, or a related resource management program;
- Minimum of one year of education and/or experience in the following areas: monitoring local waters and natural areas for invasive species, public education and awareness, plant, fish and invertebrate identification, field work, and data collection;
- Between 15 and 30 years of age **at the beginning** of the employment period;
- Canadian citizen, permanent resident, or person to whom refugee protection has been conferred under the *Immigration and Refugee Protection Act* for the duration of employment; and
- Have a valid Social Insurance Number at the start of employment and be legally entitled to work in Canada in accordance with relevant provincial or territorial legislation and regulations.

### **Required Skills and Experience:**

- Knowledge of invasive species affecting local environments;
- Plant, fish, and invertebrate identification skills;
- Knowledge and skills relating to monitoring local waters and natural areas for invasive species;
- Experience networking with resource professionals/agencies and engaging volunteers/public in invading species awareness and stewardship projects;

- Excellent written and oral communication skills, including experience conveying information to the public (e.g., presentations to community/contributing articles to newspapers/newsletters);
- Familiar with computer and database management skills (e.g., MS Office, MS Outlook, MS Teams, Internet);
- Knowledge of the principles of field work, such as accurate data recording, use of technical equipment, and record keeping;
- Ability to work flexible hours and perform occasional field work; and
- Strong organizational skills and the ability to work effectively with minimal supervision.

**Other Requirements:**

- Valid driver's license (class G);
- Valid pleasure craft operators card (for positions required to operate watercraft); and
- Valid OFAH membership (required at time of hire).
- OFAH employees are required to complete a criminal record check every three years.

**Assets:**

- Valid emergency first aid with level A CPR and AED certification (as a minimum); and
- Valid fishing license.

Please submit in **one document** a [\*\*OFAH Invasive Species Summer Technician Application Form\*\*](#), cover letter and résumé and how your skills and qualifications meet each of the requirements of this position to:

**Attention: Brook Schryer, ISAP Assistant Coordinator**

Ontario Federation of Anglers & Hunters

P.O. Box 2800

Peterborough, Ontario K9J 8L5

Fax: (705) 748-9577

E-mail: [jobs@ofah.org](mailto:jobs@ofah.org)

**The deadline for applications is March 17, 2024 at 11:59 pm**

**NO TELEPHONE CALLS OR EMAIL INQUIRIES PLEASE**

Only candidates chosen for an interview will be contacted.

The Ontario Federation of Anglers and Hunters (OFAH) stays informed in regards to the current public and workplace health and safety measures surrounding infectious diseases from federal, provincial and municipal levels of government, and provides regular updates to our staff. We have a workplace safety plan and training in place for

our staff and update our plan and training when workplace health and safety measures are implemented or revised by government and public health officials.

*The OFAH is an equal opportunity and accessible employers. We are committed to providing accessible opportunities for all qualified job applicants. Should you require an accommodation to participate in the recruitment process, please contact Human Resources at [aodafeedback@ofah.org](mailto:aodafeedback@ofah.org).*