



SOUTH NATION
CONSERVATION
DE LA NATION SUD

38 rue Victoria Street, Finch, ON K0C 1K0 Tel: 613-984-2948 Fax: 613-984-2872 Toll Free: 1-877-984-2948 www.nation.on.ca

Board of Directors

Meeting Agenda

Date: May 18th, 2023

Time: Immediately following the South Nation Source Protection Authority Meeting

Location: Watershed Room, SNC

Address: 38 Victoria Street, Finch, ON K0C 1K0



Board of Directors

Meeting Agenda

May 18th, 2023, immediately following the South Nation Source Protection Authority Meeting

1. Traditional Land Acknowledgement: John
 2. Chair's Remarks
 3. Approval of SNC Board of Directors Agenda (Supplemental Agenda)
 4. Declaration of Conflict of Interest
 5. SNC Project Update – PowerPoint Presentation: Staff
 6. Request for Approval:
 - a. Board of Directors Meeting Minutes of April 20th, 2023 4-14
 7. New Business:
 - a. Request for Approval: 2023 Land Securement Strategy: Pat 15
 - b. Request for Approval: Edwardsburgh Cardinal Forestry Services Agreement: Pat 16-24
 - c. Request for Approval: Ministry of Natural Resources and Forestry Service Agreement for European Water Chestnut Management: Michelle 25
 - d. Request for Approval: City of Ottawa Natural Hazard Mapping Agreement 3: Sandra 26-29
 - e. Request for Approval: 2023 SNC Emergency Preparedness Plans: Brianna 30
 - f. Request for Approval: 2023 Partnership Disbursements: Ronda 31-33
 - g. Request for Approval: Funding Submission: Pat 34
 - h. Request for Approval: Vehicle Purchase and Disposal: Carl 35
 - i. Request for Approval: Monies Received and Disbursement Register for April 2023: Donna 36-40
 - j. Update: Planning Activity: James 41-42
 - k. Request for Approval: Permits Issued: Alison 43-44
 - l. Update: On-site Sewage Permits Issued: Monique 45-47
 8. Supplemental Agenda
 - a. Update: Estimated Statement of Operations for April 30th, 2023: Johanna
 9. Correspondence (if any)
 10. Dates of Upcoming Meetings, third Thursday, at 9:00 a.m. unless indicated otherwise:
 - June 15th, 2023
 - July – no scheduled meeting
 - August 17th, 2023 (AMO Conference August 20-23)
 - September 21st, 2023 (OEMC conference September 6-8)
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11. Future Motions of the Board and/or Discussion of SNC Issues

12. Closed

a. Request for Approval: Land Acquisition: Pat

b. Update: Potential Litigation Matter L2022-NGL-01 (Verbal): Carl

48-49

13. Adjournment

Carl Bickerdike,
Chief Administrative Officer.

/rb



BOARD OF DIRECTORS MEETING

Meeting No. 04/23

Thursday, April 20th, 2023 – Immediately following the Source Protection Authority Meeting

Watershed Room, SNC

Directors Present:

Pierre Leroux, Prescott Russell, Chair
Steve Densham, Stormont Dundas Glengarry, Vice Chair
George Darouze, City of Ottawa, Past Chair
Catherine Kitts, City of Ottawa
Linda Payant, City of Ottawa
François St. Amour, Prescott Russell
Bill Smirle, Stormont Dundas Glengarry
Tom Smyth, Stormont Dundas Glengarry
Deb Wilson, Leeds Grenville
Adrian Wynands, Leeds Grenville

Regrets:

Genevieve Lajoie, Prescott Russell

Staff Present:

Carl Bickerdike, Chief Administrative Officer
Johanna Barkley, Director of Finance
Ronda Boutz, Secretary-Treasurer
Cheyene Brunet, Forestry Technician
Michelle Cavanagh, Team Lead, Special Projects
Caroline Goulet, Forester
James Holland, Senior Planner
Hannah Jackson, Accounting & Human Resources Specialist
Sandra Mancini, Managing Director, Natural Hazards and Infrastructure
Alison McDonald, Managing Director, Approvals
Eric McGill, Corporate Counsel
John Mesman, Managing Director, Property, Conservation Lands and Community Outreach
Pat Piitz, Team Lead, Property
Monique Sauve, Chief Building Official
Kat Watson, Water Resources Specialist

Guests:

Jim Bezanson, Reserve Member, City of Ottawa
Owen Murdoch, Councillor Darouze Assistant, City of Ottawa



TRADITIONAL LAND ACKNOWLEDGEMENT

John Mesman, Managing Director, Property, Conservation Lands and Community Outreach, read an Indigenous land acknowledgement.

CHAIRS REMARKS

Pierre Leroux, Chair, called the SNC Board of Directors meeting of March 20th, 2023 to order at 9:21 a.m.

APPROVAL OF SNC BOARD OF DIRECTORS MAIN AND SUPPLEMENTAL AGENDAS

RESOLUTION NO. BD-066/23

Moved by: George Darouze

Seconded by: Catherine Kitts

RESOLVED THAT:

The Members approve the April 20th, 2023 main and supplemental agendas with the following amendment:

Supplemental Agenda item 2. a., Request for Approval: Land Acquisition (verbal) be moved to follow main Agenda item 7 a., Update: Land Acquisitions 2022.

CARRIED

DECLARATION OF CONFLICT OF INTEREST

There were no Declarations of Conflict of Interest.

SNC PROJECT UPDATE – POWERPOINT PRESENTATION

Staff presented project and program updates.

REQUEST FOR APPROVAL:

A. BOATD OF DIRECTORS ANNUAL GENERAL MEETING MINUTES MARCH 16TH, 2023

RESOLUTION NO. BD-067/23

Moved by:

Seconded by:

RESOLVED THAT:

The Members approve the Board of Directors Annual General Meeting minutes of March 16th, 2023 as submitted.

CARRIED



B. SNC COMMITTEE MEETING HIGHLIGHTS AND MINUTES OF:

- i. Joint Occupational Health and Safety Committee meeting minutes of March 22, 2023
- ii. Joint Standing Committees meeting minutes of March 23rd, 2023
- iii. Communications Committee meeting minutes of March 23rd, 2023

RESOLUTION NO. BD-068/23

Moved by: Catherine Kitts

Seconded by: Bill Smirle

RESOLVED THAT:

The Board of Directors approve the actions and recommendations of the following Committees meetings:

- i. Joint Occupational Health and Safety Committee meeting minutes of March 22nd, 2023.
- ii. Joint Standing Committees meeting minutes of March 23rd, 2023.
- iii. Communications Committee meeting minutes of March 23rd, 2023.

CARRIED

CLOSED SESSION

RESOLUTION NO. BD-069/23

Moved by: Deb Wilson

Seconded by: Adrian Wynands

RESOLVED THAT:

The Board of Directors meeting move into Closed Session for the following below:

- Update: Land Acquisitions 2022
- Request for Approval: Land Acquisition (verbal)

CARRIED

The Board of Directors recessed to enter Closed Session at 10:09 a.m.



OPEN SESSION

RESOLUTION NO. BD-070/23

Moved by: George Darouze
Seconded by: Catherine Kitts

RESOLVED THAT:

The Board of Directors move into Open Session.

CARRIED

The Chair reconvened the Board of Directors Open Session at 10:26 a.m.

UPDATE: LAND ACQUISITIONS 2022

RESOLUTION NO. BD-071/23

Moved by: Tom Smyth
Seconded by: Linda Payant

RESOLVED THAT:

The Board of Directors receive and file the 2022 Land Acquisitions update.

CARRIED

REQUEST FOR APPROVAL: LAND ACQUISITION (verbal)

RESOLUTION NO. BD-072/23

Moved by: Steve Densham
Seconded by: Adrian Wynands

RESOLVED THAT:

The Board of Directors approve the purchase of Property 1 (Casselman) to an upset limit as discussed plus ancillary costs.

CARRIED

NEW BUSINESS

REQUEST FOR APPROVAL: WATERSHED PROGRAMS AND SERVICES BUSINESS CASE

RESOLUTION NO. BD-073/23

Moved by: François St. Amour
Seconded by: Adrian Wynands

RESOLVED THAT:

The Board of Directors approve the draft Category 3: Watershed Programs and Services Business Case for municipal engagement; and



FURHTER THAT:

The Board of Directors approve entering into Category 3: Watershed Programs and Services agreements with participating municipalities as per the *Conservation Authorities Act*.

CARRIED

Chair Pierre Leroux left the meeting at 10:56 a.m., Vice Chair Steve Densham assume the Acting-Chair seat.

REQUEST FOR APPROVAL: SNC 10-YEAR FLOOD MAPPING STRATEGY

RESOLUTION NO. BD.074/23

Moved by: Deb Wilson
Seconded by: George Darouze

RESOLVED THAT:

The Board of Directors approve the South Nation Conservation 10-year Flood Mapping Strategy.

