



**South Nation Conservation**  
Source Protection Authority Meeting Agenda  
November 16, 2023  
9:00 a.m.  
SNC Office, 38 Victoria Street, Finch, ON

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1. Call to Order
  2. Approval of Agenda
  3. Declaration of Conflict of Interest
  4. Approval of Minutes
    - a) Source Protection Authority Minutes of May 18, 2023 1-3
  5. New Business
    - a) RMO Appointment: Laura Crites 4
    - b) Source Protection Committee Appointment: Lisa Van De Ligt 5-6
  6. Date of Next SPA Meeting: TBD
  7. Correspondences
    - a) City of Cornwall Bylaw 2023-094. October 10, 2023. 7-8
  8. Adjournment

A handwritten signature in blue ink, appearing to read 'C. Bickerdike'.

Carl Bickerdike,  
Chief Administrative Officer.



## SOUTH NATION SOURCE PROTECTION AUTHORITY MEETING

Meeting No. 03/23

Thursday, May 18<sup>th</sup>, 2023 – 9:00 a.m.

Watershed Room, SNC

Present:	Steve Densham, Stormont Dundas Glengarry, Vice Chair George Darouze, City of Ottawa, Past Chair Catherine Kitts, City of Ottawa Linda Payant, City of Ottawa François St. Amour, Prescott Russell Bill Smirle, Stormont Dundas Glengarry Tom Smyth, Stormont Dundas Glengarry Deb Wilson, Leeds Grenville Adrian Wynands, Leeds Grenville
Regrets:	Genevieve Lajoie, Prescott Russell Pierre Leroux, Prescott Russell, Chair
Staff Present:	Carl Bickerdike, Chief Administrative Officer Johanna Barkley, Director of Finance Brianna Brougham, Water Resources Technician Ronda Boutz, Secretary-Treasurer Michelle Cavanagh, Team Lead, Special Projects Donna Ferguson, Accounting Technician James Holland, Senior Planner Sandra Mancini, Managing Director, Natural Hazards and Infrastructure Alison McDonald, Managing Director, Approvals Eric McGill, Corporate Counsel John Mesman, Managing Director, Property, Conservation Lands and Community Outreach Pat Piitz, Team Lead, Property Monique Sauve, Chief Building Official
Guests:	Owen Murdoch, Councillor Darouze Assistant, City of Ottawa Lisa Van De Ligt, Project Manager, Raisin-South Nation Source Protection Region



### **CALL TO ORDER**

Chair Pierre Leroux was regrets, Vice Chair Steve Densham called the South Nation Source Protection Authority meeting of May 18<sup>th</sup>, 2023 to order at 9:00 a.m.

### **CHAIR REMARKS**

Vice Chair Densham welcomed Raisin-South Nation Source Protection Region Project Manager, Lisa Van De Ligt, to the meeting.

### **APPROVAL OF SOURCE PROTECTION AUTHORITY AGENDA**

RESOLUTION NO. SPA-013/23

Moved by: François St. Amour  
Seconded by: George Darouze

RESOLVED THAT:

The Board of Directors approve the May 18<sup>th</sup>, 2023 Source Protection Authority Agenda as submitted.

CARRIED

### **DECLARATION OF CONFLICT OF INTEREST**

There were no Declarations of Conflict of Interest.

### **APPROVAL OF SOURCE PROTECTION AUTHORITY MEETING MINUTES OF APRIL 20<sup>th</sup>, 2023**

RESOLUTION NO. SPA-014/23

Moved by: Bill Smirle  
Seconded by: Adrian Wynands

RESOLVED THAT:

The Members approve the Source Protection Authority meeting minutes of April 20<sup>th</sup>, 2023 as submitted.

CARRIED

### **NEW BUSINESS**

### **RMO APPOINTMENT**

RESOLUTION NO. SPA-015/23

Moved by: George Darouze  
Seconded by: Deb Wilson



RESOLVED THAT:

The South Nation Source Protection Authority appoint Eric McGill as Risk Management Official pursuant to subsection 48 (2) of the *Clean Water Act*.

CARRIED

**SOURCE PROTECTION COMMITTEE APPOINTMENT**

RESOLUTION NO. SPA-016/23

Moved by: François St. Amour  
Seconded by: Adrian Wynands

RESOLVED THAT:

The South Nation Source Protection Authority officially appoint Dominique Lefebvre as the United Counties of Prescott and Russell municipal representative on the Raisin-South Nation Source Protection Committee.

CARRIED

**NEXT MEETING**

- To be determined

**ADJOURNMENT**

RESOLUTION NO. SPA-017/23

Moved by: George Darouze  
Seconded by: Catherine Kitts

RESOLVED THAT:

The Source Protection Authority meeting of May 18<sup>th</sup>, 2023 be adjourned at 9:08 a.m.

CARRIED

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Steve Densham,  
Vice Chair.

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Carl Bickerdike,  
Chief Administrative Officer.

/rb

**To:** South Nation Source Protection Authority  
**From:** Laura Crites, Planning Technician  
**Date:** November 16, 2023  
**Subject:** Risk Management Official and Inspector Appointment

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## RECOMMENDATION:

The South Nation Source Protection Authority appoint Alison McDonald as Risk Management Official and Risk Management Inspector pursuant to subsection 48 (2) of the *Clean Water Act, 2006*.

