



SOUTH NATION
CONSERVATION
DE LA NATION SUD

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Board of Directors

Meeting Agenda

Date: August 17th, 2023

Time: 9:00 a.m.

Location: Watershed Room, SNC

Address: 38 Victoria Street, Finch, ON K0C 1K0



Board of Directors

Meeting Agenda

August 17th, 2023 at 9:00 a.m.

1. Traditional Land Acknowledgement: John
 2. Chair's Remarks
 3. Approval of SNC Board of Directors Agenda (Supplemental Agenda)
 4. Declaration of Conflict of Interest
 5. SNC Project Update – PowerPoint Presentation: Staff
 6. Request for Approval:
 - a. Board of Directors Meeting Minutes of June 15th, 2023 4-12
 - b. SNC Committee Meeting Highlights and Minutes of: 13-14
 - i. Leitrim Wetland Advisory Committee meeting minutes of June 20th, 2023: Ronda 15-18
 - ii. Clean Water Committee meeting minutes of June 26th, 2023: Ronda 19-24
 - iii. Joint Occupational Health and Safety Committee meeting minutes of June 28th, 2023: Hannah 25-32
 7. New Business:
 - a. Update: Review of SNC Standing Committees: Ronda/John 33-37
 - b. Request for Approval: Revised Ottawa Ash Tree Replacement Program Guidelines: Ronda 38-40
 - c. Request for Approval: Woodlot Storm Recovery Program Disbursements: Pat 41
 - d. Request for Approval: Wetland Construction Contract: Michelle 42
 - e. Request for Approval: Canoe and Kayak Rental Pilot Project: John 43-58
 - f. Request for Approval: Monies Received and Disbursement Register for June & July 2023: Hannah 59-65
 - g. Update: Planning Activity: Alison 66-69
 - h. Request for Approval: Delegating Section 28 Permit Approvals to Staff: Alison 70-71
 - i. Request for Approval: Permits Issued: Alison 72-74
 - j. Update: Enforcement of Ontario Regulation 170/06: Alison 75-76
 - k. Update: On-site Sewage Permits Received: Monique 77-80
 8. Supplemental Agenda
 - a. Update: Estimated Statement of Operations for July 31st, 2023: Johanna
-



9. Correspondence
 - a. Letter: Ministry of Natural Resources and Forestry RE City of Ottawa Board Appointment Exception Request 81-82
 - b. City of Ottawa Resolution: Board of Directors Appointment 83
10. Dates of Upcoming Meetings, third Thursday, at 9:00 a.m. unless indicated otherwise:
 - September 21st, 2023 (Ontario East Municipal Conference September 6th-8th)
 - October 19th, 2023 (Latornell Symposium October 23rd-24th)
 - November 16th, 2023 (2024 Draft Budget)
 - December 14th, 2023 (note: second Thursday of the month)
11. Future Motions of the Board and/or Discussion of SNC Issues
12. Adjournment

Carl Bickerdike,
Chief Administrative Officer.

/rb



BOARD OF DIRECTORS MEETING

Meeting No. 06/23
Thursday, June 15th, 2023

Watershed Room, SNC

Present:

Pierre Leroux, Prescott and Russell, Chair
Steve Densham, Stormont Dundas Glengarry, Vice Chair
Catherine Kitts, City of Ottawa
Linda Payant, City of Ottawa
François St. Amour, Prescott Russell
Bill Smirle, Stormont Dundas Glengarry
Tom Smyth, Stormont Dundas Glengarry
Deb Wilson, Leeds Grenville
Adrian Wynands, Leeds Grenville

Regrets:

George Darouze, City of Ottawa, Past Chair
Genevieve Lajoie, Prescott Russell

Staff Present:

Carl Bickerdike, Chief Administrative Officer
Johanna Barkley, Director of Finance
Ronda Boutz, Secretary-Treasurer
Michelle Cavanagh, Team Lead, Special Projects
Deborah Edwards, Accounting Assistant
Brent Harbers, Watershed Biologist
James Holland, Senior Planner
Sandra Mancini, Managing Director, Natural Hazards and Infrastructure
Alison McDonald, Managing Director, Approvals
Eric McGill, Corporate Counsel
Pat Piitz, Team Lead, Property
Jason Symington, Water Resources Specialist

Guests:

Jim Bezanson, Reserve Member, City of Ottawa



TRADITIONAL LAND ACKNOWLEDGEMENT

Ronda Boutz, Secretary-Treasurer, read an Indigenous land acknowledgement.

CHAIRS REMARKS

Pierre Leroux, Chair, called the SNC Board of Directors meeting of June 15th, 2023 to order at 2:00 p.m.

APPROVAL OF SNC BOARD OF DIRECTORS MAIN AND SUPPLEMENTAL AGENDAS

RESOLUTION NO. BD-109/23

Moved by: Adrian Wynands
Seconded by: Bill Smirle

RESOLVED THAT:

The Members approve the June 15th, 2023 main and supplemental agendas as submitted.

CARRIED

DECLARATION OF CONFLICT OF INTEREST

There were no Declarations of Conflict of Interest.

SNC PROJECT UPDATE – POWERPOINT PRESENTATION

Staff presented project and program updates.

Deb Wilson joined the meeting at 2:24 p.m.

REQUEST FOR APPROVAL:

A. BOARD OF DIRECTORS MEETING MINUTES OF MAY 18TH 2023

RESOLUTION NO. BD-110/23

Moved by: François St. Amour
Seconded by: Catherine Kitts

RESOLVED THAT:

The Members approve the Board of Directors Meeting minutes of May 18th, 2023 as submitted.

CARRIED

SNC COMMITTEE MEETING MINUTES AND HIGHLIGHTS OF:

B. SNC COMMITTEE MEETING HIGHLIGHTS AND MINUTES OF:

- i. Communications Committee electronic meeting minutes of May 9th, 2023
- ii. Forestry Committee meeting minutes of June 6th, 2023



- iii. Fish and Wildlife meeting minutes of June 6th, 2023
- iv. Communications Committee meeting minutes of June 7th, 2023

RESOLUTION NO. BD-111/22

Moved by: Bill Smirle
Seconded by: Steve Densham

RESOLVED THAT:

The Board of Directors approve the actions and recommendations of the following Committees meetings:

- i. Communications Committee electronic meeting minutes of May 9th, 2023.
- ii. Forestry Committee meeting minutes of June 6th, 2023.
- iii. Fish and Wildlife Committee meeting minutes of June 6th, 2023.
- iv. Communications Committee meeting minutes of June 7th, 2023.

CARRIED

NEW BUSINESS

REQUEST FOR APPROVAL: PROGRESS REPORT TO THE MINISTRY OF NATURAL RESOURCES AND FORESTRY

RESOLUTION NO. BD-112/23

Moved by: Adrian Wynands
Seconded by: Catherine Kitts

RESOLVED THAT:

The Board of Directors approve Progress Report NO. 5 for submission to the Ministry of Natural Resources and Forestry.

CARRIED

REQUEST FOR APPROVAL: WATER AND EROSION CONTROL INFRASTRUCTURE PROJECT

RESOLUTION NO. BD-113/23

Moved by: Deb Wilson
Seconded by: Bill Smirle



RESOLVED THAT:

The Board of Directors approve the following project under the 2023-2024 Water and Erosion Control Infrastructure Program:

- Chesterville Dam – Log Lifter Restoration Phase 2 project at approximately \$80,000 plus HST; and

FURTHER THAT:

The Board of Directors approve signing a Transfer Payment Agreement with the Ministry of Natural Resources and Forestry for the 2023-2024 Water and Erosion Control Infrastructure funding.

CARRIED

Board member Bill Smirle requested that the Meeting Minutes include a list of the Authority's water control and erosion infrastructure:

- Chesterville Dam
- Casselman Weir
- Chrysler Weir
- Seguinbourg Berm
- Chrysler Dyke
- Plantagenet Weir
- Russell Weir

REQUEST FOR APPROVAL: WETLAND CONSTRUCTION CONTRACTS

RESOLUTION NO. BD-114/23

Moved by: Adrian Wynands
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors approve the construction of wetland restoration projects on SNC Property 49 and SNC Property 53, at an approximate cost of \$180,000 plus HST, fully funded by Ducks Unlimited Canada; and

FURTHER THAT:

The Board of Directors delegate authority to the Executive Committee to award contacts.

CARRIED



REQUEST FOR APPROVAL: 2024 TREE PLANTING FEE SCHEDULE

RESOLUTION NO. BD-115/23

Moved by: Steve Densham

Seconded by: Catherine Kitts

RESOLVED THAT:

The Board of Directors approves the 2024 Tree Planting Fee Schedule.

CARRIED

REQUEST FOR APPROVAL: COMPENSATION REVIEW COMMITTEE

RESOLUTION NO. BD-116/23

Moved by: Steve Densham

Seconded by: Adrian Wynands

RESOLVED THAT:

The Board of Directors approve the formation of a Compensation Review Committee, with a mandate and composition as discussed.

CARRIED

Board of Directors Appointments to Compensation Review Committee:

- Steve Densham
- Adrian Wynands
- Bill Smirle
- Linda Payant

REQUEST FOR APPROVAL: REMUNERATION OF DIRECTORS

RESOLUTION NO. BD-117/23

Moved by: Bill Smirle

Seconded by: Steve Densham

RESOLVED THAT:

The Board of Directors approve the increase of per diem by 2.83% effective July 1st, 2023; and

FURTHER THAT:

The Board of Directors approve the payment of two per diems per month to the SNC Chair, as remuneration for their extra duties as Chair; and

FURTHER THAT:

Board remuneration be evaluated by the Compensation Review Committee.

CARRIED



**REQUEST FOR APPROVAL: MONIES RECEIVED AND DISBURSEMENT REGISTER
FOR MAY 2023**

RESOLUTION NO. BD-118/23

Moved by: François St. Amour
Seconded by: Deb Wilson

RESOLVED THAT:

The Board of Directors receive and file the money received report for May 2023; and

FURHTER THAT:

The Board approve the Disbursement Register of \$1,112.841.33 for May 2023.

CARRIED

UPDATE: OSCHMANN FOREST MAPLE PROGRAM

RESOLUTION NO. BD-119/23

Moved by: Linda Payant
Seconded by: Bill Smirle

RESOLVED THAT:

The Board of Directors receive and file the update on the Oschmann Forest Maple Program.

CARRIED

UPDATE: PLANNING ACTIVITY

RESOLUTUION NO. BD-120/23

Moved by: Adrian Wynands
Seconded by: Deb Wilson

RESOLVED THAT:

The Board of Directors receive and file the Planning Activity update for May 2023.

CARRIED

REQUEST FOR APPROVAL: PERMITS ISSUED

RESOLUTION NO. BD-121/23

Moved by: Linda Payant
Seconded by: Steve Densham

RESOLVED THAT:

The Board of Directors approve permits 36 through 57 issued under Ontario Regulation



170/06 Development, Interference with Wetlands
and Alterations to Shorelines and Watercourses.

CARRIED

UPDATE: ENFORCEMENT OF ONTARIO REGULATION 170/06

RESOLUTION NO. BD-122/23

Moved by: Tom Smyth
Seconded by: Adrian Wynands

RESOLVED THAT:

The Board of Directors receive and file the update on reported regulations concerns 1 through 21 for the months of January through May 2023.

CARRIED

UPDATE: ON-SITE SEWAGE PERMITS ISSUED

RESOLUTION NO. BD-123/23

Moved by: François St. Amour
Seconded by: Deb Wilson

RESOLVED THAT:

The Board of Directors receive and file the On-Site Sewage Permits Received update for May 2023.

CARRIED

SUPPLEMENTAL AGENDA

UPDATE: ESTIMATED STATEMENT OF OPERATIONS FOR MAY 31st, 2023

RESOLUTION NO. BD-124/23

Moved by: Adrian Wynands
Seconded by: Catherine Kitts

RESOLVED THAT:

The Board of Directors receive and file the Estimated Statement of Operations for the year ending December 31st, 2023, as of May 31st, 2023 update.

CARRIED



REQUEST FOR APPROVAL: 2 BILLION TREE CONTRIBUTION AGREEMENT

RESOLUTION NO. BD-125/23

Moved by: Bill Smirle
Seconded by: Steve Densham

RESOLVED THAT:

The Board of Directors approve entering into a 5-year contribution agreement with Natural Resources Canada for approximately \$550,000 in funding under the 2 Billion Tree Program.

CARRIED

CLOSED SESSION

RESOLUTION NO. BD-126/23

Moved by: Deb Wilson
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors meeting move into Closed Session for the following report:

- Request for Approval: Hazard Land Acquisition.

CARRIED

**The Board of Directors recessed to move into Closed Session at 3:06 p.m.
The Board of Directors reconvened for Closed Session at 3:17 p.m.**

OPEN SESSION

RESOLUTION NO. BD-127/23

Moved by: Bill Smirle
Seconded by: Adrian Wynands

RESOLVED THAT:

The Board of Directors meeting move into Open Session.

CARRIED

The Board of Directors moved into Open Session at 3:39 p.m.

REQUEST FOR APPROVAL: HAZARD LAND ACQUISITION

RESOLUTION NO. BD-128/23

Moved by: Deb Wilson
Seconded by: Steve Densham



RESOLVED THAT:

The Board of Directors Board of Directors
approve the acquisition of Property 1 (The
Nation Municipality) to an upset limit as
discussed, plus ancillary costs.

CARRIED

CORRESPONDENCE

- a. Letter Ministry of Natural Resources and Forestry RE United Counties of Prescott and Russell Board Public Appointment.
- b. Letter Ministry of Natural Resources and Forestry RE United Counties of Stormont, Dundas and Glengarry Board Public Appointment.

DATES OF UPCOMING MEETINGS

Third Thursday, at 9:00 a.m., unless indicated otherwise:

- July – no scheduled meeting
- August 17th, 2023 (AMO Conference August 20-23)
- September 21st, 2023 (OEMC Conference September 6-8)
- October 19th, 2023

FUTURE MOTIONS OF THE BOARD AND/OR DISCUSSION OF SNC ISSUES

None.

ADJOURNMENT

RESOLUTION NO. BD-129/23


Moved by: François St. Amour
Seconded by: Adrian Wynands

RESOLVED THAT:

The Board of Directors meeting of June 15th,
2023 be adjourned at 3:43 p.m.

CARRIED

Steve Densham,
Vice Chair.



Carl Bickerdike,
Chief Administrative Officer.

/rb



To: Board of Directors
From: Ronda Boutz, Secretary-Treasurer
Hannah Jackson, Accounting and Human Resources Specialist
Date: July 24th 2023
Subject: Request for Approval: SNC Committee Meeting Highlights and Minutes

RECOMMENDATION:

The Board of Directors approve the actions and recommendations of the following Committees meetings:

- i. Leitrim Wetland Advisory Committee meeting minutes of June 20th, 2023
 - ii. Clean Water Committee meeting minutes of June 26th, 2023
 - iii. Joint Occupational Health and Safety Committee meeting minutes of June 28th, 2023
-

DISCUSSION:

Leitrim Wetland Advisory Committee: June 20th, 2023

- The Leitrim Wetland Advisory Committee received updates on:
 - Findlay Creek Boardwalk expansion project
 - Findlay Creek Community Association projects and events
 - National Capital Commission projects in and around Leitrim Wetland
 - Local land development in the Leitrim Wetland by Taggart Investments & Tartan Homes

Clean Water Committee Meeting: June 26th, 2023

- The Clean Water Committee recommended the following for Board of Directors approval:
 - EOWRP grants:
 - Eastern Ontario Children's Water Festival: \$4,000
 - Modelling Water Systems on Farms in the Bear Brook Watershed: \$12,000
 - Ottawa Rural Clean Water Program grant applications:
 - 3 projects approved for \$2,100
 - Clean Water Program grant applications:
 - 11 projects approved for \$30,000 in grants
 - 3 projects placed on the 2023 Waiting List with requests totalling \$11,000
 - 2 projects deferred to September meeting for additional information



Joint Occupational Health and Safety Committee: June 28th, 2023

- The Joint Occupational Health and Safety Committee provided recommendations on:
 - SNC Emergency Evacuation Plan draft
 - Herbicide and pesticide application procedures
 - Appointment of Workplace Coordinators for Workplace Violence and Harassment
 - Workplace inspections for the SNC office and shop
 - Incident Reports:
 - Bruised thumb
 - Twisted knee
 - Stolen property (SNC dump trailer)
 - Minor SNC vehicle damage (scratch above front bumper)
 - Tick bite
- The Joint Occupational Health and Safety Committee received updates on:
 - Committee membership
 - Health and Safety training

Ronda Boutz,
Secretary-Treasurer.

Hannah Jackson,
Accounting and Human Resources Specialist.

Attachments



LEITRIM WETLAND ADVISORY COMMITTEE (LWAC) MEETING

Tuesday, June 20, 2023, 10:00 a.m.