CARRIED

REQUEST FOR APPROVAL: OTTAWA RIVER NATURAL HAZARDS MAPPING

RESOLUTION NO. BD-075/23

Moved by: Adrian Wynands
Seconded by: George Darouze

RESOLVED THAT:

The Board of Directors approve the Ottawa River Natural Hazards Mapping reports and associated maps as the best information available to establish flood hazard and regulation limits along the Ottawa River; and

FURTHER THAT:

The Reports and maps be used by South Nation Conservations planning and regulations programs and other watershed management activities effective immediately.

CARRIED



REQUEST FOR APPROVAL: SECTION 28 REGULATION POLICIES UPDATE

RESOLUTION NO. BD 076/23

Moved by: Bill Smirle
Seconded by: George Darouze

RESOLVED THAT:

The Board of Directors approve updates to South Nation Conservation's Section 28 Regulation Policies.

CARRIED

REQUEST FOR APPROVAL: CLARENCE ROCKLAND FORESTRY SERVICES AGREEMENT

RESOLUTION NO. BD-077/23

Moved by: George Darouze
Seconded by: Linda Payant

RESOLVED THAT:

That the Board of Directors approve entering into a Forestry Services Agreement with the City of Clarence-Rockland on a cost recovery basis subject to the acceptance of the proposal by the City of Clarence-Rockland.

CARRIED

REQUEST FOR APPROVAL: 2023 SNC INSURANCE

RESOLUTION NO. BD-078/23

Moved by: François St. Amour
Seconded by: Adrian Wynands

RESOLVED THAT:

The Board of Directors approve the renewal of the Authority's insurance with Marsh Canada at an upset limit of approximately \$153,632 plus taxes.

CARRIED

REQUEST FOR APPROVAL: BEAR BROOK WATERSHED STUDY WATER BUDGET ASSESSMENT- CONTRACTED SERVICES

RESOLUTION NO. BD-079/23

Moved by: George Darouze
Seconded by: Catherine Kitts



RESOLVED THAT:

The Board of Directors approve awarding the water budget assessment contract for the Bear Brook Watershed Study to Aquanty Inc. at an upset limit of \$56,100 plus HST.

CARRIED

REQUEST FOR APPROVAL: SALVAGE OPERATION AND SALE OF BIOMASS

RESOLUTION NO. BD-080/23

Moved by: François St. Amour
Seconded by: Catherine Kitts

RESOLVED THAT:

The Board of Directors approve entering into a 1-year contract Ott Family Logging to undertake a salvage operation on SNC Property 69 and SNC Property 105; and

FURTHER THAT:

The Board of Directors approve entering into a 1-year contract with Produits Forestiers Claude Baril for sale of biomass obtained from the salvage operation on SNC Property 69 and SNC Property 105.

CARRIED

Chair Pierre Leroux joined the meeting at 11:21 a.m. and resumed his seat as Chair.

REQUEST FOR APPROVAL: DISBURSEMENTS FOR 2023 PARTNERSHIP PROGRAMS

RESOLUTION NO. BD-081/23

Moved by: Steve Densham
Seconded by: George Darouze

RESOLVED THAT:

The Board of Directors approves undertaking and disbursement of funds for the following Partnership Programs in 2023:



Program	2022 Encumbered Funds ¹	2023 Funds
1. Eastern Ontario Water Resources Program (EOWRP)		
a) United Counties of Prescott and Russell (UCPR) Floodplain Mapping Project	\$0	\$25,000
b) City of Ottawa: Advancing Early Warning Tools in the SNR Watershed	\$20,000	To be confirmed ²
2. UCPR Woodlot Advisory Service	\$0	\$20,000
3. SDG Woodlot Advisory Service	\$0	\$20,000
4. City of Ottawa Special Levy Programs		
a) Ottawa Ash Tree Replacement Program	\$225,980	To be confirmed ²
b) Ottawa Rural Clean Water Program	\$260,795	To be confirmed ²
5. Imagery Acquisition (LiDAR)	\$10,922	\$0
Total	\$517,697	\$65,000

¹ Funding approved in 2022 and carried forward to 2023 budget for project completion.

² 2023 special levies approval pending, report will be brought back to the Board following City Council approval.

CARRIED

REQUEST FOR APPROVAL: MONIES RECEIVED AND DISBURSEMENT REGISTER FOR MARCH 2023

RESOLUTION NO. BD-082/23

Moved by: George Darouze
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors receive and file the money received report for March 2023; and

FURTHER THAT:

The Board approve the Disbursement Register of \$1,189,831.61.

CARRIED

UPDATE: 2023 CONFERENCES

RESOLUTION NO. BD-083/23

Moved by: George Darouze
Seconded by: François St. Amour



RESOLVED THAT:

The Board of Directors receive and the 2023 Conferences report; and

FURTHER THAT:

The Board of Directors coordinate their conference attendance with the Secretary-Treasurer.

CARRIED

UPDATE: PLANNING ACTIVITY

RESOLUTION NO. BD-084/23

Moved by: Deb Wilson
Seconded by: Linda Payant

RESOLVED THAT:

The Board of Directors receive and file the Planning Activity update for March 2023.

CARRIED

REQUEST FOR APPROVAL: PERMITS ISSUED

RESOLUTION NO. BD-085/23

Moved by: Steve Densham
Seconded by: Linda Payant

RESOLVED THAT:

The Board of Directors approve permits 12 through 24 issued under Ontario Regulation 170/06 Development, Interference with Wetlands and Alterations to Shorelines and Watercourses.

CARRIED

UPDATE: ON-SITE SEWAGE PERMITS ISSUED

RESOLUTION NO. BD-086/23

Moved by: Adrian Wynands
Seconded by: George Darouze

RESOLVED THAT:

The Board of Directors receive and file the On-Site Sewage Permits Received update for March 2023.

CARRIED



SUPPLEMENTAL AGENDA

UPDATE: ESTIMATED STATEMENT OF OPERATIONS FOR MARCH 31st, 2023

RESOLUTION NO. BD-087/23

Moved by: Steve Densham

Seconded by: Catherine Kitts

RESOLVED THAT:

The Board of Directors receive and file the Estimated Statement of Operations for March for the year ending December 31st, 2023, as of March 31st, 2023, update.

CARRIED

REQUEST FOR APPROVAL: UCPR FORESTRY SERVICES AGREEMENT

RESOLUTION NO. BD-88/23

Moved by: Steve Densham

Seconded by: George Darouze

RESOLVED THAT:

The Board of Directors approve entering into a 5-year agreement with the United Counties of Prescott and Russell (UCPR) for the delivery of forestry services on a cost-recovery basis; and

FURTHER THAT:

The Board of Directors approve disbursement of approximately \$541,000 in UCPR partnership funding for cleanup and reforestation of UCPR properties affected by the May 21, 2022, derecho storm.

CARRIED

CORRESPONDENCE

- a. Letter: Elizabethtown-Kitley to Minister of Natural Resources and Forestry – CA Board Appointments
- b. Municipal Resolution: Stormont, Dundas and Glengarry Council – SNC Board Appointments
- c. Email: Ontario Protected and Conserved Areas



DATES OF UPCOMING MEETINGS

Third Thursday, at 9:00 a.m., unless indicated otherwise:

- May 18th, 2023
- June 15th, 2023
- July – no scheduled meeting
- August 17th, 2023 (AMO Conference August 20-23)

FUTURE MOTIONS OF THE BOARD AND/OR DISCUSSION OF SNC ISSUES

None.

ADJOURNMENT

RESOLUTION NO. BD-089/23

Moved by: George Darouze

Seconded by: Catherine Kitts

RESOLVED THAT:

The Board of Directors meeting of April 20th, 2023
be adjourned at 11:38 a.m.

CARRIED

Pierre Leroux,
Chair.

Carl Bickerdike,
Chief Administrative Officer.

/rb



To: Board of Directors
From: Pat Piitz, Team Lead Property
Date: May 2nd, 2023
Subject: Request for Approval: 2023 Land Securement Strategy

RECOMMENDATION:

The Board of Directors approve the 2023 Land Securement Strategy.

DISCUSSION:

South Nation Conservation (SNC) acquired its first conservation land in 1960, now home to the Robert Graham Forest Conservation Area. Since 1960, SNC has secured over 12,500 acres of conservation land and manages it for economic, social, cultural, and environmental benefits.

In 2013, the Board of Directors directed staff to create a strategy to guide the acquisition of conservation land (BD-257/13). The SNC Land Securement Strategy (the "Strategy") was adopted the following year (BD-014/14).

Staff have reviewed the Strategy and propose the following updates:

- Increased recognition of the importance of municipal partners in land securement;
- A redrafted description of the land securement process to increase transparency for property owners considering a sale or donation to SNC;
- Additional consideration for natural hazards (the protection of people and property) during land securement;
- Increased emphasis on the importance of land securement in a changing climate;
- Recognition of the role of SNC within a broader public land securement context with principles consistent with the Standards and Practices established by the Canadian Land Trust Alliance; and
- Updates to references, statistics, and regional information to help guide decision-making.

A copy of the draft Strategy is uploaded to the Member's webpage.

