



SOUTH NATION  
**CONSERVATION**  
DE LA NATION SUD

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38 rue Victoria Street, Finch, ON K0C 1K0 Tel: 613-984-2948 Fax: 613-984-2872 Toll Free: 1-877-984-2948 [www.nation.on.ca](http://www.nation.on.ca)

## **Board of Directors**

# **Meeting Agenda**

**Date:** April 20<sup>th</sup>, 2023

**Time:** Immediately following the Source Protection Authority Meeting

**Location:** Watershed Room, SNC

**Address:** 38 Victoria Street, Finch, ON K0C 1K0



## Board of Directors

# Meeting Agenda

April 20<sup>th</sup>, 2023, immediately following the Source Protection Authority Meeting

1. Traditional Land Acknowledgement: John
  2. Chair's Remarks
  3. Approval of SNC Board of Directors Agenda (Supplemental Agenda)
  4. Declaration of Conflict of Interest
  5. SNC Project Update – PowerPoint Presentation: Staff
  6. Request for Approval:
    - a. Board of Directors Annual General Meeting Minutes of March 16<sup>th</sup>, 2023 4-15
    - b. SNC Committee Meeting Highlights and Minutes of: 16-17
      - i. Joint Occupational Health and Safety Committee meeting minutes of March 22, 2023: Ronda 18-25
      - ii. Joint Standing Committees meeting minutes of March 23<sup>rd</sup>, 2023: Ronda 26-28
      - iii. Communications Committee meeting minutes of March 23, 2023: John 29-32
  7. Closed
    - a. Update: Land Acquisitions 2022: Pat 33-34
  8. New Business:
    - a. Request for Approval: Watershed Programs and Services Business Case: Ronda/John 35-69
    - b. Request for Approval: SNC 10-year Flood Mapping Strategy: Sandra/Kat 70-75
    - c. Request for Approval: Ottawa River Natural Hazards Mapping: Sandra 76-77
    - d. Request for Approval: Section 28 Regulation Policies Update: Eric 78
    - e. Request for Approval: Clarence-Rockland Forestry Service Agreement: Pat 79
    - f. Request for Approval: 2023 SNC Insurance: Carl 80
    - g. Request for Approval: Bear Brook Watershed Study Water Budget Assessment – Contracted Services: Kat 81-82
    - h. Request for Approval: Salvage Operation and Sale of Biomass: Caro 83-84
    - i. Request for Approval: Disbursements for 2023 Partnership Programs: Cheyene 85-88
    - j. Request for Approval: Monies Received and Disbursement Register for March 2023: Hannah 89-92
    - k. Update: 2023 Conferences: Ronda 93-94
    - l. Update: Planning Activity: James 95-97
    - m. Request for Approval: Permits Issued: Alison 98-99
    - n. Update: On-site Sewage Permits Received: Monique 100-101
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9. Supplemental Agenda
  - a. Update: Estimated Statement of Operations for March 31<sup>st</sup>, 2023
10. Correspondence
  - a. Letter: Elizabethtown-Kitley to Minister of Natural Resources and Forestry -  
CA Board Appointments 102-106
  - b. Municipal Resolution: Stormont, Dundas and Glengarry Council - SNC Board  
Appointments 107
  - c. Email: Ontario Protected and Conserved Areas 108
11. Dates of Upcoming Meetings, third Thursday, at 9:00 a.m. unless indicated otherwise:
  - May 18<sup>th</sup>, 2023
  - June 15<sup>th</sup>, 2023
  - July – no scheduled meeting
  - August 17<sup>th</sup>, 2023 (AMO Conference August 20-23)
12. Future Motions of the Board and/or Discussion of SNC Issues
13. Adjournment

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Carl Bickerdike,  
Chief Administrative Officer.

/rb

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## BOARD OF DIRECTORS ANNUAL GENERAL MEETING

Meeting No. 03/23

Thursday, March 16<sup>th</sup>, 2023 - 9:00 a.m.

Watershed Room, SNC

### Directors Present:

Pierre Leroux, Prescott Russell, Chair  
Steve Densham, Stormont Dundas Glengarry, Vice Chair  
George Darouze, City of Ottawa, Past Chair  
Catherine Kitts, City of Ottawa  
Genevieve Lajoie, Prescott Russell  
Linda Payant, City of Ottawa  
Bill Smirle, Stormont Dundas Glengarry  
Tom Smyth, Stormont Dundas Glengarry  
François St. Amour, Prescott Russell  
Deb Wilson, Leeds Grenville  
Adrian Wynands, Leeds Grenville

### Guest:

Charles Armstrong, Communications Committee, Chair  
Ray Beauregard, Clean Water Committee and Source Protection Committee, Chair  
Russell Bennett, Clean Water Committee  
Craig Calder, CAO, Township of North Stormont  
Malcom Clark, Fish and Wildlife Committee  
Alvin Cluff-Clyburne, Fish and Wildlife Committee  
Stephen Dillabough, Deputy Mayor, Edwardsburgh Cardinal  
Dorothy Hamilton, Forestry Committee  
Scott Hodgson, Baker Tilly, REO LLP  
Ian Houle, Vincent Dagenais Gibson, LLP  
Yves Laviolette, Mayor, Alfred-Plantagenet  
Glenn Mackey, Forestry Committee, Chair  
Owen Murdoch, Councillor Darouze Assistant, City of Ottawa  
Kirk Myelde, Fish and Wildlife Committee  
Dave Robertson, Forestry Committee  
Cindy Saucier, Communications Committee  
Jeff Shaver, Mayor, Augusta  
Chris Smith, Tribune Express & Reflet Vision  
Larry Smith, Fish and Wildlife Committee  
Tom VanDusen, Communications Committee



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Bryon Vienneau, Communications Committee

Staff Present:

Carl Bickerdike, Chief Administrative Officer  
Johanna Barkley, Director of Finance  
Ronda Boutz, Secretary-Treasurer  
Michelle Cavanagh, Team Lead, Special Projects  
Ben Colgan, GIS-Database Analyst  
James Holland, Senior Planner  
Sandra Mancini, Managing Director, Natural Hazards and Infrastructure  
Alison McDonald, Managing Director, Approvals  
Eric McGill, Corporate Counsel  
John Mesman, Managing Director, Property, Conservation Lands and Community Outreach  
Pat Piitz, Team Lead, Property  
Monique Sauve, Chief Building Official Part 8 - Septic Systems  
Kat Watson, Water Resources Specialist



**TRADITIONAL LAND ACKNOWLEDGEMENT**

John Mesman, Managing Director, Property, Conservation Lands and Community Outreach, read an Indigenous land acknowledgement.

**CHAIRS REMARKS**

Pierre Leroux, Chair, called the SNC Board of Directors Annual General meeting of March 16<sup>th</sup>, 2023 to order at 9:00 a.m.

**APPROVAL OF SNC BOARD OF DIRECTORS ANNUAL GENERAL MEETING AGENDA**

RESOLUTION NO. BD-042/23

Moved by: Bill Smirle  
Seconded by: Adrian Wynands

RESOLVED THAT:

The Members approve the March 16<sup>th</sup>, 2023 Board of Directors Annual General Meeting agenda with the following amendment:

- Item 5: SNC Project Update will be postponed to the April 20<sup>th</sup>, 2023 meeting.

CARRIED

**DECLARATION OF CONFLICT OF INTEREST**

There were no Declarations of Conflict of Interest.

**SNC PROJECT UPDATE – POWERPOINT PRESENTATION**

This item was postponed to the April 20<sup>th</sup>, 2023 Board meeting.

**REQUEST FOR APPROVAL:**

**A. BOARD OF DIRECTORS MEETING MINUTES FEBRUARY 16<sup>TH</sup>, 2023**

RESOLUTION NO. BD-043/23

Moved by: Genevieve Lajoie  
Seconded by: François St. Amour

RESOLVED THAT:

The Members approve the Board of Directors meeting minutes of February 16<sup>th</sup>, 2023 as submitted.

CARRIED



**B. SNC COMMITTEE MEETING HIGHLIGHTS AND MINUTES OF:**

- i. Communications Committee meeting minutes of February 21<sup>st</sup>, 2023
- ii. Clean Water Committee meeting minutes of February 27<sup>th</sup>, 2023
- iii. Forestry Committee meeting minutes of February 28<sup>th</sup>, 2023
- iv. Fish and Wildlife Committee meeting minutes of February 28<sup>th</sup>, 2023

RESOLUTION NO. BD-044/23

Moved by: Steve Densham  
Seconded by: George Darouze

RESOLVED THAT:

The Board of Directors approve the actions and recommendations of the following Committees meetings:

- i. Communications Committee meeting minutes of February 21<sup>st</sup>, 2023
- ii. Clean Water Committee meeting minutes of February 27<sup>th</sup>, 2023
- iii. Forestry Committee meeting minutes of February 28<sup>th</sup>, 2023
- iv. Fish and Wildlife Committee meeting minutes of February 28<sup>th</sup>, 2023

CARRIED

**NEW BUSINESS**

**REQUEST FOR APPROVAL: 2023 BOARD OF DIRECTORS ELECTIONS (AND PROCEDURES)**

RESOLUTION NO. BD-045/23

Moved by: Bill Smirle  
Seconded by: Genevieve Lajoie

RESOLVED THAT:

The Board of Directors appoint Carl Bickerdike, Chief Administrative Officer as the Acting Chair; and

FURTHER THAT:

SNC Administrative By-law 15.3: '*All elections shall be in accordance with the Procedures for Election of Officers – Appendix B*' and relevant *Conservation Authorities Act* requirements be adhered to.

CARRIED



Carl Bickerdike, Acting Chair, declared all positions vacant, according to SNC's Administrative By-laws.

**ELECTION OF COMMITTEE CHAIR**

Call for nominations three times for election of Chair (no seconder required)

**First call for nominations:**

Moved by: François St. Amour

Pierre Leroux be nominated for the position of Chair, South Nation Conservation.

Pierre Leroux, Prescott Russell, accepted the nomination for Chair, South Nation Conservation.

**Second call for nominations:** None

**Third call for nominations:** None

**Hearing none,**

RESOLUTION NO. BD-046/23

Moved by: George Darouze  
Seconded by: Adrian Wynands

RESOLVED THAT:

Nominations be closed for the position of Chair.

CARRIED

Call for nominations three times for election of Vice Chair (no seconder required).

**First Call for Nominations:**

Moved by: George Darouze

Steve Densham be nominated for position of Vice Chair, South Nation Conservation.

Steve Densham, Stormont Dundas Glengarry, accepted the nomination for Vice Chair, South Nation Conservation.

**Second Call for Nominations:** None

**Third Call for Nominations:** None

**Hearing none,**

RESOLUTION NO. BD-047/23

Moved by: Bill Smirle  
Seconded by: Deb Wilson





RESOLVED THAT:

Nominations be closed for the position of Vice Chair.

CARRIED

Approval of the following Motion:

RESOLUTION NO. BD-048/22

Moved by: Genevieve Lajoie  
Seconded by: François St. Amour

RESOLVED THAT:

For the year 2023, and until the Annual General Meeting of 2024:

- Mr. Pierre Leroux be elected as Chair of SNC; and
- Mr. Steve Densham be elected as Vice Chair of SNC; and
- Mr. George Darouze be appointed as Past Chair of SNC.

CARRIED

**REQUEST FOR APPROVAL: CONSERVATION ONTARIO VOTING DELEGATES**

RESOLUTION NO. BD-049/23

Moved by: George Darouze  
Seconded by: Catherine Kitts

RESOLVED THAT:

The Board of Directors appoint the SNC Chair as the Conservation Ontario Voting Delegate for South Nation Conservation, with SNC's Vice Chair as alternate, and Chief Administrative Officer as second alternate.

CARRIED

**REQUEST FOR APPROVAL: 2022 YEAR END, AUDITED FINANCIAL STATEMENT AND AUDIT LETTERS**

RESOLUTION NO. BD 050/23

Moved by: George Darouze  
Seconded by: Adrian Wynands

RESOLVED THAT:

The Board of Directors approve and file the 2022 Draft Financial Statements, Audit



Reporting Letter, Letter of Representation and signatures by Management and Chair; and

FURTHER THAT:

The Board of Directors approve the 2022 reserve transfer to the Stabilization Reserve of \$150,000; and

FURTHER THAT:

The Board of Directors approve the 2022 reserve transfer to the Operating Reserve of \$243,965; and

FURTHER THAT:

The Board of Directors approve a 2023 transfer from reserves in the amount of \$38,688 for Chesterville Dam Ice Management Plan project approved and started in 2022 and completed in 2023; and

FURTHER THAT:

The Board of Directors approve a 2023 transfer from reserves in the amount of \$7,500 for SNC share of the Chesterville Dam stop log purchase.

CARRIED

**REQUEST FOR APPROVAL: 2022 ANNUAL REPORT**

RESOLUTION NO. BD-051/23

Moved by: Catherine Kitts  
Seconded by: Genevieve Lajoie

RESOLVED THAT:

That the Board of Directors approve the 2022 Annual Report; and

FURTHER THAT:

The Board of Directors direct staff to circulate copies to member municipalities, local MPs and MPPs, Conservation Authorities, and various stakeholders.

CARRIED

**UPDATE: STATE OF THE NATION WATERSHED REPORT CARD**

RESOLUTION NO. BD-052/23

Moved by: Linda Payant  
Seconded by: François St. Amour



RESOLVED THAT:

The Board of Directors receive and file the  
State of the Nation Watershed Report Card.

CARRIED

**UPDATE: CONSERVATION AUTHORITY ACT: TRANSITIONING TO 2024**

RESOLUTION NO. BD-053/23

Moved by: Tom Smyth  
Seconded by: Deb Wilson

RESOLVED THAT:

The Board of Directors receive and file the  
*Conservation Authorities Act*: Transitioning to 2024  
update.

CARRIED

**REQUEST FOR APPROVAL: PROGRESS REPORT TO THE MINISTRY OF NATURAL  
RESOURCES AND FORESTRY**

RESOLUTION NO. BD-054/23

Moved by: Adrian Wynands  
Seconded by: George Darouze

RESOLVED THAT:

The Board of Directors approve Progress  
Report No. 4 for submission to the Ministry of  
Natural Resources and Forestry.

CARRIED

**REQUEST FOR APPROVAL: SDG FOREST MANAGEMENT AGREEMENT**

RESOLUTION NO. BD-055/23

Moved by: Genevieve Lajoie  
Seconded by: Deb Wilson

RESOLVED THAT:

The Board of Directors approve new 4-year  
agreement with the United Counties of Stormont,  
Dundas and Glengarry to provide forestry services  
on a cost-recovery basis.

CARRIED



**REQUEST FOR APPROVAL: SOURCE PROTECTION COMMITTEE LIAISON  
APPOINTMENT**

RESOLUTION NO. BD-056/23

Moved by: Bill Smirle  
Seconded by: Steve Densham

RESOLVED THAT:

The Board of Directors appoint François St. Amour, to the Raisin-South Nation Source Protection Committee as liaison for the South Nation Source Protection Authority.

CARRIED

**UPDATE: OTTAWA RIVER FLOODPLAIN MAPPING**

RESOLUTION NO. BD-057/23

Moved by: Genevieve Lajoie  
Seconded by: François St. Amour

RESOLVED THAT:

That the Board of Directors receive and file the Ottawa River Natural Hazards Delineation Project update; and

FURTHER THAT:

The final report and mapping for the Ottawa River Natural Hazards Delineation Project be brought to the Board of Directors meeting in April for approval.

CARRIED

**UPDATE: PLANNING ACTIVITY**

RESOLUTION NO. BD-058/23

Moved by: Linda Payant  
Seconded by: Adrian Wynands

RESOLVED THAT:

The Board of Directors receive and file the Planning Activity update for February 2023.

CARRIED



**REQUEST FOR APPROVAL: PERMITS ISSUED**

RESOLUTION NO. BD-059/23

Moved by: Genevieve Lajoie  
Seconded by: Deb Wilson

RESOLVED THAT:

The Board of Directors approve permits 7 through 11 issued under Ontario Regulation 170/06 Development, Interference with Wetlands and Alterations to Shorelines and Watercourses.

CARRIED

**UPDATE: ON-SITE SEWAGE PERMITS ISSUED**

RESOLUTION NO. BD-060/23

Moved by: George Darouze  
Seconded by: Steve Densham

RESOLVED THAT:

The Board of Directors receive and file the On-Site Sewage Permits Received update for February 2023.

CARRIED

**FINANCIAL REPORTS**

**REQUEST FOR APPROVAL: MONIES RECEIVED AND DISBURSEMENT REGISTER FOR FEBRUARY 2023**

RESOLUTION NO. BD-61/23

Moved by: George Darouze  
Seconded by: Linda Payant

RESOLVED THAT:

The Board of Directors receive the money received report for February 2023; and

FURTHER THAT:

The Board approve the Disbursement Register of \$543,319.85 for February 2023.

CARRIED



### **DATES OF UPCOMING MEETINGS**

Third Thursday, at 9:00 a.m., unless indicated otherwise:

- April 20<sup>th</sup>, 2023
- May 18<sup>th</sup>, 2023
- June 15<sup>th</sup>, 2023
- July – no scheduled meeting

### **FUTURE MOTIONS OF THE BOARD AND/OR DISCUSSION OF SNC ISSUES**

#### **CLOSED SESSION**

RESOLUTION NO. BD-062/23

Moved by: George Darouze

Seconded by: Adrian Wynands

RESOLVED THAT:

The Board of Directors meeting move into  
Closed Session for the following:

- a. Request for Approval: SNC Property  
Legal Matter (Verbal)

CARRIED

**The Board of Directors meeting recessed at 10:27 a.m.**

**The Board of Directors reconvened in Closed Session at 10:52 a.m.**

#### **OPEN SESSION**

RESOLUTION NO. BD-063/23

Moved by: Adrian Wynands

Seconded by: Bill Smirle

RESOLVED THAT:

The Board of Directors move into Open Session.

CARRIED

**The Chair reconvened the Board of Directors Open Session at 11:30 a.m.**



**REQUEST FOR APPROVAL: SNC PROPERTY LEGAL MATTER (VERBAL)**

RESOLUTION NO. BD-064/23

Moved by: George Darouze  
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors approve the continued legal proceedings as discussed, with monthly updates to the executive and to the board as required.

CARRIED

**ADDRESS FROM CONSERVATION ONTARIO (VERBAL)**

Angela Coleman, General Manager, Conservation Ontario provided verbal greetings and an update from Conservation Ontario. Ms. Coleman congratulated the Board Executive on their re-appointments and SNC for their 75<sup>th</sup> anniversary in 2022.

**ADJOURNMENT**

RESOLUTION NO. BD-065/23

Moved by: Deb Wilson  
Seconded by: Catherine Kitts

RESOLVED THAT:

The Board of Directors Annual General meeting of March 16<sup>th</sup>, 2023 be adjourned at 11:35 a.m.

CARRIED

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Pierre Leroux,  
Chair.

/rb

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Carl Bickerdike,  
Chief Administrative Officer.



**To:** Board of Directors  
**From:** Ronda Boutz, Secretary-Treasurer  
John Mesman, Managing Director, Property, Conservation Lands, and  
Community Outreach  
**Date:** April 13, 2023  
**Subject:** Request for Approval: SNC Committee Meeting Highlights and Minutes

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**RECOMMENDATION:**

The Board of Directors approve the actions and recommendations of the following Committees meetings:

- i. Joint Occupational Health and Safety Committee meeting minutes of March 22<sup>nd</sup>, 2023
  - ii. Joint Standing Committees meeting minutes of March 23<sup>rd</sup>, 2023
  - iii. Communications Committee meeting minutes of March 23<sup>rd</sup>, 2023
- 

**DISCUSSION:**

**Joint Occupational Health and Safety Committee Meeting: March 22<sup>nd</sup>, 2023**

- The Joint Occupational Health and Safety reviewed and provided recommendations on:
  - Draft herbicide and pesticide application procedures
  - Committee membership
  - Updated 2023 meeting schedule
  - Draft shop inspection form
  - Emergency response procedures – monitored workplaces
  - Office and shop health and safety inspections
  - Five incident reports:
    - Branch to a workers eye (no lost time or medical attention required)
    - Vehicle vandalism (3 incidents)
    - Inappropriate behavior from a member of the public towards staff

**Joint Standing Committees Meeting: March 23<sup>rd</sup>, 2023**

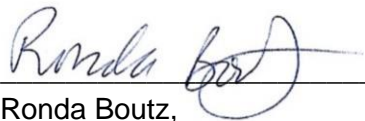
- The Joint Standing Committees received updates on the following:
    - Chair's updates from each Standing Committee
    - 2022 SNC Annual Report
    - State of the Nation Report Watershed Report Card
  - The Joint Standing Committees provided feedback on the Watershed Programs and Services: 2024 and Beyond draft Category 3 business case.
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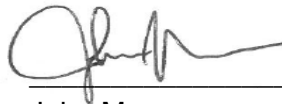


**Communications Committee Meeting: March 23<sup>rd</sup>, 2023**

- The Communications Committee recommended the following for Board of Directors approval:
  - 2023 Youth Fish Camp dates and locations
  - 2023 Friends of SNC Golf Tournament
  - Community Environmental Grants:
    - Greely Community Association
    - The Healing Place
- The Communications Committee received updates on:
  - Social Media and Website
  - SNC Land Securement Strategy



Ronda Boutz,  
Secretary-Treasurer.



John Mesman,  
Managing Director, Property, Conservation Lands,  
and Community Outreach.

Attachments



## JOINT OCCUPATIONAL HEALTH AND SAFETY COMMITTEE

March 22, 2023 – 9:00 a.m. – Meeting 03/23

By Electronic Participation



Present: Ronda Boutz, Management Co-Chair  
Hannah Jackson, Worker Co-Chair  
Carl Bickerdike, CAO (Management)  
Michelle Cavanagh, Team Lead, Special Projects (Management)  
Pat Piitz, Team Lead, Property (Management)  
Rene Lalonde, Program Representative (Worker)  
Spencer Van Putten, Property Student (Worker)

Regrets: Bill Smirle, SNC Board Member Rep, ex-officio (Management)  
Brent Harbers, Watershed Biologist (Worker)  
Deborah Edwards, Accounting Assistant II (Worker)  
Elise Lefebvre, Administrative Assistant (Worker)  
Eric McGill, Corporate Counsel (Worker)  
George Darouze, SNC Past Chair, ex-officio (Management)  
Monique Sauve, Chief Building Official (Worker)  
Pierre Leroux, SNC Chair, ex-officio (Management)  
Ryan Robson, Resource Technician (Worker)  
Steve Densham, SNC Vice Chair, ex-officio (Management)



**It was noted by the Committee that Management representative outnumbered Worker representatives. However, the minimum requirement of two worker representatives present was attained and the Committee agreed to proceed with the meeting.**

### **CALL TO ORDER**

Ronda Boutz, Management Co-Chair, called the Joint Occupational Health and Safety Committee meeting of March 22, 2023, to order at 9:01 a.m.

### **APPROVAL OF AGENDA**

RESOLUTION NO. JOHS-001/23      Approved by: Consensus

RESOLVED THAT:                      The Joint Occupational Health and Safety agenda of March 22, 2023, be approved as submitted.

CARRIED

### **APPROVAL OF JOINT OCCUPATIONAL HEALTH AND SAFETY MEETING MINUTES OF DECEMBER 7, 2022**

RESOLUTION NO. JOHS-002/23      Approved by: Consensus

RESOLVED THAT:                      The Joint Occupational Health and Safety meeting minutes of December 7, 2022, be approved as submitted.

CARRIED

### **BUSINESS ARISING FROM MINUTES**

#### **FOR DISCUSSION: HERBICIDE AND PESTICIDE APPLICATION PRODECURE**

RESOLUTION NO. JOHS-003/23      Approved by: Consensus

RESOLVED THAT:                      The Joint Occupational Health and Safety Committee receive and file the DRAFT Herbicide and Pesticide Application Procedures; and

FURTHER THAT:                      The Joint Occupational Health and Safety Committee recommends to staff to review Source Water Protection policies related to pesticide



storage to ensure compliance. Final draft of procedures to be brought back to the June 2023 meeting.

CARRIED

**FOR DISCUSSION: ASSIGNING A 'SHOP LEAD'**

RESOLUTION NO. JOHS-004/23      Approved by: Consensus

RESOLVED THAT:      The Joint Occupational Health and Safety Committee receive and file the verbal recommendation of assigning a "shop lead" at the shop in Berwick to complete Health and Safety Action Items; and

FURTHER THAT:      The Property team will discuss the assignment of a shop lead and provide an update at the June 2023 meeting.

CARRIED

**HEALTH AND SAFETY ACTION ITEMS**

RESOLUTION NO. JOHS-005/23      Approved by: Consensus

RESOLVED THAT:      The Joint Occupational Health and Safety Committee receive and file the updated Health and Safety Action Items list; and

FURTHER THAT:      A training update be provided at the June 2023 meeting and added to the Health and Safety Action Items list.