Virtual Meeting

Meeting No. 01/23

Members:	Suzanne Azizan, Findlay Creek Community Association Melissa Cote, Taggart Investments & Tartan Homes Patrick LeBrun, National Capital Commission Laura Dingle Robertson, Findlay Creek Resident
Regrets:	Gina Byrne, Findlay Creek Resident Steve Desroches, City Councillor, Ward 22, Ottawa Tracey Scaramozzino, City of Ottawa Bill Smirle, SNC Board of Directors / LWAC Chair
Staff:	Ronda Boutz, Team Lead, Special Projects Michelle Cavanagh, Team Lead, Stewardship
Guests:	Gillian Parkes, Summer Student, Taggart Investments & Tartan Homes Patrick Peori, Office of Councillor Steve Desroches



CHAIR'S REMARKS

Bill Smirle, Committee Chair, was regrets, Ronda Boutz, Secretary-Treasurer, South Nation Conservation served as Acting Committee Chair. Ronda called the Leitrim Wetland Advisory Committee meeting of June 20th, 2023 to order at 10:02 a.m.

Ronda passed along regrets from the following Committee members: Bill Smirle, South Nation Conservation; Gina Byrne, Findlay Creek Resident; and Tracey Scaramozzino, City of Ottawa.

APPROVAL OF LEITRIM WETLAND ADVISORY COMMITTEE MEETING AGENDA

RESOLUTION NO. LWAC-001/23

Moved by: Melissa Cote
Seconded by: Patrick LeBrun

RESOLVED THAT:

The Leitrim Wetland Advisory Committee approve the agenda of June 20th, 2023 as submitted.

CARRIED

APPROVAL OF LEITRIM WETLAND ADVISORY COMMITTEE MEETING MINUTES OF NOVEMBER 4TH, 2022

RESOLUTION NO. LWAC-002/23

Moved by: Melissa Cote
Seconded by: Michelle Cavanagh

RESOLVED THAT:

The Leitrim Wetland Advisory Committee meeting minutes of November 4th, 2022 be approved as submitted.

CARRIED

LEITRIM WETLAND PROJECT UPDATE - POWERPOINT

SNC staff provided an update on the Findlay Creek Boardwalk visitation, Findlay Creek Boardwalk expansion project, and water quality monitoring in Findlay Creek.

Laura Dingle Robertson joined the meeting at 10:07 a.m.



Ronda Boutz, Acting Committee Chair, led a roundtable of introductions for new Committee members and attendees.

NEW BUSINESS

UPDATE: FINDLAY CREEK BOARDWALK EXTENSION PROJECT

RESOLUTION NO. LWAC-003/23

Moved by: Patrick LeBrun

Seconded by: Laura Dingle Robertson

RESOLVED THAT:

The Leitrim Wetland Advisory Committee receive and file the Findlay Creek Boardwalk Extension Project update.

CARRIED

TARTAN/TAMARAC HOMES UPDATE (VERBAL)

- Melissa Cote provided an update on the construction and progression of development in the Findlay Creek area.
 - o Developers are currently working in 2nd and 3rd phases, south of Leitrim Road
 - o Leitrim stormwater pond expected to be complete within the next few weeks
 - o An assessment of the berm was completed, work to address deficiencies will be completed prior to transferring the infrastructure to the City of Ottawa and donated lands to South Nation Conservation

CITY OF OTTAWA UPDATE (VERBAL)

Deferred to the next meeting.

NATIONAL CAPITAL COMMISSION UPDATE (VERBAL)

- Patrick LeBrun provided National Capital Commission (NCC) updates compensation projects related to stage 2 of the LRT project
 - o Wildlife fencing along Albion Road – NCC staff completed 10 road mortality surveys in 2022 and are planning another 10 surveys in 2023. Fencing installation is planned for fall 2023.
- NCC continues to assess damage and clean up streams and trails following the May 21st derecho storm



FINDLAY CREEK COMMUNITY ASSOCIATION UPDATE (VERBAL)

- Suzanne Azizan is a new member to the Leitrim Wetland Advisory Committee and is on the Board of the Findlay Creek Community Association (FCCA)
- Suzanne will replace Laura Dingle Robertson as the FCCA representative, Laura will remain on the Committee as a Findlay Creek resident

ROUNDTABLE DISCUSSION

- Suzanne Azizan – requested a copy of the slide deck from the meeting to share updates with the Findlay Creek Community Association. Suzanne also requested a copy of the most recent monitoring report for Findlay Creek.
- Laura Dingle Robertson – inquired if SNC is monitoring or has identified the presence of *Typha x glauca*, a hybrid cattail invasive species, within the Leitrim Wetland.
- Patrick Peori - inquired about the timing for the berm infrastructure to be transferred to the City of Ottawa. Melissa Cote indicated it would be completed by the end of the year.

NEXT MEETING DATE:

- Friday, November 3rd, 2023, 10:00 a.m. (*tentative*)

ADJOURNMENT

RESOLUTION NO. LWAC-4/23

Moved by: Laura Dingle Robertson

RESOLVED THAT:

The Leitrim Wetland Advisory Committee of June 20th, 2023 be adjourned at 10:55 a.m.

CARRIED

Ronda Boutz,
Acting Committee Chair.

/rb



CLEAN WATER COMMITTEE MEETING

Monday, June 26th, 2023, 1:00 p.m. – Meeting 02/23

SNC Watershed Room, SNC Office



Present:

Jacqueline Kelly-Pemberton, Farmer, Committee Chair
Ray Beauregard, Eastern Ontario Water Resources Program
Russell Bennett, Farmer
Michel Kearney, City of Ottawa
Marc Laflèche, Ontario Soil & Crop Improvement Association
Genevieve Lajoie, Prescott and Russell
René Lalonde, Farmer
Yves Laviolette, Prescott and Russell
Glenn Mackey, Farmer
André Pommainville, Farmer
Tara Redpath, City of Ottawa (*electronic participation*)
Terrence Sauvé, Ontario Ministry of Agriculture, Food and Rural Affairs (*electronic participation*)
François St. Amour, SNC Board Member
Doug Thompson, Public Citizen
Adrian Wynands, SNC Board Member

Regrets:

George Darouze, SNC Past Chair, ex-officio
Steve Densham, SNC Vice Chair, ex-officio
Alan Kruszel, Ontario Soil & Crop Improvement Association
David Lapen, Agriculture and Agri-Food Canada
Pierre Leroux, SNC Chair, ex-officio
Bill Smirle, SNC Board Member

Guests:

Alanna Akkermans, St. Lawrence River Institute
Mélanie Ayotte, St. Lawrence River Institute

Staff Present:

Ronda Boutz, Secretary-Treasurer
Lorie Henderson, Administrative Assistant
Jason Symington, Water Resource Specialist, Engineering
Katherine Watson, Water Resource Specialist, Monitoring





CHAIRS REMARKS

Jackie Pemberton, Committee Chair, called the Clean Water Committee meeting of June 26th, 2023 to order at 1:00 p.m., and thanked the Committee members for agreeing to the change in meeting date.

APPROVAL OF CLEAN WATER COMMITTEE AGENDA

RESOLUTION NO. CWC-014/23

Moved by: Glenn Mackey

Seconded by: Adrian Wynands

RESOLVED THAT:

The Members approve the June 26th, 2023 Clean Water Committee agenda as submitted.

CARRIED

DECLARATION OF CONFLICT OF INTEREST

François St. Amour, Adrian Wynands and Jackie Pemberton declared a conflict of interest on Agenda Item 8a., Items i-ii.

SNC PROJECT UPDATE

Staff presented slides on project and program updates.

Genevieve Lajoie joined the meeting at 1:00 p.m.

Terrance Sauve joined the meeting virtually at 1:06 p.m.

COMMUNITY ENGAGEMENT: ROUNDTABLE

- Adrian Wynands mentioned that he updates his Council Members on the grants received under the Clean Water Grant Program.
- Genevieve Lajoie mentioned that Casselman is establishing a new Environmental Committee and it will follow what programs are in existence at SNC and incorporate them into their programming where possible.
- Genevieve Lajoie also mentioned that she has been involved with Eco East and hopes to develop some type of partnership regarding tree planting.



REQUEST FOR APPROVAL:

CLEAN WATER COMMITTEE MEETING MINUTES OF FEBRUARY 27th, 2023

RESOLUTION NO. CWC-015/23

Moved by: Russell Bennett

Seconded by: Andre Pommainville

RESOLVED THAT:

The Members approve the Clean Water Committee meeting minutes of February 27th, 2023 as submitted.

CARRIED

Doug Thompson joined the meeting at 1:14 p.m.

NEW BUSINESS

UPDATE: EASTERN ONTARIO WATER RESOURCES PROGRAM PROPOSALS

A report summarizing Eastern Ontario Water Resources Program (EOWRP) proposals was provided for information purposes.

Genevieve Lajoie, Adrian Wynands, François St. Amour and Jackie Pemberton declared a conflict of interest and did not participate in the discussion, rating or voting on the Eastern Ontario Water Resources Program Grant Proposals.

Jackie Pemberton also stepped down as Committee Chair and Ray Beauregard assumed the duty of Committee Chair.

RESOLUTION NO. CWC-016/2023

Moved by: Glenn Mackey

Seconded by: Michel Kearney

RESOLVED THAT:

The Committee approve funding 2 projects as per table below:

Proposal	Amount Request	Approved Grant
Eastern Ontario Children's Water Festival	\$4,000.00	\$4,000.00
Modelling Water Systems on Farms in the Bear Brook Watershed	\$15,000.00	\$15,000.00
Total	\$19,000.00	\$19,000.00

CARRIED



Jackie Pemberton resumed the position of Committee Chair.

OTTAWA RURAL CLEAN WATER PROJECT APPLICATIONS

RESOLUTION NO. CWC-017/23

Moved by: François St. Amour
Seconded by: Yves Laviolette

RESOLVED THAT:

05 23 2407 DDA Forest Management Plan
The Clean Water Committee approve funding at a grant rate of 75% to a maximum grant of \$600.00; and

FURTHER THAT:

05 23 2425 DDA Forest Management Plan
The Clean Water Committee approve funding at a grant rate of 75% to a maximum grant of \$750.00; and

FURTHER THAT:

05 23 2426 DDA Forest Management Plan
The Clean Water Committee approve funding at a grant rate of 75% to a maximum grant of \$750.00.

CARRIED

François St. Amour left the meeting at 2:40 p.m.
Ray Beauregard left the meeting at 3:00 p.m.

UPDATE: SUMMARY OF CLEAN WATER PROGRAM APPLICATIONS

A report summarizing Clean Water Program grant applications was provided for information.

RESOLUTION NO. CWC-018/23

Moved by: Doug Thompson
Seconded by: Genevieve Lajoie

RESOLVED THAT:

The Clean Water Committee defer projects **2023-CLR-CW06C & 6D** to the September 18th, 2023 meeting so additional information can be obtained.

CARRIED

RESOLUTION NO. CWC-019/23

Moved by: Genevieve Lajoie
Seconded by: Rene Lalonde



RESOLVED THAT:

The Clean Water Committee approves funding to the following projects:

Project Code	Project Type	Grant %	Grant Amount	Rating
2023-NAT-CW07	Well Decommissioning	100	\$1,000.00	24.3
2023-NST-CW08	Well Decommissioning	100	\$1,000.00	24.0
2023-NAT-CW09	Well Decommissioning	100	\$1,000.00	24.0
2023-AUG-CW04A	Manure Storage	50	\$8,000.00	23.3
2023-AUG-CW02	Well Decommissioning	100	\$1,000.00	22.9
2023-NST-CW10B	Well Decommissioning	100	\$1,000.00	22.9
2023-NDU-CW05B	Septic System	50	\$2,000.00	22.6
2023-NDU-CW03	Well Decommissioning	100	\$1,000.00	22.6
2023-AUG-CW04B	Milkhouse Wastewater	50	\$5,000.00	22.3
2023-CLR-CW06A	Manure Storage	50	\$8,000.00	21.9
2023-NST-CW10A	Well Decommissioning	100	\$1,000.00	21.8
Total Approved			\$30,000.00	

AND FURTHER THAT:

The Clean Water Committee placed the following projects on a waiting list to be re-considered at a future meeting if funding is available:

Project Code	Project Type	Grant %	Grant Request	Rating
2023-CLR-CW06B	Milkhouse Wastewater	50	\$5,000.00	20.9
2023-NDU-CW05A	Well Decommissioning	100	\$1,000.00	20.6
2023-NDU-CW01	Erosion Control	50	\$5,000.00	16.4
Total Requested			\$11,000.00	

CARRIED

SUPPLEMENTAL AGENDA

None

CORRESPONDENCE

None

DATE OF NEXT MEETING

- September 18th, 2023 at 9:00 a.m.



ADJOURNMENT

RESOLUTION NO. CWC-020/23

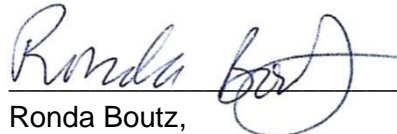
Moved by: Adrian Wynands

RESOLVED THAT:

The Clean Water Committee meeting of June 26^h,
2023 be adjourned a 3:10 p.m.

CARRIED

Jacqueline Kelly-Pemberton,
Committee Chair.



Ronda Boutz,
Secretary-Treasurer.

/lh



JOINT OCCUPATIONAL HEALTH AND SAFETY COMMITTEE

June 28, 2023 – 9:00 a.m. – Meeting 06/23

Heritage Room, SNC Office



- Present:**
- Ronda Boutz, Management Co-Chair
 - Hannah Jackson, Worker Co-Chair
 - Bill Smirle, SNC Board Member Rep, ex-officio (Management)
 - Brent Harbers, Watershed Biologist (Worker)
 - Deborah Edwards, Accounting Assistant II (Worker)
 - Eric McGill, Corporate Counsel (Worker)
 - Elise Lefebvre, Administrative Assistant (Worker)
 - Rene Lalonde, Program Representative (Worker)
- Regrets:**
- Carl Bickerdike, CAO (Management)
 - George Darouze, SNC Past Chair, ex-officio (Management)
 - Michelle Cavanagh, Team Lead, Special Projects (Management)
 - Monique Sauve, Chief Building Official (Worker)
 - Pat Piitz, Team Lead, Property (Management)
 - Pierre Leroux, SNC Chair, ex-officio (Management)
 - Ryan Robson, Resource Technician (Worker)
 - Spencer Van Putten, Property Student (Worker)
 - Steve Densham, SNC Vice Chair, ex-officio (Management)



CALL TO ORDER

Hannah Jackson, Worker Co-Chair, called the Joint Occupational Health and Safety Committee meeting of June 28, 2023, to order at 9:01 a.m.

APPROVAL OF AGENDA

RESOLUTION NO. JOHS-018/23 Approved by: Consensus

RESOLVED THAT: The Joint Occupational Health and Safety agenda of June 28, 2023, be approved as submitted.

CARRIED

APPROVAL OF JOINT OCCUPATIONAL HEALTH AND SAFETY MEETING MINUTES OF MARCH 22ND, 2023

RESOLUTION NO. JOHS-019/23 Approved by: Consensus

RESOLVED THAT: The Joint Occupational Health and Safety meeting minutes of March 22nd, 2023 be approved as submitted.

CARRIED

BUSINESS ARISING FROM MINUTES

FOR DISCUSSION: ASSIGNING A 'SHOP LEAD'

RESOLUTION NO. JOHS-020/23 Approved by: Consensus

RESOLVED THAT: The Joint Occupational Health and Safety Committee receive and file the verbal recommendation of assigning a "shop lead" at the shop in Berwick to complete Health and Safety Action Items; and

FURTHER THAT: The Property team will discuss the assignment of a shop lead and provide an update at the September 2023 meeting.

CARRIED



FOR DISCUSSION: QUOTE: DEALING WITH DIFFICULT PEOPLE TRAINING

RESOLUTION NO. JOHS-021/23 Approved by: Consensus

RESOLVED THAT: The Joint Occupational Health and Safety
Committee recommend training all staff on 'Dealing
with Difficult People'.

CARRIED

HEALTH AND SAFETY ACTION ITEMS

RESOLUTION NO. JOHS-022/23 Approved by: Consensus

RESOLVED THAT: The Joint Occupational Health and Safety
Committee receive and file the updated Health and
Safety Action Items list; and

FURTHER THAT: A new column will be added to the Health and Safety
Action Item list to identify a specific timeline for each
task identified.

CARRIED

NEW BUSINESS

**REQUEST FOR APPROVAL: EMERGENCY RESPONSE PROCEDURES –
MONITORED WORKPLACES**

RESOLUTION NO. JOHS-023/23 Approved by: Consensus

RESOLVED THAT: The Joint Occupational Health and Safety
Committee receive and file the Emergency
Response Procedures.

CARRIED

FOR REVIEW: DRAFT SNC EMERGENCY EVACUATION PLAN

RESOLUTION NO. JOHS-024/23 Approved by: Consensus

RESOLVED THAT: The Joint Occupational Health and Safety
Committee receive and file the Emergency
Evacuation Plan; and



FURTHER THAT:

Members are to provide comments prior to September 2023 meeting for approval of final plan.

CARRIED

REQUEST FOR APPROVAL: HERBICIDE AND PESTICIDE APPLICATION PROCEDURES

RESOLUTION NO. JOHS-025/23 Approved by: Consensus

RESOLVED THAT:

The Joint Occupational Health and Safety Committee approve the Herbicide and Pesticide Application Procedures.