FINANCIAL IMPLICATIONS/ADHERENCE TO SNC POLICY:

Compliance with Budget: Included in the 2023 SNC Budget: Property: Conservation Lands: Lands on pages 34 and 35.

SNC Policy Adherence: Clauses 21 (1) (c) and (l) of the *Conservation Authorities Act* enables SNC to purchase land and to use land owned or controlled by the Authority for purposes, not inconsistent with its objects, as it considers proper.

Programs & Services Category: Category 3 – Conservation Land Securement

Pat Piitz,
Team Lead Property.



To: Board of Directors
From: Pat Piitz, Team Lead, Property
Date: April 28th, 2023
Subject: Request for Approval: Edwardsburgh Cardinal Forestry Services Agreement

RECOMMENDATION:

The Board of Directors approve entering into a Forestry Services Agreement with the Township of Edwardsburgh Cardinal on a cost recovery basis.

DISCUSSION:

The Township of Edwardsburgh Cardinal (the "Township") requests assistance in the assessment of 2022 derecho storm damage and restoration of Township-owned lands through tree planting.

South Nation Conservation (SNC) forestry staff submitted a proposal to the Township for the following work:

- staff site visits,
- preparation of workplans to mitigate the effects of severe storms;
- development of tree planting site plans;
- securement of tree stock and coordination of deliveries; and
- management and supervision of tree planting.

The Township would be responsible for trimming, removal, and cleanup of storm debris in preparation of reforestation.

Forestry services would be delivered on a cost recovery basis by SNC staff and third party contractors. The anticipated cost of the work is \$50,000 plus HST.

FINANCIAL IMPLICATIONS/ADHERENCE TO SNC POLICY:

Compliance with Budget: The Edwardsburgh Cardinal Forestry Service Agreement is not included in the 2023 Budget. All work under the service agreement will be on a 100% cost recovery basis.

SNC Policy Adherence: Subsection 21.1.1 (1) of the *Conservation Authorities Act* enables SNC to provide municipal programs and services on behalf of a municipality within its area of jurisdiction under agreement.

Programs and Service Category: Category 2 – Municipal Service Agreement: Forestry Services.

Pat Piitz,
Team Lead Property.

Attachment: Draft Edwardsburgh Cardinal Forest Services Memorandum of Understanding

MEMORANDUM OF UNDERSTANDING

Forestry Services Township of Edwardsburgh Cardinal

This Memorandum of Understanding made on the ____ day of _____ in the year 2023.

BETWEEN

TOWNSHIP OF EDWARDSBURGH CARDINAL

(hereinafter the "Township")

- and -

SOUTH NATION RIVER CONSERVATION AUTHORITY

(hereinafter "SNC")

AND WHEREAS The Township has the need for professional forestry services;

AND WHEREAS SNC has the staff and expertise to assist the Township with forestry services;

AND WHEREAS the Township has approved sufficient funds to carry out the work;

NOW THEREFORE the Parties agree as follows:

1. Entire MOU

1.1 This MOU, together with:

Schedule "A" -	Roles and Responsibilities
Schedule "B" -	Summary of Work Schedule and Budget

constitutes the entire agreement between the parties with respect to the subject matter contained in the MOU and supersedes all prior oral or written representations and agreements.

2. Interpretation and Definitions

2.1 For the purposes of interpretation:

- a) words in the singular include the plural and vice-versa;
- b) words in one gender include all genders;
- c) the headings do not form part of the MOU; they are for reference only and shall not affect the interpretation of the MOU;

- d) any reference to dollars or currency shall be in Canadian dollars and exclude Harmonized Sales Tax; and
- e) “include”, “includes” and “including” denote that the subsequent list is not exhaustive.

2.2 In this MOU:

“Forest” means forested properties owned by the Township;

“Parties” means the Township and SNC.

“Party” means either the Township or SNC.

“Work” means the responsibilities described in Schedule ‘A’.

3. Purpose

- 3.1 The purpose of this MOU is to establish a partnership between the Township and SNC for delivery of the Work.

4. Representations, warranties, and covenants

- 4.1 SNC represents, warrants, and covenants that:

- a) it is, and shall continue to be, a validly existing legal entity with full power to fulfill its obligations under the MOU; and
- b) it shall have on staff – or retain for the duration of this MOU – qualified professionals to undertake the requirements of the MOU.

5. Term

- 5.1 The term of the MOU shall commence on signing and expire on March 31, 2024.

6. Budget

- 6.1 The Township is responsible for contributing all funds necessary for the Work.
- 6.2 The cost for the provision of management services for the Work shall be established annually within the Township budgeting process.

7. Payment

- 7.1 SNC shall invoice the Township annually.
- 7.2 The Township shall pay all invoices within thirty (30) days of receipt.

8. Insurance

- 8.1 Each party, at their own expense, shall maintain insurance requirements for the duration of the MOU as noted below:
- a) Commercial General Liability issued on an occurrence basis for an amount of not less than \$5,000,000 per occurrence / \$5,000,000 annual aggregate for any negligent acts or omissions relating to their obligations under this MOU. Such insurance shall include, but is not limited to bodily injury and property damage including loss of use; personal injury; contractual liability; premises, property & operations; non-owned automobile; broad form property damage; broad form completed operations; owners & contractors protective; occurrence property damage; products; employees as Additional Insured(s); contingent employers liability; Employers Liability; tenants legal liability; cross liability and severability of interest clause. Such insurance shall add the [the Township/SNC] as Additional Insured subject to a waiver of subrogation. This insurance shall be non-contributing with and apply as primary and not as excess of any insurance available to the [the Township/SNC].
 - b) Automobile liability insurance with respect to owned or leased vehicles used directly or indirectly in the performance of the services covering liability for bodily injury, death and damage to property with a limit of not less than \$5,000,000. inclusive for each and every loss.
 - c) Environmental Impairment Liability with a limit of not less than \$2,000,000 per Incident/Annual Aggregate. Coverage shall include Third Party Bodily Injury and Property Damage including on-site and off-site clean-up. If such insurance is issued on a claims made basis, coverage shall contain a 24-month extended reporting period or be maintained for a period of two years subsequent to conclusion of services provided under this MOU.
- 8.2 Each party shall, upon request, provide the other party with a certificate of insurance evidencing the above noted coverage including a 30-day notice of cancellation.
- 8.3 Each party shall be responsible for the physical damage to their equipment used in providing services as outlined in the MOU. Any applicable Deductible to any insurance coverage shall be the sole responsibility of the Named Insured.
- 8.4 Each party shall, upon request, provide evidence of WSIB or its equivalent.

Indemnity

- 9.1 Each party hereto agrees to indemnify and save harmless the other (including the other's employees, agents, directors, councillors, officers, and executives) from any and all claims, demands, losses, charges, liabilities, actions, causes of action and any other proceedings of any nature made or brought against, suffered or imposed upon the Parties or their property in respect of any loss, damage, injury or death to any person or property directly or indirectly arising of, resulting from or sustained in relation to work arising out of or allegedly attributable to the negligence, acts, errors, and omissions

performed in accordance with this MOU. The obligations set out in this clause shall survive the expiration or termination of this MOU.

10. Force majeure

- 10.1 SNC shall not be considered in default in performance of their obligations under the MOU to the extent that the performance of such obligations is delayed, hindered, or prevented by force majeure. Force majeure shall be cause beyond the control of SNC which it could not reasonably have foreseen and guarded against. Force majeure includes, but is not limited to, acts of God, strikes, lockouts, fires, riots, incendiarism, interference by civil or military authorities, pandemics, compliance with regulations or orders of any government, and acts of war (declared or undeclared) provided such cause could not have been reasonably foreseen and guarded against.

11. Termination

- 11.1 Either Party may terminate this MOU by providing a minimum six months written notice to the other Party. Upon a termination notice being given, SNC shall be entitled to costs reasonably and properly incurred in performance of this MOU within fourteen (14) days of termination.

12. Notice

- 12.1 Any notice, information, or document required under this MOU shall be deemed given if hand-delivered or sent via email or post. Any notice delivered, sent by email shall be deemed to have been received on the next working day after it is sent. Any notice that is mailed via post shall be deemed to have been received five (5) working days after being mailed.

Notice shall be addressed to the following:

To the Township: Township of Edwardsburgh Cardinal
18 Centre Street, P. O. Box 129
Spencerville, ON, K0E 1X0
Attention: Ms. Rebecca Williams, Clerk

To SNC: South Nation River Conservation Authority
38 Victoria Street, P.O. Box 29
Finch, ON, K0C 1K0
Attention: Ms. Ronda Boutz, Secretary-Treasurer

13. Severability of provisions

- 13.1 The invalidity or unenforceability of any provision of the MOU shall not affect the validity or enforceability of any other provision of the MOU. Any invalid or unenforceable provision shall be deemed to be severed.

14. Counterparts

- 14.1 The MOU may be executed in any number of counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument.

15. Amendments

- 15.1 The MOU may only be amended by a written agreement duly executed by the Parties.

