



SOUTH NATION
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38 rue Victoria Street, Finch, ON K0C 1K0 Tel: 613-984-2948 Fax: 613-984-2872 Toll Free: 1-877-984-2948 www.nation.on.ca

Board of Directors

Meeting Agenda

Date: January 19th, 2023

Time: 9:00 am

Location: Watershed Room, SNC

Address: 38 Victoria Street, Finch, ON K0C 1K0



Board of Directors

Meeting Agenda

January 19th, 2023 at 9:00 am

1. Traditional Land Acknowledgement: John
 2. Chair's Remarks
 3. Approval of SNC Board of Directors Agenda (Supplemental Agenda)
 4. Declaration of Conflict of Interest
 5. SNC Project Update – PowerPoint Presentation: Staff
 6. Request for Approval:
 - a. Board of Directors Meeting Minutes of December 15th, 2022 4-15
 7. New Business:
 - a. Bill 23 Update and Minister's Direction: Carl 16-25
 - b. Request for Approval: SNC Policies - Housekeeping Update: Ronda 26
 - c. Request for Approval: Annual Authority Approvals: Johanna 27-28
 - d. Request for Approval: City of Ottawa Bear Brook Watershed Study: Sandra/Kat 29-30
 - e. 2022 Year End Reports
 - i. Resource Management 31-39
 - ii. Property and Approvals 40-46
 - iii. Organization Effectiveness 47-50
 - f. Update: Planning Activity: James 51-52
 - g. Request for Approval: Permits Issued: Alison 53-54
 - h. Update: On-site Sewage Permits Issued: Alison 55
 8. Financial Reports
 - a. Request for Approval: 2023 Levy Schedule and Budget: Carl 56-58
 - b. Request for Approval: Monies Received and Disbursement Register for December 2022: Johanna 59-63
 - c. Request for Approval: Purchase of Tree Seedling: Cheyene 64-65
 9. Supplemental Agenda (if any)
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10. Correspondence (if any)
11. Dates of Upcoming Meetings, third Thursday, at 9:00 a.m. unless indicated otherwise:
 - February 16th, 2023
 - March 16th, 2023 (SNC AGM)
 - April 20th, 2023
12. Future Motions of the Board and/or Discussion of SNC Issues
13. Adjournment

Carl Bickerdike,
Chief Administrative Officer.

/rb



BOARD OF DIRECTORS MEETING

Meeting No. 11/22
Thursday, December 15th, 2022 - 9:00 a.m.

Watershed Room, SNC

Directors Present:

Pierre Leroux, Prescott Russell, Chair
Steve Densham, Stormont Dundas Glengarry, Vice Chair
George Darouze, City of Ottawa, Past Chair
Dana Farcasiu, Leeds Grenville (*electronic participation*)
Catherine Kitts, City of Ottawa (*electronic participation*)
Bill Smirle, Stormont Dundas Glengarry
François St. Amour, Prescott Russell
Adrian Wynands, Leeds Grenville

Regrets:

Genevieve Lajoie, Prescott Russell
Archie Mellan, Stormont Dundas Glengarry

Staff Present:

Carl Bickerdike, Chief Administrative Officer
Johanna Barkley, Director of Finance
Cheyene Brunet, Forestry Technician
Ronda Boutz, Secretary-Treasurer
Michelle Cavanagh, Team Lead, Special Projects
Ben Colgan, GIS – Database Analyst
Hannah Jackson, Accounting and Human Resources Specialist
Sandra Mancini, Managing Director, Natural Hazards and Infrastructure
Alison McDonald, Managing Director, Approvals
Eric McGill, Corporate Counsel
John Mesman, Managing Director, Property, Conservation Lands and Community Outreach
Pat Piitz, Team Lead, Property

Guest:

Owen Murdock, City of Ottawa



TRADITIONAL LAND ACKNOWLEDGEMENT

Ronda Boutz, Secretary-Treasurer, read an Indigenous land acknowledgement.

CHAIRS REMARKS

Pierre Leroux, Chair, called the SNC Board of Directors meeting of December 15th, 2022 to order at 9:00 a.m. Chair Leroux welcomed new member, Adrian Wynands, to the Board.

APPROVAL OF SNC BOARD OF DIRECTORS MAIN AND SUPPLEMENTAL AGENDAS

RESOLUTION NO. BD-197/22

Moved by: George Darouze

Seconded by: Bill Smirle

RESOLVED THAT:

The Members approve the December 15th, 2022 Board of Directors main and supplemental agendas as submitted.

CARRIED

DECLARATION OF CONFLICT OF INTEREST

There were no Declarations of Conflict of Interest.

Catherine Kitts, joined the meeting at 9:02 a.m.

SNC PROJECT UPDATE – POWERPOINT PRESENTATION

Staff presented project and program updates.

REQUEST FOR APPROVAL:

A. BOARD OF DIRECTORS MEETING MINUTES NOVEMBER 17TH, 2022

RESOLUTION NO. BD-198/22

Moved by: Steve Densham

Seconded by: François St. Amour



RESOLVED THAT:

The Members approve the Board of Directors meeting minutes of November 17th, 2022 as submitted.

CARRIED

B. SNC COMMITTEE MEETING HIGHLIGHTS AND MINUTES OF:

- i. Clean Water Committee meeting minutes of November 28th, 2022
- ii. Forestry Committee meeting minutes of November 29th, 2022
- iii. Fish and Wildlife Committee meeting minutes of November 29th 202
- iv. Communications Committee meeting minutes of November 30th, 2022

RESOLUTION NO. BD-199/22

Moved by: George Darouze
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors approve the actions and recommendations of the following Committees meetings:

- i. Clean Water Committee meeting minutes of November 28th, 2022.
- ii. Forestry Committee meeting minutes of November 29th, 2022.
- iii. Fish and Wildlife Committee meeting minutes of November 29th, 2022.
- iv. Communications Committee meeting minutes of November 30th, 2022.

CARRIED

NEW BUSINESS

REQUEST FOR APPROVAL: PROGRESS REPORT TO THE MINISTRY OF NATURAL RESOURCES AND FORESTRY

RESOLUTION NO. BD-200/22

Moved by: George Darouze
Seconded by: Adrian Wynands

RESOLVED THAT:

The Board of Directors approve Progress Report No. 3 for submission to the Ministry of Natural Resources and Forestry.

