



SOUTH NATION
CONSERVATION
DE LA NATION SUD

38 rue Victoria Street, Finch, ON K0C 1K0 Tel: 613-984-2948 Fax: 613-984-2872 Toll Free: 1-877-984-2948 www.nation.on.ca

Board of Directors

Meeting Agenda

Date: June 15th, 2023

Time: 2:00 p.m. **Please note time change**

Location: Watershed Room, SNC

Address: 38 Victoria Street, Finch, ON K0C 1K0



Board of Directors

Meeting Agenda

June 15th, 2023 at 2:00 p.m.

1. Traditional Land Acknowledgement: Ronda
 2. Chair's Remarks
 3. Approval of SNC Board of Directors Agenda (Supplemental Agenda)
 4. Declaration of Conflict of Interest
 5. SNC Project Update – PowerPoint Presentation: Staff
 6. Request for Approval:
 - a. Board of Directors Meeting Minutes of May 18th, 2023 4-11
 - b. SNC Committee Meeting Highlights and Minutes of: 12-13
 - i. Communications Committee electronic meeting minutes of May 9th, 2023: John 14-15
 - ii. Forestry Committee meeting minutes of June 6th, 2023: Ronda 16-19
 - iii. Fish and Wildlife meeting minutes of June 6th, 2023: Ronda 20-24
 - iv. Communications Committee meeting minutes of June 7th, 2023: John 25-28
 7. New Business:
 - a. Request for Approval: Progress Report to the Ministry of Natural Resources and Forestry: Eric 29-30
 - b. Request for Approval: Water and Erosion Infrastructure Project: Jason 31-32
 - c. Request for Approval: Wetland Construction Contracts: Michelle 33
 - d. Request for Approval: 2024 Tree Planting Fee Schedule: Ronda 34-36
 - e. Request for Approval: Remuneration of Directors: Carl 37-38
 - f. Request for Approval: Compensation Review Committee: Carl 39-40
 - g. Request for Approval: Monies Received and Disbursement Register for May 2023: Deborah 41-45
 - h. Update: Oschmann Forest Maple Program: Brent 46-47
 - i. Update: Planning Activity: James 48-49
 - j. Request for Approval: Permits Issued: Alison 50-51
 - k. Update: Enforcement of Ontario Regulation 170/06: Alison 52-54
 - l. Update: On-site Sewage Permits Issued: Monique 55-57
 8. Supplemental Agenda
 - a. Update: Estimated Statement of Operations for May 31st, 2023: Johanna
 - b. Closed:
 - i. Request for Approval: Land Acquisitions: Pat
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9. Correspondence (if any)
 - a. Letter: Ministry of Natural Resources and Forestry RE United Counties of Prescott and Russell Board Public Appointment 58-59
 - b. Letter: Ministry of Natural Resources and Forestry RE United Counties of Stormont, Dundas and Glengarry Board Public Appointment 60-61
10. Dates of Upcoming Meetings, third Thursday, at 9:00 a.m. unless indicated otherwise:
 - July – no scheduled meeting
 - August 17th, 2023 (AMO Conference August 20-23)
 - September 21st, 2023 (OEMC conference September 6-8)
 - October 19th, 2023
11. Future Motions of the Board and/or Discussion of SNC Issues
12. Adjournment

Carl Bickerdike,
Chief Administrative Officer.

/rb



BOARD OF DIRECTORS MEETING

Meeting No. 05/23

Thursday, May 18th, 2023 – Immediately following the Source Protection Authority Meeting

Watershed Room, SNC

Present:	Steve Densham, Stormont Dundas Glengarry, Vice Chair George Darouze, City of Ottawa, Past Chair Catherine Kitts, City of Ottawa Linda Payant, City of Ottawa François St. Amour, Prescott Russell Bill Smirle, Stormont Dundas Glengarry Tom Smyth, Stormont Dundas Glengarry Deb Wilson, Leeds Grenville Adrian Wynands, Leeds Grenville
Regrets:	Genevieve Lajoie, Prescott Russell Pierre Leroux, Prescott and Russell, Chair
Staff Present:	Carl Bickerdike, Chief Administrative Officer Johanna Barkley, Director of Finance Brianna Brougham, Water Resources Technician Ronda Boutz, Secretary-Treasurer Michelle Cavanagh, Team Lead, Special Projects Donna Ferguson, Accounting Technician James Holland, Senior Planner Sandra Mancini, Managing Director, Natural Hazards and Infrastructure Alison McDonald, Managing Director, Approvals Eric McGill, Corporate Counsel Pat Piitz, Team Lead, Property Monique Sauve, Chief Building Official
Guests:	Owen Murdoch, Councillor Darouze Assistant, City of Ottawa



TRADITIONAL LAND ACKNOWLEDGEMENT

Ronda Boutz, Secretary-Treasurer, read an Indigenous land acknowledgement.

CHAIRS REMARKS

Chair Pierre Leroux was regrets, Vice Chair Steve Densham called the SNC Board of Directors meeting of May 15th, 2023 to order at 9:09 a.m.

APPROVAL OF SNC BOARD OF DIRECTORS MAIN AND SUPPLEMENTAL AGENDAS

RESOLUTION NO. BD-090/23

Moved by: George Darouze

Seconded by: Linda Payant

RESOLVED THAT:

The Members approve the May 18th, 2023 main and supplemental agendas as submitted.

CARRIED

DECLARATION OF CONFLICT OF INTEREST

There were no Declarations of Conflict of Interest.

SNC PROJECT UPDATE – POWERPOINT PRESENTATION

Staff presented project and program updates.

REQUEST FOR APPROVAL:

A. BOARD OF DIRECTORS MEETING MINUTES OF APRIL 20th, 2023

RESOLUTION NO. BD-091/23

Moved by: George Darouze

Seconded by: Deb Wilson

RESOLVED THAT:

The Members approve the Board of Directors Meeting minutes of April 20th, 2023 with the following amendment:

- BD-067/23 – add mover, George Darouze, and seconder Steve Densham

CARRIED

NEW BUSINESS

REQUEST FOR APPROVAL: 2023 LAND SECUREMENT STRATEGY

RESOLUTION NO. BD-092/23

Moved by: Adrian Wynands

Seconded by: Linda Payant



RESOLVED THAT:

The Board of Directors approve the 2023 Land Securement Strategy.

CARRIED

REQUEST FOR APPROVAL: EDWARDSBURGH CARDINAL FORESTRY SERVICES AGREEMENT

RESOLUTION NO. BD-093/23

Moved by: François St. Amour
Seconded by: George Darouze

RESOLVED THAT:

The Board of Directors approve entering into a Forestry Services Agreement with the Township of Edwardsburgh Cardinal on a cost recovery basis.

CARRIED

The Board recessed for a break at 10:18 a.m.

The Board reconvened at 10:29 a.m.

REQUEST FOR APPROVAL: MINISTRY OF NATURAL RESOURCES AND FORESTRY SERVICE AGREEMENT FOR EUROPEAN WATER CHESTNUT MANAGEMENT

RESOLUTION NO. BD-094/23

Moved by: Bill Smirle
Seconded by: George Darouze

RESOLVED THAT:

The Board of Directors approve entering into a one-year non-consulting services agreement with the Ministry of Natural Resources and Forestry for the management of the invasive European Water Chestnut within the South Nation River and Castor River on a cost recovery basis totalling approximately \$24,000.00 including HST.

CARRIED

REQUEST FOR APPROVAL: CITY OF OTTAWA FLOOD PLAIN AND EROSION HAZARDS AGREEMENT

RESOLUTION NO. BD-095/23

Moved by: Catherine Kitts
Seconded by: Adrian Wynands



RESOLVED THAT:

The Board of Directors approve entering into a six-year agreement with the City of Ottawa to complete the delineation of Flood Plain and Erosion Hazards within the City of Ottawa to an upset SNC contribution of approximately \$125,000 per year, plus HST, with matching contributions from the City of Ottawa.

CARRIED

REQUEST FOR APPROVAL: 2023 SNC EMERGENCY PREPAREDNESS PLANS

RESOLUTION NO. BD-096/23

Moved by: Bill Smirle
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors approve the 2023 South Nation Conservation Emergency Preparedness Plans.

CARRIED

REQUEST FOR APPROVAL: DISBURSEMENTS FOR 2023 PARTNERSHIP PROGRAMS

RESOLUTION NO. BD-096/23

Moved by: George Darouze
Seconded by: Catherine Kitts

RESOLVED THAT:

The Board of Directors approves undertaking and disbursement of funds for the following Partnership Programs in 2023:

Program	2023 Funds
1. City of Ottawa Special Levy Programs	
a) Ottawa Ash Tree Replacement Program	\$200,000
b) Ottawa Rural Clean Water Program	\$200,000
c) Eastern Ontario Water Resources Program	\$50,000
d) Ottawa Baseline Monitoring Program	\$52,500
Total	\$502,500

CARRIED



REQUEST FOR APPROVAL: FUNDING SUBMISSION

RESOLUTION NO. BD-097/23

Moved by: Bill Smirle
Seconded by: Deb Wilson

RESOLVED THAT:

The Board of Directors approve the submission of a funding application to the Nature Smart Climate Solutions Fund through Conservation Ontario.

CARRIED

REQUEST FOR APPROVAL: VEHICLE PURCHASE AND DISPOSAL

RESOLUTION NO. BD-098/23

Moved by: Adrian Wynands
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors approve the purchase of a light duty truck at an upset limit of approximately \$60,000 plus applicable taxes; and

FURTHER THAT:

The Board of Directors approve disposal of a surplus vehicle.

CARRIED

REQUEST FOR APPROVAL: MONIES RECEIVED AND DISBURSEMENT REGISTER FOR APRIL 2023

RESOLUTION NO. BD-099/23

Moved by: George Darouze
Seconded by: Catherine Kitts

RESOLVED THAT:

The Board of Directors receive and file the money received report for April 2023; and

FURTHER THAT:

The Board approve the Disbursement Register of \$535,410.95 for April 2023.

CARRIED



UPDATE: PLANNING ACTIVITY

RESOLUTION NO. BD-100/23

Moved by: Deb Wilson
Seconded by: Linda Payant

RESOLVED THAT:

The Board of Directors receive and file the Planning Activity update for April 2023.

CARRIED

REQUEST FOR APPROVAL: PERMITS ISSUED

RESOLUTION NO. BD-101/23

Moved by: Bill Smirle
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors approve permits 25 through 35 issued under Ontario Regulation 170/06 Development, Interference with Wetlands and Alterations to Shorelines and Watercourses.

CARRIED

UPDATE: ON-SITE SEWAGE PERMITS ISSUED

RESOLUTION NO. BD-102/23

Moved by: George Darouze
Seconded by: Linda Payant

RESOLVED THAT:

The Board of Directors receive and file the On-Site Sewage Permits Received update for April 2023.

CARRIED

SUPPLEMENTAL AGENDA

UPDATE: ESTIMATED STATEMENT OF OPERATIONS FOR APRIL 30TH, 2023

RESOLUTION NO. BD-103/23

Moved by: Adrian Wynands
Seconded by: George Darouze

RESOLVED THAT:

The Board of Directors receive and file the Estimated Statement of Operations for the year



ending December 31st, 2023, as of April 30th, 2023, update.

