



BOARD OF DIRECTORS MEETING

Meeting No. 10/23
Thursday, October 19th, 2023

Watershed Room, SNC

Present:

Pierre Leroux, Prescott and Russell, Chair
Steve Densham, Stormont Dundas Glengarry, Vice Chair
George Darouze, City of Ottawa, Past Chair
Catherine Kitts, City of Ottawa (*electronic participation*)
Matthew Luloff, City of Ottawa (*electronic participation*)
Linda Payant, City of Ottawa (*electronic participation*)
François St. Amour, Prescott Russell
Tom Smyth, Stormont Dundas Glengarry
Deb Wilson, Leeds Grenville
Adrian Wynands, Leeds Grenville

Regrets:

Genevieve Lajoie, Prescott Russell
Bill Smirle, Stormont Dundas Glengarry

Staff Present:

Carl Bickerdike, Chief Administrative Officer
Johanna Barkley, Director of Finance
Ronda Boutz, Secretary-Treasurer
Cheyene Brunet, Forester (Associate)
Michelle Cavanagh, Team Lead, Special Projects
Debbie Edwards, Accounting Assistant
James Holland, Senior Planner
Sandra Mancini, Managing Director, Natural Hazards and Infrastructure
John Mesman, Managing Director, Property, Conservation Lands, and Community Outreach
Alison McDonald, Managing Director, Approvals
Eric McGill, Corporate Counsel
Monique Sauve, Chief Building Official

Guests:

Owen Murdoch, Councillor Darouze's Assistant, City of Ottawa (*electronic participation*)
Murray Inch





TRADITIONAL LAND ACKNOWLEDGEMENT

John Mesman, Managing Director, Property, Conservation Lands, and Community Outreach, read an Indigenous land acknowledgement.

CHAIRS REMARKS

Pierre Leroux, Chair, called the SNC Board of Directors meeting of October 19th, 2023 to order at 9:00 a.m.

APPROVAL OF SNC BOARD OF DIRECTORS MAIN AND SUPPLEMENTAL AGENDAS

RESOLUTION NO. BD-171/23

Moved by: Adrian Wynands
Seconded by: George Darouze

RESOLVED THAT:

The Board of Directors approve the October 19th, 2023 Board of Directors main and supplemental agendas as submitted.

CARRIED

DECLARATION OF CONFLICT OF INTEREST

There were no Declarations of Conflict of Interest.

SNC PROJECT UPDATE – POWERPOINT PRESENTATION

Staff presented project and program updates.

Matt Luloff joined the meeting virtually at 9:06 a.m.

Catherine Kitts joined the meeting virtually at 9:29 a.m.

REQUEST FOR APPROVAL:

A. BOARD OF DIRECTORS MEETING MINUTES OF SEPTEMBER 21ST, 2023

RESOLUTION NO. BD-172/23

Moved by: Deb Wilson
Seconded by: François St. Amour

RESOLVED THAT:

The Members approve the Board of Directors Meeting minutes of September 21st, 2023 as submitted.

CARRIED



B. SNC COMMITTEE MEETING HIGHLIGHTS AND MINUTES OF:

- i. Joint Occupational Health and Safety Committee meeting minutes of
September 20th, 2023

RESOLUTION NO. BD-173/23

Moved by: Adrian Wynands
Seconded by: Steve Densham

RESOLVED THAT:

The Board of Directors approve the actions and recommendations of the following Committees meetings:

- i. Joint Occupational Health and Safety Committee meeting minutes of September 20th, 2023.

CARRIED

NEW BUSINESS

UPDATE: LEVY 2024

RESOLUTION NO. BD-174/23

Moved by: George Darouze
Seconded by: Catherine Kitts

RESOLVED THAT:

The Board of Directors receive the proposed 2024 General levy, at approximately \$4,487,634 to review and comment; and

FURTHER THAT:

Staff be directed to circulate to member municipalities for their review and comment, prior to final approval of the Board in January 2024; and

FURTHER THAT:

The City of Ottawa be special levied \$200,000 for the Ottawa Rural Clean Water Program (ORCWP); and

FURTHER THAT:

The City of Ottawa be special levied \$200,000 for the Ottawa Tree Replacement Program (OTRP); and

FURTHER THAT:

The City of Ottawa be special levied \$72,150 for their share of the Eastern Ontario Water Resource Program (EOWRP); and

FURTHER THAT:

The City of Ottawa be special levied \$46,000 for the Ottawa Baseline Monitoring Program.

CARRIED



RECOMMENDATIONS OF THE COMPENSATION REVIEW COMMITTEE: SALARY GRID

RESOLUTION NO. BD-175/23

Moved by: Linda Payant
Seconded by: Matt Luloff

RESOLVED THAT:

The Board of Directors approve the updated salary grid as per the recommendations of the Compensation Review Committee and Board Resolution BD-154/23, effective the first payroll of November 2023.

