



SOUTH NATION
CONSERVATION
DE LA NATION SUD

38 rue Victoria Street, Finch, ON K0C 1K0 Tel: 613-984-2948 Fax: 613-984-2872 Toll Free: 1-877-984-2948 www.nation.on.ca

Board of Directors

Meeting Agenda

Date: May 16th, 2024

Time: 9:00 am

Location: Watershed Room, SNC

Address: 38 Victoria Street, Finch, ON K0C 1K0





Board of Directors

Meeting Agenda

May 16th, 2024 at 9:00 am

1. Traditional Land Acknowledgement
 2. Chair's Remarks
 3. Approval of SNC Board of Directors Agenda (Supplemental Agenda)
 4. Declaration of Conflict of Interest
 5. SNC Project Update – Powerpoint Presentation: Staff
 6. Approval of:
 - a. Board of Directors meeting minutes of April 18th, 2024 4-10
 - b. SNC Committees Meeting Highlights and Minutes of: 11-12
 - i. Joint Occupational Health and Safety Committee meeting minutes of April 4th, 2024: Hannah 13-17
 - ii. Watershed Advisory Committee meeting minutes of April 17th, 2024: Ronda 18-23
 7. New Business:
 - a. Request for Approval: Locally Significant Wetlands Mapping and Regulation Implementation Plan: Alison 24-27
 - b. Update: Minister's Permit and Review Powers under the Conservation Authorities Act: Eric 28-33
 - c. Request for Approval: Bear Brook and Castor River Natural Hazards Mapping: Sandra/Erin 34-37
38
 - d. Request for Approval: 2024 SNC Emergency Preparedness Plans: Golrokh 39
 - e. Request for Approval: Canada Protected and Conserved Areas Contract: Pat 40
 - f. Request for Approval: Funding Applications: Ronda 41-43
 - g. Request for Approval: Disbursements for 2024 Partnership Programs: Ronda
 - h. Request for Approval: Monies Received and Disbursement Register for April 2024: Deborah 44-48
49-50
 - i. Update: Planning Activity: James
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- | | | |
|----|--|-------|
| j. | Update: Section 28.1 Permits Issued: Alison | 51-52 |
| k. | Update: Enforcement of Parts VI and VII of the Act: Alison | 53-54 |
| l. | Update: On-site Sewage Permits Received: Monique | 55-56 |
| m. | Recognition: Years of Service: Leadership | 57 |
8. Supplemental Agenda
- a. Update: Estimated Statement of Operations for April 30th, 2024: Johanna
9. Dates of Upcoming Meetings, third Thursday, at 9:00 a.m.
- June 20th, 2024
 - July 18th, 2024
 - August – no scheduled meeting
 - September 19th, 2024 (OEMC: September 11th - 13th)
 - October 17th, 2024 (Latornell: October 8th - 9th)
10. Future Motions of the Board and/or Discussion of SNC Issues
11. Adjournment

Carl Bickerdike,
Chief Administrative Officer.

/rb



BOARD OF DIRECTORS ANNUAL GENERAL MEETING

Meeting No. 04/24

Thursday, April 18th, 2024 – 9:15 a.m.

Watershed Room, SNC



Directors Present:

Steve Densham, Stormont Dundas Glengarry, Chair
 George Darouze, City of Ottawa
 Catherine Kitts, City of Ottawa
 Genevieve Lajoie, Prescott Russell
 Mathew Luloff, City of Ottawa (*electronic participation*)
 Linda Payant, City of Ottawa
 Bill Smirle, Stormont Dundas Glengarry
 Tom Smyth, Stormont Dundas Glengarry
 Adrian Wynands, Leeds Grenville, Vice Chair

Regrets:

Pierre Leroux, Prescott Russell
 François St. Amour, Prescott Russell
 Deb Wilson, Leeds Grenville

Staff Present:

Carl Bickerdike, Chief Administrative Officer
 Johanna Barkley, Director of Finance
 Ronda Boutz, Secretary-Treasurer
 Michelle Cavanagh, Team Lead, Special Projects
 James Holland, Senior Planner
 Sandra Mancini, Managing Director, Natural Hazards and Infrastructure
 Alison McDonald, Managing Director, Approvals
 Eric McGill, Corporate Counsel
 John Mesman, Managing Director, Property, Conservation Lands and Community Outreach
 Pat Piitz, Team Lead Property
 Monique Sauve, Chief Building Official

Guests:

Owen Murdoch, Councillor's Assistant, City of Ottawa
 Amanda Kristalovich, Councillor's Assistant, City of Ottawa
 (*electronic participation*)



TRADITIONAL LAND ACKNOWLEDGEMENT

John Mesman, Managing Director, Property, Conservation Lands and Community Outreach, read an Indigenous land acknowledgement.

CHAIRS REMARKS

Steve Densham, Chair, called the SNC Board of Directors meeting of April 18th, 2024 to order at 9:15 a.m. Chair Densham commented on the recent successful meetings held at the SNC Office, including Municipal Information Day and the inaugural SNC Watershed Advisory Committee Meeting.

APPROVAL OF SNC BOARD OF DIRECTORS MEETING AGENDA

RESOLUTION NO. BD-068/24

Moved by: Bill Smirle
Seconded by: George Darouze

RESOLVED THAT:

The members approve the April 18th, 2024 Board of Directors meeting agenda as submitted.

CARRIED

DECLARATION OF CONFLICT OF INTEREST

There were no Declarations of Conflict of Interest.

SNC PROJECT UPDATE – POWERPOINT PRESENTATION

Staff presented project and program updates.

REQUEST FOR APPROVAL:

A. BOARD OF DIRECTORS ANNUAL GENERAL MEETING MINUTES OF MARCH 21ST, 2024

RESOLUTION NO. BD-069/24

Moved by: George Darouze
Seconded by: Catherine Kitts

RESOLVED THAT:

The Members approve the Board of Directors Annual General Meeting Minutes of March 21st, 2024 as submitted.

CARRIED



NEW BUSINESS

REQUEST FOR APPROVAL: APPOINTMENT OF PAST CHAIR

RESOLUTION NO. BD-070/24

Moved by: Bill Smirle
 Seconded by: Catherine Kitts

RESOLVED THAT:

The Board of Directors appoint Councillor George Darouze, City of Ottawa, as South Nation Conservation Past Chair.

CARRIED

REQUEST FOR APPROVAL: DISBURSEMENTS FOR 2024 PARTNERSHIP PROGRAMS

RESOLUTION NO. BD-071/24

Moved by: Genevieve Lajoie
 Seconded by: Bill Smirle

RESOLVED THAT:

The Board of Directors approves undertaking and disbursement of funds for the following Partnership Programs in 2024:

Program	2023 Encumbered Funds ¹	2024 Funds
1. Eastern Ontario Water Resources Program (EOWRP)		
a) United Counties of Prescott and Russell (UCPR) Floodplain Mapping Project	\$0	\$25,000
b) City of Ottawa: Advancing Early Warning Tools in the SNR Watershed	\$13,743	\$0
c) City of Ottawa: Modelling Water Systems on Farms in the Bear Brook Watershed	\$13,000	\$0
2. UCPR Woodlot Advisory Service	\$0	\$20,000
3. SDG Woodlot Advisory Service	\$0	\$20,000
4. City of Ottawa Special Levy Programs		
a) Ottawa Tree Replacement Program	\$86,852	To be confirmed ²
b) Ottawa Rural Clean Water Program	\$283,568	To be confirmed ²
Total	\$97,163	\$65,000

¹ Funding approved in 2023 and carried forward to 2024 budget for project completion.

² 2024 special levies approval pending, report will be brought back to the Board following City Council approval.

CARRIED



The Board recessed for a break at 9:55 a.m.
Board reconvened from break at 10:07 a.m.
Matt Luloff joined the meeting virtually at 10:07 a.m.

REQUEST FOR APPROVAL: VEHICLE PURCHASE AND DISPOSAL

RESOLUTION NO. BD-072/24

Moved by: Tom Smyth
Seconded by: Genevieve Lajoie

RESOLVED THAT:

The Board of Directors approve the purchase of a Crossover-type vehicle to an upset limit of approximately \$30,000 plus HST; and

FURTHER THAT:

The Board of Directors approve disposal of a surplus vehicle.

CARRIED

REQUEST FOR APPROVAL: 2024 SNC INSURANCE RENEWAL

RESOLUTION NO. BD-073/24

Moved by: George Darouze
Seconded by: Genevieve Lajoie

RESOLVED THAT:

The Board of Directors approve the renewal of the Authority's insurance with Marsh Canada at an upset limit of approximately \$173,624.20 including taxes.

CARRIED

REQUEST FOR APPROVAL: MONIES RECEIVED AND DISBURSEMENT REGISTER FOR MARCH 2024

RESOLUTION NO. BD-074/24

Moved by: Adrian Wynands
Seconded by: George Darouze

RESOLVED THAT:

The Board of Directors receive and file the money received report for March 2024; and

FURHTER THAT:

The Board of Directors approve the Disbursement Register of \$4,127,522.37 for March 2024.

CARRIED



**REQUEST FOR APPROVAL: STORMWATER MANAGEMENT AND DRAINAGE
REVIEWS SERVICE CONTRACT EXTENSION**

RESOLUTION NO. BD-075/24

Moved by: Catherine Kitts
Seconded by: Linda Payant

RESOLVED THAT:

The Board of Directors approve extending the stormwater management and drainage reviews service contract with Stantec Consulting Ltd. to December 31, 2024 to an upset limit of \$70,000.

CARRIED

UPDATE: PLANNING ACTIVITY

RESOLUTION NO. BD-076/24

Moved by: Adrian Wynands
Seconded by: Tom Smyth

RESOLVED THAT:

The Board of Directors receive and file the Planning Activity update for March 2024.

CARRIED

UPDATE: PERMITS ISSUED

RESOLUTION NO. BD-077/24

Moved by: Tom Smyth
Seconded by: Bill Smirle

RESOLVED THAT:

The Board of Directors receive and file the update on permits issued under Ontario Regulation 170/06 for March 2024.

CARRIED

UPDATE: ENFORCEMENT OF ONTARIO REGULATION 170/06

RESOLUTION NO. BD-078/24

Moved by: George Darouze
Seconded by: Genevieve Lajoie

RESOLVED THAT:

The Board of Directors receive and file the update on reported regulation concerns for the month of March 2024.

CARRIED



UPDATE: ON-SITE SEWAGE PERMITS RECEIVED

RESOLUTION NO. BD-079/24

Moved by: Geneveive Lajoie
Seconded by: Linda Payant

RESOLVED THAT:

The Board of Directors receive and file the on-site sewage permits received update for March 2024.

CARRIED

RECOGNITION: YEARS SERVICE

RESOLUTION NO. BD-080/24

Moved by: George Darouze
Seconded by: Adrian Wynands

RESOLVED THAT:

The Board of Directors recognize and thank Monique Sauve, Jacques Levert, Mike Leger, and Carl Bickerdike for their years service working with South Nation Conservation.

