



BOARD OF DIRECTORS MEETING

Meeting No. 04/23

Thursday, April 20th, 2023 – Immediately following the Source Protection Authority Meeting

Watershed Room, SNC

Directors Present:

Pierre Leroux, Prescott Russell, Chair
 Steve Densham, Stormont Dundas Glengarry, Vice Chair
 George Darouze, City of Ottawa, Past Chair
 Catherine Kitts, City of Ottawa
 Linda Payant, City of Ottawa
 François St. Amour, Prescott Russell
 Bill Smirle, Stormont Dundas Glengarry
 Tom Smyth, Stormont Dundas Glengarry
 Deb Wilson, Leeds Grenville
 Adrian Wynands, Leeds Grenville

Regrets:

Genevieve Lajoie, Prescott Russell

Staff Present:

Carl Bickerdike, Chief Administrative Officer
 Johanna Barkley, Director of Finance
 Ronda Boutz, Secretary-Treasurer
 Cheyene Brunet, Forestry Technician
 Michelle Cavanagh, Team Lead, Special Projects
 Caroline Goulet, Forester
 James Holland, Senior Planner
 Hannah Jackson, Accounting & Human Resources Specialist
 Sandra Mancini, Managing Director, Natural Hazards and Infrastructure
 Alison McDonald, Managing Director, Approvals
 Eric McGill, Corporate Counsel
 John Mesman, Managing Director, Property, Conservation Lands and Community Outreach
 Pat Piitz, Team Lead, Property
 Monique Sauve, Chief Building Official
 Kat Watson, Water Resources Specialist

Guests:

Jim Bezanson, Reserve Member, City of Ottawa
 Owen Murdoch, Councillor Darouze Assistant, City of Ottawa





TRADITIONAL LAND ACKNOWLEDGEMENT

John Mesman, Managing Director, Property, Conservation Lands and Community Outreach, read an Indigenous land acknowledgement.

CHAIRS REMARKS

Pierre Leroux, Chair, called the SNC Board of Directors meeting of March 20th, 2023 to order at 9:21 a.m.

APPROVAL OF SNC BOARD OF DIRECTORS MAIN AND SUPPLEMENTAL AGENDAS

RESOLUTION NO. BD-066/23

Moved by: George Darouze
Seconded by: Catherine Kitts

RESOLVED THAT:

The Members approve the April 20th, 2023 main and supplemental agendas with the following amendment:

Supplemental Agenda item 2. a., Request for Approval: Land Acquisition (verbal) be moved to follow main Agenda item 7 a., Update: Land Acquisitions 2022.

CARRIED

DECLARATION OF CONFLICT OF INTEREST

There were no Declarations of Conflict of Interest.

SNC PROJECT UPDATE – POWERPOINT PRESENTATION

Staff presented project and program updates.

REQUEST FOR APPROVAL:

A. BOATD OF DIRECTORS ANNUAL GENERAL MEETING MINUTES MARCH 16TH, 2023

RESOLUTION NO. BD-067/23

Moved by: George Darouze
Seconded by: Steve Densham

RESOLVED THAT:

The Members approve the Board of Directors Annual General Meeting minutes of March 16th, 2023 as submitted.

CARRIED



B. SNC COMMITTEE MEETING HIGHLIGHTS AND MINUTES OF:

- i. Joint Occupational Health and Safety Committee meeting minutes of March 22, 2023
- ii. Joint Standing Committees meeting minutes of March 23rd, 2023
- iii. Communications Committee meeting minutes of March 23rd, 2023

RESOLUTION NO. BD-068/23

Moved by: Catherine Kitts

Seconded by: Bill Smirle

RESOLVED THAT:

The Board of Directors approve the actions and recommendations of the following Committees meetings:

- i. Joint Occupational Health and Safety Committee meeting minutes of March 22nd, 2023.
- ii. Joint Standing Committees meeting minutes of March 23rd, 2023.
- iii. Communications Committee meeting minutes of March 23rd, 2023.

CARRIED

CLOSED SESSION

RESOLUTION NO. BD-069/23

Moved by: Deb Wilson

Seconded by: Adrian Wynands

RESOLVED THAT:

The Board of Directors meeting move into Closed Session for the following below:

- Update: Land Acquisitions 2022
- Request for Approval: Land Acquisition (verbal)

CARRIED

The Board of Directors recessed to enter Closed Session at 10:09 a.m.



OPEN SESSION

RESOLUTION NO. BD-070/23

Moved by: George Darouze
Seconded by: Catherine Kitts

RESOLVED THAT:

The Board of Directors move into Open Session.

CARRIED

The Chair reconvened the Board of Directors Open Session at 10:26 a.m.