CARRIED



REQUEST FOR APPROVAL: 2022-2024 FLOOD HAZARD IDENTIFICATION MAPPING PROGRAM

RESOLUTION NO. BD-201/22

Moved by: Dana Farcasiu
Seconded by: Adrian Wynands

RESOLVED THAT:

The Board of Directors approve entering into funding agreements with the Ministry of Natural Resources under the 2022-2024 Flood Hazard Identification Mapping Program (FHIMP) to complete the following projects:

1. Flood Mapping in the South Branch of the South Nation River, at a total cost of \$246,400, and
2. Land Cover Update in Eastern Ontario, at a total cost of \$222,350; and

FURTHER THAT:

The Board of Directors approve entering into agreements with the following partners to undertake projects under the 2022-2024 FHIMP:

Partners	Project	Total Cost of Project
1. United counties of Stormont, Dundas and Glengarry	Flood Mapping in the South Branch of the South Nation River	\$246,400
2. City of Ottawa, Mississippi Valley Conservation Authority, and Rideau Valley Conservation Authority	Land Cover Update in Eastern Ontario	\$222,350
3. City of Ottawa and the United Counties of Prescott and Russell	Flood Mapping in the Castor River Watershed	\$815,100
4. City of Ottawa and the United Counties of Prescott and Russell	Flood Mapping in the Bear Brook Watershed	\$251,000

CARRIED



REQUEST FOR APPROVAL: 2023 STUDENT AND RECENT GRADUATE HIRING PROGRAM

RESOLUTION NO. BD 202/22

Moved by: George Darouze
Seconded by: Steve Densham

RESOLVED THAT:

The Board of Directors approve the student and recent graduate hiring program, at an approximate cost of \$151,367 (pending successful fundraising efforts and approval of the 2023 budget): and

FURTHER THAT:

The Board of Directors approve applying for additional grants received in the past, including but not limited to:

- Agriculture and Agri-Food Canada – Youth Employment and Skills Program: \$5,500
- Canada Parks and Recreation – Green Job Initiative Program: \$5,500
- ECO Canada – Internship Program: \$25,000
- National Trust Canada – Young Canada Works Program: \$8,000
- Service Canada- Canada Summer Jobs: \$1,500.

CARRIED

REQUEST FOR APPROVAL: DELEGATION OF LAND ACQUISITION TO EXECUTIVE

RESOLUTION NO. BD-203/22

Moved by: Bill Smirle
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors delegate the power to acquire lands to the Executive Committee, until March 31, 2024, for properties that meet the following criteria: (1) contain significant nature features; (2) are adjacent to or in the vicinity of South Nation Conservation lands or other publicly held lands; and (3) are priced at \$2,500 or less per acre inclusive of donated value and ancillary costs.

CARRIED



REQUEST FOR APPROVAL: 2023 BOARD AND COMMITTEE MEETING SCHEDULE

RESOLUTION NO. BD-204/22

Moved by: George Darouze
Seconded by: Dana Fracasiu

RESOLVED THAT:

The Board of Directors approve the 2023 Board of Directors and Standing Committee meeting dates as submitted; and

FURTHER THAT:

The Board of Directors contact staff if they wish to join a Standing Committee.

CARRIED

REQUEST FOR APPROVAL: LAND USE PERMIT

RESOLUTION NO. BD-205/22

Moved by: Adrian Wynands
Seconded by: Steve Densham

RESOLVED THAT:

The Board of Directors approve issuance of a five-year land use permit pursuant to R.R.O. 1990, Reg. 135 to the Township of North Stormont for the placement of an electronic sign on South Nation Conservation Property 116 in the Town of Crysler.

CARRIED

UPDATE: REGULATIONS MAPPING

RESOLUTION NO. BD-206/22

Moved by: George Darouze
Seconded by: Dana Fracasiu

RESOLVED THAT:

The Board of Directors receive and file the Regulations Mapping Update.

CARRIED



UPDATE: PLANNING ACTIVITY

RESOLUTION NO. BD-207/22

Moved by: George Darouze
Seconded by: Adrian Wynands

RESOLVED THAT:

The Board of Directors receive and file the Planning Activity updates for November 2022.

CARRIED

REQUEST FOR APPROVAL: PERMITS ISSUED

RESOLUTION NO. BD-208/22

Moved by: George Darouze
Seconded by: Steve Densham

RESOLVED THAT:

The Board of Directors approve permits 232 through 248 issued under Ontario Regulation 170/06 Development, Interference with Wetlands and Alterations to Shorelines and Watercourses.

CARRIED

UPDATE: ON-SITE SEWAGER PERMITS ISSUED

RESOLUTION NO. BD-209/22

Moved by: Adrian Wynands
Seconded by: Dana Farcasiu

RESOLVED THAT:

The Board of Directors receive and file the On-Site Sewage Permits Issued update for November 2022.

CARRIED

The Board of Directors meeting recessed at 9:57 a.m.

The Board of Directors reconvened at 10:05 a.m.



REQUEST FOR APPROVAL: PROPOSED 2023 LEVY

RESOLUTION NO. BD-210/22

Moved by: George Darouze
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors receive the proposed 2023 General and Forest Land Acquisition Levies at approximately \$4,267,127 to review and comment; and

FURTHER THAT:

Staff be directed to circulate to member municipalities for their review and comment, prior to final approval of the Board in January 2023; and

FURTHER THAT:

The City of Ottawa be special levied \$200,000 for the Ottawa Rural Clean Water Program (ORCWP) projects; and

FURTHER THAT:

The City of Ottawa be special levied \$200,000 for the Ottawa Ash Tree Replacement (OATRP) projects; and

FURTHER THAT:

The City of Ottawa be special levied \$50,000 for their share of the Eastern Ontario Water Resource Program (EOWRP) projects; and

FURTHER THAT:

The City of Ottawa be special levied \$52,500 for the Ottawa Baseline Monitoring Program.

CARRIED

FOR DISCUSSION: 2023 DRAFT BUDGET

RESOLUTION NO. BD-211/22

Moved by: Steve Densham
Seconded by: George Darouze

RESOLVED THAT:

The Board of Directors receive the Draft 2023 Budget; and

FURTHER THAT:

The Draft 2023 Budget be circulated to member municipalities prior to final approval of the Board in January 2023; and



FURTHER THAT:

If future debates on the 2023 Budget lead to increased demands for funds, the equivalent amounts will be decreased elsewhere in the Budget [therefore not affecting the 2023 Levy amounts]; and

FURTHER THAT:

If surplus funds are identified during future debates on the 2023 Budget, the surplus be directed to the SNC Reserves.

CARRIED

REQUEST FOR APPROVAL: MONIES RECEIVED AND DISBURSEMENT REGISTER FOR NOVEMBER 2022

RESOLUTION NO. BD-212/22

Moved by: Dana Farcasiu
Seconded by: George Darouze

RESOLVED THAT:

The Board of Directors receive and file the money received report for November 2022; and

FURTHER THAT:

The Board approved the Disbursement Register of \$663,527.90 for November 2022.