CARRIED

SUPPLEMENTAL AGENDA

None

CORRESPONDENCE

None

RESOLUTION NO. BD-081/24

Moved by: Bill Smirle
Seconded by: George Darouze

RESOLVED THAT:

The Board of Directors send a letter to member Pierre Leroux, Prescott Russell, thanking him for his contributions to the Board of Directors and service as a member of the SNC Executive Committee.

CARRIED



DATES OF UCOMING MEETINGS

Third Thursday, at 9:00 a.m., unless indicated otherwise:

- May 16th, 2024
- June 20th, 2024
- July 18th, 2024
- August – no scheduled meeting

FUTURE MOTIONS OF THE BOARD AND/OR DISCUSSION OF SNC ISSUES

None.

ADJOURNMENT

RESOLUTION NO. BD-082/24

Moved by: Bill Smirle
Seconded by: Tom Smyth

RESOLVED THAT:

The Board of Directors Meeting of April 18th, 2024
be adjourned at 10:48 a.m.

CARRIED

Steve Densham,
Chair.

Carl Bickerdike,
Chief Administrative Officer.

/rb



To: Board of Directors
From: Ronda Boutz, Secretary-Treasurer
Hannah Jackson, Accounting and Human Resources Specialist
Date: May 7th, 2024
Subject: Request for Approval: SNC Committee Meeting Highlights and Minutes

RECOMMENDATION:

The Board of Directors approve the actions and recommendations of the following Committees meetings:

- i. Joint Occupational Health and Safety Committee meeting minutes of April 4th, 2024
 - ii. Watershed Advisory Committee meeting minutes of April 17th, 2024
-
-

DISCUSSION:

Joint Occupational Health and Safety Committee Meeting: April 4th, 2024

- Joint Occupational Health and Safety Committee approved:
 - SNC Emergency Evacuation Plan
 - Chain Saw and Clearing Saw Safe Operating Procedures
- Joint Occupational Health and Safety Committee reviewed and made recommendations on:
 - Office Inspection
 - Shop Inspection – including recommendation to retain an external consultant for advice on chemical storage at the SNC Shop
 - 1 Incident Report:
 - Staff found tick embedded on their arm

Watershed Advisory Committee Meeting: April 17th, 2024

- The Watershed Advisory Committee approved:
 - Jackie Kelly-Pemberton as Committee Vice Chair
 - Grants Sub-Committee membership:
 - Tara Redpath, City of Ottawa
 - Brendan Jacobs, Ottawa Rural Clean Water Program
 - Glenn Mackey, ALUS-Ontario East
 - Jordan Graham, Member at Large
 - Alain Jacquement, Member at Large
 - Pam O'Donnell, Member at Large
 - Amended meeting schedule for 2024
-



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- The Watershed Advisory Committee received updates on:
 - Committee Terms of Reference and Membership
 - SNC Programs and Services
 - South Nation Watershed Card
 - Watershed Based Resource Management Strategy
 - Conservation Areas Strategy

Ronda Boutz,
Secretary-Treasurer.

Hannah Jackson,
Accounting and Human Resources Specialist.

Attachments



JOINT OCCUPATIONAL HEALTH AND SAFETY COMMITTEE

Meeting 01/24
 Thursday, April 4th, 2024

The Board Room, SNC Office



- Present:** Ronda Boutz, Management Co-Chair
 Hannah Jackson, Worker Co-Chair
 Brent Harbers, Watershed Biologist (Worker)
 Deborah Edwards, Accounting Assistant II (Worker)
 Eric McGill, Corporate Counsel (Management)
 Michelle Cavanagh, Team Lead, Special Projects (Management)
 Pat Piitz, Team Lead, Property (Management)
 Phillip Dagenais, Water Resources Specialist – Monitoring (Worker)
 Rene Lalonde, Program Representative (Worker)
 Todd Baker, Conservation Lands Technician (Worker)
- Regrets:** Bill Smirle, SNC Board Member Rep, ex-officio (Management)
 Carl Bickerdike, CAO (Management)
 Ricky Latulippe, Sewage Systems Inspector (Worker)
 Ryan Robson, Resource Technician (Worker)
 George Darouze, SNC Past Chair, ex-officio (Management)
 Steve Densham, SNC Chair, ex-officio (Management)
 Adrian Wynands, SNC Vice Chair, ex-officio (Management)



CALL TO ORDER

Ronda Boutz, Management Co-Chair, called the Joint Occupational Health and Safety Committee meeting of April 4th, 2024, to order at 9:03 a.m.

APPROVAL OF AGENDA

RESOLUTION NO. JOHS-001/24 Approved by: Consensus

RESOLVED THAT: The Joint Occupational Health and Safety agenda of April 4th, 2024 be approved as submitted.

CARRIED

APPROVAL OF JOINT OCCUPATIONAL HEALTH AND SAFETY MEETING MINUTES OF NOVEMBER 29TH, 2023.

RESOLUTION NO. JOHS-002/24 Approved by: Consensus

RESOLVED THAT: The Joint Occupational Health and Safety meeting minutes of November 29th, 2023 be approved as amended:

- Spelling error on page 7, Resolution No. JOHS-056/23 to be corrected from “tams” to “teams”

CARRIED

BUSINESS ARISING FROM MINUTES

FOR DISCUSSION: CHEMICAL STORAGE COMPLIANCE LETTER

RESOLUTION NO. JOHS-003/24 Approved by: Consensus

RESOLVED THAT: The Joint Occupational Health and Safety Committee receive and file the chemical storage compliance letter.

CARRIED



HEALTH AND SAFETY ACTION ITEMS

RESOLUTION NO. JOHS-004/24 Approved by: Consensus

RESOLVED THAT: The Joint Occupational Health and Safety Committee receive and file the updated Health and Safety Action Items list.

CARRIED

NEW BUSINESS

REQUEST FOR APPROVAL: SNC EMERGENCY AND EVACUATION PLAN

RESOLUTION NO. JOHS-005/24 Approved by: Consensus

RESOLVED THAT: The Joint Occupational Health and Safety Committee approve the SNC Emergency and Evacuation Plan.

CARRIED

REQUEST FOR APPROVAL: CHAIN SAW AND CLEARING SAW SAFETY SOP

RESOLUTION NO. JOHS-006/24 Approved by: Consensus

RESOLVED THAT: The Joint Occupational Health and Safety Committee approve the Chain Saw and Clearing Saw Safety SOP.

CARRIED

WORKPLACE INSPECTIONS

SNC SHOP

RESOLUTION NO. JOHS-007/24 Approved by: Consensus

RESOLVED THAT: The Joint Occupational Health and Safety Committee receive and file the Workplace Inspection – SNC Shop report; and

FURTHER THAT: Actions items identified during the inspection and Committee review be added to the Health and Safety Action Items table.

FURTHER THAT: The Joint Occupational Health and Safety Committee recommend that an external company to be retained to



recommendations for safe storage and disposal of chemicals in SNC's shop.

CARRIED

SNC OFFICE

RESOLUTION NO. JOHS-008/24 Approved by: Consensus

RESOLVED THAT: The Joint Occupational Health and Safety Committee receive and file the Workplace Inspection – SNC Office report; and

FURTHER THAT: Actions items identified during the inspection and Committee review be added to the Health and Safety Action Items table; and

CARRIED

ACCIDENT / INCIDENT REPORTS

INCIDENT #1

Tick bite.

RESOLUTION NO. JOHS-009/24 Approved by: Consensus

RESOLVED THAT: The Joint Occupational Health and Safety Committee concurs with the Supervisor's recommendation "The employee was aware of the potential hazard and followed the correct health and safety procedure. Annual and routine training on tick management is provided to all SNC staff. Field staff follow control measures including wearing appropriate and covered clothing and they complete tick checks every day. Staff are encouraged to report tick bites found on their body to their supervisors and to seek medical attention if necessary. Work requirements of Conservation Lands staff may increase risk of tick exposure in comparison to the general population. Reinforcing the importance of daily tick checks and training will help limit and identify tick encounters."

CARRIED

DATE OF NEXT MEETING

- June 27th, 2024, at 9:00 a.m.

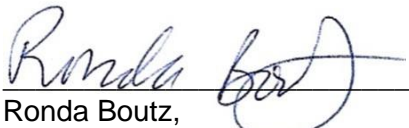


ADJOURNMENT

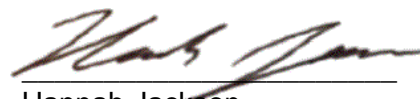
RESOLUTION NO. JOHS-010/23 Approved by: Consensus

RESOLVED THAT: The Joint Occupational Health and Safety Committee meeting of April 4th, 2024 be adjourned at 10:04 a.m.

CARRIED



Ronda Boutz,
Management Co-Chair.



Hannah Jackson,
Worker Co-Chair.

/hj



WATERSHED ADVISORY COMMITTEE

Meeting No. 01/24
 Wednesday, April 17th, 2024 – 9:00 a.m.

Watershed Room, SNC



-
- Present:**
- Bill Smirle, SNC Board of Directors, Committee Chair
 - Jackie Kelly-Pemberton, Member at Large, Committee Vice Chair
 - Matt Alkerton, Member at Large
 - Sarah Burger, Member at Large
 - Steve Densham, SNC Chair, ex-officio
 - Emilie DeRochie, St. Lawrence River Institute
 - Jordan Graham, Member at Large
 - Larissa Holman, Ottawa River Keeper
 - Murray Inch, Volunteer of Oak Valley Pioneer Park
 - Alain Jaquemet, Member at Large
 - Erica Louttit, Miitig Healing Lodge
 - Glenn Mackey, ALUS - Ontario East
 - Pamela O'Donnell, Member at Large
 - Louis Prevost, United Counties of Prescott & Russell
 - Tara Redpath, City of Ottawa
 - Jean Saint-Pierre, Bois  Est
 - Cindy Saucier, Member at Large
 - Fred Schueler, Fragile Inheritance Natural History
 - Erika Sheridan, Member at Large
 - Fran ois St. Amour, SNC Board of Directors
 - Adrian Wynands, SNC Vice Chair, ex-officio
 - Peter Young, United Counties of SDG
- Regrets:**
- Greg Faaren, St. Lawrence Parks Commission
 - Dave Grant, Leeds and Grenville Municipalities
 - Dorothy Hamilton, Ontario Woodlot Association – SDG Chapter
 - Genevieve Lajoie, SNC Board of Directors
 - Kayla Sunday, Mohawks of Akwesasne
- Staff Present:**
- Carl Bickerdike, Chief Administrative Officer
 - Ronda Boutz, Secretary-Treasurer
 - Michelle Cavanagh, Team Lead, Special Projects
 - Claire Lemay, Senior Planner
 - Alison McDonald, Managing Director, Approvals
 - John Mesman, Managing Director, Property, Conservation Lands and Community Outreach



REQUEST FOR APPROVAL: ELECTION OF COMMITTEE VICE CHAIR

RESOLUTION NO. WAC-003/24

Moved by: Jackie Kelly-Pemberton
Seconded by: François St. Amour

RESOLVED THAT:

The Committee Members adhere to the Administrative By-Law 16.3 '*All elections shall be in accordance with the Procedures for Election of Officers*' for the election of a Committee Vice Chair.