CARRIED

REQUEST FOR APPROVAL: APPOINTMENT OF WORKPLACE COORDINATORS FOR WOKPLACE VIOLENCE AND HARRASMENT

RESOLUTION NO. JOHS-026/23 Approved by: Consensus

RESOLVED THAT:

The Joint Occupational Health and Safety Committee appoint Ronda Boutz and Hannah Jackson as the Workplace Coordinators to manage the program that promotes and prevents violence in the workplace. To also support investigations of any threat or occurrence of violence in the workplace.

CARRIED

J.O.H.S MEMBERSHIP

RESOLUTION NO. JOHS-027/23 Approved by: Consensus

RESOLVED THAT:

The Joint Occupational Health and Safety Committee receive and file the J.O.H.S Membership report; and

FURTHER THAT:

Representation from each department is recommended to sit on The Joint Occupational Health and Safety Committee. An update is to be provided in the September 2023 meeting.

CARRIED



HEALTH AND SAFETY TRAINING UPDATE

RESOLUTION NO. JOHS-028/23 Approved by: Consensus

RESOLVED THAT: The Joint Occupational Health and Safety
Committee receive and file the Health and Safety
Training Update report.

CARRIED

WORKPLACE INSPECTIONS

SNC SHOP

RESOLUTION NO. JOHS-029/23 Approved by: Consensus

RESOLVED THAT: The Joint Occupational Health and Safety
Committee receive and file the Workplace
Inspection – SNC Shop report; and

FURTHER THAT: Actions items identified during the inspection and
Committee review be added to the Health and
Safety Action Items table.

CARRIED

SNC OFFICE

RESOLUTION NO. JOHS-030/23 Approved by: Consensus

RESOLVED THAT: The Joint Occupational Health and Safety
Committee receive and file the Workplace
Inspection – SNC Office report; and

FURTHER THAT: Actions items identified during the inspection and
Committee review be added to the Health and
Safety Action Items table.

CARRIED



ACCIDENT / INCIDENT REPORTS

INCIDENT #1

Staff member got a bruised and blistered thumb.

RESOLUTION NO. JOHS-031/23 Approved by: Consensus

RESOLVED THAT:

The Joint Occupational Health and Safety Committee concurs with the Supervisor's recommendation "Required Personal Protective Equipment (PPE) were provided; however the gloves may not have been as well-fitting or protective as they could be for the task and led to the bruise and blister. Different types of gloves are available for staff use and are chosen based on the planned work activity. Thicker, leather gloves should be used in the future for this type of task involving hammering multiple wooden stakes".

CARRIED

INCIDENT #2

Staff member hurt right knee while playing soccer during lunch hour.

RESOLUTION NO. JOHS-032/23 Approved by: Consensus

RESOLVED THAT:

The Joint Occupational Health and Safety Committee concurs with the Supervisor's recommendation "Incident are not completely avoidable while playing soccer. The risks were known and the gameplay was appropriate at the time of the injury. The worker followed appropriate steps after the injury and made adjustments to subsequent work tasks to ensure the injury would be exacerbated".

CARRIED

INCIDENT #3

SNC dump trailer stolen.

RESOLUTION NO. JOHS-033/23 Approved by: Consensus



RESOLVED THAT:

The Joint Occupational Health and Safety Committee concurs with the Supervisor's recommendation "Review of storage facility with property owner to identify storage and security options; staff are also investigating alternative storage options for SNC vehicles and equipment. New fence locks were re-installed by staff and wheel locks were purchased. The second trailer was moved to SNC's Work Shop in Berwick inside the garage. Video surveillance upgrades are being implemented at the SNC Office".

CARRIED

INCIDENT #4

Minor scratch to front left corner on SNC vehicle #6.

RESOLUTION NO. JOHS-034/23 Approved by: Consensus

RESOLVED THAT:

The Joint Occupational Health and Safety Committee concurs with the Supervisor's recommendation "Staff training will reinforce the importance of completing a circle check before driving a parked vehicle to ensure drivers are aware of their surroundings and can identify any potential hazards before driving. In this case, the second staff member could have been encouraged to exit the vehicle to safety direct the driver. Work plan identifies potential driving hazards, but it is understood that these sorts of minor accidents can occur, especially in non-maintained access sites. Incident was well reported".

CARRIED

INCIDENT #5

Staff member was bit by a dog tick.

RESOLUTION NO. JOHS-035/23 Approved by: Consensus

RESOLVED THAT:

The Joint Occupational Health and Safety Committee concurs with the Supervisor's recommendation "Annual and routine training on tick management is provided to all SNC staff and control measures are identified in approved work plans for Conservation Area and Tree Management. Field



staff follow control measures including appropriate and covered clothing and they complete tick checks every day. Staff are encouraged to report tick bites found on their body to their supervisors and to seek medical attention if necessary”.

CARRIED

DATE OF NEXT MEETING

- September 20, 2023, at 9:00 a.m.

ADJOURNMENT

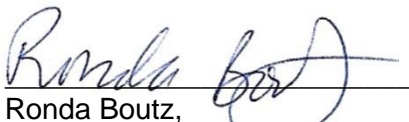
RESOLUTION NO. JOHS-036/23

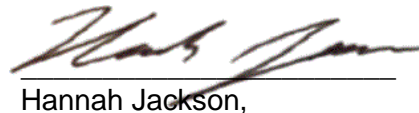
Approved by: Consensus

RESOLVED THAT:

The Joint Occupational Health and Safety Committee meeting of June 28, 2023, be adjourned at 10:29 a.m.

CARRIED


Ronda Boutz,
Management Co-Chair.


Hannah Jackson,
Worker Co-Chair.

/hj



To: Board of Directors
From: Ronda Boutz, Secretary-Treasurer
John Mesman, Managing Director, Property, Conservation Lands, and
Community Outreach
Date: July 28th, 2023
Subject: Update: Review of SNC Standing Committees

RECOMMENDATION:

The Board of Directors receive and file the update on the South Nation Conservation Standing Committees review.

BACKGROUND:

The Board of Directors approved a work plan to review the South Nation Conservation (SNC) Standing Committees at the August 2022 Board meeting (BD-127/22). The work plan included a review of current Standing Committees, recommendations for Committees moving forward, and drafting updates for the Committees Terms of Reference.

The *Conservation Authorities Act* and SNC's Administrative By-laws allow the Board to establish advisory boards and standing committees as it considers appropriate. SNC currently maintains four Standing Committees:

- 1) Clean Water Committee
- 2) Communications Committee
- 3) Fish and Wildlife Committee
- 4) Forestry Committee

Each Standing Committee has its own mandate described in the Standing Committee Terms of Reference; however, some topics of discussion overlap amongst Committees. The Committees provide stakeholder input to SNC programs and services and in some cases act as review/approval committees for the Board of Directors (e.g., Clean Water Program grants and Community Environmental grants).

These Committees have been operating for more than 20 years with Clean Water Committee being the oldest; established in 1993. Committee memberships vary but are generally comprised of the following representatives: community groups, public citizens, First Nations, agriculture, industry, media, municipalities, government, and Board members.

Governance and financing amendments to the *Conservation Authorities Act* (the "Act") have created the need to undertake a review of the Standing Committees to determine their future role in 2024 and beyond.



SUMMARY OF STANDING COMMITTEES REVIEW:

Membership

As per the current Terms of Reference, Committees can have up to 15 members with additional membership at the discretion of the Board. Membership does not include the Board Executive who are ex-officio members of all Standing Committees.

The following table summarizes Committee membership between 2018-2022. These numbers include Board members that are not ex-officio.

	2018	2019	2020	2021	2022
Clean Water*	22	23	21	17	16
Communications	14	15	15	14	13
Fish and Wildlife	15	17	17	17	14
Forestry	17	19	17	17	15

* The Clean Water Committee and Eastern Ontario Water Resources Committee merged in 2015 and accounts for the higher number of members.

Attendance

A review of Committee attendance for the past five years (2018-2022) offers insight into pre, during, and post the COVID-19 pandemic conditions, noting that most of the meetings during 2020-2021 occurred through a virtual platform.

Generally, meeting attendance was around 75% for all Committees, except Forestry which was slightly lower at 63%. Individual member attendance varied, with some at 100% attendance and others as low as 20% attendance.

During this period, only one meeting (Fish and Wildlife Committee) was cancelled when quorum could not be achieved. However, there were several occurrences, with various Committees, that required repeated contact from Staff or Committee Chairs to confirm member attendance to establish quorum.

Community Engagement

A primary function of each Committee is to promote SNC programs and services to member's communities and affiliated organizations. Community engagement is a standing agenda item for all Committees; members are asked to report any engagement or partnership opportunities that they have been involved with since the previous meeting.

A review of the number of Committee members compared to the number of members that provided community engagement reports was used to determine an approximate rate of return on member community engagement.

Communications had the highest membership engagement at 25% rate of return, Forestry and Fish and Wildlife had 13% and 12% respectively, with Clean Water with the lowest rate



of return at 6%. These community engagements include updates from Board members, which account for approximately 16% the engagement over the 5-year period.

Agendas and Committee Business

The Clean Water Committee agendas primarily focus on review and approval of grant applications for the Clean Water Program, Ottawa Rural Clean Water Program, and Eastern Ontario Water Resources Program. The Communications Committee agendas focus on review and approval of communication products, education and outreach, and community environmental grants. Generally, agendas for these Committees do not overlap with the other Standing Committees.

The Fish and Wildlife and Forestry Committees generally receive updates on programs and projects and provide input on annual work plans. Most agenda items are 'receive and file', with a few 'requests for approval'. Agendas for these two Committees had significant overlap between 2018-2022 and fourteen reports went to both Committees in the same meeting month. Several attempts were made in the past to merge these two Committees, through joint meetings, without success.

Updates related to the Act and Committee membership were brought to all Standing Committees; this accounts for six separate reports between 2018-2022.

Joint Standing Committees Meeting

In 2014, the Board updated the Standing Committees Terms of Reference to include an annual joint meeting of all Standing Committees. The purpose was to provide an opportunity for cross discussions and networking between Committees. The meeting is typically held in March of each year.

Attendance at the annual joint meeting has been declining throughout 2018-2022. The 2021 joint meeting was cancelled due to the COVID-19 pandemic.

The table below summarizes the attendance to the Joint Standing Committee meeting by Committee and Board members between 2018-2022.

	2018 (in-person)	2019 (in-person)	2020 (in-person)	2022 (virtual)	
Committee	% Attendance	% Attendance	% Attendance	% Attendance	Avg % Attendance
Board of Directors	8.3%	33.3%	25.0%	25.0%	22.9%
Clean Water	60.6%	20.2%	25.3%	20.2%	31.6%
Communications	83.3%	60.6%	60.6%	22.7%	56.8%
Fish and Wildlife	62.5%	50.0%	68.8%	12.5%	48.4%
Forestry	47.1%	35.3%	29.4%	17.6%	32.4%

Note: 2021 meeting cancelled because of the pandemic.



Annual Committee Costs

SNC provides volunteer Committee members with per diem, mileage, and a light lunch at each meeting. Annual cost for each Committee averaged \$7,300 pre pandemic (2018-2019) with the annual cost decreasing to \$3,100 during the pandemic (2020-2022) due to virtual and hybrid meetings. These costs do not include staff time.

DISCUSSION:

Recent amendments to the Conservation Authorities Act require SNC to develop prescribed plans, policies, and strategies by December 31st, 2024. Two of the strategies – the Conservation Area Strategy and Watershed-based Resource Management Strategy – require public stakeholder engagement during development and for future reviews and updates. SNC's historical practice is to utilize its Standing Committees to provide stakeholder input when drafting these types of documents.

While the Standing Committees serve a valuable role to SNC, the current structure and makeup of Committees does not fully align with SNC's future needs. The review's findings suggest there are opportunities for efficiencies through restructuring the Committees.

Staff recommend the four Standing Committees be dissolved, and a new Watershed Advisory Committee be established for 2024 and beyond. One Committee with additional and diverse stakeholder membership will be more effective and will eliminate redundancies, streamline input, reduce staff time, and manage budget expectations.

Updates to the Standing Committee structure will help reduce the staffing and administrative resources required to manage over 16 committee meetings per year. Staff time is currently required to preparing meeting agendas, staff reports, meeting facilitation, committee member engagement, and meeting minutes.

Proposed Watershed Advisory Committee

The proposed Watershed Advisory Committee membership would reflect the diversity of the existing Committees, with some members appointed from identified sector/partner organizations, and others selected through a public application process. The Committee would meet four times per year, once each quarter.

A sub-committee of the Watershed Advisory Committee could be appointed to review grant applications and recommend grant approvals to the Board for the Clean Water Program, Ottawa Rural Clean Water Program, and Eastern Ontario Water Resources Program. This sub-committee would meet 2-3 times per year as required for funding allocation.

The Community Environmental Grants (up to \$300 each), currently approved by the Communications Committee, can be administered and approved at the staff level. Staff would provide a summary of approved grants to the Watershed Advisory Committee at their quarterly meeting. This will streamline the process and eliminate the need for electronic voting between Committee meetings for time-sensitive requests for project and event support.



Next Steps

Staff are proposing to bring an updated SNC Standing Committee Terms of Reference to the Board for approval at the September 2023 meeting. To finalize the draft, staff are requesting the following feedback from the Board:

- Board appointment of Committee Chair (and Vice Chair) vs. bi-annual Committee appointments from within the membership.
- Term of Committee membership – 2, 3, or 4 years.
- Eligibility of stakeholders for membership if they don't own property and/or live within the SNC jurisdiction.
- Role of government (if any) in the Watershed Advisory Committee – currently Standing Committees have representatives from provincial ministries (Natural Resources and Forestry, and Agriculture, Food and Rural Affairs) and Agriculture and Agri-Food Canada (federal).

SNC's current Committees are all meeting prior to the September 21st, 2023 Board meeting, staff will provide an update on the review of Standing Committees at each Committee meeting.

Once an updated Terms of Reference is approved in September, the Standing Committees would transition to the new structure for January 1, 2024. Committee membership recruitment would be completed in Fall 2023 per the new Terms of Reference.

FINANCIAL IMPLICATIONS/ADHERENCE TO SNC POLICY:

Compliance with Budget: No impact to the 2023 Budget, the 2024 draft Budget will reflect the revised Standing Committees structure.

SNC Policy Adherence: Subsection 18 (2) of the *Conservation Authorities Act* allows SNC to establish advisory boards as it considers appropriate. Standing Committees are governed in accordance with SNC's Administrative By-laws and the SNC Standing Committees Terms of Reference.

Programs and Services Category: General Operating: Governance

Ronda Boutz,
Secretary-Treasurer.

John Mesman,
Managing Director, Property,
Conservation Lands, and Community Outreach.



To: Board of Directors
From: Ronda Boutz, Secretary-Treasurer
Date: August 4th, 2023
Subject: Request for Approval: Revised Ottawa Ash Tree Replacement Program Guidelines

RECOMMENDATION:

The Board of Directors approve the revised Ottawa Tree Replacement Program Guidelines as presented.

DISCUSSION:

The Ottawa Ash Tree Replacement Program ("Program") launched in August 2018 in response to tree cover loss caused by the Emerald Ash Borer. The Program aims to preserve tree cover on private property within the City of Ottawa through the removal of infected trees and replacement with native trees.

Cost-share funding supports 50% of the costs for tree removal and native tree replacement at a maximum of \$500/tree, to a total of \$5,000/applicant. Trees must be removed by a qualified professional. The Program has successfully replaced over 2,400 Ash trees since 2018.

The Program is funded annually through a special levy from the City of Ottawa (the "City"). South Nation Conservation (SNC) delivers the program across the City on behalf of the Ottawa Conservation Partners (Mississippi Valley, Rideau Valley, and South Nation River Conservation Authorities).

Urban trees play a significant role in building resiliency to climate change; as green infrastructure, they provide cooling through shade, sequester carbon dioxide, filter stormwater, and provide backyard habitats.

Since the Program's launch, tree cover in the City is facing additional challenges. Staff recommend that the scope of the Program be expanded to include trees affected by any invasives species and/or damaged by extreme weather events (e.g., the May 2022 derecho storm). An updated Program Guideline is attached for the Board's consideration.

This expanded scope aligns with the City's work on their climate change master plan and will be an important implementation tool once the City's climate change strategy is approved in 2024. It also compliments the recently approved 2 Billion Tree funding for the SNC Woodlot Storm Recovery Program.



SOUTH NATION
CONSERVATION
DE LA NATION SUD

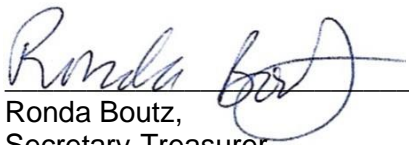
FINANCIAL IMPLICATIONS/ADHERENCE TO SNC POLICY:

Compliance with Budget: The Ottawa Ash Tree Replacement Program is included in the 2023 Budget under Resource Management: Partner Programs: Forests.

SNC Policy Adherence: Subsection 21.1.1 (1) of the *Conservation Authorities Act* enables SNC to provide municipal programs and services on behalf of a municipality within its area of jurisdiction under agreement.

