



SOUTH NATION
CONSERVATION
DE LA NATION SUD

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Clean Water Committee

Meeting Agenda

Date: February 27th, 2023

Time: 9:00 am

Location: Watershed Room, SNC

Address: 38 Victoria Street, Finch, ON K0C 1K0



Clean Water Committee

Meeting Agenda

February 27th, 2023 at 9:00 am

1. Chair's Remarks
2. Approval of Clean Water Committee Agenda (Supplemental Agenda)
3. Declaration of Conflict of Interest
4. Community Engagement: Roundtable
5. Request for Approval: Approval of Clean Water Committee meeting minutes of November 28th, 2022 3-10
6. New Business:
 - a. Request for Approval: Election of Committee Chair: Ronda 11-14
 - b. Update: Clean Water Committee Membership: Ronda 15-16
 - c. Request for Approval: Category 3 Program Business Case Development: Ronda 17-21
 - d. Request for Approval: Eastern Ontario Water Resources Program Financial Statement – As of December 31st, 2022: Ronda 22-23
 - e. Request for Approval: 2023 Eastern Ontario Water Resources Program: Ronda 24-30
 - f. Update: 2023 Clean Water Committee Work Plan: Ronda 31-33
 - g. Request for Approval: 2023 Clean Water Program Guidelines and Structure: Ronda 34-36
7. Supplemental Agenda (if any)
8. Correspondence (if any)
9. Date of Next Meeting:
 - Joint Standing Committee Meeting, March 23rd, 2023 at 1:00 p.m., SNC Office
 - Clean Water Committee Meeting, June 12th, 2023 at 9:00 a.m., SNC Office
10. Adjournment

Ronda Boutz,
Secretary-Treasurer.

/lh



CLEAN WATER COMMITTEE MEETING

Monday, November 28th, 2022, 9:00 a.m. – Meeting 04/22

SNC Watershed Room, SNC Office



| | |
|----------------|---|
| Present: | Jacqueline Kelly-Pemberton, Committee Chair Ray Beauregard, SPC Committee Russell Bennett, Farmer Michel Kearney, City of Ottawa Alan Kruszel, Farmer Marc Laflèche, Farmer René Lalonde, Farmer Glenn Mackey, Farmer André Pommainville, Farmer Tara Redpath, City of Ottawa Terrence Sauvé, Ontario Ministry of Agriculture, Food and Rural Affairs (<i>electronic participation</i>) Bill Smirle, SNC Board Member Doug Thompson, Public Citizen Adrian Wynands, Farmer |
| Regrets: | George Darouze, SNC Past Chair, ex-officio Steve Densham, SNC Vice Chair, ex-officio David Lapen, Agriculture and Agri-Food Canada Yves Laviolette, United Counties of Prescott and Russell Pierre Leroux, SNC Chair, ex-officio, and United Counties of Prescott and Russell François St. Amour, SNC Board Member |
| Staff Present: | Carl Bickerdike, Chief Administrative Officer Ronda Boutz, Secretary-Treasurer Cheyene Brunet, Forestry Technician Michelle Cavanagh, Team Lead, Special Projects Brent Harbers, Watershed Biologist Lorie Henderson, Administrative Assistant Jason Symington, Water Resources Specialist, Engineering Katherine Watson, Water Resources Specialist, Monitoring |
| Guests: | Alanna Akkermans, The River Institute Chris Kinsley, Ottawa University, (<i>electronic participation</i>) Lexy Harquail, The River Institute |



CHAIRS REMARKS

Jackie Pemberton, Committee Chair, called the Clean Water Committee meeting of November 28th, 2022 at 9:04 a.m.

Jackie congratulated Adrian Wynands on being elected as Deputy Mayor for the Township of August and Ray Beauregard for being re-appointed as Chair of the Raisin-South Nation Source Water Protection Committee.

APPROVAL OF CLEAN WATER COMMITTEE AGENDA

RESOLUTION NO. CWC-029/22

Moved by:

Bill Smirle

Seconded by:

Doug Thompson

RESOLVED THAT:

The Members approve the November 28th, 2022 Clean Water Committee main agenda as submitted.

CARRIED

DECLARATION OF CONFLICT OF INTEREST

Andre Pommainville declared a conflict of interest regarding Agenda Item 6g., Clean Water Program Applications: Reps, pertaining to grant application 2021-APL-CW20.

Bill Smirle declared a conflict regarding Agenda Item 6d., Item iii.

COMMUNITY ENGAGEMENT: ROUNDTABLE

- Jackie Pemberton advised the Committee that she had opportunity to speak with the Minister of Agriculture, Food and Rural Affairs and talked about Bill 23, she highlighted the role that Conservation Authorities play working with agriculture communities.
- Bill Smirle encouraged Committee members to reach out to their local MPP to express their concerns for Bill 23.

REQUEST FOR APPROVAL:

CLEAN WATER COMMITTEE MEETING MINUTES OF SEPTEMBER 12TH, 2022

RESOLUTION NO. CWC-030/22

Moved by:

Ray Beauregard

Seconded by:

Alan Kruszel

RESOLVED THAT:

The Members approve the Clean Water Committee meeting minutes of September 12th, 2022 as submitted.

CARRIED



NEW BUSINESS

UPDATE: BILL 23, MORE HOMES BUILT FASTER ACT, 2022

RESOLUTION NO. CWC-031/22

Moved by: Adrian Wynands
Seconded by: Alan Kruszel

RESOLVED THAT:

The SNC Standing Committees receive and file the update on Bill 23, *More Homes Built Faster Act, 2022* and proposed amendments to the Conservation Authorities Act.

CARRIED

Terrence Sauvé joined the meeting at 9:30a.m.
Alan Kruszel left the meeting at 9:31 a.m.

REQUEST FOR APPROVAL: PROGRAMS AND SERVICES WORK PLAN FOR MUNICIPAL ENGAGEMENT

RESOLUTION NO. CWC-032/2022

Moved by: Russell Bennett
Seconded by: Doug Thompson

RESOLVED THAT:

The Standing Committees approve the Programs and Services Work Plan for Municipal Engagement as presented.

CARRIED

REQUEST FOR APPROVAL: EASTERN ONTARIO WATER RESOURCES PROGRAM FINANCIAL STATEMENT AS OF OCTOBER 31st, 2022

RESOLUTION NO. CWC-033/2022

Moved by: Glenn Mackey
Seconded by: Tara Redpath

RESOLVED THAT:

The Clean Water Committee approve the Eastern Ontario Water Resources Program Financial Statement for the period of January 1 – October 31, 2022.