CARRIED

REQUEST FOR APPROVAL: FINDLAY CREEK BOARDWALK EXTENSION CONSTRUCTION CONTRACT MANAGEMENT

RESOLUTION NO. BD-213/22

Moved by: Dana Farcasiu
Seconded by: Adrian Wynands

RESOLVED THAT:

The Board of Directors approve retaining Jp2g Consultants Inc. to complete the Findlay Creek Boardwalk Extension Construction contract management at an approximate cost of \$90,000, plus HST.

CARRIED



REQUEST FOR APPROVAL: WETLAND CONSTRUCTION CONTRACTS

RESOLUTION NO. BD-214/22

Moved by: François St. Amour
Seconded by: Bill Smirle

RESOLVED THAT:

The Board of Directors approve hiring 2211812 Ontario Inv. to complete a wetland creation project at an approximate cost of \$54,600 plus HST; and

FURTHER THAT:

The Board of Directors approve hiring Brent Little Excavating to complete a wetland creation project at an approximate cost of \$54,000 plus HST.

CARRIED

REQUEST FOR APPROVAL: 2023 CONTRACTS FOR TREE PLANTING

RESOLUTION NO. BD-215/22

Moved by: Steve Densham
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors award a contract to plant trees to Stick and Hero Woodland Restoration ("Stick and Hero") for Larose Forest underplanting, to an upset limit of 36,000 trees, and private land planting sites at an approximate cost of \$32,000 plus HST; and

FURTHER THAT:

Brinkman Reforestation Ltd. be awarded a contract to plant trees for the remaining Larose Forest underplanting, and private planting sites not allocated to Stick and Hero to an approximate cost of \$58,000 plus HST; and

FURTHER THAT:

Tree planting can be reallocated between contractors, if necessary to meet planting deadlines and to allow for contractor capacity.

CARRIED



SUPPLEMENTAL AGENDA

NEW BUSINESS

REQUEST FOR APPROVAL: FUNDING SUBMISSIONS

RESOLUTION NO. BD-216/221

Moved by: George Darouze

Seconded by: Dana Farcasiu

RESOLVED THAT:

The Board of Directors approves the submission of the following funding applications:

1. 2 Billion Tree Program: requesting \$1,000,000 over five years to forest land along the path of the May 21, 2022 derecho storm event.
2. Community Tree Grants: requesting \$3,500 to support tree planting at the Mill Run Conservation Area in the Township of Augusta.

CARRIED

UPDATE: ESTIMATED SUPRPLUS OF OPERATIONS FOR NOVEMBER 30th, 2022

RESOLUTION NO. BD-217/22

Moved by: Adrian Wynands

Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors receive and file the Estimated Statement of Operations for the year ending December 31st, 2022 as of November 30th, 2022.

CARRIED

CORRESPONDENCE

- a. A copy of South Nation Conservation's email to member municipalities with updates on Bill 23, *More Homes Built Faster Act, 2022* and conservation authority services was included for the Board's information.



- b. Copies of municipal resolutions for SNC Board of Director appointments, received to date, were included in the Supplemental Agenda for the Board's information.

DATES OF UPCOMING MEETINGS

Third Thursday, at 9:00 a.m., unless indicated otherwise:

- January 19th, 2023 (2023 Final Budget)
- February 16th, 2023
- March 16th, 2023

FUTURE MOTIONS OF THE BOARD AND/OR DISCUSSION OF SNC ISSUES

None.

ADJOURNMENT

RESOLUTION NO. BD-218/22

Moved by: Adrian Wynands
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors meeting of
December 15th, 2022 be adjourned at 10:33 a.m.

CARRIED

Pierre Leroux,
Chair.

/rb

Carl Bickerdike,
Chief Administrative Officer.



To: Board of Directors
From: Carl Bickerdike, Chief Administrative Officer
Date: January 10th, 2023
Subject: Bill 23 Update and Minister's Direction

RECOMMENDATION:

The Board of Directors receive and file the update on Bill 23, *More Homes Built Faster Act, 2022* and the Minister of Natural Resources and Forestry direction for conservation authorities regarding fee changes associated with planning, development, and permitting fees.

DISCUSSION:

The provincial government passed Bill 23, *More Homes Built Faster Act, 2022* on November 28, 2022. The omnibus bill amended the *Conservation Authorities Act* to prohibit Conservation Authorities ("CAs") from providing programs or services related to reviewing and commenting on a proposal, application, or other matter made under prescribed Acts; and the creation of a new Minister's power to direct CAs to not change fee amounts charged for program and service delivery.

The Ministry of Natural Resources and Forestry issued two letters to all Conservation Authorities on December 28th, 2022 [attached].

The first letter shared notice of Ontario Regulation 596/22 that came into effect January 1, 2023 (the "Regulation"). The Regulation lists the prescribed Acts under which CAs are prohibited from providing review or commenting services to their municipal partners. The prescribed Acts are:

- The *Aggregate Resources Act*
- The *Condominium Act, 1998*
- The *Drainage Act*
- The *Endangered Species Act, 2007*
- The *Environmental Assessment Act*
- The *Environmental Protection Act*
- The *Niagara Escarpment Planning and Development Act*
- The *Ontario Heritage Act*
- The *Ontario Water Resources Act*
- The *Planning Act*

The second letter contained a Minister's Direction prohibiting CAs from changing the fee amounts it charges for programs and services related to planning, development, and permitting (the "Direction"). The Direction is effective from January 1, 2023, to December 31, 2023.



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South Nation Conservation (SNC) is working with member municipalities, partner CAs, and Conservation Ontario to adapt our Approval's comment and review services to focus on matters related to natural hazards; a mandatory Category 1 program.

The Board of Directors approved SNC's 2023 Fee Schedule in September 2022 prior to the effective date of the Minister's Direction and the coming into force of related *Conservation Authorities Act* provisions. Approvals programs and services fees will therefore be administered in accordance with the 2023 Fee Schedule for the duration of the Direction's term; ending on December 31, 2023.

FINANCIAL IMPLICATIONS/ADHERENCE TO SNC POLICY:

Staff will continue to work with member municipalities, Conservation Ontario, and conservation authority partners to adapt to Bill 23 changes. Further updates on Bill 23 will be shared with the Board as they arise.

Carl Bickerdike,
Chief Administrative Officer.