Disbursement of Program funds will adhere to the SNC Purchasing Policy.

Programs and Services Category: Category 2 – Municipal Service Agreement: Forestry Services


Ronda Boutz,
Secretary-Treasurer.

Attachment: Ottawa Tree Replacement Program Guidelines (August 2023)

Funding is available in 2023 to assist landowners in removing and replacing trees on private property affected by invasive species (e.g., Emerald Ash Borer) or damaged by extreme weather events (e.g., May 2022 derecho storm). Cost-share funding will support the removal of the infected or damaged tree(s) and replacement with a native tree(s).

Funding:

- Up to 50% to a maximum of \$500/tree (tree removal and planting of a replacement tree), maximum \$5,000/landowner
- Funding is allocated on a first-come, first-serve basis

Eligible Applicants:

- Landowners within the City of Ottawa
- Retro-active applications for work completed after May 21, 2022, if applicant meets all requirements

Project Details:

- An International Society of Arboriculture (ISA) certified Arborist or Registered Professional Forester (RPF) or equivalent must confirm the tree is infected with and invasive species or sustained damage following an extreme weather event
 - Find a Certified Arborist: www.treesaregood.org
 - Find a Registered Forester: www.opfa.ca
- Infected/damaged trees to be removed must be 10 cm in diameter or greater
- All work related to tree removal and replacement must be performed by a registered forestry professional. Removal and disposal of infected tree(s) should adhere to Canadian Food Inspection Agency regulations
- Tree stumps should be treated or ground to prevent regrowth of trees removed due to an invasive species
- Removed trees must be replaced with an equal number of native trees of either potted stock or caliper-sized suitable to Eastern Ontario
- Replacement trees must be planted on private property not on City of Ottawa road allowance
- Applicants are limited to one approved project per Program year

Applicant Responsibilities:

- Submit application prior to removing infected/damaged trees
- Ensure the project meets all legal requirements
- Future maintenance of the replacement trees
- Obtain locates for underground infrastructure prior to removing/planting trees
 - Ontario One Call: 1-800-400-2255 or www.on1call.com

Eligible Costs:

- Permits and approvals
- Purchased supplies and materials (e.g., tree, support stakes, mycorrhizal fertilizer)
- Contract labour and professional fees (e.g., Arborist, RFP, registered forestry professional, tree delivery)
 - Taxes are not eligible

To Apply:

- Contact South Nation Conservation (SNC) at 1-877-984-2948 or visit www.nation.on.ca/eab
- Submit a completed application form, including quotes for tree removal and replacement
- SNC will review your application and confirm if funding is approved

Approved Projects:

- Complete project and submit the following:
 - Invoices and proof of payment (e.g. cancelled cheque or invoiced stamped "paid" and signed by supplier)
 - Photo of replacement tree(s)
- SNC will issue grant payment once all required paperwork is submitted and approved

(Guidelines revised: August 2023)



To: Board of Directors
From: Pat Piitz, Team Lead, Property
Date: August 2nd, 2023
Subject: Request for Approval: Woodlot Storm Recovery Program Disbursements

RECOMMENDATION:

The Board of Directors approve undertaking and disbursement of funds for the Woodlot Storm Recovery Program to an upset limit of \$225,000 for 2023.

DISCUSSION:

South Nation Conservation (SNC) was successful secured funding to provide assistance to private woodlot owners affected by the May 2022 derecho storm. Partners include Natural Resources Canada (NRCan) through the 2 Billion Tree Program; the United Counties of Prescott and Russell (UCPR); and the City of Ottawa.

SNC began private woodlot site visits in August 2023. Eligible affected landowners fall into two categories: (1) landowners who completed restoration work on their woodlots and are eligible for retroactive payments; and (2) landowners who will rely on SNC forestry staff expertise to complete woodlot restoration via contractors.

Project funding covers project administration fees, communications, site visits by SNC staff, preparation of restoration plans by qualified forestry professionals, contracted forest cleanup/site preparation, tree planting, and recovery monitoring.

The project duration is five years (2023-2028). Future financial requirements will be included within subsequent SNC budgets.

FINANCIAL IMPLICATIONS/ADHERENCE TO SNC POLICY:

Compliance with Budget: The Woodlot Storm Recovery Program was not included in the 2023 SNC Budget. The Board has approved the following funding agreements:

Partner	Board Resolution	Total Funding	2023 Financial Requirement
NRCan - 2 Billion Tree	BD-125/23	\$550,000	\$75,000
UCPR Forestry Services	BD-88/23	\$541,000	\$75,000
Ottawa Tree Replacement Program	Pending	\$182,000	\$75,000

SNC Policy Adherence: Expenditures adhere to the SNC Purchasing Policy. Any purchases in the amount of \$25,000 or greater will be brought to the Board for approval.

Programs and Services Category: Category 2 – Municipal Service Agreement: Forestry Services & Category 3 – Watershed (Other): Private Land Stewardship

Pat Piitz,
Team Lead, Property.



To: Board of Directors
From: Michelle Cavanagh, Team Lead, Special Projects
Date: August 10th, 2023
Subject: Request for Approval: Wetland Construction Contract

RECOMMENDATION:

The Board of Directors approve hiring a contractor to complete a wetland creation project at an approximate cost of \$25,000 plus HST.

DISCUSSION:

South Nation Conservation ("SNC") has a 3-year service agreement with Ducks Unlimited Canada ("DUC") to create and restore wetland habitat in SNC's jurisdiction (BD-142/21). SNC and DUC have selected and prioritized projects on both public and private land where wetland restoration would be suitable and beneficial.

One project ready for construction is on a private farm near Russell, ON. The project involves the restoration of a 1.5-acre wetland in a fallow field. An existing pond, overgrown with cattails and filled with sediment, will be excavated to varying depths to create open water and marsh habitats. An overflow outlet channel will be maintained, and the site will be seeded with native species.

Staff have finalized the engineered design; received approval on the design from DUC and the landowner; and prepared an RFQ for the construction. The RFQ will be distributed to companies that have suitable experience in excavation and grading work. Construction is anticipated for late September 2023.

FINANCIAL IMPLICATIONS/ADHERENCE TO SNC POLICY:

Compliance with Budget: This project is included in the 2023 Budget under Resource Management, Projects, Habitat Restoration, pages 24-25. Construction costs are 100% covered by Ducks Unlimited Canada and the landowner.

SNC Policy Adherence: Selection of the contractor will be made in accordance with SNC Purchasing Policy page 4 subsection (C) (iv): Purchases \$25,000 up to \$100,000.

Programs and Services Category: Category 3 – Watershed (Other): Private Land Stewardship

Michelle Cavanagh,
Team Lead, Special Projects



To: Board of Directors
From: John Mesman, Managing Director, Property, Conservation Land and Outreach
Date: August 10th, 2023
Subject: Request for Approval: Canoe and Kayak Rental Pilot Project

RECOMMENDATION:

The Board of Directors approve entering into a two-year property use agreement with XplorNation for the operation of recreational, non-motorized watercraft rentals on the South Nation River at High Falls Conservation Area in Casselman; and

FURTHER THAT: The pilot project is conditional on the private business acquiring appropriate insurance coverage and entering into an acceptable cost sharing agreement for upgrades and maintenance of amenities at High Falls Conservation Area.

DISCUSSION:

South Nation Conservation (SNC) entered into a pilot agreement with XplorNation in 2021 to establish watercraft rentals at the High Falls Conservation Area in Caselman (BD-182/20).

The pilot project was established at a rate of \$0 on the condition that a reasonable revenue sharing agreement be negotiated following the pilot project. Unfortunately, the business closed after the first year of operation.

In 2023, a new individual acquired the business and has established kayak rental opportunities on the South Nation River under the same name XplorNation. SNC has provided the company with a Facility Use Permit to use the Conservation Area and XplorNation has obtained independent liability insurance.

Permission is required to use Conservation Areas for activities not explicitly permitted. SNC provides facility permits to individuals and groups who wish to reserve a Conservation Area for a private gathering or activity. Donations are often received for private bookings, forms can be accessed online: www.nation.on.ca/development/find-form.

Agreements are required for prolonged use, explicit rights, or operation of a private business within Conservation Areas.

Many Conservation Authorities across Ontario operate recreational activities in their parks and some partner with local residents and businesses to deliver programs and services. An agreement is necessary when revenue is being generated from activities. Private insurance must be obtained that is satisfactory to the Authority.



Staff recommend a two-year pilot project to explore the feasibility of a property use and revenue-sharing agreement.

A two-year agreement is recommended for the following reasons, to:

- provide the new business with a longer term to establish their operations and presence.
- encourage the business to invest and dedicate appropriate resources to the project.
- allow the business the opportunity to operate when the park is not under construction (accessible washroom construction project taking place in 2023).
- allow the business to operate for a full season to better understand operational costs and revenue potential to provide the business with greater certainty when negotiating a cost-sharing agreement.

A copy of the draft agreement is attached for the Board's information.

FINANCIAL IMPLICATIONS/ADHERENCE TO SNC POLICY:

Compliance with Budget: No budget impact, \$0 agreement.

Conservation Area management is included in the 2023 SNC Budget: Property:
Conservation Lands: Conservation Areas, on pages 32 and 33.

SNC Policy Adherence:

Clause 21(1)(n) of the *Conservation Authorities Act* enables SNC to collaborate and enter into agreements with municipalities, organizations, and individuals for the purpose of accomplishing its objects.

Programs & Services Category: Category 1 – Mandatory: Conservation Lands.

John Mesman,
Managing Director, Property, Conservation Land and Community Outreach

Attachment: Property Use Agreement: High Falls Conservation Area



PROPERTY USE AGREEMENT

High Falls Conservation Area

This Agreement made on the _____ day of _____ in the year 2023

BETWEEN:

SOUTH NATION RIVER CONSERVATION AUTHORITY

(hereinafter "SNC")

- and -

XPLORNATION

(hereinafter the "Company")

WHEREAS SNC owns and maintains High Falls Conservation Area, as described in Schedule "A" and hereinafter referred to as the "Property", having waterfront access to the South Nation River;

AND WHEREAS the Company desires to enter into an Agreement with SNC to use and maintain dedicated space at High Falls Conservation Area for the purpose of operating a seasonal business offering recreational, non-motorized watercraft rentals for use on the South Nation River;

NOW THEREFORE in consideration of the mutual covenants contained in this Agreement and for other good and valuable consideration, the receipt and sufficiency of which are expressly acknowledged, SNC and the Company agree as follows:

1. Entire Agreement

1.1 The Agreement, together with:

Schedule "A" -	Description of High Falls Conservation Area
Schedule "B" -	Certificate of Insurance
Schedule "C" -	WSIB Exemption
Schedule "D" -	XplorNation Waiver Form

constitutes the entire agreement between the Parties with respect to the subject matter contained in the Agreement and supersedes all prior negotiations, representations, or agreements relating in any manner to the Business Operations, including any bid documents, that are not expressly listed above.



2. Interpretation and Definitions

2.1 For the purposes of interpretation:

- (a) words in the singular include the plural and vice-versa;
- (b) words in one gender include all genders;
- (c) the headings do not form part of the Agreement; they are for reference only and shall not affect the interpretation of the Agreement;
- (d) any reference to dollars or currency shall be in Canadian dollars and exclude Harmonized Sales Tax; and
- (e) “include”, “includes” and “including” denote that the subsequent list is not exhaustive.

2.2 In this Agreement:

“Agreement” means this agreement entered into between SNC and the Company, the schedules listed in Section 1.1, and any amendments made in accordance with this Agreement.

“Business Operations” means the Company’s actions to provide the public with seasonal rental of recreational, non-motorized watercraft for use on the South Nation River.

“Business Day” means any working day, Monday to Friday inclusive, excluding statutory and other holidays, namely: New Year’s Day; Family Day; Good Friday; Easter Monday; Victoria Day; Canada Day; Civic Holiday; Labour Day; Thanksgiving Day; Remembrance Day; Christmas Day; Boxing Day and any other day on which SNC has elected to be closed for business.

“Parties” means SNC and the Company.

“Party” means either SNC or the Company.

“Notice” means any communication given or required to be given pursuant to the Agreement.

“SNC Representative” means authorized staff of SNC.



3. Representations, warranties, and covenants

3.1 The Company represents, warrants, and covenants that:

- (a) it is, and shall continue to be, a validly existing legal entity with full power to fulfill its obligations under the Agreement;
- (b) it has, and shall continue to have, the experience and expertise necessary to carry out its Business Operations safely and responsibly,
- (c) it is in compliance with, and shall continue to comply with, all federal and provincial laws and regulations, all municipal by-laws, and any other orders, rules, and by-laws that apply to its Business Operations;
- (d) unless otherwise provided for in the Agreement, any information the Company provided to SNC was true and complete at the time the Company provided it and shall continue to be true and complete.

4. Term of Agreement

4.1 The term of the Agreement shall commence on the date of signing and expire on December 31, 2024 unless terminated earlier in accordance with this Agreement.

5. Agreement Price

5.1 SNC shall waive the annual fee for the Company's use of the Property in 2023 and 2024 due to the Agreement's status as a pilot project. In the event the Agreement is renewed, SNC shall implement an annual fee in an amount it considers appropriate.

6. Dates and Times of Operation

6.1 The Company may operate at the Property between 7:00 AM to 9:00 PM, seven days a week, from July 3 to October 31 of each year.

7. Use of the Property

7.1 The Company may operate a seasonal business at High Falls Conservation Area offering recreational, non-motorized watercraft rentals to the public for use on the South Nation River. Services may include hourly rentals, individual and/or group basic instruction, and guided group social outings.

7.2 The Company, its employees, and its patrons may use the parking lot, restrooms, waterfront access, and dock at the Property.



- 7.3 The Company may place a temporary shelter or storage on the Property near the waterfront access so long as they do not interfere with public use of the Property. The Company's temporary shelter shall only be placed in locations approved by an SNC Representative. The temporary shelter may be annually installed no earlier than July 3 and shall be removed no later than November 4.
- 7.4 The Company shall be responsible for the maintenance and placement of their own signage. The Company's signs shall only be placed in locations approved by an SNC Representative and shall only be displayed during operating hours.
- 7.5 The Company acknowledges there are no electrical or water services at the Property.
- 7.6 SNC makes no representation about the depth of water, water quality, nor the state of the river bottom at the Property's waterfront access. The Company is solely responsible to ensure that their Business Operations can be safely conducted at Property.
- 7.7 The Company shall not limit, inhibit, or discourage public use of the Property and its amenities in any way.
- 7.8 The Company shall keep those areas of the Property adjacent to the Business Operations in neat and orderly condition at all times.
- 7.9 The Company shall immediately notify SNC of any problems or issues it witnesses at the Property including, but not limited to: vandalism, illegal dumping, damage to the dock, damage to infrastructure, and low sanitary supplies.
- 7.10 The Parties shall work collaboratively to share costs for repairs of the dock as well as any improvements to the same.
- 7.11 The Company assumes responsibility for any damages, vandalism, loss, or theft suffered by the Company at the Property. The Company shall immediately remove or replace damaged Company property that poses a risk to public health and safety. Damaged Company property that does not pose a risk to public health and safety shall be remedied as soon as possible. The Company shall remedy any graffiti or vandalism of Company property within 48 hours.

8. Waiver

- 8.1 The Company shall ensure its waiver, attached as Schedule D, names SNC as a releasee. The waiver shall be signed by all patrons of the business over 18 years of age and by the guardians of all patrons under 18 years of age.



9. Indemnity

- 9.1 The Company shall indemnify, defend, and hold harmless SNC from and against any and all liability, loss, costs, damages, and expenses (including legal, expert and consultant fees), causes of action, actions, claims, demands, lawsuits, or other proceedings, by whomever made, sustained, incurred, brought, or prosecuted, in any way arising out of or in connection with the Business Operations or otherwise in connection with the Agreement whether such liability, loss, costs, damages, and expenses, causes of action, actions, claims, demands, lawsuits, or other proceedings arise by reason of negligence or without negligence on the part of SNC.

10. Insurance

- 10.1 The Company represents, warrants, and covenants that it has, and shall maintain, at its own cost and expense, all the necessary and appropriate insurance that a prudent person carrying out similar Business Operations would maintain.
- 10.2 The Company shall maintain commercial general liability insurance on an occurrence basis for third party bodily injury, personal injury, and property damage to an inclusive limit of not less than five million dollars (\$5,000,000) per occurrence.

The insurance policy shall:

- (a) name SNC as additional insureds with respect to liability arising in the course of performance of the Company's obligations under, or otherwise in connection with, the Agreement;
 - (b) contain a cross-liability clause; and
 - (c) require 30-day written notice of alteration or cancellation.
- 10.3 The Company shall maintain a vehicle insurance policy on all licensed vehicles owned or leased by the Company to be used while conducting its Business Operations.

The vehicle insurance policy shall:

- (a) have a limit of liability not less than two million dollars (\$2,000,000) per occurrence;
- (b) include part bodily injury including death, property damage and basic accident benefits and coverage not less than the insurance wording shown in the Standard Ontario Automobile Policy Form OAP-1; and



(c) require 30-day written notice of alteration or cancellation.