CARRIED



REQUEST FOR APPROVAL: EASTERN ONTARIO WATER RESOURCES PROGRAM

EASTERN ONTARIO CHILDREN'S WATER FESTIVAL

RESOLUTION NO. CWC-034/2022

Moved by: Michel Kearney
Seconded by: André Pommerville

RESOLVED THAT:

The Clean Water Committee approves the final report and expenditures of \$3,600.00 for the Eastern Ontario Children's Water Festival in 2022.

CARRIED

Alan Kruszel joined the meeting at 10:12 p.m.

PASSIVE FILTER FOR PHOSPHORUS AND AMMONIA POLISHING FIELD STUDY

RESOLUTION NO. CWC-035/2022

Moved by: Alan Kruszel
Seconded by: Adrian Wynands

RESOLVED THAT:

The Clean Water Committee approve the final report and expenditures of \$2,000.00 for the Passive Filter for Phosphorus and Ammonia Polishing Field Study in 2022.

CARRIED

Bill Smirle declared a conflict of interest and did not participate or vote on the SNC Eastern Ontario Water Resources Program Projects.

SNC EASTERN ONTARIO WATER RESOURCES PROGRAM PROJECTS

RESOLUTION NO. CWC-036/2022

Moved by: Doug Thompson
Seconded by: Ray Beauregard

RESOLVED THAT:

The Clean Water Committee receive and file the final report for the South Bear Brook Catchment Study; and

FURTHER THAT:

The Committee approve the following expenditures in 2022:
1. Completion of the South Bear Brook Catchment Study: \$8,000;



2. Purchase of equipment for a climate station to be installed in the Bear Brook Watershed: \$12,000;
3. The development of flow rating curves for the Advancing Early Warning Tools in the SNR Watershed project: \$5,000; and
4. Completion of the Assessing Future Flood Vulnerability in the South Nation River Watershed project: \$9,000; and

FURTHER THAT:

The Committee approve to carry forward funds of \$20,000, for the Advancing Early Warning Tools in the SNR Watershed project, to the 2023 Budget for project completion.

CARRIED

The Clean Water Committee recessed at 10:40 a.m.
The Clean Water Committee reconvened at 10:57 a.m.

OTTAWA RURAL CLEAN WATER PROJECT APPLICATIONS

RESOLUTION NO. CWC-037/2022

Moved by: Russell Bennett
Seconded by: Adrian Wynands

RESOLVED THAT:

05 22 2401 DDA

The Clean Water Committee approve funding at a grant rate of 90% to a maximum grant of \$5,148.00; and

FURTHER THAT:

05 22 2401 DDB

The Clean Water Committee approve funding of \$1,275.00 for maximum of 3 years; and

FURTHER THAT:

05 22 2401 DDC

The Clean Water Committee approve funding at a grant rate of 75% to a maximum grant of \$3,045.00.

CARRIED

SUMMARY OF CLEAN WATER PROGRAM GRANT APPLICATIONS

The Summary of Clean Water Program grant applications was provided for information purposes.



Andre Pommainville declared a conflict of interest and did participate in the discussion or vote on Project Code: 2022-APL-CW20 – Cover Crop.

CLEAN WATER PROGRAM PROJECT APPLICATIONS

RESOLUTION NO. CWC-040/22

Moved by: Ray Beauregard

Seconded by: Glenn Mackey

RESOLVED THAT:

The Clean Water Committee approves funding to the following projects:

| Project Code | Project Type | Grant % | Grant Approved | Rating |
|----------------|----------------------|---------|-------------------|--------|
| 2022-APL-CW20 | Cover Crop | N/A | \$600.00 | 23.58 |
| 2022-APL-CW21 | Well Decommissioning | 100% | \$1,000.00 | 22.2 |
| 2022-NAT-CW22 | Erosion Control | 50% | \$5,000.00 | 22.1 |
| Total Approved | | | \$6,600.00 | |

CARRIED

REQUEST FOR APPROVAL: 2022 CLEAN WATER PROGRAM WAITING LIST

RESOLUTION NO. CWC-041/22

Moved by: Adrian Wynands

Seconded by: Doug Thompson

RESOLVED THAT:

The Clean Water Committee pro-rate available funding to the five projects on the 2022 Clean Water Program Waiting List.

DEFEATED

RESOLUTION NO. CWC-042/22

Moved by: Alan Kruszel

Seconded by: Russell Bennett

RESOLVED THAT:

The Clean Water Committee approves the following 2022 Waiting List projects:

| Project Code | Project Type | Grant % | Grant Request | Rating |
|-----------------------|----------------------|---------|-------------------|--------|
| 2022-NAT-CW02 | Erosion Control | 50% | \$5,000.00 | 19.0 |
| 2022-NST-CW07 | Well Decommissioning | 100% | \$1,000.00 | 18.9 |
| 2022-SDU-CW04 | Cover Crop | N/A | \$1,000.00 | 18.5 |
| Total Funds Requested | | | \$7,000.00 | |



AND FURTHER THAT:

The Clean Water Committee deny funding to the following projects on the 2022 Waiting List:

| Project Code | Project Type | Grant % | Grant Request | Rating |
|---------------|--------------|---------|---------------|--------|
| 2022-CAS-CW01 | Erosion | 50% | \$5,000.00 | 18.5 |
| 2022-NST-CW06 | Cover Crop | N/A | \$500.00 | 17.9 |

CARRIED

FOR DISCUSSION: WELL DECOMMISSIONING GRANT ELIGIBILITY - VERBAL

The Clean Water Committee discussed eligibility of cisterns under the Well Decommissioning project type. The Committee decided that cisterns did not meet the Program objective for water quality improvement and should not be eligible for funding.

REQUEST FOR APPROVAL: 2023 CLEAN WATER COMMITTEE MEETING SCHEDULE

RESOLUTION NO. CWC-043/22

Moved by: André Pommainville

Seconded by: Alan Kruszel

RESOLVED THAT:

The Clean Water Committee approves the 2023 Committee meeting schedule with the following amendment:

- The Clean Water Committee Meeting scheduled for November 20th, 2023 be changed to November 27th, 2023.

CARRIED

SUPPLEMENTAL AGENDA

None

CORRESPONDENCE

None

DATE OF NEXT MEETING

- February 27th, 2023: Clean Water Committee meeting at 9:00 a.m.
- March 23rd, 2023: Joint Standing Committees at 1:00 p.m.



ADJOURNMENT

RESOLUTION NO. CWC-044/22

Moved by: Bill Smirle

RESOLVED THAT:

The Clean Water Committee meeting of
November 28th, 2022 be adjourned at 12:10 p.m.