CARRIED

Bill Smirle, Committee Chair, declared the Vice Chair position of the Watershed Advisory Committee vacant, according to SNC's Administrative By-laws.

First call for nominations for Watershed Advisory Committee Vice Chair:

Moved by: Glenn Mackey

Jackie Kelly-Pemberton be nominated for the position of Vice Chair of the Watershed Advisory Committee.

Jackie Kelly-Pemberton accepted the nomination for Vice Chair, Watershed Advisory Committee.

Second call for nominations: None

Third call for nominations: None

RESOLUTION NO. WAC-004/23

Moved by: Glenn Mackey
Seconded by: Jordan Graham

RESOLVED THAT:

Nominations be closed for the position of Vice Chair for the Watershed Advisory Committee.

CARRIED

RESOLUTION NO. WAC-005/23

Moved by: Erika Sheridan
Seconded by: Jordan Graham

RESOLVED THAT:

That for the term of 2024-2025, and until the first meeting of the Watershed Advisory Committee in 2026:



- i. Jackie Kelly-Pemberton be elected as Vice-Chair of the Watershed Advisory Committee.

CARRIED

REQUEST FOR APPROVAL: GRANTS SUB-COMMITTEE

RESOLUTION NO. WAC-006/24

Moved by: Erika Sheridan
Seconded by: Louis Prevost

RESOLVED THAT:

The Committee appoint the following six members to a Grants Sub-Committee with a term ending at the first meeting of the Committee in 2025:

- i. Tara Redpath, City of Ottawa;
- ii. Brendan Jacobs, Ottawa Rural Clean Water Program;
- iii. Glenn Mackey, ALUS-Ontario East;
- iv. Jordan Graham, Member at Large;
- v. Alain Jacquement, Member at Large; and
- vi. Pam O'Donnell, Member at Large.

FURTHER THAT:

The Committee Vice-Chair be appointed as Chair of the Grants Sub-Committee.

CARRIED

Fred Schueler joined the meeting at 10:08 a.m.

PRESENTATION: SOUTH NATION CONSERVATION: AN OVERVIEW

Ronda Boutz, Secretary-Treasurer, and John Mesman, Managing Director, Property, Conservation Lands and Community Outreach, provided a presentation to the Committee outlining the history of conservation authorities, programs and services of South Nation Conservation (SNC), and recent changes to the *Conservation Authorities Act*.

PRESENTATION: SOUTH NATION WATERSHED REPORT CARD

Michelle Cavanagh, Team Lead, Special Projects, provided a presentation summarizing the State of the Nation report, SNC's watershed report card which provides a summary of watershed conditions for forest cover, water resources, and wetlands.



UPDATE: WATERSHED BASED RESOURCE MANAGEMENT STRATEGY

RESOLUTION NO. WAC-007/24

Moved by: Jackie Kelly-Pemberton
Seconded by: Tara Redpath

RESOLVED THAT:

The Watershed Advisory Committee receive and file the update on the Watershed Based Resource Management Strategy.

CARRIED

UPDATE: CONSERVATION AREAS STRATEGY

RESOLUTION NO. WAC-008/24

Moved by: Emily DeRochie
Seconded by: Larissa Holman

RESOLVED THAT:

The Watershed Advisory Committee receive and file an update on the Conservation Areas Strategy.

CARRIED

REQUEST FOR APPROVAL: 2024 COMMITTEE MEETING SCHEDULE

RESOLUTION NO. BD-009/24

Moved by: Glenn Mackey
Seconded by: Pam O'Donnel

RESOLVED THAT:

The Watershed Advisory Committee approves the 2024 Committee meeting schedule with the following amended dates and times:

Watershed Advisory Committee

- Tuesday, June 25th, 2024 @ 1:00 p.m.
- Tuesday, September 24th, 2024 @ 1:00 p.m.
- Tuesday, November 26th, 2024 @ 1:00 p.m.

CARRIED

SUPPLEMENTAL AGENDA

None.



DATES OF UCOMING MEETINGS

- a. Watershed Advisory Committee
 - Tuesday, June 25th, 2024 @ 1:00 p.m.
 - Tuesday, September 24th, 2024 @ 1:00 p.m.
 - Tuesday, November 26th, 2024 @ 1:00 p.m.

- b. Grants Sub-Committee
 - June 17th, 2024 at 9:00 a.m., at SNC Office
 - September 16th, 2024 at 9:00 a.m., at SNC Office
 - November 18th, 2024 at 9:00 a.m., at SNC Office

REVIEW: MEETING ALLOWANCE PROCEDURES:

Ronda Boutz reviewed meeting allowance procedures and required paperwork for Committee members claiming per diem and/or mileage.

CORRESPONDENCE

None

ADJOURNMENT

RESOLUTION NO. BD-010/24

Moved by: Alain Jaquemet

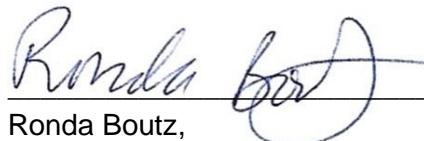
RESOLVED THAT:

The Watershed Advisory Committee meeting of April 17th, 2024 be adjourned at 12:12 p.m.

CARRIED

Bill Smirl,
Committee Chair.

/rb



Ronda Boutz,
Secretary-Treasurer.



To: Board of Directors
From: Alison McDonald, Managing Director, Approvals
Date: May 8th, 2024
Subject: Request for Approval: Locally Significant Wetlands Mapping and Regulation Implementation Plan

RECOMMENDATION:

The Board of Directors approve the Locally Significant Wetlands Mapping and Regulation Implementation Plan.

DISCUSSION:

South Nation Conservation's (SNC) jurisdiction contains wetlands that are generally identified as provincially or locally significant. These wetlands provide significant ecosystem services and benefits including flood attenuation, erosion protection, groundwater recharge, protection, filtration of drinking water supplies, wildlife refuge, and forest cover, as well as recreational, educational, and research opportunities. Wetlands are also usually associated with areas of unstable, organic soils and therefore not suited to development.

Since 2006, SNC implemented its own individual regulation under section 28 of the *Conservation Authorities Act* (the "Act"). O. Reg. 170/06 granted SNC the discretion to regulate development in and near provincially and locally significant wetlands in its jurisdiction.

The Board at the time chose to apply O. Reg. 170/06 to provincially significant wetlands with the intent that locally significant wetlands (LSWs) would be phased-in with support from the individual municipality (BD-005/13). The Township of Alfred and Plantagenet adopted this approach in September 2022, passing bylaws to both request implementation of the regulation and zone the locally significant wetlands (BD-152/22).

1. New Provincial Regulation

On April 1, 2024, the province revoked the 36 individual conservation authority regulations – including O. Reg. 170/06 – and replaced them with O. Reg. 41/24: Prohibited Activities, Exemptions and Permits. Complimentary provisions under Part VI of the Act were proclaimed on the same date ("Regulation of Areas Over Which Authorities Have Jurisdiction").

Regulation and mapping of all wetlands is now a mandatory Category 1 program, and the Act prohibits development activity in and within 30 metres of all wetlands unless a permit is issued.



O. Reg. 41/24 defines a wetland as:

Definitions

1. (1) In section 28 of the Act and in this Regulation,

“wetland” means land that,

- (a) is seasonally or permanently covered by shallow water or has a water table close to or at its surface,
- (b) directly contributes to the hydrological function of a watershed through connection with a surface watercourse,
- (c) has hydric soils, the formation of which have been caused by the presence of abundant water, and
- (d) has vegetation dominated by hydrophytic plants or water tolerant plants, the dominance of which have been favoured by the presence of abundant water.

(2) The definition of “wetland” in subsection (1) does not include periodically soaked or wet land used for agricultural purposes which no longer exhibits a wetland characteristic referred to in clause (c) or (d) of that definition.

The province also reduced the regulated area around Provincially Significant Wetlands (PSWs) from 120 metres to 30 metres. Staff made this required adjustment to regulation mapping prior to April 1, 2024 (BD-059/24).

2. Mapping Updates

With these legislative amendments, the province clarified that regulation mapping is expected to reflect the best available information at the time. The province further reiterated that the description of regulated areas is text-based. If there is a conflict between the boundaries in regulation mapping and the descriptions in the Act, the Act prevails.

Provincially Significant Wetland mapping is provided by the province and updated when boundary adjustments are completed and filed with a municipality. This mapping is the best available data and can be updated by an applicant at the time of development.

SNC completed detailed mapping updates for locally significant wetlands in Alfred Plantagenet in 2022. This mapping is considered accurate and up-to-date.

The United Counties of Stormont, Dundas and Glengarry (SDG) has partnered with SNC, Raisin Region, and Wildlife Habitat Canada to update wetland mapping for the County. This project will be completed by March 31, 2025. Once completed, this mapping will be up-to-date and accurate.

LSW mapping in other areas of the jurisdiction consists of the best available data including recently completed landcover mapping. Updates to LSW mapping will be completed based on funding opportunities and development priorities similar to other regulated area mapping projects (e.g., floodplain and erosion).



To support development applications, staff will review individual proposals and complete complimentary site visits when needed to confirm boundaries on site. Mapping updates will take place in conjunction with on-site boundary delineations.

3. Regulation Policies

SNC's Regulation Policies guide the issuance of permits for development activities in regulated areas. Staff will be bringing updates to the policies for approval with the wetland regulation mapping in July.

Staff propose to include flexibility to allow the development of vacant lots of record that existed prior to April 1, 2024. Similar provisions will grandfather developments that are within a bonafide planning process prior to the implementation of the new regulation (e.g., Site Plan Approvals, or vacant lots of record). These policies will be consistent with the policies adopted for Alfred Plantagenet in 2022.

Most development activity will be permitted within 30 metres of a wetland so long as it does not negatively affect the characteristics of a wetland (e.g., no ditching, tile drainage, berms).

4. Public Engagement

Staff are working with neighbouring Conservation Authorities to ensure a consistent approach to public information sessions including consistent mapping, policies, and joint meetings where appropriate.

Given the timeline, information will be shared directly with representatives of agriculture groups ahead of any public information sessions. Information on wetland regulation, mapping, and applicable policies (permitted development activities in regulated areas) will be reviewed with agricultural representatives.

Staff propose the following public engagement timeline:

May 2024

- Organize meetings with local federations of agriculture, various agricultural groups (Ontario Federation of Agriculture, Christian Farmers Federation of Ontario, Union des cultivateurs franco-ontariens, etc.), and municipal partners to explain updates and review draft mapping updates.