CARRIED

**NEW BUSINESS**

**REQUEST FOR APPROVAL: JOHS MEMBERSHIP**

RESOLUTION NO. JOHS-006/23      Approved by: Consensus



RESOLVED THAT:

The Joint Occupational Health and Safety Committee receive and file the JOHS Membership report; and

FURTHER THAT:

Hannah Jackson, the Worker Co-Chair, confirm current members continued participation and coordinate worker recruitment as needed.

CARRIED

**REQUEST FOR APPROVAL: REVISED 2023 MEETING SCHEDULE**

RESOLUTION NO. JOHS-007/23      Approved by: Consensus

RESOLVED THAT:

The Joint Occupational Health and Safety Committee approve the revised 2023 Committee Meeting schedule.

CARRIED

**REQUEST FOR APPROVAL: SHOP AND BOAT HOUSE INSPECTION CHECKLIST**

RESOLUTION NO. JOHS-008/23      Approved by: Consensus

RESOLVED THAT:

The Joint Occupational Health and Safety Committee receive and file the draft Shop and Boat House Inspection Checklist; and

FURTHER THAT:

Members provide comments prior to the June 2023 meeting for approval of the final checklist.

CARRIED

**REQUEST FOR APPROVAL: EMERGENCY RESPONSE PROCEDURES**

RESOLUTION NO. JOHS-009/23      Approved by: Consensus

RESOLVED THAT:

The Joint Occupational Health and Safety Committee receive and file the Emergency Response Procedures; and

FURTHER THAT:

Leadership review staff listed on the Emergency Response Procedures bring back an update to the June 2023 meeting; and



FURTHER THAT:

The SNC Fire Plan be revised to reflect all events for evacuation and Emergency Response Procedures.

CARRIED

### **WORKPLACE INSPECTIONS**

#### **SNC SHOP**

RESOLUTION NO. JOHS-010/23      Approved by: Consensus

RESOLVED THAT:

The Joint Occupational Health and Safety Committee receive and file the Workplace Inspection – SNC Shop report; and

FURTHER THAT:

Actions items identified during the inspection and Committee review be added to the Health and Safety Action Items table.

CARRIED

#### **SNC OFFICE**

RESOLUTION NO. JOHS-011/23      Approved by: Consensus

RESOLVED THAT:

The Joint Occupational Health and Safety Committee receive and file the Workplace Inspection – SNC Office report; and

FURTHER THAT:

Actions items identified during the inspection and Committee review be added to the Health and Safety Action Items table.

CARRIED

### **ACCIDENT / INCIDENT REPORTS**

#### **INCIDENT #1**

Staff member hit with a branch in the left eye.

RESOLUTION NO. JOHS-012/23      Approved by: Consensus



RESOLVED THAT:

The Joint Occupational Health and Safety Committee concurs with the Supervisor's recommendation "Weekly maintenance routes on SNC Conservation Land include regular tree and trail maintenance; staff are trained for the potential occurrence of injury to manageable lengths, while wearing PPE, to minimize potential risk. Safety glasses or sunglasses are listed as PPE in the approved Work Plan. Dragging branches will be identified as a hazard in work Plans with control: eye protection"; and

FURTHER THAT:

Personal Protective Equipment (PPE) inventory should be checked to ensure adequate PPE was available and reviewing the importance of signing off on work plans, which identify the potential hazards.

CARRIED

**INCIDENT #2**

Vandalism to SNC vehicles # 6, 8, 17, 19, and 20

RESOLUTION NO. JOHS-013/23      Approved by: Consensus

RESOLVED THAT:

The Joint Occupational Health and Safety Committee concurs with the Supervisor's recommendation "Fleet vehicles were parked near the back of the parking lot to facilitate snow removal by a contractor. SNC designated the back of the building as the fleet parking area to deter thefts and ensure adequate surveillance coverage. Staff will secure additional snow clearing to facilitate returning fleet vehicles to designated parking area sooner. Quotes will be obtained to consider additional fencing and surveillance options to deter recurrence".

CARRIED

**INCIDENT #3**

Vandalism to SNC vehicles # 17 and 20.

RESOLUTION NO. JOHS-014/23      Approved by: Consensus



RESOLVED THAT:

The Joint Occupational Health and Safety Committee concurs with the Supervisor's recommendation "Vehicles were parked in designated fleet parking area in view of cameras. Site visits schedule to explore commercial closed-circuit camera options and alerts. Two additional cameras are scheduled to be installed to provide surveillance in front and on the sides of buildings".

CARRIED

**INCIDENT #4**

Vandalism to SNC vehicles # 6, 8, 17, and 19.

RESOLUTION NO. JOHS-015/23      Approved by: Consensus

RESOLVED THAT:

The Joint Occupational Health and Safety Committee concurs with the Supervisor's recommendation "Activated audio recording on SNC surveillance cameras and notified staff of procedural change to help identify suspects. Use of exiting notification system being tested by staff (alert when motion detected). Shared videos and training with all staff, soliciting direct feedback. New fencing and surveillance options being considered".

CARRIED

**INCIDENT #5**

Inappropriate behavior from a member of the public towards staff.

RESOLUTION NO. JOHS-016/23      Approved by: Consensus

RESOLVED THAT:

The Joint Occupational Health and Safety Committee concurs with the Supervisor's recommendation "This type of situation is difficult to predict or prevent from occurring. In the future, members of the public who approach an SNC display and directly state they have an issue or complaint should be carefully dealt with and the conversation ended as soon as possible if it does not seem to be able to be solved. This was not the time or place to attempt to deal with complaints





about floodplains and culverts, and I could have attempted to diffuse the situation earlier”; and

FURTHER THAT:

“Dealing with Difficult People” training be organized for all staff.

CARRIED

**DATE OF NEXT MEETING**

- June 14, 2023, at 9:00 a.m.

**ADJOURNMENT**

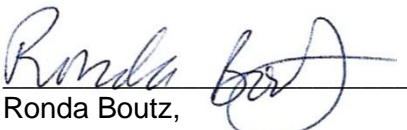
RESOLUTION NO. JOHS-017/23


Approved by: Consensus

RESOLVED THAT:

The Joint Occupational Health and Safety Committee meeting of March 22, 2023, be adjourned at 9:50 a.m.

CARRIED

  
Ronda Boutz,  
Management Co-Chair.

  
Hannah Jackson,  
Worker Co-Chair.

/hj



## Joint Standing Committee Meeting

Thursday March 23<sup>rd</sup>, 2023: 1:00 p.m.  
South Nation Conservation Meeting Rooms

### Present:

#### SNC Board of Directors:

Genevieve Lajoie, Prescott Russell (electronic participation)  
Bill Smirle, Stormont, Dundas Glengarry  
François St. Amour, Prescott Russell  
Adrian Wynands, Leeds Grenville

#### Committee Members:

Charles Armstrong, Communications, Committee Chair  
Russell Bennett, Clean Water  
Malcolm Clark, Fish & Wildlife  
Stephan Dubuc, Fish & Wildlife  
Dorothy Hamilton, Forestry  
Steve Hunter, Forestry (electronic participation)  
Murray Inch, Communications and Forestry (electronic participation)  
Tim Jackson, Communications  
Rene Lalonde, Clean Water (electronic participation)  
Kirk Myelde, Fish & Wildlife  
Dave Robertson, Forestry  
Terrence Sauve Clean Water, (electronic participation)  
Cindy Saucier, Communications  
Fred Schueler, Fish & Wildlife, Committee Chair  
Doug Thompson, Clean Water, Communications, Fish & Wildlife,  
and Forestry (electronic participation)  
Tom Van Dusen, Communications  
Byron Vienneau, Communications

#### Staff:

Carl Bickerdike, Chief Administrative Officer  
Ronda Boutz, Secretary-Treasurer  
Chris Craig, Senior Forestry Technician  
Clair Lemay, Senior Planner  
Sandra Mancini, Managing Director, Natural Hazards and  
Infrastructure  
John Mesman, Managing Director, Property, Conservation Lands  
and Community Outreach  
Erin Thorne, Communications Specialist  
Kelsey Smith, Stewardship and Outreach Assistant  
Arielle Noonan, Stewardship and Outreach Assistant  
Michelle Cavanagh, Team Lead, Stewardship  
Tavish MacLeod, Forestry Assistant  
Cheyene Brunet, Forestry Technician



**WELCOME AND CHAIR'S REMARKS:**

Bill Smirle, Acting Chair, welcomed members and offered greetings on behalf of the Board and Executive that were unable to attend. Chair Smirle provided a recap of the history and purpose of the Joint Standing Committees meeting. He also noted that the Terms of Reference for each Committee is on the SNC website. SNC is only local conservation authority that has Standing Committees of the Board.

Chair Smirle also informed the Board of the recent Executive election results from SNC's Annual General Meeting and noted that there are several new Board members this term.

**Terrance Sauve joined the meeting at 1:03 p.m.**

**CHIEF ADMINISTRATIVE OFFICER'S COMMENTS**

Carl Bickerdike, CAO, welcomed members and thanked them for their commitment to SNC through their Committee participation. He highlighted several key items on the Meeting agenda and their importance to SNC and the watershed, including Watershed Report Cards and recent changes to the *Conservation Authorities Act*.

**APPROVAL OF JOINT STANDING COMMITTEE AGENDA**

RESOLUTION NO. JSC-001/23

Moved by: Tom VanDusen  
Seconded by: François St. Amour

RESOLVED THAT:

The Committee Members approve the Joint Standing Committee agenda for March 23<sup>rd</sup>, 2023 as presented.

CARRIED

**STANDING COMMITTEE CHAIR'S REMARKS:**

The Committee Chairs provided an overview of their Committee programs and projects. Ronda Boutz provided an update on behalf of Jacqueline Kelly-Pemberton, Clean Water Committee Chair. Bill Smirle provided an update on behalf of Glenn Mackey, Forestry Committee Chair.

**Steve Hunter joined the meeting at 1:09 p.m.**

**Murray Inch joined the meeting at 1:25 p.m.**

**Stephane Dubuc joined the meeting at 1:28 p.m.**

**Doug Thompson joined the meeting at 1:41 p.m.**

**UPDATE: 2022 SNC ANNUAL REPORT**

RESOLUTION NO. JSC-002/23

Moved by: Charles Armstrong  
Seconded by: Adrian Wynands

RESOLVED THAT:

The SNC Joint Standing Committees receive and file the 2022 SNC Annual Report.

CARRIED



**UPDATE: STATE OF THE NATION REPORT WATERSHED REPORT CARD**

RESOLUTION NO. JSC-003/23

Moved by: Tim Jackson  
Seconded by: Russell Bennett

RESOLVED THAT:

The Joint Standing Committees receive and file the State of the Nation Watershed Report Card.

CARRIED

**FOR DISCUSSION: DRAFT WATERSHED PROGRAMS AND SERVICES BUSINESS CASE**

Ronda Boutz and John Mesman walked Committee members through the draft business case and led a discussion on the various sections of the document. Committee feedback and testimonials were requested by April 3<sup>rd</sup>, 2023.

**Genevieve Lajoie left the meeting at 3:00 p.m.**

**CLOSING REMARKS**

Acting Chair, Bill Smirle, thanked members for their attendance and participation and reminded them to send comments on the draft business case to staff by April 3<sup>rd</sup>, 2023.

**ADJOURNMENT**

RESOLUTION NO. JSC-004/23

Moved by: Adrian Wynands

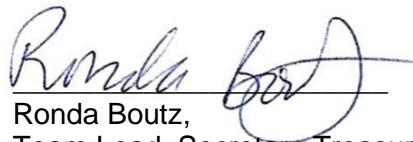
RESOLVED THAT:

The SNC Joint Standing Committee meeting of March 23<sup>rd</sup>, 2023 be adjourned at 3:23 p.m.

CARRIED

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Bill Smirle,  
SNC Acting Chair.



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Ronda Boutz,  
Team Lead, Secretary-Treasurer.

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John Mesman,  
Managing Director, Property, Conservation Lands  
and Community Outreach



## COMMUNICATIONS COMMITTEE MEETING

Thursday, March 23<sup>rd</sup>, 2023, 3:00 p.m. – Meeting 02/23

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Present: Charles Armstrong, Public Citizen, Committee Chair  
Tim Jackson, Public Citizen  
Cindy Saucier, Past Councillor, Russell  
Bill Smirle, SNC Board Member  
Byron Vienneau, Public Citizen  
Tom Van Dusen, Public Citizen, Former Board Member  
Doug Thompson, Public Citizen, Former Board Member  
Karen Switzer-Howse, Public Citizen (virtual)  
Murray Inch, Public Citizen (virtual)

Regrets: George Darouze, Board of Directors, Past Chair, ex-officio  
Steve Densham, Board of Directors, Vice Chair, ex-officio  
Pierre Leroux, Board of Directors, Chair, ex-officio  
Gerry Boyce, Public Citizen

Staff: John Mesman, SNC Managing Director of Conservation Lands  
and Community Outreach  
Erin Thorne, Communications Specialist  
Kelsey Smith, Stewardship & Outreach Assistant  
Arielle Noonan, Stewardship & Outreach Assistant

Guests: Adrian Wynands, Deputy Mayor, Augusta  
Rene Lalonde, Program Representative, Guest (virtual)



**CHAIR'S REMARKS**

Charles Armstrong, Committee Chair, called the March 23<sup>rd</sup>, 2023, Communications Committee meeting to order at 3:35 p.m.

**APPROVAL OF COMMUNICATIONS COMMITTEE MAIN AND SUPPLEMENTAL AGENDAS**

RESOLUTION NO. CMN-012/23      Moved by: Byron Vienneau  
Seconded by: Tim Jackson

RESOLVED THAT:                      The Members approve the Communications Committee main and supplemental agendas of March 23<sup>rd</sup>, 2023 as submitted.

CARRIED

**DECLARATION OF CONFLICT OF INTEREST**

There were no declarations of conflict of interest.

**COMMUNICATIONS PROJECT UPDATE: POWERPOINT PRESENTATION**

Staff presented project and program updates.

**APPROVAL OF:**

**COMMUNICATIONS COMMITTEE MEETING MINUTES OF FEBRUARY 21<sup>st</sup>, 2023**

RESOLUTION NO. CMN-013/23      Moved by: Bill Smirle  
Seconded by: Byron Vienneau

RESOLVED THAT:                      The Members approve the Communications Committee meeting minutes of February 21<sup>st</sup>, 2023.

CARRIED

**NEW BUSINESS**

**UPDATE: SOCIAL MEDIA AND WEBSITE**

RESOLUTION NO. CMN-014/23      Moved by: Byron Vienneau  
Seconded by: Tim Jackson



RESOLVED THAT: The Communications Committee receive and file the Social Media and Website Update.

CARRIED

**REQUEST FOR APPROVAL: 2023 YOUTH FISH CAMPS**

RESOLUTION NO. CMN-015/23      Moved by: Tim Jackson  
Seconded by: Cindy Saucier

RESOLVED THAT: The Communications Committee recommend that the Board of Directors approve SNC's planned delivery of the 2023 recreational fishing programs.

CARRIED

**REQUEST FOR APPROVAL: 2023 'FRIENDS OF SNC' GOLF TOURNAMENT**

RESOLUTION NO. CMN-016/23      Moved by: Byron Vienneau  
Seconded by: Tim Jackson

RESOLVED THAT: The Communications Committee recommend to the Board of Directors that staff proceed with planning a golf tournament for 2023, including seeking quotes for a venue.

CARRIED

**REQUEST FOR APPROVAL: COMMUNITY ENVIRONMENTAL GRANTS**

RESOLUTION NO. CMN-017/23      Moved by: Murray Inch  
Seconded by: Karen Switzer-Howse

RESOLVED THAT: The Communications Committee recommends the Board of Directors approval of the Community Environmental Grant in the amount of \$300 to:

- Greely Community Association
- The Healing Place Working Group

CARRIED



## **ROUNDTABLE DISCUSSION**

### **A. COMMUNITY ENGAGEMENT ACTIVITIES**

- Murray provided updates on the Oak Valley Pioneer Park and noted that the park will be getting shagbark hickory seeds to plant this year.
- Bill presented to the North Dundas Council on the 2022 SNC Annual Report and 2023 SNC Budget.
- Cindy provided updates on the “March It On Out” event in Russell Township and shared reminders and discussions on Earth Hour from 8:30pm to 9:30pm on Saturday, March 25<sup>th</sup>.
- Byron will be attending the Ottawa River Floodplain Open house on March 29<sup>th</sup>, discussion included event overview and volunteer support.
- Adrian Wynands provided an update on SNC presentation at the Grenville Federation of Agriculture Banquet and that Augusta Township is starting a new composting program for residents.

### **B. RECOMMENDATIONS FOR ‘FRIENDS OF SNC’**

The Committee had no recommendations for ‘Friends of SNC’ at this time.

### **DATE OF NEXT MEETING:**

- Wednesday, June 7<sup>th</sup>, 2023 at 9:00 am

### **ADJOURNMENT:**

RESOLUTION NO. CMN-018/23      Moved by: Byron Vienneau

RESOLVED THAT:      The Communications Committee meeting of March 23<sup>rd</sup>, 2023 be adjourned at 4:43 p.m.

CARRIED

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Charles Armstrong,  
Committee Chair.

/ks

---

John Mesman,  
SNC Managing Director of Conservation  
Lands and Community Outreach.



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**To:** Board of Directors  
**From:** Ronda Boutz, Secretary-Treasurer  
John Mesman, Managing Director, Property, Conservation Lands, and  
Community Outreach  
**Date:** April 11<sup>th</sup>, 2023  
**Subject:** Request for Approval: Watershed Programs and Services Business Case

---

**RECOMMENDATION:**

The Board of Directors approve the draft Category 3: Watershed Programs and Services Business Case for municipal engagement; and

FURTHER THAT: The Board of Directors approve entering into Category 3: Watershed Programs and Services agreements with participating municipalities as per the *Conservation Authorities Act*.

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**DISCUSSION:**

Recent amendments to the *Conservation Authorities Act* (the “Act”) requires South Nation Conservation (SNC) enter into an agreement with each member municipality for the delivery of Category 3 Watershed Programs and Services by January 1, 2024. Watershed Programs and Services are those programs and services that further the conservation, restoration, development, and management of natural resources within SNC’s jurisdiction. SNC has been delivering these programs in consultation with member municipalities for more than 75 years.

There are no significant changes proposed to Watershed Programs and Services; total municipal levy will not increase beyond the regular cost of living plus growth. The sole change will be the merging of the Forested Land Acquisition special levy with the general municipal levy.

Private land stewardship and outreach, and conservation land securement account for approximately 13.0% of the 2023 municipal levies (general and special). The estimated 2024 budget is expected to reduce the apportionment to 11.60%, with similar percentages for 2025 and beyond. The reduction will be achieved through streamlining of the Clean Water Program delivery to reduce program administration and confirmed additional 50 Million Tree funding for 2024.

Provincial requirements direct costs for Watershed Programs and Services be apportioned amongst member municipalities. SNC is proposing the use the modified current value assessment method levy apportionment calculation, this is consistent with how the remainder of the municipal levy is apportioned for mandatory programs.

To streamline and simplify the administration of these agreements, SNC is recommending that the agreement set a maximum percentage of municipal levy that is apportioned to Watershed Programs and Services annually.



SOUTH NATION  
**CONSERVATION**  
DE LA NATION SUD

Staff prepared a draft business case for Watershed Programs and Services titled “South Nation Conservation Programs and Services Work Plan for Municipal Engagement”. The work plan was endorsed by the Standing Committees in November 2022.

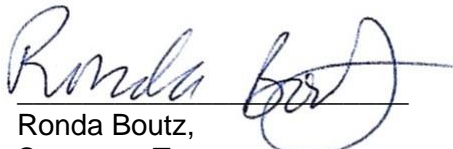
The draft business case (attached) was circulated to SNC’s Standing Committees for their feedback and discussed at the March 23<sup>rd</sup> Joint Standing Committees meeting. The business case will be used to engage municipalities and provides valuable background information on SNC and its watershed programs and services for new municipal staff and council members.

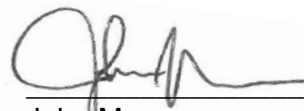
**FINANCIAL IMPLICATIONS/ADHERENCE TO SNC POLICY:**

Compliance with Budget: No impact on the 2023 Budget

SNC Policy Adherence: Subsection 21.1.2 (2) of the Conservation Authorities Act enables SNC to deliver Category 3 Watershed Programs and Services where member municipalities and SNC have entered into a cost apportionment agreement.

Programs and Services: Category 3 – Watershed Programs and Services

  
Ronda Boutz,  
Secretary-Treasurer.

  
John Mesman,  
Managing Director, Property, Conservation  
Lands, and Community Outreach.

Attachment: Watershed Programs and Services: 2024 and Beyond



SOUTH NATION  
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**Watershed Programs and Services:  
2024 and Beyond**

April 2023

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## 1.0 EXECUTIVE SUMMARY

South Nation Conservation (SNC) is pleased to present this proposal to our sixteen member municipalities for the delivery of non-mandatory (“other”) watershed programs and services in 2024 and beyond.

This proposal builds on our long-standing partnership and leverages our practical, local knowledge, and professional expertise to work with watershed residents to improve our local environment.

This proposal has been prepared in accordance with *Conservation Authorities Act* (s21.2.2) “other programs and services that an Authority determines are advisable” and outlines the delivery and cost apportionment for programs and services within this category (Category 3).

The *Conservation Authorities Act* now requires SNC to enter into an agreement with each member municipality for the delivery of Category 3 programs and services by January 1, 2024.

Category 3 programs and services include activities completed to address local environmental conditions and are only delivered if approved by the SNC Board of Directors.

As per SNC’s Programs and Services Inventory, circulated to municipalities in February 2022, the following programs and services are Category 3 and are outlined in this proposal:

- **Private Land Stewardship**  
(e.g., tree planting, implementation of best management practices for water quality improvement, and habitat restoration)
- **Education and Outreach**  
(e.g., community environmental grants and youth education)
- **Conservation Land Securement**  
(e.g., purchase of ecologically-significant lands and ancillary costs related to purchases and accepting land donations and EcoGifts)

SNC is proposing one multi-party agreement between SNC and its member municipalities to streamline the administrative process for this provincial requirement. A draft agreement is provided in Appendix A.

For the benefit of new municipal staff and councillors, we have provided background information on SNC’s jurisdiction, watershed conditions, and current programs and services.

## 2.0 ORGANIZATION BACKGROUND

South Nation Conservation (SNC) has a strong history in watershed management and leadership in environmental planning. As an agency established under the *Conservation Authorities Act of Ontario* in 1947, SNC has decades of practical experience in protecting our environment and engaging communities. Today, SNC employs more than 50 staff while leading hundreds of stewardship projects to success throughout a 4,441 km<sup>2</sup> jurisdiction in Eastern Ontario.

### Our Vision

'Improved Water Quality for a Healthy Ecosystem: Our vision encompasses water levels which satisfy the needs of humans and the environment, healthy rivers and natural shorelines, and safe wastewater management practices.'

### Our Expertise

Conservation is our core competency. SNC offers natural resource management and planning expertise and experience to help our partners contribute to a healthy region. These contributions include forest, wetland, wildlife, fisheries, urban trees, natural hazards, and water management. Community education and engagement initiatives are also an important component of our conservation efforts.

### Working Together

As one of Ontario's 36 Conservation Authorities, SNC protects and restores regional ecosystems. We do this in partnership with 16 Municipalities, comprising portions of: United Counties of Prescott and Russell; United Counties of Stormont, Dundas and Glengarry; United Counties of Leeds and Grenville; and the City of Ottawa.

The member municipalities appoint a 12-member, plus past chair, Board of Directors to govern SNC's work. SNC's mandate to manage the natural resources in its jurisdiction includes the following primary roles:

Water Resources Management – SNC manages water resources using integrated, ecologically sound environmental practices to maintain secure supplies of clean water, to protect communities from natural hazards and ensure that environmental planning is an integral part of community development.

Forest Resources Management – SNC manages a large forest resource using sustainable forest management practices involving silviculture and wildlife habitat improvements which contribute to the health of the watershed's natural environment.

Lifelong Education and Recreation – SNC creates educational and recreational experiences in natural environments that enrich the lives of people of all ages by instilling awareness and appreciation of the watershed's natural heritage.

Land Use Planning and Environmental Policy – SNC works as part of a multi-stakeholder team to provide timely input and technical advice on planning applications and policy documents. SNC brings a holistic, watershed perspective to local municipal planning and supports provincial policy direction for natural heritage and hazards.



### 3.0 INTRODUCTION

Ontario's 36 Conservation Authorities (CA) are local watershed management agencies that are mandated to ensure the conservation, restoration, and responsible management of land, water and natural habitats through programs that balance human, environmental, and economic needs.