Attachments: Ministry of Natural Resources and Forestry, *Legislative and regulation changes affecting conservation authorities*, December 28, 2022 [Letter]

The Honorable Minister of Natural Resources and Forestry, *Minister's direction for conservation authorities regarding fee changes associated with planning, development and permitting fees*, December 28, 2022

Ministry of Natural Resources and Forestry

Resources Planning and Development
Policy Branch
Policy Division
300 Water Street
Peterborough, ON K9J 3C7

Ministère des Richesses naturelles et des Forêts

Direction des politiques de planification et d'exploitation des ressources
Division de l'élaboration des politiques
300, rue Water
Peterborough (Ontario) K9J 3C7

To: Conservation authorities and participating municipalities, Conservation Ontario and the Association of Municipalities of Ontario

From: Jennifer Keyes, Director

Date: December 28, 2022

Subject: Legislative and regulation changes affecting conservation authorities

Good afternoon,

I am writing to provide you with information on amendments to the *Conservation Authorities Act* made as part of the *More Homes Built Faster Act, 2022*, as well as two regulations that have been approved by the province in support of Ontario's Housing Supply Action Plan, both of which will come into effect on January 1, 2023. In addition, the Minister of Natural Resources and Forestry has issued a direction regarding fees that will be distributed separately from this letter. A notice will be posted to the Environmental Registry of Ontario (ERO) in the coming weeks regarding these decisions.

Legislative Amendments

As you are likely aware, the *More Homes Built Faster Act, 2022* was passed this Fall, receiving Royal Assent on November 28, 2022. Several changes were made to the *Conservation Authorities Act* that are intended to further focus conservation authorities on their core mandate, support faster and less costly approvals, streamline conservation authority processes, and help make land suitable for housing available for development.

Notably, one part of the *More Home Built Faster Act, 2022* which came into effect upon Royal Assent were changes to Section 28.0.1 of the *Conservation Authorities Act*, which include provisions to require a conservation authority to issue a permission or permit where a Minister's Zoning Order has been made under section 47 of the *Planning Act*. This section was amended to also apply to orders made under section 34.1 of the *Planning Act*, otherwise known as the "community infrastructure and housing accelerator" tool, in addition to some other minor changes.

Other changes, which will come into effect on January 1, 2023, include:

- Updates to Section 21 of the Act so that a disposition of land in respect of which the Minister has made a grant under section 39 requires authorities to provide a notice of the proposed disposition to the Minister instead of requiring the Minister's approval. Authorities will also be required to conduct public consultations before disposing of lands that meet certain criteria.
- Sections 21.1.1 and 21.1.2 of the Act which provide that authorities may not provide a program or service related to reviewing and commenting on proposals, applications, or other matters under prescribed Acts.
- A new section 21.3 that enables the Minister to issue temporary direction to a conservation authority preventing the authority from changing the amount of a fee it charges under subsection 21.2 (10) of the Act.

Remaining legislative changes regarding conservation authority development regulations will not come into effect until proclaimed, following the creation of a new Minister's regulation with supporting regulatory details. This regulation is currently being consulted on until December 30th on the ERO, #019-2927: [Proposed updates to the regulation of development for the protection of people and property from natural hazards in Ontario.](#)

New Regulatory Requirements

Following the passing of these legislative amendments, the government has proceeded with making two regulations, both of which will come into effect on January 1, 2023.

Amendments were made to [Ontario Regulation 686/21: Mandatory Programs and Services](#) to require conservation authorities to identify conservation authority lands suitable for housing. This requirement is part of the preparation of the land inventory required to be completed by conservation authorities by December 31, 2024, and certain considerations for identifying whether or not lands are suitable for housing are listed.

A new Minister's regulation (Ontario Regulation 596/22: Prescribed Acts – Subsections 21.1.1 (1.1) and 21.1.2 (1.1) of the Act) was also made to focus conservation authorities' role when reviewing and commenting on proposals, applications, or other matters related to development and land use planning. Under this regulation, conservation authorities are no longer able to provide a municipal (Category 2) or other (Category 3) program or service related to reviewing and commenting on a proposal, application, or other matter made under the following Acts:

- | | |
|---|--|
| • The <i>Aggregate Resources Act</i> | • The <i>Niagara Escarpment Planning and Development Act</i> |
| • The <i>Condominium Act, 1998</i> | • The <i>Ontario Heritage Act</i> |
| • The <i>Drainage Act</i> | • The <i>Ontario Water Resources Act</i> |
| • The <i>Endangered Species Act, 2007</i> | • The <i>Planning Act</i> |
| • The <i>Environmental Assessment Act</i> | |
| • The <i>Environmental Protection Act</i> | |

This regulation does not affect conservation authorities' provision of mandatory programs or services (Category 1) related to reviewing and commenting on a proposal, application, or other matter made under those Acts.

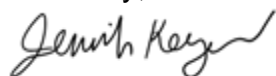
An administrative update to the "Determination of Amounts Owed Under Subsection 27.2 (2) of the Act" regulation (O. Reg. 401/22) was also made to update the methods of determining amounts owed by specified municipalities for operating expenses and capital costs related to mandatory the *Clean Water Act, 2006* and *Lake Simcoe Protection Act, 2008* programs and services to enable use of a benefit-based apportionment method.

I appreciate that with these most recent amendments, along with changes made over the last number of years, this is a time of significant transition for conservation authorities and their member municipalities. Throughout this time, conservation authorities have continued to deliver on their important roles in protecting people and property from natural hazards, conserving and managing lands, and drinking water source protection.

The ongoing efforts of conservation authorities to implement these changes is acknowledged, including initiatives led by conservation authorities and Conservation Ontario that have contributed to the Government's objectives of improving accountability and transparency and supporting timely development approvals to help address Ontario's housing supply crisis.

If you have any questions, please reach out to the Ministry of Natural Resources and Forestry at ca.office@ontario.ca. I look forward to working with you in the coming year.

Sincerely,



Jennifer Keyes

Director, Resources Planning and Development Policy Branch
Ministry of Natural Resources and Forestry

**Ministry of Natural
Resources and Forestry**

Office of the Minister

99 Wellesley Street West
Room 6630, Whitney Block
Toronto, ON M7A 1W3
Tel.: 416-314-2301

**Ministère des Richesses
naturelles et des Forêts**

Bureau du ministre

99, rue Wellesley Ouest
Bureau 6630, Édifice Whitney
Toronto ON M7A 1W3
Tél.: 416 314-2301



December 28, 2022

TO: Conservation authorities as listed in the Attachment A “Minister’s Direction to Not Change Fees”

SUBJECT: Minister’s direction for conservation authorities regarding fee changes associated with planning, development and permitting fees

In support of Ontario’s Housing Supply Action Plan: 2022-2023, the province made a series of legislative changes through the *More Homes Built Faster Act, 2022* (Bill 23) to help achieve the goal of building 1.5 million homes over the next 10 years. These changes accelerate housing development approvals while continuing to protect Ontario families, communities, and critical resources. A number of these changes affect conservation authorities and are intended to support faster and less costly approvals, streamline conservation authority processes, and help make land suitable for housing available for development.