June 2024

- Memo to member municipalities sharing information on the importance of supportive municipal zoning; offer follow-up meetings where requested.



- Public information sessions with additional presentations to local agricultural groups as requested.
- Advertise public notices a minimum of 30 days before the July meeting.

July 2024

- Board approval of updated mapping and regulation policies.

FINANCIAL IMPLICATIONS/ADHERENCE TO SNC POLICY:

Compliance with Budget: The Approvals Program is delivered under the current fee-for-service model with existing staff in Budget under Approvals: Development Review, pages 50-51. Updates to LSW mapping will be completed based on funding opportunities and development priorities similar to other regulated area mapping projects. Compliance and enforcement of the Act is covered by levy as a mandatory program. The required effort to deliver this program may exceed the budgeted staff time; this will be considered for adjustment in the 2025 draft budget.

Programs and Services Category: Category 1 – Mandatory: Administration and Enforcement of Parts VI and VII of the *Conservation Authorities Act* and Ontario Regulation 41/24.

Alison McDonald,
Managing Director, Approvals.



To: Board of Directors
From: Eric McGill, Corporate Counsel
Date: May 9th, 2024
Subject: Update: Minister's Permit and Review Powers under the *Conservation Authorities Act*

RECOMMENDATION:

The Board of Directors receive and file the update on the Environmental Registry of Ontario Posting: "Regulation detailing new Minister's Permit and Review powers under the *Conservation Authorities Act*" (ERO 019-8320).

DISCUSSION:

On April 1, 2024, the province proclaimed new provisions under Part VI of the *Conservation Authorities Act* (the "Act") and a new regulation came into effect – O. Reg. 41/24. Provisions under sections 28.1, 28.1.1 and 28.1.2 of the Act grant the Minister of Natural Resources and Forestry (the "Minister") new powers to:

- i. make an order to prevent a conservation authority ("CA") from issuing a permit to an individual (or individuals) to engage in an activity (or class of activities), that would be prohibited under the Act;
- ii. where an order is made, assume the responsibility for the permitting process in the place of a CA, where certain criteria under the Act concerning natural hazards and public safety can be satisfied; and
- iii. review (and potentially alter) CA permit decisions at the request of the applicant where the Authority has refused a permit or assigned conditions to the permit that the applicant objects to.

On April 5, 2024, the province posted a proposal for a regulation on the Environmental Registry of Ontario to specify the circumstances under which these Ministerial powers may be used (ERO No. 019-8320).

Proposed requirements that would be set out in the regulation include:

- The Minister may (1) make an order to prevent a conservation authority from making a permitting decision and take over the permitting process or (2) conduct a review of a conservation authority permit decision only if the development activity or type or class of permits pertains to or supports a specified provincial interest, including:
 - Housing (community, affordable and market-based)
 - Community services (health, long-term care, education, recreation socio-cultural, security and safety, environment)
 - Transportation infrastructure
-



- Buildings that facilitate economic development or employment
- Mixed-use developments
- If a proponent wishes to (1) petition the Minister to issue an order or (2) request a review, the proponent must submit a request to the Minister that would include information on:
 - Overview of proposed development.
 - Why the Minister's involvement is requested (e.g., development of provincial interest, timing/urgency; permitting process to date if applicable; other barriers) and preferable to the standard process in the *Conservation Authorities Act*.
 - Indication of whether the local municipality has endorsed the project and the request for Minister's involvement (e.g., by municipal letter or resolution).
 - If the request relates to conditions imposed by the conservation authority to which the applicant objects, identification of the specific conditions that are subject to the request for review, the changes requested to the conditions and the rationale in support of the requested changes.
 - If the request relates to an authority's decision to refuse a permit, the rationale in support of requesting that the Minister varies the decision and issues the permit.
 - Status of other required project approvals including the extent of any engagement with the conservation authority in the permitting process that the applicant has had to date.

Some of the concerns raised in the conservation authority network over these new Minister's powers and the proposed regulation include:

- the potential risk to people and property by sidelining an apolitical, technical, watershed approach in favour of a process that may be susceptible to political influence;
- the circumvention of local decision-making;
- the potential for confusion and delay in the development approval process by introducing further layers of permits, reviews, and appeals; and
- difficulties around resourcing as CAs may be required to enforce Minister's permits without collecting fees or being consulted on the Minister's decisions.

South Nation Conservation staff submitted comments to the ERO on May 6, 2024. A copy of the submission is attached. The submission contains the following recommendations:

- i. The Ministry of Natural Resources and Forestry ("MNRF") pause implementing the regulation and engage with Conservation Ontario and Conservation Authorities to discuss proposed requirements, implementation details, and public guidance.
- ii. The MNRF establish a multi-disciplinary technical advisory committee to provide decision recommendations to the Minister.



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- iii. The MNRF assume liability for any losses or damages arising from Minister's permits or reviews.

FINANCIAL IMPLICATIONS/ADHERENCE TO SNC POLICY:

SNC Policy Adherence: South Nation Conservation staff exercise delegated power to issue permits under Section 28.1 of the *Conservation Authorities Act* for development activities in areas over which the Authority has jurisdiction (BD-061/24). Permits are issued in accordance with the Board of Directors approved Regulation Polices.

Programs and Services Category: Category 1 – Mandatory: Administration and Enforcement of Parts VI and VII of the *Conservation Authorities Act* and Ontario Regulation 41/24.

Eric McGill,
Corporate Counsel

Attachment: South Nation Conservation Comments Submission: "Regulation detailing new Minister's Permit and Review powers under the *Conservation Authorities Act*" (ERO 019-8320) - May 6, 2024



May 6th, 2024



Conservation Authorities and Natural Hazards Section
Ministry of Natural Resources and Forestry - RPDPB
300 Water Street
2nd Floor South Tower
Peterborough, ON K9J 3C7

Re: South Nation Conservation comments on “Regulation detailing new Minister’s Permit and Review powers under the *Conservation Authorities Act*” (ERO 019-8320)

To whom it may concern:

Thank you for the opportunity to provide comments on “Regulation detailing new Minister’s Permit and Review powers under the *Conservation Authorities Act*”.

South Nation Conservation (SNC) – one of Ontario’s 36 conservation authorities (CAs) – is a committed partner of its member municipalities, the province, and the development sector; sharing the goal of increasing housing supply in Ontario. We have been supporting sustainable growth in our jurisdiction since 1947.

SNC provides mandatory programs and services that manage risks related to natural hazards, including preventing or mitigating those risks. Certain prohibited activities under the *Conservation Authorities Act* (the “Act”) require permits from SNC where the activity takes place in or adjacent to specified hazardous features.

SNC works with its member municipalities, the development community, consultants, and watershed residents to protect people and property from natural hazards by ensuring its permitting process and decisions are transparent, apolitical, and technically sound. SNC’s permit decisions are consistent with the Act, its regulations, and board-approved policies. When making permitting decisions, SNC applies an integrated watershed management perspective to consider local conditions, potential impacts to upstream and downstream communities, and future management challenges.

SNC supports the Province’s goal to increase housing without jeopardizing public health and safety, or the environment. In 2019, Ontario’s Special Advisor on Flooding strongly supported the coordinated, scientific, and hazard/risk-based approach integrated in the current CA permitting process. This process holds the protection of people and property in the highest regard. SNC offers the following comments to ensure this approach is maintained and that use of the Minister’s powers will not have unintended consequences for Ontario’s development approvals processes.



Recommendation #1: THAT the MNRF pause implementing the regulation and engage with Conservation Ontario and Conservation Authorities to discuss proposed requirements, implementation details, and public guidance.

The proposed regulation currently scopes the Minister's ability to intervene in the CA permitting process where the development activity pertains to a "specified provincial interest". The list of provincial interests is extensive and captures a broad scope of development applications submitted to CAs.

SNC recommends the Ministry of Natural Resources and Forestry (MNRF) pause the finalization of the regulation and meet with Conservation Ontario, CAs, and municipal representatives to discuss the circumstances for the use of the new Minister's powers. The determination of implementation and procedural details will be essential. Appropriate scoping of these details can ensure the process remains transparent and procedurally fair, extinguishes requests/petitions made to circumvent locally established processes, and continues to apply a watershed lens to natural hazard management.

Recommendation #2: THAT the MNRF establish a multi-disciplinary technical advisory committee to provide decision recommendations to the Minister.

The proposal does not provide details as to how the Minister will assess requests for review and petitions for orders and, if applicable, what information and criteria will be applied to make an order or a decision on a permitting matter.

CAs must make their permitting policies, procedures, and regulation mapping available to the public. CA permitting decisions must be consistent with board-approved policies and are informed by natural hazard mapping, modelling, and knowledge of local watershed conditions. These tools allow CAs to transparently assess permit applications to determine if an activity may affect the control of flooding, erosion, etc., or jeopardize the health and safety of persons or result in property damage. The proposal does not speak to whether the MNRF will adopt and publish similar policies and procedures documents regarding Minister's permits.

SNC recommends the MNRF establish a multi-disciplinary Minister's technical advisory committee to provide recommendations to the Minister when issuing permits or reviewing CA permitting decisions. The committee should bring together technical experts from CAs, Municipalities, the private sector, and applicable provincial ministries to prepare recommendations for the Minister on permit applications. A balance of expertise is essential to ensure bias is not introduced, allowing the Minister to make decisions based on the same criteria concerning natural hazards and public safety that are considered by CAs. Careful consideration of these applications is required to avoid unintended risks to people and property and the exacerbation of natural hazards.



Recommendation #3: THAT the MNR assume liability for any losses or damages arising from Minister's permits or reviews.

The Minister has the power to issue permits pursuant to the Act when undertaking a review of a CA permitting decision or overtaking the CA permitting process further to an order.

Where the Minister's decisions are inconsistent with CA Board-approved policies or CA natural hazard mapping and modelling, the liability for such decisions should remain with the issuing body. CAs should not be liable for decisions made under the Act by another body where such decisions may result in losses or damages. Liabilities and risks are one of the major drivers impacting exponentially increasing insurance costs and premiums. CAs cannot serve as the insurer of last resort.

The amended Act and regulatory proposal purports to have CAs undertake compliance and enforcement activities regarding permits issued by the Minister. CAs will have difficulty anticipating enforcement and compliance resourcing needs if they are not involved in the review and approval process for a Minister's permit. Unexpected enforcement and compliance activities may require additional time and staffing resources that lead to increase costs associated with this program and service area. Due care must be applied when the Minister is reviewing and issuing permits to ensure appropriate conditions are assigned to minimize potential enforcement concerns.

Conclusion

Thank you for the opportunity to provide comments on the "Regulation detailing new Minister's Permit and Review powers under the Conservation Authorities Act" (ERO#019-8320).

The regulation detailing the Minister's powers must be carefully developed to ensure Minister's decision making on permits remains technical, apolitical, and integrates a watershed perspective of natural hazard management for the protection of people and property. SNC would be pleased to meet with Ministry staff to further discuss the regulatory requirements and implementation details.