In partnership with municipalities, government agencies, First Nations, private landowners, and other organizations (such as Ontario Power Generation, Forest Ontario, Ontario Woodlot Association, Alternative Land Use Services, Eastern Ontario Model Forest, and Ducks Unlimited Canada), CAs promote an integrated watershed management approach to conservation.

SNC's Eastern Ontario jurisdiction (Figure 1) is located within the Counties of Leeds and Grenville, Stormont, Dundas and Glengarry, Prescott-Russell, and the City of Ottawa. The region includes the South Nation River Watershed, which flows in a north-easterly direction from the headwaters near Brockville to Plantagenet before discharging into the Ottawa River. The South Nation River Watershed is approximately 3,900 km<sup>2</sup> and descends a total of 80 m in elevation over a length of 180 km.

Since 2005, SNC has undergone several jurisdiction expansions at the request of its member municipalities and, with these additional areas, the jurisdiction now encompasses 4,441 km<sup>2</sup>. SNC's area now includes numerous streams and their catchment areas that flow into the St. Lawrence and Ottawa Rivers.

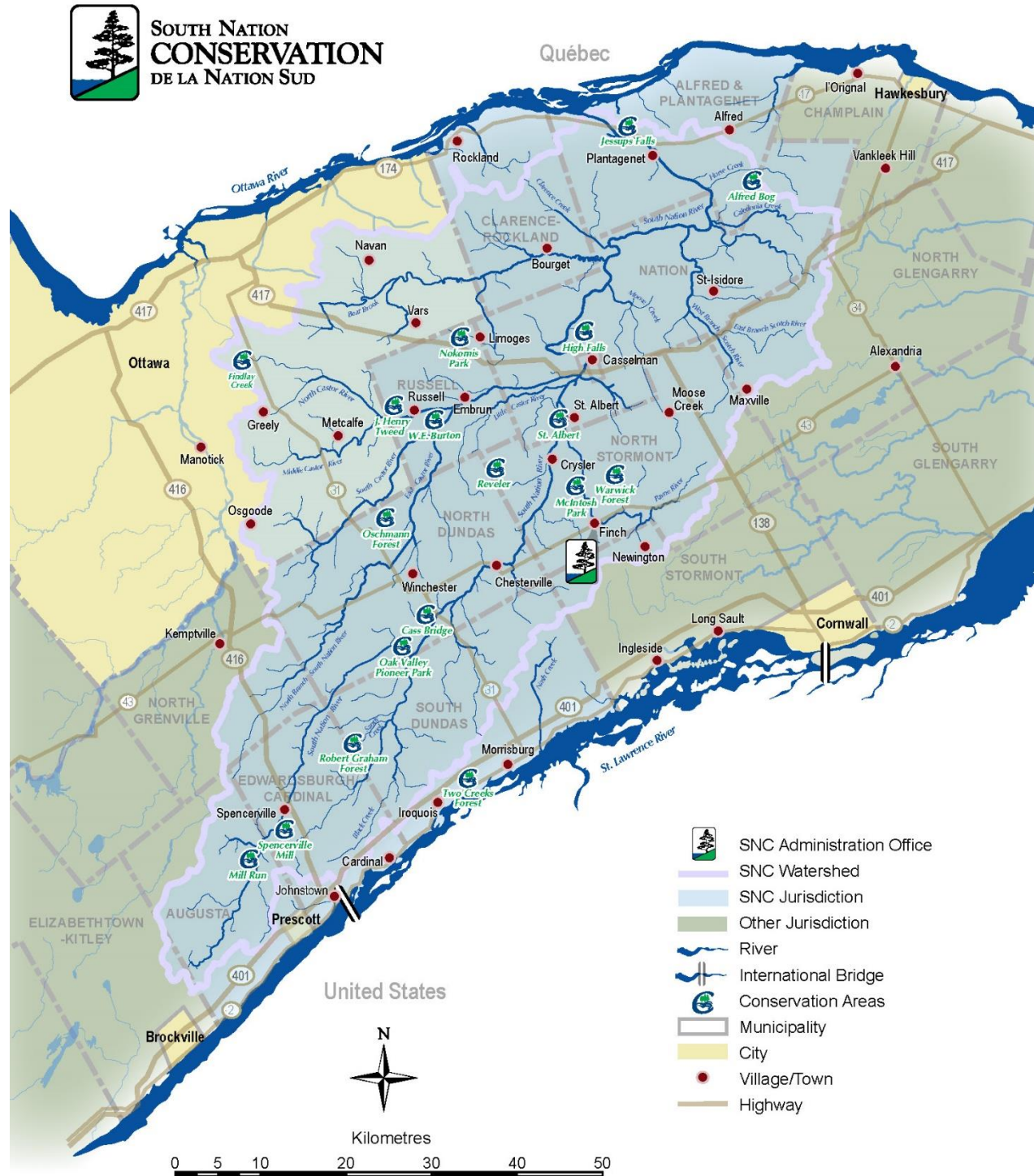
Through SNC's 75 years of conservation, programs were developed to address environmental issues that resulted from deforestation, biodiversity loss, poor land management practices, poor water quality, and increased phosphorous loading in the South Nation River.

Provincial funding, originally 50% of SNC's budget, continued to decrease through the decades and now accounts for approximately 1% of annual budgets. Forestry and tree planting programs, for example, were created and administered by the Province of Ontario and later transferred to Conservation Authorities and are now largely funded by municipal levy and fundraising.

SNC's budget is now comprised of approximately 46% Municipal Levy, 6% Forested Land Securement Levy, 3% Government Grants, 20% Partner Projects, 14% User Fees, and 11% Other Sources and Donations.

With more than 80% of Eastern Ontario's land in private ownership, empowering and supporting landowner stewardship is critical to maintaining healthy, ecologically functioning watersheds that, in turn, support healthy communities.

South Nation Conservation has a long history of delivering landowner stewardship programs and services, in partnership with its member municipalities and other environmental-based organizations, through various sources of funding.



**Figure 1.** South Nation Conservation jurisdiction in Eastern Ontario.

### 3.1 Watershed Conditions

Regional landscape changes occurred through the 19<sup>th</sup> century with forestry operations driving the economy from land clearing incentives for European settlement and with white pine, which accounted for 50% of the region's old-growth forests, being the preferred timber for ship masts.

By the start of the 20<sup>th</sup> century little old growth forests remained and municipalities were left with 10 - 30% forest cover, which contributed to severe flooding, droughts, erosion, and poor land management practices that led to the creation of Conservation Authorities.

The region's main economic driver transitioned to agriculture, which is well served in the fertile and productive clay plains found throughout the region. Tile draining and other agricultural improvements have further increased productivity and allows many producers earlier access to land generally susceptible to flooding in one of the flattest landscapes in Ontario.

As a result of the environmental and economic land use conditions, including decreased forest cover and water quality, phosphorous loading in the South Nation River was found to be two to four times above the Provincial Water Quality Objective and contained some of the poorest water quality in Ontario.

SNC programs were developed to help protect and improve water quality, while balancing the needs of people and the environment, economy, and ecology. Programs were originally established or funded by the Province of Ontario and included forested land acquisition, tree planting, water quality improvement programs, and community outreach initiatives.

In 1999, this led SNC, its municipalities, and the Province of Ontario to create one of the first formal phosphorous credit trading programs in Canada to help protect and improve water quality. The SNC Clean Water Program was instrumental in the implementation and success of this water quality trading program. Water quality has improved; however, it still routinely exceeds Provincial Water Quality Objectives for nutrients, phosphorus, and turbidity (sediment loading). The flat, clay-based watershed, with relatively low forest cover, contributes to reduced water quality as overland flow from land use activities enters watercourses which lack vegetated buffers to help trap sediment and nutrients.

SNC's State of the Nation Watershed Report Card (2023) concluded that phosphorus levels routinely exceed the Provincial Water Quality Objective (0.03 mg/L), while benthic invertebrate communities range from reference (unimpaired) condition to poor (impaired) condition depending on location. Sites in good stream health tend to have good forest cover, especially along the banks of the rivers (riparian area). Sites requiring improvement typically have low forest cover and are prone to erosion and sedimentation.

Increasing streambank buffers, controlling runoff, and repairing erosion helps reduce sediment loading and potential for slope failures. Implementation of residential and agricultural best management practices also provides essential protection to sources of drinking water. Protecting and enhancing wetland and forest cover also helps to mitigate potential flooding by providing critical storage for spring runoff and precipitation from extreme weather events.

Forest cover loss is an ongoing environmental concern, the watershed was found to have less than 28% forest cover, 8% interior forests and 22% riparian cover in 2014, with some municipalities containing less than 13% forest cover.

SNC has partnered with the Ontario Woodlot association to update forest cover for the jurisdiction utilizing LiDAR (Light Detecting and Ranging) data acquired in 2021/2022; the updated forest cover layer is expected in late 2023.

Environment and Climate Change Canada recommends a minimum of 30% forest cover, 10% forest interior, and that 75% of stream length should be naturally vegetated on both sides. These minimum forest cover thresholds are considered a high-risk approach necessary to support half of the potential species richness and marginally healthy aquatic systems in a watershed. Guidelines acknowledge that 40% forest cover is a medium-risk approach and that 50% is a low-risk approach that is likely to support most potential species and healthy aquatic systems (“How Much Habitat is Enough – 3<sup>rd</sup> Edition”, 2013).

Forest and wetland loss have continued to increase, with over 13,000 acres of forest lost between 2008 and 2014, and an approximate 1,000,000 trees being cut per year in the region (SNC’s “Forest Cover and Trends Analysis”, September 2016). This loss not only diminishes habitat and natural heritage connectivity, it also removes natural infrastructure that is essential for mitigating flooding/

In response to studies on forest cover trends, SNC established a Forest Conservation Initiative, which included two years of review by local stakeholders and government representatives through public working groups to create a series of recommendations for the SNC Board and member municipalities. Discussion and debate were shared by groups of diverse and passionate people who came together with a goal of protecting and increasing forest cover.

Programs and services delivered by SNC advance recommendations from the SNC Report “Protecting and Increasing Forest Cover in the South Nation Conservation Jurisdiction”, approved by the Board of Directors in August 2018 (BD-130/18). Several recommendations relate directly to SNC Watershed Programs and Services:

- SNC to take the lead on lobbying the Provincial and Federal government for more funding to support forest conservation programs and land acquisition of sensitive forests in low forest cover regions.
- Engage with the Province and municipalities to develop a process for disposing of public land which would consider first right of refusal to a municipality or local land trust (including Conservation Authorities).
- Enhance existing programs or create new forestry education and outreach initiatives.
- Increase public awareness of the ecological benefits of forests, through the promotion of land and water recreational activities.
- In the spirit of reconciliation through shared caring of the land, reaffirm a commitment to identify and share Indigenous values and knowledge systems through forestry initiatives. Public outreach and education will include the role of Indigenous ways of knowing, as identified in the Forest Stewardship Council principles and the Provincial Policy Statement.
- Develop a Best Management Plan guide that emphasizes the values and benefits of protecting riparian areas and windbreaks, including guidelines for protection during land clearing activities.
- Enhance the SNC Tree Planting Service.
- Enhance the SNC Woodlot Advisory Service.

### 3.2 **Conservation Authorities Act Requirements**

The Province of Ontario implemented the first phase of *Conservation Authorities Act* (“Act”) regulations in October 2021. The regulations require each Conservation Authority to have a transition plan in place by December 31<sup>st</sup>, 2021 and create an inventory of programs and services by February 28<sup>th</sup>, 2022.

South Nation Conservation’s (SNC) inventory lists programs and services SNC delivers as of February 2022 and programs and services SNC intends to deliver in the future. As per the Act, Programs and Services are divided into categories as follows:

- **Category 1: Mandatory programs and services** required by regulation (s21.1 of the Act). These programs are funded through municipal levy and include:
  - Programs and services related to the risk of natural hazards;
  - Programs and services related to the conservation and management of lands owned or controlled by the authority;
  - Programs and services related to the authority’s duties, functions and responsibilities as a source protection authority under the *Clean Water Act, 2006*; and
  - Programs and services related to the authority’s duties, functions and responsibilities under an Act prescribed by the regulations.
- **Category 2: Municipal programs and services** provided at the request of a municipality (s21.1.1 of the Act). These programs can be funded through government and other agency grants and/or municipal funding under a memorandum of understanding or agreement with the municipality.
- **Category 3: Other programs and services** the Conservation Authority determines are advisable (s21.1.2 of the Act). These programs can be funded through self-generated revenue, user fees, government and other agency grants, donations, etc. Any use of municipal levy requires an agreement and would be subject to cost apportionment.

This proposal focuses on Category 3 “other programs and services”.

### **3.3 SNC Standing Committees**

Four Standing Committees review SNC programs and develop recommendations to the Board. This model of stakeholder engagement is somewhat unique amongst conservation authorities, SNC is one of the only conservation authorities with this committee structure and the Board has approved a mandate review for revised Terms of Reference in Fall 2023 (BD-026/22, BD-127/22).

Standing Committees include representatives from the general public, community groups, agriculture, business, industry, municipalities, government, and the Board of Directors.

SNC environmental stewardship success depends upon partnerships to build strong, sensible programs with broad-based support.

Committees have contributed to the development and support the delivery of these programs and their local knowledge and expertise was used in the development of this proposal.

#### **Clean Water**

The Clean Water Committee's main function is to administer water quality improvement programs. This includes the Clean Water Program, a cost-share grant-giving initiative that helps landowners protect surface and ground water quality. The Committee also administers the Eastern Ontario Water Resources Program and the Ottawa Rural Clean Water Program on behalf of the City of Ottawa.

#### **Communications**

The Communications Committee meets regularly to review internal and external communications, including campaigns, education programs, special events, and fundraising. The committee also administers the Community Environmental Grant Program, offering \$300 grants to events within the SNC jurisdiction.

#### **Fish and Wildlife**

The Fish and Wildlife Committee has a wide membership with both formal training and years of experience on which to draw. Biologists, life-long fishermen, professional anglers, students, and wildlife technicians meet four times a year to discuss the state of the South Nation Watershed. Committee members provide staff with seasonal reports which include information from their area including watershed conditions, species observed, invasive species occurrences, and trends in fish and wildlife population.

#### **Forestry**

The Forestry Committee provides guidance on the delivery of forestry programs, including the sustainable management of SNC Forests and landowner stewardship programs. Members include representatives from the Ontario Ministry of Natural Resources, forestry consultants, farmers, rural landowners, board members, contractors, and provincial and municipal governments.

### **3.4 Other Committees and Working Groups**

#### **Eastern Ontario First Nations Working Group**

SNC has been working together with the Mohawk and the Algonquin Nations for over 20 years. The Eastern Ontario First Nations Working Group was established while working together on Black Ash Management and Medicinal Plant Projects to ensure cooperation in shared territories.

The Working Group is non-political, working on-the-ground to join efforts on issues that affect Eastern Ontario; including species at risk, invasive species, biodiversity and biodiversity offsets, restoration projects, and a variety of other initiatives. The Working Group is an invaluable partnership and uses its diverse compliment of members, with their experience and knowledge, to work collaboratively to address environmental issues and guide management plans.

SNC routinely partners with First Nations to add traditional knowledge to restoration projects, many of the Working Group First Nation communities and member organizations have also contributed to restoration projects with both cash and in-kind support.

#### **Agricultural Forest Cover Committee (2017)**

Over 80 percent of the land in Eastern Ontario is privately owned, with agriculture being the predominate land use in the SNC jurisdiction. Starting a formal dialogue with this sector was a practical first step to addressing forest cover loss.

The Agricultural Forest Cover Committee was established in January 2017 with a total of 22 members; agricultural representatives (17 seats) and municipal representatives (5 seats). Agricultural member selection was coordinated by the Ontario Federation of Agriculture through their local Member Representative. Representatives from other farm organizations also included the National Farmers Union, Christian Famer Federation of Ontario and Union des Cultivateurs Franco-Ontariens.

The committee met 6 times between January and April 2017, including two professionally facilitated sessions to focus discussions and identify priorities. Committee Chair, Jacqueline Kelly-Pemberton, presented the AFCC's preliminary recommendations report to the SNC Board of Directors in May 2017 (BD-084/17). As part of the next steps for the Stakeholder Engagement, the Board approved the formation of a broader multi-stakeholder working group to continue developing these focus areas.

#### **Forest Conservation Working Group (2018)**

The Working Group's mandate was to build on the preliminary recommendations of the Agricultural Forest Cover Committee and provide recommendations to SNC's Board of Directors and 16 member municipalities on measures to increase and protect forest cover.

Membership for the new Working Group included representation from the following sectors: Agricultural Forest Cover Committee; Municipalities; Developers; Forestry/woodlot organizations; First Nations; Community Members-at-Large; and SNC.

SNC staff prepared a report, *Protecting and Increasing Forest Cover in the South Nation Conservation Jurisdiction*, summarizing the work of the Agriculture Forest Cover Committee and the Forest Conservation Working Group. The Report was approved by the SNC Board of Directors in August 2018 (BD-130/18) and continues to be the guiding document for SNC forest conservation programs and services.

## 4.0 CURRENT WATERSHED PROGRAMS AND SERVICES

### 4.1 Tree Planting

SNC partners with Forests Ontario on tree planting programs (50 Million Tree Program, Highway of Heroes, etc.) to offer subsidies to landowners with at least 1 acre of idle land. A 15-year management agreement to maintain trees is required. This partnership has been in place since the inception of the 50 Million Tree Program in 2008. The 50 Million Tree Program was created, and originally funded, by the Province of Ontario and now receives funding support from the Government of Canada.

SNC offers over-the-counter tree planting for smaller orders of trees that do not qualify for funding programs, minimum order of 100, cost ranges \$0.78 - \$1.75 per seedling plus 20% shipping and handling.

To further complement SNC and Forest Ontario Programs, the City of Ottawa offers additional subsidies and services through their Green Acres Program, making it easier for property owners to reforest idle land and enhance riparian areas. Where SNC programs do not offer future tending support, the City of Ottawa provides 75% of tending costs for property owners.

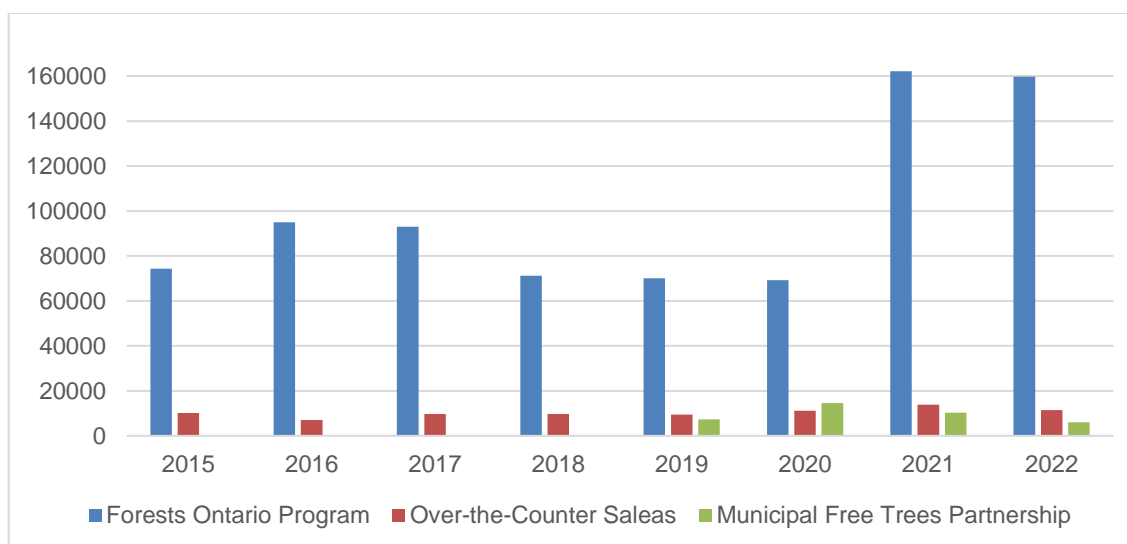
SNC also supports the United Counties of Prescott and Russell in their annual Larose Forest underplanting, costs associated with this planting are covered 100% by the Counties. Annual planting numbers vary, approximately 290,000 seedlings have been planted between 2015-2022. Larose Forest planting is under a municipal agreement and therefore not part of the Category 3 other programs and services.

As part of SNC's Forest Conservation Initiative, SNC began partnering with municipalities in 2019 to deliver "Free Tree Days" each spring; approximately 500 seedlings per municipality are provided to residents to help increase urban tree cover and promote forest conservation efforts. Municipalities are encouraged to match SNC's contribution to provide twice as many seedlings. To date, the program has been supported by donations with a small municipal levy requirement to support staff coordination.

Up until 2020, the program averaged around 78,000 seedlings per year for the Forests Ontario, Over-the-Counter, and Municipal Free Tree programs. Total number of annual trees planted increased significantly in 2021 and 2022, with more than 160,000 seedlings planted both years. The 2023 spring planting estimate, based on tree orders, is 122,000 seedlings. Figure 2 shows the annual tree planting numbers from 2015 – 2022 for Forests Ontario (including Ottawa Green Acres seedlings), Over-the Counter sales, and Municipal Free Tree Giveaways.

SNC sources stock from three Ontario tree nurseries (Ferguson Tree Nursery [Kemptville ON], Pineneedle Farms [Pontypool, ON], and Sommerville Nurseries Inc. [Everett, ON]) which are approved by Forests Ontario to supply stock for the 50 Million Tree Program. All three of these nurseries supply native seed stock suitable for this seed zone (seed zone 36).





**Figure 2.** Annual number of trees planted through SNC Tree Planting Programs (2015-2022).

The majority of trees planted qualify for Federal Government funding through the 50 Million Tree Program which provides \$1.85/seedling in subsidy for program delivery, site preparation, seedlings, planting, tending (if required), and survival assessments. For 2023 and 2024, the Provincial Government has provided additional funds to increase the subsidy to \$2.50/seedling. Landowners contribute as per the Board approved annual tree planting fee schedule (2023 fees: \$1.00/conifer and \$1.50/hardwood).

While these revenues help to offset the program costs, they do not fully cover program delivery; it takes approximately 500-800 hours of staff time to deliver a complete tree planting program. This includes submitting annual allocation requests and reporting to Forests Ontario, landowner inquiries and site visits, preparing landowner site plans/agreements, sourcing stock, landowner invoicing, securing and coordinating contracted services, site preparation, sorting of stock at cold storage facilities, supervision of planting and tending, post-plant reporting, and survival assessments.

SNC's tree planting programs have been supported by a variety of funding partners through the years including the Trillium Foundation, Ontario Power Generation, and government grants and private donors. Funding partners have helped improve program delivery and capacity, reduced fees for property owners, and have helped plant trees on private and public land. However, these opportunities come and go and do not provide a sustained source of annual program funding.

In 2022, SNC increased the landowner fees for conifers and hardwoods to improve cost-recovery and reduce the municipal levy requirement. Annual program costs fluctuate depending on number of trees, number of sites planted, individual site conditions, and contracted services; to deliver a 100,000-150,000 seedling/year program, approximately 1.26% (\$50,000) of the total municipal levy is required.

SNC's tree planting program is delivered by a highly experienced Forestry Team including Foresters and Forestry Technicians. This Team has more than 70 combined years of forestry experience and hold numerous certifications (tree marking, seed collection, hazard tree risk assessment, pesticide application license, etc.). This expertise ensures that tree species are matched to site conditions and landowners are provided with post-plant tending instructions.

