



SOUTH NATION
CONSERVATION
DE LA NATION SUD

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Board of Directors

Annual General Meeting Agenda

Date: March 16th, 2023

Time: 9:00 am

Location: Watershed Room, SNC

Address: 38 Victoria Street, Finch, ON K0C 1K0



Board of Directors

Annual General Meeting Agenda

March 16th, 2023 at 9:00 am

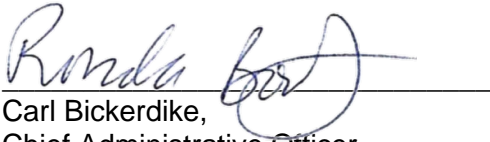
1. Traditional Land Acknowledgement: John
 2. Chair's Remarks
 3. Approval of SNC Board of Directors Agenda (Supplemental Agenda)
 4. Declaration of Conflict of Interest
 5. SNC Project Update – PowerPoint Presentation: Staff
 6. Request for Approval:
 - a. Board of Directors Meeting Minutes of February 16th, 2023 4-12
 - b. SNC Committee Meeting Highlights and Minutes of: 13-15
 - i. Communications Committee meeting minutes of February 21, 2023: John 16-22
 - ii. Clean Water Committee meeting minutes of February 27, 2023: Ronda 23-29
 - iii. Forestry Committee meeting minutes of February 28, 2023: Ronda 30-35
 - iv. Fish and Wildlife Committee meeting minutes of February 28, 2023: Ronda 36-42
 7. New Business:
 - a. Request for Approval: 2023 Board of Directors Elections (and Procedures): Carl 43-47
 - b. Request for Approval: Conservation Ontario Voting Delegates: Ronda 48
 - c. Request for Approval: 2022 Year End, Audited Financial Statement and Audit Letters: Johanna 49-51
 - d. Request for Approval: 2022 SNC Annual Report: John 52-53
 - e. Update: State of the Nation Watershed Report Card: Kat 54
 - f. Update: *Conservation Authority Act*: Transitioning to 2024: Ronda 55-58
 - g. Request for Approval: Progress Report to the Ministry of Natural Resources and Forestry: Eric 59-60
 - h. Request for Approval: SDG Forestry Services Agreement: Pat 61-72
 - i. Request for Approval: Source Protection Committee Liaison: Alison 73-74
 - j. Update: Ottawa River Natural Hazards Delineation Project: Sandra 75-76
 - k. Update: Planning Activity: James 77-78
 - l. Request for Approval: Permits Issued: Alison 79-80
 - m. Update: On-site Sewage Permits Received: Alison 81-82
 8. Financial Reports
 - a. Request for Approval: Monies Received and Disbursement Register for February 2023: Deborah 83-86
 9. Supplemental Agenda (if any)
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10. Correspondence (if any)
11. Dates of Upcoming Meetings, third Thursday, at 9:00 a.m. unless indicated otherwise:
 - April 20th, 2023
 - May 18th, 2023
 - June 15th, 2023
 - July – no scheduled meeting
12. Future Motions of the Board and/or Discussion of SNC Issues
13. Closed
 - a. Request for Approval: SNC Property Legal Matter (verbal): Vincent Dagenais Gibson LLP
14. Adjournment

FOR:


Carl Bickerdike,
Chief Administrative Officer.

/rb



BOARD OF DIRECTORS MEETING

Meeting No. 02/23
Thursday, February 16th, 2023 - 9:11 a.m.

Watershed Room, SNC

Directors Present:

Pierre Leroux, Prescott Russell, Chair
Steve Densham, Stormont Dundas Glengarry, Vice Chair
George Darouze, City of Ottawa, Past Chair
Catherine Kitts, City of Ottawa
Genevieve Lajoie, Prescott Russell
Linda Payant, City of Ottawa
François St. Amour, Prescott Russell
Bill Smirle, Stormont Dundas Glengarry
Deb Wilson, Leeds Grenville (*electronic participation*)
Adrian Wynands, Leeds Grenville

Regrets:

Archie Mellan, Stormont Dundas Glengarry

Guest:

Jean Saint Pierre, Vice President, Boisés Est
Kecia Podetz, Emond Harnden, LLP

Staff Present:

Carl Bickerdike, Chief Administrative Officer
Johanna Barkley, Director of Finance
Ronda Boutz, Secretary-Treasurer
Michelle Cavanagh, Team Lead, Special Projects
Caroline Goulet, Forester
James Holland, Senior Planner
Sandra Mancini, Managing Director, Natural Hazards and Infrastructure
Alison McDonald, Managing Director, Approvals
Eric McGill, Corporate Counsel
John Mesman, Managing Director, Property, Conservation Lands and Community Outreach
Pat Piitz, Team Lead, Property

Guests:

Jim Bezanson, Reserve Member, Ottawa
Kecia Podetz, Emond Harnden
Jean Saint Pierre, Boisés Est



TRADITIONAL LAND ACKNOWLEDGEMENT

John Mesman, Managing Director, Property, Conservation Lands and Community Outreach, read an Indigenous land acknowledgement.

CHAIRS REMARKS

Pierre Leroux, Chair, called the SNC Board of Directors meeting of February 16th, 2023 to order at 9:11 a.m.

APPROVAL OF SNC BOARD OF DIRECTORS MAIN AND SUPPLEMENTAL AGENDAS

RESOLUTION NO. BD-022/23

Moved by: George Darouze
Seconded by: Genevieve Lajoie

RESOLVED THAT:

The Members approve the February 16th, 2023 Board of Directors main and supplemental agendas as submitted.

CARRIED

DECLARATION OF CONFLICT OF INTEREST

There were no Declarations of Conflict of Interest.

Catherine Kitts joined the meeting at 9:13 a.m.

Steve Densham joined the meeting at 9:16 a.m.

DELEGATION: BOISÉS EST

RESOLUTION NO. BD-023/23

Moved by: Adrian Wynands
Seconded by: Catherine Kitts

RESOLVED THAT:

The Board of Directors receive and file the Boisés Est delegation presentation.

CARRIED

SNC PROJECT UPDATE – POWERPOINT PRESENTATION

Staff presented project and program updates.



REQUEST FOR APPROVAL:

A. BOARD OF DIRECTORS MEETING MINUTES JANUARY 19TH, 2023

RESOLUTION NO. BD-024/23

Moved by: Deb Wilson
Seconded by: Steve Densham

RESOLVED THAT:

The Members approve the Board of Directors meeting minutes of January 19th, 2023 as submitted.

CARRIED

NEW BUSINESS

REQUEST FOR APPROVAL: COLLECTION OF MAPLE SAP AT THE OSCHMANN FOREST

RESOLUTION NO. BD-025/23

Moved by: Bill Smirle
Seconded by: Linda Payant

RESOLVED THAT:

The Board of Directors approve entering into a five-year agreement with Frank Heerkens, a maple syrup producer, to support the management of maple sap collection infrastructure and to purchase the maple sap collected at the Oschmann Forest in North Dundas.

CARRIED

REQUEST FOR APPROVAL: ANNUAL FORESTS ONTARIO AGREEMENT

RESOLUTION NO. BD-026/23

Moved by: Catherine Kitts
Seconded by: Adrian Wynands

RESOLVED THAT:

The Board of Directors approve entering into an annual agreement with Forests Ontario for the 50 million Tree Program at an approximate 2023 amount of \$161,000.

CARRIED



REQUEST FOR APPROVAL: EXTENSION OF STUMPAGE CONTRACTS

RESOLUTION NO. BD-027/23

Moved by: François St. Amour
Seconded by: Genevieve Lajoie

RESOLVED THAT:

The Board of Directors approve amending stumpage Contract No. 53-2020, for SNC 53, and Contract No. 75-2021, for SNC 75, to extend their completion dates until March 31, 2024.

CARRIED

REQUEST FOR APPROVAL: 2023 SNC FLOOD CONTINGENCY PLAN

RESOLUTION NO. BD 028/23

Moved by: Steve Densham
Seconded by: Catherine Kitts

RESOLVED THAT:

The Board of Directors approve the 2023 South Nation Conservation Flood Contingency Plan.

CARRIED

REQUEST FOR APPROVAL: PROVINCIAL OFFENCES OFFICER APPOINTMENT

RESOLUTION NO. BD-029/23

Moved by: George Darouze
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors appoint staff member Stephan Desouches as Provincial Offences Officer to enforce Ontario Regulation 170/06 Development, Interference with Wetlands and Alterations to Shorelines and Watercourses under Section 28 of the Conservation Authorities Act and R.R.O. 1990, Reg. 135 Conservation Areas under Section 29 of the Conservation Authorities Act.

CARRIED

UPDATE: TIMELINE REPORT FOR PERMISSIONS UNDER SECTION 28

RESOLUTION NO. BD-030/23

Moved by: Bill Smirle
Seconded by: Genevieve Lajoie



RESOLVED THAT:

The Board of Directors receive and file the timeline Report for Permissions Under Section 28 of the Conservation Authorities Act.

CARRIED

UPDATE: PLANNING ACTIVITY

RESOLUTION NO. BD-031/23

Moved by: Adrian Wynands
Seconded by: Deb Wilson

RESOLVED THAT:

The Board of Directors receive and file the Planning Activity update for January 2023.

CARRIED

REQUEST FOR APPROVAL: PERMITS ISSUED

RESOLUTION NO. BD-032/23

Moved by: Genevieve Lajoie
Seconded by: George Darouze

RESOLVED THAT:

The Board of Directors approve permits 1 through 6 issued under Ontario Regulation 170/06 Development, Interference with Wetlands and Alterations to Shorelines and Watercourses.

CARRIED

UPDATE: ON-SITE SEWAGE PERMITS ISSUED

RESOLUTION NO. BD-033/23

Moved by: Bill Smirle
Seconded by: Steve Densham

RESOLVED THAT:

The Board of Directors receive and file the On-Site Sewage Permits Issued Received update for January 2023.

CARRIED



FINANCIAL REPORTS

REQUEST FOR APPROVAL: MONIES RECEIVED AND DISBURSEMENT REGISTER FOR JANUARY 2023

RESOLUTION NO. BD-034/23

Moved by: Genevieve Lajoie
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors receive the money received report for January 2023; and

FURTHER THAT:

The Board approve the Disbursement Register of \$654,402.99 for January 2023.

CARRIED

REQUEST FOR APPROVAL: FINDLAY CREEK BOARDWALK EXTENSION CONSTRUCTION TENDER

RESOLUTION NO. BD-035/23

Moved by: Adrian Wynands
Seconded by: George Darouze

RESOLVED THAT:

The Board of Directors approve the construction of the Findlay Creek Boardwalk Extension at an approximate cost of \$850,000 plus HST; and

FURTHER THAT:

The Board of Directors delegate authority to the Executive Committee to award the contract.

CARRIED

**The Board of Directors recessed at 10:29 a.m.
The Board of Directors reconvened at 10:39 a.m.**

SUPPLEMENTAL AGENDA

NEW BUSINESS

REQUEST FOR APPROVAL: 2023-2024 INFRASTRUCTURE PROJECTS

RESOLUTION NO. BD-036/23

Moved by: Bill Smirle
Seconded by: Linda Payant



RESOLVED THAT:

The Board of Directors approve the submission to the Ministry of Natural Resources and Forestry under the 2023-2024 Water and Erosion Control Infrastructure (WECI) program for the following two projects:

Project	Approximate Amount (HST not included)
1. Chesterville Dam – Log Lifter Restoration Phase 2	\$80,000
2. Chesterville Dam – Environmental Assessment	\$50,000
Total	\$130,000

CARRIED

CORRESPONDENCE

- Municipal Resolutions: SNC Board of Directors Appointments
- Municipal Correspondence: SNC Board of Directors Appointments

DATES OF UPCOMING MEETINGS

Third Thursday, at 9:00 a.m., unless indicated otherwise:

- March 16th, 2023 (SNC AGM)
- April 20th, 2023
- May 18th, 2023
- June 15th, 2023
- July – no scheduled meeting

FUTURE MOTIONS OF THE BOARD AND/OR DISCUSSION OF SNC ISSUES

None.

CLOSED SESSION

RESOLUTION NO. BD-036/23

Moved by: Bill Smirle
Seconded by: George Darouze

RESOLVED THAT:

The Board of Directors meeting move into Closed Session for the following:

- Update: SNC Property Legal Matter (verbal)
- Request for Approval: Land Acquisition
- Board of Directors Training

CARRIED



The Board of Directors meeting recessed at 10:38 a.m. to enter Closed Session.

OPEN SESSION

RESOLUTION NO. BD-037/23

Moved by: George Darouze
Seconded by: Bill Smirle

RESOLVED THAT:

The Board of Directors move into open Session.

CARRIED

The Chair reconvened the Board of Directors Open Session at 12:13 p.m.

UPDATE: SNC PROPERTY LEGAL MATTER

RESOLUTION NO. BD-038/23

Moved by: Adrian Wynands
Seconded by: George Darouze

RESOLVED THAT:

The Board of Directors receive and file the verbal update regarding SNC Property Legal Matter.

CARRIED

REQUEST FOR APPROVAL: LAND ACQUISITION

RESOLUTION NO. BD-039/23

Moved by: Genevieve Lajoie
Seconded by: Steve Densham

RESOLVED THAT:

The Board of Directors approve the purchase of Property 1 (North Dundas) to an upset limit as discussed, plus ancillary costs.

CARRIED

BOARD OF DIRECTORS TRAINING

SNC staff and Kecia Podetz, Emond Harnden, LLP, delivered orientation training to the Board of Directors.



ADJOURNMENT

RESOLUTION NO. BD-040/23

Moved by: Deb Wilson

Seconded by: Bill Smirle


RESOLVED THAT:

The Board of Directors meeting of February 16th,
2023 be adjourned at 12:14 p.m.

CARRIED

Pierre Leroux,
Chair.

/rb

FOR: 

Carl Bickerdike,
Chief Administrative Officer.