CARRIED

Jacqueline Kelly-Pemberton,
Committee Chair.

Ronda Boutz,
Secretary-Treasurer.

/lh



To: Clean Water Committee
From: Ronda Boutz, Secretary-Treasurer
Date: February 20, 2023
Subject: Request for Approval: Election of Committee Chair

RECOMMENDATION:

The Committee Members appoint Ronda Boutz, Secretary-Treasurer as the Acting Committee Chair; and

FURTHER THAT: SNC Administrative By-law 16.3: *'All elections shall be in accordance with the Procedures for Election of Officers'* be adhered to.

DISCUSSION:

As per the South Nation Conservation (SNC) Standing Committees Terms of Reference, each Standing Committee must appoint a Chair annually.

As Election Chair, I will solicit nominations from Committee Members for the Chair position. If only one nomination is made, there will be a motion to approve the nominated Chair. If multiple nominations are made for these positions, I will conduct a vote using the procedures outlined in Appendix A.

FINANCIAL IMPLICATIONS/ADHERENCE TO SNC POLICY:

Compliance with Budget:

No impact on the 2023 SNC Budget.

SNC Policy Adherence:

The Election of Committee Chair adheres to the SNC Standing Committees Terms of Reference and the SNC Administrative By-laws.

Ronda Boutz,
Secretary-Treasurer.



Election Procedures

1. Election Chair declares the position vacant, according to *SNC's Administrative Bylaws*
 2. Call for nominations 3 times for election of Chair (no seconder required)
 3. Approval of the following motion:
 - Moved by:
 - Seconded by:
 - That for the year 2023, and until the Joint Standing Committee Meeting of 2024,
 - That Mr./Ms. _____ be elected as Chair of the Clean Water Committee
 4. Chair assumes their office
-

SNC Election Procedures if there is more than one candidate for Chair

1. Election Chair declares the position vacant, according to *SNC's Administrative By-laws*
2. Election procedures for Chair
 - Nominations require no seconder
 - Election chair calls for nominations from the floor
 - If a nominee does not wish to accept, they should decline immediately
 - If there are no further nominations from the floor, election chair asks if there are any further nominations
 - If none are forthcoming, the election chair declares nominations closed
 - Where a vote is required, ballots will be distributed and scrutineer(s) appointed
 - Announcement of results
3. Chair assumes their office



Appendix A

Procedures for Election of Officers

Voting

- B1.1 Voting shall be by secret ballot.
- B1.2 No Member may vote by proxy.
- B1.3 "Majority Vote" means half of the votes plus one.

Acting Chair

- B2.0 The Committee shall appoint a person, who is not a voting Member, as Acting Chair for the purpose of the election of Committee Chair.

Scrutineers

- B3.1 The Acting Chair shall call a motion for the appointment of one or more persons, who are not Committee Members or Staff of the Authority, to act as scrutineers.
- B3.2 A Committee Member, who will not stand for election, may be appointed as an additional scrutineer if requested.
- B3.3 All ballots shall be destroyed by the scrutineers after the vote.

Election Procedures

- B4.0 The Acting Chair shall advise the Members that the election will be conducted in accordance with the Act as follows:
 - a) the election shall be conducted in the following order:
 - i. Election of the Chair, who shall be a Member of the Committee;
 - b) the Acting Chair shall ask for nominations;
 - c) only current Members of the Committee who are present may vote;
 - d) nominations shall be called three (3) times and will only require a mover;
 - e) the closing of nominations shall require both a mover and a seconder;
 - f) each Member nominated shall be asked to accept the nomination. The Member must be present to accept the nomination unless the Member has advised in writing or by email in advance of the election of their willingness to accept the nomination;



- g) if there is only one nominee, the individual shall be declared into the position by acclamation;
- h) in the event of an election, each nominee shall be permitted not more than three (3) minutes to speak for the office, in the order of the alphabetical listing by surnames;
- i) upon the acceptance by nominees to stand for election to the position of office, ballots shall be distributed to the Members by the scrutineers for the purpose of election and the Acting Chair shall ask the Members to write the name of one individual only on the ballot;
- j) the scrutineers shall collect the ballots, leave the meeting to count the ballots, return and advise the Acting Chair who was elected by Majority Vote.

Majority Vote required

- B5.1 A Majority Vote shall be required for election.
- B5.2 If there are more than two nominees, and upon the first vote no nominee receives the majority required for election, the name of the person with the least number of votes shall be removed from further consideration for the office and new ballots shall be distributed.
- B5.3 In the case of a vote where no nominee receives the majority required for election and where two or more nominees are tied with the least number of votes, a special vote shall be taken to decide which one of such tied nominees' names shall be dropped from the list of names to be voted on in the next vote.

Tie vote

- B6.1 Should there be a tie vote between two remaining candidates, new ballots shall be distributed, and a second vote held.
- B6.2 Should there still be a tie after the second ballot a third vote shall be held.
- B6.3 Should there be a tie after the third vote, the election of the office shall be decided by lot drawn by the Acting Chair or designate.



To: Clean Water Committee
From: Ronda Boutz, Secretary-Treasurer
Date: February 20, 2023
Subject: Update: Clean Water Committee Membership

RECOMMENDATION:

The Clean Water Committee receive and file the Clean Water Committee Membership update.

DISCUSSION:

In February 2022, the Board of Directors approved extending 2021 South Nation Conservation (SNC) Standing Committee membership for 2022, with the intention to undertake membership recruitment this fall for the 2023-2024 term (BD-026/22).

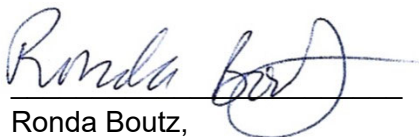
Most Committee members have participated on a Standing Committees for over ten years and are familiar with SNC and its programs and services. Committee member connections to various stakeholder groups is key in building support for ongoing delivery of programs and services (e.g., private landowner stewardship) as SNC transitions to new requirements under the amended *Conservation Authorities Act*.

As such, the SNC Board of Directors has approved maintaining current Standing Committee memberships into 2023 (BD-127/22). While a formal call for Committee membership would not occur until 2023, the Executive can address any individual requests that are submitted in the interim. A list of the current membership is attached for the Committee's information.

FINANCIAL IMPLICATIONS/ADHERENCE TO SNC POLICY:

Compliance with Budget: Standing Committees are included in the 2023 SNC Budget under Corporate and Community Services: Corporate Communications, pages 78-79.