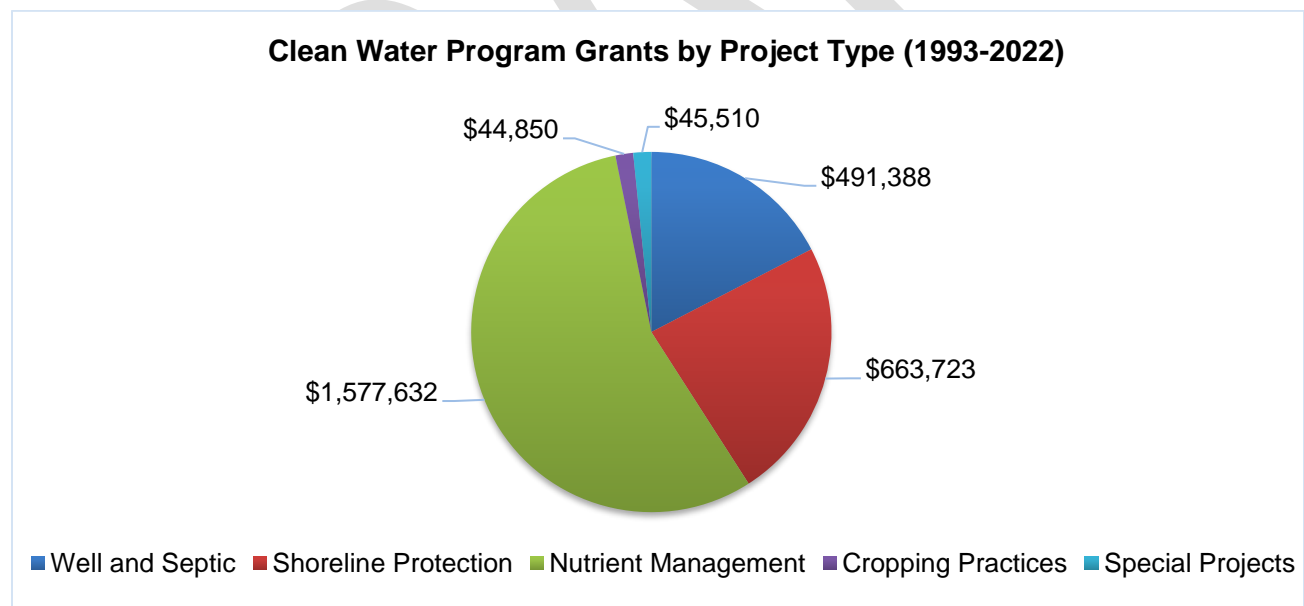
## 4.2 Clean Water Program

The Clean Water Program has provided a proactive approach to the protection of water resources since 1993. Many residents rely on the South Nation River for drinking water, livestock watering, crop production, and recreation. The Clean Water Program offers cost-share grants from \$1,000 to \$8,000 depending on the type of water quality improvement project.

The Clean Water Program focuses on the following aspects:

- Local surface and ground water quality improvement through improved rural, urban, and agricultural land management techniques (best management practices);
- Education and technology transfer;
- Grants to landowners and community groups to complete projects and adopt practices which reduce nutrient, sediment, and bacteria contributions to surface watercourses, and reduce the potential impact to ground water resources, and
- Project's potential to improve water quality and cost effectiveness.

The Clean Water Program has funded more than \$2.8 million in grants to over 935 projects; adding about \$13 million to the local economy in construction projects. Grant applications are reviewed by a multi-stakeholder Clean Water Committee composed of farmers and agricultural agencies within the region. Applications are accepted year-round, though applicants are encouraged to apply early to help secure funding as the program is oversubscribed. A summary of grants paid by project types is provided in Figure 3.



**Figure 3.** Summary of SNC Clean Water Program grants by project type (1993-2022).

The program has been supported by a variety of funding partners through the years including Agriculture and Agri-Food Canada, allowing project sites to be monitored for their effectiveness to support the research and implementation of best management practices. Partnerships have created research sites and provided training opportunities throughout Eastern Ontario.

Canada's first Total Phosphorous Management Program (a water quality credit trading program) was established in 2000 in the South Nation Watershed to address phosphorous levels found to be among the highest in Ontario and two to four times greater than the Provincial Water Quality Objectives (0.03 mg/L). At the time, 90% of the phosphorous loads were attributed to non-point sources, mainly runoff from agricultural lands. Through this program, regulated point source dischargers, like municipal wastewater treatment plants, have the option to either increase treatment to minimize phosphorus loadings or offset additional loads by funding less costly projects to reduce phosphorus elsewhere in the watershed. Credit trading fees are established through SNC's Fee Schedule and funding is distributed through the Clean Water Program.

The Total Phosphorus Management Program has provided approximately \$750,000 in grants for non-point source projects that reduce phosphorus loading to watercourses. The Program was most active between 2000-2010; in the last decade, only a few credit trading agreements have been delivered. This has shifted the annual Clean Water Program budget to municipal levy with only a few external revenue sources from time to time since 2011.

In addition to the Total Phosphorus Management Program, SNC has secured several other funding sources throughout the Clean Water Program's history. These sources were mainly federal, provincial, and municipal grants, as well as a few industry partnerships.

Table 1 below summarizes funding sources from 1993 – 2022; this funding supported additional projects not captured in the previously mentioned \$2.8 Million in grants to 935 projects.

**Table 1.** SNC's Clean Water Program Funding Sources (1993-2022).

Program	Type	Years	Grants Allocated
Clean Up Rural Beaches	Provincial	1994-1995	\$352,730
Total Phosphorus Management	Various	2000-2022	\$749,413
Ottawa Rural Clean Water Program	Municipal	2000-2022	\$512,608
Health Futures for Ontario Agriculture	Provincial	2002-2003	\$261,322
Agricultural Environmental Stewardship Initiative	Federal	2002-2005	\$366,141
EOWRC: Well Decommissioning Grants	Municipal	2005-2016	\$270,138
Early Actions and Early Response	Provincial	2008-2013	\$476,620
Parmalat Canada and St. Albert Cheese	Industry	1999-2009	\$298,876
Municipal Levy	Municipal	1993-2022	\$1,608,375
<b>Total</b>			<b>\$4,896,223</b>

The Clean Water Program is currently funded 100% through the municipal levy at an annual budget of approximately 2.39% (\$90,000) of the total municipal levy.

SNC staff with more than 25 years of stewardship experience facilitates the Clean Water Committee review and approval of projects and coordinates Program Representatives (working and retired farmers) as they guide landowners through their grant applications. Staff also participate on the local Alternate Land Use Services (ALUS) Ontario East Partnership Advisory Committee as a technical expert, identifying opportunities to partner with local farmers on implementation of best management practices. ALUS' annual payments for "ecological goods and services" are an excellent compliment to many of SNC's Clean Water Program grants.

### **4.3 Habitat Restoration**

With external funding support, SNC partners with municipalities and property owners to complete habitat restoration and biodiversity improvement projects.

SNC staff have the experience and expertise to apply to external funding sources and have demonstrated an impressive rate of return on approvals from submitted applications. Since 2018, SNC has secured over \$525,000 in external funding to support habitat restoration on private properties; projects were completed in partnership with the property owners.

Recent projects include partnerships with Ducks Unlimited Canada and ALUS-Ontario East to restore wetland habitat on private property. SNC has also partnered on several grassland habitat restoration projects with property owners, with funding from the Grasslands Stewardship Initiative.

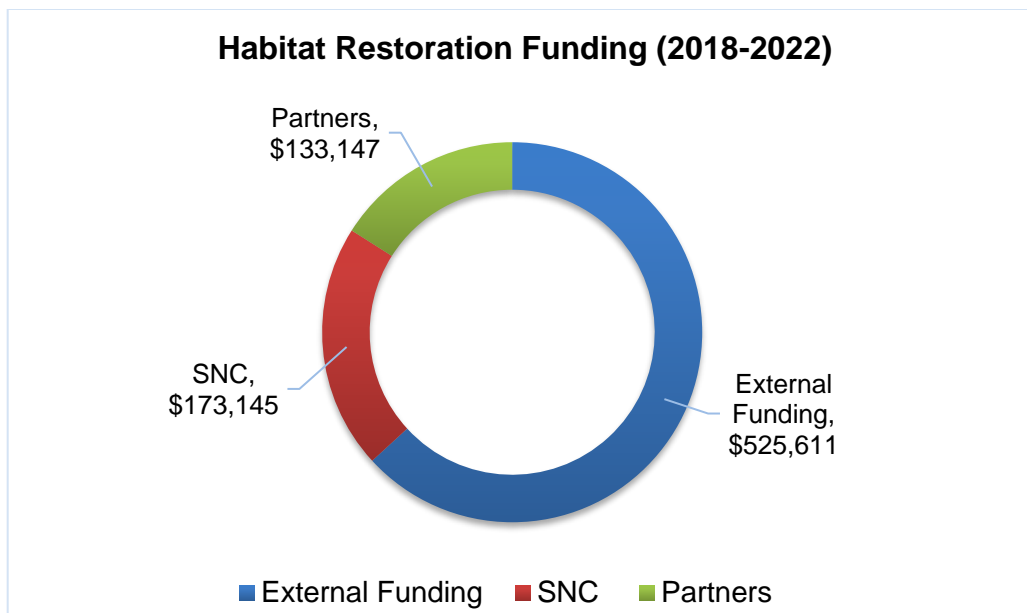
Projects with Environment and Climate Change Canada funding programs in 2018/19 saw the implementation of two kilometres of shoreline buffer over four private agricultural operations. Focusing on edible trees and shrubs, this buffer project incorporated First Nation traditional knowledge and was delivered in partnership with local First Nation partners.

While SNC focuses restoration work on the 13,000 acres of conservation land that it manages, these efforts are not enough to affect change at a watershed scale. SNC support for restoration work on private property helps provide technical support while enabling residents to do their individual part in protecting and enhancing their local environment.

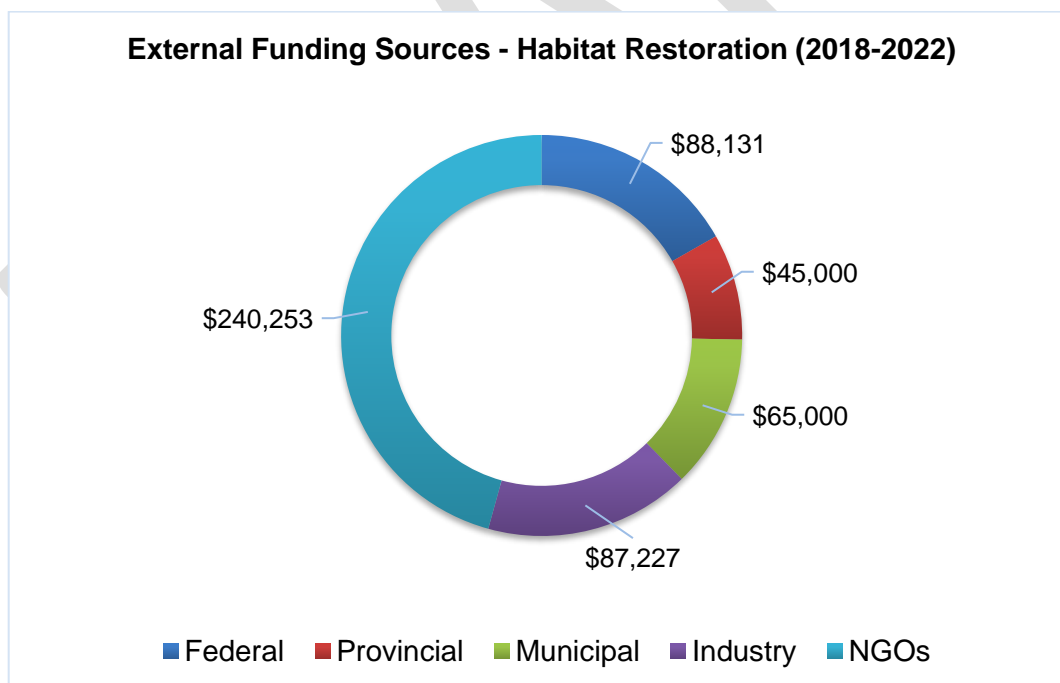
SNC only completes projects on private property when external funding support is obtained. Municipal levy support is mainly staffing resources to secure funding and to support project management and reporting. This staffing contribution helps to match cost-share requirements with remaining cost-share (cash and/or in-kind) provided by the property owners and other partners.

Annual staffing resources vary depending on available funding opportunities and potential landowner projects.

SNC's Stewardship and Engineering Team include professional engineers, biologists, water resources specialists, geographical information specialists, and resource technicians. This diverse and experienced Team works with property owners to implement restoration projects that have a sound engineering and science-based design.



**Figure 9.** Summary of funding sources and SNC levy used to support habitat restoration projects completed on private property (2018-2022).



**Figure 10.** Summary of external funding received (not including partner fees and municipal levy) to support habitat restoration projects completed on private property (2018-2022).

#### **4.4 Education and Outreach**

SNC's outreach work promotes environmental programs and services to help protect natural spaces, foster landowner stewardship, and engage the community on their local environment.

Activities help connect interested residents to SNC programs, which aim to provide cost-share funding, educational resources, and support; and education programs provide hands-on learning opportunities for students.

SNC budgets \$10,000 annually to provide \$300 grants to organizations for projects that protect and improve the environment in the following categories: Community Environmental Outreach, River, Agri-Environmental, and Heritage. This funding, in lieu of advertising, provides a high profile for SNC, at a low cost, and it also encourages the use of natural areas for recreation.

Grant support is generally provided for tree planting, river and park clean ups, fishing derbies, river races, community garden and pollinator initiatives, youth education, and healthy hikes.

Through supporting public events and delivering educational programming SNC promotes the protection and proper management of natural resources. Education programs are delivered on a cost-recovered basis only and provide opportunities for students to obtain certifications and training by completing work at various project sites and monitoring stations.

SNC is an Eastern Ontario environmental leader in the Specialist High Skills Major Program for high school students which has enabled several provincial funding partnerships including 100% funding for St. Lawrence and Ottawa River Student Summits and Virtual Field Trips.

Programs have all been developed with external grants and are delivered through user fees, including the Stream of Dreams Environmental Education and Community Art Program, the Maple Education Program, a Geocaching Program, Youth Fish Camps, and a Youth Hunt.

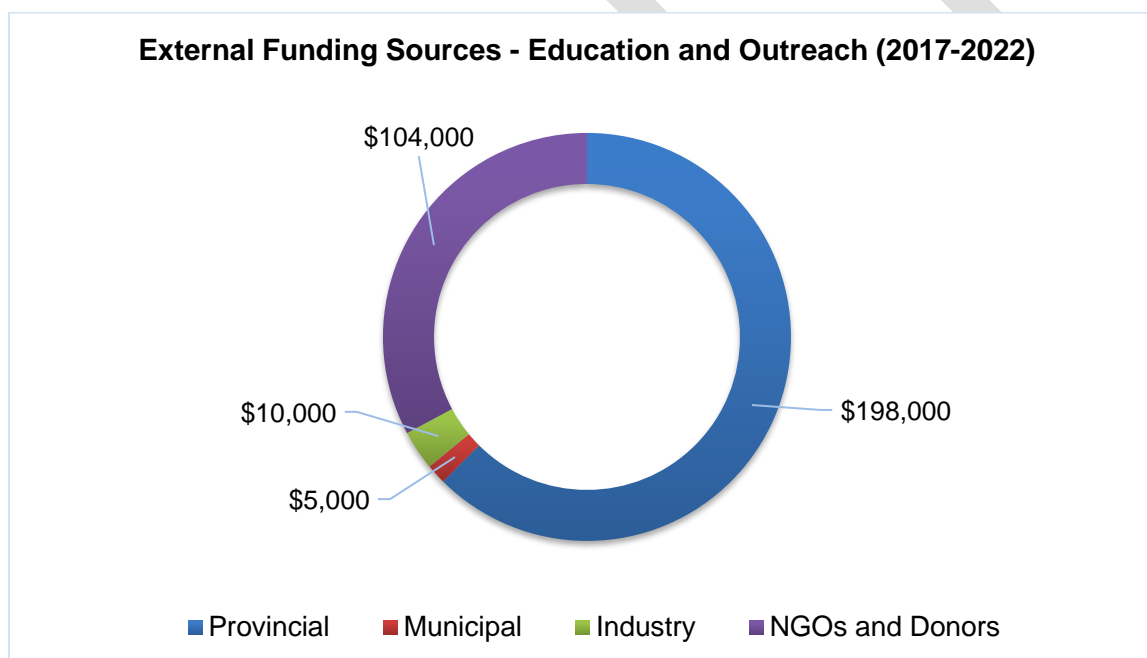
Education programs and outreach work, which includes exhibitions and support at local events, are generally budgeted under \$50,000 annually, with an average annual municipal levy contribution of \$6,200 (2016-2023).

Education programs are primarily supported by user fees and fundraising initiatives (like Friends of SNC Golf Tournament); external funding sources at approximated \$325,000 are summarized in Figure 11. Several of SNC's education and outreach initiatives were also developed and funded through industry partnerships with Ontario Power Generation and through government partnerships through the Drinking Water Source Protection Program, these contributions are not captured in Figure 11. A summary of the number of student participants in education programs is also provided in Table 2 (2015-2022).

SNC's Communications and Outreach Team include communications specialists, stewardship and outreach assistants and volunteer stewards. Staff work with partner agencies to support funding applications, provide program and project delivery communication support, and work with volunteers to support community projects, events and educational programming.

**Table 2.** Total number of student participants in SNC Education Programs (2015-2022).

Education Program	Number of Student Participants
Specialist High Skills Major Program and Geocaching	1,825
Youth Hunt and Fish Camps	450
Maple Syrup Programs	34,723 (30,000 virtual)
Student Summits	600
Watershed Adventures	4,882
Stream of Dreams	2,805
<b>Total</b>	<b>45,285</b>



**Figure 11.** Summary of external funding received (not including user fees, fundraising and municipal levy) to support education and outreach initiatives (2017-2022).

## 4.5 Conservation Land Securement

Natural heritage lands are essential for maintaining biodiversity and ecosystem services, increasing the adaptive capacity and resiliency of communities by reducing impacts associated with natural hazards and climate change, and providing quality recreation opportunities for surrounding communities.

In Eastern Ontario, most land is privately owned and managed. Education, stewardship, and land use planning are the primary methods used to protect natural heritage features. Given projected population growth and growing pressure to convert land from forest, grassland, wetland, and hazard lands for development and farming, land securement continues to be important in natural heritage protection and in protecting people and property from natural hazards, especially as the climate continues to change.

The Great Lakes Conservation Blueprint for Biodiversity (2022), published jointly by the Nature Conservancy of Canada and the Ministry of Natural Resources and Forestry, identifies only 2% of land in the South Nation River's watershed as being publicly held, with only 5%, or 25,729 hectares, of the total area conserved or protected in some way. The report also recommends the protection of large sections of the watershed.

SNC's mapping analysis suggests that approximately 7.3% of SNC's jurisdiction is in public ownership and in a natural state (see table and maps below).

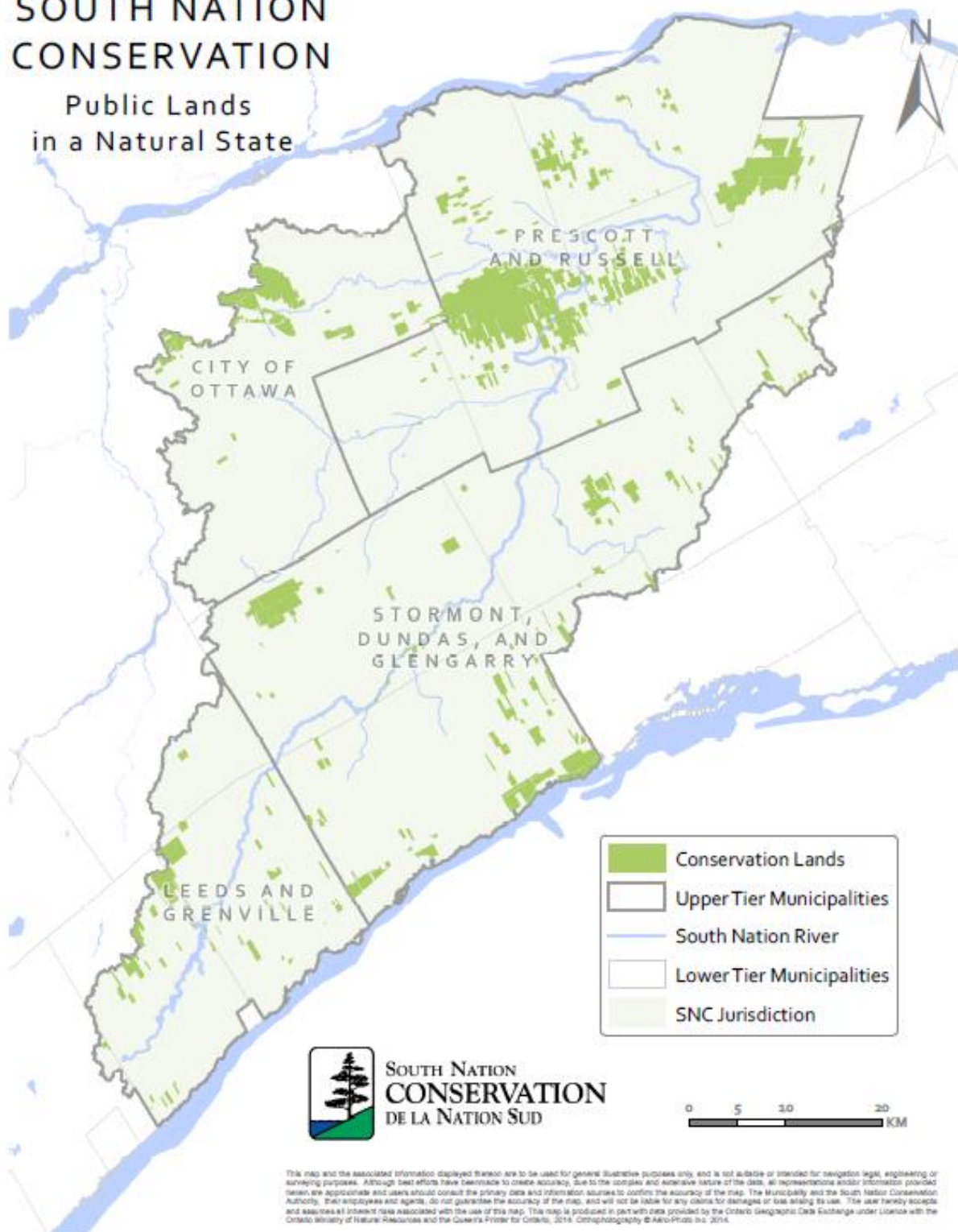
**Table 3.** Public Land Ownership within the SNC Jurisdiction.