16. Assignment

- 16.1 SNC shall not assign any of its rights or obligations under the MOU without the prior written consent of the Township. Except as expressly provided in the MOU, all rights and obligations contained in the MOU shall extend to and be binding on the Parties' respective heirs, executors, administrators, successors, and permitted assigns.

17. Governing law

- 17.1 This MOU shall be governed by the laws of the Province of Ontario. The Township and SNC agree that the venue for any litigation shall be Ottawa, Ontario.

[signature page follows]

SIGNED

TOWNSHIP OF EDWARDSBURGH CARDINAL

Tory Deschamps
Mayor

Date

Rebecca Williams
Clerk

Date

We have authority to bind the Township of Edwardsburgh Cardinal.

SOUTH NATION RIVER CONSERVATION AUTHORITY

Pierre Leroux
Chair

Date

Carl Bickerdike
Chief Administrative Officer

Date

We have authority to bind the South Nation River Conservation Authority.

SCHEDULE “A”

Roles and Responsibilities

The roles and responsibilities of the Township include:

1. Secure and manage third-party contractors for arboriculture services identified in tree assessments; and
2. Provide program and services funding as determined within the Township budget.

The roles and responsibilities of SNC include:

1. Tree Assessments
 - a) Conduct site visits and prepare arboricultural workplans to mitigate effects of recent 2022 severe storm events; and
 - b) Provide specifications to Township staff for inclusion in Request for Proposals for arboricultural service to third-party contractors.
2. Tree Planting
 - a) Develop planting site plans for municipal-owned properties;
 - b) Secure tree stock as per planting site plans;
 - c) Coordinate tree delivery and cold storage;
 - d) Secure and manage third-party contracts for site preparation, planting, and tending; and
 - e) Supervise tree planting contractors as per the annual work plan.
3. Provide itemized invoice at year-end or when funds are fully allocated, whichever is the earliest date.

SCHEDULE "B"

Summary of Work Schedule & Budget

Description	Jun 2023	Jul 2023	Aug 2023	Sep 2023	Oct 2023	Cost
SNC: Tree Assessments and Site Plans						\$10,000
Township: Trimming/Removal/Cleanup (based on condition assessments)						\$100,000
SNC: Tree Replacements						\$40,000
Total						\$150,000



To: Board of Directors
From: Michelle Cavanagh, Team Lead, Special Projects
Date: May 10th, 2023
Subject: Request for Approval: Ministry of Natural Resources and Forestry Service Agreement for European Water Chestnut Management

RECOMMENDATION:

The Board of Directors approve entering into a one-year non-consulting services agreement with the Ministry of Natural Resources and Forestry for the management of the invasive European Water Chestnut within the South Nation River and Castor River on a cost recovery basis totalling approximately \$24,000 including HST.

DISCUSSION:

In August 2022, South Nation Conservation (SNC) received public reports of invasive European Water Chestnut (EWC) in the South Nation and Castor Rivers. This aquatic plant is aggressive and quickly forms dense floating mats of vegetation that impact native species and reduce recreational opportunities.

SNC staff verified the sightings and submitted the information to the provincial database tracking invasive species. The Ministry of Natural Resources and Forestry (MNR) contacted SNC to discuss the observations.

At MNR's request, SNC staff submitted a proposal that included upstream and downstream monitoring of known EWC locations; removal of EWC; and Environmental DNA (eDNA) sampling at key locations.

MNR accepted the proposal and wishes to enter into a non-consulting services agreement with SNC to undertake EWC management in 2023. The contract term is June 5, 2023, to March 31, 2024, for a total of approximately \$24,000 including HST.

FINANCIAL IMPLICATIONS/ADHERENCE TO SNC POLICY:

Compliance with Budget: The Ministry of Natural Resources and Forestry Service Agreement is not included in the 2023 Budget. All work under the agreement will be on a 100% cost recovery basis.

SNC Policy Adherence: Clause 21.1.2 of the *Conservation Authorities Act* enables SNC to provide, within its jurisdiction, a program or service that it determines is advisable to further the purpose of the Act.

Programs and Service Category: Category 3 – Watershed Programs and Services – not financed by municipal levy.

Michelle Cavanagh,
Team Lead, Special Projects.



To: Board of Directors
From: Sandra Mancini, Managing Director, Natural Hazards and Infrastructure
Date: May 9th, 2023
Subject: Request for Approval: City of Ottawa Flood Plain and Erosion Hazards Agreement

RECOMMENDATION:

The Board of Directors approve entering into six-year agreement with the City of Ottawa to complete the Delineation of Flood Plain and Erosion Hazards within the City of Ottawa to an upset SNC contribution of approximately \$125,000 per year, plus HST, with matching contributions from the City of Ottawa.

DISCUSSION

The Board of Directors approved the submission of a proposal to delineate flood plain and erosion hazards for watercourses under development pressure within the City of Ottawa (the "City") in August 2022 (BD-129/22).

The flood plain program started in 2012 when the City and South Nation Conservation (SNC) signed a 5-year agreement. SNC and the City committed to spending \$150,000 yearly to undertake floodplain mapping, on a cost-shared basis (50/50).

A second 5-year agreement was signed in 2017. The deliverables included delineation of flood plain; flood inventory of vulnerable areas; and emergency tools.

The new proposal included the delineation of floodplain; flood inventory of vulnerable areas; emergency tools; and as per the City's request, the delineation of erosion hazard for the proposed watercourses.

The proposed watercourses were identified as priorities in the recently approved South Nation Conservation 10-year Flood Mapping Strategy (BD-074/23). The yearly cost is approximately \$250,000 per year from 2023-2028, shared equally between the City and SNC.

The City has reviewed and accepted the proposal. The draft budget and schedule are attached.

SNC successfully obtained funding for year 1 and 2 project from Natural Resources Canada under the Flood Hazard Identification and Mapping Program. Staff will continue to seek external funding to support the project and offset SNC's contribution through the remainder of the agreement.



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FINANCIAL IMPLICATIONS/ADHERENCE TO SNC POLICY:

Compliance with Budget: The City of Ottawa Floodplain and Erosion Hazards Project is included in the 2023 Budget under Approval: Projects: Natural Hazards Mapping, pages 54 and 55.

SNC funds for the remaining five years of the agreement will be included in annual draft budgets and subject to Board approval.

SNC Policy Adherence: Subsection 21.1.1 (1) of the Conservation Authorities Act enables SNC to provide municipal programs and services on behalf of a municipality within its area of jurisdiction under agreement.

All project expenditures will adhere to SNC's Purchasing Policy, including seeking three quotes and required authorizations according to purchasing limits. All work undertaken to complete the projects will adhere to SNC's Floodplain Mapping Policies and Procedures.

Programs & Services Category: Category 1 – Mandatory Programs – Natural Hazard Mapping and Category 2 – Municipal Agreements

Sandra Mancini

Sandra Mancini,
Managing Director, Natural Hazards and Infrastructure.

Attachment: Delineation of Flood Plain and Erosion Hazards within the City of Ottawa:
Draft Budget and Schedule



**Delineation of Flood Plain and Erosion Hazards within the City of Ottawa:
DRAFT Budget and Schedule**

Year	Flood Plain Mapping Studies	Budget	Additional Flood Lines, Flood Depth Maps, and Inventory of Flood Vulnerable Areas	Budget	Erosion Hazard Mapping	Budget	Maintenance	Total Budget	SNC 50% Funding
1 (2023)	3 branches of the Castor hydrology update	\$130,692	3 branches of the Castor hydrology update		3 branches of the Castor hydrology update	\$5,000		\$250,000	\$125,000
	3 branches of the Castor hydraulics update. Spill areas 2D modeling	\$109,308	3 branches of the Castor hydraulics update. Spill areas 2D modeling		3 branches of the Castor hydraulics update. Spill areas 2D modeling	\$5,000			
2 (2024)	3 branches of the Castor hydraulics update. Spill areas 2D modeling	\$15,610	3 branches of the Castor hydraulics update. Spill areas 2D modeling	\$13,545	3 branches of the Castor hydraulics update. Spill areas 2D modeling	\$33,465	\$3,000	\$250,000	\$125,000
	Quaile Creek	\$133,329	Quaile Creek	\$12,000	Quaile Creek	\$14,377	\$5,000		
	South Castor River and Tributaries	\$19,675	South Castor River and Tributaries		South Castor River and Tributaries				
3 (2025)	South Castor River and Tributaries	\$194,237	South Castor River and Tributaries	\$14,735	South Castor River and Tributaries	\$31,385		\$250,000	\$125,000



Year	Flood Plain Mapping Studies	Budget	Additional Flood Lines, Flood Depth Maps, and Inventory of Flood Vulnerable Areas	Budget	Erosion Hazard Mapping	Budget	Maintenance	Total Budget	SNC 50% Funding
	Dalmeny Creek	\$9,642	Dalmeny Creek		Dalmeny Creek				
4 (2026)	Dalmeny Creek	\$88,571	Dalmeny Creek	\$9,975	Dalmeny Creek	\$15,925	\$7,000	\$250,000	\$125,000
	Swerdberger Creek	\$94,965	Swerdberger Creek	\$9,660	Swerdberger Creek	\$16,813			
	Lepage Charbonneau Creek	\$7,092	Lepage Charbonneau Creek		Lepage Charbonneau Creek				
5 (2027)	Lepage Charbonneau Creek	\$170,433	Lepage Charbonneau Creek	\$14,500	Lepage Charbonneau Creek	\$18,233	\$10,000	\$250,000	\$125,000
	Bickerton Creek	\$36,834	Bickerton Creek		Bickerton Creek				
6 (2028)	Bickerton Creek	\$144,500	Bickerton Creek	\$19,500	Bickerton Creek	\$20,000	\$25,000	\$209,000	\$104,500
Total		\$1,154,887		\$93,915		\$160,198	\$50,000		
							Grand Total	\$1,459,000	\$729,500

*All amounts referenced in this agreement are subject to HST when applicable.