10.4 The Company shall provide SNC with certificates of insurance that confirm the insurance coverage required by this Section.

10.5 The Company shall pay for all premiums and expenses incurred for the insurance.

10.6 The Company shall be financially responsible for paying any amount(s) up to and including the deductible under their policies should any claim(s) arise.

11. Workplace Safety and Insurance Board and Employment Insurance

11.1 The Company must submit with the signed Agreement a valid and current Clearance Certificate from the Workplace Safety and Insurance Board, or a letter from the WSIB confirming their exemption.

11.2 The Company shall be responsible for providing Worker's Compensation coverage for their employees. No extras will be allowed for Worker's Compensation coverage or any related expense.

11.3 The Company understands and agrees that they are not, nor is anyone hired by them, covered by SNC under the *Workplace Safety Insurance Act*, *Employment Insurance Act*, or any other act, whether provincial or federal, in respect of themselves, their employees and operations, and shall, upon request, furnish SNC with evidence satisfactory to SNC in SNC's sole discretion that they have complied with the provisions of any such acts.

12. Force majeure

12.1 The Parties shall not be considered in default in performance of their obligations under the Agreement to the extent that the performance of such obligations is delayed, hindered, or prevented by force majeure. Force majeure shall be cause beyond the control of the Parties which they could not reasonably have foreseen and guarded against. Force majeure includes, but is not limited to, acts of God, strikes, lockouts, fires, pandemics, riots, incendiarism, interference by civil or military authorities, compliance with regulations or orders of any government, and acts of war (declared or undeclared) provided such cause could not have been reasonably foreseen and guarded against.

13. Licenses and permits

13.1 It is the responsibility of the Company to acquire, obey, and pay for all necessary permits and licenses required by statute or by any by-law, order, or regulation having the force of law.



- 13.2 The Company shall provide SNC with copies of all permits and licenses it has acquired to comply with statute or any by-law, order, or regulation having the force of law.

14. Safety

- 14.1 The Company is responsible for ensuring the safety of all persons, patrons, employees, and their property at the Property.
- 14.2 The Company shall comply with all statutes and regulations, including, but not limited to, the *Workers Compensation Act*, the *Employment Standards Act*, the *Income Tax Act*, the Canada Pension Plan, the *Unemployment Insurance Act*, the *Occupational Health and Safety Act*, and any amendments thereto.

15. Termination

- 15.1 SNC may terminate the Agreement at any time without liability, penalty, or costs upon giving at least 30 days' Notice.
- 15.2 The Company may terminate the Agreement at any time without liability, penalty, or costs upon giving at least 30 days' Notice.

16. Termination for material breach or default

- 16.1 In the event of a material breach of any of the terms and conditions in this Agreement by the Company, or if an event of default occurs, SNC may, at its discretion, terminate this Agreement.
- 16.2 The following constitute default:
- (a) the Company becomes bankrupt or insolvent, goes into receivership, or takes the benefit of any statute from time to time in force relating to bankrupt or insolvent debtors, or in the sole opinion of SNC, faces other serious financial difficulty;
 - (b) an order is made or resolution passed for the winding up of the Company, or the Company is dissolved or in the opinion of SNC, the Company ceases to operate;
 - (c) the Company has submitted false or misleading information, or makes a false representation in this Agreement; or
 - (d) in the opinion of SNC, there is a material adverse change in risk.



17. COVID-19

- 17.1 The Parties acknowledge the COVID-19 pandemic may cause, among other things, Provincial or Federal orders, laws, or declarations of emergency that delay or make performance impossible in accordance with the terms of this Agreement. For greater certainty, the Parties shall not be considered in default in performance of their obligations under the Agreement to the extent that the performance of such obligations are delayed, hindered, or prevented by the COVID-19 pandemic.

18. Notice

- 18.1 Notice shall be in writing and shall be delivered by email, postage-prepaid mail, personal delivery, or fax, and shall be addressed to the following:

To SNC: South Nation River Conservation Authority
38 Victoria Street,
Finch, Ontario K0C 1K0

To the Company: XplorNation
1075 Route 500 West
Casselman, Ontario
K0A 1M0

- 18.2 Notice shall be deemed to have been given:

- (a) in the case of postage-prepaid mail, five (5) Business Days after the Notice is mailed; or
- (b) in the case of email, personal delivery, or fax, one (1) Business Day after the Notice is delivered.

- 18.3 Despite Subsection 18.2(a), in the event of a postal disruption:

- (a) notice by postage-prepaid mail shall not be deemed to be given; and
- (b) the Party giving Notice shall give Notice by email, personal delivery, or fax.

19. Severability of provisions

- 19.1 The invalidity or unenforceability of any provision of the Agreement shall not affect the validity or enforceability of any other provision of the Agreement. Any invalid or unenforceable provision shall be deemed to be severed.



20. Counterparts

- 20.1 The Agreement may be executed in any number of counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument.

21. Amending the Agreement

- 21.1 The Agreement may only be amended by a written agreement duly executed by the Parties.

22. Assignment of Agreement

- 22.1 The Company shall not assign any of its rights or obligations under the Agreement without the prior written consent of SNC.
- 22.2 Except as expressly provided in the Agreement, all rights and obligations contained in the Agreement shall extend to and be binding on the Parties' respective heirs, executors, administrators, successors, and permitted assigns.

23. Independent parties

- 23.1 The Company is not an agent, joint venturer, partner, or employee of SNC, and the Company shall not represent itself in any way that might be taken by a reasonable person to suggest that it is or will take any actions that could establish or imply such a relationship.

24. Governing Law

- 24.1 This Agreement shall be governed by the laws of the Province of Ontario.
- 24.2 The Company and SNC agree that the venue for any litigation shall be Ottawa, Ontario.

[Signature page follows]



SOUTH NATION
CONSERVATION
DE LA NATION SUD

SIGNED AND DELIVERED

In the presence of:

SOUTH NATION RIVER CONSERVATION AUTHORITY

Pierre Leroux,
Chair

Date

Carl Bickerdike,
Chief Administrative Officer

Date

We have authority to bind the South Nation River Conservation Authority.

XPLORNATION

Roger Smith,
Owner, XplorNation

Date

I have authority to bind XplorNation.



SOUTH NATION
CONSERVATION
DE LA NATION SUD

SCHEDULE "A"

Property Description

High Falls Conservation Area
13 Riviere Nation N Road, Casselman
PIN 69028-0622
Roll 030200000141795



Private Property Information

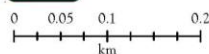
Parcel Ownership

Public_Lands

SNC Lands



SOUTH NATION
CONSERVATION
DE LA NATION SUD



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SOUTH NATION
CONSERVATION
DE LA NATION SUD

SCHEDULE "B"

Certificate of Insurance

[Attached]

DRAFT



SOUTH NATION
CONSERVATION
DE LA NATION SUD

SCHEDULE "C"

Workplace Safety and Insurance Board Exemption

[Attached]

DRAFT



SOUTH NATION
CONSERVATION
DE LA NATION SUD

SCHEDULE "D"

XplorNation Waiver Form

[Attached]

DRAFT



To: Board of Directors
From: Hannah Jackson, Accounting and Human Resources Specialist
Date: August 4th, 2023
Subject: Request for Approval: Monies Received and Disbursement Register for June & July 2023

RECOMMENDATION:

The Board of Directors receive and file the money received report for June & July 2023; and

FURTHER THAT: The Board approve the Disbursement Register of \$1,737,753.99 For June & July 2023.

DISCUSSION:

The list of major money receipts by customers and customer groups are shown below:

FINANCIAL IMPLICATIONS/ADHERENCE TO SNC POLICY:

SNC has approved Policies for cheques, internet banking and electronic funds transfer.

Received From:	June & July
City of Ottawa	1,591,038.41
Septic Revenue	124,089.59
City of Clarence - Rockland	64,681.00
Planning Revenue	89,360.54
Royal Bank of Canada	45,592.78
Township of North Dundas	35,929.80
Corporation of the Nation Municipality	35,125.00
Municipality of South Dundas	29,918.00
Government of Canada	24,570.62
Township of Alfred and Plantagenet	22,732.67
Tree Revenue	22,118.45
Raisin Region Conservation Authority	21,353.75
Township of Edwardsburgh/Cardinal	19,734.00
Corporation of the Municipality of North Grenville	18,744.33
Other	16,385.90
Township of North Stormont	15,717.33
Land Revenue	14,916.86
Township of Augusta	13,577.00
Municipality of Casselman	11,599.00
Forest Ontario	9,529.00
TD Tree Days	6,254.10
Corporation of the Township of North Glengarry	5,347.33
North Dundas District High School	2,600.00
Township of South Stormont	2,890.00
Federal Economic Development Agency for Southern Ont.	1,909.00
The Corporation of the Township of Elizabethtown - Kitley	230.33
TOTAL	2,245,944.79



SOUTH NATION
CONSERVATION
DE LA NATION SUD

<u>June & July 2023</u>	<u>Total</u>
Accounts Payable Cheques	106,542.64
Internet Banking	679,505.22
Electronic Funds Transfer Payment	951,706.13
TOTAL \$	1,737,753.99

Hannah Jackson
Accounting and Human Resources Specialist

Attachments: Disbursement Register – June & July 2023

Disbursement Register - June & July 2023

Number	Name	Amount
20522	ATRE0359 2022-EAB-020	1,582.50 Ash Tree Grant
20523	ATRE0360 2023-EAB-0009	318.00 Ash Tree Grant
20524	ATRE0361 2023-EAB-017	500.00 Ash Tree Grant
20525	DIPA1559 DISCOVER PADDLING	960.00
20526	FIPI2525 FINCH RESTAURANT	209.62
20527	INDE6480 INDEED CANADA CORP	427.14
20528	LAAG8970 SERVICES AGRICOLES LAFRANCE AG SERVICES	678.00
20529	OSHI6590 OSGOODE TWP HIGH SCHOOL	200.00
20530	PEKN6880 PETER KNIPPEL NURSERY INC.	338.99
20531	SDGF8915 2023-SDGWAS-001	350.00 MFTIP - SDGF Grant
20532	SDGF8916 2023-SDGWAS-008	500.00 MFTIP - SDGF Grant
20533	SDGF8917 2023-SDGWAS-009	500.00 MFTIP - SDGF Grant
20534	SNCW0489 2022-NDU-CW03 A & B	11,929.50 SNCW Grant
20535	SWCL7980 SWEET CLOVER FLOWERS & GIFTS	226.00
20536	UCPR1276 2023-UCPRWAS-013	500.00 MFTIP - UCPR Grant
20537	UCPR1277 2023-UCPRWAS-033	500.00 MFTIP - UCPR Grant
20538	UCPR1278 2023-UCPRWAS-017	500.00 MFTIP - UCPR Grant
20539	UCPR1279 2023-UCPRWAS-014	500.00 MFTIP - UCPR Grant
20540	ZZZZ9946 THOMAS SCHOCH	46.79
20541	ATRE0362 2022-EAB-028	500.00 Ash Tree Grant
20542	ATRE0363 2023-EAB-006	300.00 Ash Tree Grant
20543	GT204050 NORTH GRENVILLE	191.15
20544	MOTI5525 MOREWOOD TIRE SERVICES	226.00
20545	WIPS9500 WINCHESTER PRINT & STATIONARY	360.70
20546	CATA1150 CALEB TAYLOR	750.00
20547	GENE2040 GENEQ INC.	9,597.54
20548	LM505530 LAWRENCE McDERMOTT	500.00
20549	OTCW0340 05 22 2401 DDA - 05 22 2101 DDB	9,468.00 OTCW Grant
20550	SNCW0490 2022-APL-CW11	1,000.00 SNCW Grant
20551	BABA0630 BALLOON BABES	565.00
20552	ANTA0998 ANDRE TAILLEFER LTD.	2,088.25
20553	ATRE0364 2023-EAB-021	775.00 Ash Tree Grant
20554	ATRE0365 2023-EAB-013	3,418.52 Ash Tree Grant
20555	CAWE1050 CANADA WELDING ENGINEERING CORP	3,113.38
20556	DALI1540 DAVID LINDSAY	500.00
20557	PRSO7450 PROFESSIONAL SOUND & LIGHTING	453.13
20558	ATRE0366 2022-EAB-040	1,741.98 Ash Tree Grant
20559	ATRE0367 2023-EAB-003	1,850.00 Ash Tree Grant
20560	AU206017 AUGUSTA TOWNSHIP	900.00
20561	AVEL0440 AVONMORE ELEMENTARY SCHOOL COUNCIL	300.00
20562	CHKA1040 CHESTERTVILLE KAYAK CLUB	300.00
20563	CRCO2005 CRYSLER COMMUNITY GARDEN	300.00
20564	KNCO4540 KNIGHTS OF COLUMBUS COUNCIL 11725	300.00
20565	ONTH6480 ON THE BEND SUGAR SHACK	4,780.80
20566	PETT7012 PETTY-CASH (SNC)	109.80
20567	RUPU7565 RUSSELL TWP PUBLIC LIBRARY	300.00
20568	SDGF8914 2023-SDGWAS-010	500.00 MFTIP - SDGF Grant
20569	UCPR1280 2023-UCPRWAS-019	500.00 MFTIP - UCPR Grant
20570	UCPR1281 2023-UCPRWAS-015	500.00 MFTIP - UCPR Grant
20571	UCPR1282 2023-UCPRWAS-021	500.00 MFTIP - UCPR Grant
20572	UCPR1283 2023-UCPRWAS-016	500.00 MFTIP - UCPR Grant
20573	ATRE0368 2023-EAB-014	2,050.00 Ash Tree Grant
20574	LEFA5050 LEVAC FABRICATIONS	1,356.00
20575	OTCW0341 05-213-2407-DDA	600.00 OTCW Grant
20576	STCR8150 STONE CROP ACRES WINERY & B&B	683.00
20577	ATRE0369 2023-EAB-026	432.50 Ash Tree Grant
20578	FICR2305 FINDLAY CREEK PARTNERSHIP	5,216.08
20579	HARV3450 HARVEX AGROMART INC	171.20
20580	OTCW0342 05-23-2425 DDA ORCWGP	750.00 OTCW Grant
20581	OTCW0343 05 23 2426 DDA	750.00 OTCW Grant
20582	PEPR1070 J & S YOUNG FARMS INC	880.00
20583	PEPR1071 CLAUDE GAUTHIER	2,300.00
20584	PEPR1072 ALEXANDRE GENDRON	1,890.00
20585	PEPR1073 ERIC CLEMENT & ANNIE PARENT	1,850.00
20586	SDGF8913 2023-SDGWAS-014	500.00 MFTIP - SDGF Grant
20587	UCPR1284 2023-UCPRWAS-024	500.00 MFTIP - UCPR Grant
20588	UCPR1285 2023-UCPRWAS-026	500.00 MFTIP - UCPR Grant
20589	UCPR1286 2023-UCPRWAS-0237	500.00 MFTIP - UCPR Grant
20590	UCPR1287 2023-UCPRWAS-012	485.00 MFTIP - UCPR Grant
20591	UCPR1288 2023-UCPRWAS-020	500.00 MFTIP - UCPR Grant
20592	UCPR1289 2023-UCPRWAS-028	500.00 MFTIP - UCPR Grant
20593	UCPR1290 2023-UCPRWAS-022	500.00 MFTIP - UCPR Grant
20594	HUBE3530 HUMBLE BEGINNINGS BREWING CO	571.95
20595	MOTI5525 MOREWOOD TIRE SERVICES	798.91
20596	OTCW0344 05 023 2430 DDA	750.00 OTCW Grant
20597	SNCW0491 2023-NAT-CW09	850.00 SNCW Grant
20598	SNCW0492 2023-NST-CW08	1,000.00 SNCW Grant
20599	ZZZZ9947 VINCENT FORGET	2,322.71
20600	LATE5120 MADMAE CAPITAL INC	169.50

Number	Name	Amount
20601	ROCL7575 ROTARY CLUB OF ORLEANS	300.00
20602	SPMI8060 SPENCERVILLE MILL FOUNDATION	300.00
20603	UCPR1291 2023-UCPRWAS-039	500.00 MFTIP - UCPR Grant
20604	UCPR1292 2023-UCPRWAS-025	500.00 MFTIP - UCPR Grant
20605	UCPR1293 2023-UCPRWAS-029	500.00 MFTIP - UCPR Grant
20606	UCPR1294 2023-UCPRWAS-034	500.00 MFTIP - UCPR Grant
20607	UCPR1295 2023-UCPRWAS-027	500.00 MFTIP - UCPR Grant
20608	UCPR1296 2023-UCPRWAS-023	500.00 MFTIP - UCPR Grant
20609	BRHA0960 BRUCE HAWKINS	560.00
20610	ATRE0370 2023-EAB-018	750.00 Ash Tree Grant
20611	ATRE0371 2023-EAB-027	500.00 Ash Tree Grant
20612	ATRE0372 2023-EAB-025	800.00
20613	PEPR1074 MONIQUE LALONDE	500.00
20614	SDGF8911 2023-SDGWAS-013	500.00 MFTIP - SDGF Grant
20615	SDGF8912 2023-SDGWAS-011	500.00 MFTIP - SDGF Grant
20616	UCPR1297 2023-UCPRWAS-031	500.00 MFTIP - UCPR Grant
20617	UCPR1298 2023-UCPRWAS-038	500.00 MFTIP - UCPR Grant
20618	UCPR1299 2023-UCPRWAS-040	500.00 MFTIP - UCPR Grant
		<hr/>
		106,542.64