CARRIED

CORRESPONDENCE

None.

DATES OF UPCOMING MEETINGS

Third Thursday, at 9:00 a.m., unless indicated otherwise:

- June 15th, 2023
- July – no scheduled meeting
- August 17th, 2023 (AMO Conference August 20-23)
- September 21st, 2023 (OEMC Conference September 6-8)

FUTURE MOTIONS OF THE BOARD AND/OR DISCUSSION OF SNC ISSUES

None.

CLOSED SESSION

RESOLUTION NO. BD-104/23

Moved by: François St. Amour
Seconded by: Adrian Wynands

RESOLVED THAT:

The Board of Directors meeting move into Closed Session for the following:

- Request for Approval: Land Acquisition
- Update: Potential Litigation Matter L2022-NGL-01 (verbal)

CARRIED

The Board of Directors recessed to enter Closed Session at 11:00 a.m.

OPEN SESSION

RESOLUTION NO. BD-105/23

Moved by: George Darouze
Seconded by: Bill Smirle

RESOLVED THAT:

The Board of Directors move into Open Session.

CARRIED



The Vice Chair reconvened the Board of Directors Open Session at 11:24 a.m.

REQUEST FOR APPROVAL: LAND ACQUISITION

RESOLUTION NO. BD-106/23

Moved by: George Darouze
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors approve the acquisition of Property 1 (The Nation Municipality) to an upset limit as discussed, plus ancillary costs.

CARRIED

UPDATE: POTENTIAL LITIGATION MATTER L2022-NGL-01 (VERBAL)

RESOLUTION NO. BD-107/23

Moved by: Deb Wilson
Seconded by: George Darouze

RESOLVED THAT:

The Board of Directors receive and file the Potential Litigation Matter L2022-NGL-01 verbal update.

CARRIED

FUTURE MOTIONS OF THE BOARD AND/OR DISCUSSION OF SNC ISSUES

None.

ADJOURNMENT

RESOLUTION NO. BD-108/23


Moved by: Adrian Wynands
Seconded by: George Darouze

RESOLVED THAT:

The Board of Directors meeting of May 18th, 2023 be adjourned at 11:25 a.m.

CARRIED

Steve Densham,
Vice Chair.



Carl Bickerdike,
Chief Administrative Officer.

/rb



To: Board of Directors
From: Ronda Boutz, Secretary-Treasurer
John Mesman, Managing Director, Property, Conservation Lands, and
Community Outreach
Date: June 7, 2023
Subject: Request for Approval: SNC Committee Meeting Highlights and Minutes

RECOMMENDATION:

The Board of Directors approve the actions and recommendations of the following Committees meetings:

- i. Communications Committee electronic meeting minutes of May 9th, 2023
 - ii. Forestry Committee meeting minutes of June 6th, 2023
 - iii. Fish and Wildlife Committee meeting minutes of June 6th, 2023
 - iv. Communications Committee meeting minutes of June 7th, 2023
-

DISCUSSION:

Communications Electronic Committee Meeting: May 9th, 2023

- The Communications Committee recommended the following for Board of Directors approval:
 - Community Environmental Grants (\$300 each)
 - St. Daniels Council
 - EscarpAction Jessup's Falls
 - Chesterville Kayak Club
 - Crysler Community Garden
 - Augusta Township
 - Ottawa Rotary Youth Forest
 - The Russell Library

Forestry Committee Meeting: June 6th, 2023

- The Forestry Committee recommended the following for Board of Directors approval:
 - 2024 Tree Planting Fee Schedule
 - Participation in the Sustainable Forestry Initiative (FSI) Certification trial
 - The Forestry Committee received updates on:
 - LiDAR Products for Sustainable Forest Management project
 - SNC Forest Annual Report 2022
 - Draft SNC Forest Operating Plan 2024-2028
 - 2023 Tree planting and free tree days
-



Fish and Wildlife Committee Meeting: June 6th, 2023

- The Fish and Wildlife Committee recommended the following for Board of Directors approval:
 - OFAH summer student work plan
- The Fish and Wildlife Committee received updates on:
 - 2023 Land Securement Strategy
 - 2023 Tree planting and free tree days
 - European Water Chestnut management
 - State of the Nation Watershed Report Card
 - 2023 monitoring activities

Communications Electronic Committee Meeting: June 7th, 2023

- The Communications Committee recommended the following for Board of Directors approval:
 - The 2023 Friends of SNC Golf Tournament
 - Community Environmental Grants
 - Avonmore Elementary School
 - Spencerville Mill Foundation
- The Communications Committee received updates on:
 - 2023 Free Tree Pick Ups

Ronda Boutz,
Secretary-Treasurer.

John Mesman,
Managing Director, Property, Conservation Lands,
and Community Outreach.

Attachments



**COMMUNICATIONS COMMITTEE
ELECTRONIC MEETING**

May 9th, 2023 – Meeting 03/23

Members Emailed: Bill Smirle, SNC Board Member
Tim Jackson, Public Citizen
Gerry Boyce, Public Citizen
Byron Vienneau, Public Citizen
Cindy Saucier, Past Councillor, Russell
Doug Thompson, Public Citizen

Unavailable: Tom Van Dusen, Public Citizen
Karen Switzer-Howse, Public Citizen
Charles Armstrong, Public Citizen
Murray Inch, Public Citizen





NEW BUSINESS

REQUEST FOR APPROVAL: COMMUNITY ENVIRONMENTAL GRANTS

RESOLUTION NO. CMN-019/23

Moved by: Doug Thompson

Seconded by: Bill Smirle

RESOLVED THAT:

The Communications Committee recommends the Board of Directors approval of Community Environmental Grants in the amount of \$300 each to:

- St. Daniels Council
- EscarpAction Jessup's Falls
- Chesterville Kayak Club
- Crysler Community Garden
- Augusta Township
- Ottawa Rotary Youth Forest
- The Russell Library

CARRIED

The following electronic votes were received regarding the Request for Approval: Community Environmental Grants report.

Yea: 6

Nay: 0

As a result of the majority vote for the resolution, the Committee Chair declared the motion carried.

Charles Armstrong,
Committee Chair.

John Mesman,
Managing Director, Property, Conservation
Lands, and Community Outreach.

/ks



FORESTRY COMMITTEE MEETING

Tuesday, June 6th, 2023, 10:00 a.m. – Meeting 02/23

SNC Watershed Room



Present: Glenn Mackey, Committee Chair
Dorothy Hamilton, Stormont Dundas Glengarry Chapter – Ontario Woodlot Association
Steve Hunter, United Counties of Prescott Russell
Murray Inch, Public Citizen
Dave Robertson, Public Citizen
Bill Smirle, SNC Board of Directors
François St. Amour, SNC Board of Directors
Ron Toonders, Agriculture
Adrian Wynands, SNC Board of Directors

Regrets: François Allard, Public Citizen
Alain Bertrand, Public Citizen
Maurice Chabot, Public Citizen
George Darouze, SNC Board of Directors, Past Chair, ex-officio
Steve Densham, SNC Board of Directors, Vice Chair, ex-officio
Phil Duncan, United Counties of Stormont Dundas Glengarry
Pierre Leroux, SNC Board of Directors, Chair, ex-officio
Doug Thompson, Public Citizen

Staff: Ronda Boutz, Secretary-Treasurer
Cheyene Brunet, Forestry Technician
Chris Craig, Senior Forestry Technician
Caroline Goulet, Forester
Tavish MacLeod, Forestry Assistant
Pat Piitz, Team Lead, Property
Spencer Van Putten, Property Student

Guest: Ben Gwilliam, Ontario Woodlot Association (*electronic participation*)
Lester McInnis, Oak Valley Pioneer Park Volunteers
Jean Saint-Pierre, Boisés Est



CHAIR'S REMARKS

Glenn Mackey, Committee Chair, called the Forestry Committee meeting of June 6th, 2023 to order at 10:00 a.m.

APPROVAL OF FORESTRY COMMITTEE AGENDA

RESOLUTION NO. FC-014/23

Moved by: Bill Smirle
Seconded by: Dorothy Hamilton

RESOLVED THAT:

The Members approve the June 6th, 2023 Forestry Committee main and supplemental agendas as submitted.

CARRIED

DECLARATION OF CONFLICT OF INTEREST

There were no Declarations of Conflict of Interest.

LIDAR PRODUCTS FOR SUSTAINABLE FOREST MANAGEMENT

Ben Gwilliam from the Ontario Woodlot Association gave a virtual presentation to the Committee on the LiDAR Products for Sustainable Forest Management project.

SNC FORESTRY PROJECT UPDATE – POWERPOINT PRESENTATION

Staff presented forestry program and project updates.

COMMUNITY ENGAGEMENT ROUNDTABLE:

- Bill Smirle – reminded the Committee that he provides regular updates on SNC business to North Dundas Council
- Adrian Wynands – informed the Committee that as Deputy Mayor for Augusta Township, he also provides updates to his Council on SNC business
- Murray Inch – updated the Committee on the Oak Valley field day, shagbark hickory seeds provided to SNC for planting, and re-appointment of Lester McInnis as the leader for the Oak Valley Pioneer Park Volunteer group

APPROVAL OF: FORESTRY COMMITTEE MEETING MINUTES OF FEBRUARY 28th, 2023

RESOLUTION NO. FC-015/23

Moved by: Dave Robertson
Seconded by: François St. Amour

RESOLVED THAT:

The Members approve the Forestry Committee meeting minutes of February 28th, 2023 as submitted.

CARRIED



BUSINESS ARISING FROM MINUTES

None.

NEW BUSINESS

UPDATE: SNC FOREST ANNUAL REPORT 2022

RESOLUTION NO. CWC-016/23

Moved by:

Adrian Wynands

Seconded by:

Steve Hunter

RESOLVED THAT:

The Forestry Committee receive and file the SNC Forest Annual Report.

CARRIED

UPDATE: DRAFT SNC FOREST OPERATING PLAN 2024-2028

RESOLUTION NO. CWC-017/23

Moved by:

Dorothy Hamilton

Seconded by:

Ron Toonders

RESOLVED THAT:

The Forestry Committee receive and file the Draft SNC Forest Operating Plan 2024-2028 update.

CARRIED

UPDATE: 2023 TREE PLANTING AND FREE TREE DAYS

RESOLUTION NO. FC-018/23

Moved by:

Adrian Wynands

Seconded by:

Bill Smirle

RESOLVED THAT:

The Forestry Committee receive and file the 2023 Tree Planting and Free Tree Days.

CARRIED

Bill Smirle left the meeting at 12:07 p.m.



SUPPLEMENTAL AGENDA

REQUEST FOR APPROVAL: 2024 TREE PLANTING FEE SCHEDULE

RESOLUTION NO. FC-019/23

Moved by: François St. Amour
Seconded by: Murray Inch

RESOLVED THAT:

The Forestry Committee approves recommending to the Board of Directors that the 2024 Tree Planting Fee Schedule be approved as presented.

