



BOARD OF DIRECTORS MEETING

Meeting No. 01/23

Thursday, January 19th, 2023 - 9:00 a.m.

Watershed Room, SNC

Directors Present:

Pierre Leroux, Prescott Russell, Chair
Steve Densham, Stormont Dundas Glengarry, Vice Chair
Catherine Kitts, City of Ottawa (*electronic participation*)
Genevieve Lajoie, Prescott Russell
Bill Smirle, Stormont Dundas Glengarry
François St. Amour, Prescott Russell
Deb Wilson, Leeds Grenville

Regrets:

George Darouze, City of Ottawa, Past Chair
Archie Mellan, Stormont Dundas Glengarry
Adrian Wynands, Leeds Grenville

Staff Present:

Carl Bickerdike, Chief Administrative Officer
Johanna Barkley, Director of Finance
Cheyene Brunet, Forestry Technician
Ronda Boutz, Secretary-Treasurer
Michelle Cavanagh, Team Lead, Special Projects
James Holland, Senior Planner
Sandra Mancini, Managing Director, Natural Hazards and Infrastructure
Alison McDonald, Managing Director, Approvals
Eric McGill, Corporate Counsel
John Mesman, Managing Director, Property, Conservation Lands and Community Outreach
Pat Piitz, Team Lead, Property
Kat Watson, Water Resources Specialist



TRADITIONAL LAND ACKNOWLEDGEMENT

John Mesman, Managing Director, Property, Conservation Lands and Community Outreach, read an Indigenous land acknowledgement.

CHAIRS REMARKS

Pierre Leroux, Chair, called the SNC Board of Directors meeting of January 19th, 2023 to order at 9:00 a.m.

APPROVAL OF SNC BOARD OF DIRECTORS MAIN AND SUPPLEMENTAL AGENDAS

RESOLUTION NO. BD-001/23

Moved by: François St. Amour
Seconded by: Bill Smirle

RESOLVED THAT:

The Members approve the January 19th, 2023 Board of Directors main and supplemental agendas as submitted.

CARRIED

DECLARATION OF CONFLICT OF INTEREST

There were no Declarations of Conflict of Interest.

SNC PROJECT UPDATE – POWERPOINT PRESENTATION

Staff presented project and program updates.

REQUEST FOR APPROVAL:

A. BOARD OF DIRECTORS MEETING MINUTES DECEMBER 15TH, 2022

RESOLUTION NO. BD-002/23

Moved by: Steve Densham
Seconded by: Genevieve Lajoie

RESOLVED THAT:

The Members approve the Board of Directors meeting minutes of December 15th, 2022 as submitted.

CARRIED



NEW BUSINESS

BILL 23 UPDATE AND MINISTER'S DIRECTION

RESOLUTION NO. BD-003/23

Moved by: Genevieve Lajoie
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors receive and file the update on Bill 23, *More Homes Built Faster Act*, 2022 and Forestry direction for conservation authorities regarding fee changes associated with planning, development, and permitting fees.

CARRIED

REQUEST FOR APPROVAL: SNC POLICIES – HOUSEKEEPING UPDATE

RESOLUTION NO. BD-004/23

Moved by: Genevieve Lajoie
Seconded by: Steve Densham

RESOLVED THAT:

The Board of Directors approve housekeeping updates to South Nation Conservation's policies to reflect new position titles of the Management Team.

CARRIED

REQUEST FOR APPROVAL: ANNUAL AUTHORITY APPROVALS

RESOLUTION NO. BD-005/23

Moved by: Bill Smirle
Seconded by: Genevieve Lajoie

RESOLVED THAT:

WHEREAS the SNC Administrative By-laws designate signing officers for the Authority (s30.1 and 30.2); and

WHEREAS for banking purposes, the Authority's signing officers are one of: Chairman; Vice-Chairman; or Past Chairman; and one of: Chief Administrative Officer, Secretary-Treasurer; or Director of Finance.



BE IT RESOLVED THAT:

1. The signing officers are authorized to borrow up to \$1,000,000 for the operation of the South Nation River Conservation Authority, if required.