SNC Policy Adherence: Standing Committees adhere to SNC Administrative By-laws, Part III, sections 22.1 to 22.7, page 10.



Ronda Boutz,
Secretary-Treasurer.

Attachment: 2022 Clean Water Committee Membership



2022 Clean Water Committee Membership

| First Name | Last Name | Affiliation |
|-------------------|------------------------|---|
| Ray | Beauregard | Eastern Ontario Water Resources Program |
| Russell | Bennett | Farmer |
| Michel | Kearney | City of Ottawa |
| Jacqueline | Kelly-Pemberton | Farmer, Committee Chair |
| Alan | Kruszel | Eastern Counties Rep OFA |
| Marc | Laflèche | Farmer |
| Genevieve | Lajoie | Prescott and Russell |
| Rene | Lalonde | Farmer |
| David | Lapen | Agriculture and Agri-Food Canada |
| Yves | Laviolette | Prescott and Russell |
| Glenn | Mackey | Farmer |
| Andre | Pommainville | Farmer |
| Tara | Redpath | City of Ottawa |
| Terrence | Sauve | Ontario Ministry of Agriculture, Food and Rural Affairs |
| Bill | Smirle | SNC Board Member |
| François | St. Amour | SNC Board Member |
| Doug | Thompson | Public Citizen |
| Adrian | Wynands | SNC Board Member |
| vacant | | Ottawa Rural Clean Water Program |
| Pierre | Leroux | UCPR and SNC Chair, ex-officio |
| Steve | Densham | SNC Vice Chair, ex-officio |
| George | Darouze | SNC Past Chair, ex-officio |



To: Standing Committees
From: Ronda Boutz, Secretary-Treasurer
John Mesman, Managing Director, Property, Conservation Lands,
and Community Outreach
Date: February 13, 2023
Subject: Request for Approval: Category 3 Program Business Case Development

RECOMMENDATION:

The Communications Committee approve the development of Business Cases for "Category 3: Other Programs and Services an authority determines are advisable".

Further that the Communications Committee recommend that the Board of Directors support the development of Category 3 Programs and Service agreements for Private Land Stewardship and the Land Securement Program

Further that Committee members be directed to provide feedback on the Business Cases and provide stakeholder testimonials.

DISCUSSION:

The *Conservation Authorities Act* was updated through the *Protect, Support, and Recover from COVID-19 Act* on December 8, 2020 with the first phase of regulations [*Transition Plan and Agreements Regulation (O.Reg. 687/21)*] released on October 1, 2021 which required Conservation Authorities to have a transition plan in place by December 31st, 2021 and to create an inventory of programs and services by February 28th, 2022.



South Nation Conservation's (SNC) Transition Plan (BD-197/21) and Programs and Services Inventory (BD-023/22) outlined current programs and services that SNC intends to deliver in the future, along with their approximate costs and sources of funding.

Environmental Stewardship and Outreach and Conservation Lands Securement Programs included in the inventory were created to help address environmental concerns within the watershed and are regularly reviewed by Standing Committees and approved by the Board of Directors annually. In addition to municipal levy, each program includes external funding.



Per the *Conservation Authorities Act*, programs are divided into the following categories:

- **Category 1: Mandatory programs and services** required by regulation. These programs are funded through municipal levy and include:
 - Programs and services related to the risk of natural hazards;
 - Programs and services related to the conservation and management of lands owned or controlled by the authority;
 - Programs and services related to the authority's duties, functions and responsibilities as a source protection authority under the *Clean Water Act, 2006*; and
 - Programs and services related to the authority's duties, functions and responsibilities under an Act prescribed by the regulations.
- **Category 2: Municipal programs and services** provided at the request of a municipality. These programs can be funded through government and other agency grants and/or municipal funding under a memorandum of understanding or agreement with the municipality.
- **Category 3: Other programs and services** the conservation authority determines are advisable. These programs can be funded through self-generated revenue, user fees, government and other agency grants, donations, etc. Any use of municipal levy requires an agreement and would be subject to cost apportionment.

SNC's Standing Committees support the administration and development of most of the SNC Programs and Services within Category 3, including the following:

- Forest Land Acquisition Program
- Tree Planting Program
- Clean Water Program
- Landowner Stewardship Projects
- Environmental Education and Outreach Programs

These programs are supported through a combination of municipal levy, grants, fundraising, and user fees. On average (1990 to 2022) SNC has secured \$2 for every \$1 of municipal levy used. Memorandums of Understanding (MOU) are now required with each participating municipality to use municipal levies to support these programs, as of January 1, 2024.

Standing Committees will provide stakeholder input and confirmation of public support for environmental stewardship by supporting the development of business cases and completing municipal outreach in 2023, ahead of negotiating municipal MOUs (BD-026/22, BD-127/22).

The Standing Committee Work Plan for Category 3 Programs and Services is attached.



Staff are developing a “Watershed Programs and Services: 2024 and Beyond” Business Case for programs that SNC plans to deliver into the future. The following consolidated information will be included:

- Organizational Summary
- Background Information
 - o South Nation River Watershed Characteristics and Conditions
 - o *Conservation Authorities Act* Requirements
 - o Standing Committee Overview
- Current Watershed Programs and Services
 - o Tree Planting Program
 - o Clean Water Program
 - o Habitat Restoration
 - o Education and Outreach
 - o Land Acquisition
- Watershed Programs and Services: 2024 and Beyond
 - o Private Land Stewardship
 - o Land Securement Program
- Watershed Program Budgets
 - o Summary Budget
 - o Proposed Municipal Apportionment

SNC Standing Committees are encouraged to provide feedback on:

- Current program delivery levels, community interest, and program subscription
- Changing environmental conditions, including water quality and forest conservation
- Program impacts on the community and the environment
- Program funding models and sources of funding

A draft business case will be circulated to committee members by email to provide feedback. Updates will be provided to the Board of Directors at the March 2023 Annual General Meeting.



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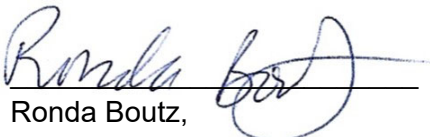
FINANCIAL IMPLICATIONS/ADHERENCE TO SNC POLICY:

Compliance with Budget:

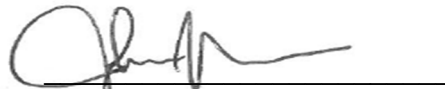
No impact on the 2022 Budget.

SNC Policy Adherence:

Subsection 21.1.2(2) of the *Conservation Authorities Act* enables SNC to provide other programs and services, under an agreement with municipalities within its area of jurisdiction, where the municipality has agreed to provide cost apportionment to support the identified programs and/or services.