Internet Banking

10000213	FIFE2505 FINCH FEED & SEED LTD. PURINA	710.49
10001974	MACE5505 MACEWEN PETROLEUM INC.	1,677.89
10002209	OT206500 CITY OF OTTAWA TAX OFFICE	211.92
10002214	OT206500 CITY OF OTTAWA TAX OFFICE	307.75
10002218	OT206500 CITY OF OTTAWA TAX OFFICE	499.47
10002221	OT206500 CITY OF OTTAWA TAX OFFICE	6.55
10002225	OT206500 CITY OF OTTAWA TAX OFFICE	608.94
10002229	OT206500 CITY OF OTTAWA TAX OFFICE	848.58
10002498	HYDR3560 HYDRO ONE	34.98
10004268	HYDR3560 HYDRO ONE	37.84
10004274	NG206030 TOWNSHIP OF NORTH GLENGARRY	269.76
10004279	NG206030 TOWNSHIP OF NORTH GLENGARRY	269.76
10004282	NG206030 TOWNSHIP OF NORTH GLENGARRY	281.48
10004510	HYDR3560 HYDRO ONE	37.80
10005101	HYDR3560 HYDRO ONE	32.39
10005123	BELL0510 BELL CANADA	1,031.69
10005128	BELL0510 BELL CANADA	55.91
10005133	BELL0510 BELL CANADA	210.93
10005138	TELU8575 TELUS	1,920.04
10005414	HYDR3560 HYDRO ONE	165.16
10005419	FIFE2505 FINCH FEED & SEED LTD. PURINA	914.38
10005423	HYDR3560 HYDRO ONE	1,731.75
10005427	UNIO9003 ENBRIDGE	223.57
10005989	TELU8575 TELUS	1,953.07
10005993	BELL0510 BELL CANADA	252.19
10005998	BELL0510 BELL CANADA	1,031.69
10006004	BELL0510 BELL CANADA	55.91
10006389	HYDR3560 HYDRO ONE	1,888.39
10006869	UNIO9003 ENBRIDGE	553.79
10006873	HYDR3560 HYDRO ONE	196.73
10006877	MACE5505 MACEWEN PETROLEUM INC.	2,019.46
10009052	SS208018 TOWNSHIP OF SOUTH STORMONT	90.89
10009057	SS208018 TOWNSHIP OF SOUTH STORMONT	90.89
10009062	SS208018 TOWNSHIP OF SOUTH STORMONT	2.16
20230601	BAMO0650 THE BANK OF MONTREAL	5,422.70 Pension
20230613	BAMO0650 THE BANK OF MONTREAL	5,422.70 Pension
20230613	PAYW0139 Payworks	149,611.16 Pay 12
20230615	VISA7601 VISA - LORIE HENDERSON	5,336.26
20230619	VISA7601 VISA - LORIE HENDERSON	0.00
20230619	VISA7604 VISA - JACQUES LEVERT	72.01
20230619	VISA7605 VISA - RONDA BOUTZ	1,424.27
20230619	VISA7606 VISA - SANDRA MANCINI	62.88
20230619	VISA7607 VISA - MONIQUE SAUVE	759.07
20230619	VISA7609 VISA - DEBORAH EDWARDS	614.73
20230627	PAYW0139 PAYWORS	148,905.62 Pay 13
20230627	BAMO0650 THE BANK OF MONTREAL	5,422.70 Pension
20230630	ROBA7530 ROYAL BANK OF CANADA	1,771.57
20230706	PAYW0139 PAYWORKS	8,105.03 Pay 2 Board
20230711	PAYW0139 PAYWORKS	154,125.32 Pay 14
20230711	BAMO0650 THE BANK OF MONTREAL	5,563.52 Pension
20230718	VISA7609 VISA - DEBORAH EDWARDS	934.20
20230718	VISA7607 VISA - MONIQUE SAUVE	213.32
20230718	VISA7606 VISA - SANDRA MANCINI	165.89
20230718	VISA7605 VISA - RONDA BOUTZ	816.22
20230718	VISA7604 VISA - JACQUES LEVERT	110.99
20230718	VISA7601 VISA - LORIE HENDERSON	2,673.41
20230725	BAMO0650 THE BANK OF MONTREAL	5,563.52 Pension
20230725	PAYW0139 PAYWORKS	154,319.02 Pay 15
20230731	ROBA7530 ROYAL BANK OF CANADA	1,864.91

Number	Name	Amount
		679,505.22
	EFT payments	
11844	AQIN0890 AQUANTY INC	35,030.00 Hydrologic Impact Analysis/Forecast to HGSRT Forecasting
11844	AN406010 ARIELLE NOONAN	188.55
11845	COON1088 CONSERVATION ONTARIO	17,796.00 2023 CO Levy - Installment 2
11845	BESE0590 BEGG-SEGUIN HARDWARE LIMITED	1,290.00
11846	AIIN0530 AIG INSURANCE COMPANY OF CANADA	139.58
11846	BURE0590 BURELLE RENTTOOLS INC	282.50
11847	OMER6450 OMERS	42,370.80 Pension
11847	CHPR1040 CHARBONNEAU PROPERTY MAINTENANCE INC	406.80
11848	SULI8058 SUN LIFE ASSURANCE COMPANY OF CANADA	16,123.48 Group Benefits
11848	COAU1115 COOTER'S	3,518.89
11849	EAEN2005 EASTERN ENGINES INC	112.98
11850	GEMO2045 GEO MORPHIX LTD	553.70
11851	GRII2750 GRI INC	4,135.80
11852	JATL4415 J.A.T. LAWN MAINTENANCE & SNOW PLOWING INC.	937.90
11853	LAPL5015 LAPLANTE CHEVROLET BUICK GMC	474.29
11854	LATR5065 1000224147 ONT INC (LATREMOUILLE TOOL SALES RENT	617.77
11855	SMAP8000 SMYTH'S APPLE ORCHARDS LTD.	1,993.66
11856	TENA8506 TENAQUIP INDUSTRIAL EQUIPMENT	579.22
11857	AHGE0560 AHYDTECH GEOMORPHIC LTD	11,288.70 Castor River Watershed Hydrologic Model
11858	AM405500 ALISON McDONALD	843.18
11859	BURE0590 BURELLE RENTTOOLS INC	939.54
11860	BUSI0578 STAPLES COMMERCIAL/TREVIPAY	217.58
11861	COPA1130 CORFLEX PARTITIONS INC.	1,186.50
11862	FERG3000 FERGUSON FOREST CENTRE	5,123.76
11863	FIMA2440 RAM KRISHNA INC (FINCH MARKET)	61.15
11864	GRII2750 GRI INC	1,898.40
11865	JM405530 JOHN MESMAN	7,118.80
11866	JRAD4004 J&R ADAMS LTD.	207.69
11867	LANN5020 LANNIN'S GARAGE	507.25
11868	LATR5065 1000224147 ONT INC (LATREMOUILLE TOOL SALES RENT	1,162.57
11869	MATR5650 MANOTICK TREE MOVERS INC	1,717.60
11870	MS408003 MICHELLE CAVANAGH	308.99
11871	RB400512 RONDA LYNNE BOUTZ	397.53
11872	ROSA2000 ROGER SALMON AND SONS	266.68
11873	SIBA8020 SIMPLY BAKED CATERING INC	379.12
11874	BRAS0525 BRINKMAN REFORESTATION LTD.	21,944.04 Tree Planting 2023
11875	STHE8010 STICK & HERO WOODLAND RESTORATION	16,346.02 Tree Planting 2023 - Private Land
11876	ACTE0200 ACCOUNT TECH	209.05
11877	COLA1080 COUNTRY LANE FINE WOOD	135.60
11878	CR201050 CITY OF CLARENCE - ROCKLAND	1,353.25
11879	GRWI3450 GROW WILD	6,277.15 Plants
11880	LANN5020 LANNIN'S GARAGE	334.26
11881	LC401200 LAURA CRITES	56.50
11882	ND206025 TOWNSHIP OF NORTH DUNDAS	2,838.67
11883	RL305012 RENE LALONDE	182.77
11884	SD208015 MUNICIPALITY OF SOUTH DUNDAS	2,497.20
11885	SDGC2500 SD & G CONTRACTING (13938930 CANADA INC)	1,991.06
11886	SEEM8999 SEAWAY EMBROIDERY	1,755.74
11887	SHSI8023 SHANE SIGNS	593.25
11888	SMIT8350 H.F. SMITH & SON CARTAGE LTD.	113.00
11889	STTO8780 STAR TOILET RENTALS/2107897 ONTARIO INC	440.70
11890	SUGR8052 SUPERIOR GROUP	1,262.78
11891	AP206010 TOWNSHIP OF ALFRED & PLANTAGENET	3,721.31
11892	ATAI0123 ATEL AIR	2,005.86
11893	BURE0590 BURELLE RENTTOOLS INC	932.25
11894	CH403550 CARLEY HUTCHINSON	1,240.21
11895	CORN1089 CORNWALL CITY PRESS	186.88
11896	ENMA2030 ENNS MACEACHERN PACE MALONEY & ASS.	3,672.50
11897	FERG3000 FERGUSON FOREST CENTRE	141.25
11898	HOSK3535 HOSKIN SCIENTIFIQUE LTEE.	1,401.20
11899	LANN5020 LANNIN'S GARAGE	127.49
11900	LAPL5015 LAPLANTE CHEVROLET BUICK GMC	876.16
11901	LENE7512 LEXISNEXIS CANADA INC.	146.95
11902	NS206050 TOWNSHIP OF NORTH STORMONT	402.98
11903	SD401390 STEPHAN DESOUCHES	77.45
11904	SJMT1200 SJM TREE PLANTING	4,109.36 Tree Planting 2023
11905	SSMA8250 SSC MAINTENANCE SERVICES INC	2,590.51
11906	WISP8055 WINCHESTER SPRINGS MOBILE WASH	395.50
11907	AC501045 ALVIN CLUFF-CLYBURN	40.12
11908	AW309255 ADRIAN WYNANDS	612.00
11909	BS508100 BILL SMIRLE	372.02
11910	BV510500 BYRON VIENNEAU	97.92
11911	CK300810 CATHERINE KITTS	176.67
11912	CS507990 CINDY SAUCIER	42.16
11913	DC501050 DOUG CULVER	53.45
11914	DR507570 DAVID ROBERTSON	95.20
11915	DT308550 DOUG THOMPSON	283.56

Number	Name	Amount
11916	DW309200 DEBORA WILSON	192.99
11917	FS301100 FRED SCHUELER	88.40
11918	FS308320 FRANCOIS ST AMOUR	367.20
11919	GD301520 GEORGE DAROUZE	190.40
11920	GL304950 GENEVIEVE LAJOIE	70.72
11921	GM305150 GLENN MACKEY	182.24
11922	JB300050 JIM BEZANSON	192.57
11923	KM505350 KIRK MYELDE	88.40
11924	KS508210 KAREN SWITZER-HOWSE	81.60
11925	LP305780 LINDA PAYANT	220.32
11926	LS508160 LARRY SMITH	54.40
11927	ML504930 MARC LAFLECHE	31.28
11928	PL505200 PIERRE LEROUX	108.80
11929	RB500500 RAY BEAURGARD	34.00
11930	RB508040 RUSSELL BENNETT	95.20
11931	RT509500 RON TOONDERS	27.20
11932	SD301050 STEVEN DENSHAM	44.88
11933	TJ503700 TIM JACKSON	178.16
11934	TS308450 THOMAS SMYTH	148.50
11935	TV308900 TOM VANDUSEN	47.60
11936	YL505160 YVES LAVIOLETTE	106.90
11937	FERG3000 FERGUSON FOREST CENTRE	68,905.44 Tree Planting 2023 - Private Land/Larose
11938	PIFA7025 PINENEEDLE FARMS	47,356.60 Tree Planting 2023 - Private Land/Larose
11939	RIDE7565 RIDEAU VALLEY CONSERVATION AUTHORITY	36,141.22 OTCW Program
11940	AIIN0530 AIG INSURANCE COMPANY OF CANADA	141.67
11941	SULI8058 SUN LIFE ASSURANCE COMPANY OF CANADA	16,199.88 Group Benefits
11942	ANTA0998 ANDRE TAILLEFER LTD.	915.30
11943	AP511501 ANDRE POMMAINVILLE, P.AG.	588.88
11944	BC401030 BENNETT COLGAN	1,796.93
11945	BH403432 BRENT HARBERS	319.88
11946	BRSA0590 BRAZEAU SANITATION INC.	1,423.80
11947	BUSI0578 STAPLES COMMERCIAL/TREVIPAY	230.12
11948	CAPR1070 CANOE PROCUREMENT GROUP OF CANADA	1,085.12
11949	CC401060 CHRIS CRAIG	385.56
11950	CIOT0270 CITY OF OTTAWA	7,661.47 Baseline Monitoring Program
11951	COAU1250 COOTERS AUTOMOTIVE/1000263733 ONT INC	2,073.17
11952	COCO3250 CORNERSTONE CONVENIENCE STORE - 10592056 CANADA INC.	158.41
11953	FEPR4570 FESTIVAL PROMOTIONS	1,144.37
11954	FERG3000 FERGUSON FOREST CENTRE	830.55
11955	GD301520 GEORGE DAROUZE	3,212.99
11956	HB400950 HOPE BOYLE	169.49
11957	KS408030 KELSEY SMITH	2,871.66
11958	LANN5020 LANNIN'S GARAGE	627.83
11959	LATR5065 1000224147 ONT INC (LATREMOUILLE TOOL SALES RENT	842.64
11960	MACA5490 MARSH CANADA LIMITED	972.00
11961	MB400504 MEGAN BEEHLER	100.57
11962	MUFO5453 MUFFERAW FORESTRY	2,242.37
11963	MVCA2500 MISSISSIPPI VALLEY CONSERVATION AUTHORITY	6,700.00 ORCW Program
11964	NS206050 TOWNSHIP OF NORTH STORMONT	283.83
11965	ONTR6580 ONTARIO TRAILS COUNCIL	123.47
11966	PAGE6820 PAPETERIE GERMAIN STATIONERY INC.	867.16
11967	POCO6950 POSTLINK CORPORATION	1,460.36
11968	RARE7503 RAISIN REGION CONSERVATION AUTHORITY	250.00
11969	RIDE7565 RIDEAU VALLEY CONSERVATION AUTHORITY	791.00
11970	ROSA2000 ROGER SALMON AND SONS	333.35
11971	STHE8010 STICK & HERO WOODLAND RESTORATION	5,186.70
11972	TESE7650 TECRANE SERVICE INC	574.89
11973	VOCA7680 VOCAM CANADA INC	2,706.35
11974	GM405320 GIANMARCO MAGGIORE	50.85
11975	JM405530 JOHN MESMAN	6,435.96
11976	ML404030 MIKE LEGER	120.66
11977	OMER6450 OMERS	63,671.40 Pension
11978	PP407015 PATRICK PIITZ	345.20
11979	TM404005 TAVISH MACLEOD	45.83
11980	ATAI0123 ATEL AIR	785.35
11981	BESE0590 BEGG-SEGUIN HARDWARE LIMITED	2,102.20
11982	CHPR1040 CHARBONNEAU PROPERTY MAINTENANCE INC	508.50
11983	COAU1115 COOTER'S	3,805.11
11984	EAEN2005 EASTERN ENGINES INC	35.02
11985	FERG3000 FERGUSON FOREST CENTRE	237.30
11986	FOPO2040 FOCUS POCUS MEDIA	2,178.00
11987	JRAD4004 J&R ADAMS LTD.	1,268.94
11988	LAPL5015 LAPLANTE CHEVROLET BUICK GMC	1,357.02
11989	LATR5065 1000224147 ONT INC (LATREMOUILLE TOOL SALES RENT	1,798.05
11990	NOVA6200 NOVA NETWORKS	4,004.60
11991	CAPR1070 CANOE PROCUREMENT GROUP OF CANADA	102.72
11992	CB400505 CARL BICKERDIKE	1,769.48
11993	COMM1130 UNIVERSAL FIELD SUPPLIES	74.51
11994	LANN5020 LANNIN'S GARAGE	157.68
11995	NOVA6200 NOVA NETWORKS	473.29