To: Board of Directors
From: Brianna Brougham, Water Resources Technician
Date: May 10th, 2023
Subject: Request for Approval: 2023 SNC Emergency Preparedness Plans

RECOMMENDATION:

The Board of Directors approve the 2023 South Nation Conservation Emergency Preparedness Plans.

DISCUSSION:

South Nation Conservation (SNC), has the following Emergency Preparedness Plans:

1. *Crisis Communications Kit for Landslides* [John Mesman];
2. *Forest Fire Emergency Plan* [Pat Piitz];
3. *Low Water Response Plan* [Sandra Mancini].

SNC Emergency Preparedness Plans are reviewed annually, and digital reports are located on the Board Members section of the SNC website. Hard copies are available from staff upon request. Please note, confidential after hours contact information is included in some of these plans.

In addition, SNC staff sit on Municipal Emergency Management Committees and provide information and technical support on natural hazards.

Members are encouraged to contact staff directly with questions.

FINANCIAL IMPLICATIONS/ADHERENCE TO SNC POLICY:

Compliance with Budget: No impact on 2023 Budget.

SNC Policy Adherence: SNC Emergency Plans adhere to provincial guidelines and relevant legislation.

Programs and Services Category: Category 1: Mandatory – Natural Hazards Management and Conservation Land Management

Brianna Brougham

Brianna Brougham,
Water Resources Technician.



To: Board of Directors
From: Ronda Boutz, Secretary-Treasurer
Date: May 5, 2023
Subject: Request for Approval: Disbursements for 2023 Partnership Programs

RECOMMENDATION:

The Board of Directors approves undertaking and disbursement of funds for the following Partnership Programs in 2023:

Program	2023 Funds
1. City of Ottawa Special Levy Programs	
a) Ottawa Ash Tree Replacement Program	\$200,000
b) Ottawa Rural Clean Water Program	\$200,000
c) Eastern Ontario Water Resources Program	\$50,000
d) Ottawa Baseline Monitoring Program	\$52,500
Total	\$502,500

DISCUSSION:

SNC delivers several programs on behalf of the City of Ottawa and in partnership with the Mississippi Valley (MVCA) and Rideau Valley (RVCA) Conservation Authorities. These programs are funded via a Special Levy from the City of Ottawa. This report outlines the recently approved 2023 special levy amounts for each Program.

1. City of Ottawa Special Levy Programs

a. Ottawa Ash Tree Replacement Program

The Ash Tree Replacement Program was developed and launched in 2018. The Program provides cost-share funding for landowners to remove trees infested with the Emerald Ash Borer (EAB) and replace them with native trees. The Program is delivered City-wide by SNC on behalf of the City, MVCA, and RVCA.

The City has approved \$200,000 in special levy funding for 2023.

b. Ottawa Rural Clean Water Program

SNC has delivered the Program, in partnership with RVCA and MVCA, since it started in 2000. As the Program lead, in addition to financial administration, SNC provides coordination for delivery, Program Committee meetings, and communications between the Program partners.



The Ottawa Rural Clean Water Program was renewed for another 5-year term (subject to annual budget approval) by the City of Ottawa in early May. A special levy of \$200,000 has been approved for 2023.

c. Eastern Ontario Water Resources Program (EOWRP)

The City of Ottawa provides annual funding via a special levy for projects that implement recommendations from the *Eastern Ontario Water Resources Management Study*. In 2023, the City has approved \$50,000, to be allocated as follows:

i) Bear Brook Watershed Plan

A total of \$25,000 will support the development of the Bear Brook Watershed Plan in partnership with the City of Ottawa. This funding will support monitoring and data collection.

ii) Eastern Ontario Water Resources Program (EOWRP) Grants

The remaining 2023 allocation (\$25,000) will be available for proposals from not-for-profit organizations, municipalities, conservation authorities, and academic institutes to undertake projects that protect water resources in Eastern Ontario. A call for proposals, projects review, and funding allocation will be completed through the Clean Water Committee. A small portion of the funding will support SNC staff to manage the proposal and grant payment process, and for EOWRP representatives on the Clean Water Committee.

d. Ottawa Baseline Monitoring Program

SNC samples 12 long-term baseline water quality sites across the City of Ottawa that are no longer sampled by the City. In 2023, the City has approved \$52,500 for staff to sample sites from May – December, this amount includes water quality analysis completed by the City's laboratory. SNC has been delivering this Program under a special levy since 2019.

FINANCIAL IMPLICATIONS/ADHERENCE TO SNC POLICY:

Compliance with Budget:

Ottawa Special Levy programs are included in Budget under Resource Management: Partner Programs: Forests on pages 16-17 (Ottawa Ash Tree Replacement Program) and Resource Management: Partner Programs: Water (Ottawa Rural Clean Water Program, Eastern Ontario Water Resources Program, and Ottawa Baseline Monitoring Program) on pages 18-19.



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Please note, 2023 budget does not include carry over amounts of encumbered 2022 grant funds to be paid in 2023 as projects are completed. Disbursement of these encumbered funds was approved by the Board at the April 2023 meeting (Resolution No. BD-081/23).

SNC Policy Adherence:

Expenditures adhere to the SNC Purchasing Policy. Any purchases in the amount of \$25,000 or greater will be brought to the Board for approval.

All field work associated with the above-mentioned programs and projects adhere to SNC's Health and Safety Policy and Procedures.

Subsection 21.1.1 (1) of the *Conservation Authorities Act* enables SNC to provide municipal programs and services on behalf of a municipality within its area of jurisdiction under agreement.

Programs and Services Category: Category 2 – Municipal Services Agreements

A handwritten signature in blue ink, appearing to read "Ronda Boutz", is written over a horizontal line.

Ronda Boutz,
Secretary-Treasurer.



To: Board of Directors
From: Pat Piitz, Team Lead Property
Date: May 10th, 2023
Subject: Request for Approval: Funding Submission

RECOMMENDATION:

The Board of Directors approve submission of a funding application to the Nature Smart Climate Solutions Fund through Conservation Ontario.

DISCUSSION:

An external funding program has been identified by staff as a potential source of revenue to further South Nation Conservation (SNC) land securement. The following grant application will be submitted:

1. Nature Smart Climate Solutions Fund (ECCC)

- **Project:** Land Acquisition and Ecological Restoration
- **Request:** Approximately \$2.5 million over 2 years
- **Program will fund:** No limit on amount; 50% matching funds required. Land donations and funds from other projects contribute to matching funds.
- **Purpose:** To acquire and restore environmentally sensitive areas within the South Nation jurisdiction consistent with SNC Land Securement Strategy. The submission will be coordinated by Conservation Ontario with other participating Conservation Authorities.
- **Deadline:** June 1, 2023

FINANCIAL IMPLICATIONS/ADHERENCE TO SNC POLICY:

Compliance with Budget: Land securement is included in the 2023 Budget under Conservation Lands: Lands, pages 34 and 35. If approved, the project will leverage additional funding in support of the SNC Land Securement Strategy.

SNC Policy Adherence: Clauses 21 (1) (c) and (l) of the *Conservation Authorities Act* enables SNC to purchase land and to use land owned or controlled by the Authority for purposes, not inconsistent with its objects, as it considers proper.

Programs & Services Category: Category 3 – Conservation Land Securement

Pat Piitz,
Team Lead, Property.



To: Board of Directors
From: Carl Bickerdike, Chief Administrative Officer
Date: May 11th, 2023
Subject: Request for Approval: Vehicle Purchase and Disposal

RECOMMENDATION:

The Board of Directors approve the purchase of a light duty truck at an upset limit of approximately \$60,000 plus applicable taxes; and

FURTHER THAT: The Board of Directors approve disposal of a surplus vehicle.

DISCUSSION:

SNC maintains a safe, economical, and practical vehicle fleet to meet the needs of all departments. Vehicles are maintained and serviced regularly to maximize their life-cycle. Acquisition date, mileage, depreciation, and maintenance records are used to develop a replacement schedule for each SNC vehicle.