To: Board of Directors
From: Ronda Boutz, Secretary-Treasurer
John Mesman, Managing Director, Property, Conservation Lands, and
Community Outreach
Date: March 6, 2023
Subject: Request for Approval: SNC Committee Meeting Highlights and Minutes

RECOMMENDATION:

The Board of Directors approve the actions and recommendations of the following Committees meetings:

- i. Communications Committee meeting minutes of February 21st, 2023
 - ii. Clean Water Committee meeting minutes of February 27th, 2023
 - iii. Forestry Committee meeting minutes of February 28th, 2023
 - iv. Fish and Wildlife Committee meeting minutes of February 28th, 2023
-

DISCUSSION:

Communications Committee Meeting: February 21st, 2023

- The Communications Committee recommended the following for Board of Directors approval:
 - Committee Chair Election – Charles Armstrong was re-elected as Committee Chair for 2023
 - The development and draft outline for a business case on Category 3 Programs and Services agreements for Private Land Stewardship and Land Securement Program
 - Maple Education Program Update
 - Community Environmental Grants Program Update
 - Community Environmental Grants
 - 2022 Annual Report
- The Communications Committee received updates on:
 - Communications Committee membership
 - SNC Land Securement Strategy

Clean Water Committee Meeting: February 27th, 2023

- The Clean Water Committee recommended the following for Board of Directors approval:
 - Committee Chair Election - Jacqueline Kelly-Pemberton was re-elected as Committee Chair for 2023
 - The development and draft outline for a business case on Category 3
-



Programs and Services agreements for Private Land Stewardship and Land Securement Program

- Eastern Ontario Water Resources Program (EOWRP) Financial Statement as of December 31st, 2022
 - EOWRP guidelines, grant rating criteria, application form, and spring callout for grant applications
 - Clean Water Program guidelines, grant structure and rating for 2023
 - All status quo with the exception of Erosion Control guidelines which include new wording for the required 3 metre buffer from top of bank; projects with “no mow” or that plant tree/shrub buffer will be considered higher priority and scored as such through the project rating sheet
 - Appointment of Glenn Mackey to the Source Protection Committee as the Clean Water Program representative; replacing Adrian Wynands
- The Clean Water Committee received updates on:
 - Clean Water Committee membership
 - 2023 Clean Water Committee work plan
 - SNC Land Securement Strategy

Forestry Committee Meeting: February 28th, 2023

- The Forestry Committee recommended the following for Board of Directors approval:
 - Committee Chair Election – Glenn Mackey was re-elected as Committee Chair for 2023
 - The development and draft outline for a business case on Category 3 Programs and Services agreements for Private Land Stewardship and Land Securement Program
- The Forestry Committee received updates on:
 - Forestry Committee membership
 - 2023 tree planting and free tree days
 - Forest certification
 - Logging operations and hazard tree management
 - Ontario Land Trust standards and membership
 - SNC Land Securement Strategy
 - Forest Steward Program



Fish and Wildlife Committee Meeting: February 28th, 2023

- The Fish and Wildlife Committee recommended the following for Board of Directors approval:
 - Committee Chair Election – Glenn Mackey was re-elected as Committee Chair for 2023
 - The development and draft outline for a business case on Category 3 Programs and Services agreements for Private Land Stewardship and Land Securement Program
- The Fish and Wildlife Committee received updates on:
 - Fish and Wildlife Committee membership
 - Findlay Creek Boardwalk Extension project
 - Oak Valley erosion control project
 - SNC 2023 invasive alien species management plan
 - Forest Steward Program
 - SNC Land Securement Strategy

Ronda Boutz,
Secretary-Treasurer.

John Mesman,
Managing Director, Property, Conservation Lands,
and Community Outreach.

Attachments



COMMUNICATIONS COMMITTEE MEETING

Tuesday, February 21st, 2023, 9:00 a.m. – Meeting 01/23
By Electronic Participation

Present: Charles Armstrong, Public Citizen, Committee Chair
Murray Inch, Public Citizen
Tim Jackson, Public Citizen
Cindy Saucier, Councillor, Russell
Bill Smirle, SNC Board Member
Karen Switzer-Howse, Public Citizen
Byron Vienneau, Public Citizen
Tom Van Dusen, Public Citizen
Doug Thompson, Public Citizen
Gerry Boyce, Public Citizen

Regrets: George Darouze, Board of Directors, Past Chair, ex-officio
Steve Densham, Board of Directors, Vice Chair, ex-officio
Pierre Leroux, Board of Directors, Chair, ex-officio

Staff: John Mesman, SNC Managing Director of Conservation Lands
and Community Outreach
Erin Thorne, Communications Specialist
Kelsey Smith, Stewardship & Outreach Assistant
Arielle Noonan, Stewardship & Outreach Assistant



CHAIR'S REMARKS

Charles Armstrong, Committee Chair, called the February 21st, 2023, Communications Committee meeting to order at 9:10 a.m.

APPROVAL OF COMMUNICATIONS COMMITTEE MAIN AND SUPPLEMENTAL AGENDAS

RESOLUTION NO. CMN-01/23

Moved by: Bill Smirle

Seconded by: Doug Thompson

RESOLVED THAT:

The Members approve the Communications Committee main and supplemental agendas of February 21, 2023, as submitted.

CARRIED

DECLARATION OF CONFLICT OF INTEREST

Cindy Saucier declared a conflict of interest on item 6e – Community Environmental Grant and will not vote on the Eco East application.

COMMUNICATIONS PROJECT UPDATE: POWERPOINT PRESENTATION

Staff presented project and program updates.

Gerry Boyce joined the meeting at 9:25 am.

APPROVAL OF:

COMMUNICATIONS COMMITTEE MEETING MINUTES OF November 30, 2022

RESOLUTION NO. CMN-02/23

Moved by: Doug Thompson

Seconded by: Byron Vienneau

RESOLVED THAT:

The Members approve the Communications Committee meeting minutes of November 30, 2022.

CARRIED



NEW BUSINESS

REQUEST FOR APPROVAL: ELECTION OF COMMITTEE CHAIR

RESOLUTION NO. CMN-03/23

Moved by: Byron Vienneau

Seconded by: Doug Thompson

RESOLVED THAT:

The Committee Members appoint John Mesman, Managing Director, Property, Conservation Lands and Community Outreach as Acting Committee Chair; and.

FURHTER THAT:

SNC Administrative By-law 15.3: *'All elections shall be in accordance with the Procedures for Election of Officers'* be adhered to.

CARRIED

ELECTION OF COMMITTEE CHAIR

Call for nominations three times for election of Chair (no seconder required).

First Call for Nominations:

Moved by: Doug Thompson

Charles Armstrong be nominated for Chair, Communications Committee.

Charles Armstrong accepted the nomination for Chair, Communications Committee.

Second Call for Nominations: None

Third Call for Nominations: None

Hearing none, nominations closed for the position of Chair, Communication Committee.

Approval of the following Motion:

RESOLUTION NO. CMN-004/23

Moved by:

Byron Vienneau

Seconded by:

Doug Thompson

RESOLVED THAT:

For the year 2023, and until the Joint Standing Committee meeting of 2024, that Charles Armstrong be elected as Chair of the Communications Committee.

CARRIED



RECEIVE AND FILE: 2023 COMMITTEE MEMBERSHIP

RESOLUTION NO. CMN-05/23

Moved by: Tom Van Dusen

Seconded by: Tim Jackson

RESOLVED THAT:

The Communications Committee recommends the following Committee membership to the Board of Directors for 2023:

- Charles Armstrong, Public Citizen
- Bill Smirle, SNC Board Member
- Gerry Boyce, Public Citizen
- Murray Inch, Public Citizen
- Tim Jackson, Public Citizen
- Doug Thompson, Past Board Member
- Karen Switzer-Howse, Public Citizen
- Cindy Saucier, Public Citizen
- Tom Van Dusen, Van Dusen Communications
- Byron Vienneau, Public Citizen
- Pierre Leroux, SNC Chair, ex-officio
- Steve Densham, SNC Vice Chair, ex-officio
- George Darouze, SNC Past Chair, ex-officio

CARRIED

REQUEST FOR APPROVAL: MAPLE EDUCATION PROGRAM UPDATE

RESOLUTION NO. CMN-06/23

Moved by: Tim Jackson

Seconded by: Byron Vienneau

RESOLVED THAT:

The Communications Committee approve the revised Maple Education outreach initiatives and recommend that the Board of Directors approve postponing the on-site tours for the Maple Education Program at the Oschmann Forest Conservation Area.

CARRIED

The Committee took a break at 10:05 am.

The Committee reconvened at 10:15 am.



REQUEST FOR APPROVAL: COMMUNITY ENVIRONMENTAL GRANTS PROGRAM UPDATE

RESOLUTION NO. CMN-07/23

Moved by: Byron Vienneau

Seconded by: Karen Switzer-Howse

RESOLVED THAT:

The Communications Committee recommend that the Board of Directors approve amendments to the Community Environmental Grants Program to allow applications for community garden and tree planting projects.

CARRIED

REQUEST FOR APPROVAL: COMMUNITY ENVIRONMENTAL GRANTS

RESOLUTION NO. CMN-08/23

Moved by: Murray Inch

Seconded by: Karen Switzer-Howse

RESOLVED THAT:

The Communications Committee recommends the Board of Directors approval of the Community Environmental Grant in the amount of \$300 to:

- Eco East
- Rockland Community Garden
- The River Institute
- Poutmasters
- St. Albert Optimist Club

CARRIED

REQUEST FOR APPROVAL: CATEGORY 3 PROGRAM BUSINESS CASE DEVELOPMENT

RESOLUTION NO. CMN-09/23

Moved by: Doug Thompson

Seconded by: Gerry Boyce

RESOLVED THAT:

The Communications Committee approve the development of Business Cases for "Category 3: Other Programs and Services an authority determines are advisable".

FURTHER THAT:

The Communications Committee recommend that the Board of Directors support the development of Category 3 Programs and Service agreements for



Private Land Stewardship and the Land Securement Program.

FURTHER THAT:

Committee members be directed to provide feedback on the Business Cases and provide stakeholder testimonials.

CARRIED

REQUEST FOR APPROVAL: 2022 ANNUAL REPORT

RESOLUTION NO. CMN-10/23

Moved by: Doug Thompson

Seconded by: Gerry Boyce

RESOLVED THAT:

That the Communications Committee recommend that the Board of Directors approve the 2022 Annual Report.

CARRIED

ROUNDTABLE DISCUSSION

A. COMMUNITY ENGAGEMENT ACTIVITIES

- Cindy shared that on January 21st she attended the Living Locally Fair for SNC after a three-year hiatus at St. Thomas Aquinas in Russell. Over 80 vendors attended the event. The Russell Village will be celebrating its 125th anniversary in 2023, events will be happening throughout the year. Russell Rocks happening on Friday, February 24th, a concert series raising money for charity events.
- Byron inquired about meeting with the Municipalities with members of the committees in the coming months.
- Bill mentioned that the Township of North Dundas has had many 'Meet Me on Main Street' events for the last 6 years and says that it is very popular, Russell will be having their first event this year.
- Murray thanked SNC for recognizing the Oak Valley Pioneer Park volunteers for their work at the Park with a gift basket over the holidays.
- Gerry inquired about a potential snowmobile crossing at the Chesterville Dam, wondering if there was any update for the Nation Valley Snowmobile Club.



B. RECOMMENDATIONS FOR 'FRIENDS OF SNC'

The Committee had no recommendations for 'Friends of SNC' at this time.

DATE OF NEXT MEETING:

- Joint Standing Committee Meeting: Thursday, March 23, 2023 at 1:00 pm
- Communications Committee Meeting: Thursday, March 23, 2023 at 3:00 pm

ADJOURNMENT:

RESOLUTION NO. CMN-011/23 Moved by: Gerry Boyce

RESOLVED THAT: The Communications Committee meeting of
February 21, 2023 be adjourned at 11:18 a.m.

CARRIED

Charles Armstrong,
Committee Chair.

/ks

John Mesman,
SNC Managing Director of Conservation
Lands and Community Outreach.



CLEAN WATER COMMITTEE MEETING

Monday, February 27th, 2023, 9:00 a.m. – Meeting 01/23

SNC Watershed Room, SNC Office



Present:	Jacqueline Kelly-Pemberton, Farmer, Committee Chair Ray Beauregard, Eastern Ontario Water Resources Program Michel Kearney, City of Ottawa Alan Kruszel, Ontario Soil & Crop Improvement Association Marc Laflèche, Ontario Soil & Crop Improvement Association Genevieve Lajoie, Prescott and Russell René Lalonde, Farmer (<i>electronic participation</i>) Yves Laviolette, Prescott and Russell Glenn Mackey, Farmer André Pommainville, Farmer Terrence Sauvé, Ontario Ministry of Agriculture, Food and Rural Affairs (<i>electronic participation</i>) Bill Smirle, SNC Board Member François St. Amour, SNC Board Member Doug Thompson, Public Citizen Adrian Wynands, SNC Board Member
Regrets:	Russell Bennett, Farmer George Darouze, SNC Past Chair, ex-officio Steve Densham, SNC Vice Chair, ex-officio David Lapen, Agriculture and Agri-Food Canada Pierre Leroux, SNC Chair, ex-officio, and United Counties of Prescott and Russell Tara Redpath, City of Ottawa
Staff Present:	Ronda Boutz, Secretary-Treasurer





CHAIRS REMARKS

Jackie Pemberton, Committee Chair, called the Clean Water Committee meeting of February 27th, 2023 at 9:00 a.m., and asked for a round of introductions.

APPROVAL OF CLEAN WATER COMMITTEE MAIN AND SUPPLEMENTAL AGENDAS

RESOLUTION NO. CWC-001/23

Moved by: Bill Smirle

Seconded by: Adrian Wynands

RESOLVED THAT:

The Members approve the February 27th, 2023 Clean Water Committee main and supplemental agendas as submitted.

CARRIED

DECLARATION OF CONFLICT OF INTEREST

There were no Declarations of Conflict of Interest.

COMMUNITY ENGAGEMENT: ROUNDTABLE

- Adrian Wynands mentioned that he has updated his Council Members on the programs and services SNC offers. Adrian also mentioned that septic inspections are now being done by SNC staff in Augusta Township.
- Bill Smirle advised everyone that he is keeping North Dundas Council up to date on the *Conservation Authority Act* amendments and how SNC is transitioning to their implementation in January 2024.
- François St. Amour advised everyone that all municipal councils are going to need help from SNC with all the changes to the *Conservation Authorities Act*.

REQUEST FOR APPROVAL:

CLEAN WATER COMMITTEE MEETING MINUTES OF NOVEMBER 28th, 2023

RESOLUTION NO. CWC-002/23

Moved by: Doug Thompson

Seconded by: Glenn Mackey

RESOLVED THAT:

The Members approve the Clean Water Committee meeting minutes of November 28th, 2022 as submitted.