CARRIED

REQUEST FOR APPROVAL: SUSTAINABLE FORESTRY INITIATIVE (SFI) CERTIFICATION

RESOLUTION NO. FC-020/23

Moved by: Adrian Wynands
Seconded by: François St. Amour

RESOLVED THAT:

The Forestry Committee recommends to the Board of Directors participation in the EOMF-led SFI Certification Trial at no cost to SNC.

CARRIED

CORRESPONDENCE

None

DATE OF NEXT MEETING

- Forestry Committee Meeting, September 5th, 2023 at 10:00 a.m., SNC Office.

ADJOURNMENT

RESOLUTION NO. FC-021/23

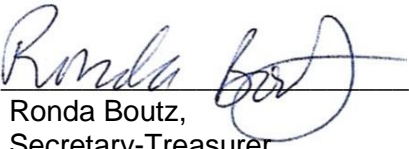
Moved by: Ron Toonders

RESOLVED THAT:

The Forestry Committee meeting of June 6th, 2023 be adjourned at 12:22 p.m.

CARRIED

Glenn Mackey,
Committee Chair.



Ronda Boutz,
Secretary-Treasurer.

/rb



FISH AND WILDLIFE COMMITTEE MEETING

Tuesday, June 6th, 2023, 3:07 p.m. – Meeting 02/23

SNC Watershed Room



- Present:** Frederick Schueler, Committee Chair
Alvin Cluff-Clyburne, Russell Fish and Game Club
Joffre Cote, Ministry of Natural Resources and Forestry (non-voting)
Doug Culver, Naturalist and Recreational Angler
Aleta Karstad, Fragile Inheritance Natural History
Kirk Myelde, Public Citizen
Bill Smirle, SNC Board of Directors
Larry Smith, South Nation Archery Supply
Doug Thompson, Public Citizen
- Regrets:** George Darouze, SNC Board of Directors, Past Chair, ex-officio
Steve Densham, SNC Board of Directors, Vice Chair, ex-officio
Pierre Leroux, SNC Board of Directors, Chair, ex-officio
- Absent:** Abraham Francis, Mohawks of Akwesasne
Stéphane Dubuc, Trapper
- Staff:** Ronda Boutz, Secretary-Treasurer
Michelle Cavanagh, Team Lead, Stewardship
Natalie Fleece, Stewardship Student
Brent Harbers, Watershed Biologist
Naomi Langlois-Anderson, Senior Fish and Wildlife Technician
Kyley McGuinness, Stewardship Student
Arielle Noonan, Stewardship and Outreach Assistant
Pat Piitz, Team Lead, Property



SNC FISH AND WILDLIFE PROJECT UPDATE – POWERPOINT PRESENTATION

Staff presented fish and wildlife project and program updates.

Fred Schueler, Committee Chair, and Aleta Karstad arrived at 3:15 p.m.

CHAIR'S REMARKS

Fred Schueler, Committee Chair, called the Fish and Wildlife Committee meeting of June 6th, 2023 to order at 3:30 p.m.

APPROVAL OF FISH AND WILDLIFE COMMITTEE AGENDA

RESOLUTION NO. FW-013/23

Moved by:

Doug Thompson

Seconded by:

Alvin Cluff-Clyburne

RESOLVED THAT:

The Members approve the Fish and Wildlife Committee meeting agenda of June 6th, 2023 as submitted.

CARRIED

DECLARATION OF CONFLICT OF INTEREST

There were no Declarations of Conflict of Interest.

ROUNDTABLE DISCUSSIONS

A. COMMUNITY ENGAGEMENT ACTIVITIES

- Bill Smirle – updated the Committee on a media event, LiDAR Products for Sustainable Forest Management, hosted at the SNC office on May 26th. Ontario Woodlot Association is leading the project, SNC is a partner. Bill also reminded the Committee that he regularly reports on SNC business to North Dundas' Council.

B. WATERSHED MONITORING REPORT

Fred Schueler thanked members who submitted reports and encouraged others to send theirs in to SNC via email.



**APPROVAL OF THE FISH AND WILDLIFE COMMITTEE VIRTUAL MEETING MINUTES
OF FEBRUARY 28th, 2023**

RESOLUTION NO. FW-014/23

Moved by: Larry Smith
Seconded by: Alvin Cluff-Clyburne

RESOLVED THAT:

The Members approve the Fish and Wildlife
Committee virtual meeting minutes of
February 28th, 2023 as submitted.

CARRIED

**The Fish and Wildlife Committee recessed for a break at 4:08 p.m.
The Committee reconvened at 4:20 p.m.**

NEW BUSINESS

UPDATE: 2023 LAND SECUREMENT STRATEGY

RESOLUTION NO. CWC-015/23

Moved by: Alvin Cluff-Clyburne
Seconded by: Doug Thompson

RESOLVED THAT:

The Fish and Wildlife Committee receive and file
the 2023 Land Securement Strategy.

CARRIED

UPDATE: 2023 TREE PLANTING AND FREE TREE DAYS

RESOLUTION NO. CWC-016/23

Moved by: Doug Thompson
Seconded by: Doug Culver

RESOLVED THAT:

The Fish and Wildlife Committee receive and
file the 2023 Tree Planting and Free Tree
Days update.

CARRIED



UPDATE: EUROPEAN WATER CHESTNUT MANAGEMENT

RESOLUTION NO. FW-017/23

Moved by: Alvin Cluff-Clyburne
Seconded by: Larry Smith

RESOLVED THAT:

The Fish and Wildlife receive and file the European Water Chestnut Management update.

CARRIED

REQUEST FOR APPROVAL: OFAH SUMMER STUDENT WORK PLAN

RESOLUTION NO. FW-018/23

Moved by: Kirk Myelde
Seconded by: Doug Culver

RESOLVED THAT:

The Fish and Wildlife Committee approve the OFAH Summer Student Work Plan.

CARRIED

UPDATE: STATUS OF THE NATION RIVER WATERSHED REPORT CARD

RESOLUTION NO. FW-019/23

Moved by: Alvin Cluff-Clyburne
Seconded by: Doug Thompson

RESOLVED THAT:

The Fish and Wildlife Committee receive and file the State of the Nation Watershed Report Card.

CARRIED

Doug Culver left the meeting at 5:30 p.m.

UPDATE: 2023 MONITORING

RESOLUTION NO. FW-020/23

Moved by: Kirk Myelde
Seconded by: Alvin Cluff-Clyburne

RESOLVED THAT:

The Fish and Wildlife Committee receive and file the 2023 Monitoring update.

CARRIED



SUPPLEMENTAL AGENDA

None

CORRESPONDENCE

None

DATE OF NEXT MEETING

- Fish and Wildlife Committee Meeting, September 5th, 2023 at 3:00 p.m., SNC Office

ADJOURNMENT

RESOLUTION NO. FW-021/23

Moved by: Larry Smith

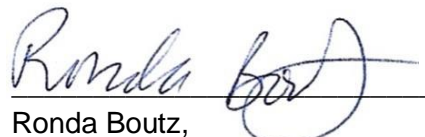
RESOLVED THAT:

The Fish and Wildlife Committee meeting of June 6th, 2023 be adjourned at 5:41p.m.

CARRIED

Fred Schueler,
Committee Chair.

/rb



Ronda Boutz,
Secretary-Treasurer.



COMMUNICATIONS COMMITTEE MEETING

Wednesday, June 7th, 2023, 9:00 a.m. – Meeting 04/23

Present: Charles Armstrong, Public Citizen, Committee Chair
Tim Jackson, Public Citizen
Cindy Saucier, Past Councillor, Russell
Byron Vienneau, Public Citizen
Tom Van Dusen, Public Citizen, Public Citizen
Doug Thompson, Public Citizen, Public Citizen
Karen Switzer-Howse, Public Citizen
Murray Inch, Public Citizen

Regrets: George Darouze, Board of Directors, Past Chair, ex-officio
Steve Densham, Board of Directors, Vice Chair, ex-officio
Pierre Leroux, Board of Directors, Chair, ex-officio
Gerry Boyce, Public Citizen
Bill Smirle, SNC Board Member

Staff: John Mesman, SNC Managing Director of Conservation Lands
and Community Outreach
Erin Thorne, Communications Specialist
Kelsey Smith, Stewardship & Outreach Assistant
Arielle Noonan, Stewardship & Outreach Assistant
Carley Hutchinson, Stewardship & Outreach Assistant
Shannon McRae, Conservation Lands Student
Gabriel Giorgi, Conservation Lands Student



CHAIR'S REMARKS

Charles Armstrong, Committee Chair, called the June 7th, 2023, Communications Committee meeting to order at 9:15 a.m.

APPROVAL OF COMMUNICATIONS COMMITTEE MAIN AGENDA

RESOLUTION NO. CMN-020/23 Moved by: Doug Thompson
Seconded by: Karen Switzer-Howse

RESOLVED THAT: The Members approve the Communications Committee Agenda of June 7th, 2023 as submitted.

CARRIED

DECLARATION OF CONFLICT OF INTEREST

There were no declarations of conflict of interest.

COMMUNICATIONS PROJECT UPDATE: POWERPOINT PRESENTATION

Staff presented project and program updates.

The committee took a break at 11:05 a.m.

The committee reconvened at 11:20 a.m.

COMMUNICATIONS COMMITTEE MEETING MINUTES OF MARCH 23RD AND ELECTRONIC MEETING MINUTES OF MAY 9TH, 2023

RESOLUTION NO. CMN-021/23 Moved by: Doug Thompson
Seconded by: Karen Switzer-Howse

RESOLVED THAT: The Members approve the Communications Committee meeting minutes of March 23rd, 2023 and electronic meeting minutes of May 9th, 2023.

CARRIED

NEW BUSINESS

UPDATE: 2023 FREE TREE PICK UPS

RESOLUTION NO. CMN-022/23 Moved by: Murray Inch
Seconded by: Byron Vienneau

RESOLVED THAT: That the Communications Committee receive and file the update on the 2023 Municipal Tree Giveaway activities.

Further that the Committee recommend that the SNC Board of Directors continue to provide annual support for community free tree campaigns.

CARRIED



REQUEST FOR APPROVAL: 2023 FRIENDS OF SNC GOLF TOURNAMENT

RESOLUTION NO. CMN-023/23

Moved by: Karen Switzer-Howse

Seconded by: Byron Vienneau

RESOLVED THAT:

The Communications Committee receive and file the 2023 SNC Golf Tournament Report.

Further that the Communications Committee recommend that the SNC Board of Directors approve the tournament venue and date.