To this end, pursuant to subsection 21.3 (1) of the *Conservation Authorities Act*, which is in effect January 1, 2023, I am issuing a Minister’s Direction (“Direction”), attached to this letter as Attachment “A”. Subsection 21.3 (1) provides that the “Minister may give a written direction to an authority directing it not to change the amount of any fee it charges under subsection 21.2 (10), in respect of a program or service set out in the list referred to in subsection 21.2 (2), for the period specified in the direction.”

The purpose of this Direction, which is effective from January 1, 2023 to December 31, 2023, is to require a conservation authority not to change the amount of the fee it charges or the manner in which it determines the fee for any program or service that may be provided by the conservation authority. This relates to reviewing and commenting on planning and development related proposals or land use planning policies, or for permits issued by conservation authorities. For greater certainty, the “Prescribed Acts – subsections 21.1.1 (1.1) and 21.1.2 (1.1) of the Act” regulation (O. Reg. 596/22), effective January 1, 2023, prohibits a CA from providing a municipal (Category 2) or other (Category 3) program or service related to reviewing and commenting on a proposal, application, or other matter

made under prescribed Acts. This regulation therefore precludes the charging of a fee by a conservation authority for these specific programs or services provided under subsections 21.1.1 (1) or 21.1.2 (1.1) of the *Conservation Authorities Act*.

The conservation authorities listed in Appendix A of the Direction are encouraged to make the Direction publicly available on the Governance section of their websites.

Pursuant to subsection 21.2 (3) of the Act, I am also re-distributing the Minister's list of classes and programs and services in respect of which conservation authorities may charge a fee along with this Direction, with editorial changes to reflect the recent legislative and regulatory changes.

If you have any questions, please contact Jennifer Keyes, Director, Resources Planning and Development Policy Branch, at Jennifer.Keyes@ontario.ca or 705-761-4831.

If it is in the public interest to do so, I will provide further direction or clarification at a later date related to the matters set out in this Direction.

Sincerely,



The Honourable Graydon Smith
Minister of Natural Resources and Forestry

c: The Honourable Steve Clark, Minister of Municipal Affairs and Housing
The Honourable David Piccini, Minister of the Environment, Conservation and Parks

**Minister's Direction Issued Pursuant to Section 21.3 of the *Conservation Authorities Act*
(this "Direction")**

WHEREAS section 21.2 of the *Conservation Authorities Act*, in effect on January 1, 2023, permits a Conservation Authority to charge a fee for a program or service if the program or service is included in the Minister's list of classes of programs and services in respect of which a Conservation Authority may charge a fee;

AND WHEREAS subsections 21.2 (6) and 21.2 (7) of the *Conservation Authorities Act* provide that a Conservation Authority shall adopt a written fee policy that includes a fee schedule listing the programs and services that it provides in respect of which it charges a fee, and the amount of the fee charged for each program or service or the manner in which the fee is determined (a "**Fee Schedule**");

AND WHEREAS subsection 21.2 (10) of the *Conservation Authorities Act* provides that a Conservation Authority may make a change to the list of fees set out in the fee schedule or to the amount of any fee or the manner in which a fee is determined, provided the authority shall give notice of the proposed change to the public in a manner it considers appropriate;

AND WHEREAS section 21.3 of the *Conservation Authorities Act* provides the Minister with the authority to give a written direction to an authority directing it not to change the amount of any fee it charges under subsection 21.2 (10), in respect of a program or service set out in the list referred to in subsection 21.2 (2), for the period specified in the direction;

NOW THEREFORE pursuant to the authority of the Minister of Natural Resources and Forestry under section 21.3, the Conservation Authorities set out under Appendix "A" of this Direction (the "**Conservation Authorities**" or each, a "**Conservation Authority**") are hereby directed as follows:

Fee Changes Prohibition

1. Commencing on the Effective Date and for the duration of the Term of this Direction, a Conservation Authority is prohibited from making a change under subsection 21.2 (10) of the *Conservation Authorities Act* to the amount of any fee or the manner in which a fee is determined in its fee schedule if such a change would have the effect of changing the fee amount for the programs and services described in paragraphs 2 and 3 of this Direction.

Program and Service Fees Impacted

2. This Direction applies to any fee set out in the Fee Schedule of a Conservation Authority, including without limitation fees for any mandatory program or service (Category 1), municipal program or service (Category 2), or Conservation Authority recommended program or service (Category 3) related to reviewing and commenting on

planning and development related proposals, applications, or land use planning policies, or for Conservation Authority permitting.

3. For greater certainty, this Direction applies to any fees in respect of the following programs or services provided under the Mandatory Programs and Services regulation ([O. Reg. 686/21](#)):
 - a. Section 6: programs and services related to reviewing applications and proposals under the *Aggregate Resources Act*, *Drainage Act*, *Environmental Assessment Act*, and the *Niagara Escarpment Planning and Development Act*, for the purpose of commenting on the risks related to natural hazards arising from the proposal,
 - b. Section 7: programs and services related to ensuring that decisions under the *Planning Act* are consistent with the natural hazards policies in the policy statements issued under section 3 of the *Planning Act* and are in conformance with any natural hazard policies included in a provincial plan as defined in section 1 of that Act,
 - c. Section 8: programs and services related to Conservation Authority duties, functions, and responsibilities to administer and enforce section 28 and its regulations, section 28.0.1, and section 30.1 of the *Conservation Authorities Act*,
 - d. Paragraph 4 of subsection 13 (3): programs and services related to reviewing and commenting on any proposal made under another Act for the purpose of determining whether the proposal relates to a significant drinking water threat or may impact any drinking water sources protected by a source protection plan, and
 - e. Subparagraph 4 iv of section 15: programs and services related to reviewing and commenting on proposals made under other Acts for the purpose of determining the proposal's impact on the Lake Simcoe Protection Plan and the Lake Simcoe watershed.

Application

4. This Direction, applies to all Conservation Authorities in Ontario, listed in Appendix "A" to this Direction.
5. For greater certainty, this Direction also applies to the Conservation Authorities listed in Appendix "A" to this Direction when such Conservation Authorities are meeting as a source protection authority under the *Clean Water Act*, 2006.

Effective Date and Term

6. This Direction is effective from January 1, 2023 (the "**Effective Date**").
7. The term of this Direction is the period from the Effective Date to December 31, 2023 (the "**Term**").