CARRIED



NEW BUSINESS

REQUEST FOR APPROVAL: ELECTION OF COMMITTEE CHAIR

RESOLUTION NO. CWC-003/23

Moved by: Ray Beauregard
Seconded by: Michel Kearney

RESOLVED THAT:

The Clean Water Committee appoint Ronda Boutz, Secretary-Treasurer as the Acting Committee Chair; and

FURTHER THAT:

SNC Administrative By-law 16.3: '*All elections shall be in accordance with the Procedures for Election of Officers*' be adhered to.

CARRIED

Ronda Boutz, Election Chair, declared the Clean Water Committee Chair position vacant.

ELECTION OF COMMITTEE CHAIR

Call for nominations three times for election of Chair (no seconder required).

First Call for Nominations:

Moved by: Adrian Wynands

Jacqueline Kelly-Pemberton be nominated for Chair, Clean Water Committee.

Jacqueline Kelly-Pemberton accepted the nomination for Chair, Clean Water Committee.

Second Call for Nominations: None

Third Call for Nominations: None

Hearing none, nominations closed for the position of Chair, Clean Water Committee.

Approval of the following Motion:

RESOLUTION NO. CWC-004/23

Moved by: Alan Kruszel
Seconded by: Andre Pommainville

RESOLVED THAT:

For the year 2023, and until the Joint Standing Committee meeting of 2024, that Jacqueline



Kelly-Pemberton be elected as Chair of the
Clean Water Committee.

CARRIED

UPDATE: CLEAN WATER COMMITTEE MEMBERSHIP

RESOLUTION NO. CWC-005/2023

Moved by:

Adrian Wynands

Seconded by:

Glenn Mackey

RESOLVED THAT:

The Clean Water Committee receive and file the
Clean Water Committee Membership update.

CARRIED

Rene Lalonde joined the meeting at 9:36 a.m.

**REQUEST FOR APPROVAL: CATEGORY 3 PROGRAM BUSINESS CASE
DEVELOPMENT**

RESOLUTION NO. CWC-006/2023

Moved by:

Doug Thompson

Seconded by:

Genevieve Lajoie

RESOLVED THAT:

The Clean Water Committee approve the
development of Business Cases for "Category 3:
Other Programs and Services an authority
determines are advisable"; and

FURTHER THAT:

The Clean Water Committee recommend that the
Board of Directors support the development of
Category 3 Programs and Service agreements
for Private Land Stewardship and the Land
Securement Program; and

FURHTER THAT:

The Committee members be directed to provide
feedback on the Business Cases and provide
stakeholder testimonials.

CARRIED

**REQUEST FOR APPROVAL: EASTERN ONTARIO WATER RESOURCES PROGRAM
2022 FINANCIAL STATEMENT AS OF DECEMBER 31ST, 2022**

RESOLUTION NO. CWC-007/2023

Moved by:

Ray Beauregard

Seconded by:

Adrian Wynands



RESOLVED THAT:

The Clean Water Committee approve the Eastern Ontario Water Resources Program Financial Statement for the period of January 1 – December 31, 2022.

CARRIED

REQUEST FOR APPROVAL: EASTERN ONTARIO WATER RESOURCES PROGRAM

RESOLUTION NO. CWC-008/2023

Moved by: Marc Lafleche
Seconded by: Michel Kearney

RESOLVED THAT:

The Clean Water Committee approves status quo for 2023 for the Eastern Ontario Water Resources Program (EOWRP) Application Form, Guidelines, and Rating System; and

FURTHER THAT:

The Clean Water Committee approves the 2023 draft EOWRP budget, pending final approval of the City of Ottawa's \$50,000 Special Levy; and

FURTHER THAT:

The Clean Water Committee approves issuing a 2023 call for EOWRP grant proposals to be submitted for consideration at the June 12th, 2023 Clean Water Committee meeting.

CARRIED

UPDATE: 2023 CLEAN WATER COMMITTEE WORK PLAN

RESOLUTION NO. CWC-009/2023

Moved by: Andre Pommainville
Seconded by: Glenn Mackey

RESOLVED THAT:

The Clean Water Committee receive and file the 2023 Clean Water Committee Workplan update.

CARRIED

Bill Smirle left the meeting at 10:15 a.m.



REQUEST FOR APPROVAL: 2023 CLEAN WATER PROGRAM GUIDELINES AND STRUCTURE

RESOLUTION NO. CWC-010/2023

Moved by: Adrian Wynands

Seconded by: Ray Beauregard

RESOLVED THAT:

The Clean Water Committee recommends to the Board of Directors to approve status quo for 2023 Clean Water Program guidelines (except for erosion control), grant structure, application review process, and all project rating sheets; and

FURTHER THAT:

The Clean Water Committee recommends to the Board of Directors to approve the following amendment to the Erosion Control guidelines:

- Addition of the following criteria under Eligible Items and Project Requirements, 3-metre buffer setback: "Projects which do not mow vegetation within this 3-meter buffer or establish a 3-meter buffer of trees/shrubs, will be considered a higher priority for water quality improvement and will be scored as such under the lean Water Program rating criteria."

CARRIED

SUPPLEMENTAL AGENDA

REQUEST FOR APPROVAL: APPOINTMENT OF CLEAN WATER COMMITTEE REPRESENTATIVE TO THE RAISIN-SOUTH NATION SOURCE PROTECTION

RESOLUTION NO. CWC-011/23

Moved by: Adrian Wynands

Seconded by: Alan Kruszel

RESOLVED THAT:

The Clean Water Committee recommends to the Board of Directors to appoint Glenn Mackey to represent the Clean Water Committee on the Raisin-South Nation Source Protection Committee.

CARRIED



UPDATE: LAND SECUREMENT STRATEGY

RESOLUTION NO. CWC-012/23

Moved by: Doug Thompson
Seconded by: Genevieve Lajoie

RESOLVED THAT:

The Clean Water Committee review the Land Securement Strategy and provide any comment by March 23, 2023.

CARRIED

CORRESPONDENCE

None

DATE OF NEXT MEETING

- Joint Standing Committee Meeting, March 23rd, 2023 at 1:00 p.m., SNC Office
- Clean Water Committee Meeting, June 12th, 2023 at 9:00 a.m., SNC Office

ADJOURNMENT

RESOLUTION NO. CWC-013/23

Moved by: Yves Laviolette

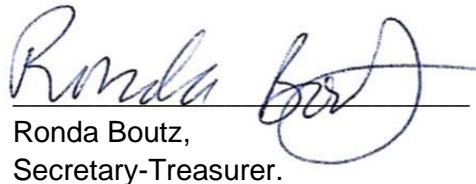
RESOLVED THAT:

The Clean Water Committee meeting of February 27^h, 2023 be adjourned at 10:33 a.m.

CARRIED

Jacqueline Kelly-Pemberton,
Committee Chair.

/lh



Ronda Boutz,
Secretary-Treasurer.



FORESTRY COMMITTEE MEETING

Tuesday, February 28th, 2023, 10:00 a.m. – Meeting 01/23

By Electronic Participation



Present: Glenn Mackey, Committee Chair
François Allard, Public Citizen
Maurice Chabot, Public Citizen
Phil Duncan, United Counties of Stormont Dundas Glengarry
Dorothy Hamilton, Stormont Dundas Glengarry Chapter – Ontario Woodlot Association
Murray Inch, Public Citizen
Dave Robertson, Public Citizen
Bill Smirle, SNC Board of Directors
François St. Amour, SNC Board of Directors
Doug Thompson, Public Citizen

Regrets: Alain Bertrand, Public Citizen
George Darouze, SNC Board of Directors, Past Chair, ex-officio
Steve Densham, SNC Board of Directors, Vice Chair, ex-officio
Steve Hunter, United Counties of Prescott Russell
Pierre Leroux, SNC Board of Directors, Chair, ex-officio

Absent: Ron Toonders, Ag Soil and Crop

Staff: Carl Bickerdike, Chief Administrative Officer
Ronda Boutz, Secretary-Treasurer
Cheyene Brunet, Forestry Technician
Chris Craig, Senior Forestry Technician
Caroline Goulet, Forester
Tavish MacLeod, Forestry Assistant
Pat Piitz, Team Lead, Property
Spencer Vanputten, Property Co-op Student

Guest: Jean Saint-Pierre, Boisés Est



CHAIR'S REMARKS

Glenn Mackey, Committee Chair, called the Forestry Committee meeting of February 28th, 2023 to order at 10:00 a.m.

APPROVAL OF FORESTRY COMMITTEE AGENDA

RESOLUTION NO. FC-001/23

Moved by: Doug Thompson

Seconded by: Dave Robertson

RESOLVED THAT:

The Members approve the Forestry Committee agenda of February 28th, 2023.

CARRIED

DECLARATION OF CONFLICT OF INTEREST

There were no Declarations of Conflict of Interest.

SNC FORESTRY PROJECT UPDATE – POWERPOINT PRESENTATION

Staff presented forestry program and project updates.

Murray Inch joined the meeting at 10:02 a.m.

François Allard joined the meeting at 10:12 a.m.

COMMUNITY ENGAGEMENT ROUNDTABLE DISCUSSIONS: COMMUNITY ENGAGEMENT

None.

APPROVAL OF: FORESTRY COMMITTEE MEETING MINUTES OF NOVEMBER 29TH, 2022

RESOLUTION NO. FC-002/23

Moved by: Doug Thompson

Seconded by: Maurice Chabot

RESOLVED THAT:

The Members approve the Forestry Committee meeting minutes of November 29th, 2022 as submitted.

CARRIED

BUSINESS ARISING FROM MINUTES

None.



NEW BUSINESS

REQUEST FOR APPROVAL: ELECTION OF COMMITTEE CHAIR

RESOLUTION NO. CWC-003/23

Moved by: François St. Amour
Seconded by: Dorothy Hamilton

RESOLVED THAT:

The Forestry Committee appoint Ronda Boutz, Secretary-Treasurer as the Acting Committee Chair; and

FURTHER THAT:

SNC Administrative By-law 16.3: *'All elections shall be in accordance with the Procedures for Election of Officers'* be adhered to.

CARRIED

Call for nominations three times for election of Chair (no seconder required).

First Call for Nominations:

Moved by: François St. Amour

Glenn Mackey be nominated for Chair, Forestry Committee.

Glenn Mackey accepted the nomination for Chair, Forestry Committee.

Second Call for Nominations: None

Third Call for Nominations: None

Hearing none, nominations closed for the position of Chair, Forestry Committee.

Approval of the following Motion:

RESOLUTION NO. CWC-004/23

Moved by: François St. Amour
Seconded by: Dorothy Hamilton

RESOLVED THAT:

For the year 2023, and until the Joint Standing Committee meeting of 2024, that Glenn Mackey be elected as Chair of the Forestry Committee.

CARRIED



UPDATE: FORESTRY COMMITTEE MEMBERSHIP

RESOLUTION NO. FC-005/23

Moved by: Doug Thompson
Seconded by: François St. Amour

RESOLVED THAT:

The Forestry Committee receive and file the Forestry Committee Membership update.

CARRIED

REQUEST FOR APPROVAL: CATEGORY 3 PROGRAM BUSINESS CASE DEVELOPMENT

RESOLUTION NO. FC-006/22

Moved by: Murray Inch
Seconded by: Doug Thompson

RESOLVED THAT:

The Forestry Committee approve the development of Business Cases for “Category 3: Other Programs and Services an authority determines are advisable”. and

FURTHER THAT:

The Forestry Committee recommend that the Board of Directors support the development of Category 3 Programs and Service Agreements for Private Land Stewardship and the Land Securement Program; and

FURTHER THAT:

The Committee members be directed to provide feedback on the Business Cases and provide stakeholder testimonials.

CARRIED

Bill Smirle joined the meeting at 10:43 a.m.

UPDATE: 2023 TREE PLANTING AND FREE TREE DAYS

RESOLUTION NO. FC-007/2

Moved by: François St. Amour
Seconded by: Bill Smirle

RESOLVED THAT:

The Forestry Committee receive and file the 2023 Tree Planting and Free Tree Days update.

CARRIED

UPDATE: FOREST CERTIFICATION



RESOLUTION NO. FC-008/23

Moved by: Dave Robertson
Seconded by: Maurice Chabot

RESOLVED THAT:

The Forestry Committee receive and file the Forest Certification Update.

CARRIED

UPDATE: LOGGING OPERATIONS AND HAZARD TREE MANAGEMENT

RESOLUTION NO. FC-009/23

Moved by: François Allard
Seconded by: Bill Smirle

RESOLVED THAT:

The Forestry Committee receive and file the Logging Operations and Hazard Tree Management update report.

CARRIED

UPDATE: ONTARIO LAND TRUST STANDARDS & MEMBERSHIP

RESOLUTION NO. FC-010/23

Moved by: Dave Robertson
Seconded by: Doug Thompson

RESOLVED THAT:

The Forestry Committee receive and file the report on Ontario Land Trust Alliance standards and membership.

CARRIED

UPDATE: LAND SECUREMENT STRATEGY

RESOLUTION NO. FC-011/23

Moved by: Dorothy Hamilton
Seconded by: Bill Smirle

RESOLVED THAT:

The Forestry Committee review the SNC Land Securement Strategy and provide any comment by March 23, 2023.

CARRIED



FOREST STEWARD PROGRAM

RESOLUTION NO. FC-012/23

Moved by: Doug Thompson
Seconded by: Bill Smirle

RESOLVED THAT:

The Forestry Committee receive and file the
Forest Steward Program update.

CARRIED

SUPPLEMENTAL AGENDA

None.

CORRESPONDENCE

None.

DATE OF NEXT MEETING

- Joint Standing Committee Meeting, March 23rd, 2023 at 1:00 p.m., SNC Office
- Forestry Committee Meeting, June 6th, 2023 at 10:00 a.m., SNC Office

ADJOURNMENT

RESOLUTION NO. FC-013/23

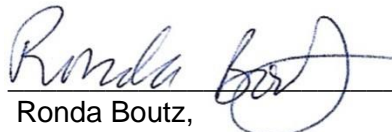
Moved by: Doug Thompson
Seconded by: François Allard

RESOLVED THAT:

The Forestry Committee meeting of February
28th, 2023 be adjourned at 11:16 a.m.

CARRIED

Glenn Mackey,
Committee Chair.



Ronda Boutz,
Secretary-Treasurer.