CARRIED

REQUEST FOR APPROVAL: COMMUNITY ENVIRONMENTAL GRANTS

RESOLUTION NO. CMN-024/23

Moved by: Doug Thompson

Seconded by: Byron Vienneau

RESOLVED THAT:

The Communications Committee recommends the Board of Directors approval of the Community Environmental Grant in the amount of \$300 to:

- Avonmore Elementary School
- Spencerville Mill Foundation

Further that the Communications Committee recommend that the SNC Board of Directors deny the application made by:

- Camp Kagama

CARRIED

ROUNDTABLE DISCUSSION

A. COMMUNITY ENGAGEMENT ACTIVITIES

- Doug provided an update on the Greely Community Association's Annual Community Clean Up and tree giveaway supported by SNC in May with over 100 residents participating. Doug also attended the media event for the Ontario Trillium Foundation grant for the Ontario Woodlot Association's LiDAR products for sustainable forest management project.
- Murray provided an update on the Oak Valley Pioneer Park spring field day.
- Tim provided an update on geocache maintenance activities.
- Byron provided an update on experiences at the Ottawa River Natural Hazard Mapping Open House and shared feedback on free tree pick up activities in the Township of Alfred Plantagenet.
- Cindy provided an update on the Monarch butterfly release at the Metcalfe Coop Daycare, where she discussed the importance of pollinators. Updated were shared on the biodiversity tree planting in the W.E. Burton Conservation Area and the



pollinator garden planting by the Russell Weir and Reservoir sign on SNC property. She also let the Committee know that Eco East planted 1,000 trees throughout the United Counties of Prescott Russell this spring.

B. RECOMMENDATIONS FOR 'FRIENDS OF SNC'

The Committee had no recommendations for 'Friends of SNC' at this time.

DATE OF NEXT MEETING:

- Wednesday, September 6, 2023 at 9:30 a.m. at the SNC office.

ADJOURNMENT:

RESOLUTION NO. CMN-025/23

Moved by: Byron Vienneau

RESOLVED THAT:

The Communications Committee meeting of June 7, 2023 be adjourned at 12:15 p.m.

CARRIED

Charles Armstrong,
Committee Chair.

/ks

John Mesman,
SNC Managing Director of Conservation
Lands and Community Outreach.



To: Board of Directors
From: Eric McGill, Corporate Counsel
Date: June 7th, 2023
Subject: Request for Approval: Progress Report to the Ministry of Natural Resources and Forestry

RECOMMENDATION:

The Board of Directors approve Progress Report No. 5 for submission to the Ministry of Natural Resources and Forestry.

The province implemented the first phase of *Conservation Authorities Act* regulations in October 2021. The regulations require each conservation authority have a transition plan in place by December 31st, 2021, and create an inventory of programs and services by February 28th, 2022. These documents initiate consultations with member municipalities prior to the Transition Date of January 1st, 2024.

The Board approved South Nation Conservation's (SNC) Transition Plan on November 18th, 2021 (BD-197/21). Staff circulated the Transition Plan to member municipalities and the province and posted it on SNC's website. The Board approved SNC's Programs and Services Inventory (the "Inventory") on February 17th, 2022 (BD-023/22). The Inventory lists the programs and services SNC currently delivers and intends to deliver in the future. Staff circulated the Inventory to member municipalities and the province and held a municipal presentation regarding the Inventory on February 24th, 2022.

Regulations require SNC provide quarterly updates as consultations take place and the Inventory is refined. A total of six reports are to be submitted on the following dates:

- July 1, 2022 [submitted]
- October 1, 2022 [submitted]
- January 1, 2023 [submitted]
- April 1, 2023 [submitted]
- July 1, 2023
- October 1, 2023

SNC's fifth progress report is attached for Board review. Reports are submitted to the Ministry of Natural Resources and Forestry (MNRF).

The report shares the following:

- comments and feedback submitted by participating municipalities;
- a summary of any changes to the SNC Programs and Services Inventory; and
- an update on the negotiation of cost apportioning agreements with participating municipalities.



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Copies of the draft reporting documents are uploaded to the Member's webpage for the Board's review.

ADHERENCE TO SNC POLICY:

Ontario Regulation 687/21 requires SNC submit quarterly progress reports to MNRF prior to the Transition Date of January 1, 2024. Staff will bring future progress reports to the Board prior to submission.

A handwritten signature in black ink, appearing to read 'Eric McGill', is written over a horizontal line.

Eric McGill,
Corporate Counsel.



To: Board of Directors
From: Jason Symington, Water Resources Specialist
Date: June 6th, 2023
Subject: Request for Approval: Water and Erosion Control Infrastructure Project

RECOMMENDATION:

The Board of Directors approve the following project under the 2023-2024 Water and Erosion Control Infrastructure Program:

- Chesterville Dam - Log Lifter Restoration Phase 2 project at approximately \$80,000 plus HST; and

FURTHER THAT: The Board of Directors approve signing a Transfer Payment Agreement with the Ministry of Natural Resources and Forestry for the 2023-2024 Water and Erosion Control Infrastructure funding.

DISCUSSION:

The Board of Directors approved a submission to the Ministry Natural Resources and Forestry (MNRF) 2023-2024 Water and Erosion Control Infrastructure (WECI) program, for the Chesterville Dam – Log Lifter Restoration Phase 2, at the February 16th, 2023, meeting (BD-036/23).

MNRF approved the project on May 16th, 2023. The project includes inspecting and restoring portions of the log lifter:

- inspecting/updating the control unit;
- replumbing hydraulic leaks;
- repainting the bottom portion of the log lifter; and
- correcting the cause of the weaker PSI of the south arm.

The total cost for this project is approximately \$80,000 plus HST; shared between SNC and the WECI program. SNC must sign a Transfer Payment Agreement with MNRF to receive the 50% WECI funding (\$40,000).

FINANCIAL IMPLICATIONS/ADHERENCE TO SNC POLICY:

Compliance with Budget: The Chesterville Dam Log Lifter Restoration Phase 2 project is included in the 2023 SNC Budget under Properties: Buildings and Infrastructure: Erosion & Water Control, pages 40-41.


SNC would provide 50% of the funding for the project with the remaining 50% coming from the WECI Program.



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SNC Policy Adherence: Project expenses will be made in accordance with SNC Purchasing Policy page 4 subsection (C) (iv): Purchases \$25,000 up to \$100,000.

Programs and Services Category: Category 1 – Mandatory: Natural Hazards Infrastructure



Jason Symington,
Water Resources Specialist.



To: Board of Directors
From: Michelle Cavanagh, Team Lead, Special Projects
Date: June 7th, 2023
Subject: Request for Approval: Wetland Construction Contracts

RECOMMENDATION:

The Board of Directors approve the construction of wetland restoration projects on SNC Property 49 and SNC Property 53, at an approximate combined cost of \$180,000 plus HST, fully funded by Ducks Unlimited Canada; and

FURTHER THAT: The Board of Directors delegate authority to the Executive Committee to award the contracts.

DISCUSSION:

South Nation Conservation (SNC) is in a 3-year service agreement with Ducks Unlimited Canada (DUC) to create and restore wetland habitat in SNC's jurisdiction (BD-142/21). SNC and DUC have prioritized suitable public and private sites for beneficial wetland restoration.

Two projects are ready for construction, both in The Nation Municipality. The first project involves the restoration of a 7-acre wetland in an old beaver meadow on SNC Property 53 on Route 400 East and is estimated at \$80,000. The second project includes the creation of three large ponds in a failed spruce plantation on SNC Property 49 on Route 300 East and is estimated at \$100,000. Both projects will include excavating ponds to varying depths to create open water and marsh habitats. Overflow outlet channels will be maintained, and the sites seeded with native species.

Staff have finalized the engineered designs, received DUC approval, acquired the necessary permits, and are preparing construction tenders. The tenders will be posted on Biddingo.com and distributed to companies that have suitable experience in excavation and grading work. Construction is anticipated to begin in July 2023.

FINANCIAL IMPLICATIONS/ADHERENCE TO SNC POLICY:

Compliance with Budget: The wetland restoration projects are included in the 2023 Budget under Resource Management, Projects, Habitat Restoration, pages 24-25. Construction costs are 100% covered by Ducks Unlimited Canada.

SNC Policy Adherence: Selection of the contractor will be made in accordance with SNC Purchasing Policy page 4 subsection (C) (iv): Purchases \$25,000 up to \$100,000.

Programs and Services Category: Category 1 – Mandatory: Conservation Lands

Michelle Cavanagh,
Team Lead, Special Projects



To: Forestry Committee
From: Ronda Boutz, Secretary-Treasurer
Cheyene Brunet, Forestry Technician
Date: June 7th, 2023
Subject: Request for Approval: 2024 Tree Planting Fee Schedule

RECOMMENDATION:

The Board of Directors approves the 2024 Tree Planting Fee Schedule as presented.

BACKGROUND:

The majority of trees planted by South Nation Conservation (SNC) qualify for Federal Government funding through the 50 Million Tree Program. This program provides \$1.85/seedling in subsidy for program coordination and delivery, site preparation/tending (if required), seedlings, planting, and survival assessments.

For 2023 and 2024, the Provincial Government provided additional funds to increase the subsidy to \$2.50/seedling. This additional subsidy has not been confirmed beyond 2024.

Landowners contribute as per the Board approved annual tree planting fee schedule (2023 fees: \$1.00/conifer and \$1.50/hardwood).

While external revenues help offset program costs, they do not fully cover program delivery. It takes approximately 1,000 hours of staff time to deliver the current tree planting program. This estimate does not include any additional time needed for staff to plant trees when external contractors can not be secured.

Staff time for program coordination includes:

- submitting annual allocation requests and reporting to Forests Ontario;
- landowner inquiries and site visits preparing landowner site plans/agreements;
- sourcing stock;
- landowner invoicing;
- securing and coordinating contracted services;
- site preparation;
- sorting of stock at cold storage facilities;
- supervision of planting and tending;
- post-plant reporting; and
- survival assessments.

Tree planting on privately owned sites is deemed a Category 3 Program under the *Conservation Authorities Act*. As of January 1, 2024, SNC must enter into cost apportioning agreements with its partner municipalities to support the program using municipal levy.



As per the Board approved business case (BD-073/23), *Watershed Programs and Services: 2024 and Beyond*, the annual request for Private Land Stewardship and Outreach is approximately 3.15%, maximum, of the levy. This percentage equates to approximately \$135,000 for delivery of the tree planting program, clean water program, community environmental grants, plus some outreach activities, and any support required to facilitate restoration projects on private land.

Current economic conditions have contributed to rising costs for seedlings, contracted work, and staff time. Contracted planting costs along have increased 15-20% between 2022 and 2023. Seedling price increases vary depending on species, but generally increased 5-15% from 2022 to 2023.

DISCUSSION:

Costs vary greatly from planting site to planting site based on number of seedlings, contractor planting price, species (hardwood vs. conifer), and whether site preparation and/or tending are needed. Typically, the smaller sites have higher costs per seedling resulting from higher contracted planting fees. Small sites also tend to take the same, or more, staff time to coordinate start to finish than larger planting sites.

Staff are recommending that the minimum order for trees under the 50MTP be increased from 500 seedlings to 1,000 seedlings. Smaller sites are generally more expensive sites to plant. In 2023, SNC was not able to contract out the smaller planting sites totally approximately 25,000 seedlings. These sites had to be planted in-house with SNC staff. SNC does not have the resources to continue this practice.

The proposed fee schedule is based on a review of Program costs and considers the Forests Ontario subsidy. The trend of increasing costs due to inflation was also considered.

It should be noted that a future reduction of the Forests Ontario subsidy (i.e., back to the previous \$1.85/seedling amount if not extended beyond 2024) will require future fee increases to deliver the Program within the municipal levy allocation specified in the Category 3 agreements.