2. Staff be authorized to continue the use of alternative signatures, such as the signature stamp for signing cheques up to \$10,000, or other limits requested by the Board of Directors, or any other electronic signatures introduced in conjunction with our accounting software. These tools are in the custody of the Director of Finance. The Director may delegate the use of these tools to his/her delegate.

3. Staff continue to utilize various banking features to make payments more cost efficient for SNC, for example: the use of internet banking, electronic fund transfer (EFT) and/or by other electronic means. All payments are presented regularly to the Board of Directors for approval in the "Monies Received and Disbursement Register for the period".

4. The Royal Bank, Winchester Branch, be the Authority Bank and that signing officers execute the banking services contract; and

FURTHER THAT:

The Chartered Accountants Firm of Baker Tilly REO LLP, Winchester be appointed Auditors at an approximate cost of \$25,500 plus HST; and

FURTHER THAT:

The law firm of Ault & Ault LLP, Winchester be appointed as solicitor for general Authority business, and that Emond Harnden, Ottawa be appointed the Authority's Human Resource legal counsel, at a total approximate cost of \$20,000 plus HST. Where in the best interest of the Authority, staff may engage other specialized legal services.

CARRIED



REQUEST FOR APPROVAL: CITY OF OTTAWA BEAR BROOK WATERSHED STUDY

RESOLUTION NO. BD 006/23

Moved by: François St. Amour
Seconded by: Steve Densham

RESOLVED THAT:

The Board of Directors approve entering into a multi-year contribution agreement with the City of Ottawa for the delivery of a Bear Brook Watershed Study at approximate value of \$800,000.

CARRIED

UPDATE: 2022 RESOURCE MANAGEMENT – YEAR END REPORT

RESOLUTION NO. BD-007/23

Moved by: Genevieve Lajoie
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors receive and file the 2022 Resource Management – Year End Report.

CARRIED

UPDATE: 2022 PROPERTY AND APPROVALS – YEAR END REPORT

RESOLUTION NO. BD-008/23

Moved by: Genevieve Lajoie
Seconded by: Steve Densham

RESOLVED THAT:

The Board of Directors receive and file the 2022 Property and Approvals – Year End report.

CARRIED

REQUEST FOR APPROVAL: 2022 ORGANIZATION EFFECTIVENESS – YEAR END REPORT

RESOLUTION NO. BD-009/23

Moved by: Deb Wilson
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors receive and file the 2022 Organization Effectiveness Year End Report.

CARRIED



UPDATE: PLANNING ACTIVITY

RESOLUTION NO. BD-010/23

Moved by: Genevieve Lajoie
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors receive and file the Planning Activity update for December 2022.

CARRIED

REQUEST FOR APPROVAL: PERMITS ISSUED

RESOLUTION NO. BD-011/23

Moved by: Genevieve Lajoie
Seconded by: Deb Wilson

RESOLVED THAT:

The Board of Directors approve permits 249 through 258 issued under Ontario Regulation 170/06 Development, Interference with Wetlands and Alterations to Shorelines and Watercourses.

CARRIED

UPDATE: ON-SITE SEWAGE PERMITS ISSUED

RESOLUTION NO. BD-012/23

Moved by: Bill Smirle
Seconded by: Steve Densham

RESOLVED THAT:

The Board of Directors receive and file the On-Site Sewage Permits Issued update for December 2022.

CARRIED

**The Board of Directors recessed at 9:54 a.m.
The Board of Directors reconvened at 10:01 a.m.**

FINANCIAL REPORTS

REQUEST FOR APPROVAL: 2023 LEVY SCHEDULE AND BUDGET

RESOLUTION NO. BD-013/23

Moved by: François St. Amour
Seconded by: Steve Densham



- RESOLVED THAT: The Board of Directors approve the 2023 General and Forest Land Acquisition Levies at \$4,267,127; and
- FURTHER THAT: The City of Ottawa be special levied \$50,000 for the Eastern Ontario Water Resource Program (EOWRP); and
- FURTHER THAT: The City of Ottawa be special levied \$200,000 for the Ottawa Rural Clean Water Program (ORCWP); and
- FURTHER THAT: The City of Ottawa be special levied \$200,000 for Ottawa Ash Tree Replacement (OATRP) projects; and
- FURTHER THAT: The City of Ottawa be special levied \$52,500 for the Ottawa Baseline Monitoring Program; and
- FURTHER THAT: The Board of Directors approve the 2023 Budget as presented.