Ronda Boutz,
Secretary-Treasurer.



John Mesman,
Managing Director, Property, Conservation
Lands, and Community Outreach.

Attachment: SNC Programs and Services Work Plan for Municipal Engagement



SNC Programs and Services Work Plan for Municipal Engagement

| Engagement Activity | SNC Lead | Committee Engagement | Timeline |
|--|---|--|------------------------|
| CATEGORY 1 | | | |
| Prescribed under the Act, no engagement required for mandated programs and services. | Management Team | None required, direct any inquiries to the SNC Management Team | Ongoing |
| CATEGORY 2 | | | |
| SNC's Management Team routinely meets with municipalities to discuss opportunities to support municipal programs and services. Agreements/Memorandums of Understanding are approved as program/service delivery is negotiated. | Management Team | None required, direct any inquiries to the SNC Management Team | Ongoing |
| CATEGORY 3 | | | |
| Development of business cases for each type of program and service proposed as of January 2024. | Ronda Boutz and John Mesman | Provide testimonials and/or any local data. Committee review and approval of business cases. | February 2023 |
| Meetings with key municipal staff to discuss business case and municipal apportionment required. | Management Team | Committee updates and discussion. | March – April 2023 |
| Category 3 program and services package to Board of Directors for approval prior to engaging with municipal councils. | Ronda Boutz and John Mesman | Committee support at Board of Directors meeting. | March 2023 |
| Presentations to Councils to request approval to enter into a Category 3 agreements. | Ronda Boutz and John Mesman | Attendance and co-presentation of programs and services package. | April – July 2023 |
| Category 3 agreements prepared and signed. | Ronda Boutz, Eric McGill, and John Mesman | Updates provided to Committee, Terms of Reference Updates following approval. | August – November 2023 |



To: Clean Water Committee
From: Ronda Boutz, Secretary-Treasurer
Date: February 20, 2023
Subject: Request for Approval: Eastern Ontario Water Resources Program
2022 Financial Statement – as of December 31st, 2022

RECOMMENDATION:

The Clean Water Committee approve the Eastern Ontario Water Resources Program Financial Statement for the period of January 1 – December 31, 2022.

DISCUSSION:

The 2022 Eastern Ontario Water Resources Program Financial Statement, as of December 31, 2022, is attached.

FINANCIAL IMPLICATIONS/ADHERENCE TO SNC POLICY:

Compliance with Budget: Funding for the Eastern Ontario Water Resources Program was included in the 2023 Budget under Resource Management: Partner Programs: Water on pages 18-19.

SNC Policy Adherence: All expenditures for the Eastern Ontario Water Resources Program (EOWRP) adhere to the SNC Purchasing Policy and the approved EOWRP Budget.

Ronda Boutz,
Secretary-Treasurer.

Attachments: 2022 Financial Statement – as of December 31st, 2022



2022 Financial Statement – as of December 31st, 2022

| | |
|-------------------------------------|-----------------|
| United Counties of Prescott-Russell | \$25,000 |
| City of Ottawa | \$50,000 |
| Carry-over of 2021 dollars | \$20,601 |
| TOTAL REVENUE | \$95,601 |

| Expenses: | 2022 Budget | Expenses to Dec. 31, 2022 | Funds carried to 2023 Budget⁶ |
|---|--------------------|----------------------------------|---|
| 1. EOWRP Project Management¹ | \$4,500 | \$4,500 | \$0 |
| 2. EOWRP Committee² | \$1,601 | \$455 | \$1,146 |
| 3. 2020/2021 EOWRP Projects³ | | | |
| a) 2020: Lagoon Effluent Tree Irrigation and Evapo-transpiration Study | \$3,000 | \$3,000 | \$0 |
| d) 2021: South Nation Conservation Assessing future flood vulnerability in the South Nation River Watershed | \$9,000 | \$9,000 | \$0 |
| 4. 2021/2022 Special Projects⁴ | | | |
| a) 2021: South Bear Brook Catchment Study | \$8,000 | \$8,000 | \$0 |
| b) 2022: UCPR: Floodplain Mapping | \$25,000 | \$25,000 | \$0 |
| c) 2022: Advancing Early Warning Tools in the SNR Watershed | \$25,000 | \$5,000 | \$20,000 |
| 5. 2022 Grants⁵ | | | |
| a) Eastern Ontario Children's Water Festival | \$3,600 | \$3,600 | \$0 |
| b) Passive Filter for Phosphorus and Ammonia Polishing Field Study | \$2,000 | \$2,000 | \$0 |
| c) South Nation Conservation Climate Station | \$12,000 | \$12,000 | \$0 |
| d) Unallocated funds | \$1,900 | \$0 | \$1,900 |
| TOTAL EXPENSES | \$95,601 | \$72,555 | \$23,046 |

¹ South Nation Conservation provides project management services to EOWRP to facilitate the Project Grants; this includes developing project application materials, coordinating call for proposals, administering grants to approved projects. Funding from City of Ottawa 2021 EOWRP contribution.

² Meeting expenses for appointed EOWRP members on the Clean Water Committee.

³ EOWRP grants approved in 2021 and to be completed in 2022.

⁴ EOWRP Special Projects in 2022 identified by the EOWRP funding contributor.

⁵ City of Ottawa earmarked \$19,500 of their \$50,000 2022 contribution for grants to be allocated through a grant proposal submission. Projects reviewed and approved at the June 6, 2022 meeting.

⁶ Unspent funds to be carried forward to the 2023 Budget for project completion.



To: Clean Water Committee
From: Ronda Boutz, Secretary-Treasurer
Date: February 20, 2023
Subject: Request for Approval: 2023 Eastern Ontario Water Resources Program

RECOMMENDATION:

The Clean Water Committee approves status quo for 2023 for the Eastern Ontario Water Resources Program (EOWRP) Application Form, Guidelines, and Rating System; and

FURTHER THAT: the Clean Water Committee approves the 2023 draft EOWRP budget, pending final approval of the City of Ottawa's \$50,000 Special Levy; and

FURTHER THAT: the Clean Water Committee approves issuing a 2023 call for EOWRP grant proposals to be submitted for consideration at the June 12th, 2023 Clean Water Committee.

DISCUSSION:

1. EOWRP Funding Application and Project Proposal Guidelines

Based on past Committee discussions, Eastern Ontario Water Resources Program (EOWRP) grants were reintroduced to the Program in 2019; funding is from a portion of the City of Ottawa's annual contribution to EOWRP.