/rb



FISH AND WILDLIFE COMMITTEE MEETING

Tuesday, February 28th, 2023, 3:00 p.m. – Meeting 01/23

By Electronic Participation



Present: Frederick Schueler, Committee Chair
Malcolm Clark, Russell Fish and Game Club
Alvin Cluff-Clyburne, Russell Fish and Game Club
Joffre Cote, Ministry of Natural Resources and Forestry (non-voting)
Aleta Karstad, Fragile Inheritance Natural History
Bill Smirle, SNC Board of Directors
Larry Smith, South Nation Archery Supply
Doug Thompson, Public Citizen (*electronic participation*)

Regrets: Doug Culver, Naturalist and Recreational Angler
George Darouze, SNC Board of Directors, Past Chair, ex-officio
Steve Densham, SNC Board of Directors, Vice Chair, ex-officio
Stéphane Dubuc, Trapper
Pierre Leroux, SNC Board of Directors, Chair, ex-officio
Kirk Myelde, Public Citizen
Susan Gallinger, Public Citizen (non-voting)

Absent: Abraham Francis, Mohawks of Akwesasne

Staff: Carl Bickerdike, Chief Administrative Officer
Ronda Boutz, Secretary-Treasurer
Hope Boyle, Stewardship Assistant
Michelle Cavanagh, Team Lead, Stewardship
Brent Harbers, Watershed Biologist
Naomi Langlois-Anderson, Senior Fish and Wildlife Technician
Arielle Noonan, Stewardship and Outreach Assistant
Ryan Robson, Resource Technician
Katherine Watson, Water Resources Specialist, Monitoring



CHAIR'S REMARKS

Fred Schueler, Committee Chair, called the Fish and Wildlife Committee meeting of February 28th, 2023 to order at 3:05 p.m.

Fred commented on potential work this year in the South Nation jurisdiction relating to freshwater mussels; with monitoring focused on the upper St. Lawrence River and its tributaries. A funding request was submitted for this work and a decision is pending.

APPROVAL OF FISH AND WILDLIFE COMMITTEE AGENDA

RESOLUTION NO. FW-001/23

Moved by: Larry Smith

Seconded by: Bill Smirle

RESOLVED THAT:

The Members approve the Fish and Wildlife Committee meeting agenda of February 28th, 2023 as submitted.

CARRIED

DECLARATION OF CONFLICT OF INTEREST

There were no Declarations of Conflict of Interest.

SNC FISH AND WILDLIFE PROJECT UPDATE – POWERPOINT PRESENTATION

Staff presented fish and wildlife project and program updates.

APPROVAL OF THE FISH AND WILDLIFE COMMITTEE MEETING MINUTES OF NOVEMBER 29TH, 2022

RESOLUTION NO. FW-002/23

Moved by:

Alvin Cluff-Clyburne

Seconded by:

Bill Smirle



RESOLVED THAT:

The Members approve the Fish and Wildlife Committee meeting minutes of November 29th, 2022 with the following amendment:

- Joffre Cote be moved from “Present” to “Regrets”.

CARRIED

NEW BUSINESS

REQUEST FOR APPROVAL: ELECTION OF COMMITTEE CHAIR

RESOLUTION NO. CWC-003/23

Moved by: Alvin Cluff-Clyburne
Seconded by: Larry Smith

RESOLVED THAT:

The Fish and Wildlife Committee appoint Ronda Boutz, Secretary-Treasurer as the Acting Committee Chair; and

FURTHER THAT:

SNC Administrative By-law 16.3: *‘All elections shall be in accordance with the Procedures for Election of Officers’* be adhered to.

CARRIED

Call for nominations three times for election of Chair (no seconder required).

First Call for Nominations:

Moved by: Larry Smith

Frederick Schueler be nominated for Chair, Fish and Wildlife Committee.

Fredrick Schueler accepted the nomination for Chair, Fish and Wildlife Committee.

Second Call for Nominations: None

Third Call for Nominations: None

Hearing none, nominations closed for the position of Chair, Fish and Wildlife Committee.



Approval of the following Motion:

RESOLUTION NO. CWC-004/23

Moved by: Larry Smith
Seconded by: Alvin Cluff-Clyburne

RESOLVED THAT:

For the year 2023, and until the Joint Standing Committee meeting of 2024, that Fredrick Schueler be elected as Chair of the Fish and Wildlife Committee.

CARRIED

Bill Smirle joined the meeting at 3:25 p.m.
Doug Thompson joined the meeting at 3:36 p.m.

UPDATE: FISH AND WILDLIFE COMMITTEE MEMBERSHIP

RESOLUTION NO. FW-005/23

Moved by: Bill Smirle
Seconded by: Alvin Cluff-Clyburne

RESOLVED THAT:

The Fish and Wildlife receive and file the Fish and Wildlife Committee Membership update.

CARRIED

REQUEST FOR APPROVAL: CATEGORY 3 PROGRAM BUSINESS CASE DEVELOPMENT

RESOLUTION NO. FW-006/23

Moved by: Doug Thompson
Seconded by: Larry Smith

RESOLVED THAT:

The Fish & Wildlife Committee approve the development of Business Cases for "Category 3: Other Programs and Services an authority determines advisable." and

FURTHER THAT:

The Fish & Wildlife Committee recommend that the Board of Directors support the development of Category 3 Programs and Service agreements for Private Land



Stewardship and the Land Securement Program; and

FURTHER THAT:

The Committee members be directed to provide feedback on the Business Cases and provide stakeholder testimonials.

CARRIED

UPDATE: FINDLAY CREEK BOARDWALK EXTENSION PROJECT

RESOLUTION NO. FW-007/23

Moved by: Alvin Cluff-Clyburne
Seconded by: Malcolm Clark

RESOLVED THAT:

The Fish and Wildlife Committee receive and file the Findlay Creek Boardwalk Extension Project.

CARRIED

UPDATE: OAK VALLEY EROSION CONTROL PROJECT

RESOLUTION NO. FW-008/23

Moved by: Alvin Cluff-Clyburne
Seconded by: Larry Smith

RESOLVED THAT:

The Fish and Wildlife Committee receive and file the Oak Valley Erosion Control Project update.

CARRIED

UPDATE: SNC 2023 INVASIVE ALIEN SPECIES MANAGEMENT PLAN

RESOLUTION NO. FW-009/23

Moved by: Malcolm Clark
Seconded by: Alvin Cluff-Clyburne



RESOLVED THAT:

The Fish and Wildlife Committee receive and file the SNC 2023 Invasive Alien Species (IAS) Management Plan update.

CARRIED

UPDATE: FOREST STEWARD PROGRAM

RESOLUTION NO. FW-010/23

Moved by: Doug Thompson
Seconded by: Malcolm Clark

RESOLVED THAT:

The Fish and Wildlife Committee receive and file the Forest Steward Program update.

CARRIED

UPDATE: LAND SECUREMENT STRATEGY

RESOLUTION NO. FW-011/23

Moved by: Alvin Cluff-Clyburne
Seconded by: Bill Smirle

RESOLVED THAT:

The Fish and Wildlife Committee receive and file the SNC Land Securement Strategy and provide comment by March 23, 2023.

CARRIED

SUPPLEMENATL AGENDA

None.

CORRESPONDENCE

None.



ROUNDTABLE DISCUSSIONS

A. COMMUNITY ENGAGEMENT ACTIVITIES

- Fred Schueler – gave a presentation of World Wetland Day to a group in Toronto about wetlands and has received a request to present again to Canadian Parks and Wilderness café. Fred is using as many SNC examples as possible to showcase this area. Fred will share the recorded presentation with SNC once its available.

B. WATERSHED MONITORING REPORT

Fred Schueler reminded Committee members to submit their Watershed Monitoring reports by email.

DATE OF NEXT MEETING

- Joint Standing Committee Meeting, March 23rd, 2023 at 1:00 p.m., SNC Office
- Fish and Wildlife Committee Meeting, June 6th, 2023 at 3:00 p.m., SNC Office

ADJOURNMENT

RESOLUTION NO. FW-012/23

Moved by: Alvin Cluff-Clyburne

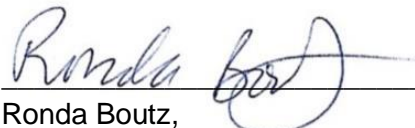
RESOLVED THAT:

The Fish and Wildlife Committee meeting of February 28th, 2023 be adjourned at 4:24 p.m.

CARRIED

Fred Schueler,
Committee Chair.

/rb



Ronda Boutz,
Secretary-Treasurer.



To: Board of Directors
From: Carl Bickerdike, Chief Administrative Officer
Date: March 1, 2023
Subject: Request for Approval: 2023 Board of Directors Elections (and Procedures)

RECOMMENDATION:

The Board of Directors appoint Carl Bickerdike, Chief Administrative Officer as Acting Chair; and

FURTHER THAT: SNC Administrative By-law 16.3: "All elections shall be in accordance with the Procedures for Election of Officers (Appendix B)" and relevant *Conservation Authorities Act* requirements be adhered to.

DISCUSSION:

Subsection 17 (1) of the *Conservation Authorities Act* mandates the Chair and Vice-Chair be appointed annually; and SNC's Administrative By-law 16.1 states: "The election of Chair and Vice-Chair shall occur every year at or prior to the Annual General Meeting."

As Acting Chair, and in the interests of timeliness and the efficient running of this election, Mr. Bickerdike will solicit nominations from Board Members for the Chair and then the Vice-Chair positions (one following the other). If only one nomination is made for each respective spot, there will be a global motion to approve the nominated Chair, nominated Vice-Chair, and appointment of the Past-Chair (which is *de facto*) in one global motion of the Board.

A global motion will only work if there are no multiple nominations for the Chair and/or Vice-Chair positions. If multiple nominations are made for these positions, Mr. Bickerdike will conduct separate votes and subsequent affirming motions on each position using the procedures outlined in Appendix B.

FINANCIAL IMPLICATIONS/ADHERENCE TO SNC POLICY:

SNC Policy Adherence: Election procedures shall adhere to SNC's Administrative By-laws and the *Conservation Authorities Act*.

For: 
Carl Bickerdike,
Chief Administrative Officer.

Enclosure: SNC Election Procedures
SNC Administrative By-laws [June 16, 2022] Appendix B: Procedure for
Election of Officers



Election Procedures for Global Motion

1. Acting Chair declares all positions vacant, according to SNC's Administrative By-laws
 2. Call for nominations 3 times for election of Chair (no seconder required)
 3. Closing of nominations (requires mover and seconder)
 4. Call for nominations 3 times for election of Vice-Chair (no seconder required)
 5. Closing of nomination (requires mover and seconder)
 6. Approval of the following motion:
 - Moved by:
 - Seconded by:
 - That for the year 2023, and until the Annual General Meeting of 2024,
 - ii. Mr./Ms. _____ be elected as Chair of SNC,
 - iii. Mr./Ms. _____ be elected as Vice-Chair of SNC, and
 - iv. Mr./Ms. _____ be appointed as Past Chair of SNC.
 7. Chair, Vice-Chair, Past Chair assume their offices
-

Election Procedures if there is more than one candidate for Chair and/or Vice-Chair

1. Acting Chair declares all positions vacant, according to *SNC's Administrative By-laws*
2. Election procedures for Chair, Vice-Chair
 - Nominations require no seconder
 - Acting Chair calls for nominations from the floor
 - If a nominee does not wish to accept, they should decline immediately
 - If there are no further nominations from the floor, Acting Chair asks if there are any further nominations
 - If none are forthcoming, the Acting Chair declares nominations closed (mover and seconder required)
 - Where a vote is required, ballots will be distributed and scrutineer(s) appointed (as per Appendix A)
 - Announcement of results
3. Repeat Section 2 for Vice-Chair
4. Motion for Appointment of the immediate Past Chair to the Board of Directors, as stipulated in *SNC's Administrative By-laws*
5. Chair, Vice-Chair, Past Chair assume their offices



South Nation Conservation Administrative By-laws

APPENDIX B: Procedure for Election of Officers

Voting

- B1.1 Voting shall be by secret ballot.
- B1.2 No vote can be cast by proxy.
- B1.3 In this appendix, "Majority Vote" means half of the votes plus one.

Acting Chair

- B2. The Board of Directors shall appoint a person, who is not a voting Director, as Acting Chair for the purpose of election of Officers.

Scrutineers

- B3.1 The Acting Chair shall call a motion for the appointment of one or more persons, who are not Directors or Staff of the Authority, to act as scrutineers.
- B3.2 A Director, who will not stand for election, may be appointed as an additional scrutineer if requested.
- B3.3 All ballots shall be destroyed by the scrutineers after the vote.

Election procedures

- B4. The Acting Chair shall advise the Directors that the election will be conducted in accordance with the Act as follows:
 - a) the elections shall be conducted in the following order:
 - i. Election of the Chair, who shall be a Director of the Authority;
 - ii. Election of the Vice-Chair, who shall be a Director of the Authority; and
 - iii. Appointment of the Past Chair, who shall be a Director of the Authority who previously held the position of Chair.



- b) the Acting Chair shall ask for nominations to each position;
- c) only current Directors of the Authority who are present may vote;
- d) nominations shall be called three (3) times and will only require a mover;
- e) the closing of nominations shall require both a mover and a seconder;
- f) each Director nominated shall be asked to accept the nomination. The Director must be present to accept the nomination unless the Director has advised the General Manager/Secretary-Treasurer in writing or by email in advance of the election of their willingness to accept the nomination;
- g) if there is only one nominee, the individual shall be declared into the position by acclamation.
- h) in the event of an election, each nominee shall be permitted not more than three (3) minutes to speak for the office, in the order of the alphabetical listing by surnames,
- i) upon the acceptance by nominees to stand for election to the position of office, ballots shall be distributed to the Directors by the scrutineers for the purpose of election and the Acting Chair shall ask the Directors to write the name of one individual only on the ballot,
- j) the scrutineers shall collect the ballots, leave the meeting to count the ballots, return and advise the Acting Chair who was elected by Majority Vote.

Majority Vote required

- B5.1 A Majority Vote shall be required for election.
- B5.2 If there are more than two nominees, and upon the first vote no nominee receives the majority required for election, the name of the person with the least number of votes shall be removed from further consideration for the office and new ballots shall be distributed.
- B5.3 In the case of a vote where no nominee receives the majority required for election and where two or more nominees are tied with the least number of votes, a special vote shall be taken to decide which one of such tied nominees' names shall be dropped from the list of names to be voted on in the next vote.



SOUTH NATION
CONSERVATION
DE LA NATION SUD

Tie vote

- B6.1 Should there be a tie vote between two remaining candidates, new ballots shall be distributed, and a second vote held.
- B6.2 Should there still be a tie after the second ballot a third vote shall be held.
- B6.3 Should there be a tie after the third vote, the election of the office shall be decided by lot drawn by the Acting Chair or designate.