The proposed fee schedule would be in effect from June 2023 (following Board approval) to June 2024.



Proposed 2024 Tree Planting Fee Schedule

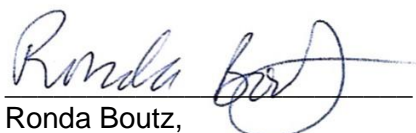
Program	Landowner Fee	Potential Forests Ontario Subsidy
50 Million Tree Program	<ul style="list-style-type: none">• \$1.05/conifer• \$1.58/hardwood• \$551/ha band spray and scribe• \$525/ha scribe• Order minimum of 1,000 trees	\$2.50/seedling
Over the Counter Sales	<ul style="list-style-type: none">• nursery stock cost plus 25% for shipping and handling	None

FINANCIAL IMPLICATIONS/ADHERENCE TO SNC POLICY:

Compliance with Budget: There is no impact on the 2023 Budget.

SNC Policy Adherence: Annual fee schedules are approved by the Board of Directors. As of January 1, 2023, all SNC fee schedules will adhere to the Minister's Fee Classes Policy as per section 21.2 of the *Conservation Authorities Act*.

Programs and Services Category: Category 3 – Watershed (Other) Programs: Private Land Stewardship.


Ronda Boutz,
Secretary-Treasurer.

For: 
Cheyene Brunet,
Forestry Technician.



To: Board of Directors
From: Carl Bickerdike, Chief Administrative Officer
Date: June 7th, 2023
Subject: Request for Approval: Compensation Review Committee

RECOMMENDATION:

The Board of Directors approve the formation of a Compensation Review Committee, with a mandate and composition as discussed.

DISCUSSION:

South Nation Conservation recognizes the importance of attracting, retaining, and motivating a skilled and dedicated workforce. As a not-for-profit organization working in partnership with municipal, provincial, federal, and non-government partners, it is essential the Authority have a compensation structure that rewards and recognizes employees' contributions while maintaining fiscal responsibility.

The job market for certain positions has been very competitive since 2021. Additionally, inflation has outpaced most organization's ability to keep up through annual Cost of Living Adjustments (COLA). These external factors have generated the need to undertake a compensation review.

The last compensation review was done in 2016 by a four-member sub-committee of the Board, including current Board Members: Bill Smirle and Francois St. Amour. The 2016 Committee recommendation included salary increases between 1.5% to 2% phased in over three budget years, from 2017 to 2019, in addition to the annual COLA increase. A Health Care Spending Account of \$400 per employee was also implemented by Committee Recommendation.

SNC's annual COLA is applied on July 1st each year in accordance with the Personnel Policy. It is calculated by averaging the current year COLA for the four upper-tier municipal partners in SNC's jurisdiction.

The following table shows the last four adjustments:

Date of COLA	SNC calculated COLA	Consumer Price Index – Ontario (previous calendar year)
July 2020	1.88%	2.1%
July 2021	1.48%	0.7%
July 2022	2.25%	5.2%
July 2023	2.83%	6%



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The proposed mandate and composition of the Compensation Review Committee is as follows:

- Evaluate the salary grid, COLA section of the Personnel Policy, and employee benefits in comparison to a sample of partners and similar organisations;
- Evaluate the per diem paid to Board of Directors and committee members in comparison to municipal partners and similar organisations;
- Be comprised of a maximum of four Board Members with one appointed Chair, including at least two elected officials;
- Meet approximately three or four times in summer 2023; and
- Provide a recommendation to the full Board at the September 2023 meeting.

FINANCIAL IMPLICATIONS/ADHERENCE TO SNC POLICY:

Compliance with Budget: Committee costs will be minimal and covered by existing funds for Board expenses and governance.

SNC Policy Adherence: Clause 8 a) and g) of SNC's Administrative By-laws allows the Authority to: (1) approve the creation, membership, and terms of reference of Standing Committees; and (2) approve, establish, and implement regulations, policies, and programs.

Carl Bickerdike,
Chief Administrative Officer.



To: Board of Directors
From: Carl Bickerdike, Chief Administrative Officer
Date: June 7th, 2023
Subject: Request for Approval: Remuneration of Directors

RECOMMENDATION:

The Board of Directors approve the increase of per diem by 2.83% effective July 1st, 2023; and

FURTHER THAT: The Board of Directors approve the payment of two per diems per month to the SNC Chair, as remuneration for their extra duties as Chair; and

FURTHER THAT: Board remuneration be evaluated by the Compensation Review Committee.

DISCUSSION:

Meeting per diem is governed by SNC's Administrative By-laws, Part IV: Remuneration of Directors. Prior to recent changes to the *Conservation Authorities Act*, per diem was determined by written request to the Ontario Municipal Board (OMB). Since the dissolution of the OMB, each conservation authority can set its own amount.

Prior to 2021, SNC's Per diem rate increased annually according to the Consumer Price Index for Ontario, as per a 2016 OMB ruling. Since 2021, the per diem has remained at \$90.48. SNC Standing Committee Members (other than Board Members) are paid 80% of the Board per diem amount.

SNC is one of only a few conservation authorities that does not pay an Honorarium to the Chair. Prior to the COVID-19 Pandemic, SNC's Chair would typically attend the office a couple of times per month for signing and financial approvals, with per diem often paid for these meetings as per established precedents. Much of the approval work of Chair is now accomplished remotely, but with the same level of responsibility and liability.

Fair remuneration is essential in maintaining a diverse and engaged Board of Directors. Staff recommend increasing Board per diem by the same rate as the employee Cost of Living Allowance (COLA) increase of 2.83%, effective July 1st, 2023. It is also recommended the Chair receive an additional two per diems each month as remuneration for their extra duties, effective July 1st, 2023. Finally, a review of per diem amounts, honorariums and policies should be conducted by the Compensation Review Committee.

FINANCIAL IMPLICATIONS/ADHERENCE TO SNC POLICY:

Compliance with Budget: Budget impact will be minimal and covered by in-year surplus.



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SNC Policy Adherence: Section 31.2 of SNC's Administrative By-laws allows the Authority to establish a per-diem rate from time to time to be paid to Directors for attendance at meetings of the Board of Directors, Executive Committee and Standing Committees, and at such other business functions as may be from time to time requested by the Chair through the Chief Administrative Officer.

Carl Bickerdike,
Chief Administrative Officer.



To: Board of Directors
From: Deborah Edwards, Accounting Assistant
Date: June 7th, 2023
Subject: Request for Approval: Monies Received and Disbursement Register for May 2023

RECOMMENDATION:

The Board of Directors receive and file the money received report for May 2023; and

FURTHER THAT: The Board approve the Disbursement Register of \$1,112,841.33 For May 2023.

DISCUSSION:

The list of major money receipts by customers and customer groups are shown below:

Received From:	May
City of Ottawa	320,811.80
Federal Economic Development Agency	80,768.00
Septic Revenue	71,664.88
Planning Revenue	38,568.28
Royal Bank of Canada	21,726.84
ALUS Ontario East	15,000.00
Raisin Region Conservation Authority	12,147.59
Government of Canada	10,033.86
TD Friends of the Environment Foundation	7,000.00
Tree Revenue	3,538.51
Other	1,313.44
Land Revenue	1,216.80
TOTAL	583,790.00

FINANCIAL IMPLICATIONS/ADHERENCE TO SNC POLICY:

SNC has approved Policies for cheques, internet banking and electronic funds transfer.



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<u>May 2023</u>	<u>Total</u>
Accounts Payable Cheques	27,809.21
Internet Banking	471,771.44
Electronic Funds Transfer Payment	613,260.68
TOTAL \$	1,112,841.33

Deborah Edwards

Deborah Edwards,
Accounting Assistant
Attachments: Disbursement Register – May 2023

Disbursement Register - May 2023

Number	Name	Amount
20499	EOMO2012 VOID	0.00
20500	FIPI2525 FINCH RESTAURANT	515.00
20501	INDE6480 INDEED CANADA CORP	230.03
20502	SNCW0475 VOID	0.00 SNCW Grant
20503	EOMO2012 EASTERN ONTARIO MODEL FOREST	5,547.48
20504	OTCW0339 05-20-2311 DDA2	900.00 OTCW Grant
20505	RU207530 RUSSELL TOWNSHIP	2,203.50
20506	SNCW0475 2022-ALP-CW20	600.00 SNCW Grant
20507	MOTI5525 MOREWOOD TIRE SERVICES	384.20
20508	PAGE6810 GLENGARRY PRINTING	5,791.25
20509	ATRE0353 2022-EAB-016	975.00 Ash Tree Grant
20510	ATRE0355 2023-EAB-001	492.50 Ash Tree Grant
20511	ATRE0356 2023-EAB-007	956.69 Ash Tree Grant
20512	ATRE0357 2023-EAB-012	2,212.39 Ash Tree Grant
20513	ATRE0358 2022-EAB-036	1,780.00 Ash Tree Grant
20514	ATRE0534 2023-EAB-004	1,797.36 Ash Tree Grant
20515	HAGR3280 HARBERS GREENHOUSES AND FORESTRY	1,001.59
20516	PURO7040 PUROLATOR COURIER LTD.	30.72
20517	SDGF8918 2023-SDGWAS-007	500.00 MFTIP - SDGF Grant
20518	UCPR1272 2023-UCPRWAS-009	496.00 MFTIP - UCPR Grant
20519	UCPR1273 2023-UCPRWAS-010	500.00 MFTIP - UCPR Grant
20520	UCPR1274 2023-UCPRWAS-002	500.00 MFTIP - UCPR Grant
20521	UCPR1275 2023-UCPRWAS-011	395.50 MFTIP - UCPR Grant
		<hr/>
		27,809.21

Internet Banking

10000126	BELL0510	BELL CANADA	1,031.69
10000129	BELL0510	BELL CANADA	207.34
10000135	BELL0510	BELL CANADA	55.91
10000139	UNIO9003	ENBRIDGE	1,102.56
10000144	HYDR3560	HYDRO ONE	668.72
10000148	MACE5505	MACEWEN PETROLEUM INC.	54.24
10002136	FIFE2505	FINCH FEED & SEED LTD. PURINA	431.61
10002141	MACE5505	MACEWEN PETROLEUM INC.	1,218.35
10003244	UNIO9003	ENBRIDGE	1,944.08
10004178	TELU8575	TELUS	1,919.59
10004183	HYDR3560	HYDRO ONE	57.52
10009172	HYDR3560	HYDRO ONE	1,503.62
10009177	HYDR3560	HYDRO ONE	37.01
20230205	VISA7601	VISA - LORIE HENDERSON	3,000.00
20230502	BAMO0650	THE BANK OF MONTREAL	5,374.36 Pension
20230502	PAYW0139	PAYWORKS	142,364.26 Pay 9
20230509	DOLE2050	DOUG LEISURE	85.23
20230516	BAMO0650	THE BANK OF MONTREAL	5,833.62 Pension
20230516	PAYW0139	PAYWORKS	150,495.08 Pay 10
20230518	VISA7601	VISA - LORIE HENDERSON	804.84
20230518	VISA7602	VISA - SYLVIE FRACASSI	211.75
20230518	VISA7604	VISA - JACQUES LEVERT	179.00
20230518	VISA7605	VISA - RONDA BOUTZ	66.51
20230518	VISA7606	VISA - SANDRA MANCINI	1,596.36
20230518	VISA7607	VISA - MONIQUE SAUVE	1,969.28
20230518	VISA7609	VISA - DEBORAH EDWARDS	41.46
20230530	PAYW0139	PAYWORKS	147,606.90 Pay 11
20230531	ROBA7530	ROYAL BANK OF CANADA	1,910.55
		<hr/>	471,771.44