The Clean Water Committee approved the Eastern Ontario Water Resources Program (EOWRP) application form, guidelines and rating system at the March 7th, 2019 meeting, these remained unchanged since that time. Staff are recommending status quo on all these documents for 2023. Copies are attached for the Committee's reference.

Staff are recommending a call for grant proposals be issued in April 2022 with a submission deadline of May 31st, 2023. Grant proposals would be reviewed by the Clean Water Committee at the June 12th, 2023 meeting. The Committee would score each submission, as per the rating system, following presentation of all proposals by the project applicants.

2. EOWRP 2023 Budget

As per City of Ottawa staff direction, a portion of the City's annual EOWRP contribution (\$25,000) will support a special project, the remaining funds would be available for allocation to EOWRP project management (including costs associated with issuing the call for proposals), Committee expenses, and grant proposals. In 2023, the Ottawa special project will be support for the Bear Brook Subwatershed Plan.

The City of Ottawa approval of the EOWRP funding, via Special Levy, is pending approval from the City's Finance and Economic Development Committee and Council (expected in early May 2023).



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The United Counties of Prescott and Russell have confirmed a \$25,000 contribution to a floodplain mapping special project in 2023.

A copy of the 2023 EOWRP budget is attached for the Committee's review, Committee approval will be contingent on confirmation of the 2023 Ottawa Special Levy.

FINANCIAL IMPLICATIONS/ADHERENCE TO SNC POLICY:

Compliance with Budget:

Funding for the Eastern Ontario Water Resources Program is included in the 2023 Budget under Resource Management: Partner Programs: Water on pages 18-19.

SNC Policy Adherence:

All expenditures for the Eastern Ontario Water Resources Program (EOWRP) adhere to the SNC Purchasing Policy and the approved EOWRP Budget.

Ronda Boutz,
Secretarty-Treasurer.

Attachments: EOWPR Funding Application
EOWRP Project Proposal Guidelines
2023 EOWRP Budget



EOWRP Funding Application

| Item | Description |
|------|--|
| 1 | Applicant: |
| | Name of Lead Applicant: |
| | Name(s) of Partners: |
| 2 | Contact Information: |
| | Administrative Contact: Name and Contact Info |
| | Signing Authority name(s) and position(s) |
| | Legal Name of Lead Applicant |
| 3 | Name of Proposed Project: |
| 4 | EOWRP Funding Request: |
| 5 | Project Description: |
| 6 | EOWRMS Recommendations Addressed: (Reference ID# from EOWRP Recommendations Summary Table circulated with the call for Proposal) |
| 7 | Potential for Regional impact on protecting water resources, including applicability and transferability to EOWRMS Study Area: |



| Item | Description | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| 8 | Project Location(s): | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 9 | <div>Deliverables Schedule:</div> <table border="1"> <thead> <tr> <th rowspan="2">Description of Deliverables <i>Note: Written deliverables for the general public must be Bilingual – English and French</i></th><th colspan="3">Bilingual</th><th rowspan="2">Delivery Date</th></tr> <tr> <th>Yes</th><th>No</th><th>N/A</th></tr> </thead> <tbody> <tr><td></td><td></td><td></td><td></td><td></td></tr> <tr><td></td><td></td><td></td><td></td><td></td></tr> <tr><td></td><td></td><td></td><td></td><td></td></tr> <tr><td></td><td></td><td></td><td></td><td></td></tr> <tr><td></td><td></td><td></td><td></td><td></td></tr> <tr><td></td><td></td><td></td><td></td><td></td></tr> <tr><td></td><td></td><td></td><td></td><td></td></tr> </tbody> </table> | Description of Deliverables <i>Note: Written deliverables for the general public must be Bilingual – English and French</i> | Bilingual | | | Delivery Date | Yes | No | N/A | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Description of Deliverables <i>Note: Written deliverables for the general public must be Bilingual – English and French</i> | Bilingual | | | Delivery Date | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | Yes | No | N/A | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| 10 | <div>Detailed Budget</div> <table border="1"> <thead> <tr> <th>Expenditure (provide detailed breakdown)</th><th>EOWRP Funding</th><th>Lead/Partner Funding</th><th>Total</th></tr> </thead> <tbody> <tr><td></td><td></td><td></td><td></td></tr> <tr><td></td><td></td><td></td><td></td></tr> <tr><td></td><td></td><td></td><td></td></tr> <tr><td></td><td></td><td></td><td></td></tr> <tr><td></td><td></td><td></td><td></td></tr> <tr><td></td><td></td><td></td><td></td></tr> <tr><td></td><td></td><td></td><td></td></tr> <tr><td></td><td></td><td></td><td></td></tr> <tr> <td colspan="3">Total</td><td></td></tr> </tbody> </table> | Expenditure (provide detailed breakdown) | EOWRP Funding | Lead/Partner Funding | Total | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | Total | | | | | | |
| Expenditure (provide detailed breakdown) | EOWRP Funding | Lead/Partner Funding | Total | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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EOWRP Project Proposal Guidelines

Proponents wishing to submit project proposals for EOWRP funding must complete the EOWRP Funding Application. Proposals must address recommendations from the Eastern Ontario Water Resources Management Study (www.nation.on.ca/resources/science-research/technical-reports).

The application form must be received by South Nation Conservation, by the date indicated in the call for proposals. For more information, contact Ronda Boutz at rboutz@nation.on.ca or 1-877-984-2948.

Clean Water Committee (CWC) members submitting project proposals will abstain from the EOWRP project proposal review and approval process.

Project proposals will be reviewed by the CWC based on the project rating system below.

EOWRP Rating System:

| Criteria | Available Points | Points Awarded |
|--|-------------------------|-----------------------|
| 1. Relevance to EOWRMS goals and recommendations (e.g. <i>impact on protecting water resources and achieving EOWRMS recommendations</i>) | 10 | |
| 2. Project location and applicability and transferability to other areas within the EOWRMS Study Area | 5 | |
| 3. % of project budget that is EOWRP funds and allocation of funding to overall project budget (e.g. <i>admin, staffing, materials and supplies, etc.</i>) | 5 | |
| TOTAL | 20 | |

EOWRP Approved Projects:

EOWRP projects are required to report to the CWC periodically with progress reports and must provide a final report.

Final approved project reports will present the EOWRMS recommendation addressed, a summary of results associated with the project deliverables, a detailed budget, and future recommendations if applicable. The final report will be no longer than 3 pages in length, additional information can be provided to the CWC during the meeting.

Satisfactory invoices will be required for all projects completed and records available on request for audit purposes.