To: Board of Directors
From: Ronda Boutz, Secretary-Treasurer
Date: March 1, 2023
Subject: Request for Approval: Conservation Ontario Voting Delegates

RECOMMENDATION:

The Board of Directors appoint the Chair as the Conservation Ontario Council voting delegate; and

FURTHER THAT: The Board of Directors appoint the Vice-Chair as first alternate and Chief Administrative Officer as second alternate.

DISCUSSION:

The Association of Conservation Authorities of Ontario (Conservation Ontario) is a non-profit association that represents Ontario's 36 conservation authorities.

Conservation Ontario is governed by a six-member elected board and is directed by a Council comprised of directors and staff from the 36 conservation authorities.

South Nation Conservation (SNC) must pass a resolution each year to appoint one voting delegate and two alternates to Conservation Ontario Council.

FINANCIAL IMPLICATIONS/ADHERENCE TO SNC POLICY:

Compliance with Budget: No impact to Budget.

SNC Policy Adherence: SNC's Administrative By-laws permit the appointment of one voting delegate and two alternates to Conservation Ontario Council. Conservation Ontario's By-laws require the voting delegate and alternates be registered with Conservation Ontario annually.

Ronda Boutz,
Secretary-Treasurer.



To: Board of Directors
From: Johanna Barkley, Director of Finance
Date: March 9, 2023
Subject: Request for Approval: 2022 Year End, Audited Financial Statement and Audit Letters

RECOMMENDATION:

The Board of Directors approve and file the 2022 Draft Financial Statements, Audit Reporting Letter, Letter of Representation and signatures by Management and Chair: and

FURTHER THAT: The Board of Directors approve the 2022 reserve transfer to the Stabilization Reserve of \$150,000; and

FURTHER THAT: The Board of Directors approve the 2022 reserve transfer to the Operating Reserve of \$ \$243,961; and

FURTHER THAT: The Board of Directors approve a 2023 transfer from reserves in the amount of \$38,688 for Chesterville Dam Ice Management Plan project approved and started in 2022 and completed in 2023; and

FURTHER THAT: The Board of Directors approve a 2023 transfer from reserves in the amount of \$7,500 for SNC share of the Chesterville Dam stop log purchase.

BACKGROUND:

Audit: The following documents from the 2022 Audit, will be uploaded to the Member's webpage prior to the meeting.

Appendix "A": South Nation River Conservation Authority 2022 DRAFT Audited Financial Statements

Appendix "B": Audit Report Letter

Appendix "C": SNC Letter of Representation

The audited financial statements have been prepared in accordance with Canadian Public Sector Accounting Standards. The audited statement and various letters have been reviewed and approved by staff. Scott Hodgson, Baker Tilly, will be presenting the audited financial statements and audit reporting letter at the meeting.



Reserve: Funds are transferred to and from reserves to:

- meet budget provision;
- set up specific reserve for future use;
- bring back into operations previous amounts set aside for specific purposes; and/or
- meet organizational requirements.

2022 Reserve Summary	Amount	
Statement of Operations, Net Surplus, page 5	1,214,565.00	
Capital assets net of acquired, donated, proceeds and gain, page 5	(1,017,429.00)	
Depreciation, page 5	308,641.00	
Net transfer to reserves - planned	(96,841.00)	Reserve Transfer, page 6
Transfer to Operating Reserve	(38,688.00)	
Net transfer from reserves - capital	23,713.00	(111,816.00)
2022 Surplus - operations, page 17	393,961.00	

Stabilization Reserve:

In 2021, SNC set up a stabilization reserve that would assist in mitigating possible future reduced revenues or unforeseen expenses. As of December 31, 2022, the balance in this reserve is \$193,198. Staff is recommending allocating \$150,000 of the 2022 surplus to the stabilization reserve, increasing the balance to \$343,198.

Operating Reserve:

Staff recommends transferring the balance of the budget surplus of \$243,961 to the operating reserve. The operating reserve is a cumulative of surpluses from past years that would be available in the future, as approved by the Board.

Chesterville Dam – Stop Logs:

An unbudgeted opportunity arose for SNC to receive 50% Water and Erosion Control Infrastructure funding from the Ministry of Natural Resources and Forestry to purchase replacement stop logs for the Chesterville Dam. To cover SNC share of stop logs purchased, staff is recommending transferring \$7,500 in 2023 from operating reserves.



Surplus:

The 2022 surplus of \$505,777, with

- \$96,841 net transfer to reserve (planned),
- \$38,688 to the operating reserve to carried brought forward in 2023 to complete the Chesterville Dam Ice Management Plan,
- \$23,713 transferred from capital reserves for net costs incurred for the Leitrim Boardwalk,
- \$150,000 transferred to the stabilization reserve, and
- \$243,961 to operating reserve.

The surplus is attributed to successful fundraising for land restoration and management of human resources. In December 2022, Staff was able to allocate \$236,000 from unbudgeted Federal Nature Smart and Challenge funds to restoration work completed at J. Henry Tweed Conservation Area (\$109,000), and operational costs related to land securement. Further, revenues not realized in some project areas were offset by reduced expenditures elsewhere in the budget.

FINANCIAL IMPLICATIONS/ADHERENCE TO SNC POLICY:

Compliance with Budget:

The audit fee is included in the 2022 Budget under Corporate Services: Financial Management and Reporting, pages 78-79.

SNC Policy Adherence:

The 2022 Audit complies with SNC's Administrative By-laws and *Conservation Authorities Act* requirements.

Johanna Barkley,
Director of Finance.



To: Board of Directors
From: John Mesman, Managing Director, Property, Conservation Lands,
and Community Outreach
Date: March 8, 2023
Subject: Request for Approval: 2022 SNC Annual Report

RECOMMENDATION:

That the Board of Directors approve the 2022 SNC Annual Report; and

FURTHER THAT: The Board of Directors direct staff to circulate copies to member municipalities, local MPs and MPPs, Conservation Authorities, and various stakeholders.

DISCUSSION:

Annual reports are an important way to highlight South Nation Conservation's (SNC) programs, services, and accomplishments throughout the preceding year. The report also provides partners and stakeholders with information regarding financial performance, Board of Directors membership, and project updates.

Highlights from the 2022 Annual Report are summarized below:

- **Featured Topics:** SNC's 75th Anniversary, Safe Septic Inspection Program, Indigenous Connections and SNC's Development Approvals Programs.
- **Conservation Areas:** Over 152,000 recorded visitors, site improvements at J. Henry Tweed, McIntosh Park and clean up from the May Derecho storm.
- **Use of SNC Lands:** Sustainable timber harvests, hunting and trapping programs, apiculture, maple syrup and agriculture uses.
- **Forestry and Stewardship Initiatives:** Statistics on SNC's tree planting program, Woodlot Advisory Service, Clean Water Programs and Forest Steward, SNC's Land Securement Program and Grasslands Stewardship.
- **Select Project / Program Updates:** Youth Opportunities, Roadside Pollinator Garden, Free Trees for Local Communities, and SNC's New CAO.
- Financial summary and Board of Directors membership.

Printed copies of the 2022 Annual Report will be available in both English and French to be distributed through the year and posted on SNC's website. Following SNC's Annual General Meeting in March 2023, copies will also be distributed to partner municipalities and Conservation Authorities in Ontario.



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FINANCIAL IMPLICATIONS/ADHERENCE TO SNC POLICY:

Compliance with Budget: Funding for completing the design of the 2022 Annual Report is included in the 2023 SNC Budget under Communications and Outreach: Media and Communications Products, on pages 84-85.

SNC Policy Adherence: All expenditures will adhere to SNC's Purchasing Policy. For purchases of \$200 up to \$5,000 competitive quotes will be obtained where practical.

John Mesman,
Managing Director, Property, Conservation Lands, and Community Outreach



To: Board of Directors
From: Katherine Watson, Water Resources Specialist March
Date: 8th, 2023
Subject: Update: State of the Nation Watershed Report Card

RECOMMENDATION:

The Board of Directors receive and file the State of the Nation Watershed Report Card.

DISCUSSION:

The State of the Nation Watershed Report Card is an important communication product that relays information on the state of SNC's forest, wetland, surface water, and ground water quality conditions.

Watershed Report Cards are produced every 5 years by Ontario Conservation Authorities. A provincial campaign beginning on World Water Day (March 22nd, 2023) will launch a new interactive map and online platform to share information from all of Ontario's Watershed Report Cards.

Resource conditions are assessed using published guidelines and objectives. Measuring helps identify areas that are faring well versus those needing improvement so that projects and programs can be focused where they are needed most. This report also tracks changes and progress over time.

Hard copies of the report will be distributed at the Annual General Meeting and will be distributed to municipalities in April 2023.

FINANCIAL IMPLICATIONS/ADHERENCE TO SNC POLICY:

Compliance with Budget:

Monitoring and analysis to support the Watershed Report Cards are included in the 2023 SNC Budget: Resource Management; Water Response Programs: p. 14-15.

Development of the publication and community outreach is included in the 2023 SNC Budget: Communications and Outreach: Media and Communications Products, pages 84 and 85.

SNC Policy Adherence: All purchases followed SNC Purchasing Policy for purchases \$200-\$5,000. All field work followed SNC's Health and Safety Policies.

Programs and Services Category: Category 1 Mandatory: Watershed-Based Resource Management Strategy.

Katherine Watson,
Water Resources Specialist.



To: Board of Directors
From: Ronda Boutz, Secretary-Treasurer
Date: March 3, 2023
Subject: Update: *Conservation Authorities Act*: Transitioning to 2024

RECOMMENDATION:

The Board of Directors receive and file the *Conservation Authorities Act*: Transitioning to 2024 update.

BACKGROUND:

Starting in 2017, the province has implemented a series of legislative and regulatory amendments to the *Conservation Authorities Act*. One such amendment set to take effect is the transition to a new municipal funding framework that will take place on January 1, 2024. A summary of recent legislative and regulatory amendments related to the transition are below:

Phase 1 – Conservation Authority Act Regulations

The province implemented the first phase of *Conservation Authorities Act* (“Act”) regulations in October 2021. The regulations require each conservation authority (“CA”) to have a transition plan in place by December 31st, 2021 and create an inventory of programs and services by February 28th, 2022.

South Nation Conservation’s (“SNC”) inventory lists programs and services it delivers and intends to deliver in the future (BD-023/22). As per the Act, SNC’s programs and services are divided into the following three categories:

- **Category 1: Mandatory programs and services** required by regulation. These programs are funded through municipal levy and include:
 - Programs and services related to the risk of natural hazards;
 - Programs and services related to the conservation and management of lands owned or controlled by the authority;
 - Programs and services related to the authority’s duties, functions and responsibilities as a source protection authority under the *Clean Water Act, 2006*; and
 - Programs and services related to the authority’s duties, functions and responsibilities under an Act prescribed by the regulations.
- **Category 2: Municipal programs and services** that the conservation authority agrees to provide on behalf of a municipality through a memorandum of understanding. These programs can be funded by the municipality; user fees; or government and other agency grants.
- **Category 3: Other programs and services** the conservation authority determines are advisable. These programs can be funded through self-generated revenue; user fees; government and other agency grants; or donations. Any use of municipal levy requires a cost apportionment agreement.



The province also added new deliverables for each CA, identified in the Mandatory Programs and Services Regulation (Reg. 686/21), for Category 1 programs and services. These must be completed by December 31, 2024:

1. Operations Plan - Natural Hazard Infrastructure;
2. Ice Management Plan;
3. Asset Management Plan - Natural Hazard Infrastructure;
4. Conservation Area Strategy;
5. Land Inventory; and
6. Watershed-based Resource Management Strategy.

Phase 2 – Conservation Authority Act Regulations

The Province implemented the second phase of regulations under the Act in April 2022. A detailed report was provided to the Board in May 2022 (BD-091/22), the regulations are summarized below.

1. Budget and Apportionment Regulation (Ontario Regulation 402/22)

This regulation governs the apportionment of Conservation Authority (CA) municipal levies ('operating expenses' and 'capital costs') as well as budgetary matters. It incorporates the two previous levy regulations with references to the categories of programs and services that CAs deliver. The regulation contains a detailed budget process for CAs along with consultation requirements and rules and procedures governing budget meetings.

2. Determination of Amounts owed by Specified Municipalities under the Clean Water Act Regulation (Ontario Regulation 401/22)

This regulation identifies the methods by which CAs may determine amounts owed by their specified municipalities in connection with programs and services provided by the CA under the *Clean Water Act, 2006*.

DISCUSSION:

Category 1

SNC is actively working to meet the requirements under the Act prior to the transition date of January 1, 2024. This includes quarterly progress reporting to the province throughout this transition period. Staff have also developed a work plan to ensure deadlines and deliverables are met (attached).

The 2023 SNC Budget includes resources to begin work on required plans and strategies related to Category 1 programs; this will ensure deliverables are completed for the December 31, 2024, deadline.

Category 2

SNC manages and maintains dozens of municipal agreements for various programs and services. SNC undertook this practice prior to new provincial requirements. Staff are working to finalize remaining municipal agreements for Category 2 programs and services.



Category 3

As of January 1st, 2024, Category 3 programs and services will require municipal cost apportionment agreements for use of levy dollars.

SNC delivers the following Category 3 programs and services:

- i. Tree Planting Program;
- ii. Clean Water Program;
- iii. Habitat restoration in partnership with private landowners; and
- iv. Educational and/or outreach initiatives that are not related to Category 1 programs and services (e.g., Community Environmental Grants, Fish Camps, Youth Hunt, and Municipal Free Tree Days); and
- v. Conservation Land Securement.

The Tree Planting Program has external funding to offset costs but currently requires funding from municipal levy to support program delivery and reporting.

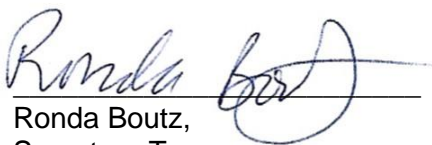
As part of the work plan for continued implementation of Category 3 programs and services, SNC committed to engaging with its Standing Committees for stakeholder input and confirmation of public support (BD-069/22). Standing Committee member connections to various stakeholder groups is key in building support for ongoing delivery of Category 3 programs and services.

Staff prepared an engagement work plan, attached for the Board's information, endorsed by all SNC Standing Committees in November 2022. As per the work plan, Staff are currently consulting with the Standing Committees to develop a business case to support engagement with member Municipalities. Staff will bring the business case to the Board for approval at the April 2023 meeting.