EFT payments

11740	MACA5490	MARSH CANADA LIMITED	165,251.12 Insurance Renewal
11741	AM405500	ALISON McDONALD	200.34
11742	BESE0590	BEGG-SEGUIN HARDWARE LIMITED	218.34
11743	BS508100	BILL SMIRLE	75.51
11744	BUSI0578	STAPLES COMMERCIAL/TREVIPAY	831.51
11745	CALI1040	CANADIAN LINEN & UNIFORM SERVICE CORP	39.55
11746	CIO70270	CITY OF OTTAWA	9,357.51 Flood Mapping Bear Brook
11747	COAU1115	COOTER'S	2,162.58
11748	COMM1130	UNIVERSAL FIELD SUPPLIES	465.27
11749	CORN1089	CORNWALL CITY PRESS	516.95

00043

Number	Name	Amount
11750	DSAO2250 DRAINAGE SUPERINTENDENTS ASSOCIATION OF ONTARIO	120.00
11751	FEPR4570 FESTIVAL PROMOTIONS	4,350.50
11752	HJ403635 HANNAH JACKSON	554.82
11753	LANN5020 LANNIN'S GARAGE	800.74
11754	LAPL5015 LAPLANTE CHEVROLET BUICK GMC	2,755.84
11755	LATR5065 1000224147 ONT INC (LATREMOUILLE TOOL SALES RENT)	1,592.17
11756	LC401200 LAURA CRITES	1,500.00
11757	LEVA5032 LEVAC PROPANE INC	673.58
11758	MI303650 MURRAY INCH	1,308.00
11759	MIBL8450 M.R. BLAIS SALES & SERVICES INC	41.56
11760	MS408003 MICHELLE CAVANAGH	230.95
11761	ND206025 TOWNSHIP OF NORTH DUNDAS	8.39
11762	NOVA6200 NOVA NETWORKS	3,857.64
11763	NS206050 TOWNSHIP OF NORTH STORMONT	50.00
11764	RL305012 RENE LALONDE	90.03
11765	RON57545 782324 ONTARIO INC.	1,256.56
11766	SD208015 MUNICIPALITY OF SOUTH DUNDAS	17.67
11767	SHSI8023 SHANE SIGNS	152.55
11768	SIBA8020 SIMPLY BAKED CATERING INC	349.17
11769	STIN8000 STORM INTERNET SERVICES	169.50
11770	SZ410505 SHAHIN ZANDMOGHADDAM	1,463.35
11771	TENA8506 TENAQUIP INDUSTRIAL EQUIPMENT	59.57
11772	UNCO9015 UNITED COUNTIES OF SD&G	500.00
11773	WISP8055 WINCHESTER SPRINGS MOBILE WASH	395.50
11774	BUSI0578 STAPLES COMMERCIAL/TREVIPAY	171.00
11775	CA201030 VILLAGE DE/OF CASSELMAN	2,000.00
11776	CG403431 CAROLINE GOULET	128.78
11777	CHRE1051 ETCETERA PUBLICATIONS (CHESTERVILLE) INC	418.95
11778	CIOT0270 CITY OF OTTAWA	7,907.75 Flood Mapping UCPR & Russell
11779	FF402062 FOMAN FOROUGH	135.59
11780	FM405465 FARHAD MANSOURI	98.30
11781	GH403433 GOLROKH HAFEZIAN	135.58
11782	HOSK3535 HOSKIN SCIENTIFIQUE LTEE.	5,198.00 Monitoring Equipment
11783	JRAD4004 J&R ADAMS LTD.	30.13
11784	LAPL5015 LAPLANTE CHEVROLET BUICK GMC	592.89
11785	LATR5065 1000224147 ONT INC (LATREMOUILLE TOOL SALES RENT)	355.95
11786	LH403510 LORIE HENDERSON	47.54
11787	OMER6450 OMERS	41,744.52 Pension
11788	VIDA8990 VINCENT DAGENAIS GIBSON LLP	542.40
11789	AM405500 ALISON McDONALD	147.90
11790	CADE1030 CAPSTONE DEVELOPMENT & TRAINING	90.40
11791	CAPR1070 CANOE PROCUREMENT GROUP OF CANADA	1,052.45
11792	CORN1089 CORNWALL CITY PRESS	260.01
11793	EM405490 ERIC MCGILL	109.32
11794	EMHA2000 EMOND HARNDEN	265.55
11795	FERG3000 FERGUSON FOREST CENTRE	2,141.24
11796	FIMA2440 RAM KRISHNA INC (FINCH MARKET)	106.48
11797	INAL4180 IA SPECIAL MARKETS	709.56
11798	KS408030 KELSEY SMITH	1,425.71
11799	LANN5020 LANNIN'S GARAGE	636.58
11800	MB400504 MEGAN BEEHLER	488.45
11801	ML404030 MIKE LEGER	293.72
11802	MORR5527 THE MORRISBURG LEADER LTD.	35.00
11803	NF402061 NATALIE FLEECE	220.34
11804	OFAU6430 4 OFFICE AUTOMATION LTD	1,398.31
11805	RON57545 782324 ONTARIO INC.	471.21
11806	SSMA8250 SSC MAINTENANCE SERVICES INC	2,590.51
11807	STIN8000 STORM INTERNET SERVICES	169.50
11808	STTO8780 STAR TOILET RENTALS/2107897 ONTARIO INC	949.20
11809	TRCA8650 TRADUCTIONS CATMAC TRANSLATIONS	850.21
11810	WISP8055 WINCHESTER SPRINGS MOBILE WASH	395.50
11811	RON57545 782324 ONTARIO INC.	15,772.22 Dump Trailer
11812	CIOT0270 CITY OF OTTAWA	31,208.54 Flood Mapping - Castor River
11813	LAPL5015 LAPLANTE CHEVROLET BUICK GMC	65,332.31 Silverado Crew Truck
11814	PAEX6850 PASCO EXCAVATION INC	22,554.80 Wetland Restoration
11815	CARE1023 CATARAQUI REGION CONSERVATION AUTHORITY	46,110.00 NRCAN Funding - LiDAR
11816	CRCV2450 CORPORATION DE REVITALISATION DU VILLE DE CASSELMAN	15,000.00 High Falls - Washroom
11817	LADR5000 LAPOINTE DRAINAGE LTD.	13,983.75 Russell Erosion Contract
11818	MVCA2500 MISSISSIPPI VALLEY CONSERVATION AUTHORITY	37,372.00 NRCAN Funding - LiDAR

Number	Name	Amount	
11819	QUCO7240 QUINTE CONSERVATION	11,269.00	NRCan Funding - LiDAR
11820	RARE7503 RAISIN REGION CONSERVATION AUTHORITY	21,183.00	NRCan Funding - LiDAR
11821	RIDE7565 RIDEAU VALLEY CONSERVATION AUTHORITY	35,190.00	NRCan Funding - LiDAR
11822	ACTE0200 ACCOUNT TECH	296.63	
11823	BRSA0590 BRAZEAU SANITATION INC.	1,423.80	
11824	BUSI0578 STAPLES COMMERCIAL/TREVIPAY	19.72	
11825	CG403431 CAROLINE GOULET	63.40	
11826	CH403550 CARLEY HUTCHINSON	155.04	
11827	COBA1100 BAKER TILLY REO LLP	5,650.00	Audit
11828	COMM1130 UNIVERSAL FIELD SUPPLIES	118.49	
11829	GLNE3040 THE GLENGARRY NEWS	282.50	
11830	KIMS4530 KIM'S MOBILE LOCKSMITH SERVICE	854.77	
11831	LANN5020 LANNIN'S GARAGE	646.61	
11832	LATR5065 1000224147 ONT INC (LATREMOUILLE TOOL SALES RENT)	607.46	
11833	LEVE7580 LES VERGERS VILLENEUVE & BLUEBERRY FARM	1,139.04	
11834	LLMC5040 LLOYD MCMILLAN EQUIPMENT LTD.	395.50	
11835	MOOS5524 MOOSE CREEK PRECAST	1,439.62	
11836	MS408003 MICHELLE CAVANAGH	325.96	
11837	NOVA6200 NOVA NETWORKS	3,631.70	
11838	QUCO7240 QUINTE CONSERVATION	4,096.29	Shared Fee WISKI
11839	RON57545 782324 ONTARIO INC.	418.10	
11840	RR407565 RYAN ROBSON	37.26	
11841	SIBA8020 SIMPLY BAKED CATERING INC	531.10	
11842	TM404005 TAVISH MACLEOD	25.27	
11843	WISP8055 WINCHESTER SPRINGS MOBILE WASH	395.50	
		<u>613,260.68</u>	



To: Board of Directors
From: Brent Harbers, Watershed Biologist
Date: June 1, 2023
Subject: Update: Oschmann Forest Maple Program

RECOMMENDATION:

The Board of Directors receive and file the update on the Oschmann Forest Maple Program update.

DISCUSSION:

South Nation Conservation (SNC) manages the Oschmann Forest Conservation Area in Ormond as a year-round recreational and interpretive trail. The property (SNC 160) was donated by George Oschmann in 2017 (BD-032/16) and was approved to become the new home of SNC's Maple Education Program in 2018 (BD-015/18 and BD-094/18).

The property was developed, thanks to funding support, to include equipment to demonstrate the production of maple syrup and to sell the collected maple sap (BD-003/19, BD-068/19, and BD-160/19). Over 530 taps are now maintained in the 18-acre maple woodlot.

SNC launched an Expression of Interest in 2020 to members of the Eastern Ontario Maple Syrup Producers Association to seek a partnership to manage some of the infrastructure and sell the maple sap collected (BD-011/2). A three-year agreement was established with Frank Heerkens, a local producer who was able to provide the needed support and provided the highest quote on the sale of maple sap (BD-032/20). In 2023, a new five-year agreement was signed with Frank Heerkens (BD-025/23) after a successful partnership in the previous three years.

An upgraded vacuum pump, pump sensors and automatic switches, and the installation of new collection lines was completed in 2023. Old lines and taps were replaced and levelled to increase efficiency in 2024. Overall, 2023 was a successful season for sap collection despite damage from an ice storm, a power outage lasting 3 days, and squirrel damages.

Maple Sap and Revenue Collected at the Oschmann Forest		
Year	Gallons	Revenue
2019	7,330	\$4,440.00
2020	8,040	\$3,962.26*
2021	2,450	\$1,451.91
2022	5,500	\$3,304.12
2023	7,075	\$4,325.14

**Temporary revenue agreement in 2020, due to the COVID-19 Pandemic, which included a substitution of some revenue for bottled maple syrup.*



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FINANCIAL IMPLICATIONS/ADHERENCE TO SNC POLICY:

Compliance with Budget: Included in the 2023 SNC Budget: Property: Conservation Lands: Lands on pages 34 and 35.