Payment terms are such that funding will be provided after the project is complete (final report provided to the EOWRP). Interim billing will only be considered on a case-by-case basis, proponents must request interim payment at time of application and provide justification for the request.



2023 EOWRP Budget

| | | 2023 Budget |
|-----------------------|---|--------------------|
| Revenue: | | |
| a) | United Counties of Prescott-Russell | \$25,000 |
| b) | City of Ottawa | \$50,000 |
| c) | Carry-over of 2022 funds | \$23,046 |
| TOTAL REVENUE | | \$98,046 |
| Expenses: | | |
| d) | EOWRP Project Management and Outreach | \$4,250 |
| e) | EOWRP – Committee Representative Expenses | \$1,750 |
| f) | EOWRP Grants | |
| | i) 2023 Project Grants | \$22,046 |
| g) | EOWRP Special Projects | |
| | i) 2022: Advancing Early Warning Tools in the SNR Watershed | \$20,000 |
| | ii) 2023: UCPR Floodplain Mapping | \$25,000 |
| | iii) 2023: Bear Brook Subwatershed Study | \$25,000 |
| TOTAL EXPENSES | | \$98,046 |

Budget Notes

- a) **United Counties of Prescott-Russell (P&R)**
P&R approved a 2023 EOWRP contribution of \$25,000 to a Floodplain Mapping Special Project.
- b) **The City of Ottawa**
The City of Ottawa has budgeted \$50,000 to EOWRP for 2023. A total of \$25,000 has been earmarked for a Special Project (South Bear Brook Subwatershed Plan, see budget note g), the remaining funds will be allocated as EOWRP grants (\$20,046), Committee expenses (\$1,750), and project management including costs associated with the call for grant proposals (\$4,250). This funding is subject to City approval of the 2023 Special Levies.
- c) **Carry-over of 2022 funds**
A total of \$23,046 is encumbered to one EOWRP special project approved in 2022 which is not complete(\$20,000); funding carried to 2023 budget for payment upon project completion. The remaining unencumbered funding will be allocated to 2023 EOWRP grants (\$3,046).
- d) **Project Management**
South Nation Conservation is retained as the project manager for EOWRP to provide the following services: facilitation of the EOWRP reports to the Clean Water Committee; coordination of project proposals and payments for approved projects,



reporting to EOWRP funders, and preparation of financial statements (as banker for EOWRP). This line item also includes expenses related to issuing a call for project proposals.

e) **EOWRP – Committee Representative Expenses**

This item includes payment of volunteer EOWRP Clean Water Committee representatives (per diem and mileage) to attend meeting and presentations related to EOWRP business.

f) **EOWRP Grants**

A total of \$22,046 is available in 2023 for allocation to project proposals approved by the Clean Water Committee as per the EOWRP guidelines and rating system. This amount includes a small carry-over of unallocated 2022 funds.

g) **EOWRP Special Projects**

EOWRP funding partners have earmarked funding to EOWRP Special Projects as follows:

| 2022 Special Projects – 2023 completion | 2022 Funds |
|--|-------------------|
| City of Ottawa: Advancing Early Warning Tools in the SNR Watershed | \$20,000 |
| TOTAL | \$20,000 |
| 2023 Special Projects | 2023 Funds |
| UCPR: Floodplain Mapping | \$25,000 |
| City of Ottawa: Bear Brook Watershed Study | \$25,000 |
| TOTAL | \$50,000 |



To: Clean Water Committee
From: Ronda Boutz, Secretary-Treasurer
Date: February 20, 2023
Subject: Update: 2023 Clean Water Committee Work Plan

RECOMMENDATION:

That the Clean Water Committee receives and files the 2023 Clean Water Committee Work Plan update.

DISCUSSION:

The following deliverables were identified in the 2023 Budget:

- SNC Clean Water Program
 - 4 meetings
 - 25 grants
 - 2023 Clean Water Program budget attached
- Ottawa Rural Clean Water Program (ORCWP)
 - Administrative support
 - Liaise with City of Ottawa and Conservation Authority Partners
 - 1 interim report and 1 final report
 - 1 meeting of Program steering committee
 - 60 grants between the three Conservation Authority Partners
- Eastern Ontario Water Resources Program (EOWRP)
 - Administrative support and delivery through SNC Clean Water Committee.
 - Liaise with Eastern Ontario Water Resources Program funding partners.
 - Administer Eastern Ontario Water Resources Program grants.

FINANCIAL IMPLICATIONS/ADHERENCE TO SNC POLICY:

Compliance with Budget: Above deliverables are included the 2023 Budget under Resource Management: Partner Programs: Water, pages 18-19.

SNC Policy Adherence: All expenditures related to the above deliverables adhere to SNC's Purchasing Policy.

Ronda Boutz,
Secretary-Treasurer.

Attachments: 2023 Clean Water Program Budget



2023 CLEAN WATER PROGRAM BUDGET

| Revenue | | |
|-----------------|-------------------------------------|------------------|
| a | SNC Levy | \$91,250 |
| b | 2022 Projects Carry-forward | \$31,530 |
| c | Total Phosphorus Management Program | \$0 |
| TOTAL | | \$122,780 |
| Expenses | | |
| d | 2022 Project Grants | \$31,530 |
| e | 2023 Project Grants | \$60,000 |
| f | Communications | \$500 |
| g | Staffing/Program Representatives | \$30,750 |
| TOTAL | | \$122,780 |

BUDGET NOTES:

Revenue

a) SNC Levy

SNC will contribute \$91,250 to the Clean Water Program in 2023 from the general levy.

b) 2022 Projects Carry-forward

Approved projects have approximately 12 months from date of approval to be completed. A total of 13 projects, approved in 2022, still need to be completed; funding (\$31,530) is encumbered to pay the approved amounts to these projects upon completion.

c) Total Phosphorus Management (TPM)

There are no active TPM agreements in 2023; \$0 revenue in budget.

Expenses

d) 2022 Project Payouts

A total of 13 projects, approved in 2022, still need to be completed; funding (\$31,530) is encumbered to pay the approved amounts to these projects upon completion.

e) 2023 Project Grants

A total of \$60,000 is available for allocation to eligible projects in 2023. Project applications are reviewed and rated using a Project Rating System, to rank project priorities for funding.



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f) Communications

A total of \$500 has been budgeted to support Program promotion or communication activities.

g) Staffing/Program Representatives

A total of \$30,750 has been budgeted for Staff and Program Representatives salaries, benefits and expenses related to the delivery of the Clean Water Program.

This line item reflects the staff recovery from the Ottawa Rural Clean Water Program for site visits and files management (application to payment for approved projects).



