



SOUTH NATION
CONSERVATION
DE LA NATION SUD

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Board of Directors

Supplemental Agenda

Date: November 16th, 2023

Time: 9:00 a.m.

Location: SNC Watershed Room
SNC Office
38 Victoria Street
Finch, ON K0C 1K0



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Board of Directors

Supplemental Agenda

November 16th, 2023, at 9:00 a.m.

1. New Business

- | | |
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| a. Update: Estimated Statement of Operations for October 31 st , 2023: Johanna | 3-4 |
| b. Request for Approval: Sale of Wood: Pat | 5 |

Carl Bickerdike,
Chief Administrative Officer.

/rb



To: Board of Directors
From: Johanna Barkley, Director of Finance
Date: November 13, 2023
Subject: Update: Estimated Statement of Operations for October 31st, 2023

RECOMMENDATION:

The Board of Directors receive and file the Estimated Statement of Operations for the year ending December 31st, 2023, as of October 31st, 2023, update.

DISCUSSION:

The Net Overall amount represents total expenditures, operating, capital, and project, minus total revenue. The operational budget is the day-to-day expenses the Authority requires for normal activities. Expenses for projects are normally for a fixed term period. Capital expenditures are as per SNC's *Tangible Capital Assets Policy* revised in August 2021. "Tangible" capital assets are goods that have a life expectancy of more than one (1) year, and costs normally over \$5,000, with some exceptions. This Policy can be reviewed at any time, if necessary.

Currently, Senior Management, Team, and Project Leads are estimating a surplus of \$7,000. A full review of 2023 revenues and expenditures will continue through to the end of 2023.

The final 2023 reserve transfer will be presented to the Board along with the audited financial statements at the March 2024 board meeting.

FINANCIAL IMPLICATIONS/ADHERENCE TO SNC POLICY:

Compliance with Budget

The 2023 budget represents the Board of Directors approved Budget of January 19th, 2023.

SNC Policy Adherence:

SNC approved Policies are adhered to.

Johanna Barkley,
Director of Finance.

Attachments: Estimated Statement of Operations



ESTIMATED STATEMENT OF OPERATIONS As of October 31, 2023	Current YTD Actuals 2023	Final Budget 2023	Updated Forecast Dec 31 2023
EXPENDITURES			
OPERATING EXPENSE			
Resource Management			
Water Response Programs	43,228	527,110	183,660
Partner Programs	374,670	876,180	1,584,140
Landowner Stewardship Outreach	362,502	410,880	490,326
Total Resource Management	780,400	1,814,170	2,258,126
Property & Approvals			
Property	1,172,307	1,129,968	1,461,207
Approvals	1,346,833	1,624,447	1,674,121
Total Property & Approvals	2,519,140	2,754,415	3,135,328
Corporate & Community Services			
Corporate Services	973,692	1,193,327	1,206,091
Information Management and Technology	79,099	179,420	159,369
Communications and Outreach	257,249	301,063	353,864
Total Corporate & Community Services	1,310,040	1,673,810	1,719,325
TOTAL OPERATING EXPENSE	4,609,580	6,242,395	7,112,779
CAPITAL and PROJECT EXPENSE			
Resource Management			
Capital	0	5,000	5,000
Projects	248,267	765,543	572,699
Total Resource Management	248,267	770,543	577,699
Property & Approvals			
Capital	2,836,280	1,833,300	3,210,349
Projects	890,117	452,215	1,376,851
Total Property & Approvals	3,726,397	2,285,515	4,587,200
Corporate & Community Services			
Capital	1,918	25,000	18,500
Projects	-	-	-
Total Corporate & Community Services	1,918	25,000	18,500
TOTAL CAPITAL AND PROJECT EXPENSE	3,976,582	3,081,058	5,183,399
TOTAL OVERALL EXPENSE	8,586,162	9,323,453	12,296,178
REVENUE			
Other Sources	4,103,471	4,063,753	6,662,435
General Levy	3,374,297	3,920,525	3,920,525
Special Levy	1,012,321	522,500	994,171
Forest Land Acquisition	346,602	383,500	383,500
Source Protection	98,447	118,456	118,456
MNRF (Regular)	91,070	91,070	91,070
TOTAL REVENUE	9,026,208	9,099,804	12,170,157
NET OVERALL	(440,046)	223,649	126,021
Transfer To / (From) Reserve	(650)	(223,650)	(133,375)
Cash Deficit / (Surplus) End of Year	(440,696)	0	(7,354)



To: Board of Directors
From: Pat Piitz, Team Lead, Property
Date: November 13th, 2023
Subject: Request for Approval: Sale of Wood

RECOMMENDATION:

The Board of Directors delegate authority to sell standing timber on SNC 61 to the Chief Administrative Officer.

DISCUSSION:

South Nation Conservation (SNC) has received an unsolicited offer to purchase standing timber from a local business owner. The local business includes the harvesting and sale of firewood.

The timber is located on SNC61 on Lot 3 Concession 9 in the Township of Edwardsburgh Cardinal. The forest is comprised of soft maple and ash. The ash is infected with Emerald Ash Borer. The forest was inventoried, and trees marked according to a prescription to remove dead ash and improve health and growth of remaining trees. The timber was subject of a previous timber sale in 2021 which was forfeited as the contractor at that time could not meet the insurance requirements of the sales agreement.

The winter is the best time to harvest this site. The following activities will have to be completed prior to selling the timber:

- Examine the forest to ensure that the 2021 inventory still applies and adjust the sales agreement if conditions have changed.
- Install culvert at entrance to property subject to provisions from the Township.

Staff expect the sale to be within signing limits for the Chief Administrative Officer (CAO). Staff will seek interest from other businesses to ensure an open process. For these reasons, staff seek approval of the Board to delegate authority to award this sale to the CAO.

FINANCIAL IMPLICATIONS/ADHERENCE TO SNC POLICY:

Compliance with Budget: Revenues from the sale of wood is included in the 2023 SNC Budget under Conservation Lands: Lands on pages 34-35.

SNC Policy Adherence: Adheres to SNC Forest Policy.

Programs and Services Category: Category 1 – Land Management.



Pat Piitz,
Team Lead, Property.