



Approvals Student

Contract: 4 Months

Hours: Monday-Friday (8:00 a.m.- 4:00 p.m.)

Salary Range: To Be Determined

Start Date: April 29th, 2024

At South Nation Conservation (SNC) you will be immersed in a diverse professional environment, where you can grow in a multi-disciplinary community that includes engineers, planners, biologists, foresters, and GIS technicians, among others.

SNC's strength lies in our fantastic relationships and our diverse experience applying watershed science and research at the community level. Our entrepreneurial culture is a dynamic combination of government and private sector, in which you will have the scope to lead projects to protect and enhance our local environment.

POSITION DETAILS:

The incumbent will work in a multi-disciplinary team environment. Responsibilities are to assist in the completion of activities concerning the Authority's planning and approvals information and tasks. This position requires a working knowledge of activities related to the collection, storage, analysis, and reporting of planning and approvals information and tasks. This position reports to the Managing Director, Approvals.

WHAT YOU OFFER:

- Attending college or university; studying planning, environmental science, business or related field.
- Knowledge of environmental planning and approvals and policy.
- Experience working with legislation and development applications.
- Experience with multiple projects and interdepartmental communications is an asset.
- Strong communication skills (both oral and written).
- Bilingualism (French/English) is an asset.
- Valid Class "G" Driver's License.

LOCATION:

The SNC office is in a rural location in Finch, Ontario, southeast of Ottawa. The successful candidate must have reliable transportation.





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CONSERVATION
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SUBMISSION INFORMATION:

Forward resumes, a writing sample and references by 8:00 am on January 15th, 2024 to:

Hannah Jackson
Accounting and Human Resources Specialist
hjackson@nation.on.ca

Please quote '*Approvals Student*' in the subject line. Submitted resumes must be in Word or pdf format.

Thank you for your interest in South Nation Conservation; however only those candidates selected for an interview will be contacted. This position is funding dependent, the number of positions will be dependent on the amount of funding received.