FINANCIAL IMPLICATIONS/ADHERENCE TO SNC POLICY:

Compliance with Budget: Resources have been allocated in the 2023 Budget (Lands, pages 34-35; Erosion and Water Control, pages 40-41; and Planning Studies, pages 62-63) to begin work on inventories, plans, and strategies required for Category 1 – Mandatory Programs under the *Conservation Authorities Act* and subsequent regulations.

SNC Policy Adherence: Subsection 21.1.2 (2) of the *Conservation Authorities Act* enables SNC to provide Category 3 programs and services where member municipalities and SNC have entered into a cost apportionment agreement.


Ronda Boutz,
Secretary-Treasurer.

Attachment: South Nation Conservation Programs and Services Work Plan for Municipal Engagement



South Nation Conservation Programs and Services Work Plan for Municipal Engagement

Engagement Activity	SNC Lead	Committee Engagement	Timeline
CATEGORY 1			
Prescribed under the Act, no engagement required for mandated programs and services.	Management Team	None required, direct any inquiries to the SNC Management Team	Ongoing
CATEGORY 2			
SNC's Management Team routinely meets with municipalities to discuss opportunities to support municipal programs and services. Agreements/Memorandums of Understanding are approved as program/service delivery is negotiated.	Management Team	None required, direct any inquiries to the SNC Management Team	Ongoing
CATEGORY 3			
Development of business cases for each type of program and service proposed as of January 2024.	Ronda Boutz and John Mesman	Provide testimonials and/or any local data. Committee review and approval of business cases.	February 2023
Meetings with key municipal staff to discuss business case and municipal apportionment required.	Management Team	Committee updates and discussion.	March – April 2023
Category 3 program and services package to Board of Directors for approval prior to engaging with municipal councils.	Ronda Boutz and John Mesman	Committee support at Board of Directors meeting.	March 2023
Presentations to Councils to request approval to enter into a Category 3 agreements.	Ronda Boutz and John Mesman	Attendance and co-presentation of programs and services package.	April – July 2023
Category 3 agreements prepared and signed.	Ronda Boutz, Eric McGill, and John Mesman	Updates provided to Committee, Terms of Reference Updates following approval.	August – November 2023



To: Board of Directors
From: Eric McGill, Corporate Counsel
Date: March 8th, 2023
Subject: Request for Approval: Progress Report to the Ministry of Natural Resources and Forestry

RECOMMENDATION:

The Board of Directors approve Progress Report No. 4 for submission to the Ministry of Natural Resources and Forestry.

The province implemented the first phase of *Conservation Authorities Act* regulations in October 2021. The regulations require each conservation authority have a transition plan in place by December 31st, 2021, and create an inventory of programs and services by February 28th, 2022. These documents initiate consultations with member municipalities prior to the Transition Date of January 1st, 2024.

The Board approved South Nation Conservation's (SNC) Transition Plan on November 18th, 2021 (BD-197/21). Staff circulated the Transition Plan to member municipalities and the province and posted it on SNC's website. The Board approved SNC's Programs and Services Inventory (the "Inventory") on February 17th, 2022 (BD-023/22). The Inventory lists the programs and services SNC currently delivers and intends to deliver in the future. Staff circulated the Inventory to member municipalities and the province and held a municipal presentation regarding the Inventory on February 24th, 2022.

Regulations require SNC provide quarterly updates as consultations take place and the Inventory is refined. A total of six reports are to be submitted on the following dates:

- July 1, 2022 [submitted]
- October 1, 2022 [submitted]
- January 1, 2023 [submitted]
- April 1, 2023
- July 1, 2023
- October 1, 2023

SNC's fourth progress report is attached for Board review. Reports are submitted to the Ministry of Natural Resources and Forestry (MNRF).

The report shares the following:

- comments and feedback submitted by participating municipalities;
- a summary of any changes to the SNC Programs and Services Inventory; and
- an update on the negotiation of cost apportioning agreements with participating municipalities.



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Copies of the draft reporting documents are uploaded to the Member's webpage for the Board's review.

ADHERENCE TO SNC POLICY:

Ontario Regulation 687/21 requires SNC submit quarterly progress reports to MNRF prior to the Transition Date of January 1, 2024. Staff will bring future progress reports to the Board prior to submission.

A handwritten signature in black ink, appearing to read 'Eric McGill', is written over a horizontal line.

Eric McGill,
Corporate Counsel.



To: Board of Directors
From: Pat Piitz, Team Lead, Property
Date: March 8th, 2023
Subject: Request for Approval: SDG Forestry Services Agreement

RECOMMENDATION:

The Board of Directors approve a 4-year agreement with the United Counties of Stormont, Dundas and Glengarry for the delivery of forestry services on a cost-recovery basis.

DISCUSSION:

South Nation Conservation (SNC) has been providing forest management services under agreement to the United Counties of Stormont, Dundas and Glengarry (SDG) for over a decade.

SDG recently hired a forest co-ordinator to assist in the management of the County Forest and forestry programs. SDG has, therefore, requested the execution of a new 4-year agreement to reflect new responsibilities of SDG staff.

The agreement (attached) describes the roles and responsibilities for each party as follows:

Warwick Forest Conservation Area

Administer and implement a woodlot advisory service to resident of SDG in partnership with County staff.

- SDG to provide annual budget support for program promotion and attend site visits where feasible.
- SNC to conduct site visits and distribute forest management plan grants.

Activities are established and implemented under annual work plans prepared or approved by SDG. All forestry services are provided to SDG on a 100% cost-recovery basis.

FINANCIAL IMPLICATIONS/ADHERENCE TO SNC POLICY:

Compliance with Budget: SDG County Forest management is included in the 2023 SNC Budget under Resource Management: Partner Programs: Forests pages 16-17.

SNC Policy Adherence: Subsection 21.1.1 (1) of the *Conservation Authorities Act* enables SNC to provide municipal programs and services on behalf of a municipality within its area of jurisdiction under agreement.

Programs and Services Category: Category 2 – Municipal Service Agreement: Forestry Services



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FOR: Ronda Piitz
Pat Piitz,
Team Lead Property.

Attachments: Corporation of the United Counties of Stormont, Dundas and
Glengarry By-Law No. 5386
Memorandum of Understanding Forest Management Services
2023-2028

THE CORPORATION OF THE UNITED COUNTIES

OF STORMONT, DUNDAS AND GLENGARRY

BY-LAW NO. 5386

A BY-LAW to authorize a Memorandum of Understanding with South Nation River Conservation Authority (SNC) for the management of County Forests.

WHEREAS Section 5(3) of the *Municipal Act, 2001*, S. O. 2001, Chapter 25, as amended, provides that the powers of the Corporation of the United Counties of Stormont, Dundas and Glengarry, shall be exercised by by-law.

AND WHEREAS the United Counties of Stormont, Dundas and Glengarry wishes to authorize a Memorandum of Understanding with South Nation River Conservation Authority (SNC) for the management of County Forests.

NOW THEREFORE THE COUNCIL OF THE UNITED COUNTIES OF STORMONT, DUNDAS AND GLENGARRY ENACTS AS FOLLOWS;

1. That Council authorizes the Memorandum of Understanding with South Nation River Conservation Authority for the management of County Forests, attached hereto as Schedule "A" to this By-law.
2. That the Warden be authorized to sign the Memorandum of Understanding on behalf of the United Counties of Stormont, Dundas and Glengarry.

READ and passed in Open Council, signed and sealed this 15th day of February 2023

WARDEN

CLERK

MEMORANDUM OF UNDERSTANDING

Forest Management Services United Counties of Stormont, Dundas and Glengarry Forests

This Memorandum of Understanding made on the ____ day of _____ in the year 2023,

BETWEEN

UNITED COUNTIES OF STORMONT, DUNDAS, AND GLENGARRY
(hereinafter the "County")

- and -

SOUTH NATION RIVER CONSERVATION AUTHORITY
(hereinafter "SNC")

WHEREAS SNC and the County have enjoyed an on-going partnership for management of the County Forest, the County Roadside Tree Program, and the Woodlot Advisory Service;

AND WHEREAS The County has the need for professional forestry and property management services;

AND WHEREAS SNC has the staff and expertise to assist the County with property and forestry services;

AND WHEREAS the County wishes to continue the partnership with SNC for services where identified and has approved sufficient funds to carry out the work;

NOW THEREFORE the Parties agree as follows:

Entire MOU

1. This MOU, together with:

Schedule "A" - Roles and Responsibilities

constitutes the entire agreement between the parties with respect to the subject matter contained in the MOU and supersedes all prior oral or written representations and agreements.

Interpretation and Definitions

- 2.1 For the purposes of interpretation:

- a) words in the singular include the plural and vice-versa;

- b) words in one gender include all genders;
- c) the headings do not form part of the MOU; they are for reference only and shall not affect the interpretation of the MOU;
- d) any reference to dollars or currency shall be in Canadian dollars and exclude Harmonized Sales Tax; and
- e) "include", "includes" and "including" denote that the subsequent list is not exhaustive.

2.2 In this MOU:

"Forest" means forested properties owned by the County;

"Parties" means the County and SNC.

"Party" means either the County or SNC.

"Projects" means the undertakings described in Schedule 'A'.

Purpose

3. The purpose of this MOU is:

- a) To establish a partnership between the County and SNC to work together to ensure the County Forest is managed sustainably.
- b) To successfully establish sites eligible to be planted under the 50 Million Trees Program and other tree planting programs where SNC is the service delivery agent/ partner.
- c) To establish a partnership between the County and SNC to work together to provide a Woodlot Advisory Service to woodlot owners within the County; and
- d) To partner on the management, maintenance, and development of the Warwick Forest Conservation Area

Goals

4. The partnership's goals are:

- a) To ensure the County Forest is managed in a sustainable manner consistent with the Principles, Policies and Procedures of the Eastern Ontario Model Forest – Forest Stewardship Certification Certificate RA_FM/COC000-232 (SDG Council Resolution No. 2017-47).
- b) to support the County with property management and forestry services
- c) to assist the County with the establishment of trees planted under the 50 MTP within the County Road rights-of-way or open areas

- d) to ensure the long-term sustainability of the Warwick Forest Conservation Area
- e) to manage and operate the trails at Warwick Forest Conservation Area in a cost-effective manner

Representations, warranties, and covenants

- 5. SNC represents, warrants, and covenants that:
 - a) it is, and shall continue to be, a validly existing legal entity with full power to fulfill its obligations under the MOU; and
 - b) it shall have on staff – or retain for the duration of this MOU – qualified professionals to undertake the requirements of the MOU.

Term

- 6. The term of the MOU shall commence on signing and expire on December 31, 2026.

Budget

- 7.1 The County is responsible for contributing all funds necessary for the Projects.
- 7.2 The cost for the provision of management services for the Projects shall be established annually within the County budgeting process.

Payment

- 8.1 SNC shall invoice the County bi-annually.
- 8.2 The County shall pay all invoices within fourteen (14) days of receipt.

Insurance

- 9.1 Each party, at their own expense, shall maintain insurance requirements for the duration of the MOU as noted below:
 - a) Commercial General Liability issued on an occurrence basis for an amount of not less than \$5,000,000 per occurrence / \$5,000,000 annual aggregate for any negligent acts or omissions relating to their obligations under this MOU. Such insurance shall include, but is not limited to bodily injury and property damage including loss of use; personal injury; contractual liability; premises, property & operations; non-owned automobile; broad form property damage; broad form completed operations; owners & contractors protective; occurrence property damage; products; employees as Additional Insured(s); contingent employers liability; Employers Liability; tenants legal liability; cross liability and severability of

interest clause. Such insurance shall add the [the County/ SNC] as Additional Insured subject to a waiver of subrogation. This insurance shall be non-contributing with and apply as primary and not as excess of any insurance available to the [the County / SNC].

- b) Automobile liability insurance with respect to owned or leased vehicles used directly or indirectly in the performance of the services covering liability for bodily injury, death and damage to property with a limit of not less than \$5,000,000. inclusive for each and every loss.
 - c) Environmental Impairment Liability with a limit of not less than \$2,000,000 per Incident/Annual Aggregate. Coverage shall include Third Party Bodily Injury and Property Damage including on-site and off-site clean-up. If such insurance is issued on a claims made basis, coverage shall contain a 24-month extended reporting period or be maintained for a period of two years subsequent to conclusion of services provided under this MOU.
- 9.2 Each party shall, upon request, provide the other party with a certificate of insurance evidencing the above noted coverage including a 30-day notice of cancellation.
- 9.3 Each party shall be responsible for the physical damage to their equipment used in providing services as outlined in the MOU. Any applicable Deductible to any insurance coverage shall be the sole responsibility of the Named Insured.
- 9.4 Each party shall, upon request, provide evidence of WSIB or its equivalent.

Indemnity

10. Each party hereto agrees to indemnify and save harmless the other (including the other's employees, agents, directors, councillors, officers, and executives) from any and all claims, demands, losses, charges, liabilities, actions, causes of action and any other proceedings of any nature made or brought against, suffered or imposed upon the Parties or their property in respect of any loss, damage, injury or death to any person or property directly or indirectly arising of, resulting from or sustained in relation to work arising out of or allegedly attributable to the negligence, acts, errors, and omissions performed in accordance with this MOU. The obligations set out in this clause shall survive the expiration or termination of this MOU.

Force majeure

- 11.1 SNC shall not be considered in default in performance of their obligations under the MOU to the extent that the performance of such obligations is delayed, hindered, or prevented by force majeure. Force majeure shall be cause beyond the control of SNC which it could not reasonably have foreseen and guarded against. Force majeure includes, but is not limited to, acts of God, strikes, lockouts, fires, riots, incendiarism, interference by civil or military authorities, pandemics, compliance with regulations or orders of any government, and acts of war (declared or undeclared) provided such cause could not have been reasonably foreseen and guarded against.

Termination

12. Either Party may terminate this MOU by providing a minimum six months written notice to the other Party. Upon a termination notice being given, SNC shall be entitled to costs reasonably and properly incurred in performance of this MOU within fourteen (14) days of termination.

Notice

13. Any notice, information, or document required under this MOU shall be deemed given if hand-delivered or sent via email or post. Any notice delivered, sent by email shall be deemed to have been received on the next working day after it is sent. Any notice that is mailed via post shall be deemed to have been received five (5) working days after being mailed.