UPDATE: LAND ACQUISITIONS 2022

RESOLUTION NO. BD-071/23

Moved by: Tom Smyth
Seconded by: Linda Payant

RESOLVED THAT:

The Board of Directors receive and file the 2022 Land Acquisitions update.

CARRIED

REQUEST FOR APPROVAL: LAND ACQUISITION (verbal)

RESOLUTION NO. BD-072/23

Moved by: Steve Densham
Seconded by: Adrian Wynands

RESOLVED THAT:

The Board of Directors approve the purchase of Property 1 (Casselman) to an upset limit as discussed plus ancillary costs.

CARRIED

NEW BUSINESS

REQUEST FOR APPROVAL: WATERSHED PROGRAMS AND SERVICES BUSINESS CASE

RESOLUTION NO. BD-073/23

Moved by: François St. Amour
Seconded by: Adrian Wynands

RESOLVED THAT:

The Board of Directors approve the draft Category 3: Watershed Programs and Services Business Case for municipal engagement; and



FURHTER THAT:

The Board of Directors approve entering into Category 3: Watershed Programs and Services agreements with participating municipalities as per the *Conservation Authorities Act*.

CARRIED

Chair Pierre Leroux left the meeting at 10:56 a.m., Vice Chair Steve Densham assume the Acting-Chair seat.

REQUEST FOR APPROVAL: SNC 10-YEAR FLOOD MAPPING STRATEGY

RESOLUTION NO. BD.074/23

Moved by: Deb Wilson
Seconded by: George Darouze

RESOLVED THAT:

The Board of Directors approve the South Nation Conservation 10-year Flood Mapping Strategy.

CARRIED

REQUEST FOR APPROVAL: OTTAWA RIVER NATURAL HAZARDS MAPPING

RESOLUTION NO. BD-075/23

Moved by: Adrian Wynands
Seconded by: George Darouze

RESOLVED THAT:

The Board of Directors approve the Ottawa River Natural Hazards Mapping reports and associated maps as the best information available to establish flood hazard and regulation limits along the Ottawa River; and

FURTHER THAT:

The Reports and maps be used by South Nation Conservations planning and regulations programs and other watershed management activities effective immediately.

CARRIED



REQUEST FOR APPROVAL: SECTION 28 REGULATION POLICIES UPDATE

RESOLUTION NO. BD 076/23

Moved by: Bill Smirle
Seconded by: George Darouze

RESOLVED THAT:

The Board of Directors approve updates to South Nation Conservation's Section 28 Regulation Policies.

CARRIED

REQUEST FOR APPROVAL: CLARENCE ROCKLAND FORESTRY SERVICES AGREEMENT

RESOLUTION NO. BD-077/23

Moved by: George Darouze
Seconded by: Linda Payant

RESOLVED THAT:

That the Board of Directors approve entering into a Forestry Services Agreement with the City of Clarence-Rockland on a cost recovery basis subject to the acceptance of the proposal by the City of Clarence-Rockland.

CARRIED

REQUEST FOR APPROVAL: 2023 SNC INSURANCE

RESOLUTION NO. BD-078/23

Moved by: François St. Amour
Seconded by: Adrian Wynands

RESOLVED THAT:

The Board of Directors approve the renewal of the Authority's insurance with Marsh Canada at an upset limit of approximately \$153,632 plus taxes.

CARRIED

REQUEST FOR APPROVAL: BEAR BROOK WATERSHED STUDY WATER BUDGET ASSESSMENT- CONTRACTED SERVICES

RESOLUTION NO. BD-079/23

Moved by: George Darouze
Seconded by: Catherine Kitts



RESOLVED THAT:

The Board of Directors approve awarding the water budget assessment contract for the Bear Brook Watershed Study to Aquanty Inc. at an upset limit of \$56,100 plus HST.

CARRIED

REQUEST FOR APPROVAL: SALVAGE OPERATIO AND SALE OF BIOMASS

RESOLUTION NO. BD-080/23

Moved by: François St. Amour
Seconded by: Catherine Kitts

RESOLVED THAT:

The Board of Directors approve entering into a 1-year contract Ott Family Logging to undertake a salvage operation on SNC Property 69 and SNC Property 105; and

FURTHER THAT:

The Board of Directors approve entering into a 1-year contract with Produits Forestiers Claude Baril for sale of biomass obtained from the salvage operation on SNC Property 69 and SNC Property 105.

CARRIED

Chair Pierre Leroux joined the meeting at 11:21 a.m. and resumed his seat as Chair.