Number	Name	Amount	
11996	NS206050 TOWNSHIP OF NORTH STORMONT	10,200.51	Taxes
11997	RAYP7430 RAYMOND PROVOST CARTAGE CO	1,949.25	
11998	RL305012 RENE LALONDE	112.88	
11999	RON57545 782324 ONTARIO INC.	148.03	
12000	SEEM8999 SEAWAY EMBROIDERY	1,436.23	
12001	SIBA8020 SIMPLY BAKED CATERING INC	491.55	
12002	SSMA8250 SSC MAINTENANCE SERVICES INC	2,590.51	
12003	STHE8010 STICK & HERO WOODLAND RESTORATION	9,650.77	Tree Planting 2023
12004	STIN8000 STORM INTERNET SERVICES	339.00	
12005	SUGR8052 SUPERIOR GROUP	829.42	
12006	TENA8506 TENAQUIP INDUSTRIAL EQUIPMENT	338.20	
12007	TRCA8650 TRADUCTIONS CATMAC TRANSLATIONS	2,993.99	
12008	GOMO3040 GOLDIE MOHR LTD	251,231.54	Findlay Creek Boardwalk Extension
12009	BRAS0525 BRINKMAN REFORESTATION LTD.	33,460.20	Tree Planting 2023
12010	CIO70270 CITY OF OTTAWA	52,306.72	FHIMP-Flood Mapping
12011	ALEN0050 ALAIN ENTERPRISES LTD	1,881.45	
12012	BUSI0578 STAPLES COMMERCIAL/TREVIPAY	216.42	
12013	BUSL0579 417 BUS LINE LTD.	1,601.78	
12014	COMM1130 UNIVERSAL FIELD SUPPLIES	396.64	
12015	EM405490 ERIC MCGILL	475.05	
12016	EMHA2000 EMOND HARNDEN	1,205.72	
12017	FIMA2440 RAM KRISHNA INC (FINCH MARKET)	274.11	
12018	HIVA3430 HILLS & VALLEY WATER SYSTEMS	518.11	
12019	JATL4415 J.A.T. LAWN MAINTENANCE & SNOW PLOWING INC.	1,062.20	
12020	KS408030 KELSEY SMITH	120.88	
12021	KW409005 KATHERINE WATSON	432.98	
12022	LANN5020 LANNIN'S GARAGE	2,057.21	
12023	LATR5065 1000224147 ONT INC (LATREMOUILLE TOOL SALES RENT	582.74	
12024	MA400300 MFON ADIAKPAN	135.59	
12025	MIBL8450 M.R. BLAIS SALES & SERVICES INC	130.33	
12026	MOOS5524 MOOSE CREEK PRECAST	175.15	
12027	OFAU6430 4 OFFICE AUTOMATION LTD	1,099.43	
12028	RON57545 782324 ONTARIO INC.	264.42	
12029	SHSI8023 SHANE SIGNS	73.45	
12030	SMIT8350 H.F. SMITH & SON CARTAGE LTD.	101.70	
12031	TB400500 TODD BAKER	305.09	
12032	WISP8055 WINCHESTER SPRINGS MOBILE WASH	395.50	
12033	AIIN0530 AIG INSURANCE COMPANY OF CANADA	138.52	
12034	SULI8058 SUN LIFE ASSURANCE COMPANY OF CANADA	16,119.44	Group Benefits
		<u>951,706.13</u>	



To: Board of Directors
From: Alison McDonald, Managing Director, Approvals
Date: August 10th, 2023
Subject: Update: Planning Activity

RECOMMENDATION:

The Board of Directors receive and file the Planning Activity update for June and July 2023.

DISCUSSION:

South Nation Conservation ("SNC") staff provide comments on planning applications and technical reviews to support new development. Municipalities circulate applications to SNC; costs are recovered from applicants according to the Board approved fee schedule.

The list below includes planning applications received in the month of June and July 2023. Pre-consultations and property inquiries are not included in this list.

#	SNC Number	Landowner	Former Municipality	Application
162	SNC-3055-2022	Brofort Investments Inc	Casselman	Site Plan Control
163	SNC-3340-2023	Michel Paquette & Louisie Paquette	Champlain	Consent
164	SNC-3374-2023	Third High Farms Services Ltd	Matilda	Consent
165	SNC-3375-2023	Maitland Tower Corp	Augusta	Zoning By-Law Amendment
166	SNC-3376-2023	Rural Healthcare Innovations	Winchester	Site Plan Control
167	SNC-3377-2023	Colin McGregor, Wendy McGregor & Robert McGregor	Kitley	Consent
168	SNC-3378-2023	2528803 Ontario Inc	Osgoode	Site Plan Control
169	SNC-3380-2023	Patrice Lanthier, Anne Marie Gour, Marc Gour & Nathalie Lalonde Gour	North Plantagenet	Section 59 Clearance
170	SNC-3382-2023	Gerald Franklin Smallegange	Elizabethtown	Consent
171	SNC-3383-2023	Calvin Wayne Polite	Edwardsburgh	Consent
172	SNC-3384-2023	Annemarie Zollinger	Caledonia	Consent
173	SNC-3385-2023	Roger Mobbett White	Elizabethtown	Consent
174	SNC-3386-2023	Regional Group	Gloucester	Condominium
175	SNC-3387-2023	Debra Ray & Stuart Kirk Easterbrook	Augusta	Consent
176	SNC-3388-2023	Robin & Astrid Bierworth	Williamsburg	Consent
177	SNC-3389-2023	Robin & Astrid Bierworth	Williamsburg	Consent
178	SNC-3390-2023	Domar Farms Ltd	Roxborough	Consent
179	SNC-3391-2023	SDG Counties	Matilda	Official Plan Amendment



#	SNC Number	Landowner	Former Municipality	Application
180	SNC-3392-2023	14563891 Canada Inc	Russell	Consent
181	SNC-3393-2023	Guy & Francine Desmarais	Clarence	Consent
182	SNC-3395-2023	Airgas Nitrous Oxide	Augusta	Site Plan Control
183	SNC-3396-2023	Tanya & Geoffrey Brien	Matilda	Consent
184	SNC-3397-2023	Tanya & Geoffrey Brien	Matilda	Consent
185	SNC-3398-2023	Cotnam Holdings Ltd	Winchester	Consent
186	SNC-3399-2023	Diane & Waylon Tinkess	Cornwall	Consent
187	SNC-3400-2023	Nancy & David Douglas	Matilda	Consent
188	SNC-3401-2023	Robert & Iris Dentz	Elizabethtown	Consent
189	SNC-3402-2023	Kathryn & John Poole	Augusta	Consent
190	SNC-3403-2023	Edward & Laurie Wight	Yonge	Consent
191	SNC-3404-2023	Edward & Laurie Wight	Yonge	Consent
192	SNC-3405-2023	Robert Bourdeau	Russell	Subdivision
193	SNC-3408-2023	2447591 Ontario Inc	Cumberland	Subdivision
194	SNC-3409-2023	Clarence Rockland Development Limited Partnership	Clarence	Zoning By-Law Amendment
195	SNC-3410-2023	Shawn & Christine Cyr	Clarence	Consent
196	SNC-3411-2023	Linda Legault-Berwick	Clarence	Consent
197	SNC-3412-2023	Joey Kroeze & Jordan Dennison	Osnabruck	Consent
198	SNC-3413-2023	Joey Kroeze & Jordan Dennison	Osnabruck	Consent
199	SNC-3414-2023	Hugh Fawcett Auctions Inc	Winchester	Consent
200	SNC-3415-2023	Gary Garlough	Mountain	Section 59 Clearance
201	SNC-3416-2023	Tony & Shelley Spruit	Mountain	Consent
202	SNC-3417-2023	Martin Reichert	Winchester	Consent
203	SNC-3418-2023	Melissa Gagnon	Roxborough	Consent
204	SNC-3419-2023	795198 Ontario Inc.	Russell	Zoning By-Law Amendment
205	SNC-3420-2023	2628576 Ontario Inc	Gloucester	Zoning By-Law Amendment
206	SNC-3421-2023	2628576 Ontario Inc	Gloucester	Site Plan Control
207	SNC-3423-2023	Seth Yates	Augusta	Site Plan Control
208	SNC-3424-2023	Ninth Farm Corporation	Osgoode	Consent
209	SNC-3425-2023	Ninth Farm Corporation	Osgoode	Consent
210	SNC-3426-2023	Tony & Shelley Spruit	Mountain	Section 59 Clearance
211	SNC-3431-2023	Ivan & Jocelyne Garland	Cumberland	Consent



#	SNC Number	Landowner	Former Municipality	Application
212	SNC-3432-2023	Zeinab Feneich	Gloucester	Minor Variance
213	SNC-3433-2023	Berwick Family Farms Inc	North Plantagenet	Consent
214	SNC-3434-2023	Robert Perkins	Elizabethtown	Consent
215	SNC-3435-2023	Robert Perkins	Elizabethtown	Consent
216	SNC-3436-2023	Robert Perkins	Elizabethtown	Consent
217	SNC-3437-2023	Robert Perkins	Elizabethtown	Consent
218	SNC-3438-2023	Robert Perkins	Elizabethtown	Consent
219	SNC-3439-2023	Tom Angela Smail	Matilda	Consent
220	SNC-3440-2023	Folkert Devries & Dorothy Charpentier	Mountain	Consent
221	SNC-3441-2023	Renee Lepage & Suzanne Martel	Alfred	Consent
222	SNC-3442-2023	Renee Lepage & Suzanne Martel	Alfred	Consent
223	SNC-3443-2023	Kirchmeier Farms Inc	Caledonia	Consent
224	SNC-3444-2023	Kirchmeier Farms Inc	Caledonia	Consent
225	SNC-3445-2023	Annette Fournier & Gordon W. Villeneuve	East Hawkesbury	Consent
226	SNC-3446-2023	Denis Simard	Edwardsburgh	Consent
227	SNC-3447-2023	Ian McDonald Campbell	Edwardsburgh	Consent
228	SNC-3449-2023	Larry Leeder	Kitley	Consent
229	SNC-3450-2023	Andrew John Enett & Jodi Helen Bennett	Kitley	Consent
230	SNC-3451-2023	Township Of North Stormont	Roxborough	Site Plan Control
231	SNC-3452-2023	Gail Dora Smith	Winchester	Consent
232	SNC-3453-2023	Swank Construction Ltd	Williamsburg	Subdivision
233	SNC-3454-2023	CH Clement Construction Ltd	Clarence	Official Plan Amendment
234	SNC-3455-2023	CH Clement Construction Ltd	Clarence	Zoning By-Law Amendment
235	SNC-3458-2023	Dwight Brown	Oxford On Rideau	Consent



Technical Reviews

SNC offers professional and technical review services related to natural hazards and on-site private sewage systems. The following table includes the technical reviews received in the month of June and July.

SNC Number	Development Size	Review Type
SNC-3376-2023	Development area > than 2 hectares	Stormwater
SNC-2821-2022	Small Scale Development	Environmental Impact Study
SNC-2193-2021	Development area > than 2 hectares	Stormwater & Geotechnical
SNC-3055-2022	Development area < 0.5 hectares	Stormwater
SNC-3451-2023	Development area < 0.5 hectares	Stormwater

Staff will continue to track applications and associated timelines to ensure timely reviews.

Programs & Services Category: Category 1 – Mandatory: Provincially delegated review of natural hazards under the *Planning Act* and related memorandum of understanding.

Alison McDonald,
Managing Director, Approvals.



To: Board of Directors
From: Alison McDonald, Managing Director, Approvals
Date: August 4th, 2023
Subject: Request for Approval: Delegating Section 28 Permit Approvals to Staff

RECOMMENDATION:

The Board of Directors delegate the issuance of permits under Section 28 of the *Conservation Authorities Act* and Ontario Regulation 170/06 to the Chief Administrative Officer; Managing Director, Natural Hazards and Infrastructure; and Managing Director, Approvals pursuant to subsections 3 (3) and 6 (3) of Ontario Regulation 170/06.

DISCUSSION:

Conservation authorities ("CA") play a key role in Ontario's land use planning process by protecting people and property in and near natural hazards, watercourses, and wetlands.

Conservation authorities issue permits for development and alteration of regulated areas and features where in its opinion the risk to public safety, control of flooding, erosion, pollution, or the conservation of land will not be affected. South Nation Conservation's ("SNC") permits are issued in accordance with the Board approved Section 28 Regulations Policies. Traditionally, CA boards issue or deny permits based on staff recommendation.

Provincial regulations allow CAs to designate one or more employees to exercise the power and duties of the authority to grant permits. It is common practice for CAs delegate issuance of permits to staff. This allows for more timely approvals, provides certainty to applicants, and removes delay in issuing formal approval.

Staff recommend the Board delegate the issuance of permits under section 28 of the *Conservation Authorities Act* to the Chief Administrative Officer; Managing Director, Natural Hazards and Infrastructure; and Managing Director, Approvals.

The Board would remain the body responsible for cancelling permits, granting permits that are valid for greater than two years, and sitting as a tribunal for section 28 hearings.

Staff would continue to provide monthly updates to the Board on permits issued.

FINANCIAL IMPLICATIONS/ADHERENCE TO SNC POLICY:

Compliance with Budget: No impact to 2023 Budget.

SNC Policy Adherence: Subsections 3 (3) and 6 (3) of Ontario Regulation 170/06 allows the Board of Directors to designate one or more employees to exercise the power and duties of the Authority with respect to granting of permission for development in or on regulated areas, and for alterations to watercourses and wetlands.



SOUTH NATION
CONSERVATION
DE LA NATION SUD

Programs & Services Category: Category 1 – Mandatory: Administration of Section 28 of the *Conservation Authorities Act* and Ontario Regulation 170/06.

A handwritten signature in dark ink that reads "Alison McDonald". The signature is written in a cursive, flowing style.

Alison McDonald,
Managing Director, Approvals.



To: Board of Directors
From: Alison McDonald, Managing Director, Approvals
Date: August 10th, 2023
Subject: Request for Approval: Permits Issued

RECOMMENDATION:

The Board of Directors approve permits 58 through 120 issued under Ontario Regulation 170/06 Development, Interference with Wetlands and Alterations to Shorelines and Watercourses.

DISCUSSION:

South Nation Conservation ("SNC") staff issue permits in accordance with SNC policies and then presents them to the Board for approval at each Board meeting.

The table below lists the permits issued in the months of June and July 2023.

#	Project No.	Landowner	Former Municipality	Project
58	2022-SDU-R221	Neil White	Matilda	Erosion Control
59	2022-CAS-R239	Marc-André Lalonde	Casselman	Erosion Control
60	2022-CAS-R247	David And Camille Blyth	Casselman	Shoreline Work
61	2022-OSG-R260	City Of Ottawa	Osgoode	Bridge Rehabilitation
62	2023-CLR-R018	Danny Levesque Aad Martine Brunet	Rockland	Inground Pool Install
63	2023-RUS-R039	Township Of Russell	Russell	Culvert Replacement
64	2023-SDU-R047	United Counties of SDG	Matilda	Culvert Replacement
65	2023-CUM-R049	City Of Ottawa	Cumberland	Directional Bore & Conduit
66	2023-CUM-R050	City Of Ottawa	Cumberland	Directional Bore & Conduit
67	2023-CUM-R051	City Of Ottawa	Cumberland	Directional Bore & Conduit
68	2023-CUM-R052	City Of Ottawa	Cumberland	Directional Bore & Conduit
69	2023-CUM-R053	City Of Ottawa	Cumberland	Directional Bore & Conduit
70	2023-CUM-R054	City Of Ottawa	Cumberland	Directional Bore & Conduit
71	2023-AUG-R058	Rudolf And Lenka Novak	Augusta	Removal/Placement of Fill
72	2023-SDU-R059	Lawrence and Sydney Schnurr	Williamsburg	Shoreline Development
73	2023-CLR-R060	Paul Maisonneuve and Chantal Lalonde Maisonneuve	Clarence	New Construction



#	Project No.	Landowner	Former Municipality	Project
74	2023-GLO-R064	City Of Ottawa	Gloucester	Culvert Replacement
75	2023-GLO-R066	City Of Ottawa	Gloucester	Culvert Replacement
76	2023-GLO-R068	City Of Ottawa	Gloucester	Culvert Replacement
77	2023-GLO-R069	City Of Ottawa	Gloucester	Culvert Replacement
78	2023-OSG-R070	City Of Ottawa	Osgoode	Culvert Replacement
79	2023-OSG-R072	City Of Ottawa	Osgoode	Culvert Replacement
80	2023-CUM-R074	City Of Ottawa	Cumberland	Culvert Replacement
81	2023-CUM-R075	City Of Ottawa	Cumberland	Culvert Replacement
82	2023-SDU-R077	Louise Aubin and Hubert Girouard	Matilda	New Home Construction
83	2023-EDW-R078	Christopher Marcellus	Edwardsburgh	New Construction
84	2023-EDW-R080	Marcell Slawter	Edwardsburgh	Addition To Building & Deck
85	2023-OSG-R083	City Of Ottawa	Osgoode	Directional Drill
86	2023-OSG-R084	City Of Ottawa	Osgoode	Directional Drill
87	2023-OSG-R086	Trans-Northern Pipelines Inc (ROW)	Osgoode	Remediation Of Pipeline Exposure
88	2023-EDW-R087	Herb Gooding	Edwardsburgh	Retaining Wall
89	2023-RUS-R089	Township of Russell	Russell	Storm Sewer Outlet Repair
90	2023-CAS-R090	Philippe Regnier	Casselman	Installation Of Retaining Wall, Dock, Shed, And Landscaping
91	2023-SDU-R091	Trans-Northern Pipelines Inc	Williamsburg	Pipeline Maintenance
92	2023-CUM-R093	City Of Ottawa	Cumberland	Directional Bore & Conduit
93	2023-CUM-R094	City Of Ottawa	Cumberland	Directional Bore & Conduit
94	2023-CUM-R095	City Of Ottawa	Cumberland	Directional Bore & Conduit
95	2023-CUM-R096	City Of Ottawa	Cumberland	Directional Bore & Conduit
96	2023-CUM-R097	City Of Ottawa	Cumberland	Directional Bore & Conduit
97	2023-EDW-R098	Township of Edwardsburgh Cardinal	Edwardsburgh	Extension & Pipe Drainage Outlet
98	2023-CAS-R099	Anne-Christine and Jennifer Leppard	Casselman	Erosion Control & Fill
99	2023-ALP-R100	Danielle Chatelain and Denis Prevost	North Plantagenet	Dock Installation
100	2023-EDW-R101	Gilles And Dain Bessette	Edwardsburgh	Septic Installation
101	2023-AUG-R119	Scott Thomson and Barbara Kontes	Augusta	Dock Repair
102	2023-EDW-R120	Kevin and Mary Clare Patrick	Edwardsburgh	New Home & Garage Build