Amendments

8. This Direction may be amended in writing from time to time at the sole discretion of the Minister.

**HIS MAJESTY THE KING IN RIGHT OF ONTARIO
as represented by the
Minister of Natural Resources and Forestry**



The Honourable Graydon Smith
Minister of Natural Resources and Forestry
December 28, 2022



To: Board of Directors
From: Ronda Boutz, Secretary-Treasurer
Date: January 10th, 2023
Subject: Request for Approval: SNC Policies - Housekeeping Update

RECOMMENDATION:

The Board of Directors approve housekeeping updates to South Nation Conservation's policies to reflect new position titles of the Management Team.

DISCUSSION:

In fall 2022, South Nation Conservation (SNC) revised several job titles and descriptions of Management Team members. As a result, Management Team titles referenced in various SNC policies are now out of date.

SNC policy revisions require Board approval. Rather than bring individual policies to the Board, Staff recommend a global housekeeping update to reflect new position titles:

- Administrative By-Law
- Personnel Policy
- Records and Information Management Policy and Procedures
- Accessibility Standards for Customer Service
- Planning and Approvals Client Service Policy
- Video Surveillance Policy
- Disconnect from Work Policy
- Fee Policy
- Purchasing Policy
- Investment Policy
- Tangible Capital Assets Accounting Policy
- Health and Safety Policy
- Conflict of Interest Policy & Standard Practice for Disclosure for SNC Plan Input and Review Program

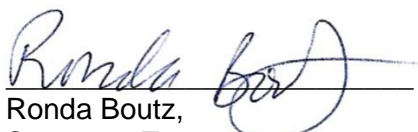
The following is a chart of the former titles and the current replacement titles for the relevant SNC policies.

Former Title	Current Title
General Manager/Secretary-Treasurer	Chief Administrative Officer
Director Organization Effectiveness	Director of Finance
Team Lead, Corporate Services	Secretary-Treasurer

FINANCIAL IMPLICATIONS/ADHERENCE TO SNC POLICY:

Compliance with Budget: No impact on Budget.

SNC Policy Adherence: Proposed updates will revise policies to reflect the current organizational structure.


Ronda Boutz,
Secretary-Treasurer.



To: Board of Directors
From: Johanna Barkley, Director of Finance
Date: January 9th, 2023
Subject: Request for Approval: Annual Authority Approvals

RECOMMENDATION:

WHEREAS the SNC Administrative By-laws designate signing officers for the Authority (s30.1 and 30.2); and

WHEREAS for banking purposes, the Authority's signing officers are one of: Chairman; Vice-Chairman; or Past Chairman; and one of: Chief Administrative Officer, Secretary-Treasurer; or Director of Finance

BE IT RESOLVED THAT:

1. The signing officers are authorized to borrow up to \$1,000,000 for the operation of the South Nation River Conservation Authority, if required.
2. Staff be authorized to continue the use of alternative signatures, such as the signature stamp for signing cheques up to \$10,000, or other limits requested by the Board of Directors, or any other electronic signatures introduced in conjunction with our accounting software. These tools are in the custody of the Director of Finance. The Director may delegate the use of these tools to his/her delegate.
3. Staff continue to utilize various banking features to make payments more cost efficient for SNC, for example: the use of internet banking, electronic fund transfer (EFT) and/or by other electronic means. All payments are presented regularly to the Board of Directors for approval in the "Monies Received and Disbursement Register for the period".
4. The Royal Bank, Winchester Branch, be the Authority Bank and that signing officers execute the banking services contract.

AND FURTHER THAT the Chartered Accountants Firm of Baker Tilly REO LLP, Winchester be appointed Auditors at an approximate cost of \$25,500 plus HST; and

FURTHER THAT the law firm of Ault & Ault LLP, Winchester be appointed as solicitor for general Authority business, and that Emond Harnden, Ottawa be appointed the Authority's Human Resource legal counsel, at a total approximate cost of \$20,000 plus HST. Where in the best interest of the Authority, staff may engage other specialized legal services.



DISCUSSION:

The South Nation River Conservation Authority Administrative By-law requires annual resolutions for the appointment of the Authority's auditor and financial institution and the borrowing resolution.

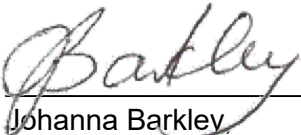
Also included are resolutions for the Authority's signing officers, confirming the use of alternate signing tools and the appointment of Authority solicitors including approximate cost.

The Authority's general counsel, Ault & Ault, will be consulted and advice sought when selecting specialized legal services.

FINANCIAL IMPLICATIONS/ADHERENCE TO SNC POLICY:

Compliance with Budget: The dollar amounts noted have been included in the 2023 budget under Corporate Services, pages 70 to 73.

SNC Policy Adherence: SNC's Administrative By-laws require the Board of Directors annually appoint or confirm the Authority's auditor, financial institution, solicitor(s), and borrowing authorization. SNC's Purchasing Policy section E) requires Board of Director approval for non-competitive purchasing over \$25,000 when professional or special services are required such as: auditors or accounting fees, legal fees, appraiser fees, banking fees, or any other special service.



Johanna Barkley
Director of Finance.



To: Board of Directors
From: Sandra Mancini, Managing Director, Natural Hazards and Infrastructure
Katherine Watson, Water Resources Specialist – Monitoring
Date: January 10th, 2023
Subject: Request for Approval: City of Ottawa Bear Brook Watershed Study

RECOMMENDATION:

The Board of Directors approve entering into a multi-year contribution agreement with the City of Ottawa for the delivery of a Bear Brook Watershed Study at approximate value of \$800,000.

DISCUSSION:

On August 8th, 2022, the Board of Directors approved South Nation Conservation (SNC) staff entering into discussions with the City of Ottawa for the delivery of a Bear Brook Watershed Study (Res No. BD-130/22).

The City of Ottawa's new urban expansion area at the headwaters of the Bear Brook has triggered the need for a comprehensive study of the watershed.

Watershed plans seek to balance socioeconomic and environmental systems to ensure the long-term health of the watershed. Plans are developed from fieldwork, scientific analysis, and environmental assessment processes, they identify stressors on natural systems and propose measures to mitigate them.

City staff approached SNC to lead a Watershed Study for the Bear Brook Watershed. SNC staff prepared and presented a terms of reference and budget for the project that was accepted by City staff.

This is a multi-year project that will adhere to the following general timelines, project costs, and approved funding:

Study Deliverable	Date	SNC	City of Ottawa	Total Cost
Field Investigations and Characterization Report	November 2024	\$12,200	\$485,950	\$498,150
Scenario Modelling and Assessment	November 2025	-	\$155,800	\$155,800
Watershed Plan and Implementation Plan	November 2025	-	\$139,000	\$139,000
TOTAL COST		\$12,200	\$780,750	\$792,950

SNC staff will undertake certain aspects of the project while other elements will be carried out by consultants selected through a competitive process as per SNC's Purchasing Policy.