CARRIED

RECOMMENDATIONS OF THE COMPENSATION REVIEW COMMITTEE: BOARD OF DIRECTORS RENUMERATION

RESOLUTION NO. BD-176/23

Moved by: Linda Payant
Seconded by: Steve Densham

RESOLVED THAT:

The Board of Directors approve the recommendations of the Compensation Review Committee as follows:

- Per Diem will remain at \$90.48
- Per Diem rate for attendance at public committees (Watershed Advisory Committee) will be 80% of the full rate for both Board and public members of the committee
- The SNC Chair will receive an annual honorarium of \$2,500, pro-rated and paid quarterly
- The SNC Vice-Chair will be provided with an annual honorarium of \$1,250, prorated and paid quarterly
- Honorariums will be effective January 1st, 2024 and will replace previously approved extra Per Diems for the Chair
- COLA will be applied annually to Per Diem and Honorariums at the same time and rate as the staff increase with an update to the Board at the July meeting
- Annual allowance for Board Member conference attendance will be set at \$1,500 per year for all conferences, accruable through a Member's term



- Expenses for attendance at Conservation Ontario Council Meetings will be extra.

CARRIED

REQUEST FOR APPROVAL: FORESTS ONTARIO 50 MILLION TREE PROGRAM AGREEMENT

RESOLUTION NO. BD-177/23

Moved by: Adrian Wynands
Seconded by: Deb Wilson

RESOLVED THAT:

The Board of Directors approve entering into a six-year funding agreement with Forests Ontario for the 50 Million Tree Program for an approximate annual amount of \$85,000.

CARRIED

REQUEST FOR APPROVAL: 2024 FEE SCHEDULES

RESOLUTION NO. BD-178/23

Moved by: George Darouze
Seconded by: Steve Densham

RESOLVED THAT:

The Board of Directors approve the 2024 Approvals Fee Schedules as presented; and

FURTHER THAT:

The Board of Directors approve the revised 2024 Tree Planting Fee Schedule as presented.

CARRIED

REQUEST FOR APPROVAL: FUNDING SUBMISSIONS

RESOLUTION NO. BD-179/23

Moved by: François St. Amour
Seconded by: Adrian Wynands

RESOLVED THAT:

The Board of Directors approve the submission of the following funding applications:

1. **Habitat Conservation Stamp Initiative:** requesting \$90,000 for Locally Significant Wetland Mapping in SDG.
2. **Wetlands Conservation Partnership Program:** requesting \$45,000 for European Water Chestnut Monitoring and Control.



3. **Flood Hazard Identification Mapping**
Program: requesting \$250,000 for the Quaile Creek Hazards Mapping.
4. **Flood Hazard Identification Mapping**
Program: requesting \$100,000 for the South Castor River and Tributaries Floodplain Mapping – Phase 1.
5. **Flood Hazard Identification Mapping**
Program: requesting \$200,000 for the Tributary of the Ottawa River Natural Hazards Delineation.
6. **Priority Climate Data, Services, and Assessments:** requesting \$300,000 for a Pilot Project – Watershed Impact Assessment.

CARRIED

REQUEST FOR APPROVAL: MONIES RECEIVED AND DISBURSEMENT REGISTER FOR SEPTEMBER 2023

RESOLUTION NO. BD-180/23

Moved by: George Darouze
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors receive and file the money received report for September 2023; and

FURHTER THAT:

The Board approve the Disbursement Register of \$1,261,870.41 for September 2023.

CARRIED

The Board of Directors recessed for a break at 10:03 a.m.

The Board of Directors reconvened at 10:12 a.m.

UPDATE: CASSELMAN TO LEMIEUX POTENTIAL RETROGRESSIVE LANDSLIDE AREA

RESOLUTUION NO. BD-181/23

Moved by: François St. Amour
Seconded by: Steve Densham



RESOLVED THAT:

The Board of Directors receive and file the
Summary of Actions 2011-2023: Casselman to
Lemieux Potential Retrogressive Landslide Area.

CARRIED

REQUEST FOR APPROVAL: SECTION 28 HEARING GUIDELINES UPDATE

RESOLUTUION NO. BD-182/23

Moved by: Adrian Wynands
Seconded by: George Darouze

RESOLVED THAT:

The Board of Directors approve updates to the
Hearing Guidelines for Section 28 of the
Conservation Authorities Act and Ontario
Regulation 170/06.