#	Project No.	Landowner	Former Municipality	Project
103	2023-CLR-R121	Gavin Hill	Clarence	Deck Installation
104	2023-EDW-R122	Gord Shaw	Edwardsburgh	Shoreline Erosion Control
105	2023-AUG-R124	Township Of Augusta	Augusta	Culvert Replacements & Ditch Cleanout
106	2023-CLR-R125	City Of Clarence-Rockland	Clarence	Culvert Rehabilitation
107	2023-CLR-R126	City Of Clarence-Rockland	Clarence	Culvert Rehabilitation
108	2023-CLR-R127	City Of Clarence-Rockland	Clarence	Culvert Rehabilitation
109	2023-CUM-R128	City Of Ottawa	Cumberland	Culvert Replacement
110	2023-GLO-R129	City Of Ottawa	Gloucester	Culvert Replacement
111	2023-GLO-R130	City Of Ottawa	Gloucester	Culvert Replacement
112	2023-EDW-R131	Margaret Loughlin	Edwardsburgh	Retaining Wall & Landscaping
113	2023-EDW-R132	Janet McIlveen	Edwardsburgh	Retaining Wall & Landscaping
114	2023-AUG-R134	David Chrisamore	Augusta	New Septic
115	2023-ALP-R136	Raymond Gouin	North Plantagenet	Partial Septic Replacement
116	2023-ALP-R139	Township Of Alfred-Plantagenet	North Plantagenet	Boat Launch Ramp Extension
117	2023-EDW-R140	Stephanie McVitty	Edwardsburgh	Floating Dock
118	2023-RUS-R141	Township Of Russell	Russell	Erosion Control
119	2023-NDU-R142	Susan Robertson	Winchester	Foundation Repair & Fill
120	2022-CAS-R127R	Roger Smith	Cambridge	Permit Amendment — Deck Extension

Programs & Services Category: Category 1 – Mandatory: Administration of Section 28 of the *Conservation Authorities Act* and Ontario Regulation 170/06.

Alison McDonald,
Managing Director, Approvals.



To: Board of Directors
From: Alison McDonald, Managing Director, Approvals
Date: August 10th, 2023
Subject: Update: Enforcement of Ontario Regulation 170/06

RECOMMENDATION:

The Board of Directors receive and file the update on reported regulations concerns 22 through 30 for the months of June and July 2023.

DISCUSSION:

South Nation Conservation ("SNC") staff administer and enforce Section 28 of the *Conservation Authorities Act* and Ontario Regulation 170/06. SNC relies on members of the public and municipal partners to assist in identifying and reporting potential offences.

Staff evaluate reported concerns for priority response based on potential adverse impacts to people and property, and the risk of exacerbating natural hazards.

The list below describes the reported concerns received in the months of June through July 2023.

#	File No.	Municipality	Description
22	ENF2023-NST-01	North Stormont	Reported Interference with a Watercourse
23	ENF2023-NDU-05	North Dundas	Reported Interference with a Watercourse
24	ENF2023-SDU-01	South Dundas	Reported Interference with a Provincially Significant Wetland
25	ENF2023-OTW-06	Ottawa	Reported Interference with a Watercourse
26	ENF2023-NST-02	North Stormont	Reported Interference with a Watercourse
27	ENF2023-CLR-03	Clarence-Rockland	Reported Development in a Regulated Area
28	ENF2023-OTW-07	Ottawa	Reported Development in a Regulated Area
29	ENF2023-CLR-04	Clarence-Rockland	Reported Development in a Regulated Area
30	ENF2023-SDU-02	South Dundas	Reported Development in a Regulated Area



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The table below provides a summary of staff enforcement and compliance actions undertaken to date in 2023.

Summary of Staff Enforcement and Compliance Actions 2023	
Site visits	19
Files resolved	11
Concerns referred to correct agency	7
Provincial offences charges laid	0

Programs & Services Category: Category 1 – Mandatory: Administration and Enforcement of Section 28 of the *Conservation Authorities Act* and Ontario Regulation 170/06.

Alison McDonald,
Managing Director, Approvals.



To: Board of Directors
From: Monique Sauvé, Chief Building Official
Date: August 10th, 2023
Subject: Update: On-Site Sewage Permits Received

RECOMMENDATION:

The Board of Directors receive and file the On-Site Sewage Permits Received update for June and July 2023.

DISCUSSION:

South Nation Conservation ("SNC") staff issue permits under Part 8 of the Ontario Building Code on behalf of seventeen municipalities. The list below includes permits received in the months of June and July 2023. Septic system searches and renovation reviews are not included.

#	Permit Number	Landowner Name	Location	Type of Application
192	EK-23-15	Heather Chapman	Elizabethtown-Kitley	New Construction
193	EC-23-12	Simone Ruedi	Edwardsburgh Cardinal	System Replacement
194	RU-23-14	Andre and Patricia St. Armand	Russell	Tank
195	NS-23-12	William VanRiel	North Stormont	New Construction
196	CR-23-32	Jean-Jacques Leroux	Clarence Rockland	New Construction
197	NA-23-16	Societe de Gestion la Colombie Inc.	Nation	New Construction
198	AU-23-13	Paula Smallwood	Augusta	System Replacement
199	CR-23-33	Timothy Weisner	Clarence Rockland	Tank
200	ND-23-23	1503893 Ontario Inc. (Parkview Homes)	North Dundas	New Construction
201	EK-23-16	William Lackey	Elizabethtown-Kitley	System Replacement
202	CH-23-11	Hassan Al-Rawi	Champlain	New Construction
203	EH-23-06	William Renaud	East Hawkesbury	New Construction
204	RU-23-15	1000311386 Ont. Inc.	Russell	New Construction
205	EK-23-17	Carla Fraser	Elizabethtown-Kitley	New Construction
206	EC-23-13	Jeremy Plante	Edwardsburgh Cardinal	System Replacement
207	CR-23-34	Blake Drought	Clarence Rockland	New Construction
208	EC-23-14	James Peardon	Edwardsburgh Cardinal	New Construction
209	ND-23-24	Mackie Homes	North Dundas	New Construction
210	ND-23-25	Mackie Homes	North Dundas	New Construction



#	Permit Number	Landowner Name	Location	Type of Application
211	SD-23-15	Paul Pigeon	South Dundas	New Construction
212	ND-23-26	Garry Swerdfeger	North Dundas	Tank
213	NA-23-17	11151533 Canada Ltd	Nation	New Construction
214	AU-23-14	Betty Murray	Augusta	System Replacement
215	CA-23-02	Marc Brisson	Village of Casselman	Decommissioning
216	EK-23-18	Gregory Gray	Elizabethtown-Kitley	System Replacement
217	AU-23-15	David Chrisamore	Augusta	System Replacement
218	EC-23-15	Steven Hillier	Edwardsburgh Cardinal	System Replacement
219	EC-23-16	Shannon Callaghan	Edwardsburgh Cardinal	New Construction
220	EC-23-17	Chelsey Green	Edwardsburgh Cardinal	New Construction
221	CH-23-12	Ian and Susan Wilson	Champlain	New Construction
222	CR-23-35	Stephen Dibblee	Clarence Rockland	New Construction
223	ND-23-27	Carl Berends and Susanne Blaine	North Dundas	New Construction
224	SS-23-22	Mike Merriam & Kimberley Woolly	South Stormont	System Replacement
225	CR-23-36	Jaswinder Singh	Clarence Rockland	New Construction
226	RU-23-16	Dwayne James	Russell	Tank
227	RU-23-17	Andrew Cinnamon	Russell	New Construction
228	EH-23-07	Harold Faigan & Clara Young	East Hawkesbury	New Construction
229	ND-23-28	William Berube	North Dundas	System Replacement
230	NS-23-14	Daniel Morin	North Stormont	System Replacement
231	ND-23-29	2427450 Ontario Inc.	North Dundas	New Construction
232	ND-23-30	Sean Lajeunesse	North Dundas	New Construction
233	AP-23-09	Jonathan Poulin	Alfred Plantagenet	New Construction
234	EH-23-08	Habitations LDL Homes Inc.	East Hawkesbury	New Construction
235	EC-23-18	Austin Limburg	Edwardsburgh Cardinal	System Replacement
236	NA-23-18	Mathieu Desforges - 2488297 Ont. Inc	Nation	New Construction
237	ND-23-31	Jeffrey Peto	North Dundas	New Construction
238	EH-23-09 A	Trevor Bates & Vera Page	East Hawkesbury	New Construction
239	EH-23-09 B	Trevor Bates & Vera Page	East Hawkesbury	New Construction



#	Permit Number	Landowner Name	Location	Type of Application
240	EK-23-19	Angela Mercer & Michael Demolder	Elizabethtown-Kitley	New Construction
241	SS-23-23	Catharine Rutters	South Stormont	New Construction
242	NA-23-19	Joanne & Daniel Laflamme	Nation	New Construction
243	CH-23-13	Wayne Assaly	Champlain	New Construction
244	AP-23-10	Roland Lajeunesse	Alfred Plantagenet	System Replacement
245	NA-23-20	Michel Seguin	Nation	New Construction
246	RU-23-18	Mireille Brunet	Russell	System Replacement
247	ND-23-32	André & Samantha Comtois	North Dundas	New Construction
248	SD-23-16	Scott Verhey	South Dundas	New Construction
249	EC-23-19	Andrew Kennedy	Edwardsburgh Cardinal	Tank
250	SD-23-17	Ethel Britton	South Dundas	Tank
251	RU-23-19	8886440 Canada Inc.	Russell	New Construction
252	ND-23-33	Hugh Hamilton	North Dundas	System Replacement
253	AU-23-16	William Kroot	Augusta	New Construction
254	EK-23-20	Anthony Deveau	Elizabethtown-Kitley	Leaching Bed
255	RU-23-20	2806204 Ontario Inc c/o Oliver Cequeux	Russell	New Construction
256	ND-23-34	William Bruining	North Dundas	Alteration
257	AP-23-11	Raymond Gouin	Alfred Plantagenet	Alteration
258	EC-23-20	Jeff Beatty	Edwardsburgh Cardinal	System Replacement
259	AU-23-17	Shelly Arseneault	Augusta	System Replacement
260	SS-23-24	Jennifer Neville-Lake	South Stormont	System Replacement
261	SD-23-18	Martin Michaud	South Dundas	System Replacement
262	RU-23-21	Hugo Groulx	Russell	Decommissioning
263	CR-23-37	Benoit Gadouas	Clarence Rockland	New Construction
264	ND-23-35	Gary Garlough	North Dundas	New Construction
265	ND-23-36	Devon Rothenberger	North Dundas	System Replacement
266	AU-23-18	Jason Rodgers	Augusta	Leaching Bed Only
267	AU-23-19	Alex Vande Pol	Augusta	Leaching Bed Only
268	FY-23-08	Jordan Flood	Front of Yonge	New Construction
269	RU-23-22	Ryan Carson & Carol MacPherson	Russell	System Replacement



#	Permit Number	Landowner Name	Location	Type of Application
270	NA-23-21	12351064 Canada Inc.	Nation	New Construction
271	NA-23-22	Paul Marcil	Nation	Tank
272	ND-23-37	13846717 Can. Inc. (Margit Lunn)	North Dundas	New Construction
273	EK-23-21	Nicholas & Morgan Kafenzakis	Elizabethtown-Kitley	Alteration Only
274	SS-23-25	Sharon & Kenneth Runions	South Stormont	System Replacement
275	AU-23-20	Tammy Harum	Augusta	System Replacement
276	SD-23-19	Ian & Cynthia Batchelor	South Dundas	System Replacement
277	SD-23-20	Lisa & Brian Kearns	South Dundas	New Construction
278	FY-23-09	Andreas Noe	Front of Yonge	System Replacement
279	RU-23-23	Shawn Duval & Christine Scullion	Russell	System Replacement
280	CR-23-38	David Frazer	Clarence Rockland	System Replacement
281	NS-23-15	Joey Laub	North Stormont	Tank
282	AU-23-21	Jason Soucie	Augusta	New Construction
283	NA-23-23	Serge et Diane Forgues	Nation	New Construction
284	CR-23-39	Alexandre Gagnon	Clarence Rockland	New Construction
285	AU-23-22	Corbin Stone	Augusta	New Construction
286	CR-23-40	Richard Ouimet	Clarence Rockland	System Replacement
287	ND-23-38	Christopher and Katrina Lee	North Dundas	New Construction
288	EC-23-21	Matt Dalton	Edwardsburgh Cardinal	New Construction
289	NS-23-13	Dahlran Properties	North Stormont	System Replacement
290	AU-23-23	2544721 Ontario Inc. c/o George Thorne	Augusta	Tank

Staff will continue to track permit applications and associated timelines to ensure timely service delivery.

Programs & Services Category: Category 2 – Municipal Service Agreements: Building Code Part 8 Program Delivery

Monique Sauv ,
Chief Building Official.

**Ministry of Natural Resources
and Forestry**

Office of the Minister

99 Wellesley Street West
Room 6630, Whitney Block
Toronto ON M7A 1W3
Tel: 416-314-2301

**Ministère des Richesses
naturelles et des Forêts**

Bureau du ministre

99, rue Wellesley Ouest
Bureau 6630, Édifice Whitney
Toronto ON M7A 1W3
Tél.: 416 314-2301



May 30, 2023

Mayor Mark Sutcliffe
City of Ottawa
Mark.Sutcliffe@ottawa.ca

Rick O'Connor
Office of the City Clerk
Rick.OConnor@ottawa.ca

Dear Mayor Sutcliffe and Mr. O'Connor:

Thank you for your application on behalf of the City of Ottawa seeking a Minister's exception under the *Conservation Authorities Act* (CAA) from the requirement in subsection 14 (1.1) for at least 70 per cent of municipal appointments to a conservation authority to be selected from among members of municipal council.

After carefully considering your application requesting approval to confirm the appointment of three council members to the Rideau Valley Conservation Authority (RVCA), three council members Mississippi Valley Conservation Authority (MVCA), and two council members to South Nation River Conservation Authority (SNRCA), I have decided to not grant the City of Ottawa an exception to subsection 14 (1.1) of the CAA pursuant to my authority under subsection 14 (1.2).

Allowing the City of Ottawa to appoint three council members to both the RVCA and MVCA and two council members to the SNRCA, thereby avoiding the requirement for at least 70 per cent of a participating municipality's appointees to be selected from among members of municipal council, does not meet the intent of section 14 of the CAA which is to ensure greater elected council representation in conservation authorities. As the City of Ottawa council is comprised of 24 councillors who are responsible for representing and serving their wards on various committees and boards, I think it is important for the City of Ottawa to comply with this requirement and it is not appropriate to grant an exception. As a result, I would request that the City of Ottawa ensure that the necessary steps are taken to ensure additional members of council are appointed to the RVCA, MVCA, and SNRCA in compliance with the requirements of subsection 14(1.1) of the CAA.

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I would ask that once additional council members have been appointed, that you confirm in writing via email to my Ministry (ca.office@ontario.ca) that the City of Ottawa has taken the necessary steps to comply with this provision.

Please share this correspondence with municipal council as well as the RVCA, MVCA, and SNRCA.

Sincerely,

A handwritten signature in black ink, appearing to read 'Graydon Smith', with a stylized flourish at the end.

The Honourable Graydon Smith
Minister of Natural Resources and Forestry

c: Jennifer Keyes, Director, Resources Planning and Development Policy Branch,
MNRF
Conservation Authority Office (via ca.office@ontario.ca)

Excerpt from:



Ottawa City Council

Minutes

Meeting #: 18

Date: July 12, 2023

Time: 10 am

**Location: Andrew S. Haydon Hall, 110 Laurier Avenue
West, and by electronic participation**

12.4 [Motion – Appointments to the Conservation Authorities](#)

ACS2023-OCC-CCS-0099 - City Wide

Committee recommendation(s)

**That Council approve the following appointments to Conservation Authority
Boards of Directors:**

- 1. Councillor Matthew Luloff to the South Nation Conservation Authority;
and**
- 2. Councillor Allan Hubley to Mississippi Valley Conservation Authority;
and**
- 3. Councillor Riley Brockington to the Rideau Valley Conservation
Authority.**

Carried