Owner Organization	Area (ha) Owned and in a Natural State
City of Ottawa	631.9
Ducks Unlimited Canada	31.1
Management Board of Cabinet	2,398.2
Ministry of Natural Resources and Forestry	5,041.3
Ministry of Transportation	18.8
National Capital Commission	3,991.0
Nature Conservancy of Canada	1757.8
Raisin Region Conservation Authority	21.4
United Counties of Stormont, Dundas & Glengarry	1,656.5
South Nation Conservation	4,881.4
St. Lawrence Parks Commission	886.5
Township of Russell	13.3
United Counties of Leeds and Grenville	1,783.5
United Counties of Prescott and Russell	11,327.1
<b>TOTAL</b>	<b>36,157.6</b>
<b>% Publicly owned land area within SNC Jurisdiction</b>	<b>8.1%</b>



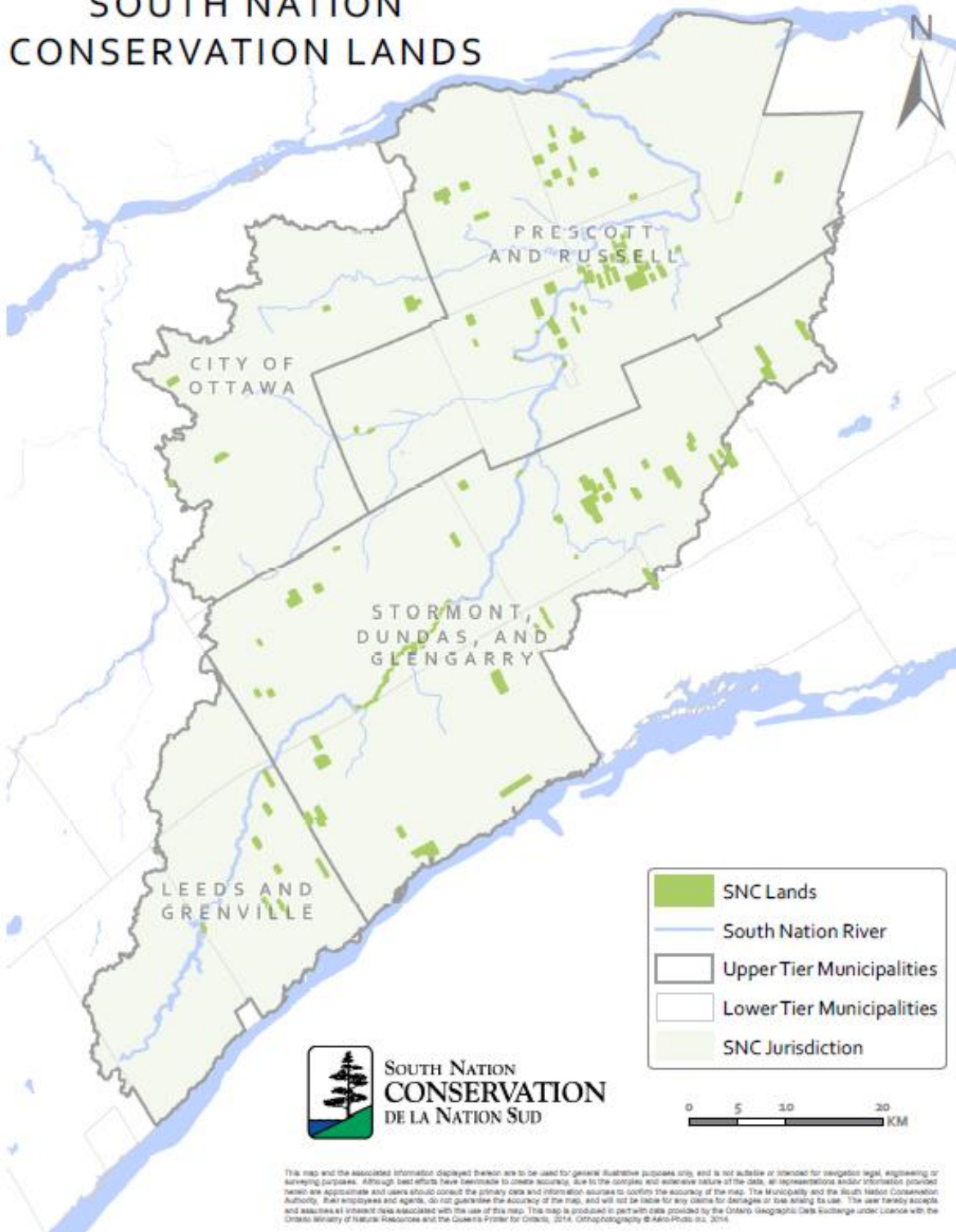
# SOUTH NATION CONSERVATION

Public Lands  
in a Natural State



**Figure 11:** Public Lands in a Natural State in the South Nation Conservation Jurisdiction.

# SOUTH NATION CONSERVATION LANDS



**Figure 12:** South Nation Conservation Owned Lands.

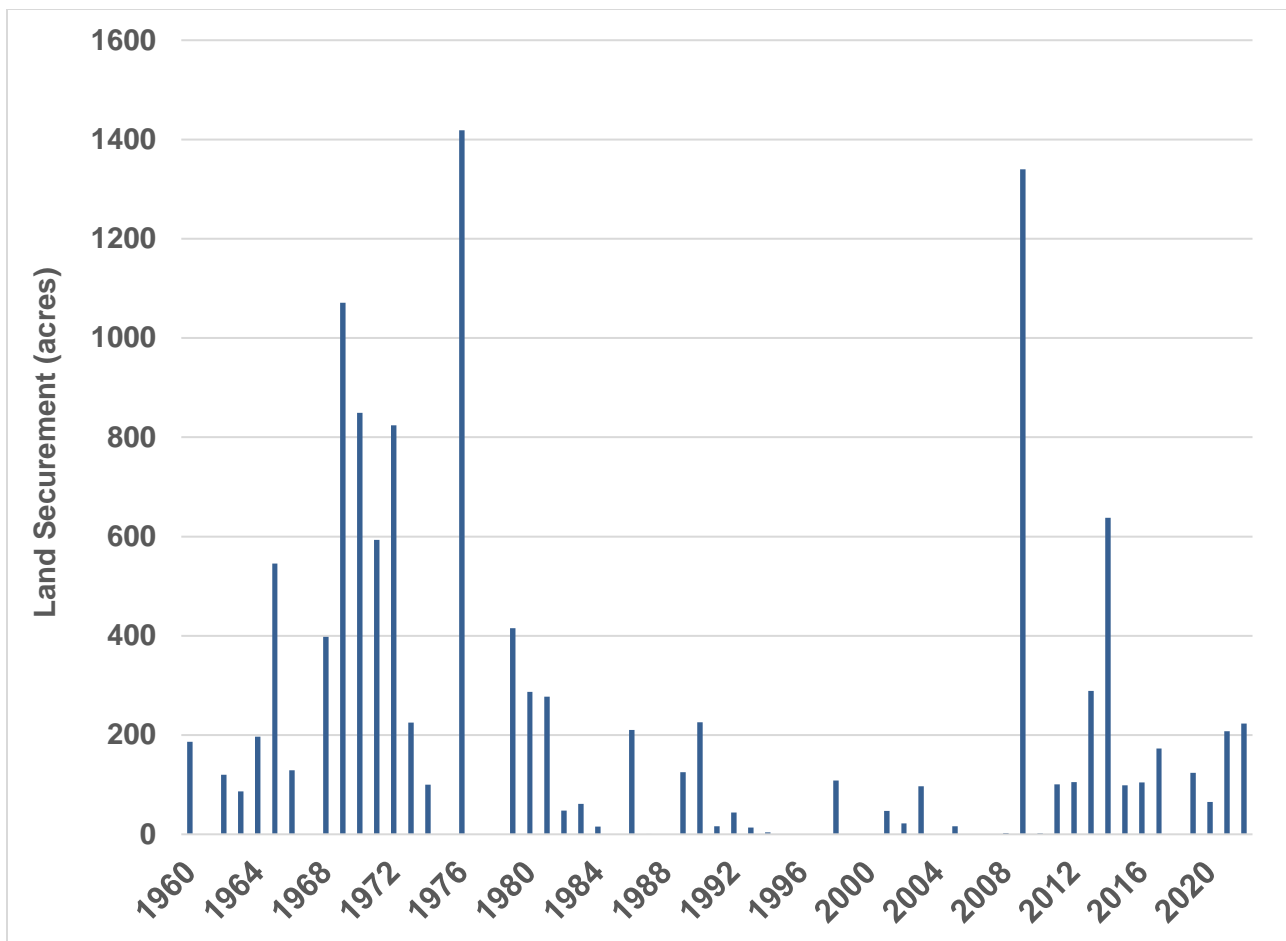
Land securement by public bodies is an effective way to preserve and enhance natural heritage for public benefit. SNC conserves approximately 13,000 acres of land and has a history of land securement going back more than 60 years. The forests and wetlands preserved in SNC land holdings contribute to the sustainability of the jurisdiction and are a natural legacy for the future.

SNC first began acquiring property in 1960, later establishing a Land Donation Program and then a Securement Strategy in 2014 to help guide land purchase decisions and to establish a Forested Land Acquisition Special Levy, supported by 16 municipalities.

The SNC Land Securement Strategy is being updated in 2023 to include guidance on natural hazard land securement like the Casselman to Lemieux Potential Retrogressive Landslide Area (Figure 15), references to climate change resiliency, and the importance of land securement within the region's natural heritage system, which was defined in 2021.

**Table 4.** SNC land holdings by municipality.

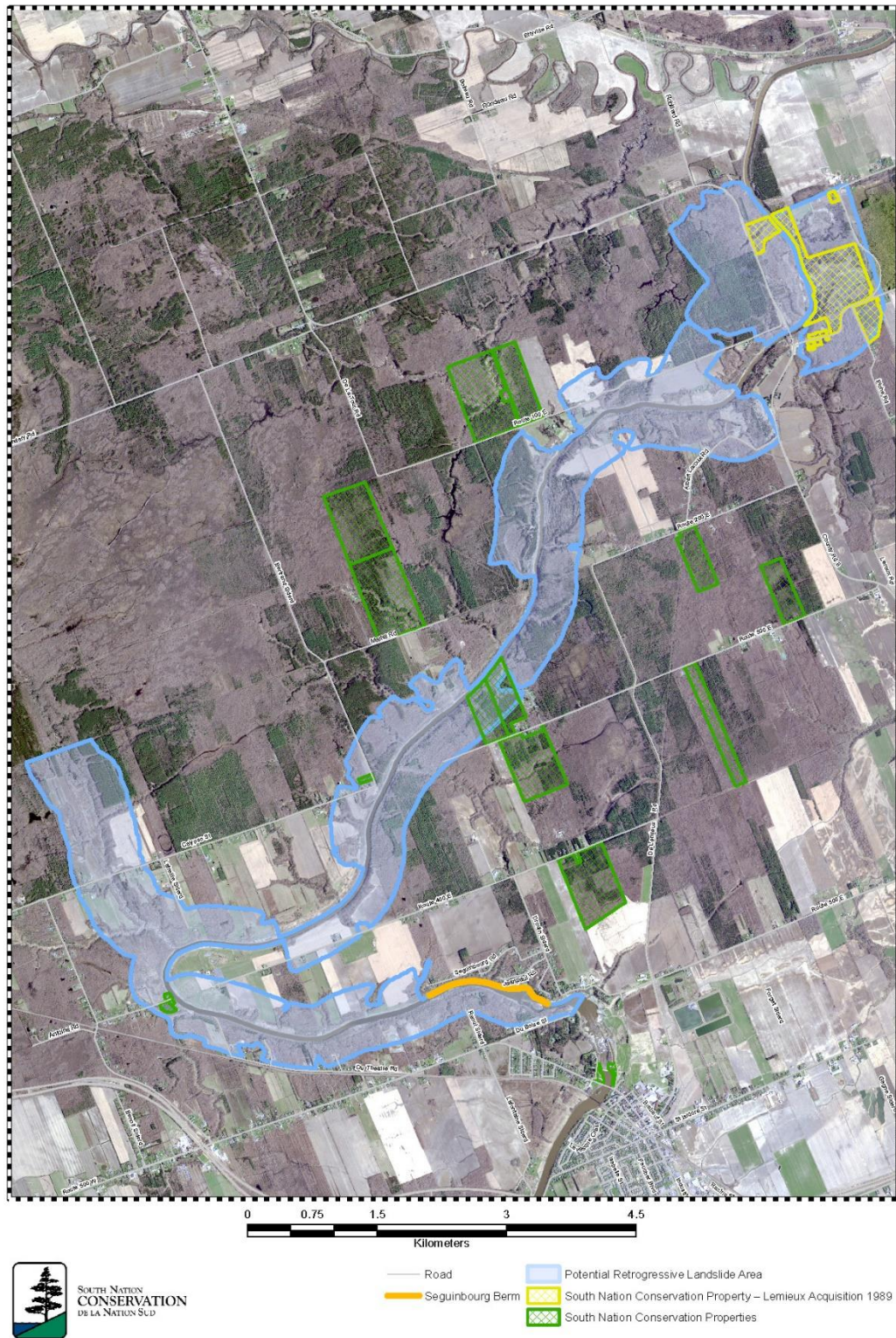
Municipality	Area	
	(acres)	(hectares)
Alfred-Plantagenet	912.87	369.4
Augusta	8.50	3.4
Casselman	6.04	2.4
Clarence-Rockland	467.09	189.0
Edwardsburgh-Cardinal	662.25	268.0
Nation	3,113.71	1,260.1
North Dundas	1,263.87	511.5
North Glengarry	615.56	249.1
North Grenville	99.22	40.1
North Stormont	2,198.48	889.7
Ottawa	543.89	220.1
Russell	76.02	30.8
South Dundas	2,053.67	831.1
South Stormont	292.76	118.5
<b>Total</b>	<b>12,313.93</b>	<b>4,983.2</b>



**Figure 14.** Amount of land secured annually by SNC (1960 - 2020).



## Casselman to Lemieux Potential Retrogressive Landslide Area



SOUTH NATION  
CONSERVATION  
DE LA NATION SUD

This map and the associated information displayed thereon are to be used for general illustrative purposes only, and is not suitable or intended for navigation, legal, engineering or surveying purposes. Although best efforts have been made to create accuracy, due to the complex and extensive nature of the data, all representations and/or information provided herein are approximate and users should consult the primary data and information sources to confirm the accuracy of the map. The Municipality and the South Nation Conservation Authority, their employees and agents, do not guarantee the accuracy of the map, and will not be liable for any claims for damages or loss arising from its use. The user hereby accepts and assumes all inherent risks associated with the use of this map. The map is produced in part with data provided by the Ontario Geographic Data Exchange under licence with the Ontario Ministry of Natural Resources and the Queen's Printer for Ontario, 2014.

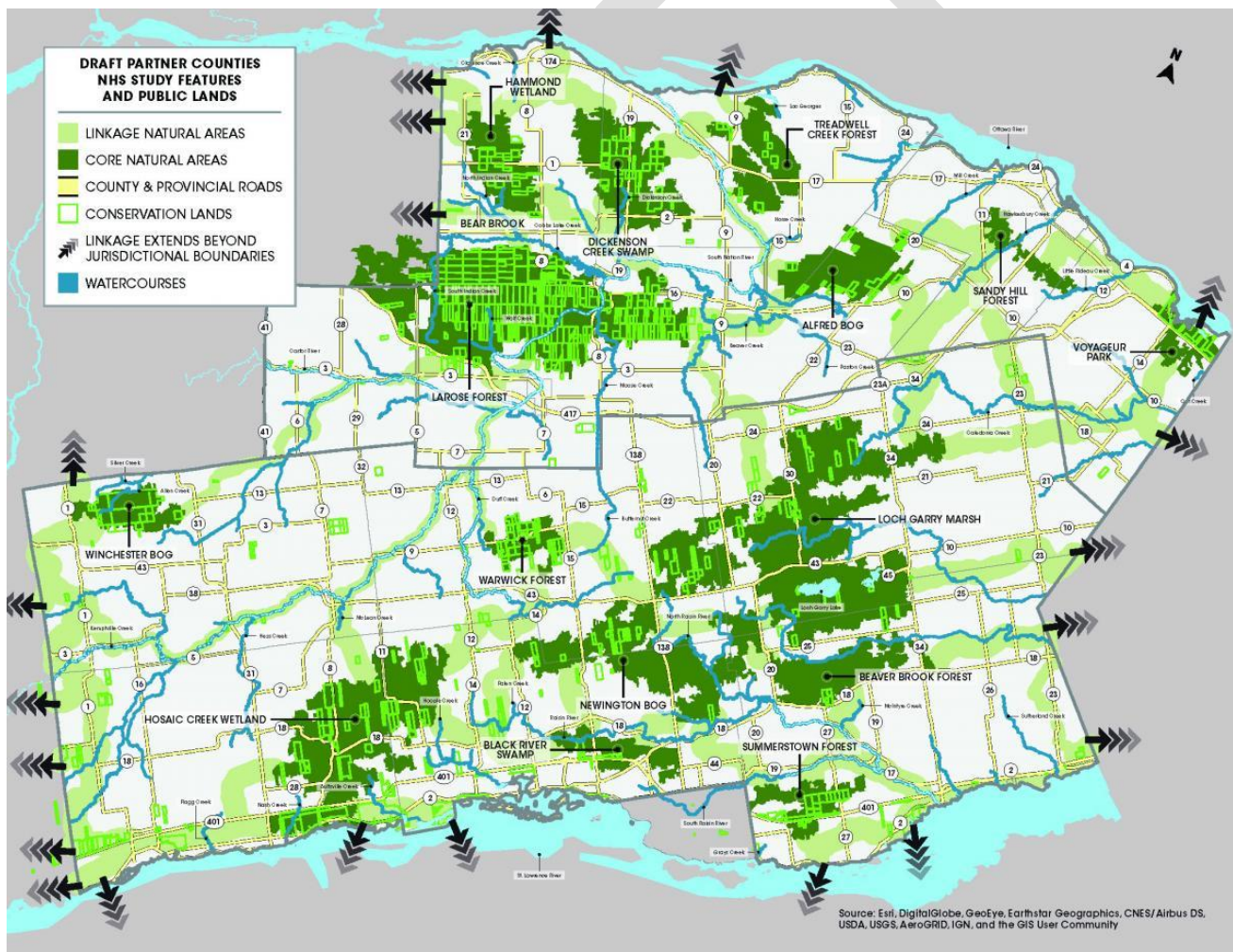
**Figure 15.** Map of the Casselman to Lemieux Potential Retrogressive Landslide Area and SNC property acquisitions (1989 – 2021).



A natural heritage system is a network of interconnected natural features and areas such as forests, lakes, rivers, agricultural lands, and wetlands. These systems help conserve biological diversity, maintain ecological functions (e.g., movement corridors for wildlife, endangered species habitat) and sustain ecosystem services that we all depend on (e.g., pollination, clean water, flood damage reduction).

The Province of Ontario requires municipalities to identify natural heritage systems and preserve the diversity and connectivity of these features. This requirement is translated into policies that inform development, stewardship actions, climate change resiliency, environmental studies, and conservation efforts. This strategic approach to maintaining biodiversity preserves green infrastructure that is resilient to climate change and development pressure.

The City of Ottawa and the United Counties of Leeds and Grenville studied and identified their natural heritage systems and linkages in 2012-2013 and the United Counties of Stormont, Dundas, and Glengarry and the United Counties of Prescott-Russell contracted SNC to complete their natural heritage systems study in 2019-2021 (see figure).



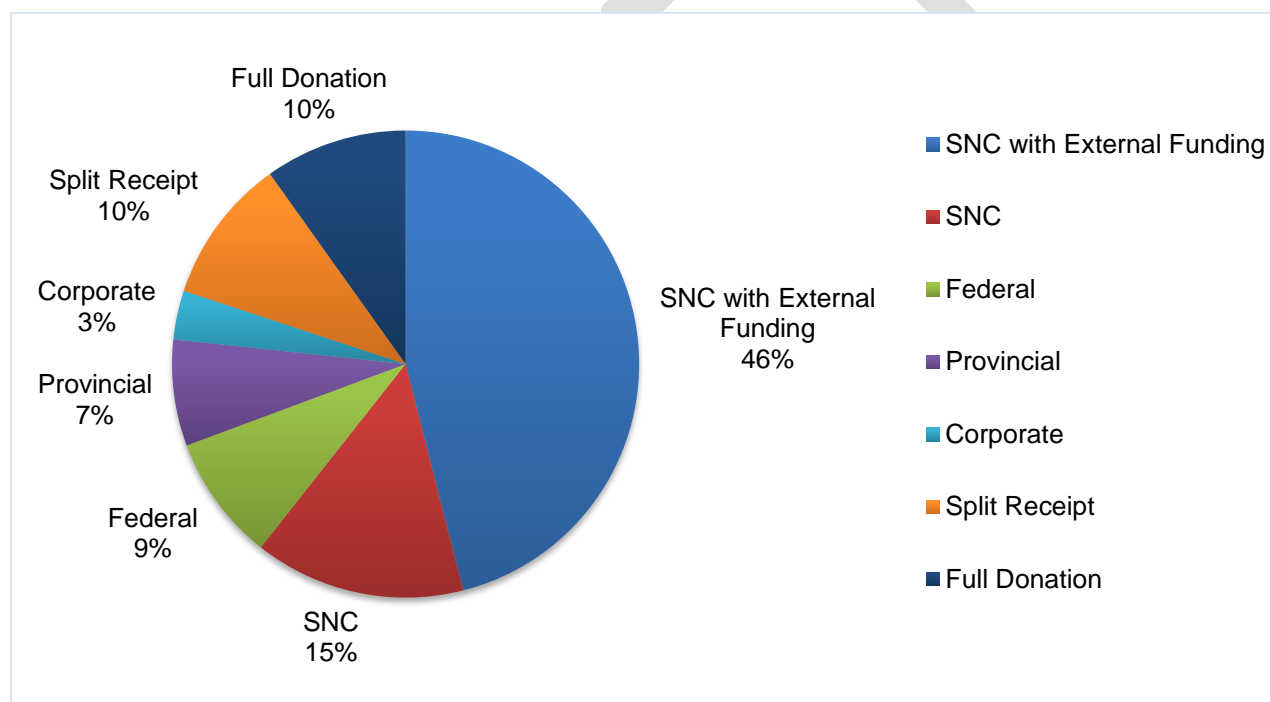
**Figure 16:** United Counties of Prescott and Russell and United Counties of Stormont, Dundas and Glengarry Natural Heritage Systems and Linkages.

SNC is a member of the Ontario Land Trust Alliance and works with willing property owners, partner municipalities, the province, the federal government, and funding partners to acquire the best possible land for conservation.

A case-by-case assessment is completed, based on the framework outlined in the Board-approved Land Securement Strategy, to determine the quality and significance of considered properties.

SNC prioritizes the protection of lands by holding title (fee simple) either through donation or purchase and may consider easements and covenants where they are desirable. Participants in land transactions are willing buyers and willing sellers.

SNC's land securement success is driven by government grants which require matching funds that SNC has contributed through the Forested Land Acquisition Special Levy. The annual special levy contribution is approximately \$347,000 (2023 contribution) and is supported by 16 member municipalities. In 2022-2023, SNC was able to secure over 1.5 million dollars in federal funding by using the municipal levy contribution as the matching funds.



**Figure 17.** SNC land securement by funding source (2011 - 2021).

The Government of Canada made a commitment to secure 30% of Canada's land and water by 2030 to support biodiversity, tackle climate change and to maintain a strong, healthy, and sustainable economy. This commitment has already provided opportunities for SNC to secure land for conservation within the region and has helped secure an average of \$2 for every \$1 in municipal levy used in recent years.

## 5.0 WATERSHED PROGRAMS AND SERVICES: 2024 AND BEYOND

As of January 1, 2024, Category 3 programs and services will require a signed agreement, between SNC and each member municipality to use municipal levy to support program delivery.

SNC is requesting municipalities enter into a fifteen-year agreement, with agreement reviews at year five and year ten, and a final review six months prior to the agreement termination date. A draft agreement template is included in Appendix A.

The proposed agreement term will allow uninterrupted delivery of programs and services and would provide flexibility for annual adjustments within the approved budget and/or during the agreement review periods.

Most program delivery occurs over several years and lead time is required to make program changes: for example, site visits for tree planting programs need to occur in the summer prior to spring tree planting, soil samples and further study may be required, planting plans are created and negotiated, sites need to be prepared in the fall, seedlings are then sourced from nurseries (which may lead to postponement), seedlings are then planted in the following spring, survival assessments completed in the following fall, refill plantings following spring, etc.

As required by the province, the agreement will outline cost apportionment between municipalities. SNC is proposing to use the modified current value assessment method levy apportionment calculation established by the Province of Ontario under the *Conservation Authorities Act*. This is consistent with how the remainder of the municipal levy is apportioned for mandatory programs.

A summary of the 2023 municipal levy apportionment breakdown (as a percentage) by municipality is provided in Table 5; the 2024 breakdown is expected to be similar.

**Table 5.** SNC's 2023 Municipal Levy Apportionment.

Municipality	Levy Apportionment by Percentage
Ottawa	76.81%
Clarence-Rockland	4.50%
Russell	3.98%
The Nation	2.47%
North Dundas	2.40%
South Dundas	2.10%
Alfred and Plantagenet	1.58%
Edwardsburgh/Cardinal	1.39%
North Grenville	1.30%
North Stormont	1.11%
Augusta	0.95%
Casselman	0.80%
North Glengarry	0.38%
South Stormont	0.20%
Elizabethtown - Kitley	0.02%
Champlain	0.02%
<b>Total</b>	<b>100%</b>



For ease of administration, SNC is recommending to group similar Category 3 programs and services as follows:

- a) Private Land Stewardship and Outreach**
  - i. Tree Planting Programs
  - ii. Clean Water Program
  - iii. Habitat Restoration on Private Property
  - iv. Education and Outreach
- b) Conservation Land Securement**

### **5.1 Private Land Stewardship and Outreach**

Private land stewardship and outreach would include the following programs: tree planting, clean water, habitat restoration, and education and outreach initiatives.

For 2024, no significant changes are proposed to the private land stewardship programs, however, staff continue to review program delivery to find efficiencies and reduce annual programming costs where possible.

Staff will prioritize a review of the delivery framework for the Clean Water Program. This Program routinely sees more requests than available funding, resulting in additional delivery costs for staff time and program representatives to assess and rate applications for consideration by the Clean Water Committee. Staff will explore alternate delivery options in 2024 and transition the delivery framework for the 2025 program year.

Support for Private Land Stewardship and Outreach program delivery would require an approximate 2024 municipal contribution of \$130,000, which represents about 3.03% of the municipal levy.

### **5.2 Conservation Land Securement**

Land securement funding is proposed to remain status quo, with the municipal contribution being the current special levy adjusted per annual budget direction; this accounts for approximately 8.45% of the municipal levy in 2024 and beyond.

Land Securement funding commitments are imperative to secure external funds, especially with the recent increases in federal funding to help achieve Canada's target of 30% of land and water resources under public ownership.

The 2024 municipal contribution for SNC land securement would be approximately \$353,534, which represents about 8.45% of the municipal levy.

## 6.0 ESTIMATED 2024 BUDGET: WATERSHED PROGRAMS AND SERVICES

The budget was prepared using the 2023 budget direction with a municipal levy increase of 4.04% (2.5% plus growth). Actual contributions would be based on Board of Directors approved budget direction and assessment information provided by the Ministry of Natural Resources and Forestry.

Of note, the current Forested Land Acquisition Special Levy would move into the municipal levy, instead of being a separate “special levy”. While total municipal levy amount would increase with this change, the actual level of funding from municipalities would remain consistent with recent budget years.

Private land stewardship and outreach, and conservation land securement account for approximately 13.0% of the total 2023 municipal levies (general and special); the proposed 2024 budget would reduce this slightly to 11.60% in 2024, with similar percentages for 2025 and beyond.