CARRIED

UPDATE: PLANNING ACTIVITY

RESOLUTUION NO. BD-183/23

Moved by: Deb Wilson
Seconded by: Tom Smyth

RESOLVED THAT:

The Board of Directors receive and file the
Planning Activity update for September 2023.

CARRIED

UPDATE: PERMITS ISSUED

RESOLUTION NO. BD-184/23

Moved by: François St. Amour
Seconded by: Adrian Wynands

RESOLVED THAT:

The Board of Directors receive and file the update
on permits issued under Ontario Regulation
170/06 for September 2023.

CARRIED



UPDATE: ENFORCEMENT OF ONTARIO REGULATION 170/06

RESOLUTION NO. BD-185/23

Moved by: Steve Densham

Seconded by: Linda Payant

RESOLVED THAT:

The Board of Directors receive and file the update on reported regulations concerns for the month of September 2023.

CARRIED

UPDATE: ON-SITE SEWAGE PERMITS RECEIVED

RESOLUTION NO. BD-186/23

Moved by: Deb Wilson

Seconded by: George Darouze

RESOLVED THAT:

The Board of Directors receive and file the On-Site Sewage Permits Received update for September 2023.

CARRIED

SUPPLEMENTAL AGENDA

RECOMMENDATIONS OF THE COMPENSATION REVIEW COMMITTEE: EMPLOYEE BENEFITS

RESOLUTION NO. BD-187/23

Moved by: Adrian Wynands

Seconded by: Steve Densham

RESOLVED THAT:

The Board of Directors the updated Personnel Policy (attached), as per the recommendations of the Compensation Review Committee and Board Resolution BD-154/23; and

FURTHER THAT:

The Board of Directors approve increasing employee dental coverage, subject to approval from South Nation Conservation's group benefits provider.

CARRIED



UPDATE: ESTIMATED STATEMENT OF OPERATIONS FOR SEPTEMBER 30TH, 2023

RESOLUTION NO. BD-188/23

Moved by: George Darouze

Seconded by: Linda Payant

RESOLVED THAT:

The Board of Directors receive and file the Estimated Statement of Operations for the year ending December 31st, 2023, as of September 30th, 2023 update.

CARRIED

REQUEST FOR APPROVAL: BEAR BROOK WATERSHED FLUVIAL GEOMORPHOLOGY CONTRACTED SERVICES

RESOLUTION NO. BD-189/23

Moved by: George Darouze

Seconded by: Tom Smyth

RESOLVED THAT:

The Board of Directors approve awarding the fluvial geomorphology assessment contract for the Bear Brook Watershed Study to Company A at an upset limit of \$44,115 plus HST.

CARRIED

REQUEST FOR APPROVAL: SOUTH BRANCH OF THE SOUTH NATION RIVER FLOODPLAIN MAPPING TECHNICAL REVIEW

RESOLUTION NO. BD-190/23

Moved by: François St. Amour

Seconded by: Adrian Wynands

RESOLVED THAT:

The Board of Directors approve the purchase of professional services from Stantec Consulting Ltd., to complete the technical review of the South Branch of the South Nation River Floodplain Mapping, at an approximate cost of \$25,262 plus HST.

CARRIED

CLOSED SESSION

RESOLUTION NO. BD-191/23

Moved by: George Darouze

Seconded by: François St. Amour



RESOLVED THAT:

The Board of Directors move into Closed Session for the following:

- Update: Legal Matter (verbal)

CARRIED

The Board of Directors convened closed session at 10:50 a.m.

OPEN SESSION

RESOLUTION NO. BD-192/23

Moved by: George Darouze
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors move into open session.

CARRIED

The Board of Directors reconvened open session at 10:59 a.m.

UPDATE: LEGAL MATTER (VERBAL)

RESOLUTION NO. BD-193/23

Moved by: George Darouze
Seconded by: Steve Densham

RESOLVED THAT:

The Board of Directors receive and file the verbal update on the legal matter.

CARRIED

CORRESPONDENCE

None.

DATES OF UPCOMING MEETINGS

Third Thursday, at 9:00 a.m. unless indicated otherwise:

- November 16th, 2023 (2024 Draft Budget)
- December 14th, 2023 (note: second Thursday of the month)
- January 18th (2024 Final Budget)

FUTURE MOTIONS OF THE BOARD AND/OR DISCUSSION OF SNC ISSUES

None.



SOUTH NATION
CONSERVATION
DE LA NATION SUD

ADJOURNMENT

RESOLUTION NO. BD-194/23

Moved by: George Darouze
Seconded by: Steve Densham

RESOLVED THAT:

The Board of Directors meeting of October 19th,
2023 be adjourned at 11:01 a.m.

CARRIED

Pierre Leroux,
Chair.

Carl Bickerdike,
Chief Administrative Officer.

/rb