



## BOARD OF DIRECTORS MEETING

Meeting No. 05/23

Thursday, May 18<sup>th</sup>, 2023 – Immediately following the Source Protection Authority Meeting

Watershed Room, SNC

### Present:

Steve Densham, Stormont Dundas Glengarry, Vice Chair  
George Darouze, City of Ottawa, Past Chair  
Catherine Kitts, City of Ottawa  
Linda Payant, City of Ottawa  
François St. Amour, Prescott Russell  
Bill Smirle, Stormont Dundas Glengarry  
Tom Smyth, Stormont Dundas Glengarry  
Deb Wilson, Leeds Grenville  
Adrian Wynands, Leeds Grenville

### Regrets:

Genevieve Lajoie, Prescott Russell  
Pierre Leroux, Prescott and Russell, Chair

### Staff Present:

Carl Bickerdike, Chief Administrative Officer  
Johanna Barkley, Director of Finance  
Brianna Brougham, Water Resources Technician  
Ronda Boutz, Secretary-Treasurer  
Michelle Cavanagh, Team Lead, Special Projects  
Donna Ferguson, Accounting Technician  
James Holland, Senior Planner  
Sandra Mancini, Managing Director, Natural Hazards and Infrastructure  
Alison McDonald, Managing Director, Approvals  
Eric McGill, Corporate Counsel  
Pat Piitz, Team Lead, Property  
Monique Sauve, Chief Building Official

### Guests:

Owen Murdoch, Councillor Darouze Assistant, City of Ottawa





**TRADITIONAL LAND ACKNOWLEDGEMENT**

Ronda Boutz, Secretary-Treasurer, read an Indigenous land acknowledgement.

**CHAIRS REMARKS**

Chair Pierre Leroux was regrets, Vice Chair Steve Densham called the SNC Board of Directors meeting of May 15<sup>th</sup>, 2023 to order at 9:09 a.m.

**APPROVAL OF SNC BOARD OF DIRECTORS MAIN AND SUPPLEMENTAL AGENDAS**

RESOLUTION NO. BD-090/23

Moved by: George Darouze  
Seconded by: Linda Payant

RESOLVED THAT:

The Members approve the May 18<sup>th</sup>, 2023 main and supplemental agendas as submitted.

CARRIED

**DECLARATION OF CONFLICT OF INTEREST**

There were no Declarations of Conflict of Interest.

**SNC PROJECT UPDATE – POWERPOINT PRESENTATION**

Staff presented project and program updates.

**REQUEST FOR APPROVAL:**

**A. BOARD OF DIRECTORS MEETING MINUTES OF APRIL 20<sup>th</sup>, 2023**

RESOLUTION NO. BD-091/23

Moved by: George Darouze  
Seconded by: Deb Wilson

RESOLVED THAT:

The Members approve the Board of Directors Meeting minutes of April 20<sup>th</sup>, 2023 with the following amendment:

- BD-067/23 – add mover, George Darouze, and seconder Steve Densham

CARRIED

**NEW BUSINESS**

**REQUEST FOR APPROVAL: 2023 LAND SECUREMENT STRATEGY**

RESOLUTION NO. BD-092/23

Moved by: Adrian Wynands  
Seconded by: Linda Payant



RESOLVED THAT:

The Board of Directors approve the 2023 Land  
Securement Strategy.

CARRIED

**REQUEST FOR APPROVAL: EDWARDSBURGH CARDINAL FORESTRY SERVICES  
AGREEMENT**

RESOLUTION NO. BD-093/23

Moved by: François St. Amour  
Seconded by: George Darouze

RESOLVED THAT:

The Board of Directors approve entering into a  
Forestry Services Agreement with the Township  
of Edwardsburgh Cardinal on a cost recovery  
basis.

CARRIED

The Board recessed for a break at 10:18 a.m.

The Board reconvened at 10:29 a.m.

**REQUEST FOR APPROVAL: MINISTRY OF NATURAL RESOURCES AND FORESTRY  
SERVICE AGREEMENT FOR EUROPEAN WATER CHESTNUT MANAGEMENT**

RESOLUTION NO. BD-094/23

Moved by: Bill Smirle  
Seconded by: George Darouze

RESOLVED THAT:

The Board of Directors approve entering into a  
one-year non-consulting services agreement with  
the Ministry of Natural Resources and Forestry for  
the management of the invasive European Water  
Chestnut within the South Nation River and  
Castor River on a cost recovery basis totalling  
approximately \$24,000.00 including HST.

CARRIED

**REQUEST FOR APPROVAL: CITY OF OTTAWA FLOOD PLAIN AND EROSION  
HAZARDS AGREEMENT**

RESOLUTION NO. BD-095/23

Moved by: Catherine Kitts  
Seconded by: Adrian Wynands



RESOLVED THAT:

The Board of Directors approve entering into a six-year agreement with the City of Ottawa to complete the delineation of Flood Plain and Erosion Hazards within the City of Ottawa to an upset SNC contribution of approximately \$125,000 per year, plus HST, with matching contributions from the City of Ottawa.

CARRIED

**REQUEST FOR APPROVAL: 2023 SNC EMERGENCY PREPAREDNESS PLANS**

RESOLUTION NO. BD-096/23

Moved by: Bill Smirle  
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors approve the 2023 South Nation Conservation Emergency Preparedness Plans.