Sincerely,

Carl Bickerdike
Chief Administrative Officer
cbickerdike@nation.on.ca



To: Board of Directors
From: Sandra Mancini, Managing Director, Natural Hazards and Infrastructure
Erin Thorne, Communications Specialist
Date: May 8th, 2024
Subject: Request for Approval: Natural Hazards Mapping

RECOMMENDATION:

The Board of Directors approve the South Branch of the South Nation River, the Bear Brook, and the Castor River Natural Hazards Mapping reports and associated maps as the best information available to establish flood hazard and regulation limits along the three watercourses; and

FURTHER THAT: The reports and maps be used by South Nation Conservation's planning and regulations programs and other watershed management activities effective immediately.

DISCUSSION:

South Nation Conservation ("SNC") completed three natural hazards mapping projects in partnership with the City of Ottawa, the United Counties of Prescott and Russell ("UCPR"), and the United Counties of Stormont, Dundas and Glengarry ("SDG"). Fifty percent of the projects funding was received through the Flood Hazard Identification and Mapping Program ("FHIMP"). The following report summarizes each of these projects and the public consultation completed in February 2024.

1. Natural Hazard Mapping Updates

SNC has completed the hazard mapping for the following watercourses:

a. *South Branch of the South Nation River*

The 1995 study was updated in partnership SDG and includes two main streams, the South Branch of the South Nation River and Black Creek (a tributary of the South Branch of the South Nation River).

Black Creek is approximately 32.6 kilometers in length with 87 square kilometers of drainage area, flowing in a northeastern direction through the Township of Edwardsburgh Cardinal and the Municipality of South Dundas. It joins the main reach of the South Branch of the South Nation River near Brinston.

The South Branch of the South Nation River is a large tributary of the South Nation River. It is approximately 52.7 kilometers in length, draining an area of



approximately 319 square kilometers, the headwaters start out of wetlands in the Township of Edwardsburgh Cardinal. Flowing downstream through the Municipality of South Dundas, the South Branch joins the South Nation River near Oak Valley.

b. Bear Brook

SNC partnered with UCPR and Russell, the City of Ottawa to complete the Bear Brook Watershed hazards mapping project within UCPR's jurisdiction.

The Bear Brook Watershed is situated approximately northeast of Ottawa International Airport in the southeastern portion of the City of Ottawa. The Bear Brook Watershed starts at the northwest of the Conroy Road and Davidson Road intersection in the City of Ottawa and ends at the confluence with the South Nation River. The watershed includes six main tributaries and several small creeks.

SNC has previously prepared hazard mapping for the main tributaries of the Bear Brook River. These tributaries include, McKinnon's Creek, East Savage, McFadden, Nelson Charlebois, McWilliams, Shaw's Creek, South Indian Creek, and the Bear Brook within the City of Ottawa jurisdiction.

Completing the hazard mapping for the remainder of the Bear Brook was identified as a priority due to proposed urban development in the headwaters. The objective of this study was to prepare hazard mapping for the Bear Brook Watershed in the UCPR jurisdiction. Additionally, previous studies in the City of Ottawa area were merged to create one unique tool for the whole Bear Brook Watershed. The total length of all watercourses in the Bear Brook Watershed is approximately 200 kilometres.

c. Castor River

UCPR, the City of Ottawa, and SNC partnered to complete this study. The need for updated and new hazards maps in the Castor River Watershed was identified as a priority for ensuring the safety of people and property and building adaptive capacity for future flood events in an area of high flood risk.

The Castor River Watershed is situated approximately southeast of Ottawa International Airport in the southeastern portion of the City of Ottawa. The Castor River is comprised of four main branches: the North, Middle, South, and East



Castor. Many creeks drain into these branches, including, Osgoode Cedar Garden Acres, Shields, John Boyce, Findlay, Greys, East York, York and many others. The total drainage area is approximately 740 square kilometers. The Castor Watershed outflows to the South Nation River near Casselman, Ontario.

SNC previously prepared hazards maps for the many tributaries of the Castor River within the City of Ottawa and UCPR jurisdictions. The objective of the recently completed study was to map the hazards associated with the remaining area of the Castor and the East Castor Rivers within the City of Ottawa and UCPR jurisdictions. All previous studies have been merged to create a unique hazard map for the entire Castor River Watershed.

2. Public Consultation and Outreach

Early engagement with project partners and implementers ensured feedback was incorporated before a peer review was completed to prepare natural hazard mapping products for public consultation.

Property owners received a direct letter regarding the project if fieldwork was planned to occur on or near their property. Surveys were only conducted on properties where permission was granted, in accordance with SNC's Land Entry Procedures.

Project information was shared generally online and on social media platforms. The natural hazard mapping projects were also highlighted in SNC's monthly newsletter, circulated to over 3,800 subscribers.

In accordance with past and best practices, SNC hosted online public consultations to share the draft natural hazard mapping products. Three sessions were held on the following dates:

- South Branch of the South Nation River: February 20th, 2024
- Bear Brook: February 21st, 2024
- Castor River: February 26th, 2024

All sessions were recorded and posted on the SNC's website and YouTube channel.

SNC distributed a press release, advertised in local newspapers, placed online advertisements, and distributed 51 stakeholder notices. Letters were mailed directly to property owners within the study areas; 177 within the South Branch of the South Nation River, 193 within Bear Brook, and 675 within the Castor River. SNC also provided information directly to consultants engaged with active development proposals to ensure that developers were informed of the mapping updates.



Attendance for each online session:

- South Branch of the South Nation River: 23 people
- Bear Brook: 28 people
- Castor River: 48 people

SNC also offered to meet with invited stakeholders and property owners within the study area to review draft mapping and provide feedback. One-on-one meetings took place in March and April 2024, where staff presented draft maps for individual properties and discuss future development.

Most questions received related to potential impacts to future land uses, such as agriculture and residential development, and included specific permitting scenarios.

Feedback from the online public consultation and one-on-one meetings was considered in the final natural hazard delineation and regulation limit. The 1:100-year flood and erosion lines delineated for these reaches are suitable for use in the SNC regulation limits mapping and in municipal land use planning and development approval processes under the *Planning Act*.

Upon Board approval, the mapping will be sent to the City of Ottawa, UCPR, and SDG.

FINANCIAL IMPLICATIONS/ADHERENCE TO SNC POLICY:

Compliance with Budget: This project is included in the 2024 Budget under Approvals: Projects, pages 58-59.

SNC Policy Adherence: Technical Guide – River and Stream Systems: Flooding Hazard Limit, Ministry of Natural Resources and Forestry (MNR) (2002); Technical Guide – River and Stream Systems: Erosion Hazard Limit, Ministry of Natural Resources and Forestry (2002); Guidelines for Developing Schedules of Regulated Areas - Conservation Ontario and Ministry of Natural Resources and Forestry (October 2005); and SNC Regulation Policies regarding Part VI of the *Conservation Authorities Act* and Ontario Regulation 41/24: Prohibited Activities, Exemptions and Permits

Programs and Services Category: Category 1 – Mandatory: Natural Hazards Mapping and Delineation

Sandra Mancini

Sandra Mancini,
Managing Director, Natural Hazards
and Infrastructure.

Erin Thorne

Erin Thorne,
Communications Specialist.



To: Board of Directors
From: Golrokh Hafezian, Water Resources Analyst
Date: May 9th, 2024
Subject: Request for Approval: 2024 SNC Emergency Preparedness Plans

RECOMMENDATION:

The Board of Directors approve the 2024 South Nation Conservation Emergency Preparedness Plans.

DISCUSSION:

South Nation Conservation (SNC), has the following Emergency Preparedness Plans:

1. *Crisis Communications Kit for Landslides* [John Mesman];
2. *Forest Fire Emergency Plan* [Pat Piitz];
3. *Low Water Response Plan* [Sandra Mancini].

SNC Emergency Preparedness Plans are reviewed annually, and digital reports are located on the Board Members section of the SNC website. Hard copies are available from staff upon request. Please note, confidential after hours contact information is included in some of these plans.

In addition, SNC staff sit on Municipal Emergency Management Committees and provide information and technical support on natural hazards.

Members are encouraged to contact staff directly with questions.

FINANCIAL IMPLICATIONS/ADHERENCE TO SNC POLICY:

Compliance with Budget: No impact on 2024 Budget.

SNC Policy Adherence: SNC Emergency Plans adhere to provincial guidelines and relevant legislation.

Programs and Services Category: Category 1: Mandatory – Natural Hazards Management and Conservation Land Management

Golrokh Hafezian
Golrokh Hafezian,
Water Resources Analyst.



To: Board of Directors
From: Pat Piitz, Team Lead Property
Date: April 29th, 2024
Subject: Request for Approval: Canada Protected and Conserved Areas Contract

RECOMMENDATION:

The Board of Directors approve entering into a contract with Environment and Climate Change Canada, to screen SNC properties for inclusion in the Canada Protected and Conserved Areas Database, at an approximate value of \$35,000.

DISCUSSION:

The Canada Protected and Conserved Areas Database (CPCAD) is the record of Canada's commitment under the United Nation Convention on Biological Diversity. Canada has currently set a target 30% of land, wetlands and water ecosystems to be protected by 2030.

In February 2023, the Board was advised of SNC's first property registered to CPCAD. This was a contractual obligation of Federal funding for land acquisitions. Six properties have been screened and submitted to CPCAD to date as a requirement of land acquisition funding.

Inclusion of additional SNC lands is voluntary. There are no obligations that impair the objects of the Authority or its land management policies under CPCAD registration. The CPCAD furthers SNC/Canada collaboration in environmental protection, helps the Federal government to meet its international commitments, and recognizes the significant contribution of SNC lands at a national level.


Environment and Climate Change Canada (ECCC) has offered financial assistance to screen SNC properties for registration to CPCAD. The screening work is fully cost recoverable and estimated at \$35,000. Property screenings are to be completed by October 31, 2024, with a final report scheduled for December 20, 2024.

FINANCIAL IMPLICATIONS/ADHERENCE TO SNC POLICY:

Compliance with Budget: Administration of SNC-owned land is included in the 2024 Budget under Property: Conservation Lands: Lands, pages 36-37. The project is full cost recovery.

SNC Policy Adherence: The project is consistent with SNC Land Management and Forest Management Policies. Clause 21 (1) (n) of the *Conservation Authorities Act* enables SNC to collaborate and enter into agreements with organizations for the purpose of accomplishing its objects.

Programs and Services Category: Category 1 – Mandatory: Conservation Land Management.



Pat Piitz,
Team Lead Property.



To: Board of Directors
From: Ronda Boutz, Secretary-Treasurer
Date: April 26, 2024
Subject: Request for Approval: Funding Submission

RECOMMENDATION:

The Board of Directors approves the submission of a funding application to Ontario Power Generation's Regional Empowerments Grants Program, requesting \$15,000/year to support several South Nation Conservation annual events.