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FINANCIAL IMPLICATIONS/ADHERENCE TO SNC POLICY:

Compliance with Budget: This project is not included in the 2023 Budget; however, SNC's contribution of approximately \$12,200 is included under Resource Management: Water Response Programs, pages 13-14. Remaining funding will be provided by the City of Ottawa.

SNC Policy Adherence: Subsection 21.1.1 (1) of the *Conservation Authorities Act* enables SNC to provide municipal programs and services on behalf of a municipality within its area of jurisdiction under agreement. Program expenses will adhere to the SNC Purchasing Policy.

Programs and Services Category: Category 2 – Municipal Programs and Services: Watershed Study.

Sandra Mancini

Sandra Mancini,
Managing Director, Natural Hazards
and Infrastructure

Katherine Watson

Katherine Watson,
Water Resources Specialist – Monitoring



To: Board of Directors
From: Ronda Boutz, Secretary-Treasurer
Sandra Mancini, Managing Director, Natural Hazards and Infrastructure
Michelle Cavanagh, Team Lead, Special Projects
Date: January 9th, 2023
Subject: Update: 2022 Resource Management – Year End Report

RECOMMENDATION:

The Board of Directors receive and file the 2022 Resource Management – Year End Report.

DISCUSSION:

The Resource Management Teams support management decision making through the collection, analysis and reporting of scientific data. The Teams work with landowners to implement stewardship projects on private land that improve water quality and forest cover across the jurisdiction. Each year, the Teams undertake a wide variety of environmental, engineering, and research projects, providing cost-effective, professional services to member Municipalities and partner organizations.

Accomplishments in 2022 include:

Resource Management

- Developed annual work plans and budgets for Forestry, Stewardship, and Engineering teams
- Administered 3 SNC Standing Committees: Clean Water; Forestry; and Fish and Wildlife
 - 4 meetings for Clean Water Committee, Forestry Committee, and Fish and Wildlife Committee

1. Water Response Programs

- General
 - Liaison with partner municipalities, counties, and neighbouring Conservation Authorities on external funding opportunities
 - Obtained approval in the 4 projects under the Flood Hazard Identification and Mapping Program at a total projects value of \$1,534,850 in partnership with the City of Ottawa; United Counties of Prescott and Russell, United Counties of Stormont Dundas and Glengarry, and Rideau Valley and Mississippi Valley Conservation Authorities.
 - Lead with Eastern Ontario Conservation Authorities to obtain multi-jurisdictional LiDAR data
 - Representation in the following Provincial committees: Flood Forecasting and Warning; Flood Technical Team, and Provincial Water and Erosion Infrastructure Committee
 - Representation in the Federal Flood Risk Mapping.
-



- Board member at the Ontario Public Works Association - Eastern Ontario Chapter
- Representation in the Eastern Ontario Flood Forecasting and Warning Working Group
- Representation at the Drainage Association of Ontario – Chapter 6
- Water Information System
 - Automatic and manual data capture and data maintenance for SNC water quantity and water quality monitoring programs
 - Automatic data capture and data maintenance for Environment and Climate Change Canada stream gauges and climate stations
 - Met with regional sales manager to discuss potential uses and functions of Water Information System Kisters (WISKI) to further assist SNC's project goals
 - Attended 1 Eastern Ontario Conservation Authorities meetings
 - Regular meeting calls with Water Information System administrators from Quinte Conservation Authority for troubleshooting and project assistance
 - Improved dataset processing and manipulation, including new time series for Flood Forecasting and Warning and Low Water Response Programs
 - Completed data standardization project
- Watershed Model
 - Assessment of surface water and groundwater levels and soil moisture using SNC's Watershed Model. Assessment is used to identify daily, weekly, monthly, and seasonal trends
 - Prediction model is an integral supporting tool for flood forecasting and warning and low water programs
 - New tools developed including 32-d forecast, HEC-RAS compatible hydrograph outputs, climate change hydrologic impact analysis
- Flood Forecasting and Warning
 - Updated SNC Flood Forecasting and Warning Procedures and Contingency Plan
 - Updated SNC Flood Forecasting and Warning Emergency Contact List
 - Completed flood surveillance site visits as required
 - Continuous reviews of existing conditions and hydrologic model output and made emergency management decisions
 - Issued 11 media releases; 9 South Nation River Watershed statements; 2 Lower Ottawa River statements
 - Organized and hosted SNC's annual Flood Forecasting and Warning Workshop virtually on March 3, 2022
 - Participated in 3 Eastern Ontario Flood Forecasting and Warning meetings
 - Elected as Eastern Ontario Provincial Flood Forecasting and Warning Committee (PFFWC) Representative
 - Co-organizer for annual Provincial Flood Forecasting and Warning Training



- through development of 5 webinar sessions
 - Elected as one of two Conservation Authority representatives on the Ontario Hydrometric Planning Coordinating Committee
 - Installed an additional climate station in the township of Augusta to fill data gap in monitoring network
 - New website page developed for the public displaying monitoring stations and data
- Low Water Response
 - Updated SNC Water Response Team contact list and procedures
 - Daily monitoring of conditions of the South Nation River watershed (Streamflow, precipitation, and groundwater) and comparison to Low Water thresholds
 - Documented and provided recommendations to landowners with issues regarding dry wells
- Emergency Management
 - Actively participate in Emergency Management meetings and conference calls with the City of Ottawa, United Counties of Stormont Dundas and Glengarry, Leeds and Grenville, and Prescott and Russell
 - Attended meetings and conference calls for the Ottawa River Flood Forecasting and warning led by the City of Ottawa Task Force
 - Attended several Municipal Emergency Control Group exercises
- Waste Water Discharges
 - Provided water levels and recommendations on lagoon discharges to 21 operators
 - Forwarded notifications for lagoon discharges to the Casselman Drinking Water Plant
- Technical Reviews
 - Provided technical reviews and recommendation to support the Approvals Team, including: Stormwater Management reviews; Conservation Authorities Act permits; Grading Plans, Sediment and Erosion Control Plans, and Slope Stability
 - Provided support assessing Section 28 permit applications
 - Completed site visits to assist municipalities in the assessment of drainage, erosion, and landslides hazards
 - Provided technical support to municipalities and counties to ensure standards are followed to ensure people and property safety
 - Provided data and models to consultants to ensure safe development
 - Worked closely with the City of Ottawa in the review of policies that will guide the Official Plan update, infrastructure, climate change, and low impact development
 - Provided technical support assessing Clean Water Program applications