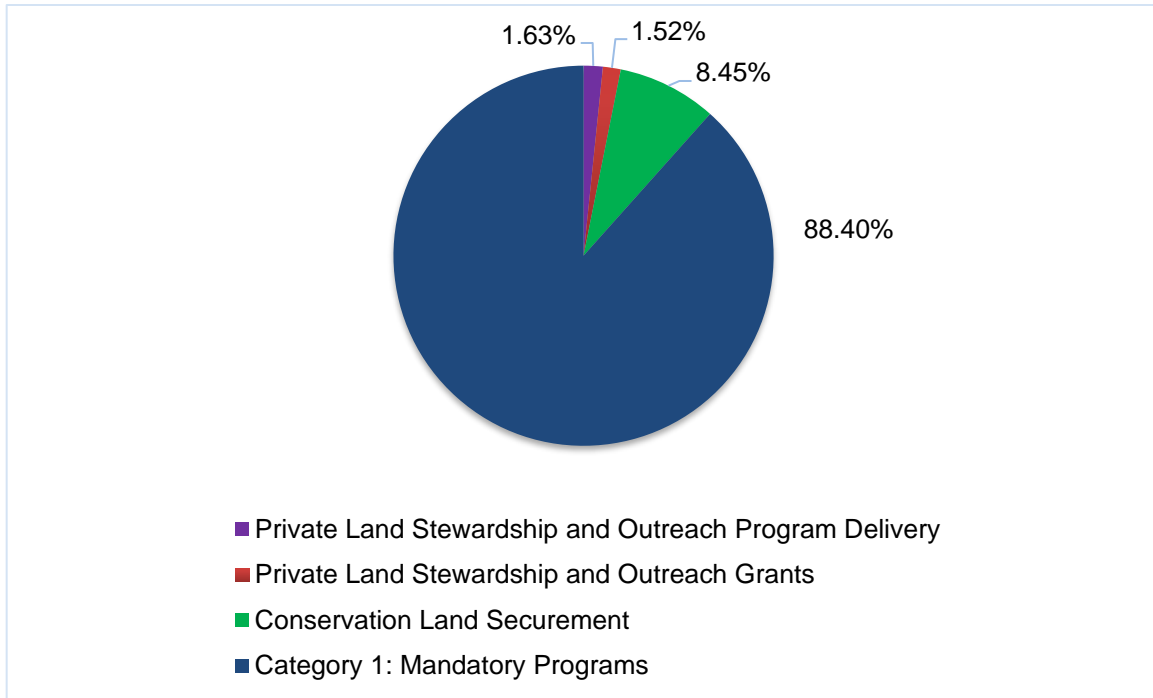
An estimated budget for 2024 is provided in Table 6, with a summary of approximate expenditures as a percentage of municipal levy for each program area provided in Figure 18.

Figure 19 provides a summary of Category 3 programs and services in relation to the total municipal levy contribution (as a percentage).

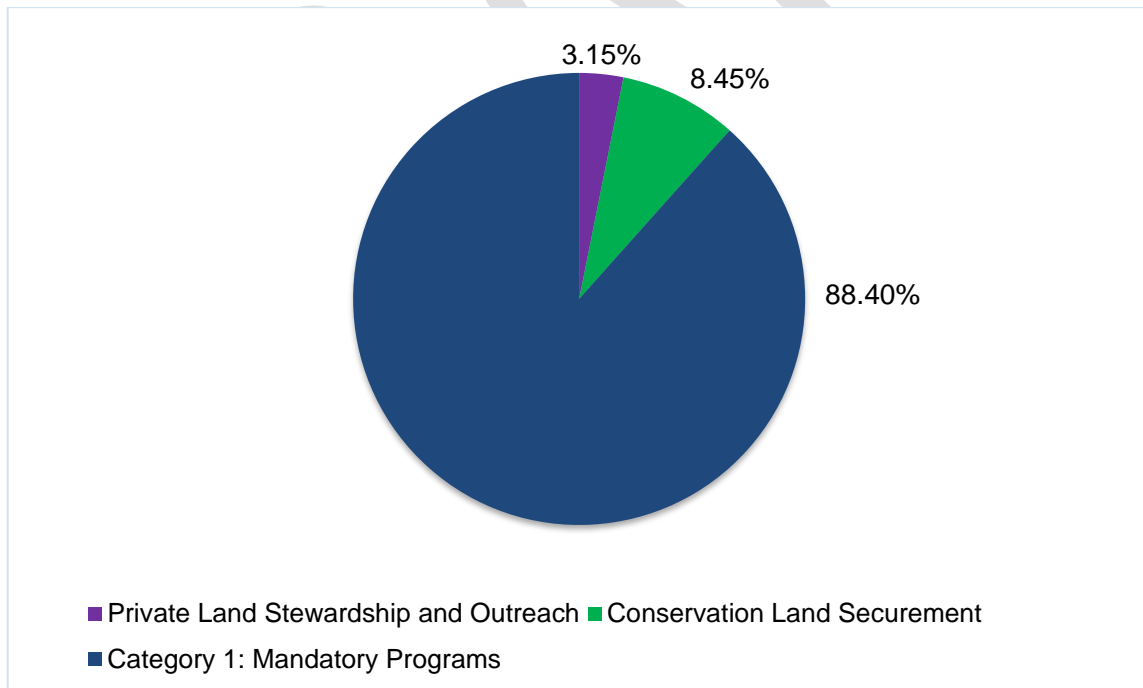
SNC proposes that Category 3 agreements set a maximum percentage of municipal levy which could be allocated to Watershed Programs and Services annually. This would streamline and simplify administration of these agreements. A Draft agreement is provided in Appendix A.

**Table: 6.** Estimated Budget for SNC Category 3: Other Programs and Services 2024.

Other Programs and Services	Proposed 2024 Municipal Levy Allocation	Approximate % of Total 2024 Municipal Levy
<b>1. Private Land Stewardship and Outreach</b>		
a. Program Delivery	\$70,000	1.63
b. Grants	\$65,000	1.52
<b>Sub-Total</b>	<b>\$135,000</b>	<b>3.15</b>
<b>2. Conservation Land Securement</b>		
a. Acquisition of Conservation Land	\$362,364	8.45
<b>Total</b>	<b>\$497,364</b>	<b>11.60</b>



**Figure 18.** Approximate SNC 2024 Municipal Levy Allocations.



**Figure 19.** Approximate SNC 2024 Municipal Levy Allocations for Category 3 vs. Category 1.

## **Budget Notes:**

### **1. Private Land Stewardship and Outreach**

#### **a. Program Delivery**

Staffing resources to support program coordination, external funding applications, and reporting for the tree planting, clean water, habitat restoration, and outreach programs. This would also include committee support for review and approval of water quality improvement and community environmental grants.

This contribution would allow SNC to continue planting approximately 100,000 – 150,000 seedlings per year, review and streamline the Clean Water Program delivery, submit external funding applications for habitat restoration in partnership with private property owners, and provide educational opportunities for youth where programming is not full cost-recovery.

Staff use a science-based approach (Watershed Report Cards, Catchment Studies, Natural Heritage Systems, etc.) to prioritize areas for projects when external funding opportunities arise.

#### **b. Grants**

Contribution would support Community Environmental Grants for groups to host recreational opportunities along our rivers and streams and support projects that help protect a community's local environment.

Clean Water Program grants provide cost-share funding to property owners to undertake projects that protect or improve water quality.

### **2. Conservation Land Securement**

#### **a. Acquisition of Conservation Land**

Funds will support the acquisition of Board approved conservation land, as per the 2023 Land Securement Strategy. This amount includes ancillary costs related to acquiring the Conservation Land. This funding will also leverage external funding sources, providing an opportunity to double the available funding for land securement.

**Appendix A**  
**Draft (Other) Watershed Programs and Services Agreement**

***Agreement Under Development***



**To:** Board of Directors  
**From:** Sandra Mancini, Managing Director, Natural Hazards and Infrastructure  
Katherine Watson, Water Resources Specialist, Monitoring  
**Date:** April 5<sup>th</sup>, 2023  
**Subject:** Request for Approval: SNC 10-year Flood Mapping Strategy

---

**RECOMMENDATION:**

The Board of Directors approve the South Nation Conservation 10-year Flood Mapping Strategy.

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**DISCUSSION:**

Floodplain delineation is crucial tool for protecting people and property, and to support land use planning and emergency management responsibilities. Several areas within South Nation Conservation's (SNC) jurisdiction do not have flood mapping and existing mapping in certain areas need updating.

A flood risk assessment was completed in 2022 in partnership with Rideau Valley Conservation Authority and Mississippi Valley Conservation Authority, with contributions from the federal government through the National Disaster Mitigation Program. The project identified areas with the greatest potential for flood exposure and its consequences. The result was a prioritized list for floodplain mapping across the jurisdiction.

Collaborating with municipal partners through one-on-one meeting, the findings from this assessment helped identify priority areas in need of flood mapping and contributed to the development of a 10-year Flood Mapping Strategy. The Flood Mapping Strategy and Capital Plan is outlined in Table 2 in the attached summary document.

Project implementation is subject to available funding and staff resources. Several projects are underway with funding from the federal 2023-2024 Flood Hazard Identification Mapping Program (FHIMP). These projects are being completed in partnership with the City of Ottawa; United Counties of Prescott Russell; and United Counties of Stormont, Dundas and Glengarry.

FHIMP has communicated that funding will continue for the next 5 years. Funders look favorably on applicants that have completed a flood risk assessment and flood mapping strategy that demonstrates proposed projects will result in the greatest reduction in risks.

**FINANCIAL IMPLICATIONS/ADHERENCE TO SNC POLICY:**

Compliance with Budget: Implementation of the 10-Year Flood Mapping Strategy is subject to approved annual budgets and funding proposals.

SNC Policy Adherence: All floodplain mapping projects adhere to the Technical Guide – River and Stream Systems: Flooding Hazard Limit, Ministry of Natural Resources and Forestry (MNR) (2002); Technical Guide – River and Stream Systems: Erosion Hazard Limit, Ministry of Natural Resources and Forestry (2002); Guidelines for Developing



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Schedules of Regulated Areas - Conservation Ontario and Ministry of Natural Resources and Forestry (October 2005); and SNC Policies regarding Development, Interference with Wetlands and Alteration to Shorelines and Watercourses Regulation – Ontario Regulation 170/06 Pursuant to Section 28 of the *Conservation Authorities Act* of Ontario.

Program and Services Category: Category 1: Mandatory – Natural Hazards Mapping and Delineation

Sandra Mancini,  
Managing Director, Natural Hazards  
and Infrastructure.

Katherine Watson,  
Water Resources, Specialist - Monitoring

Attachments: SNC 10-Year Flood Mapping Strategy Summary



## **10-Year Flood Mapping Strategy Summary**

**March 1, 2023**

SNC developed a 10-year Flood Mapping Strategy so that flood mapping resources are directed to critical areas and the largest risk reduction benefits are realized. This summary document presents recommended flood mapping projects based on results from SNC's Flood Risk Assessment. For details related to methodology, see the Flood Risk Assessment and Mapping Strategy Report.

The 10-year Flood Mapping Strategy and Capital Plan executed several steps, including:

- Identified high risk flood mapping projects;
- Estimated the cost of undertaking hazard mapping for each flood mapping project;
- Prioritized flood mapping projects based on highest risk (product of potential hazard and catchment vulnerability);
- Prepared a 10-year capital plan; and
- Presented results and adjusted plan based on discussions with municipal partners and available funding.

Some projects have already been approved under Natural Resources Canada's (NRCAN's) Flood Hazard Identification Mapping Program (FHIMP), and mapping projects will be completed in 2023/2024.

Table 1 identifies the 10-Year Flood Mapping Strategy and Capital Plan.



Table 1 South Nation Conservation 10-Year Flood mapping Strategy and Capital plan

#	Municipalities	Sub-Watershed	2023 Project	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033
1	City of Ottawa, Township of Russell	East Castor River	FHIMP Approved Projects in partnership with City of Ottawa, UCPR and SDG										
2	Municipality of South Dundas, Township of North Dundas	Sandy Creek/South Branch South Nation River											
3	City of Ottawa, Township of Russell, Municipality of The Nation	Castor River											
4	City of Clarence-Rockland	North Indian Creek											
5	City of Ottawa	North Castor River - Ottawa Agreement 3 stream (Quaille)		\$143,571									
6	City of Ottawa	Middle Castor River - Ottawa Agreement 3 stream		\$159,715									
7	Township of Augusta, Township of Edwardsburgh/Cardinal, Municipality of South Dundas, Township of South Stormont	St. Lawrence River		\$198,474									
8	Township of North Dundas, City of Ottawa	South Castor River - Ottawa Agreement 3 stream (Dalmeney/Swerdferger)			\$193,773								
9	Township of North Glengarry, Municipality of The Nation	East Branch of Scotch River			\$162,758								
10	Township of South Stormont, Municipality of South Dundas	Froatburn Swamp			\$168,081								
11	Township of Alfred and Plantagenet	Ottawa River Tributary				\$36,944							
12	Township of North Dundas	Mullin Creek				\$136,067							
13	Municipality of The Nation, Municipality of Casselman Township of Alfred and Plantagenet and Municipality of Casselman	Main Mouth of South Nation River				\$190,214							
14	City of Clarence-Rockland	Clarence Creek				\$134,133							
15	City of Clarence-Rockland	Ottawa River Tributary					\$59,071						

#	Municipalities	Sub-Watershed	2023 Project	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033
16	City of Ottawa	McKinnon Creek - Ottawa Agreement 3 stream (Bickerton/Lepage Charbonneau)					\$126,444						
17	Township of Augusta, Township of Edwardsburgh/Cardinal, Township of North Dundas	Upper South Nation River					\$219,983						
18	Municipality of South Dundas, Township of North Dundas	Main Branch of Hess Creek					\$123,005						
19	Township of Alfred and Plantagenet, Municipality of The Nation, Township of Champlain	Atocas River						\$148,442					
20	Municipality of The Nation	Beaver Creek						\$173,057					
21	Municipality of South Dundas	Riverside Heights Creek						\$41,967					
22	Township of Augusta, Municipality of North Grenville, Township of North Dundas	North Branch of South Nation River						\$143,305					
23	Municipality of The Nation	Bercier River							\$95,561				
24	Municipality of The Nation, Township of North Glengarry, Township of Champlain, Township of Alfred and Plantagenet	Caledonia Creek							\$171,305				
25	Township of North Stormont	Main Branch of Payne River							\$175,117				
26	Municipality of South Dundas, Township of North Dundas	Toyes Creek							\$92,674				
27	Township of North Dundas, Township of North Stormont, Municipality of The Nation	Middle South Nation River								\$159,793			
28	Municipality of South Dundas	Nash Creek								\$139,473			
29	City of Ottawa	Black Creek								\$126,643			
30	Township of North Stormont	Foley Gillies Creek								\$131,592			
31	Municipality of The Nation, Township of Champlain	Mill Creek									\$160,669		

#	Municipalities	Sub-Watershed	2023 Project	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033
32	Township of North Stormont, Municipality of The Nation	Butternut Creek									\$124,020		
33	Township of North Glengarry, Municipality of The Nation, Township of Alfred and Plantagenet	Paxton Creek									\$171,559		
34	Municipality of South Dundas	Mariatown Creek									\$17,880		
35	Township of North Dundas, Municipality of South Dundas, Township of South Stormont	Grantley Creek									\$114,488		
36	Township of North Stormont, Municipality of The Nation	Upper Moose Creek										\$174,581	
37	Municipality of South Dundas	Doran Creek										\$31,363	
38	City of Ottawa	Labreche Creek										\$111,014	
39	Township of Augusta	South Augusta tributary of the South Nation River										\$121,783	
40	City of Clarence-Rockland, Municipality of The Nation	Central Cobb's Lake Creek										\$122,148	
41	Township of Augusta	Indian Creek											\$156,909
42	Township of Edwardsburgh/Cardinal, Township of Augusta	Parlow Creek											\$90,080
43	Township of North Dundas, Township of Russell, Municipality of The Nation	Little Castor Creek											\$175,062
44	Municipality of South Dundas	Glen Becker Tributary											\$130,652
45	City of Ottawa	Tributary of the Ottawa River											\$14,788
TOTAL			\$1,312,500	\$501,760	\$524,612	\$497,358	\$528,503	\$506,771	\$534,657	\$557,501	\$588,616	\$560,889	\$567,491
GRAND TOTAL (Excluding 2023 Approved FHIMP projects)			\$5,368,158										



**To:** Board of Directors  
**From:** Sandra Mancini, Managing Director, Natural Hazards and Infrastructure  
**Date:** April 11<sup>th</sup>, 2023  
**Subject:** Request for Approval: Ottawa River Natural Hazards Mapping

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**RECOMMENDATION:**

The Board of Directors approve the Ottawa River Natural Hazards Mapping reports and associated maps as the best information available to establish flood hazard and regulation limits along the Ottawa River; and

FURTHER THAT: The reports and maps be used by South Nation Conservation's planning and regulations programs and other watershed management activities effective immediately.

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**DISCUSSION:**

Staff presented the Ottawa River Natural Hazards Delineation and proposed Regulations line at the March 2023 Board meeting (BD-057/23). Staff also provided an update on the public consultation. This report summarizes feedback from the open house which was considered in the preparation of the final report and mapping.

On March 29<sup>th</sup>, 2023, South Nation Conservation (SNC) hosted an in-person information session on new natural hazard maps developed for areas along the Ottawa River within the City of Clarence-Rockland and the Township of Alfred-Plantagenet, at Lucien-Delorme Community Centre, 5000 Du Centre Ave, Wendover, Ontario.

Invitations and draft maps were sent to over 1,323 affected property owners, developers, and various stakeholders (e.g., SNC member municipalities, utility companies, school boards, First Nations, elected officials, provincial and federal ministries, etc.). A public notice was published in the Review and Vision newspapers at least 20 business days before the meeting and was also promoted on SNC's website, social media, and in a press release.

The public open house had over 200 attendees. Staff conducted 1-on-1 consultations with 87 property owners during the event. Draft maps and information on natural hazard mapping; floodplain and erosion hazard areas; permitting process and requirements; and other SNC's programs was provided during consultations.

Prior to the information session, six meetings with developers and several municipal meetings were held to discuss details of the new regulated area along the Ottawa River.

SNC staff also met with a further 18 property owners who could not attend the open house. Individual meetings with SNC staff were advertised online and through direct landowner invitation letters; meetings were held in-person or virtually from April 3<sup>rd</sup> to April 14<sup>th</sup>, 2023.



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None of the public feedback received impacted the SNC regulation limit. The 1:100-year flood and erosion lines delineated for these reaches are suitable for use in the SNC regulation limits mapping (of Ontario Regulation 170/06) and in municipal land use planning and development approval processes under the *Planning Act*.

Upon Board approval, the mapping will be sent to the United Counties of Prescott-Russell and the Ministry of Natural Resources and Forestry.

**FINANCIAL IMPLICATIONS/ADHERENCE TO SNC POLICY:**

Compliance with Budget: This project is included in the 2023 Budget under Approvals: Projects, pages 54-55.

SNC Policy Adherence: Technical Guide – River and Stream Systems: Flooding Hazard Limit, Ministry of Natural Resources and Forestry (MNRF) (2002); Technical Guide – River and Stream Systems: Erosion Hazard Limit, Ministry of Natural Resources and Forestry (2002); Guidelines for Developing Schedules of Regulated Areas - Conservation Ontario and Ministry of Natural Resources and Forestry (October 2005); and SNC Policies regarding Development, Interference with Wetlands and Alteration to Shorelines and Watercourses Regulation – Ontario Regulation 170/06 Pursuant to Section 28 of the *Conservation Authorities Act*.

Programs and Services Category: Category 1 – Mandatory: Natural Hazards Mapping and Delineation

*Sandra Mancini*

Sandra Mancini,  
Managing Director, Natural Hazards and Infrastructure.



**To:** Board of Directors  
**From:** Eric McGill, Corporate Counsel  
**Date:** April 4<sup>th</sup>, 2023  
**Subject:** Request for Approval: Section 28 Regulation Policies Update

---

**RECOMMENDATION:**

The Board of Directors approve updates to South Nation Conservation's Section 28 Regulation Policies.

---

**DISCUSSION:**

South Nation Conservation ("SNC") regulates development in natural hazards, watercourses, and wetlands to protect people and property. This ability comes from Section 28 of the *Conservation Authorities Act* and Ontario Regulation 170/06.

SNC's Regulation Policies (the "Policies") interpret Ontario Regulation 170/06 to guide the issuance of Section 28 permits for development activities in regulated areas.

This Policies update is in response to new regulation mapping for Ottawa River natural hazards that is pending Board approval. Changes in this update include:

- revisions to the Ottawa River shoreline flooding hazard provisions to include allowances for wave uprush and other water related hazards;
- new provisions for a study area along the Ottawa River in the City of Clarence-Rockland that is the site of historic large-scale retrogressive landslides (a comprehensive study for this area is pending); and
- new provisions for additions to agricultural structures in floodplains that are greater than 100 m<sup>2</sup>.

A copy of the updated Policies is posted to the Board Member page for review. The Policies are made available on SNC's website in accordance with Conservation Ontario's Client Service and Streamlining Initiative for High Growth Conservation Authorities.

**FINANCIAL IMPLICATIONS/ADHERENCE TO SNC POLICY:**

The Board of Directors may approve updates to existing policies from time to time. The province will be proclaiming amendments to Section 28 of the *Conservation Authorities Act* and introducing a new regulation on a date to be determined. The Policies will be revised at such time.

Programs & Services Category: Category 1 – Mandatory: *Conservation Authorities Act* Regulations

Eric McGill,  
Corporate Counsel.



**To:** Board of Directors  
**From:** Pat Piitz, Team Lead Property  
**Date:** April 12<sup>th</sup>, 2023  
**Subject:** Request for Approval: Clarence-Rockland Forestry Services Agreement

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**RECOMMENDATION:**

The Board of Directors approve entering into a Forestry Services Agreement with the City of Clarence-Rockland on a cost recovery basis subject to the acceptance of the proposal by the City Clarence-Rockland.

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**DISCUSSION:**

The City of Clarence-Rockland requests assistance in the development of policy and programs aimed at increasing the City's inventory of trees as well as ensuring their maintenance and long-term health.

SNC Forestry staff prepared a proposal to inventory City-owned parks and natural areas to further the development of a Tree and Urban Forest Management Plan for the City of Clarence-Rockland. The plan would identify individual tree planting and afforestation opportunities on City-owned lands, provide a naturalization strategy in designated parks, develop a subsidized residential tree planting program, provide guidance to developers regarding retention and planting through site plans, and provide programs to assist in long-term maintenance of trees and forests.

The plan will identify opportunities to optimize participation in existing SNC forestry programming and identify additional partnership opportunities where applicable.

Forestry services would be delivered by current SNC staff on a cost recovery basis at an anticipated cost of \$31,000.00 plus HST.

**FINANCIAL IMPLICATIONS/ADHERENCE TO SNC POLICY:**

Compliance with Budget: The Clarence-Rockland Forestry Service Agreement was not included in the 2023 SNC Budget. All work under the service agreement is 100% cost recoverable.

SNC Policy Adherence: Subsection 21.1.1 (1) of the *Conservation Authorities Act* enables SNC to provide municipal programs and services on behalf of a municipality within its area of jurisdiction under agreement.

Programs and Service Category: Category 2 – Municipal Service Agreement

  
Pat Piitz,  
Team Lead Property.

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**To:** Board of Directors  
**From:** Carl Bickerdike, Chief Administrative Officer  
**Date:** April 13, 2023  
**Subject:** Request for Approval: 2023 SNC Insurance

---

**RECOMMENDATION:**

The Board of Directors approve the renewal of the Authority's insurance with Marsh Canada at an upset limit of approximately \$153,632 plus taxes.

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**DISCUSSION:**

SNC is part of Conservation Ontario's group insurance program with most other Conservation Authorities. The insurance provider is Marsh Canada Limited.

SNC's 2023-2024 insurance premium of \$153,632 represents a 5.3% increase from last year. This follows heavy increases of 36% in 2022 and 25% in 2021. The lower increase is attributed by Marsh to a softening of the insurance market. SNC's increase is slightly higher than the Conservation Authority average, attributable to our increase in development revenue and land acquisitions in 2022.

As our insurance broker, Marsh went to market to ensure the rates paid by the Conservation Authorities are competitive. SNC also performed our own due diligence on the premiums in 2019. At this time staff are confident that SNC's continued participation in the Conservation Ontario group insurance program offers the best value to the Authority.

**FINANCIAL IMPLICATIONS/ADHERENCE TO SNC POLICY:**

Compliance with Budget:

Total 2023 Budget allocation for insurance is \$173,900 including:

- \$149,500 under Corporate Administration (Page 70/71)
- \$4,000 under Governance (Page 68/69)
- \$12,900 under Sewage Systems Review (Page 48/49)
- \$7,500 under Vehicles and Equipment (Page 36/37).