DISCUSSION:

Ontario Power Generation (OPG) recently launched their new community investment funding programs. Several of South Nation Conservation's (SNC) annual events qualify under the OPG funding pillars.

Regional Empowerment Grants Program:

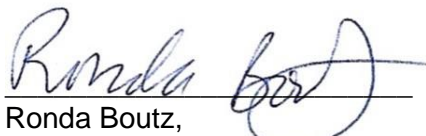
- **Project:** Community Trees, The Healing Place, and Youth Education Programs
- **Request:** \$15,000/year.
- **Program will fund:** \$2,000-\$25,000, no matching funds required.
- **Purpose:** OPG's donation/sponsorship would help support the following events:
 - Community free tree giveaways
 - The Healing Place 3 Sister's Garden – spring planting with schools and fall harvest event
 - Fish Camps and Stream of Dreams
- **Deadline:** Open for applications as of April 1st, 2024 on a first-come, first-served basis. Staff submitted a funding request on May 6th, 2024; this is a retroactive approval.

FINANCIAL IMPLICATIONS/ADHERENCE TO SNC POLICY:

Compliance with Budget: Events are all included in the 2024 Budget under Resource Management: Landowner Stewardship and Outreach, pages 16-17, and Property: Lands, pages 36-37. If approved, donation/sponsorship will offset SNC levy contributions.

SNC Policy Adherence: All expenditures will adhere to SNC's Purchasing Policy. All events will adhere to SNC's Health and Safety Policies and Procedures.

Programs and Services Category: Category 1 – Mandatory Programs: Conservation Lands and Category 3 – Watershed (Other) Programs and Services: Landowner Stewardship and Outreach.


Ronda Boutz,
Secretary-Treasurer.



To: Board of Directors
From: Ronda Boutz, Secretary-Treasurer
Date: May 6, 2024
Subject: Request for Approval: Disbursements for 2024 Partnership Programs

RECOMMENDATION:

The Board of Directors approves undertaking and disbursement of funds for the following Partnership Programs in 2024, pending City of Ottawa Council approval:

Program	2024 Funds
1. City of Ottawa Special Levy Programs	
a) Ottawa Tree Replacement Program	\$200,000
b) Ottawa Rural Clean Water Program	\$200,000
c) Eastern Ontario Water Resources Program	\$50,000
d) Ottawa Baseline Monitoring Program	\$46,000
Total	\$496,000

DISCUSSION:

SNC delivers several programs on behalf of the City of Ottawa and in partnership with the Mississippi Valley (MVCA) and Rideau Valley (RVCA) Conservation Authorities. These programs are funded via a Special Levy from the City of Ottawa. The following was approved at the City’s Finance and Corporate Services Committee on May 7th, 2024; final approval is expected from City of Ottawa Council on May 15th, 2024.

1. City of Ottawa Special Levy Programs

a. Ottawa Tree Replacement Program

The Ash Tree Replacement Program was developed and launched in 2018. The Program provides cost-share funding for landowners to remove trees affected by invasive species (e.g., Emerald Ash Borer) or damaged by extreme weather events (e.g., May 2022 derecho storm) and replace them with native trees. The Program is delivered City-wide by SNC on behalf of the City, MVCA, and RVCA.

The City has approved \$200,000 in special levy funding for 2024.

b. Ottawa Rural Clean Water Program

SNC has delivered the Program, in partnership with RVCA and MVCA, since it started in 2000. As the Program lead, in addition to financial administration,



SNC provides coordination for delivery, Program Committee meetings, and communications between the Program partners.

A special levy of \$200,000 has been approved for 2024.

c. Eastern Ontario Water Resources Program (EOWRP)

The City of Ottawa provides annual funding via a special levy for projects that implement recommendations from the *Eastern Ontario Water Resources Management Study*. In 2024, the City has approved \$50,000, to be allocated as follows:

i) Bear Brook Watershed Plan

A total of \$25,000 will support the development of the Bear Brook Watershed Plan in partnership with the City of Ottawa.

ii) Eastern Ontario Water Resources Program (EOWRP) Grants

The remaining 2024 allocation (\$25,000) will be available for proposals from not-for-profit organizations, municipalities, conservation authorities, and academic institutes to undertake projects that protect water resources in Eastern Ontario. A call for proposals, projects review, and funding allocation will be completed through the Watershed Advisory Committee Grants Sub-Committee. A small portion of the funding will support SNC staff to manage the proposal and grant payment process.

d. Ottawa Baseline Monitoring Program

SNC samples 12 long-term baseline water quality sites across the City of Ottawa that are no longer sampled by the City. In 2024, the City has approved \$46,000 for staff to sample sites from May – December, this amount includes water quality analysis completed by the City's laboratory. SNC has been delivering this Program under a special levy since 2019.

FINANCIAL IMPLICATIONS/ADHERENCE TO SNC POLICY:

Compliance with Budget:

Ottawa Special Levy programs are included in Budget under Resource Management: Partner Programs: Forests on pages 18-19 (Ottawa Tree Replacement Program) and Resource Management: Partner Programs: Water (Ottawa Rural Clean Water Program, Eastern Ontario Water Resources Program, and Ottawa Baseline Monitoring Program) on pages 20-21.



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Please note, 2024 budget does not include carry over amounts of encumbered 2023 grant funds to be paid in 2024 as projects are completed. Disbursement of these encumbered funds was approved by the Board at the April 2024 meeting (Resolution No. BD-071/24).

SNC Policy Adherence:

Expenditures adhere to the SNC Purchasing Policy. Any purchases in the amount of \$25,000 or greater will be brought to the Board for approval.

All field work associated with the above-mentioned programs and projects adhere to SNC's Health and Safety Policy and Procedures.

Subsection 21.1.1 (1) of the *Conservation Authorities Act* enables SNC to provide municipal programs and services on behalf of a municipality within its area of jurisdiction under agreement.

Programs and Services Category: Category 2 – Municipal Services Agreements

A handwritten signature in cursive script, appearing to read 'Ronda Boutz', written over a horizontal line.

Ronda Boutz,
Secretary-Treasurer.



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38 rue Victoria Street, Finch, ON K0C 1K0 Tel: 613-984-2948 Fax: 613-984-2872 Toll Free: 1-877-984-2948 www.nation.on.ca

To: Board of Directors
From: Deborah Edwards, Accounting Assistant
Date: May 8th, 2024
Subject: Request for Approval: Monies Received and Disbursement Register for April 2024

RECOMMENDATION:

The Board of Directors receive and file the money received report for April 2024; and

FURTHER THAT: The Board approve the Disbursement Register of \$1,039,277.80 for April 2024.

DISCUSSION:

The list of major money receipts by customers and customer groups are shown below:

Received From:	April 2024
City of Ottawa	253,581.08
Ducks Unlimited Canada	131,500.00
Planning Revenue	52,707.00
Septic Revenue	47,118.64
Tree Revenue	35,486.37
Treasury Board of Canada	32,775.00
Royal Bank of Canada	18,905.54
ECO Canada	15,000.00
Ministry of Environment Conservation and Parks	4,950.00
Conservation Ontario	3,979.50
Other	2,288.49
Land	1,756.80
The Corporation of the Township of Champlain	684.00
Ontario Soil and Crop Improvement Association	600.00
The Corporation of the Township of Elizabethtown - Kitley	239.00
TOTAL	601,571.42



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FINANCIAL IMPLICATIONS/ADHERENCE TO SNC POLICY:

SNC has approved Policies for cheques, internet banking and electronic funds transfer.

April 2024		Total
Accounts Payable Cheques		21,126.39
Internet Banking		508,793.51
Electronic Funds Transfer Payment		509,357.90
	TOTAL	1,039,277.80

For 

Deborah Edwards
Accounting Assistant
Attachments: Disbursement Register – April 2024

Disbursement Register - April 2024

Number	Name	Amount
20804	CHUB4530 CHUBB LIFE INSURANCE COMPANY OF CANADA	6.82
20805	EOMO2012 EASTERN ONTARIO MODEL FOREST	5,658.43 EOMF Annual Certification Program fee
20806	LAU4090 LANDERS AUTO GLASS & STEREO	778.57
20807	PUO7040 PUROLATOR COURIER LTD.	10.20
20808	UNCO9000 UNITED COUNTIES OF S.D. & G.	50.00
20809	FIPI2525 FINCH RESTAURANT	481.38
20810	UCPR1301 2024-UCPRWAS-018	500.00 MFTIP - UCPR Grant
20811	UCPR1302 2024-UCPRWAS-019	500.00 MFTIP - UCPR Grant
20812	UCPR1303 2024-UCPRWAS-020	400.00 MFTIP - UCPR Grant
20813	UCPR1304 2024-UCPRWAS-021	500.00 MFTIP - UCPR Grant
20814	UCPR1305 2024-SDGWAS-010	500.00 MFTIP - UCPR Grant
20815	ATRE0394 2024-EAB-001	825.00 Ash Tree Grant
20816	FIPI2525 FINCH RESTAURANT	584.21
20817	OTCW0348 05 11 1954 DDB	2,160.00 ORCW Grant
20818	PEPR1078 VOID	0.00
20818	PEPR1078 VOID	0.00
20819	SENE8900 SEAWAY NEWS	694.95
20820	SRPR1027 SRPR-037A	5,200.00 Storm Recovery Grant
20821	UCPR1306 2024-UCPRWAS-022	400.00 MFTIP - UCPR Grant
20822	ATRE0395 2024-EAB-003	500.00 Ash Tree Grant
20823	BEEH0507 N. BEEHLER ELECTIC LTD.	127.69
20824	CHUB4530 CHUBB LIFE INSURANCE COMPANY OF CANADA	6.82
20825	EXTR0050 407 ETR EXPRESS TOLL ROUTE	77.32
20826	PEPR1078 EDWARD BRAKE	665.00
20827	SDGF8904 2024-SDGWAS-001	500.00 MFTIP - SDGF Grant
		21,126.39