SNC Policy Adherence: Clauses 21 (1) (c) and (l) of the *Conservation Authorities Act* enables SNC to purchase land and to use land owned or controlled by the Authority for purposes, not inconsistent with its objects, as it considers proper.

Programs & Services Category: Category 1 – Mandatory: Conservation Lands.

For: _____
Brent Harbers,
Watershed Biologist.



To: Board of Directors
From: James Holland, Senior Planner
Date: June 5th, 2023
Subject: Update: Planning Activity

RECOMMENDATION:

The Board of Directors receive and file the Planning Activity update for May 2023.

DISCUSSION:

South Nation Conservation ("SNC") staff provide comments on planning applications and technical reviews to support new development. Municipalities circulate applications to SNC; costs are recovered from applicants according to the Board approved fee schedule.

The list below includes planning applications received in the month of May 2023. Pre-consultations and property inquiries are not included in this list.

#	SNC Number	Landowner	Former Municipality	Application
127	SNC-3335-2023	Township of Alfred & Plantagenet	North Plantagenet	Environmental Assessment
128	SNC-3337-2023	Village of Casselman	Casselman	Section 59 Clearance
129	SNC-3338-2023	3223701 Canada Inc.	Clarence	Subdivision
130	SNC-3339-2023	Raymond Gour and Lorraine Gour	Clarence	Consent
131	SNC-3340-2023	Michel Paquette and Louisie Paquette	Champlain	Consent
132	SNC-3341-2023	Jamie Lorion and Danielle Millaire	Russell	Consent
133	SNC-3342-2023	Ch Clement Construction	Clarence	Consent
134	SNC-3343-2023	9834842 Canada Inc.	Clarence	Consent
135	SNC-3344-2023	Edward and Lila Broniszeski	Edwardsburgh	Consent
136	SNC-3345-2023	Derek Joseph Field	Elizabethtown	Consent
137	SNC-3346-2023	Rosemary and Derek Joseph Field	Elizabethtown	Consent
138	SNC-3347-2023	Claridge Homes	Cumberland	Zoning By-Law Amendment
139	SNC-3348-2023	Madeleine Morris (Estate)	Clarence	Zoning By-Law Amendment
140	SNC-3349-2023	Yves Gareau and Claudette Gareau	Clarence	Zoning By-Law Amendment
141	SNC-3350-2023	Gary Garlough	Winchester	Section 59 Clearance
142	SNC-3351-2023	Marina Ballerscheff	Edwardsburgh	Consent
143	SNC-3352-2023	Peter Ross & Peter Ross Auction Services Ltd	Osnabrock	Consent
144	SNC-3354-2023	Jeff Grant and Susan Grant	Augusta	Consent



#	SNC Number	Landowner	Former Municipality	Application
145	SNC-3355-2023	Barry Lee Merkley	Winchester	Consent
146	SNC-3356-2023	Seguin Farms Ltd	Winchester	Consent
147	SNC-3357-2023	Newell & Grant Brown Ltd	Cornwall	Consent
148	SNC-3358-2023	City of Ottawa	N/A	Official Plan Amendment
149	SNC-3360-2023	Blackbridge Homes Inc	Clarence	Subdivision
150	SNC-3361-2023	Laetrum Investments Ltd	Champlain	Consent
151	SNC-3362-2023	9388-7644 Quebec Inc.	Winchester	Section 59 Clearance
152	SNC-3363-2023	Monique Lalonde	Casselman	Consent
153	SNC-3364-2023	Marc Hewitt	Elizabethtown	Consent
154	SNC-3365-2023	Marc Hewitt	Elizabethtown	Consent
155	SNC-3366-2023	Raynald Lavigne & Francine Perras	Gloucester	Minor Variance
156	SNC-3367-2023	Wayne Ryan & Mary Carol Ann (Trustees)	Osgoode	Consent
157	SNC-3368-2023	Wayne Ryan & Mary Carol Ann (Trustees)	Osgoode	Minor Variance
158	SNC-3369-2023	Pierre, Lynda & Janelle Charlebois	Clarence	Consent
159	SNC-3370-2023	Tina King	Yonge	Consent
160	SNC-3371-2023	Steven Valois	Augusta	Consent
161	SNC-3372-2023	Monique Rutley	Finch	Consent

Technical Reviews

SNC offers professional and technical review services related to natural hazards and on-site private sewage systems. The following table includes the technical reviews received in the month of May.

SNC Number	Development Size	Review Type
SNC-3326-2023	Development area > than 2 hectares	Environmental Assessment
SNC-2541-2022	Development area > than 2 hectares	Stormwater
SNC-3360-2023	Development area > than 2 hectares	Stormwater

Staff will continue to track applications and associated timelines to ensure timely reviews.

Programs & Services Category: Category 1 – Mandatory: Provincially delegated review of natural hazards under the *Planning Act* and related memorandum of understanding.

James Holland,
Senior Planner.



To: Board of Directors
From: Alison McDonald, Managing Director, Approvals
Date: June 5th, 2023
Subject: Request for Approval: Permits Issued

RECOMMENDATION:

The Board of Directors approve permits 36 through 57 issued under Ontario Regulation 170/06 Development, Interference with Wetlands and Alterations to Shorelines and Watercourses.

DISCUSSION:

South Nation Conservation ("SNC") staff issue permits in accordance with SNC policies and then presents them to the Board for approval at each Board meeting.

The table below lists the permits issued in the month of May 2023.

#	Permit No.	Landowner	Former Municipality	Project
36	2022-CAS-R238	Luc Malboeuf	Casselman	Shoreline Erosion Remediation
37	2023-CLR-R013	Amelie Lecompte and Andre Charlebois	Rockland	Residential Construction with Private Sewage System
38	2023-CLR-R016	Paul Maisonneuve and Chantal Lalonde Maisonneuve	Clarence	Watercourse Alteration
39	2023-CAS-R020	Stephanie & Jean-Luc Bedard	Casselman	Retaining Wall
40	2023-OSG-R032	City of Ottawa	Osgoode	Hydro One Pole Replacements
41	2023-CUM-R033	City of Ottawa	Cumberland	New Storm Sewers
42	2023-OSG-R036	City of Ottawa	Osgoode	Bell Conduit
43	2023-CUM-R037	City of Ottawa	Cumberland	Gravel Road Upgrade
44	2023-CUM-R038	Alain Brazeau	Cumberland	Replacement and Enlargement of Deck



#	Permit No.	Landowner	Former Municipality	Project
45	2023-GLO-R040	Vanbros Investments Inc (Super Saver Group)	Gloucester	Parking Lot
46	2023-CAS-R044	Enbridge Gas Inc	Casselman	Replacement of Gas Pipeline
47	2023-CLR-R046	Marc Boucher	Clarence	House Relocation
48	2023-SDU-R048	Becca Raper and Jean Gutknecht	Williamsburg	Replacement of Yurt with Straw Bale/Post/Beam Building
49	2023-OSG-R055	City of Ottawa	Osgoode	Culvert Extension for Intersection Modifications
50	2023-SDU-R057	Samantha Stone	Matilda	Septic Install
51	2023-CUM-R061	City of Ottawa	Cumberland	Installation of Underground Micro Conduit and Grade Level Vaults
52	2023-CAS-R062	Municipality of Casselman	Casselman	Construction of Public Restroom
53	2023-CAS-R079	Helene Monette	Casselman	Installation of In-Ground Pool and Fence
54	2023-NAT-R081	F & H Haerle Farms Inc	Caledonia	Watercourse Alteration
55	2023-CLR-R082	Jacinthe Desmarais	Clarence	In-Ground Pool and Deck
56	2023-SDU-R085	Trans-Northern Pipelines Inc	Matilda	Pipeline Maintenance
57	2023-RUS-R088	John Corvinelli Investments Ltd	Russell	Stormwater Outlet & Slope Remediation for Residential Subdivision

Programs & Services Category: Category 1 – Mandatory: Administration of Section 28 of the *Conservation Authorities Act* and Ontario Regulation 170/06.

Alison McDonald,
Managing Director, Approvals.



To: Board of Directors
From: Alison McDonald, Managing Director, Approvals
Date: June 7th, 2023
Subject: Update: Enforcement of Ontario Regulation 170/06

RECOMMENDATION:

The Board of Directors receive and file the update on reported regulations concerns 1 through 21 for the months of January through May 2023.

DISCUSSION:

South Nation Conservation ("SNC") staff administer and enforce Section 28 of the *Conservation Authorities Act* and Ontario Regulation 170/06. SNC relies on members of the public and municipal partners to assist in identifying and reporting potential offences.

Staff evaluate reported concerns for priority response based on potential impacts to people and property, and the risk of exacerbating natural hazards.

The list below describes the reported concerns received in the months of January through May 2023.

#	File No.	Municipality	Description
1	ENF2023-CLR-01	Clarence-Rockland	Concern not within SNC's area of jurisdiction
2	ENF2023-OTW-01	Ottawa	Reported alterations to a watercourse
3	ENF2023-RUS-01	Russell	Reported alterations to a watercourse
4	ENF2023-OTW-02	Ottawa	Concern not within SNC's area of jurisdiction
5	ENF2023-SST-01	South Stormont	Reported interference with a wetland
6	ENF2023-NDU-01	North Dundas	Reported alterations to a watercourse
7	ENF2023-OTW-03	Ottawa	Concern not within SNC's area of jurisdiction
8	ENF2023-OTW-04	Ottawa	Concern not within SNC's area of jurisdiction
9	ENF2023-AUG-01	Augusta	Reported interference with a wetland



#	File No.	Municipality	Description
10	ENF2023-OTW-05	Ottawa	Reported development in a regulated area
11	ENF2023-RUS-02	Russell	Concern not within SNC's area of jurisdiction
12	ENF2023-EDC-01	Edwardsburgh Cardinal	Reported development in a regulated area
13	ENF2023-NDU-02	North Dundas	Reported alterations to a watercourse
14	ENF2023-ALP-01	Alfred and Plantagenet	Concern not within SNC's area of jurisdiction
15	ENF2023-NAT-01	The Nation	Reported alterations to a watercourse
16	ENF2023-NDU-03	North Dundas	Reported alterations to a watercourse
17	ENF2023-ALP-02	Alfred and Plantagenet	Reported development in a regulated area
18	ENF2023-EDC-02	Edwardsburgh Cardinal	Reported development in a regulated area
19	ENF2023-CHP-01	Champlain	Concern not within SNC's area of jurisdiction
20	ENF2023-NDU-04	North Dundas	Reported development in a regulated area
21	ENF2023-CLR-03	Clarence-Rockland	Reported development in a regulated area

The table below provides a summary of staff enforcement and compliance actions undertaken to date in 2023.

Summary of Staff Enforcement and Compliance Actions 2023	
Site visits	8
Files resolved	6
Concerns referred to correct agency	7
Provincial offences charges laid	0



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Programs & Services Category: Category 1 – Mandatory: Administration and Enforcement of Section 28 of the *Conservation Authorities Act* and Ontario Regulation 170/06.