CARRIED

REQUEST FOR APPROVAL: MONIES RECEIVED AND DISBURSEMENT REGISTER FOR DECEMBER 2022

RESOLUTION NO. BD-014/23

Moved by: Bill Smirle
Seconded by: Genevieve Lajoie

- RESOLVED THAT: The Board of Directors receive the money received report for December 2022; and
- FURTHER THAT: The Board approve the Disbursement Register of \$718,274.90 for December 2022.

CARRIED

REQUEST FOR APPROVAL: PURCHASE OF TREE SEEDLINGS

RESOLUTION NO. BD-015/23

Moved by: Genevieve Lajoie
Seconded by: Deb Wilson



RESOLVED THAT:

The Board of Directors approve the purchase of tree seedlings, for the 50 Million Tree Program, over the Counter sales, and Larose Forest planting sites, at an approximate cost of \$170,000, plus HST; and

FURTHER THAT:

The Board of Directors approve the purchase of 2023 tree seedlings from the three Forest Ontario approved nurseries, Ferguson Tree Nursery, Pineneedle Farms, and Sommerville Nurseries Inc., based on availability of required stock.

CARRIED

Catherine Kitts left the meeting at 10:00 a.m.

SUPPLEMENTAL AGENDA

REQUEST FOR APPROVAL: CONSERVATION ONTARIO LEVY

RESOLUTION NO. BD-016/23

Moved by: Genevieve Lajoie
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors approve the payment of the 2023 Conservation Ontario Levy of \$35,592, payable in two installments of \$17,796.

CARRIED

**REQUEST FOR APPROVAL: CASTOR RIVER FLOOD HAZARD STUDY –
CONTRACTED SERVICES**

RESOLUTION NO. BD-017/23

Moved by: Steve Densham
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors approve awarding the hydrologic modelling contract for the Castor River Flood Hazard Study to Company A at an upset limit of \$30,050 plus HST.

CARRIED



CLOSED SESSION

RESOLUTION NO. BD-018/23

Moved by: Bill Smirle
Seconded by: Steve Densham

RESOLVED THAT:

The Board of Directors meeting move into Closed Session for the following verbal update:

- Update: Legal Impacts of Bill 23

CARRIED

The Board of Directors meeting recessed at 10:18 a.m. to enter Closed Session.

OPEN SESSION

RESOLUTION NO. BD-019/23

Moved by: François St. Amour
Seconded by: Bill Smirle

RESOLVED THAT:

The Board of Directors move into open Session.

CARRIED

The Chair reconvened the Board of Directors Open Session at 10:19 a.m.

UPDATE: LEGAL IMPACTS OF BILL 23

RESOLUTION NO. BD-020/23

Moved by: Steve Densham
Seconded by: Deb Wilson

RESOLVED THAT:

The Board of Directors receive and file the verbal update regarding Legal Impacts of Bill 23.

CARRIED

CORRESPONDENCE

a. Municipal Resolutions: SNC Board of Directors Appointments.

DATES OF UPCOMING MEETINGS

Third Thursday, at 9:00 a.m., unless indicated otherwise:

- February 16th, 2023
- March 16th, 2023 (SNC AGM)
- April 20th, 2023



FUTURE MOTIONS OF THE BOARD AND/OR DISCUSSION OF SNC ISSUES

Bill Smirle requested that an update on Two Creeks Conservation Area be brought to the Board at a future meeting.

ADJOURNMENT

RESOLUTION NO. BD-021/23

Moved by: Steve Densham
Seconded by: Bill Smirle

RESOLVED THAT:

The Board of Directors meeting of
January 19th, 2023 be adjourned at 11:02 a.m.

CARRIED

Pierre Leroux,
Chair.

Carl Bickerdike,
Chief Administrative Officer.

/rb