Internet Banking

1000144	HYDR3560 HYDRO ONE	30.36
1000214	BELL0510 BELL CANADA	231.95
1000215	BELL0510 BELL CANADA	55.90
1000325	HYDR3560 HYDRO ONE	1,634.84
1000412	FIFE2505 FINCH FEED & SEED LTD. PURINA	149.60
1000562	MACE5505 MACEWEN PETROLEUM INC.	1,587.69
1000562	BELL0510 BELL CANADA	1,031.69
1000703	UNIO9003 ENBRIDGE	1,495.68
1000704	HYDR3560 HYDRO ONE	1,557.75
1000707	TELU8575 TELUS	2,088.53
1000857	HYDR3560 HYDRO ONE	130.13
2024040	PAYW0139 Payworks	157,325.24 Pay 7
2024040	BAMO0650 THE BANK OF MONTREAL	5,039.64 Pension
2024040	PAYW0139 PAYWORKS	6,381.00 Board Payroll #1
2024041	PAYW0139 PAYWORKS	155,458.27 Pay 8
2024041	VISA7601 VISA - LORIE HENDERSON	1,130.46
2024041	VISA7602 VISA - SYLVIE FRACASSI	300.00
2024041	VISA7604 VISA - JACQUES LEVERT	121.01
2024041	VISA7605 VISA - RONDA BOUTZ	1,195.11
2024041	VISA7606 VISA - SANDRA MANCINI	2,250.81
2024041	VISA7607 VISA - MONIQUE SAUVE	2,234.58
2024041	VISA7609 VISA - DEBORAH EDWARDS	2,783.48
2024041	VISA7613 VISA - CARL BICKERDIKE	2,685.25
2024041	VISA7614 VISA - JOHN MESMAN	2,837.30
2024041	VISA7615 VISA - ALISON MCDONALD	1,796.70
2024041	BAMO0650 THE BANK OF MONTREAL	4,701.20 Pension
2024043	PAYW0139 PAYWORKS	150,872.90 Pay 9
2024043	ROBA7530 ROYAL BANK OF CANADA	1,686.44
		508,793.51

EFT Banking

12744	AIIN0530 AIG INSURANCE COMPANY OF CANADA	154.53
12745	SULI8058 SUN LIFE ASSURANCE COMPANY OF CANADA	20,180.37 Group Benefits
12746	BESE0590 BEGG-SEGUIN HARDWARE LIMITED	936.52
12747	CALI1040 CANADIAN LINEN & UNIFORM SERVICE CORP	39.55
12748	CHRE1051 ETCETERA PUBLICATIONS (CHESTERVILLE) INC	1,545.21
12749	COPU1120 COYLE PUBLISHING INC	1,124.35
12750	CYSO1420 CYAN SOLUTIONS LTD	385.24
12751	FIMA2440 RAM KRISHNA INC (FINCH MARKET)	65.27
12752	LANN5020 LANNIN'S GARAGE	181.00
12753	MVCA2500 MISSISSIPPI VALLEY CONSERVATION AUTHORITY	20.00

12754	OMER6450	OMERS	46,253.32	Pension
12755	PAEN6680	PALMER ENVIRONMENTAL CONSULTING GROUP	10,735.00	Professional Services
12756	PIRI7030	PIERRE RICHER PLUMBING INC.	775.69	
12757	PRSE6956	PROCLEAN SERVICES	4,621.70	
12758	SHSI8023	SHANE SIGNS	186.45	
12759	STHE8010	STICK & HERO WOODLAND RESTORATION	3,221.86	
12760	THRI8250	RIVER INSTITUTE	1,000.00	
12761	AW309255	ADRIAN WYNANDS	252.00	
12762	BS508100	BILL SMIRLE	171.50	
12763	CK300810	CATHERINE KITTS	121.24	
12764	DW309200	DEBORA WILSON	331.66	
12765	FS308320	FRANCOIS ST AMOUR	294.00	
12766	GD301520	GEORGE DAROUZE	294.00	
12767	GL304950	GENEVIEVE LAJOIE	72.80	
12768	LP305780	LINDA PAYANT	378.00	
12769	ML305089	MATTHEW LULOFF	185.08	
12770	SD301050	STEVEN DENSHAM	46.20	
12771	TS308450	THOMAS SMYTH	152.88	
12772	BH403432	BRENT HARBERS	645.41	
12773	COBA1100	BAKER TILLY REO LLP	16,950.00	Professional Services
12774	FERG3000	FERGUSON FOREST CENTRE	18,528.79	Trees
12775	LANN5020	LANNIN'S GARAGE	142.43	
12776	MR407100	MARIEH RAJAIE	947.66	
12777	PIFA7025	PINENEEDLE FARMS	8,595.35	Trees
12778	SRPR1000	SRPR-004A2	4,900.00	Storm Recovery Grant
12779	THRE7560	THE REVIEW	676.87	
12780	AULT0150	AULT & AULT LAW OFFICE	5,286.79	Professional Services
12781	BUSI0578	STAPLES COMMERCIAL/TREVIPAY	237.93	
12782	CALI1040	CANADIAN LINEN & UNIFORM SERVICE CORP	39.55	
12783	CB400505	CARL BICKERDIKE	671.03	
12784	EMHA2000	EMOND HARNDEN	979.71	
12785	LAEN5540	LASCELLES ENGINEERING & ASSOCIATES LTD	1,723.25	
12786	LANN5020	LANNIN'S GARAGE	120.80	
12787	MS408003	MICHELLE CAVANAGH	363.20	
12788	NL404015	NAOMI LANGLOIS-ANDERSON	102.32	
12789	NS206050	TOWNSHIP OF NORTH STORMONT	300.01	
12790	TM404005	TAVISH MACLEOD	237.28	
12791	TRCA8650	TRADUCTIONS CATMAC TRANSLATIONS	1,081.23	
12792	AR407670	ALEXANDRE ROY-GUAY	122.59	
12793	BUSI0578	STAPLES COMMERCIAL/TREVIPAY	73.09	
12794	CALI1040	CANADIAN LINEN & UNIFORM SERVICE CORP	39.55	
12795	CHRE1051	ETCETERA PUBLICATIONS (CHESTERVILLE) INC	459.29	
12796	COMM1130	UNIVERSAL FIELD SUPPLIES	102.51	
12797	CORN1089	CORNWALL CITY PRESS	800.66	
12798	CRVA1170	CREDIT VALLEY CONSERVATION	3,390.00	
12799	ENMA2030	ENNS MACEACHERN PACE MALONEY & ASS.	1,412.50	
12800	FF402062	FOMAN FOROUGH	370.00	
12801	GH403433	GOLROKH HAFEZIAN	151.42	
12802	MS408003	MICHELLE CAVANAGH	379.06	
12803	NOGR6191	NORTH GRENVILLE TIMES INC.	339.00	
12804	NOVA6200	NOVA NETWORKS	225.94	
12805	NS206050	TOWNSHIP OF NORTH STORMONT	458.95	
12806	STCO8010	STANTEC CONSULTING LTD.	15,579.12	Professional Services
12807	TEDM5522	TED MORAN & SONS LTD.	4,542.60	
12808	THRE7560	THE REVIEW	213.57	
12809	VIDA8990	VINCENT DAGENAI'S GIBSON LLP	3,378.14	
12810	GOMO3040	GOLDIE MOHR LTD	59,266.08	Land Improvement
12811	SRPR1026	SRPR-082A	39,389.84	Storm Recovery Grant
12812	BH403432	BRENT HARBERS	751.47	
12813	BUSI0578	STAPLES COMMERCIAL/TREVIPAY	23.32	
12814	CAPR1070	CANOE PROCUREMENT GROUP OF CANADA	567.55	
12815	COBA1100	BAKER TILLY REO LLP	9,040.00	Professional Services
12816	COMM1130	UNIVERSAL FIELD SUPPLIES	224.81	
12817	EM405490	ERIC MCGILL	277.30	
12818	KS408030	KELSEY SMITH	494.71	
12819	LANN5020	LANNIN'S GARAGE	474.50	
12820	LLMC5040	LLOYD MCMILLAN EQUIPMENT LTD.	6,780.00	Culvert Installation
12821	MB400504	MEGAN BEEHLER	472.17	
12822	NOVA6200	NOVA NETWORKS	247.35	
12823	NOWI6780	NORTHERN WILDFLOWERS INC	4,468.73	
12824	SIBA8020	SIMPLY BAKED CATERING INC	904.00	

12825	SSMA8250	SSC MAINTENANCE SERVICES INC	2,654.37
12826	STIN8000	STORM INTERNET SERVICES	169.50
12827	STTO8780	STAR TOILET RENTALS/2107897 ONTARIO INC	440.70
12828	TEDM5522	TED MORAN & SONS LTD.	565.00
12829	WISP8055	WINCHESTER SPRINGS MOBILE WASH	395.50
12830	MACA5490	MARSH CANADA LIMITED	173,624.20 Insurance
12831	AIIN0530	AIG INSURANCE COMPANY OF CANADA	151.27
12832	SULI8058	SUN LIFE ASSURANCE COMPANY OF CANADA	<u>19,682.51</u> Group Benefits
			509,357.90



To: Board of Directors
From: James Holland, Senior Planner
Date: May 7th, 2024
Subject: Update: Planning Activity

RECOMMENDATION:

The Board of Directors receive and file the Planning Activity update for April 2024.

DISCUSSION:

South Nation Conservation (“SNC”) staff provide comments on planning applications and technical reviews to support new development. Municipalities circulate applications to SNC; costs are recovered from applicants according to the Board approved fee schedule.

The list below includes planning applications received in the month of April 2024. Pre-consultations and property inquiries are not included in this list.

#	SNC Number	Landowner	Former Municipality	Application
105	SNC-3746-2024	Francois Lalonde	Clarence	Consent
106	SNC-3747-2024	Mathieu Desforges	S. Plantagenet	Consent
107	SNC-3748-2024	Michel P. & Marie-Yvonne Seguin	S. Plantagenet	Consent
108	SNC-3751-2024	Marcel Bourdon Limited	Caledonia	Consent
109	SNC-3753-2024	Robert Pelkey	Cornwall	Consent
110	SNC-3756-2024	Peter Barcier	Cornwall	Consent
111	SNC-3763-2024	Paul Menard	Caledonia	Consent
112	SNC-3764-2024	United Counties of Prescott and Russell	Cambridge	Consent
113	SNC-3765-2024	United Counties of Prescott and Russell	Cambridge	Consent
114	SNC-3766-2024	United Counties of Prescott and Russell	Cambridge	Consent
115	SNC-3768-2024	1230344 Ontario Inc.	Alfred	Consent
116	SNC-3774-2024	Patrick Joseph Daoust	Augusta	Consent
117	SNC-3775-2024	Charles Bergeron	Russell	Consent
118	SNC-3778-2024	Andrew & Stephan Hunt, Susan Barkley	Yonge	Consent
119	SNC-3783-2024	Sylvain Racine	Cambridge	Consent
120	SNC-3784-2024	Sylvain Racine	Cambridge	Consent
121	SNC-3785-2024	Sylvain Racine	Cambridge	Consent
122	SNC-3786-2024	Spacebuilders Ottawa Ltd.	Clarence	Consent
123	SNC-3787-2024	Spacebuilders Ottawa Ltd.	Clarence	Consent
124	SNC-3515-2023	John & Julie Davidson	Osgoode	Consent
125	SNC-3788-2024	Jeff Smye & Alyssa Lacosse	Osgoode	Consent



#	SNC Number	Landowner	Former Municipality	Application
126	SNC-3760-2024	Nicholas & Lisa Wilson	Osgoode	Minor Variance
127	SNC-3770-2024	No Circulation	Osgoode	Minor Variance
128	SNC-3761-2024	City of Ottawa	Osgoode	Official Plan Amendment
129	SNC-3779-2024	Township of North Stormont	Finch	Section 59 Clearance
130	SNC-3780-2024	Alain & Sue Leduc	Roxborough	Section 59 Clearance
131	SNC-3782-2024	Yanick Dagenais	N. Plantagenet	Section 59 Clearance
132	SNC-3767-2024	East-Ont Land Improvement	Finch	Site Plan Control
133	SNC-3772-2024	Grenville Fish and Game Club	Augusta	Site Plan Control
134	SNC-3773-2024	H&D Properties Ltd	Augusta	Site Plan Control
135	SNC-3749-2024	9317015 Canada Inc	Winchester	Subdivision
136	SNC-3759-2024	Spacebuilders Ottawa Ltd	Clarence	Subdivision
137	SNC-3762-2024	City of Ottawa	Osgoode	Zoning By-Law Amendment
138	SNC-3781-2024	LLG Development Inc.	Clarence	Zoning By-Law Amendment

Technical Reviews

SNC offers professional and technical review services related to natural hazards and on-site private sewage systems.