Budget includes approximately \$10,000 for additional pollution liability insurance which renews in September.

SNC Policy Adherence:

SNC Purchasing Policy will be followed. Non-Competitive Purchasing is allowed when purchasing insurance.

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Carl Bickerdike,  
Chief Administrative Officer.





**To:** Board of Directors  
**From:** Katherine Watson, Water Resources Specialist  
**Date:** April 12<sup>th</sup>, 2023  
**Subject:** Request for Approval: Bear Brook Watershed Study Water Budget Assessment – Contracted Services

---

**RECOMMENDATION:**

The Board of Directors approve awarding the water budget assessment contract for the Bear Brook Watershed Study to Aquanty Inc. at an upset limit of \$56,100 plus HST.

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**DISCUSSION:**

On January 19, 2023, the Board of Directors approved entering into a multi-year funding agreement (2023-2025) with the City of Ottawa to complete the Bear Brook Watershed Study at an approximate value of \$800,000 (BD 006/23).

The Terms of Reference and Schedule require the assessment of a water budget, including identification of ecologically significant groundwater recharge areas, and an assessment of ecological goods and services provided by groundwater and surface water resources for the Bear Brook Characterization Report. South Nation Conservation (SNC) proposes to retain consulting services from Aquanty Inc. to complete these deliverables by building off SNC's existing South Nation River Watershed HydroGeoSphere model.

As per SNC's Purchasing Policy, non-competitive purchasing may be used when the item is covered by an exclusive right; and when it is necessary to ensure compatibility with existing products. The HydroGeoSphere model is the intellectual property of Aquanty Inc.

This model has been validated and calibrated over the years and is a key tool in SNC's Flood Forecasting and Warning Program. The Bear Brook Watershed model would be derived from the existing South Nation River Watershed model and would include several updates to ensure the best understanding of existing conditions in the Bear Brook Watershed. This work would include:

- Updated hydrostratigraphic model;
- Development and calibration of a Bear Brook Watershed HydroGeoSphere model;
- Historic reanalysis and mapping of significant recharge areas;
- Ecosystem Goods and Services analysis; and
- Landcover scenario analysis.

**FINANCIAL IMPLICATIONS/ADHERENCE TO SNC POLICY:**

Compliance with Budget: The study is not included in the 2023 budget. The work is full cost recovery in accordance with the City of Ottawa contribution agreement.

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SNC Policy Adherence: Project expenditures adhere to SNC's Purchasing Policy, Section E: Non-Competitive Purchasing

Programs and Services Category: Category 2 – Municipal Service Agreements

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Katherine Watson,  
Water Resources Specialist – Monitoring.



**To:** Board of Directors  
**From:** Caroline Goulet, Forester  
**Date:** April 3<sup>rd</sup>, 2023  
**Subject:** Request for Approval: Salvage Operation and Sale of Biomass

---

**RECOMMENDATION:**

The Board of Directors approve entering into a 1-year contract Ott Family Logging to undertake a salvage operation on SNC Property 69 and SNC Property 105; and

FURTHER THAT the Board of Directors approve entering into a 1-year contract with Produits Forestiers Claude Baril for sale of biomass obtained from the salvage operation on SNC Property 69 and SNC Property 105.

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**DISCUSSION:**

SNC Property 69 and SNC Property 105 received extensive damage during the May 21<sup>st</sup> derecho storm. SNC 69 is located on Concession 4 Road in the Township of Alfred and Plantagenet and SNC 105 is located on Du Golf Road in the City of Clarence-Rockland.

The current condition of the forest at these locations presents a safety hazard and impedes forest recovery. South Nation Conservation (SNC) has two options: (1) hire a contractor to prepare the site for reforestation or (2) attempt to salvage any trees of commercial value (lumber, firewood, or biomass) to achieve site preparation objectives.

The least cost approach to prepare the sites for reforestation is to salvage. However, staff are unable to estimate the volume of salvageable wood and biomass product as it is not safe to access these compartments prior to salvage. There is uncertainty to the exact cost.

One contractor, Ott Family Logging, will complete the salvage operation on SNC 69 and SNC 105 paying SNC for the salvageable lumber (bolt wood) and firewood products, and invoice SNC for the cutting of the biomass and piling the biomass at the landings.

A second contractor, Produits Forestiers Claude Baril, has offered to purchase the biomass collected at the landings. The salvage operation on both properties could proceed by mid-July 2023 with pick up of the biomass as it accumulates at the landings by the second contractor.

The overall objective of the operation is to provide a planting area of at least 70-80% of the damaged area for reforestation. Tree planting is expected to proceed under the federal 2 Billion Tree Program, if approved. Costs associated with site preparation are an eligible expense.

**FINANCIAL IMPLICATIONS/ADHERENCE TO SNC POLICY:**

Compliance with Budget: The management of the SNC Forest is included in the 2023 SNC Budget under Conservation Lands: Lands, pages 34 and 35.

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The salvage operations are not included in the 2023 Budget; there is potential for cost-recovery from the federal 2 Billion Tree Program (SNC application currently under review) and from provincial funding provided through the United Counties of Prescott and Russell for County landowners to address the derecho storm damage.

SNC Policy Adherence: Selection of the contractor has been done in accordance with SNC Purchasing Policy page 4 subsection (C) (iii): Purchases \$10,000 up to \$25,000. SNC Staff contacted multiple contractors, only one quote was received for the salvage operation and one for the purchase of the biomass.

Programs and Services Category: Category 1 – Conservation Lands Management

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Caroline Goulet,  
Forester.



**To:** Board of Directors  
**From:** Cheyene Brunet, Forestry Technician  
**Date:** March 30<sup>th</sup>, 2023  
**Subject:** Request for Approval: Disbursements for 2023 Partnership Programs

**RECOMMENDATION:**

The Board of Directors approves undertaking and disbursement of funds for the following Partnership Programs in 2023:

Program	2022 Encumbered Funds <sup>1</sup>	2023 Funds
1. Eastern Ontario Water Resources Program (EOWRP)		
a) United Counties of Prescott and Russell (UCPR) Floodplain Mapping Project	\$0	\$25,000
b) City of Ottawa: Advancing Early Warning Tools in the SNR Watershed	\$20,000	To be confirmed <sup>2</sup>
2. UCPR Woodlot Advisory Service	\$0	\$20,000
3. SDG Woodlot Advisory Service	\$0	\$20,000
4. City of Ottawa Special Levy Programs		
a) Ottawa Ash Tree Replacement Program	\$225,980	To be confirmed <sup>2</sup>
b) Ottawa Rural Clean Water Program	\$260,795	To be confirmed <sup>2</sup>
5. Imagery Acquisition (LiDAR)	\$10,922	\$0
<b>Total</b>	<b>\$517,697</b>	<b>\$65,000</b>

<sup>1</sup> Funding approved in 2022 and carried forward to 2023 budget for project completion.

<sup>2</sup> 2023 special levies approval pending, report will be brought back to the Board following City Council approval.

**DISCUSSION/ADHERENCE TO BUDGET:**

South Nation Conservation (SNC) delivers many program and special projects on behalf of its member municipalities and partner organizations. SNC has provided program coordination and financial management for many of these programs for years.

This report provides a breakdown for each program/special project and its associated funds.

**1. Eastern Ontario Water Resources Program (EOWRP)**

SNC has delivered the EOWRP (formally Eastern Ontario Water Resources Committee) on behalf of its partners since 2003. Several EOWRP projects were approved in 2022 and will be completed in 2023; encumbered funding has been carried forward to the 2023 EOWRP budget.



EOWRP included in 2023 SNC budget under Resource Management: Partner Programs: Water on pages 18-19. Special projects have a separate budget sheet as per below.

**a) UCPR Floodplain Mapping Project**

The United Counties Prescott and Russell (UCPR) is providing \$25,000 in 2023 to support floodplain mapping projects within UCPR's jurisdiction. Project included in the 2023 SNC budget under Approvals: Projects: Natural Hazard Mapping on pages 54-55.

**b) City of Ottawa: Advancing Early Warning Tools in the SNR Watershed**

The City of Ottawa provided \$25,000 to the Advancing Early Warning Tools in the SNR Watershed in 2022; a total of \$5,000 was spent, the remainder (\$20,000) has been carried forward to complete the project in 2023. Project included in the 2023 SNC budget under Resource Management: Water Response Programs on pages 14-15.

**2. UCPR Woodlot Advisory Service (WAS)**

The United Counties of Prescott and Russell (UCPR) is providing \$20,000 for the delivery of WAS in their Counties. The funding will focus on grants of up to \$500 for woodlot owners to have a forest management plan developed by a qualified consultant. SNC has delivered the Woodlot Advisory Service in UCPR for the past eleven years. Funding is included in 2023 SNC budget under Resource Management: Partner Programs: Forests on pages 16-17.

**3. SDG Woodlot Advisory Service (WAS)**

The United Counties of Stormont, Dundas and Glengarry (SDG) is providing \$20,000 for the delivery of WAS in their Counties in 2023. The funding will cover free site visits to woodlot owners by a forest technician, grants of up to \$500 for forest management plans, and communications and outreach for the service. SNC has delivered the Woodlot Advisory Service in SDG since 2018. Funding is included in 2023 SNC budget under Resource Management: Partner Programs: Forests on pages 16-17.

**4. City of Ottawa Special Levy Programs**

SNC delivers several programs on behalf of the City of Ottawa and in partnership with the Mississippi Valley (MVCA) and Rideau Valley (RVCA) Conservation Authorities. These programs are funded via a Special Levy from the City of Ottawa.

These Programs are included in the 2023 SNC Budget under Resource Management: Partner Programs: Forests on pages 16-17 (Ottawa Ash Tree Replacement Program) and Resource Management: Partner Programs: Water (Ottawa Rural Clean Water



Program) on pages 18-19. Please note, 2023 Budget amounts do not include 2022 carry over of encumbered grant funds to be paid in 2023.

A separate report for 2023 City of Ottawa Special Levy funding will be brought to the Board in May 2023 pending final approval by City Council.

**a) Ottawa Ash Tree Replacement Program**

The Ash Tree Replacement Program was developed and launched in 2018. The Program provides cost-share funding for landowners to remove trees infested with the Emerald Ash Borer and replace them with native trees. The Program is delivered City-wide by SNC on behalf of the City, MVCA, and RVCA.

Approved projects from 2022 have until June 30, 2023 to be completed, a total of \$225,980 has been carried over from 2022 for projects. This amount includes unencumbered grant dollars which will be allocated to new projects in 2023.

**b) Ottawa Rural Clean Water Program**

Approved projects from 2022 have approximately one year from date of approval to be completed, a total of \$260,795 has been carried over from 2022 projects. This amount includes unencumbered grant dollars which will be allocated to new projects in 2023.

SNC has delivered the Program, in partnership with RVCA and MVCA, since it started in 2000. As the Program lead, in addition to financial administration, SNC provides coordination for delivery, Program Committee meetings, and communications between the Program partners.

**5. Imagery Acquisition (LiDAR)**

SNC is leading a Light detecting and ranging (LiDAR) acquisition project for Eastern Ontario. The partnership includes five other conservation authorities, forty-nine municipalities (upper and lower tiers), and Natural Resources Canada (NRCan). This multi-year project began in 2021 and will be completed in 2023.

Funding from municipal and conservation authority partners (\$10,922) was carried over from 2022; funding will support final invoice from contractor to complete the LiDAR acquisition for the SNC area. The project is included in the 2022 Budget under Approvals: Projects: Imagery Acquisition on pages 58-59.



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**ADHERENCE TO SNC POLICY:**

SNC Policy Adherence: Expenditures adhere to the SNC Purchasing Policy. Any purchases in the amount of \$25,000 or greater will be brought to the Board for approval.

All field work associated with the above-mentioned programs and projects adheres to SNC's Health and Safety Policy and Procedures.

Programs and Services Category: Category 1: Mandatory - Natural Hazards  
Category 2: Municipal Services Agreements

For:

Cheyene Brunet,  
Forestry Technician.





**To:** Board of Directors  
**From:** Hannah Jackson, Accounting & Human Resources Specialist  
**Date:** April 11<sup>th</sup>, 2023  
**Subject:** Request for Approval: Monies Received and Disbursement Register for March 2023

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**RECOMMENDATION:**

The Board of Directors receive and file the money received report for March 2023; and

FURTHER THAT: The Board approve the Disbursement Register of \$1,189,831.61 for March 2023.

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**DISCUSSION:**

The list of major money receipts by customers and customer groups are shown below:

Received From:	March
City of Ottawa	654,849.82
National Disaster Mitigation Program	118,747.00
Municipality of Casselman	116,874.00
Corporation de revitalisation du centre-ville de Casselman	105,000.00
City of Clarence-Rockland	64,681.00
Tree Revenue	62,662.34
Ministry of Natural Resources and Forestry	57,129.50
Township of Russell	56,667.67
United Counties of Stormont, Dundas and Glengarry	52,658.00
Federal Economic Development Agency	47,723.00
Planning Revenue	40,756.32
The Nation Municipality	35,125.00
Township of North Dundas	34,167.00
Septic Revenue	32,591.80
Municipality of South Dundas	29,918.00
Township of Alfred and Plantagenet	22,732.67
Township of Edwardsburg Cardinal	19,734.00
Municipality of North Grenville	18,744.33
Royal Bank of Canada	18,655.22
Township of North Stormont	15,717.33
Augusta Township	13,577.00
Other	5,609.49
Township of North Glengarry	5,347.33
Township of South Stormont	2,890.00
Land Revenue	2,159.68
Township of Champlain	660.00
Township of Elizabethtown-Kitley	230.33
<b>TOTAL</b>	<b>1,635,607.83</b>



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**FINANCIAL IMPLICATIONS/ADHERENCE TO SNC POLICY:**

SNC has approved Policies for cheques, internet banking and electronic funds transfer.

<b><u>March 2023</u></b>	<b><u>Total</u></b>
Accounts Payable Cheques	181,986.08
Internet Banking	327,954.78
Electronic Funds Transfer Payment	679,890.75
<b>TOTAL \$</b>	<b>1,189,831.61</b>

Hannah Jackson,  
Accounting & Human Resources Specialist  
Attachments: Disbursement Register – March 2023

## Disbursement Register - March 2023

Number	Name	Amount
20456	STCO8010 STANTEC CONSULTING LTD.	20,944.55 Chesterville Dam - Ice Management
20457	STCO8010 STANTEC CONSULTING LTD.	41,472.13 Chesterville Dam - Ice Management
20458	AU206017 AUGUSTA TOWNSHIP	69.19
20459	GT204050 NORTH GRENVILLE	211.84
20460	HARV3450 HARVEX AGROMART INC	340.91
20461	JRAD4004 J&R ADAMS LTD.	14,690.00 Stop Logs
20462	SNCW0486 2022-APL-CW21	1,000.00 SNCW Grant
20463	STCO8010 STANTEC CONSULTING LTD.	4,796.85
20464	EXTR0050 407 ETR EXPRESS TOLL ROUTE	48.09
20465	MEPU5680 MEDIAPLANET PUBLISHING HOUSE LTD	5,000.25
20466	PEPR1068 954188 ONTARIO LTD	262.60
20467	JP2G4560 JP2G CONSULTANTS INC	93,149.67 Findlay Creek Boardwalk
		181,986.08

**Internet Banking**

10000899	TELU8575 TELUS	1,959.82
10000905	SS208018 TOWNSHIP OF SOUTH STORMONT	84.52
10000909	SS208018 TOWNSHIP OF SOUTH STORMONT	84.52
10000914	SS208018 TOWNSHIP OF SOUTH STORMONT	2.00
10000919	CA201030 VILLAGE DE/OF CASSELMAN	470.62
10000923	CA201030 VILLAGE DE/OF CASSELMAN	482.76
10000926	CA201030 VILLAGE DE/OF CASSELMAN	358.19
10000932	HYDR3560 HYDRO ONE	35.20
10000937	BELL0510 BELL CANADA	1,031.69
10000942	BELL0510 BELL CANADA	208.52
10000947	RU207530 RUSSELL TOWNSHIP	1,777.38
10000951	RU207530 RUSSELL TOWNSHIP	346.51
10000955	RU207530 RUSSELL TOWNSHIP	324.16
10000960	BELL0510 BELL CANADA	55.91
10001930	MACE5505 MACEWEN PETROLEUM INC.	568.30
10001933	HYDR3560 HYDRO ONE	1,904.83
10001938	HYDR3560 HYDRO ONE	1,772.22
10001941	UNIO9003 ENBRIDGE	7,245.66
10004968	UNIO9003 ENBRIDGE	2,703.71
10007801	FIFE2505 FINCH FEED & SEED LTD. PURINA	404.24
10007806	HYDR3560 HYDRO ONE	34.98
10007811	OT206500 CITY OF OTTAWA TAX OFFICE	813.11
10007815	OT206500 CITY OF OTTAWA TAX OFFICE	203.86
10007818	OT206500 CITY OF OTTAWA TAX OFFICE	296.08
10007823	OT206500 CITY OF OTTAWA TAX OFFICE	480.52
10007827	OT206500 CITY OF OTTAWA TAX OFFICE	6.30
10007831	OT206500 CITY OF OTTAWA TAX OFFICE	583.73
20230302	VISA7601 VISA - LORIE HENDERSON	5,500.00
20230307	BAMO0650 THE BANK OF MONTREAL	5,374.36 Pension
20230307	PAYW0139 Payworks	141,669.26 Pay 5
20230307	PAYW0139 Payworks	410.19 Pay 5 Extra
20230315	VISA7606 VISA - SANDRA MANCINI	1,574.64
20230320	VISA7602 VISA - SYLVIE FRACASSI	322.01
20230320	VISA7605 VISA - RONDA BOUTZ	138.21
20230320	VISA7607 VISA - MONIQUE SAUVE	542.25
20230320	VISA7609 VISA - DEBORAH EDWARDS	1,127.32
20230321	BAMO0650 THE BANK OF MONTREAL	5,374.36 Pension
20230321	PAYW0139 Payworks	139,994.95 Pay 6
20230321	WSIB9050 WORKPLACE SAFETY & INSURANCE BOARD	388.14
20230331	ROBA7530 ROYAL BANK OF CANADA	1,299.75
		327,954.78

**EFT payments**

11548	COBA1100 BAKER TILLY REO LLP	11,300.00 Audit 2022
11549	COON1088 CONSERVATION ONTARIO	17,796.00 Levy
11550	GRTR3130 GREELY TREE SERVICES/2410422 ONTARIO INC	15,000.00 Removal of Ash Trees
11551	JP2G4560 JP2G CONSULTANTS INC	16,159.00 Findlay Creek Boardwalk
11552	MYPA6550 MYLES PARKER ENTERPRISES LTD	16,920.62 Culvert - SNC105
11553	AIIN0530 AIG INSURANCE COMPANY OF CANADA	133.79
11554	SULI8058 SUN LIFE ASSURANCE COMPANY OF CANADA	15,047.59 Group Benefits
11555	AULT0138 AULT & AULT LLP, IN TRUST	11,207.93 SNCW 177
11556	AM405500 ALISON McDONALD	1,039.47
11557	ATAI0123 ATEL AIR	730.55
11558	BESE0590 BEGG-SEGUIN HARDWARE LIMITED	507.82
11559	BUSI0578 STAPLES COMMERCIAL/TREVIPAY	343.27
11560	CALI1040 CANADIAN LINEN & UNIFORM SERVICE CORP	39.55
11561	CAQU1034 CRYSLER AUTOMOTIVE CENTRE	22.48

Number	Name	Amount
11562	COAU1115 COOTER'S AUTOMOTIVE	706.84
11563	CYSO1420 CYAN SOLUTIONS LTD	1,693.59
11564	GEMO2045 GEO MORPHIX LTD	1,384.25
11565	GRII2750 GRI INC	1,559.40
11566	LANN5020 LANNIN'S GARAGE	328.20
11567	LH403510 LORIE HENDERSON	169.59
11568	LLMC5040 LLOYD MCMILLAN EQUIPMENT LTD.	146.90
11569	MIBL8450 M.R. BLAIS SALES & SERVICES INC	508.60
11570	MVCA2500 MISSISSIPPI VALLEY CONSERVATION AUTHORITY	4,576.50
11571	NA206015 THE NATION MUNICIPALITY	125.00
11572	NS206050 TOWNSHIP OF NORTH STORMONT	279.64
11573	SIBA8020 SIMPLY BAKED CATERING INC	248.60
11574	STTO8780 STAR TOILET RENTALS/2107897 ONTARIO INC	440.70
11575	VIDA8990 VINCENT DAGENAIS GIBSON LLP	1,305.15
11576	AHGE0560 AHYDTECH GEOMORPHIC LTD	13,611.98 Hydrologic Model - Castor River
11577	ED202010 TOWNSHIP OF EDWARDSBURG/CARDINAL	1,134.82 Taxes
11578	NA206015 THE NATION MUNICIPALITY	8,720.19 Taxes
11579	ND206025 TOWNSHIP OF NORTH DUNDAS	3,266.10 Taxes
11580	NS206050 TOWNSHIP OF NORTH STORMONT	8,337.65 Taxes
11581	OMER6450 OMERS	39,501.32 Pension
11582	SD208015 MUNICIPALITY OF SOUTH DUNDAS	2,453.68 Taxes
11583	AM405500 ALISON McDONALD	2,161.59
11584	AP511501 ANDRE POMMAINVILLE, P.AG.	104.72
11585	ATAI0123 ATEL AIR	234.09
11586	BDOD0513 BDO CANADA LLP	2,856.50
11587	CALI1040 CANADIAN LINEN & UNIFORM SERVICE CORP	39.55
11588	CDSU1390 CDL INC SUGARING EQUIPMENT	8,321.23 Vacuum Pump
11589	CG403431 CAROLINE GOULET	125.00
11590	CORN1089 CORNWALL CITY PRESS	376.65
11591	EM405490 ERIC MCGILL	2,301.18
11592	JECA4000 JEAN CLAUDE CAYER ENTERPRISES LTD.	506.23
11593	LANN5020 LANNIN'S GARAGE	213.16
11594	LATR5065 1000224147 ONT INC (LATREMOUILLE TOOL SALES RENT	440.70
11595	MIBL8450 M.R. BLAIS SALES & SERVICES INC	286.85
11596	NASE6250 NATIONVIEW SERVICE CENTRE LTD	10.71
11597	SHSI8023 SHANE SIGNS	226.00
11598	SIBA8020 SIMPLY BAKED CATERING INC	694.95
11599	SONA8030 SOUTH NATION RIVER CONSERVATION AUTHORITY	665.00
11600	SSMA8250 SSC MAINTENANCE SERVICES INC	2,590.51
11601	THRE7560 THE REVIEW	743.54
11602	VISI7560 EDITION ANDRE PAQUETTE INC	525.45
11603	COBA1100 BAKER TILLY REO LLP	16,950.00 Audit 2022
11604	AP206010 TOWNSHIP OF ALFRED & PLANTAGENET	3,509.98 Taxes
11605	BH403432 BRENT HARBERS	314.28
11606	CALI1040 CANADIAN LINEN & UNIFORM SERVICE CORP	39.55
11607	CG403431 CAROLINE GOULET	143.63
11608	CHRE1051 ETCETERA PUBLICATIONS (CHESTERVILLE) INC	1,519.17
11609	CYSO1420 CYAN SOLUTIONS LTD	1,130.00
11610	GITR7250 GIGI'S TREE CARE INC	3,785.95
11611	JB400502 JOHANNA BARKLEY	100.50
11612	LEVA5032 LEVAC PROPANE INC	1,118.78
11613	NEOP6075 QUADIENT CANADA LTD	711.19
11614	SSMA8250 SSC MAINTENANCE SERVICES INC	2,936.70
11615	STIN8000 STORM INTERNET SERVICES	169.50
11616	VISI7560 EDITION ANDRE PAQUETTE INC	394.09
11617	AIIM0540 AIRBORNE IMAGING INC	41,168.15 LiDar Project
11618	AULT0138 AULT & AULT LLP, IN TRUST	366,208.15 RML Ltd N. Stormont
11619	JP2G4560 JP2G CONSULTANTS INC	19,520.75 Findlay Creek Boardwalk
		<hr/> 679,890.75



**To:** Board of Directors  
**From:** Ronda Boutz, Secretary-Treasurer  
**Date:** March 21<sup>st</sup>, 2023  
**Subject:** Update: 2023 Conferences

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**RECOMMENDATION:**

The Board of Directors receive and file the 2023 Conferences report; and

FURTHER THAT: The Board of Directors coordinate their conference attendance with the Secretary-Treasurer.

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**DISCUSSION:**

In 2023 there are a number of environmental conferences that Board Members may find interesting (attached).