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## Discussion:

The Raisin-South Nation Source Protection Plan contains policies that regulate significant drinking water threats under Part IV of the *Clean Water Act* (the "Act"). Municipalities are responsible for regulating drinking water threats under this section of the Act but may delegate this responsibility to a Source Protection Authority via agreement. Thirteen municipalities delegate the regulation of drinking water threats under Part IV of the Act to South Nation Conservation (SNC), acting as a Source Protection Authority.

To fulfil its regulatory role, SNC appoints Risk Management Officials (RMO) and Risk Management Inspectors (RMI) pursuant to subsection 48 (2) of the *Clean Water Act, 2006* to administer and enforce Part IV policies. SNC currently has two staff appointed as RMO and three appointed as RMI.

Staff recommend appointing Alison McDonald as RMO / RMI to support risk management responsibilities, when required. Ms. McDonald has successfully completed the Ministry of Environment Conservation and Parks RMO / RMI training course and is qualified to carry out these duties.



Laura Crites,  
Planning Technician

**To:** South Nation Source Protection Authority  
**From:** Lisa Van De Ligt, Project Manager  
**Date:** November 7, 2023  
**Subject:** Source Protection Committee Appointment

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## RECOMMENDATION:

The South Nation Source Protection Authority officially appoint Robert Rathbun as the City of Cornwall municipal representative on the Raisin-South Nation Source Protection Committee.

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## Background:

As outlined in the *Clean Water Act, 2006*, under Ontario Regulation 288/07, the Raisin-South Source Protection Committee was created to develop a Source Protection Plan to protect municipal sources of drinking water in the region. The Committee oversees the source protection program, and the composition ensures that a variety of local interests are represented at the decision-making table.

The Raisin-South Nation Source Protection Committee is comprised of 15 members, 4 liaisons and the Chair. Membership consists of:

- Municipal representatives (5)
- Economic sector representatives (5)
  - 3 members representing the agricultural sector
  - 1 member for the aggregate sector
  - 1 member for the industrial/commercial sector
- Other interest representatives (5)
  - 1 member representing the SNC Clean Water Committee
  - 1 member representing the Great River Network
  - 3 members representing the general public



**Discussion:**

*Municipal Representative – City of Cornwall:*

On October 10, 2023, the City of Cornwall selected Robert Rathbun, Infrastructure Technologist, as the new City of Cornwall representative on the Raisin-South Nation Source Protection Committee.

A handwritten signature in cursive script, reading "Lisa Van De Ligt", positioned above a horizontal line.

Lisa Van De Ligt,  
Project Manager, Raisin-South Nation Source Protection Region

**The Corporation of the City of Cornwall**  
**Regular Meeting of Council**  
**By-law 2023-094**

Department: Infrastructure and Municipal Works  
Division: Infrastructure Planning  
By-law Number: 2023-094  
Report Number: 2023-92-Infrastructure and Municipal Works  
Meeting Date: October 10, 2023  
Subject: By-law 2023-093 to appoint Robert Rathbun, Infrastructure Technologist, as the administrative representation for the City of Cornwall under the Clean Water Act and Drinking Water Source Protection Committee and to repeal By-law 2016-151

Whereas the Corporation of the City of Cornwall is desirous of providing administrative representation under the Clean Water Act and Drinking Water Source Protection Committee; and

Whereas the Clean Water Act requires each Source Protection Region to create a Source Protection Committee which is a multi-stakeholder group charged with developing plans to protect our drinking water at its source using local knowledge and expertise; and

Whereas Robert Rathbun, Infrastructure Technologist, will be the representative to serve on the Committee.

Now therefore be it resolved that the Council of The Corporation of the City of Cornwall enacts as follows:

1. Robert Rathbun be appointed as the Administrative Representation for the City of Cornwall under the Clean Water Act and Drinking Water Source Protection Committee.

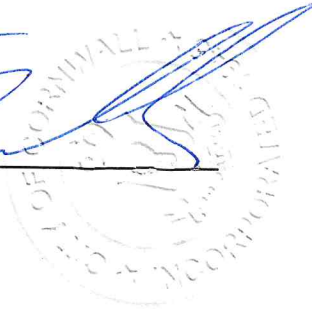
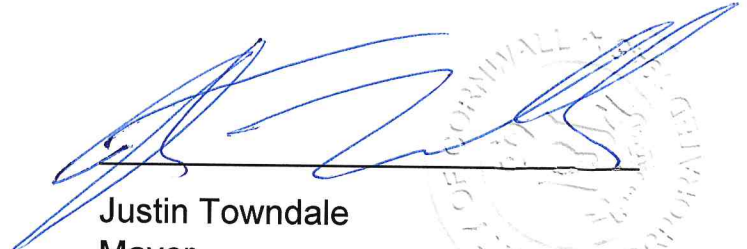


2. That By-law 2016-151 appointing Tracy Gordon as the Administrative representation for the City of Cornwall be and is hereby repealed.

Read, signed and sealed in open Council this 10th day of October, 2023.



Manon L. Levesque  
City Clerk



Justin Towndale  
Mayor