CARRIED

**REQUEST FOR APPROVAL: DISBURSEMENTS FOR 2023 PARTNERSHIP PROGRAMS**

RESOLUTION NO. BD-096/23

Moved by: George Darouze  
Seconded by: Catherine Kitts

RESOLVED THAT:

The Board of Directors approves undertaking and disbursement of funds for the following Partnership Programs in 2023:

Program	2023 Funds
1. City of Ottawa Special Levy Programs	
a) Ottawa Ash Tree Replacement Program	\$200,000
b) Ottawa Rural Clean Water Program	\$200,000
c) Eastern Ontario Water Resources Program	\$50,000
d) Ottawa Baseline Monitoring Program	\$52,500
<b>Total</b>	<b>\$502,500</b>

CARRIED





**REQUEST FOR APPROVAL: FUNDING SUBMISSION**

RESOLUTION NO. BD-097/23

Moved by: Bill Smirle  
Seconded by: Deb Wilson

RESOLVED THAT:

The Board of Directors approve the submission of a funding application to the Nature Smart Climate Solutions Fund through Conservation Ontario.

CARRIED

**REQUEST FOR APPROVAL: VEHICLE PURCHASE AND DISPOSAL**

RESOLUTION NO. BD-098/23

Moved by: Adrian Wynands  
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors approve the purchase of a light duty truck at an upset limit of approximately \$60,000 plus applicable taxes; and

FURTHER THAT:

The Board of Directors approve disposal of a surplus vehicle.

CARRIED

**REQUEST FOR APPROVAL: MONIES RECEIVED AND DISBURSEMENT REGISTER FOR APRIL 2023**

RESOLUTION NO. BD-099/23

Moved by: George Darouze  
Seconded by: Catherine Kitts

RESOLVED THAT:

The Board of Directors receive and file the money received report for April 2023; and

FURTHER THAT:

The Board approve the Disbursement Register of \$535,410.95 for April 2023.

CARRIED



**UPDATE: PLANNING ACTIVITY**

RESOLUTION NO. BD-100/23

Moved by: Deb Wilson  
Seconded by: Linda Payant

RESOLVED THAT:

The Board of Directors receive and file the Planning Activity update for April 2023.

CARRIED

**REQUEST FOR APPROVAL: PERMITS ISSUED**

RESOLUTION NO. BD-101/23

Moved by: Bill Smirle  
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors approve permits 25 through 35 issued under Ontario Regulation 170/06 Development, Interference with Wetlands and Alterations to Shorelines and Watercourses.

CARRIED

**UPDATE: ON-SITE SEWAGE PERMITS ISSUED**

RESOLUTION NO. BD-102/23

Moved by: George Darouze  
Seconded by: Linda Payant

RESOLVED THAT:

The Board of Directors receive and file the On-Site Sewage Permits Received update for April 2023.

CARRIED

**SUPPLEMENTAL AGENDA**

**UPDATE: ESTIMATED STATEMENT OF OPERATIONS FOR APRIL 30<sup>TH</sup>, 2023**

RESOLUTION NO. BD-103/23

Moved by: Adrian Wynands  
Seconded by: George Darouze

RESOLVED THAT:

The Board of Directors receive and file the Estimated Statement of Operations for the year



ending December 31<sup>st</sup>, 2023, as of April 30<sup>th</sup>, 2023, update.

CARRIED

**CORRESPONDENCE**

None.

**DATES OF UPCOMING MEETINGS**

Third Thursday, at 9:00 a.m., unless indicated otherwise:

- June 15<sup>th</sup>, 2023
- July – no scheduled meeting
- August 17<sup>th</sup>, 2023 (AMO Conference August 20-23)
- September 21<sup>st</sup>, 2023 (OEMC Conference September 6-8)

**FUTURE MOTIONS OF THE BOARD AND/OR DISCUSSION OF SNC ISSUES**

None.

**CLOSED SESSION**

RESOLUTION NO. BD-104/23

Moved by: François St. Amour  
Seconded by: Adrian Wynands

RESOLVED THAT:

The Board of Directors meeting move into Closed Session for the following:

- Request for Approval: Land Acquisition
- Update: Potential Litigation Matter L2022-NGL-01 (verbal)

CARRIED

**The Board of Directors recessed to enter Closed Session at 11:00 a.m.**

**OPEN SESSION**

RESOLUTION NO. BD-105/23

Moved by: George Darouze  
Seconded by: Bill Smirle

RESOLVED THAT:

The Board of Directors move into Open Session.

CARRIED



**The Vice Chair reconvened the Board of Directors Open Session at 11:24 a.m.**

**REQUEST FOR APPROVAL: LAND ACQUISITION**

RESOLUTION NO. BD-106/23

Moved by: George Darouze  
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors approve the acquisition of Property 1 (The Nation Municipality) to an upset limit as discussed, plus ancillary costs.

CARRIED

**UPDATE: POTENTIAL LITIGATION MATTER L2022-NGL-01 (VERBAL)**

RESOLUTION NO. BD-107/23

Moved by: Deb Wilson  
Seconded by: George Darouze

RESOLVED THAT:

The Board of Directors receive and file the Potential Litigation Matter L2022-NGL-01 verbal update.

CARRIED

**FUTURE MOTIONS OF THE BOARD AND/OR DISCUSSION OF SNC ISSUES**

None.

**ADJOURNMENT**

RESOLUTION NO. BD-108/23

Moved by: Adrian Wynands  
Seconded by: George Darouze

RESOLVED THAT:

The Board of Directors meeting of May 18<sup>th</sup>, 2023 be adjourned at 11:25 a.m.

CARRIED

Steve Densham,  
Vice Chair.

Carl Bickerdike,  
Chief Administrative Officer.

/rb