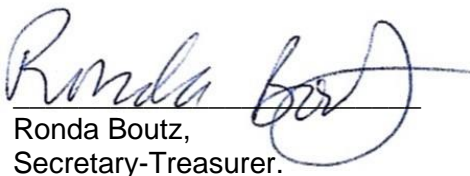
The Board of Directors approved training and development funding for each Board Member (Resolution No. BD-155/12) is as follows:

- Board of Directors receive payment of per diems for conference attendance days only (not travel time to and from); and
- Directors are allowed approximately \$6,000 for conference costs, meals, accommodations, travel, and per diems during their 4-year term of appointment.

**FINANCIAL IMPLICATIONS/ADHERENCE TO SNC POLICY:**

Compliance with Budget: Board of Directors training and development is included in the 2023 Budget under Corporate Services, Governance, pages 68-69.

SNC Policy Adherence: Conference expenditures adhere to the SNC Purchasing Policy (i.e., signing approvals).

  
Ronda Boutz,  
Secretary-Treasurer.

Attachment: 2023 Conference Listing



### 2023 Conference Listing

Date	Conference / venue	City
April 16-19	<a href="#">Ontario Good Roads Association</a>	Toronto, ON
May 10-12	<a href="#">Annual Bettering Environmental Stewardship &amp; Technology Conference – BEST 2023</a>	Whistler, BC
June 6-9	<a href="#">Great Lakes and St. Lawrence Cities Initiative Annual Meeting</a>	Chicago, IL
June 7-9	<a href="#">Water Canada Summit</a>	Ottawa, ON
June 11-14	<a href="#">American Water Works Association</a>	Toronto, ON
June 18-21	<a href="#">Canadian Water Resources Association</a>	Halifax, NS
June 25-28	<a href="#">7th Conference on Natural Channels Systems</a>	Guelph, ON
July 17-19	<a href="#">American Water Resources Association – Summer Conference</a>	Denver, CO
August 6-9	<a href="#">Soil and Water Conservation Society</a>	Des Moines, IW
August 20-23	<a href="#">Association of Municipalities of Ontario</a>	London, ON
September 6-8	<a href="#">Ontario East Municipal Conference</a>	Ottawa, ON
<i>To be confirmed</i>	L'Association française des municipalités de l'Ontario	<i>To be confirmed</i>
November 6-8	<a href="#">American Water Resources Association</a>	Raleigh, NC
October 23-24	<a href="#">Latornell Conservation Symposium</a>	Burlington, ON



**To:** Board of Directors  
**From:** James Holland, Senior Planner  
**Date:** April 3<sup>rd</sup>, 2023  
**Subject:** Update: Planning Activity

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**RECOMMENDATION:**

The Board of Directors receive and file the Planning Activity update for March 2023.

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**DISCUSSION:**

South Nation Conservation ("SNC") staff provide comments on planning applications and technical reviews to support new development. Municipalities circulate applications to SNC; costs are recovered from applicants according to the Board approved fee schedule.

The list below includes planning applications received in the month of March 2023. Pre-consultations and property inquiries are not included in this list.

#	SNC Number	Landowner Name	Former Municipality	Application
62	SNC-3256-2023	Vars Industrial GP Corp.	Russell	Site Plan Control
63	SNC-3257-2023	Alexander Vlaho Scarlat and Helen Kotsovos	Augusta	Consent
64	SNC-3258-2023	Marseni Farms	Casselman	Section 59 Clearance
65	SNC-3259-2023	13066266 Canada Inc.	Finch	Subdivision
66	SNC-3260-2023	2703246 Ontario Inc.	Iroquois	Site Plan Control
67	SNC-3261-2023	Hierarchy Custom Homes Inc.	Cumberland	Consent
68	SNC-3262-2023	Sunshine Sky Inc.	Williamsburg	Consent
69	SNC-3263-2023	Everfarm Inc.	Williamsburg	Consent
70	SNC-3266-2023	Bretzler Farms Ltd.	Finch	Section 59 Clearance
71	SNC-3267-2023	Ferme Brissfrance Ltd.	Russell	Consent
72	SNC-3268-2023	Linda Carriere Seguin	Alfred	Consent
73	SNC-3269-2023	Maurice Poulin and Christine Belle-Isle	Cambridge	Consent
74	SNC-3270-2023	Ian Robert Wilson and Susan Carolyn Wilson	West Hawkesbury	Consent
75	SNC-3271-2023	2301977 Ontario Inc.	Russell	Consent
76	SNC-3272-2023	Geo. Campbell Petroleum Ltd.	East Hawkesbury	Consent
77	SNC-3273-2023	Wendy Onstein, Paula Dixon, and Bruce Weir	Augusta	Consent
78	SNC-3275-2023	Michael Sargent	Kitley	Consent
79	SNC-3277-2023	City of Ottawa	Ottawa	Zoning By-Law Amendment
80	SNC-3278-2023	City of Ottawa	Ottawa	Zoning By-Law Amendment



#	SNC Number	Landowner Name	Former Municipality	Application
81	SNC-3279-2023	St. Albert Cheese Co-Op Inc	Cambridge	Site Plan Control
82	SNC-3280-2023	Conseil Scolaire de District Catholique de l'est Ontarien	Cambridge	Site Plan Control
83	SNC-3282-2023	1000311386 Ontario Inc.	Russell	Site Plan Control
84	SNC-3283-2023	John Steele	Roxborough	Consent
85	SNC-3284-2023	James Harold Palmer	Williamsburg	Consent
86	SNC-3285-2023	Barbara Lariviere	Kenyon	Consent
87	SNC-3286-2023	Mario and Michelle Longtin	Kenyon	Consent
88	SNC-3287-2023	Stuart Mackie	Gloucester	Consent
89	SNC-3288-2023	Ottawa Catholic School Board	Gloucester	Minor Variance
90	SNC-3289-2023	Daniel and Danielle St Pierre	Cumberland	Minor Variance
91	SNC-3290-2023	Andre Claude	Clarence	Consent
92	SNC-3294-2023	Rejean and Marie-Reine Chartrand	Clarence	Consent
93	SNC-3295-2023	Anna And Arnold Kuratli	Alfred	Consent
94	SNC-3296-2023	Samuelle Toohey-Carignan and Joshua Freake	Augusta	Consent
95	SNC-3297-2023	William James Nelson	Matilda	Consent
96	SNC-3298-2023	Kevin Patrick	Edwardsburgh	Minor Variance
97	SNC-3301-2023	Young Farms Inc.	Clarence	Minor Variance
98	SNC-3302-2023	Hierarchy Custom Homes Inc.	Cumberland	Consent
99	SNC-3303-2023	Hierarchy Custom Homes Inc	Cumberland	Consent

## Technical Reviews

SNC offers professional and technical review services related to natural hazards and on-site private sewage systems. The following table includes the technical reviews received in the month of March. Staff are completing a limited number of hydrogeological report reviews received prior to January 1<sup>st</sup> as part of the Bill 23 transition.

SNC Number	Development Size	Review Type
SNC-2539-2022	Area > 2 Hectares	Stormwater
SNC-3249-2023	Area ≤ 2 Hectares	Slope Stability
SNC-1501-2020	Area > 2 Hectares	Slope Stability
SNC-3232-2023	Area < 0.5 Hectare	Stormwater
SNC-3131-2022	Area < 0.5 Hectares	Geotechnical
SNC-3255-2023	Special Project	Environmental Assessment
SNC-3260-2023	Area < 0.5 Hectares	Stormwater
SNC-3259-2023	Area > 2 Hectares	Stormwater





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SNC Number	Development Size	Review Type
SNC-3208-2023	Area $\leq$ 2 Hectares	Slope Stability
SNC-3279-2023	Area < 0.5 Hectares	Stormwater
SNC-3279-2023	Area < 0.5 Hectares	Slope Stability
SNC-1845-2021	Area < 0.5 Hectares	Hydrogeological

Staff will continue to track applications and associated timelines to ensure timely reviews.

Programs & Services Category: Category 1 – Mandatory: Provincially delegated review of natural hazards under the *Planning Act* and related memorandum of understanding.

---

James Holland,  
Senior Planner



**To:** Board of Directors  
**From:** Alison McDonald, Managing Director, Approvals  
**Date:** April 3<sup>rd</sup>, 2023  
**Subject:** Request for Approval: Permits Issued

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**RECOMMENDATION:**

The Board of Directors approve permits 12 through 22 issued under Ontario Regulation 170/06 Development, Interference with Wetlands and Alterations to Shorelines and Watercourses.

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**DISCUSSION:**

South Nation Conservation ("SNC") staff issue permits in accordance with SNC policies and then presents them to the Board for approval at each Board meeting.

The list below indicates the permits that have been issued in the month of March 2023.

#	Permit No.	Landowner	Former Municipality	Project
12	2022-CLR-R215	Gavin Hill	Clarence	Second story addition to garage, new deck, new enclosure on existing covered porch
13	2022-EDW-R264	Luc Poulin	Edwardsburgh	Demolish and reconstruct house
14	2023-OSG-R004	Dorrie and Mike Stass	Osgoode	Install in-ground pool
15	2023-GLO-R007	South Nation Conservation	Gloucester	Leitrim Boardwalk Extension
16	2023-EDW-R011	Trans-Northern Pipelines Inc	Edwardsburgh	Pipeline maintenance
17	2023-SDU-R015	Enbridge Pipelines Inc.	Williamsburg	Preventative maintenance dig
18	2023-OSG-R017	John & Joanne Moore	Osgoode	Construction of new gazebos
19	2023-OSG-R024	City of Ottawa	Osgoode	Install conduits for telecommunications
20	2023-SDU-R026	Trans Northern Pipelines Inc.	Williamsburg	Pipeline maintenance



#	Permit No.	Landowner	Former Municipality	Project
21	2023-EDW-R028	Trans-Northern Pipelines Inc.	Edwardsburgh	Pipeline maintenance
22	2023-EDW-R029	Township of Edwardsburgh Cardinal	Edwardsburgh	Emergency fill removal to west side slip

**Complaints/Issues:** Sites visited in 2023 through the regulatory program: 1

Municipality	Issue	Outcome
City of Clarence-Rockland	Concerns reported over development in a floodplain.	The Approvals Team connected with the developer and are ensuring development is proceeding as per permits.

Staff continue to track compliance site visits and provide notice to the municipality where appropriate.

Programs & Services Category: Category 1 – Mandatory: *Conservation Authorities Act* Regulations

Alison McDonald,  
Managing Director, Approvals.



**To:** Board of Directors  
**From:** Monique Sauvé, Chief Building Official  
**Date:** April 3<sup>rd</sup>, 2023  
**Subject:** Update: On-Site Sewage Permits Received

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**RECOMMENDATION:**

The Board of Directors receive and file the On-Site Sewage Permits Received update for March 2023.

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**DISCUSSION:**

South Nation Conservation ("SNC") staff issue permits under Part 8 of the Ontario Building Code on behalf of seventeen municipalities. The list below includes permits issued in the month of March 2023. Septic system searches and renovation reviews are not included.

#	Permit Number	Landowner Name	Location	Application Type
41	AP-23-04	Luc Pierre Soucie	Alfred and Plantagenet	System Replacement
42	SD-23-02	Paul Turcotte	South Dundas	Tank
43	NA-23-05	Les Productions Avicocles	Nation	New Construction
44	SS-23-07	Joel Duval	South Stormont	New Construction
45	CA-23-01	Entreprises Brisson	Casselman	Decommission
46	EC-23-02	Sweetwater Homes Ltd.	Edwardsburgh Cardinal	New Construction
47	CR-23-13	Marc Boucher	Clarence Rockland	New Construction
48	SS-23-08	Mark Zoppas	South Stormont	New Construction
49	SD-23-03	Todd Legallais	South Dundas	New Construction
50	FY-23-02	Laura Treffers	Front of Yonge	System Replacement
51	NS-23-03	Cawa Precision Inc.	North Stormont	New Construction
52	NA-23-08	Andre Desforges Sonia Levac	Nation	New Construction
53	SS-23-09	Henry & Rose Pynenburg	South Stormont	System Replacement
54	EK-23-02	Ryan Griffith	Elizabethtown-Kitley	New Construction
55	NS-23-04	AL Blair Construction Ltd	North Stormont	New Construction
56	EK-23-03	Paul Salmon	Elizabethtown-Kitley	New Construction
57	CH-23-04	Benoit Doré	Champlain	New Construction
58	SS-23-10	Bradley O'Connor	South Stormont	Alteration Only
59	SD-23-04	Kaswar Alameri	South Dundas	New Construction



SOUTH NATION  
**CONSERVATION**  
DE LA NATION SUD

#	Permit Number	Landowner Name	Location	Application Type
60	NA-23-07	Pascal Legault	Nation	New Construction
61	SS-23-11	Peter Huffey	South Stormont	New Construction
62	ND-23-03	G&M Loughlin Inc.	North Dundas	System Replacement
63	CR-23-14	Tristan Diederich	Clarence Rockland	New Construction
64	NS-23-05	Michel Desjardins	North Stormont	New Construction
65	CR-23-15	CR Land Inc.	Clarence Rockland	New Construction
66	ND-23-04	Shellian Inc.	North Dundas	New Construction
67	SS-23-12	Rolland Longchamps	South Stormont	New Construction
68	FY-23-03	Norma Rouzes	Front of Yonge	New Construction
69	ND-23-05	April Dietrich	North Dundas	Tank
70	SD-23-05	Theodore Bongers	South Dundas	System Replacement
71	NS-23-06	Justin Lafontaine	North Stormont	New Construction
72	CR-23-16	Norris Blake	Clarence Rockland	New Construction

Staff will continue to track permit applications and associated timelines to ensure timely service delivery.

Programs & Services Category: Category 2 – Municipal Service Agreements: Building Code Part 8 Program Delivery

Monique Sauvé,  
Chief Building Official.



Township  
of

Elizabethtown - Kitley

✓ **Main Administration Office**  
6544 New Dublin Road  
R.R.2  
Addison, ON K0E 1A0

**Tel: 613-345-7480**  
**1-800-492-3175**  
**Fax: 613-345-7235**

March 21, 2023

Sent via Email  
[minister.mnrf@ontario.ca](mailto:minister.mnrf@ontario.ca)

Hon. Graydon Smith  
Minister of Natural Resources and Forestry  
Whitney Block, 99 Wellesley St W  
Toronto ON M7A 1W3

**Appointments to Conservation Authority Boards  
under Subsection 14 (1.2) of the *Conservation Authority Act***

The Township of Elizabethtown-Kitley recognizes the important role the of the Ministry of Natural Resources and Forestry and our Conservation Authorities. With the recent changes to the *Conservation Authority Act*, in particular in regards to appointments to their Boards, the Township and other municipalities continued to performed its due diligence in assessing the ideal candidate to serve as representative. For the Township of Elizabethtown-Kitley and many others, this results in selecting a non-elected individual with more expertise than their elected officials.

With the assistance of our area's Conservation Authorities, the Township has filed for requests for exception to the Minister to recognized our selected representatives. To date, our requests remain unanswered. Despite this setback, our chosen representatives have demonstrated commitment by attending the various Board meetings, however they do not have the power to vote. This inability to fulfil their role places both the community and region at a disadvantage as there is limited representation and environmental and governance matters must be discussed.

The selection of a non-elect member for the Township, and many others, is based on necessity. For instance, our Council is comprised of seven members, six of which are gainfully employed and the final retired and is visually impaired and unable to travel without assistance. Our Councillors have a wide range of experience from their professions, none of which are environmentally focused. Furthermore, there can be ten separate evening meetings that our members are expected to participate in any given month.

The Township of Elizabethtown-Kitley knows it is not in a unique situation and that other municipalities are also waiting for a decision about their own requests to be made for business to continue as normal as was done prior to the changes within the Act. Therefore, the Township respectfully asks that the Ministry quicken its review process and accept all requests for exception made under subsection 14 (1.2) be approved.

Sincerely,



Alison Merkley, Dipl. M.A.  
Clerk

encl. Staff Report A-23-25 [amended] and Certified Copy of Resolution 063-23

cc via email:

- Donna Campbell, Assistant, Chair & General Manager for Cataraqui Conservation: [dcampbell@crca.ca](mailto:dcampbell@crca.ca)
- Sommer Casgrain-Robertson, General Manager for the Rideau Valley Conservation Authority: [sommer.casgrain-robertson@rvca.ca](mailto:sommer.casgrain-robertson@rvca.ca)
- South Nation Conservation: [info@nation.on.ca](mailto:info@nation.on.ca)
- Conservation Authority Office: [ca.office@ontario.ca](mailto:ca.office@ontario.ca)
- MPP Steve Clark: [Steve.Clark@pc.ola.org](mailto:Steve.Clark@pc.ola.org)

*Township  
of  
Elizabethtown - Kitley*

**Main Administration Office**  
6544 New Dublin Rd  
RR 2  
Addison, ON K0E 1A0

**Tel:** (613) 345-7480  
1 800 492-3175  
**Fax:** (613) 345-7235  
**Email:** mail@ektwp.ca

**R E P O R T**

**To: Mayor Burrow and Members of Council**  
**From: Alison Merkley, Clerk**  
**Date: March 13, 2023**  
**Re: REPORT NO. A-23-25: Appointments to Conservation Authority Boards**

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At the beginning of each term, Council appoints members of the public to sit on various Committees and Boards, including acting as the Township's representative for both the Cataraqui Region Conservation Authority (CRCA) and the Rideau Valley Conservation Authority (RVCA). Due to the construct of the South Nation Conservation (SNC) and the small area of land within Elizabethtown-Kitley that falls within their catchment, the Township does not have a board representative.

While the Township has the ability to appoint a member of Council for these Board representative positions, it has traditionally opted to appoint a property owner. There are several benefits from having a member of the public. It removes perception that a decision was made for "political gain" as there is a degree of separation between the Board and Council. It allows the representative to be someone with knowledge, experience, and passion in environmental and development matters. It also respects the realities of our Council, where many of the members have full employment in addition to the current municipal responsibilities.

Through the recent amendments to the *Conservation Authority Act*, the guidelines for appointment have changed. While non-elected members are still permitted to sit as representatives, the Act now requires the Minister of Natural Resources and Forestry to grant permission for the appointment to be considered valid under subsection 14 (1.2). Until this exception is granted, non-elected representatives are unable to vote on matters.

The local Conservation Authorities have been communicative on the exception request process and required documents. A request for our CRCA representative was made on December 21<sup>st</sup> and our RVCA representative on February 22<sup>nd</sup> (appointment by-law was passed on the 13<sup>th</sup> of February). As of March 1st, neither of our requests have been granted meaning our representatives are unable to vote on matters on behalf of the Township and its property owners. Furthermore, none of the non-elected representatives for CRCA, RVCA or SNC have had their exception request granted. One CA reported being aware of a request being made as early as July, 2022 that has yet to receive a decision.

This indecision has resulted in the various Conservation Authority Boards at risk of not having quorum to discuss matters under their mandate, including select matters regarding conservation efforts, watershed management, and planning and permits. The local Authorities



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have been attempting to pressure the Ministry for decisions on these requests. Due to the amount of time that has passed for some of these requests and the inaction, staff are recommending the Township add its voice in insisting the Ministry make decisions so that all municipalities can be properly represented on Boards across Ontario.

**Recommendation:**

**That** Report No. A-23-25 be received;

**And That** the Township of Elizabethtown-Kitley collaborate with the three Conservation Authorities to advocate all requests made under the *Conservation Authority Act* subsection 14 (1.2) be granted;

**And That** the Township of Elizabethtown-Kitley provide a formal letter addressed to the Ministry of Natural Resources and Forestry concerning the need and importance of the Minister deciding on the exception requests in a timely manner to foster proper representation on Conservation Authority Boards and governance;

**And That** copies of the letter also be provided to the three Conservation Authorities, the Conservation Authority Office and MPP Clark.

AM

CORPORATION OF THE TOWNSHIP OF ELIZABETHTOWN-KITLEY

March 13, 2023 Session

RES. NO. 063-23

Moved by

T. Linton

Seconded by

E. Renaud.

**Report A-23-25**

**THAT** Report A-23-25 be received;

**AND THAT** the Township of Elizabethtown-Kitley collaborate with the three Conservation Authorities to advocate all requests made under the *Conservation Authority Act* subsection 14 (1.2) be granted.

**AND THAT** the Township of Elizabethtown-Kitley provide a formal letter addressed to the Ministry of Natural Resources and Forestry concerning the need and importance of the Minister deciding on the exception requests in a timely manner to foster proper representation on Conservation Authority Boards and governance;

**AND THAT** copies of the letter also be provided to the three Conservation Authorities, the Conservation Authority Office and MPP Clark.

- ☒ Carried  
☐ Lost  
☐ Tabled



Brant Burrow, Mayor

I, Alison Merkley, Clerk,  
Corporation of the Township of Elizabethtown-Kitley  
in the County of Leeds, do hereby certify that  
the foregoing is a true copy of

Resolution 063-23  
passed by the council of the said Corporation  
on 13 day of MARCH, 2023  
Alison Merkley



United Counties of  
**Stormont, Dundas & Glengarry**

**RESOLUTION**

**MOVED BY**

**RESOLUTION NO 2023-64**

**SECONDED BY**

**DATE** March 20, 2023

WHEREAS The United Counties of Stormont, Dundas and Glengarry is apportioned three (3) members of the twelve (12) member South Nation River Conservation Authority Board of Directors in accordance with Order in Council 316-96;

WHEREAS the entire Municipality of South Dundas is within the South Nation River Conservation Authority jurisdiction and as per past practice has appointed one (1) of the three (3) members;

WHEREAS the majority of the Township of North Dundas is within the South Nation River Conservation Authority jurisdiction and as per past practice has appointed one (1) of the three (3) members;

WHEREAS the majority of the Township of North Stormont is within the South Nation River Conservation Authority jurisdiction and as per past practice has appointed one (1) of the three (3) members;

WHEREAS the three above mentioned municipalities have passed resolutions requesting Council to appoint a member from their respective municipality;

THEREFORE BE IT RESOLVED THAT the Council of the United Counties of Stormont, Dundas and Glengarry appoints Tom Smyth, Councillor, Municipality of South Dundas, Bill Smirle, Public Representative, Township of North Dundas, and Steve Densham, Deputy Mayor, Township of North Stormont, to serve on the South Nation River Conservation Authority Board of Directors as the representatives of the United Counties of Stormont, Dundas and Glengarry for a four-year term (2023-2026).

☒ CARRIED

☐ DEFEATED

☐ DEFERRED

  
\_\_\_\_\_  
WARDEN

**From:** Bjorgan, Laura (MECP) <[Laura.bjorgan@ontario.ca](mailto:Laura.bjorgan@ontario.ca)>

**Sent:** March 24, 2023 8:17 AM

**To:** Carl Bickerdike <[cbickerdike@nation.on.ca](mailto:cbickerdike@nation.on.ca)>

**Cc:** [ppitz@nation.on.ca](mailto:ppitz@nation.on.ca); [bharders@nation.on.ca](mailto:bharders@nation.on.ca); Persaud, Anurani (MECP) <[Anurani.Persaud@ontario.ca](mailto:Anurani.Persaud@ontario.ca)>

**Subject:** Ontario Protected and Conserved Areas

**External email** - if you don't know or can't confirm the identity of the sender, please exercise caution and do not open links or attachments.

Hello Mr. Bickerdike,

I am writing to congratulate you on your efforts to contribute to the protection and conservation of greenspace in Ontario in 2022.

Ontario Parks in the Ministry of the Environment, Conservation and Parks is responsible for reviewing and confirming eligibility for protected and conserved areas, and for submitting areas that meet the pan-Canadian standards to the Canadian Protected and Conserved Areas Database (CPCAD).

In 2022, you assessed two of your properties (Dickenson Creek Wetland Complex (SNC 170) and Limerick-Indian Creek Wetland Complex (SNC 175) using a Decision Support Tool to determine if they meet the pan-Canadian standards for protected areas or “other effective area-based conservation measures” (OECMs, or conserved areas). Your sites were found to meet the pan-Canadian standards and the eligible sites were successfully submitted to and incorporated into CPCAD. Your sites now count towards the total percentage of 10.9% protected and conserved areas in Ontario and Canada. More information on Ontario's efforts towards land conservation and increasing greenspace can be found in two locations:

- [OntarioParks.com: State of Ontario's Protected Areas Report page, Protected Area System indicator report](#)
- [Ontario.ca: Ontario's parks and protected areas page](#).

We recognize that your properties are an important part of the network of protected and conserved areas in Ontario and would like to extend our sincere thanks to South Nation Conservation Authority for their significant contributions to nature conservation in Ontario.

Best regards,  
Laura Bjorgan

**Laura Bjorgan** (she/her) | Manager (A) – Protected Areas Section – Ontario Parks

300 Water St., Peterborough, Ontario, K9J 3C7

P: 705-772-6039 W: [OntarioParks.com](http://OntarioParks.com)



Ministry of the Environment, Conservation and Parks

**Please note:** As part of providing [accessible customer service](#), please let me know if you have any accommodation needs or require communication supports or alternate formats.

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