The following table includes the technical reviews received in the month of April 2024.

SNC Number	Development Size	Review Type
SNC-3743-2024	Development area > than 2 hectares	Stormwater
SNC-3749-2024	Development area > than 2 hectares	Stormwater
SNC-3749-2024	Development area > than 2 hectares	Private Servicing

Staff will continue to track applications and associated timelines to ensure timely reviews.

Programs & Services Category: Category 1 – Mandatory: Provincially delegated review of natural hazards under the *Planning Act* and related memorandum of understanding.

James Holland,
 Senior Planner



To: Board of Directors
From: Alison McDonald, Managing Director, Approvals
Date: May 9th, 2024
Subject: Update: Section 28.1 Permits Issued

RECOMMENDATION:

The Board of Directors receive and file the update on permits issued under Section 28.1 of the *Conservation Authorities Act* for April 2024.

DISCUSSION:

South Nation Conservation (“SNC”) staff exercise delegated power to issue permits under Section 28.1 of the *Conservation Authorities Act* for development activities in areas over which the Authority has jurisdiction (BD-061/24). Permits are issued in accordance with the Board of Directors approved Regulation Polices.

The table below lists the permits issued in the month of April 2024.

#	Project No.	Landowner	Former Municipality	Project
50	2023-CUM-R158	City Of Ottawa (ROW)	Cumberland	Bore & Conduit
51	2024-NST-R032	Bretzler Farms Ltd	Finch	Municipal Drain Realignment
52	2024-NDU-R033	953235 Ontario Limited	Winchester	Municipal Drain Re-Alignment
53	2024-NDU-R034	Josh Stubbings & Samantha Shelp	Mountain	Municipal Drain Re-Alignment
54	2024-CLR-R037	United Counties of Prescott and Russell	Clarence	Culvert Lining & Erosion Protection
55	2024-GLO-R056	City of Ottawa (ROW)	Gloucester	Gas Main Relocation
56	2024-RUS-R061	Mark Janson	Russell	Pool Installation
57	2024-AUG-R062	Port of Johnstown	Augusta	Dock Construction
58	2024-RUS-R073	Marc Brisson	Russell	Shed Construction
60	2024-EDW-R074	Township of Edwardsburgh Cardinal	Edwardsburgh	Bridge Rehabilitation
61	2024-AUG-R076	Rudolf & Lenka Novak	Augusta	Dock Installation
62	2024-CUM-R077	City of Ottawa	Cumberland	Culvert Replacement
63	2024-ALP-R078	Tara & Denis Ettinger	North Plantagenet	Driveway Repair



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Programs & Services Category: Category 1 – Mandatory: Administration and Enforcement of Parts VI and VII of the *Conservation Authorities Act* and Ontario Regulation 41/24.

Alison McDonald,
Managing Director, Approvals



To: Board of Directors
From: Alison McDonald, Managing Director, Approvals
Date: May 9th, 2024
Subject: Update: Enforcement of Parts VI and VII of the Act

RECOMMENDATION:

The Board of Directors receive and file the update on reported *Conservation Authorities Act* regulation concerns received in the month of April 2024.

DISCUSSION:

South Nation Conservation (“SNC”) staff administer and enforce Parts VI and VII of the *Conservation Authorities Act* and Ontario Regulation 41/24 in the areas over which the Authority has jurisdiction. SNC relies on members of the public and municipal partners to assist in identifying and reporting potential offences.

Staff evaluate reported concerns for priority response based on potential adverse impacts to people and property, and the risk of exacerbating natural hazards.

The table below describes the reported concerns received in the month of April 2024.

#	File No.	Municipality	Description
10	ENF2024-OTW-04	City of Ottawa	Reported interference with a watercourse
11	ENF2024-CLR-01	Clarence-Rockland	Reported development in a regulated area
12	ENF2024-OTW-05	City of Ottawa	Reported interference with a wetland
13	ENF2024-OTW-06	City of Ottawa	Concern not within SNC’s area of jurisdiction
14	ENF2024-NAT-01	Nation	Concern not within SNC’s area of jurisdiction
15	ENF2024-NAT-02	Nation	Concern not within SNC’s area of jurisdiction



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This table provides a summary of staff enforcement and compliance actions undertaken to date in 2024.

Summary of Staff Enforcement and Compliance Actions 2024	
Site visits	8
Files resolved	12
Concerns referred to correct agency	5
Provincial offences charges laid	0

Programs & Services Category: Category 1 – Mandatory: Administration and Enforcement of Parts VI and VII of the *Conservation Authorities Act* and Ontario Regulation 41/24.

Alison McDonald,
Managing Director, Approvals.



To: Board of Directors
From: Monique Sauvé, Chief Building Official
Date: May 7th, 2024
Subject: Update: On-Site Sewage Permits Received

RECOMMENDATION:

The Board of Directors receive and file the on-site sewage permits received update for April 2024.

DISCUSSION:

South Nation Conservation (“SNC”) staff issue permits under Part 8 of the Ontario Building Code on behalf of sixteen municipalities. The list below includes permits received in the month of April 2024. Septic system searches and renovation reviews are not included.

#	Permit Number	Landowner(s)	Location	Description
91	CR-24-12	Lisa & Michel Robichaud	Clarence Rockland	System Replacement
92	EH-24-02	Stefan & Linda Kunz	East Hawkesbury	New Construction
93	FY-24-04	Stephan Senecal & Nathalie Landry	Front of Yonge	New Construction
94	FY-24-05	Jesse & Amy Perrin	Front of Yonge	System Replacement
95	EC-24-07	Shawn & Natalie Luimes	Edwardsburgh Cardinal	System Replacement
96	AP-24-04	Yves Charron & Nancy Allard	Alfred Plantagenet	New Construction
97	EH-24-03	Nicholas Hutchinson	East Hawkesbury	New Construction
98	FY-24-07	Jason Lefave	Front of Yonge	New Construction
99	NA-24-14	Richard & Louise Ayotte	Nation	Decommissioning
100	AU-24-06	Edward Street Temple Board c/o Todd Ferguson	Augusta	System Replacement
101	ND-24-07	Zanutta Constrcution Inc.	North Dundas	New Construction
102	ND-24-08	Jocelyn Leduc	North Dundas	New Construction
103	NA-24-15	2418450 Ontario Inc.	Nation	New Construction
104	CH-24-09	Benoit Lamoureux & Diane Tardif	Champlain	System Replacement
105	NA-24-13	Etienne Bourgon & Emilie Lepage	Nation	New Construction
106	CR-24-13	Leonard Rawlings	Clarence Rockland	System Replacement
107	EC-24-08	Emily Vanzyl	Edwardsburgh Cardinal	New Construction
108	CH-24-08	Robin Pineault	Champlain	System Replacement
109	AU-24-04	Ltd Company	Augusta	New Construction



#	Permit Number	Landowner(s)	Location	Description
110	HA-24-01	Caisse Populaire de Hawkesbury	Hawkesbury	Temporary Tank
111	FY-24-06	Nancy Wooding	Front of Yonge	System Replacement
112	CR-24-14	Robert & Michelle Lemay	Clarence Rockland	New Construction
113	AP-24-06	Annette Beaudry	Alfred Plantagenet	System Replacement
114	SD-24-08	1977488 Ontario Inc	South Dundas	New Construction
115	AP-24-05	Sylvain & Aline Fredette	Alfred Plantagenet	System Replacement
116	SS-24-14	Trevor Scott Brault	South Stormont	New Construction
117	SS-24-15	Trevor Scott Brault	South Stormont	System Replacement
118	AU-24-05	Matt Seary	Augusta	System Replacement
119	FY-24-08	Daniel Greenglass	Front of Yonge	New Construction
120	FY-24-09	Corey Graveley	Front of Yonge	New Construction
121	SD-24-09	Clayton Froats & Stacey Lunn	South Dundas	System Replacement
122	SD-24-10	Susan Gagnon	South Dundas	System Replacement
123	AU-24-07	Estate of Daniel & Margorie Hammerli	Augusta	Tank Replacement
124	AU-24-08	Bradley Gaw	Augusta	System Replacement
125	AU-24-09	Blanche Gootenboer	Augusta	New Construction
126	NS-24-06	Raymond & Nicole Théoret	North Stormont	New Construction
127	CR-24-15	Jean-François Arsenault & Célyne Lecompte	Clarence Rockland	New Construction

Staff will continue to track permit applications and associated timelines to ensure timely service delivery.

Programs & Services Category: Category 2 – Municipal Service Agreements: Building Code Part 8 Program Delivery

Monique Sauv ,
Chief Building Official.



To: Board of Directors
From: Carl Bickerdike, Chief Administrative Officer
Date: April 25, 2024
Subject: Recognition: Years of Service

RECOMMENDATION:

The Board of Directors recognize and thank Michelle Cavanagh years of service working with South Nation Conservation.

Michelle Cavanagh, Team Lead, Special Projects

Michelle started her career with SNC in 2009. Michelle is a graduate of the University of Guelph with a degree in Wildlife Biology. Her career with SNC started as a summer student working on the turtle project where she quickly assumed the role of lead for the project.

From turtles to shorelines, grasslands, wetlands, and even planning, Michelle has been an integral part of SNC's team for the past 15 years. Her diverse skills have proven invaluable in leading SNC in the advancement of the programs and projects. Michelle's bilingualism ensures SNC can offer programming services in both official languages.

In 2016 Michelle assumed the role of Team Lead for Stewardship department and played key roles in the Port of Johnstown project, species at risk projects including SARBEX, and City Streamwatch.

In 2022, Michelle moved to Team Lead, Special Projects, where she has managed the extension of the Leitrim Boardwalk and is currently leading the replacement of the older Boardwalk section.

Michelle has developed important partnerships including with Ontario Power Generation and Ducks Unlimited to advance shared goals and priorities. She is also supporting the development of the Eastern Ontario Stewardship Collaborative, a network to support landowner stewardship.

Congratulations Michelle, we look forward to many more years working together.

Carl Bickerdike,
Chief Administrative Officer.