REQUEST FOR APPROVAL: DISBURSEMENTS FOR 2023 PARTNERSHIP PROGRAMS

RESOLUTION NO. BD-081/23

Moved by: Steve Densham
Seconded by: George Darouze

RESOLVED THAT:

The Board of Directors approves undertaking and disbursement of funds for the following Partnership Programs in 2023:



Program	2022 Encumbered Funds ¹	2023 Funds
1. Eastern Ontario Water Resources Program (EOWRP)		
a) United Counties of Prescott and Russell (UCPR) Floodplain Mapping Project	\$0	\$25,000
b) City of Ottawa: Advancing Early Warning Tools in the SNR Watershed	\$20,000	To be confirmed ²
2. UCPR Woodlot Advisory Service	\$0	\$20,000
3. SDG Woodlot Advisory Service	\$0	\$20,000
4. City of Ottawa Special Levy Programs		
a) Ottawa Ash Tree Replacement Program	\$225,980	To be confirmed ²
b) Ottawa Rural Clean Water Program	\$260,795	To be confirmed ²
5. Imagery Acquisition (LiDAR)	\$10,922	\$0
Total	\$517,697	\$65,000

¹ Funding approved in 2022 and carried forward to 2023 budget for project completion.

² 2023 special levies approval pending, report will be brought back to the Board following City Council approval.

CARRIED

REQUEST FOR APPROVAL: MONIES RECEIVED AND DISBURSEMET REGISTER FOR MARCH 2023

RESOLUTION NO. BD-082/23

Moved by: George Darouze
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors receive and file the money received report for March 2023; and

FURTHER THAT:

The Board approve the Disbursement Register of \$1,189,831.61.

CARRIED

UPDATE: 2023 CONFERENCES

RESOLUTION NO. BD-083/23

Moved by: George Darouze
Seconded by: François St. Amour



RESOLVED THAT: The Board of Directors receive and the 2023 Conferences report; and

FURTHER THAT: The Board of Directors coordinate their conference attendance with the Secretary-Treasurer.

CARRIED

UPDATE: PLANNING ACTIVITY

RESOLUTION NO. BD-084/23

Moved by: Deb Wilson
Seconded by: Linda Payant

RESOLVED THAT: The Board of Directors receive and file the Planning Activity update for March 2023.

CARRIED

REQUEST FOR APPROVAL: PERMITS ISSUED

RESOLUTION NO. BD-085/23

Moved by: Steve Densham
Seconded by: Linda Payant

RESOLVED THAT: The Board of Directors approve permits 12 through 24 issued under Ontario Regulation 170/06 Development, Interference with Wetlands and Alterations to Shorelines and Watercourses.

CARRIED

UPDATE: ON-SITE SEWAGE PERMITS ISSUED

RESOLUTION NO. BD-086/23

Moved by: Adrian Wynands
Seconded by: George Darouze

RESOLVED THAT: The Board of Directors receive and file the On-Site Sewage Permits Received update for March 2023.

CARRIED



SUPPLEMENTAL AGENDA

UPDATE: ESTIMATED STATEMENT OF OPERATIONS FOR MARCH 31st, 2023

RESOLUTION NO. BD-087/23

Moved by: Steve Densham

Seconded by: Catherine Kitts

RESOLVED THAT:

The Board of Directors receive and file the Estimated Statement of Operations for March for the year ending December 31st, 2023, as of March 31st, 2023, update.

CARRIED

REQUEST FOR APPROVAL: UCPR FORESTRY SERVICES AGREEMENT

RESOLUTION NO. BD-88/23

Moved by: Steve Densham

Seconded by: George Darouze

RESOLVED THAT:

The Board of Directors approve entering into a 5-year agreement with the United Counties of Prescott and Russell (UCPR) for the delivery of forestry services on a cost-recovery basis; and

FURTHER THAT:

The Board of Directors approve disbursement of approximately \$541,000 in UCPR partnership funding for cleanup and reforestation of UCPR properties affected by the May 21, 2022, derecho storm.

CARRIED

CORRESPONDENCE

- a. Letter: Elizabethtown-Kitley to Minister of Natural Resources and Forestry – CA Board Appointments
- b. Municipal Resolution: Stormont, Dundas and Glengarry Council – SNC Board Appointments
- c. Email: Ontario Protected and Conserved Areas



DATES OF UPCOMING MEETINGS

Third Thursday, at 9:00 a.m., unless indicated otherwise:

- May 18th, 2023
- June 15th, 2023
- July – no scheduled meeting
- August 17th, 2023 (AMO Conference August 20-23)

FUTURE MOTIONS OF THE BOARD AND/OR DISCUSSION OF SNC ISSUES

None.

ADJOURNMENT

RESOLUTION NO. BD-089/23

Moved by: George Darouze

Seconded by: Catherine Kitts

RESOLVED THAT:

The Board of Directors meeting of April 20th, 2023
be adjourned at 11:38 a.m.

CARRIED

Pierre Leroux,
Chair.

Carl Bickerdike,
Chief Administrative Officer.

/rb