Staff recommend purchase of a light duty truck to meet the demands of multiple programs including conservation area management, forestry, and tree planting. Staff will seek quotes from local dealers based on available in-stock vehicles and municipal fleet pricing. We will seek pre-order quotes if there are no adequate vehicles in stock.

In addition, staff recommend disposal of a 2010 Chevrolet light duty truck. The vehicle is 13 years old with over 250,000 kilometers. The disposal will be scheduled for the end of field season.

FINANCIAL IMPLICATIONS/ADHERENCE TO SNC POLICY:

Compliance with Budget:

The purchase is not in budget and will use identified in-year surplus.

SNC Policy Adherence:

Vehicle acquisition will follow SNC's Purchasing Policy: Section C(iv) – purchases \$15,000 to \$100,000. Vehicle disposition will follow SNC's Purchasing Policy: Section H – Disposition of Surplus Goods.

Carl Bickerdike,
Chief Administrative Officer



To: Board of Directors
From: Donna Ferguson, Accounting Technician
Date: May 11th, 2023
Subject: Request for Approval: Monies Received and Disbursement Register for April 2023

RECOMMENDATION:

The Board of Directors receive and file the money received report for April 2023; and

FURTHER THAT: The Board approve the Disbursement Register of \$535,410.95 for April 2023.

DISCUSSION:

The list of major money receipts by customers and customer groups are shown below:

Received From:	April
Conservation Ontario	186,665.50
Ducks Unlimited Canada	141,250.00
Forests Ontario	69,435.00
United Counties of Prescott and Russell	55,460.40
Septic Revenue	48,522.12
Planning Revenue	39,550.52
Raisin Region Conservation Authority	20,895.11
Royal Bank of Canada	20,624.38
Tree Revenue	20,100.13
Township of South Stormont	19,164.80
ECO Canada	8,400.00
Ministry of Environment, Conservation, and Parks	4,900.00
Land Revenue	1,833.60
Other	617.81
TOTAL	637,419.37

FINANCIAL IMPLICATIONS/ADHERENCE TO SNC POLICY:

SNC has approved Policies for cheques, internet banking and electronic funds transfer.



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April 2023

	Total
Accounts Payable Cheques	18,560.09
Internet Banking	316,758.72
Electronic Funds Transfer Payment	200,092.14
TOTAL \$	535,410.95

Donna Ferguson
Accounting Technician
Attachments: Disbursement Register – April 2023

Disbursement Register - April 2023

Number	Name	Amount
20468	FIRE2575 FINCH RECREATION	75.00
20469	INDE6480 INDEED CANADA CORP	371.65
20470	LESA5130 LEO SARAUULT & FILS INC	889.87
20471	ZZZZ9947 VINCENT FORGET	2,322.71
20472	CESA1000 CESA-EO (ECO EAST)	300.00
20473	CLOP1180 CLUB OPTIMISTE DE ST-ALBERT	600.00
20474	EOFF3950 FARMERS FORUM	597.77
20475	EXTR0050 407 ETR EXPRESS TOLL ROUTE	88.95
20476	KICL4535 KIN CLUB OF RUSSELL	300.00
20477	PEPR1064 CLOTURES REGIONALE	1,596.50
20478	PEPR1069 MARCEL BISSON	490.00
20479	ROCO7530 ROCKLAND COMMUNITY GARDEN	300.00
20480	SNCW0487 2022-NAT-CW12	1,000.00 SNCW Grant
20481	SNCW0488 2022-SDU-CW04	1,000.00 SNCW Grant
20482	UCPR1248 2022-UCPRWAS-016	500.00 MFTIP - UCPR Grant
20483	ATRE0328 2021-EAB-048	1,784.44 Ash Tree Grant
20484	SDGF8919 2023-SDGWAS-006	500.00 MFTIP - SDGF Grant
20485	SDGF8920 VOID	0.00
20486	SDGF8921 2023-SDGWAS-005	500.00 MFTIP - SDGF Grant
20487	SDGF8922 2023-SDGWAS-004	500.00 MFTIP - SDGF Grant
20488	SDGF8923 2023-SDGWAS-003	500.00 MFTIP - SDGF Grant
20489	UCPR1264 2023-UCPRWAS-008	500.00 MFTIP - UCPR Grant
20490	UCPR1265 2023-UCPRWAS-004	500.00 MFTIP - UCPR Grant
20491	UCPR1266 2023-UCPRWAS-005	500.00 MFTIP - UCPR Grant
20492	UCPR1267 2023-UCPRWAS-007	500.00 MFTIP - UCPR Grant
20493	UCPR1268 2023-UCPRWAS-006	500.00 MFTIP - UCPR Grant
20494	UCPR1269 2023-UCPRWAS-001	500.00 MFTIP - UCPR Grant
20495	UCPR1270 2023-UCPRWAS-003	500.00 MFTIP - UCPR Grant
20496	PETT7012 PETTY-CASH (SNC)	221.60
20497	PETT7012 PETTY-CASH (SNC)	221.60
20498	SDGF8920 2023-SDGWAS-002	400.00 MFTIP - SDGF Grant
		<hr/> 18,560.09

Internet Banking

10002143	HYDR3560 HYDRO ONE	34.98
10003230	HYDR3560 HYDRO ONE	1,055.11
10003856	MACE5505 MACEWEN PETROLEUM INC.	545.36
10003859	MACE5505 MACEWEN PETROLEUM INC.	724.27
10003863	HYDR3560 HYDRO ONE	1,675.13
10004664	TELU8575 TELUS	2,000.95
10004669	HYDR3560 HYDRO ONE	116.52
10004674	BELL0510 BELL CANADA	55.91
10004679	BELL0510 BELL CANADA	1,031.69
10004683	BELL0510 BELL CANADA	198.42
20230404	BAMO0650 THE BANK OF MONTREAL	5,374.36 Pension
20230404	PAYW0139 PAYWORKS	140,758.53 Pay 7
20230406	PAYW0139 PAYWORKS	9,419.26 Board Pay 1
20230418	BAMO0650 THE BANK OF MONTREAL	5,374.36 Pension
20230418	PAYW0139 PAYWORKS	140,198.49 Pay 8
20230430	ROBA7530 ROYAL BANK OF CANADA	1,941.55
20230403	VISA7601 VISA - LORIE HENDERSON	2,000.00
20230417	VISA7601 VISA - LORIE HENDERSON	1,849.51
20230417	VISA7602 VISA - SYLVIE FRACASSI	72.04
20230417	VISA7605 VISA - RONDA BOUTZ	644.45
20230417	VISA7606 VISA - SANDRA MANCINI	0.00
20230417	VISA7607 VISA - MONIQUE SAUVE	1,125.09
20230417	VISA7609 VISA - DEBORAH EDWARDS	562.74
		<hr/> 316,758.72

EFT payments

11620	CAL11040 CANADIAN LINEN & UNIFORM SERVICE CORP	79.10
11621	CG403431 CAROLINE GOULET	108.80
11622	CRVA1170 CREDIT VALLEY CONSERVATION	3,390.00 CAU
11623	GEMO2045 GEO MORPHIX LTD	2,214.80
11624	GM405320 GIANMARCO MAGGIORE	378.79
11625	LAHO5250 LANNIN HOME BUILDING CENTRE	52.49
11626	LANN5020 LANNIN'S GARAGE	614.60
11627	LATR5065 1000224147 ONT INC (LATREMOUILLE TOOL SALES RENT	994.09
11628	LIFA7980 LITTLE FARMS	8,947.67 Contracted Services
11629	NL404015 NAOMI LANGLOIS-ANDERSON	391.81
11630	NOVA6200 NOVA NETWORKS	7,016.05 Managed Services
11631	PIRI7030 PIERRE RICHER PLUMBING INC.	473.95
11632	SADE8008 1595246 ONTARIO - SAFE AND DEPENDABLE	552.34