Notice shall be addressed to the following:

To the County: United Counties of Stormont, Dundas and Glengarry
26 Pitt St,
Cornwall, ON K6J 3P2
Attention: Mr. Phil Duncan

To SNC: South Nation River Conservation Authority
38 Victoria Street,
Finch, ON, K0C 1K0
Attention: Mr. John Mesman
Managing Director, Property, Conservation
Lands, and Community Outreach

Severability of provisions

14. The invalidity or unenforceability of any provision of the MOU shall not affect the validity or enforceability of any other provision of the MOU. Any invalid or unenforceable provision shall be deemed to be severed.

Counterparts

15. The MOU may be executed in any number of counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument.

Amendments

16. The MOU may only be amended by a written MOU duly executed by the Parties.

Assignment

17. SNC shall not assign any of its rights or obligations under the MOU without the prior written consent of the County. Except as expressly provided in the MOU, all rights and obligations contained in the MOU shall extend to and be binding on the Parties' respective heirs, executors, administrators, successors, and permitted assigns.

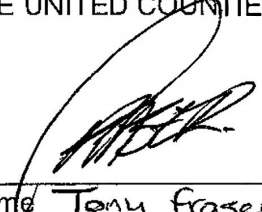
Governing law

18. This MOU shall be governed by the laws of the Province of Ontario. The County and SNC agree that the venue for any litigation shall be Ottawa, Ontario.

[signature page follows]

SIGNED

THE UNITED COUNTIES OF STORMONT, DUNDAS AND GLENGARRY



Name Tony Fraser
Position Warden

Feb 15/2023

Date

I have authority to bind the United County of Stormont, Dundas and Glengarry

SOUTH NATION RIVER CONSERVATION AUTHORITY

Pierre Leroux,
Chair

Date

Carl Bickerdike
Chief Administrative Officer.

Date

We have authority to bind the South Nation River Conservation Authority

SCHEDULE "A"

Roles and Responsibilities

The roles and responsibilities of the County shall include:

Forest Activities

- a) Final approval of annual budgets and workplans for the management of the County Forest including managing the Forest Reserve Fund;
- b) Preparation of forest policy, management plans and operational plans for the management of the Forest;
- c) Preparation of the annual work plan by September 30th of each year;
- d) Build and maintain forest level data base, mapping and inventory, such as forest stand level information, soil types, ownership and boundaries;
- e) Administer the sale of forest products and other services as required by the County's procurement policies; and
- f) Participate in joint tender opportunities and outsourcing opportunities for projects in collaboration with SNC where feasible.

Roadside Tree Program Activities

- a) Review and approve site layout and planting plans;
- b) Provide a list of new planting sites by July 31st of each year which meet the Forest Ontario 50 MTP and/or other tree program eligibility requirements;
- c) Utilize SNC as the Planting Delivery Agent for projects eligible under the 50 MTP or other programs being delivered through SNC;
- d) Provide and maintain site signage;
- e) Maintain the roadside tree program database (maps) for use by County Road maintenance staff and contractors; and
- f) Where possible, undertake manual or mechanical site maintenance (mowing).

Woodlot Advisory Service

- a) Provide final approval of annual budgets, work plans, and grant criteria;
- b) Provide financial support to the program as determined within the annual County budget;
- c) Attend WAS site visits where feasible; and
- d) Support the promotion of the program.

Warwick Forest Conservation Area

- a) Review and approve the annual budget and workplan for the maintenance of the trail network at Warwick Forest on County property;
- b) Supply all costs associated with maintenance activities on County Forest;
- c) Promotion of trail network and Conservation Area use through social media; and
- d) Partner on grant opportunities, expansion of trail network, and other collaborative endeavours at Warwick Forest.

The roles and responsibilities of SNC shall include:

Forest Activities

- a) Participate in joint tender opportunities and outsourcing opportunities for projects, in collaboration with the County where feasible; and
- b) Provide forest management services and support as requested in the annual workplan.

Roadside Tree Program Activities

- a) Complete an initial site inspection for all proposed planting sites being planted by SNC; Each site will be evaluated based on soil suitability, utility obstructions and right-of-way width;
- b) Complete site preparation, planting, and tending;
- c) Complete survival assessments in accordance with the requirements under the 50 MTP; and
- d) When feasible, assist in volunteer coordination. Volunteer support may include community groups, students, and individuals.

Woodlot Advisory Service

- a) Maintain records of all site visits;
- b) Conduct site visits to landowners and administer landowner grants as per grant eligibility criteria;
- c) Communication in partnership with the County corporate services;
- d) Provide itemized invoices at mid-year and year end;
- e) Invite the County to attend site visits and provide updates to the County on a quarterly basis; and
- f) Work in collaboration with the Raisin Region Conservation Authority where practical.

Warwick Forest Conservation Area

- a) Provide annual workplan to the County for trail maintenance services by September 30th;
- b) Provide inspection and light maintenance services at Warwick Forest on trail network owned by the County including on a fixed rate basis of \$3,500 annually for the duration of the MOU, including:
 - a. Bi-weekly inspection of trail network;
 - b. Snow grooming services;
 - c. Tree removal, with the exception of major storm events, extensive natural disturbances and capital projects, as with the following provision:
 - i. The County must be consulted prior to outsourcing tree removal services
 - d. Trail improvements as outlined in annual workplan; and
 - e. Maintain records of all site visits.
- c) Promotion of trail network and Conservation Area use through social media; and
- d) Partner on grant opportunities, expansion of trail network, and other collaborative endeavours at Warwick Forest.



To: Board of Directors
From: Alison McDonald, Managing Director, Approvals
Date: March 6th, 2023
Subject: Request for Approval: Source Protection Committee Liaison

RECOMMENDATION:

The Board of Directors appoint a Board Member to the Raisin-South Nation Source Protection Committee as liaison for the South Nation Source Protection Authority.

DISCUSSION:

The Raisin-South Nation Source Protection Committee (SPC) has requested that South Nation Conservation (SNC) confirm their SPC liaison member.

The SPC consists of 15 members plus provincially appointed Chair. Membership is set by Ontario Regulation 288/07:

- 1/3 of the Members must reflect the interests of the local municipalities;
- 1/3 of the Members must reflect the interests of agriculture, commerce, industry, and small business; and
- 1/3 of the Members must reflect other interests including environmental and other public interests:
 - Municipal Representatives (5)
 - City of Ottawa (1), City of Cornwall (1), Leeds and Grenville (1), Prescott Russell (1), Stormont, Dundas and Glengarry (1)
 - Sector Representatives (5)
 - Agriculture (3), Aggregates (1), Commercial/Industrial (1)
 - General Public Representatives (5)
 - Great River Network (1), Clean Water Committee (1), Citizens at Large (3)

In addition to the prescribed SPC membership, the SPC Terms of Reference directs that each Conservation Authority Source Protection Area (SPA) have one appointed non-voting liaison.

François St. Amour has represented the South Nation SPA, as the SPC liaison since February 2021 (BD-023/21).



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FINANCIAL IMPLICATIONS/ADHERENCE TO SNC POLICY:

Compliance with Budget: No impact to Budget.

SNC Policy Adherence: Members of to the Source Protection Committee are appointed in accordance with the Source Protection Committee Terms of Reference and Ontario Regulation 288/07.

A handwritten signature in black ink that reads "Alison McDonald".

Alison McDonald,
Managing Director, Approvals.



To: Board of Directors
From: Sandra Mancini, Managing Director, Natural Hazards and Infrastructure
Date: March 8, 2023
Subject: Update: Ottawa River Natural Hazards Delineation Project

RECOMMENDATION:

That the Board of Directors receive and file the update on the Ottawa River Natural Hazards Delineation Project and public open house on March 29th, 2023; and

FURTHER THAT: The final report and mapping for the Ottawa River Natural Hazards Delineation Project be brought to the Board of Directors meeting in April for approval.

DISCUSSION:

The Ottawa River is one of Canada's great historic waterways extending from Lake Capimitchigama in Quebec to its confluence with the St. Lawrence River west of Montréal. The river's catchment includes more than 200 communities in Ontario and Quebec and a population of approximately 2 million.

South Nation Conservation ("SNC") undertook the Ottawa River Natural Hazards Delineation Project (the "Project") in partnership with the United Counties of Prescott and Russell ("UCPR"). Fifty percent of the Project funding was delivered through the National Disaster Mitigation Program ("NDMP"). The project began in 2021 and will be completed by March 31, 2023.

The Project's study area includes the Ontario shoreline of the Ottawa River west of the City of Rockland to the Carillon Dam (approximately 80.6 km). The Project will update existing Environment Canada hazard mapping dating from the 1980s.

SNC's jurisdiction only encompasses the shoreline of the City of Clarence-Rockland and the Township of Alfred and Plantagenet. These areas were not historically part of SNC's jurisdiction. SNC expanded its jurisdiction at the request of the municipalities in 2015 for the Township of Alfred and Plantagenet and in 2020 for the City of Clarence-Rockland.

The Project's delineation of natural hazards was conducted in accordance with the following technical guidelines:

- Technical Guide – River and Stream Systems: Flooding Hazard Limit, Ministry of Natural Resources and Forestry (MNRF) (2002);
- Technical Guide – River and Stream Systems: Erosion Hazard Limit; and
- Guidelines for Developing Schedules of Regulated Areas - Conservation Ontario and Ministry of Natural Resources and Forestry (October 2005).

The natural hazards identified within SNC's jurisdiction will be subject to SNC's development regulations under Section 28 of the *Conservation Authorities Act* and



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Ontario Regulation 170/06. UCPR and the municipalities will use the updated hazard mapping for applicable land use planning and development approval processes under the *Planning Act*.

Draft natural hazard mapping will be shared with the Board at the meeting.

In accordance with past and best practices, SNC will be hosting a open house to share the draft natural hazard mapping with the public. The open house will be held March 29th, 2023, at the Lucien-Delorme Community Centre, 5000 rue du Centre, Wendover. Staff will be scheduling additional one-on-one meetings at landowners' requests during the first two-weeks of April 2023. Feedback from the open house and landowner meetings will be considered in the final natural hazard delineation.

Staff will present the final natural hazard delineation and regulation line (for those areas within SNC's jurisdiction) for Board approval at the April 2023 meeting.

FINANCIAL IMPLICATIONS/ADHERENCE TO SNC POLICY:

Compliance with Budget: The Project is included in the 2023 SNC Budget under Property and Approvals: Projects: Natural Hazard Mapping, pages 54 to 55.

SNC Policy Adherence: SNC follows best practices for public engagement and notice prior to implementation of regulated areas under Section 28 of the *Conservation Authorities Act* and Ontario Regulation 170/06.

Programs and Services Category: Category 1 – Mandatory: Natural Hazard Mapping and Delineation

Sandra Mancini

Sandra Mancini,
Managing Director, Natural Hazards and Infrastructure



To: Board of Directors
From: Alison McDonald, Managing Director, Approvals
Date: March 7th, 2023
Subject: Update: Planning Activity

RECOMMENDATION:

The Board of Directors receive and file the Planning Activity update for February 2023.

DISCUSSION:

South Nation Conservation ("SNC") staff provide comments on planning applications and technical reviews to support new development. Municipalities circulate applications to SNC; costs are recovered from applicants according to the Board approved fee schedule.

The list below includes planning applications received in the month of February 2023. Pre-consultations and property inquiries are not included in this list.

#	SNC Number	Landowner Name	Former Municipality	Application
35	SNC-3221-2023	Estate Of Lois Yvonne Deeks	Williamsburg	Consent
36	SNC-3222-2023	Estate Of Lois Yvonne Deeks	Williamsburg	Consent
37	SNC-3223-2023	Ryan Devries	Williamsburg	Consent
38	SNC-3224-2023	Tammy & Roy Mills	Finch	Section 59 Clearance
39	SNC-3227-2023	Neil Macleod	Finch	Consent
40	SNC-3228-2023	Christian & Eric Henri	Finch	Consent
41	SNC-3229-2023	Riverlands Of Rockland Inc. / Evan Garfinkel (Regional Group)	Clarence	Zoning By-Law Amendment
42	SNC-3232-2023	954188 Ontario Ltd. (Dundas Power Line)	Winchester	Site Plan Control
43	SNC-3233-2023	GHL Constuction Ltd.	Clarence	Consent
44	SNC-3234-2023	GHL Constuction Ltd.	Clarence	Consent
45	SNC-3235-2023	Andre P. Barrette, Ago, Arpentages Schultz Barrette	Champlain	Consent
46	SNC-3236-2023	Kent Trolley And Leanne Trolley	Elizabethtown	Consent
47	SNC-3237-2023	Sentier Recreatif Prescott Russell Recreational Trail Inc	Clarence	Consent
48	SNC-3238-2023	Andre Jerome (Estate Of Andre Jerome C/O Yvette Jerome)	Clarence	Consent
49	SNC-3239-2023	Donna And Theodore Jonker	Elizabethtown	Consent



#	SNC Number	Landowner Name	Former Municipality	Application
50	SNC-3240-2023	Donna And Theodore Jonker	Elizabethtown	Consent
51	SNC-3241-2023	Angele Cleroux	Elizabethtown	Consent
52	SNC-3242-2023	Yves Gareau And Claudette Gareau	Clarence	Consent
53	SNC-3243-2023	1506531 Ontario Inc	Roxborough	Consent
54	SNC-3244-2023	William De Jong And Tryntje De Jong	Williamsburg	Consent
55	SNC-3245-2023	Douglas Edward Gordon Cudney	Russell	Site Plan Control
56	SNC-3249-2023	James Everson	Clarence	Consent
57	SNC-3250-2023	Tim Brodhead	Osgoode	Consent
58	SNC-3251-2023	Tim Brodhead	Osgoode	Consent
59	SNC-3252-2023	Claridge Homes (Mer Bleue Phase 4) Inc.	Cumberland	Consent
60	SNC-3253-2023	Hans Fracke	Osgoode	Minor Variance
61	SNC-3255-2023	GFL Environmental Inc	Roxborough	Environmental Assessment

Technical Reviews

SNC offers professional and technical review services related to natural hazards and on-site private sewage systems. The following table includes the technical reviews received in the month of February 2023. Staff are completing a limited number of hydrogeological report reviews received prior to January 1st as part of the Bill 23 transition.

SNC Number	Development Size	Review Type
SNC-2875-2022	Area < 0.5 hectares	Slope Stability
SNC-3202-2023	Area < 2 hectares	Slope Stability
SNC-3040-2022	Small Scale Development	Environmental Impact Study

Staff will continue to track applications and associated timelines to ensure timely reviews.