A handwritten signature in black ink that reads "Alison McDonald". The signature is written in a cursive, flowing style.

Alison McDonald,
Managing Director, Approvals.



To: Board of Directors
From: Monique Sauvé, Chief Building Official
Date: June 5th, 2023
Subject: Update: On-Site Sewage Permits Received

RECOMMENDATION:

The Board of Directors receive and file the On-Site Sewage Permits Received update for May 2023.

DISCUSSION:

South Nation Conservation ("SNC") staff issue permits under Part 8 of the Ontario Building Code on behalf of seventeen municipalities. The list below includes permits received in the month of May 2023. Septic system searches and renovation reviews are not included.

#	Permit Number	Landowner Name	Location	Application Type
124	EC-23-03	John & Lyne Stuewe and Ashley & Kyle Moore	Spencerville	New Construction
125	CR-23-20	Alexis Maisonneuve	St. Pascal	New Construction
126	SS-23-16	Derek Michaud	Long Sault	New Construction
127	SS-23-17	William (Brett) Campbell	Ingleside	New Construction
128	ND-23-17	Michael & Kristy-Lee Patterson	Mountain	New Construction
129	NS-23-08	Stephan Baron	Monkland	System Replacement
130	CR-23-21	Michel Laframboise	Clarence Creek	System Replacement
131	AU-23-10	Muhammad Mansoor	Brockville	Tank
132	ND-23-18	Shellian Inc.	Mountain	New Construction
133	ND-23-19	Matthew Havekes	Mountain	Alteration
134	RU-23-10	Moise Dignard	Embrun	System Replacement
135	ND-23-20	Robert Markwell and Hope Cooke	Mountain	Alteration
136	NA-23-12	9425-5973 Quebec Inc.	Limoges	Tank
137	NA-23-13	9425-5973 Quebec Inc.	Limoges	Tank
138	RU-23-11	Les Entreprises Mirgil Inc.	Russell	New Construction
139	AP-23-05	13985440 Canada Inc. (Lalonde)	Alfred	New Construction
140	CH-23-06	Alexander MacLaren	West Hawkesbury	New Construction
141	EK-23-08	Tyrell McKirdy	Toledo	System Replacement
142	EC-23-05	Ron Froats	Cardinal	System Replacement



#	Permit Number	Landowner Name	Location	Application Type
143	EC-23-04	Luc Poulin	Johnstown	New Construction
144	SS-23-18	Joshua Van de Glind	Lunenburg	New Construction
145	EC-23-06	Capsj Consulting Ltd. (Chelsea Johnston)	Spencerville	New Construction
146	SS-23-19	Saunders-Stuewe Investments Inc.	Lunenburg	New Construction
147	CR-23-22	Sylvain Glaude	Rockland	New Construction
148	CH-23-07	Paulo Furtado	L'Original	New Construction
149	EK-23-10	Carl Burchell	Brockville	New Construction
150	RU-23-12	Donna Kiriakakis	Russell	New Construction
151	AP-23-06	Patrick Philippe	Plantagenet	System Replacement
152	CR-23-23	Sonia Archat	Bourget	System Replacement
153	NS-23-09	James Groves	Newington	System Replacement
154	SS-23-20	Angie & Carl Beaudoin	Newington	New Construction
155	EC-23-07	Colette Pilon	Johnstown	System Replacement
156	CR-23-24	Hammondale Farm Inc.	Hammond	New Construction
157	CR-23-25	Shannon Pratt	Hammond	System Replacement
158	NA-23-14	Benoit Guindon	Casselman	New Construction
159	NA-23-15	Agri-Caledonia Inc.	Alfred	Tank
160	EC-23-08	Chris Marcellus	Johnstown	New Construction
161	ND-23-21	Gary Garlough	Winchester	Other
162	EK-23-11	Sally Ladd	Lyn	System Replacement
163	EC-23-09	Brooke Hunter	Spencerville	New Construction
164	AU-23-08	Brad McGrath	North Augusta	System Replacement
165	EC-23-10	H. B. Holdings Inc. (Terpene Farms Inc.)	Johnstown	System Replacement
166	RU-23-13	Pasquale Spadaccini	Embrun	New Construction
167	CR-23-26	Stephen Gagnon	Bourget	Alteration
168	AU-23-11	Mike Wood & Ashlynn Hall	Brockville	New Construction
169	SS-23-21	BrayDev Holdings	St-Andrews West	New Construction
170	AU-23-12	David Pate	Augusta	System Replacement
171	AP-23-07	Patrick Callaghan	Alfred	Alteration
172	CR-23-27	Geoffrey Chenier	Rockland	System Replacement
173	CH-23-08	William Allen	Vankleek Hill	New Construction
174	CH-23-09	Luc Cusson	L'Original	New Construction
175	ND-23-22	Hassan Goulbow	Mountain	New Construction
176	CH-23-10	John & Cara Lee Dekker	L'Original	New Construction



#	Permit Number	Landowner Name	Location	Application Type
177	CR-23-28	Residence Cartier Inc.	Bourget	System Replacement
178	EK-23-12	David Lazenby	Brockville	System Replacement
179	EK-23-13	Greg Stainton & Katrina Huntington	Brockville	System Replacement
180	NS-23-10	Patrick Moran	Finch	New Construction
181	EC-23-11	June Donnelly	Spencerville	System Replacement
182	CR-23-29	Marc-Andre Massie	Clarence Creek	System Replacement
183	EH-23-03	Henry Skerrett	Chute-a-Blondeau	New Construction
184	SD-23-14	Dorothy & Janice Omond	Ingleside	Tank
185	NS-23-11	Samantha Schell	Finch	System Replacement
186	EH-23-04	Daniel St Denis	Hawkesbury	New Construction
187	EH-23-05	Kathleen Kelley	St. Eugene	System Replacement
188	CR-23-30	Marc et Guy Simard	Hammond	System Replacement
189	AP-23-08	Martin Beauchamp	Plantagenet	System Replacement
190	CR-23-31	Andre Jerome	Bourget	New Construction
191	EK-23-14	Robert & Krista Weidenaar	Brockville	Leaching Bed

Staff will continue to track permit applications and associated timelines to ensure timely service delivery.

Programs & Services Category: Category 2 – Municipal Service Agreements: Building Code Part 8 Program Delivery

Monique Sauvé,
Chief Building Official.

**Ministry of Natural Resources
and Forestry**

Office of the Minister

99 Wellesley Street West
Room 6630, Whitney Block
Toronto ON M7A 1W3
Tel: 416-314-2301

**Ministère des Richesses
naturelles et des Forêts**

Bureau du ministre

99, rue Wellesley Ouest
Bureau 6630, Édifice Whitney
Toronto ON M7A 1W3
Tél.: 416 314-2301



May 30, 2023

Warden Norman Riopel
Stéphane Parisien, Chief Administrative Officer
United Counties of Prescott and Russell
SPParisien@prescott-russell.on.ca

Dear Warden Norman Riopel and Mr. Parisien:

Thank you for your application on behalf of the United Counties of Prescott and Russell seeking a Minister's exception under the *Conservation Authorities Act* (CAA) from the requirement for at least 70 per cent of municipal appointments to a conservation authority to be selected from among members of municipal council.

After carefully considering your application regarding the appointment of one non-elected member to the South Nation River Conservation Authority (SNRCA), I am granting the United Counties of Prescott and Russell an exception to the 70 per cent municipal council appointment requirement in subsection 14 (1.1) of the CAA pursuant to my authority under subsection 14 (1.2). I recognize that the United Counties of Prescott and Russell would like one of its three members appointed to the SNRCA to be a citizen member, given the skills, knowledge, and experience they can contribute.

This exception allows the United Counties of Prescott and Russell to appoint one citizen member to the SNRCA for the upcoming term, beginning in 2023. The term of the appointment is to remain consistent with the CAA, reflecting a period of up to four years. If there are questions about this exception, please feel welcome to reach out to the Conservation Authority Office at ca.office@ontario.ca.

I note that the intent of section 14 of the CAA is to ensure greater elected council representation in conservation authorities. I encourage the United Counties of Prescott and Russell to take this into account when considering future appointments of authority members.

00058

I would ask that you share this correspondence with municipal council as well as the SNRCA.

Sincerely,

A handwritten signature in black ink, appearing to read 'Graydon Smith', with a stylized flourish at the end.

The Honourable Graydon Smith
Minister of Natural Resources and Forestry

c: Francis Brière, Mayor, The Nation Municipality
Josee Brizard, Chief Administrative Officer-Clerk, The Nation Municipality
Carl Bickerdike, Chief Administrative Officer, SNRCA
Jennifer Keyes, Director, Resources Planning and Development Policy Branch,
MNRF
Conservation Authority Office (via ca.office@ontario.ca)

**Ministry of Natural Resources
and Forestry**

Office of the Minister

99 Wellesley Street West
Room 6630, Whitney Block
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Tel: 416-314-2301

**Ministère des Richesses
naturelles et des Forêts**

Bureau du ministre

99, rue Wellesley Ouest
Bureau 6630, Édifice Whitney
Toronto ON M7A 1W3
Tél.: 416 314-2301



May 30, 2023

Warden Tony Fraser
Kimberly Casselman, Director of Corporate Services/Clerk
United Counties of Stormont, Dundas and Glengarry
kcasselman@sdgcounties.ca

Dear Warden Tony Fraser and Ms. Casselman:

Thank you for your application on behalf of the United Counties of Stormont, Dundas and Glengarry seeking a Minister's exception under the *Conservation Authorities Act* (CAA) from the requirement for at least 70 per cent of municipal appointments to a conservation authority to be selected from among members of municipal council.

After carefully considering your application regarding the appointment of one non-elected member out of three members appointed to the South Nation River Conservation Authority (SNRCA), I am granting the United Counties of Stormont, Dundas and Glengarry an exception to the 70 per cent municipal council appointment requirement in subsection 14 (1.1) of the CAA pursuant to my authority under subsection 14 (1.2). I recognize that the United Counties of Stormont, Dundas and Glengarry would like one of its three members appointed to the SNRCA to be a citizen member, given the skills, knowledge, and experience they can contribute.

This exception allows the United Counties of Stormont, Dundas and Glengarry to appoint one citizen member to the SNRCA for the upcoming term, beginning in 2023. The term of the appointment is to remain consistent with the CAA, reflecting a period of up to four years. If there are questions about this exception, please feel welcome to reach out to the Conservation Authority Office at ca.office@ontario.ca.

I note that the intent of section 14 of the CAA is to ensure greater elected council representation in conservation authorities. I encourage the United Counties of Stormont, Dundas and Glengarry to take this into account when considering future appointments of authority members.

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I would ask that you share this correspondence with municipal council as well as the SNRCA.

Sincerely,

A handwritten signature in black ink, appearing to read 'Graydon Smith', with a stylized flourish at the end.

The Honourable Graydon Smith
Minister of Natural Resources and Forestry

c: Nancy Johnston, Clerk, Township of North Dundas
Carl Bickerdike, Chief Administrative Officer, SNRCA
Jennifer Keyes, Director, Resources Planning and Development Policy Branch,
MNRF
Conservation Authority Office (via ca.office@ontario.ca)