Number	Name	Amount	
11633	WISP8055 WINCHESTER SPRINGS MOBILE WASH	395.50	
11634	AC501045 ALVIN CLUFF-CLYBURN	40.12	
11635	AK300800 ALAN KRUSZEL	20.40	
11636	AW309255 ADRIAN WYNANDS	601.26	
11637	BS508100 BILL SMIRLE	390.09	
11638	BV510500 BYRON VIENNEAU	283.56	
11639	CK300810 CATHERINE KITTS	103.09	
11640	CS507990 CINDY SAUCIER	129.20	
11641	DR507570 DAVID ROBERTSON	95.20	
11642	DT308550 DOUG THOMPSON	119.00	
11643	DW309200 DEBORA WILSON	128.66	
11644	FS301100 FRED SCHUELER	88.40	
11645	FS308320 FRANCOIS ST AMOUR	367.20	
11646	GD301520 GEORGE DAROUZE	222.77	
11647	GL304950 GENEVIEVE LAJOIE	141.44	
11648	GM305150 GLENN MACKEY	182.24	
11649	KM505350 KIRK MYELDE	88.40	
11650	LP305780 LINDA PAYANT	146.88	
11651	LS508160 LARRY SMITH	54.40	
11652	MC501020 MALCOLM CLARK	121.04	
11653	ML504930 MARC LAFLECHE	31.28	
11654	PL505200 PIERRE LEROUX	163.20	
11655	RB500500 RAY BEAURGARD	182.24	
11656	RB508040 RUSSELL BENNETT	190.40	
11657	SD301050 STEVEN DENSHAM	44.88	
11658	SD501080 STEPHANE DUBUC	47.46	
11659	TJ503700 TIM JACKSON	178.16	
11660	TS308450 THOMAS SMYTH	49.50	
11661	TV308900 TOM VANDUSEN	95.20	
11662	YL505160 YVES LAVIOLETTE	213.80	
11663	AIIN0530 AIG INSURANCE COMPANY OF CANADA	142.27	
11664	SULI8058 SUN LIFE ASSURANCE COMPANY OF CANADA	17,655.14	Group Benefits
11665	ACIN0150 ACCESS INFORMATION MANAGEMENT OF CANADA ULC	227.70	
11666	AP511501 ANDRE POMMAINVILLE, P.AG.	131.72	
11667	BB401000 BRIANNA BROUGHAM	1,161.29	
11668	BESE0590 BEGG-SEGUIN HARDWARE LIMITED	459.38	
11669	CADE1030 CAPSTONE DEVELOPMENT & TRAINING	113.00	
11670	CAL1040 CANADIAN LINEN & UNIFORM SERVICE CORP	39.55	
11671	CB400505 CARL BICKERDIKE	1,673.49	
11672	CIOT0270 CITY OF OTTAWA	1,636.86	
11673	COAU1115 COOTER'S	2,477.31	
11674	COCO1270 COTNAM HOLDINGS	56.41	
11675	CYSO1420 CYAN SOLUTIONS LTD	3,035.47	
11676	EL404028 ELISE LEFEBVRE	118.51	
11677	EMHA2000 EMOND HARNDEN	2,685.45	
11678	ET408090 ERIN THORNE	581.35	
11679	FERG3000 FERGUSON FOREST CENTRE	261.71	
11680	FF402062 FOMAN FOROUGH	120.00	
11681	IMPR4000 IMPRESSIONS INC	151.42	
11682	INAU4230 INTERACTIVE AUDIO VISUAL	635.63	
11683	JECA4000 JEAN CLAUDE CAYER ENTERPRISES LTD.	25.98	
11684	JRAD4004 J&R ADAMS LTD.	211.48	
11685	LANN5020 LANNIN'S GARAGE	309.57	
11686	LAPL5015 LAPLANTE CHEVROLET BUICK GMC	85.12	
11687	LATR5065 1000224147 ONT INC (LATREMOUILLE TOOL SALES RENT	581.95	
11688	NA206015 THE NATION MUNICIPALITY	5,169.20	Drains
11689	NL404015 NAOMI LANGLOIS-ANDERSON	43.93	
11690	NOWI6780 NORTHERN WILDFLOWERS INC	6,234.21	Seed For Ducks Unlimited Wetland Projects
11691	NS206050 TOWNSHIP OF NORTH STORMONT	283.83	
11692	PL505200 PIERRE LEROUX	471.27	
11693	RASE7421 RANGARD SECURITY	180.80	
11694	SD208015 MUNICIPALITY OF SOUTH DUNDAS	169.82	
11695	SEEM8999 SEAWAY EMBROIDERY	359.91	
11696	STJO8020 ST. JOSEPH PRINT GROUP INC.	991.58	
11697	TEDM5522 TED MORAN & SONS LTD.	2,514.25	
11698	THRE7560 THE REVIEW	210.18	
11699	TRCA8650 TRADUCTIONS CATMAC TRANSLATIONS	3,077.30	
11700	VIDA8990 VINCENT DAGENAIS GIBSON LLP	774.62	
11701	WISP8055 WINCHESTER SPRINGS MOBILE WASH	395.50	
11702	AM405500 ALISON McDONALD	1,972.59	
11703	ASMO0182 ASSOCIATION OF MUNICIPALITIES OF ONTARIO	966.15	
11704	BUSI0578 STAPLES COMMERCIAL/TREVIPAY	264.38	
11705	CAL1040 CANADIAN LINEN & UNIFORM SERVICE CORP	39.55	
11706	CAPR1070 CANOE PROCUREMENT GROUP OF CANADA	566.20	
11707	COAU1250 COOTERS AUTOMOTIVE/1000263733 ONT INC	7,652.68	Repairs To Vehicles
11708	COMM1130 UNIVERSAL FIELD SUPPLIES	143.37	

Number	Name	Amount
11709	DREN1542 DRENTEX FIELD SERVICES	1,431.94
11710	EM405490 ERIC MCGILL	291.98
11711	FIMA2440 RAM KRISHNA INC (FINCH MARKET)	252.30
11712	FS308320 FRANCOIS ST AMOUR	485.00
11713	JS408060 JASON SYMINGTON	517.83
11714	LANN5020 LANNIN'S GARAGE	50.00
11715	MS408003 MICHELLE CAVANAGH	199.11
11716	NA206015 THE NATION MUNICIPALITY	340.13
11717	OMER6450 OMERS	41,799.10 Pension
11718	PAGE6820 PAPETERIE GERMAIN STATIONERY INC.	867.16
11719	SIBA8020 SIMPLY BAKED CATERING INC	531.10
11720	SSMA8250 SSC MAINTENANCE SERVICES INC	2,590.51
11721	SZ410505 SHAHIN ZANDMOGHADDAM	120.00
11722	TM404005 TAVISH MACLEOD	259.89
11723	UNCO9015 UNITED COUNTIES OF SD&G	2,034.00
11724	WISP8055 WINCHESTER SPRINGS MOBILE WASH	395.50
11725	MVCA2500 MISSISSIPPI VALLEY CONSERVATION AUTHORITY	12,386.00 ORCW Program
11726	PIFA7025 PINENEEDLE FARMS	16,237.54 Tree Purchase
11727	AIIN0530 AIG INSURANCE COMPANY OF CANADA	136.69
11728	SULI8058 SUN LIFE ASSURANCE COMPANY OF CANADA	16,072.74 Group Benefits
11729	ALEN0050 ALAIN ENTERPRISES LTD	1,881.45
11730	CALI1040 CANADIAN LINEN & UNIFORM SERVICE CORP	39.55
11731	COAU1250 COOTERS AUTOMOTIVE/1000263733 ONT INC	173.04
11732	DE402000 DEBORAH EDWARDS	186.44
11733	DF402035 DONNA FERGUSON	1,276.89
11734	DSAO2250 DRAINAGE SUPERINTENDENTS ASSOCIATION OF ONTARIO	240.00
11735	JB400502 JOHANNA BARKLEY	93.21
11736	LANN5020 LANNIN'S GARAGE	297.56
11737	LATR5065 1000224147 ONT INC (LATREMOUILLE TOOL SALES RENT	926.30
11738	LENE7512 LEXISNEXIS CANADA INC.	110.20
11739	SD301050 STEVEN DENSHAM	680.44
		<u>200,092.14</u>



To: Board of Directors
From: James Holland, Senior Planner
Date: May 3rd, 2023
Subject: Update: Planning Activity

RECOMMENDATION:

The Board of Directors receive and file the Planning Activity update for April 2023.

DISCUSSION:

South Nation Conservation ("SNC") staff provide comments on planning applications and technical reviews to support new development. Municipalities circulate applications to SNC; costs are recovered from applicants according to the Board approved fee schedule.

The list below includes planning applications received in the month of April 2023. Pre-consultations and property inquiries are not included in this list.

#	SNC Number	Landowner Name	Former Municipality	Application
100	SNC-3304-2023	John Di Cesare	Williamsburg	Consent
101	SNC-3305-2023	John Di Cesare	Williamsburg	Consent
102	SNC-3307-2023	1000340846 Ontario Inc	Winchester	Consent
103	SNC-3308-2023	1000340846 Ontario Inc.	Winchester	Consent
104	SNC-3309-2023	Casselman Developments Ltd.	Cambridge Township	Subdivision
105	SNC-3310-2023	Stan Gledhill and Maryan Wammes	Kitley	Consent
106	SNC-3311-2023	Stan Gledhill and Maryan Wammes	Kitley	Consent
107	SNC-3312-2023	Joe Forgues	Cambridge	Consent
108	SNC-3313-2023	1259139 Ontario Inc.	Russell	Consent
109	SNC-3314-2023	Abello Investment Inc.	Clarence	Consent
110	SNC-3315-2023	809304 Ontario Inc	Roxborough	Subdivision
111	SNC-3317-2023	Amad Nejad Hashemi	Osgoode	Consent
112	SNC-3318-2023	Dave and Lynn Whitehead	Osgoode	Minor Variance
113	SNC-3319-2023	Doris Connel	Augusta	Consent
114	SNC-3320-2023	Francois Theoret and Ryan Villeneuve	Roxborough	Consent
115	SNC-3321-2023	Francois Theoret and Ryan Villeneuve	Roxborough	Consent
116	SNC-3322-2023	Joel Duval	Cornwall	Consent
117	SNC-3323-2023	Shouldice Trucking	Augusta	Site Plan Control
118	SNC-3324-2023	Quintan Products Inc	Mountain	Consent
119	SNC-3325-2023	Terry and Brenda Tinkess	Osnabrock	Consent
120	SNC-3326-2023	Township of North Dundas	Winchester	Environmental Assessment
121	SNC-3327-2023	Gregory Tipper	Mountain	Consent
122	SNC-3328-2023	6680984 Canada Inc	Russell	Consent



#	SNC Number	Landowner Name	Former Municipality	Application
123	SNC-3329-2023	6680984 Canada Inc	Russell	Consent
124	SNC-3330-2023	8947848 Canada Inc	Winchester	Consent
125	SNC-3332-2023	Patricia Ferguson Blair Holder	Matilda	Consent
126	SNC-3333-2023	5026541 Ontario Inc	Russell	Zoning By-Law Amendment

Technical Reviews

SNC offers professional and technical review services related to natural hazards and on-site private sewage systems. The following table includes the technical reviews received in the month of April. Staff are completing a limited number of hydrogeological report reviews received prior to January 1st as part of the Bill 23 transition.