Programs & Services Category: Category 1 – Mandatory: Provincially delegated review of natural hazards under the *Planning Act* and related memorandum of understanding.

Alison McDonald,
Managing Director, Approvals.



To: Board of Directors
From: Alison McDonald, Managing Director, Approvals
Date: March 7th, 2023
Subject: Request for Approval: Permits Issued

RECOMMENDATION:

The Board of Directors approve permits 7 through 11 issued under Ontario Regulation 170/06 Development, Interference with Wetlands and Alterations to Shorelines and Watercourses.

DISCUSSION:

South Nation Conservation ("SNC") staff issue permits in accordance with SNC policies and then presents them to the Board for approval at each Board meeting.

The list below indicates the permits that have been issued in the month of February 2023.

#	Permit No.	Landowner	Former Municipality	Project
7	2022-ALP-R084	Shawn Gascon	Alfred	Placement of Fill within the 1:100-Year Floodplain
8	2022-SDU-R259	Various Landowners (Agent — Enbridge Pipelines Ltd.)	Williamsburg	Right-Of-Way Vegetation Maintenance
9	2022-OSG-R265	City of Ottawa	Osgoode	Culvert Rehabilitation
10	2023-OSG-R002	Enbridge Gas Inc.	Osgoode	Gas Pipeline Installation
11	2023-SDU-R006	Trans Canada Pipelines Limited (TCPL)	Williamsburg	Pipeline/Row Vegetation Maintenance

Complaints/Issues: Sites visited in 2023 through the regulatory program: 1

Municipality	Issue	Outcome
North Dundas	Reports of alterations to a watercourse without a permit.	Resolved: Staff conducted an onsite inspection and observed no interference with the watercourse. Staff contacted the landowner to educate and share information on the importance of erosion control measures for future work.



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Staff continue to track compliance site visits and provide notice to the municipality where appropriate.

Programs & Services Category: Category 1 – Mandatory: *Conservation Authorities Act*
Regulations

Alison McDonald,
Managing Director, Approvals.



To: Board of Directors
From: Alison McDonald, Managing Director, Approvals
Date: March 7th, 2023
Subject: Update: On-Site Sewage Permits Received

RECOMMENDATION:

The Board of Directors receive and file the On-Site Sewage Permits Received update for February 2023.

DISCUSSION:

South Nation Conservation ("SNC") staff issue permits under Part 8 of the Ontario Building Code on behalf of seventeen municipalities. The list below includes permits issued in the month of February 2023. Septic system searches and renovation reviews are not included.

#	Permit Number	Landowner Name	Location	Application Type
24	CR-23-06	Dannie Villeneuve	Rockland	Replacement
25	AP-23-02	André Rochon & Nicole Crête	Wendover	New Construction
26	AU-23-02	Jacek Mroz	Augusta	New Construction
27	CR-23-08	11422464 Canada Inc. (Brigil Construction)	Rockland	New Construction
28	CR-23-10	Ghislaine Simard	Bourget	New Construction
29	CR-23-11	Cédric Gigoux	Hammond	New Construction
30	SS-23-04	Roderick Boileau	St. Andrews West	New Construction
31	SS-23-05	Daniel Niedopytalski	Ingleside	New Construction
32	SD-23-01	Patrice Brule & Danika Burelle	Williamsburgh	New Construction
33	AU-23-03	Brian Keith	Prescott	Tank
34	SS-23-06	Kyle Hamilton	Gallingertown	System Replacement
35	CR-23-12	Serag Ahmad	Clarence Creek	System Replacement
36	NS-23-02	Bretzler Farms Ltd.	Crysler	New Construction
37	NA-23-02	Les investissements Lanthier-Mainville Inc. / Robin Mainville	Nation	System Replacement
38	NA-23-03	Leo Sarault & Fils Inc. / Gilles Sarault	Alfred	New Construction
39	AP-23-03	Maxime Ménard	Plantagenet	New Construction
40	NA-23-04	Jean-Francois Mainville	St-Bernardin	New Construction

Staff will continue to track permit applications and associated timelines to ensure timely service delivery.



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Programs & Services Category: Category 2 – Municipal Service Agreements: Building
Code Part 8 Program Delivery

Alison McDonald,
Managing Director, Approvals.



To: Board of Directors
From: Deborah Edwards, Accounting Assistant
Date: March 7th, 2023
Subject: Request for Approval: Monies Received and Disbursement Register for February 2023

RECOMMENDATION:

The Board of Directors receive and file the money received report for February 2023; and

FURTHER THAT: The Board approve the Disbursement Register of \$543,319.85 for February 2023.

DISCUSSION:

The list of major money receipts by customers and customer groups are shown below:

Received From:	February
City of Ottawa	246,805.25
Ministry of Natural Resources and Forestry	91,070.00
Planning Revenue	61,718.17
Federal Economic Development Agency	26,664.00
Septic Revenue	22,689.32
Royal Bank of Canada	19,914.24
Raisin Region Conservation Authority	15,277.54
Canadian Wildlife Foundation	3,575.32
Land Revenue	3,095.02
Government of Canada	2,959.23
Rideau Valley Conservation Authority	2,649.85
Cataraqui Region Conservation Authority	2,649.85
Other	111.77
TOTAL	499,179.56

FINANCIAL IMPLICATIONS/ADHERENCE TO SNC POLICY:

SNC has approved Policies for cheques, internet banking and electronic funds transfer.



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<u>February 2023</u>	<u>Total</u>
Accounts Payable Cheques	12,021.88
Internet Banking	302,433.24
Electronic Funds Transfer Payment	228,864.73
TOTAL \$	543,319.85

Deborah Edwards

Deborah Edwards,
Accounting Assistant

Attachments: Disbursement Register – February 2023

Disbursement Register -February 2023

Number	Name	Amount
20443	ATRE0351 2022-EAB-039	5,000.00 Ash Tree Grant
20444	ATRE0352 CHANTAL LEFEBVRE	800.00 Ash Tree Grant
20445	FIPI2525 FINCH RESTAURANT	442.40
20446	ONWO6890 ONTARIO WOODLOT ASSOCIATION	100.00
20447	POON7040 POSTAGE ON CALL	1,130.00
20448	PURO7040 PUROLATOR COURIER LTD.	34.40
20449	SNCW0484 AMELIE CHAMPAGNE	1,000.00 SNCW Grant
20450	SNCW0485 CHRISTIAN LAFLECHE	2,000.00 SNCW Grant
20451	WIPS9500 WINCHESTER PRINT & STATIONARY	647.25
20452	D&JM1538 D & J MOTORS LTD	282.06
20453	MOTI5525 MOREWOOD TIRE SERVICES	235.61
20454	MURE5542 MUNICIPAL RETIREES ORGANIZATION	275.00
20455	PURO7040 PUROLATOR COURIER LTD.	75.16
		<hr/> 12,021.88
Internet Banking		
10000367	BELL0510 BELL CANADA	1,031.69
10000368	BELL0510 BELL CANADA	210.84
10001963	HYDR3560 HYDRO ONE	35.01
10001968	NG206030 TOWNSHIP OF NORTH GLENGARRY	256.06
10001972	NG206030 TOWNSHIP OF NORTH GLENGARRY	256.06
10001978	NG206030 TOWNSHIP OF NORTH GLENGARRY	267.20
10001983	TELU8575 TELUS	5,475.64
10005197	FIFE2505 FINCH FEED & SEED LTD. PURINA	271.00
10005201	HYDR3560 HYDRO ONE	35.58
10007511	BELL0510 BELL CANADA	55.90
10009614	HYDR3560 HYDRO ONE	2,238.78
10009617	HYDR3560 HYDRO ONE	1,555.72
10009622	MACE5505 MACEWEN PETROLEUM INC.	677.70
20220206	BAMO0650 THE BANK OF MONTREAL	5,374.36 Pension
20230127	VISA7601 VISA - LORIE HENDERSON	0.00
20230127	VISA7609 VISA - DEBORAH EDWARDS	0.00
20230127	VISA7605 VISA - RONDA BOUTZ	34.54
20230127	VISA7602 VISA - SYLVIE FRACASSI	84.93
20230127	VISA7606 VISA - SANDRA MANCINI	272.71
20230127	VISA7607 VISA - MONIQUE SAUVE	152.19
20230202	VISA7601 VISA - LORIE HENDERSON	2,500.00
20230206	PAYW0139 PAYWORKS	132,265.82 Pay 3
20230206	ROBA7530 ROYAL BANK OF CANADA	5,249.70 Service Recognition
20230207	VISA7601 VISA - LORIE HENDERSON	2,000.00
20230210	VISA7609 VISA - DEBORAH EDWARDS	500.00
20230221	BAMO0650 THE BANK OF MONTREAL	5,374.36 Pension
20230221	PAYW0139 PAYWORKS	135,294.77 Pay 4
20230228	ROBA7530 ROYAL BANK OF CANADA	962.68
		<hr/> 302,433.24
EFT payments		
11473	CHRE1051 ETCETERA PUBLICATIONS (CHESTERVILL	320.92
11474	NOVA6200 NOVA NETWORKS	4,689.39
11475	OFAU6430 4 OFFICE AUTOMATION LTD	1,388.45
11476	AIIN0530 AIG INSURANCE COMPANY OF CANADA	134.19
11477	SULI8058 SUN LIFE ASSURANCE COMPANY OF CAN	14,848.15 Group Benefits
11478	AN406010 ARIELLE NOONAN	1,100.84
11479	BUSI0578 STAPLES COMMERCIAL/TREVIAPAY	98.62
11480	CALI1040 CANADIAN LINEN & UNIFORM SERVICE CC	79.10
11481	ENMA2030 ENNS MACEACHERN PACE MALONEY & A	3,672.50
11482	GEMO2045 GEO MORPHIX LTD	1,384.25
11483	GRII2750 GRI INC	1,559.40
11484	LAHO5250 LANNIN HOME BUILDING CENTRE	16.92
11485	LANN5020 LANNIN'S GARAGE	994.84
11486	ML404030 MIKE LEGER	167.97
11487	NOVA6200 NOVA NETWORKS	247.35

Number	Name	Amount
11488	PAGE6820 PAPETERIE GERMAIN STATIONERY INC.	930.22
11489	RARE7503 RAISIN REGION CONSERVATION AUTHOR	4,400.00 Natural Heritage Project
11490	RR407565 RYAN ROBSON	11.73
11491	SHSI8023 SHANE SIGNS	79.10
11492	SIBA8020 SIMPLY BAKED CATERING INC	404.54
11493	FERG3000 FERGUSON FOREST CENTRE	65,874.37 Tree Planting
11494	OMER6450 OMERS	37,151.26 Pension
11495	AM405500 ALISON McDONALD	952.95
11496	BESE0590 BEGG-SEGUIN HARDWARE LIMITED	310.86
11497	BS508100 BILL SMIRLE	140.14
11498	BUSI0578 STAPLES COMMERCAIL/TREVIPIY	604.95
11499	CALI1040 CANADIAN LINEN & UNIFORM SERVICE CC	39.55
11500	CORN1089 CORNWALL CITY PRESS	528.25
11501	EM405490 ERIC MCGILL	448.27
11502	GAUD3008 GAUDET MACHINING AND WELDING	228.83
11503	JRAD4004 J&R ADAMS LTD.	103.96
11504	LANN5020 LANNIN'S GARAGE	319.49
11505	LLMC5040 LLOYD MCMILLAN EQUIPMENT LTD.	440.70
11506	MS408003 MICHELLE CAVANAGH	478.11
11507	NOVA6200 NOVA NETWORKS	3,384.35
11508	OGRA7596 GOOD ROADS	932.25
11509	RR407565 RYAN ROBSON	75.00
11510	VIDA8990 VINCENT DAGENAIS GIBSON LLP	7,272.02 Professional Services
11511	CANS1015 CANSEL	13,853.80 Seafloor Hydrolite Equipment
11512	GITR7250 GIGI'S TREE CARE INC	12,430.00 Tree Removal
11513	ALEN0050 ALAIN ENTERPRISES LTD	1,881.45
11514	AM405500 ALISON McDONALD	355.02
11515	BUSI0578 STAPLES COMMERCAIL/TREVIPIY	288.31
11516	CALI1040 CANADIAN LINEN & UNIFORM SERVICE CC	39.55
11517	COAU1115 COOTER'S AUTOMOTIVE	1,267.20
11518	CORN1089 CORNWALL CITY PRESS	67.57
11519	CR201050 CITY OF CLARENCE - ROCKLAND	1,208.72
11520	GLNE3040 THE GLENGARRY NEWS	60.00
11521	IMPR4000 IMPRESSIONS INC	563.87
11522	LATR5065 1000224147 ONT INC (LATREMOUILLE TOC	2,082.92
11523	LIFA7980 LITTLE FARMS	7,295.28 Hayfield Rehabilitation
11524	TRCA8650 TRADUCTIONS CATMAC TRANSLATIONS	1,549.28
11525	AP206010 TOWNSHIP OF ALFRED & PLANTAGENET	310.00
11526	AN406010 ARIELLE NOONAN	370.08
11527	ATAI0123 ATEL AIR	1,113.22
11528	BUSI0578 STAPLES COMMERCAIL/TREVIPIY	348.93
11529	CALI1040 CANADIAN LINEN & UNIFORM SERVICE CC	79.10
11530	CAPR1070 CANOE PROCUREMENT GROUP OF CANA	310.47
11531	CG403431 CAROLINE GOULET	125.00
11532	CR407480 CHEYENE BRUNET	346.99
11533	ET408090 ERIN THORNE	689.95
11534	GL304950 GENEVIEVE LAJOIE	34.00
11535	GRII2750 GRI INC	4,576.50
11536	LANN5020 LANNIN'S GARAGE	2,284.44
11537	LEVA5032 LEVAC PROPANE INC	1,096.08
11538	LIFA7980 LITTLE FARMS	8,947.67 Tree Removal
11539	NOVA6200 NOVA NETWORKS	247.35
11540	POCO6950 POSTLINK CORPORATION	1,566.18
11541	PR207531 UNITED COUNTIES OF PRESCOTT & RUSSE	41.15
11542	SHSI8023 SHANE SIGNS	525.45
11543	SIBA8020 SIMPLY BAKED CATERING INC	497.20
11544	SSMA8250 SSC MAINTENANCE SERVICES INC	2,394.61
11545	STIN8000 STORM INTERNET SERVICES	169.50
11546	TEDM5522 TED MORAN & SONS LTD.	3,638.60
11547	WISP8055 WINCHESTER SPRINGS MOBILE WASH	395.50
		228,864.73