To: Clean Water Committee
From: Ronda Boutz, Secretary-Treasurer
Date: February 20, 2023
Subject: Request for Approval: 2023 Clean Water Program Guidelines and Structure

RECOMMENDATION:

The Clean Water Committee recommends to the Board of Directors to approve status quo for 2023 Clean Water Program guidelines (except for erosion control), grant structure, application review process, and all project rating sheets; and

FURTHER THAT the Clean Water Committee recommends to the Board of Directors to approve the following amendment to the Erosion Control guidelines:

- Addition of the following criteria under Eligible Items and Project Requirements, 3-metre buffer setback: "Projects which do not mow vegetation within this 3-metre buffer, or establish a 3-meter buffer of trees/shrubs, will be considered a higher priority for water quality improvement and will be scored as such under the Clean Water Program rating criteria."

DISCUSSION:

1. Program Guidelines

Staff are recommending status quo for all Clean Water Program guidelines with the exception of the Erosion Control guidelines. Copies of the current guidelines are available online (<https://www.nation.on.ca/clean-water-program>), click the link in the "Eligible Projects" table.

Erosion Control

Staff are recommending the following requirement be added to the erosion control guidelines in relation to the required 3-metre buffer setback:

- Projects which do not mow vegetation within this 3-metre buffer or establish a 3-meter buffer of trees/shrubs, will be considered a higher priority for water quality improvement and will be scored as such under the Clean Water Program rating criteria.

This additional requirement will enhance the water quality effectiveness by ensuring adequate vegetation is present to provide filtering of potential nutrients and sediment from overland flow.

A copy of the draft 2023 guideline is attached for the Committee's review.

2. Rating Sheets

Staff recommend status quo for all project rating sheets. Copies of the rating sheets are uploaded on the Members page.



3. Grant Structure

Staff are recommending status quo for the grant structure for 2023. The current grant structure is as follows:

| Eligible Project Types | Grant Rate ¹ | Grant Max. |
|---|--|------------|
| Buffers ² | 50% | \$5,000 |
| Clean Water Diversion/Barnyard Runoff Control | 50% | \$5,000 |
| Controlled Tile Drainage | 50% | \$5,000 |
| Cover Crops | \$50/acre/year up to a maximum of 20 acres | |
| Fertilizer / Chemical Storage and Handling | 50% | \$1,000 |
| Fuel Storage and Handling | 50% | \$1,000 |
| Livestock Access Restriction to Waterways | | |
| – labour by applicant | 100% | \$5,000 |
| – labour by contractor | 75% | \$5,000 |
| Manure Storages | 50% | \$8,000 |
| Milkhouse Wastewater Treatment / Disposal | 50% | \$5,000 |
| Well Decommissioning | 100% | \$1,000 |
| Septic Systems | 50% | \$2,000 |
| Erosion Control | 50% | \$5,000 |

¹Grant rates may vary if applicant receives funding from other sources.

²May be eligible for a performance incentive of \$150/acre/year, max. 10 acres.

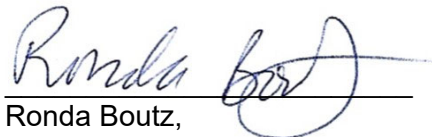
Staff recommend status quo for review/approval of applications in 2023, as follows:

- A project must achieve a minimum rating score of 21.5 points to be considered for grant funding at the June and September 2023 Committee meetings.
- Any surplus grant funding available at the November 2023 Committee meeting will be allocated, in order of project ranking (high to low), to projects achieving a score of 15 points or more.

FINANCIAL IMPLICATIONS/COMPLIANCE TO SNC POLICY:

Compliance with Budget: Clean Water Program is included in the 2023 Budget under Resource Management: Partner Programs: Water, pages 18-19.

SNC Policy Adherence: Allocation of grants adheres to SNC's Purchasing Policy, signing limits.


Ronda Boutz,
Secretary-Treasurer.

Attachments: 2023 Draft Erosion Control Guideline



Clean Water Program Project Guidelines EROSION CONTROL

GRANT RATE: 50% to a maximum of \$5,000

ELIGIBLE ITEMS AND PROJECT REQUIREMENTS:

- Erosion control projects along the South Nation River and its tributaries, as well as tributaries which flow into the Ottawa or St. Lawrence Rivers, will be considered; priority will be given to projects that demonstrate the greatest potential for water quality improvement.
- **All erosion control projects must establish a minimum of a 3-metre buffer setback from top of stream bank.** Establishment of riparian vegetation such as grasses, trees and shrubs should follow the recommendations of forestry and/or technical staff to ensure soil stabilization is maximized. **Projects which do not mow vegetation within this 3-metre buffer, or establish a 3-meter buffer of trees/shrubs, will be considered a higher priority for water quality improvement and will be scored as such as per the Clean Water Program rating criteria.**
- Eligible erosion control techniques include ditch bank seeding, spillway drop structures, culvert protection, bioengineering techniques, grassed waterways, water and sediment control basins, and others. Natural methods of shoreline protection are encouraged whenever possible.
- Approved stream crossing for equipment is eligible.
- Design by professional engineers may be advisable on complex and/or large projects.
- Municipal Drainage Superintendents must agree to work completed along a municipal drain.
- Cattle access and vehicle traffic must be restricted from the project area after completion of the project.
- All future maintenance is the responsibility of the landowner.
- **Applicants are responsible for obtaining all required permits and/or approvals prior to initiating construction.** South Nation Conservation will require a permit for streambank erosion control projects, apply prior to initiating project.
- **Ineligible activities:** straightening and/or piping of watercourses, or projects to improve drainage.

ELIGIBLE COSTS:

- Permits
- Materials
- Contract labour and Engineering services
- Equipment rental

INELIGIBLE COSTS:

- Labour or machinery use of applicant, family dependents or applicant's business
- Erosion projects along the St. Lawrence River or Ottawa River
- Taxes

APPROVAL PROCESS:

Contact South Nation Conservation (SNC) to complete an application. The Clean Water Committee will review the projects and will give priority to those with the most water quality benefit. Landowners may apply for only one project, per project type, per year. Limited funds are available.

Approved applicants will have approximately 12 months from the approval date to complete their projects. Approved projects will be pre-paid by the landowner. Funding will be provided when the project is completed, inspected to the satisfaction of SNC, and when copies of all invoices with acceptable proof of payment, permits, and any other required paperwork are provided. Invoices must provide detailed breakdown of labour hours, quantities of materials purchased and associated costs.

Refer to Clean Water Program Applicant's Guide for more information on the Application Process.

March 2023