SNC Number	Development Size	Review Type
SNC-3280-2023	Development area ≤ 2 hectares	Stormwater
SNC-3315-2023	Development area > than 2 hectares	Stormwater
SNC-2541-2022	Development area > than 2 hectares	Erosion & Floodplain
SNC-3331-2023	Development area > than 2 hectares	Karst
SNC-3254-2023	Development area > than 2 hectares	Slope Stability

Staff will continue to track applications and associated timelines to ensure timely reviews.

Programs & Services Category: Category 1 – Mandatory: Provincially delegated review of natural hazards under the *Planning Act* and related memorandum of understanding.

James Holland,
Senior Planner.



To: Board of Directors
From: Alison McDonald, Managing Director, Approvals
Date: May 3rd, 2023
Subject: Request for Approval: Permits Issued

RECOMMENDATION:

The Board of Directors approve permits 25 through 34 issued under Ontario Regulation 170/06 Development, Interference with Wetlands and Alterations to Shorelines and Watercourses.

DISCUSSION:

South Nation Conservation ("SNC") staff issue permits in accordance with SNC policies and then presents them to the Board for approval at each Board meeting.

The list below indicates the permits that have been issued in the month of April 2023.

#	Permit No.	Landowner	Former Municipality	Project
25	2023-RUS-R003	Russell Township	Russell	St. Andre Bridge Rehabilitation
26	2023-CLR-R012	Marie-Josée Binette and Barry Labre	Rockland	Residential Construction and Private Sewage System
27	2023-RUS-R014	Russell Township	Russell	Storm Sewer Replacement
28	2023-NDU-R019	United Counties Of SDG	Winchester	Bridge Rehabilitation
29	2023-ALP-R021	Luc Soucie and Christine Lafleur	North Plantagenet	Demolition and New Construction
30	2023-NAT-R023	The United Counties of Prescott and Russell	Cambridge	Bridge Rehabilitation
31	2023-CAS-R027	Marseni Farms	Casselman	Addition to Building and Grading Changes
32	2023-NAT-R030	St. Albert Cheese Co-Op Inc	Cambridge	Construction of New Loading Dock and Grading Changes
33	2023-CLR-R031	United Counties of Prescott and Russell	Clarence	Culvert Replacement



#	Permit No.	Landowner	Former Municipality	Project
34	2023-NGR-R034	Eugene and Judy Foster	Oxford on Rideau	Residential Construction
35	2023-EDW-R045	Mark and Marsha Jones	Edwardsburgh	Deck Installation, Fill Removal, Retaining Wall

Complaints/Issues: Sites visited in 2023 through the regulatory program: 3

Municipality	Issue	Outcome
City of Ottawa	Reports of fill placed in a floodplain	Staff will be contacting the landowner to arrange a site visit.
North Dundas	Reports of alterations to a watercourse without a permit.	Staff will be contacting the landowner to arrange a site visit.

Staff continue to track compliance site visits and provide notice to the municipality where appropriate.

Programs & Services Category: Category 1 – Mandatory: *Conservation Authorities Act* Regulations

Alison McDonald,
Managing Director, Approvals.



To: Board of Directors
From: Monique Sauvé, Chief Building Official
Date: May 3rd, 2023
Subject: Update: On-Site Sewage Permits Received

RECOMMENDATION:

The Board of Directors receive and file the On-Site Sewage Permits Received update for April 2023.

DISCUSSION:

South Nation Conservation ("SNC") staff issue permits under Part 8 of the Ontario Building Code on behalf of seventeen municipalities. The list below includes permits issued in the month of April 2023. Septic system searches and renovation reviews are not included.

#	Permit Number	Landowner Name	Location	Application Type
73	ND-23-06	Shellian Inc.	Mountain	New Construction
74	ND-23-07	Shellian Inc.	Mountain	New Construction
75	AU-23-04	Alex Clayton	Augusta	New Construction
76	EK-23-04	Ryan Van Stralen	Athens	New Construction
77	ND-23-09	Shellian Inc.	Mountain	New Construction
78	ND-23-10	Shellian Inc.	Mountain	New Construction
79	SD-23-06	Megan Casselman	Iroquois	New Construction
80	SS-23-13	Charles Marlatt	Long Sault	New Construction
81	FY-23-04	Judy Sills	Lyn	System Replacement
82	ND-23-08	William Havekes	Mountain	Tank
83	NA-23-06	Francis Boulanger	Casselman	Septic System Replacement
84	SD-23-07	Benjamin Standish	Iroquois	New Construction
85	SD-23-08	Luis Rene Zelayeta	Iroquois	New Construction
86	RU-23-04	Christena Lacroix	Embrun	New Construction
87	SD-23-09	Malcolm McCallum	Iroquois	New Construction
88	EK-23-05	Jennifer Hughes Ogilvie	Brockville	New Construction
89	EH-23-02	Claude Monosiet Marie-Eye Desnoyers	St. Eugene	New Construction
90	SD-23-10	3515427 Canada Inc.	Morrisburg	System Replacement
91	AU-23-05	Adam Hogan	Maintland	System Replacement
92	NA-23-09	Sebastien et Nathasha Lanthier	St. Isidore	Decommissioning
93	ND-23-11	Shellian Inc.	Mountain	New Construction



#	Permit Number	Landowner Name	Location	Application Type
94	ND-23-12	Shellian Inc.	Mountain	New Construction
95	RU-23-05	Daniel Blanchard	St. Albert	New Construction
96	FY-23-05	Sylvia and Rick Harmsma	Mallorytown	Septic System Replacement
97	ND-23-13	Brody Hodges	Mountain	New Construction
98	NA-23-10	7618409 Canada Inc.	Limoges	New Construction
99	RU-23-06	Thomas Guntzel	Russell	Tank
100	ND-23-14	Zanutta Construction Inc.	Mountain	New Construction
101	ND-23-15	Zanutta Construction Inc.	Mountain	New Construction
102	SS-23-14	Ryan Lalonde	Cornwall	New Construction
103	SD-23-11	Samantha Stone	Brinston	New Construction
104	SD-23-12	John Birch	Chesterville	System Replacement
105	AU-23-06	Roxann Van Oers	North Augusta	New Construction
10	AU-23-07	Guy Cyr	Augusta	New Construction
6	CR-23-18	Martine Bradbury	Rockland	New Construction
107	CR-23-17	Paul et Chantal Maisonneuve	Rockland	New Construction
108	RU-23-07	Clancy Adami	Limoges	System Replacement
109	RU-23-08	Andrea Warren Harmatiuk	Russell	Tank
110	AU-23-08	Lyle Jelly	Rocksprings	New Construction
111	RU-23-09	Darquise Charron	Russell	Decommissioning
112	FY-23-06	William Eric McKenzie	Mallorytown	New Construction
113	ND-23-16	Taylor Scheepers	Winchester	New Construction
114	EK-23-06	Lindsay Linton	Addison	New Construction
115	NA-23-11	Andre Desforges	Fournier	System Replacement
116	NS-23-07	8886440 Canada Inc. (Fossil Homes)	Avonmore	New Construction
117	CR-23-19	Lynne Cantin	Rockland	New Construction
118	AU-23-09	Akos Szabo	North Augusta	New Construction
119	FY-23-07	Ted Brown	Mallorytown	Tank
120	CH-23-05	James Dueck	Hawkesbury	System Replacement
121	SD-23-13	Hubert Girouard & Louise Aubin	Morrisburg	New Construction
122	EK-23-07	Amy Healey	Elizabethtown- Kitley	New Construction
123	SS-23-15	Kamran Suleman	Long Sault	New Construction



SOUTH NATION
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Staff will continue to track permit applications and associated timelines to ensure timely service delivery.

Programs & Services Category: Category 2 – Municipal Service Agreements: Building Code Part 8 Program Delivery

Monique Sauvé,
Chief Building Official.