- Hazards Management
 - Provided technical expertise to member municipalities
 - Completed the hazards delineation for Bear Brook, within the City of Ottawa.
 - City of Ottawa – Flood Plain Mapping Agreement 2 was completed by the proposed timelines and on budget
 - Prepared the City of Ottawa Natural Hazards Delineation Proposal to wards Agreement 3. Proposal was reviewed by the City and accepted.
 - Complete the modeling and mapping for the Ottawa River
- Monitoring and Restoration
 - 27 water temperature loggers were deployed in the Lower South Nation River Subwatershed, Findlay Creek Subwatershed, and South Bear Brook Subwatershed
 - Participation in Provincial Monitoring Networks including Provincial Water Quality Monitoring Network (PWQMN), Provincial Groundwater Monitoring Network (PGMN), Ontario Benthos Biomonitoring Network (OBBN)
 - 8 water quality sample events completed at 13 surface water quality stations in support of PWQMN
 - 1 water quality sample event completed at 10 groundwater monitoring wells in support of PGMN
 - Hourly water levels, manual water level readings, and maintenance completed on 16 groundwater monitoring wells in support of PGMN
 - Benthic invertebrate communities assessed at 44 sites following OBBN protocols
 - 8 surface water quality sample events and 1 benthic invertebrate community sample event at 12 sites in the City of Ottawa for the Ottawa Baseline Monitoring Program
 - Completed sampling on 6 municipal drains under an agreement with Department of Fisheries and Oceans (DFO) to classify unrated municipal drains

2. Partner Programs: Forests

- SDG County Forests: Forest Administration:
 - Annual report presented to Council – May 2022
 - Prepared and issued harvest tender SDG9/10 - May (unsuccessful) reissued October
- SDG County Forests: Forest Certification:
 - Submitted FSC Annual Report for period July 1, 2021 to June 30, 2022
 - Submitted High Conservation Values Report



- **SDG Roadside Tree Project:**
 - Planted 2,724 trees (4 species) at 4 sites on County Roads in SDG
- **Butternut Compensation Project:**
 - Planted 2 replacement Butternut trees for South Dundas and completed a Butternut assessment on a 25 acres industrial parcel for the Township
 - Survival assessment and final reporting completed for the Township of South Dundas compensation project
- **SNC Tree Planting:**
 - 211,130 seedlings planted in spring 2022
 - Contract Planting: 143,660
 - SNC Crew Planting: 5,000
 - Over-the-Counter: 12,690
 - Municipal Tree Giveaways: 6,680
 - Larose Forest: 43,100
 - 36 trees planted at 5 parks in Township of Russell
 - 46 site visits were conducted for spring 2023 planting
 - 114 seedling survival assessments completed
 - Administered and supervised 2 tree planting contracts and 2 tending contracts
- **Woodlot Advisory Service:**
 - 8 site visits with landowners were conducted in the United Counties of Stormont, Dundas and Glengarry, 10 site visits with landowners were conducted in the United Counties of Prescott-Russell.
 - Awarded 24 eligible landowners, up to \$500 in grants for Forest Management Plans in the United Counties of Stormont, Dundas and Glengarry
 - 1,680 acres of forest are now managed
 - Awarded 33 eligible landowners, up to \$500 in grants for Forest Management Plans in the United Counties of Prescott and Russell
 - 1,700 acres of forest are now managed
- **Ottawa Ash Tree Replacement Program (as of November 22, 2022):**
 - 37 applications approved
 - \$57,360 grants awarded
 - 194 ash trees to be replaced with native trees (potted or caliper stock)



3. Partner Programs: Water

- SNC Clean Water Program:
 - Reviewed 26 grant applications
 - Awarded 21 grants in the amount of \$61,193
- Ottawa Rural Clean Water Program (ORCWP):
 - Provided administrative support and liaised with Rideau and Mississippi Valley Conservation Authorities and the City of Ottawa
 - Completed annual report to the City of Ottawa
 - 71 projects reviewed; 70 projects were re-approved, approved, or conditionally approved (pending available funding) between the 3 partner Conservation Authorities (\$279,337)
- Eastern Ontario Water Resources Program (EOWRP):
 - Special Projects approved as follows:
 - United Counties of Prescott and Russell: Floodplain Mapping completed (\$25,000)
 - City of Ottawa: South Bear Brook Catchment Study completed (\$8,000)
 - Advancing Early Warning Tools in the SNR Watershed (\$25,000)
 - Completion of 2021 approved EOWRP grants:
 - Lagoon Effluent Tree Irrigation and Evapo-transpiration Study (\$3,000)
 - South Nation Conservation Assessing future flood vulnerability in the South Nation River Watershed (\$9,000)
 - 3 EOWRP grants reviewed and approved:
 - Eastern Ontario Children's Water Festival (\$3,600)
 - Passive Filter for Phosphorus and Ammonia Polishing Field Study (\$2,000)
 - South Nation Conservation Climate Station (\$12,000)

4. Projects

- Partner Projects:
 - Low Impact Development (LID):
 - Continued monitoring of the permeable pavement demonstration site at SNC's parking lot
 - Working with the United Counties of Prescott and Russell to develop a LID design for 2 parking lots at the Larose Forest
 - Retain a consultant to complete survey, geotechnical report and draft design
 - Project will continue in 2023
 - Township of Russell Stormwater Facilities Inspections:
 - Complete the inspections for 4 facilities
 - Prepare report and presented to municipal staff



- Nation Municipality Stormwater Facilities Inspections:
 - Offered services and signed agreement
 - Complete the inspections for 6 facilities
 - Project will be completed in 2023
- Leitrim Wetland
 - Held 2 Leitrim Wetland Advisory Committee meetings
 - Support community clean up day and free tree giveaway for Findlay Creek residents
- Ontario Power Generation (OPG) Biodiversity Project:
 - Woodlands: Gamble and Garlandside Road:
 - Completed targeted invasive species (Buckthorn) removal at the Garlandside Property OPG Biodiversity project site. The Buckthorn infestation was cut and treated with Garlon™ and the site was replanted with 1,685 native shrubs
 - Completed the removal of dead ash trees and buckthorn from a 0.25 ha plot at the Gamble Property. The site was replanted with 1,900 potted native trees and shrubs
 - Follow-up monitoring of the Buckthorn and survival assessments of planted material will continue in 2023
 - Lakes and Rivers: J. Henry Tweed Conservation Area:
 - Erosion control designs and work was completed for 3 streambank sites
 - Two community days (pre and post project) were hosted and over 100 trees were planted by community members, adding to the 1,033 potted and 14 caliper sized trees planted in the park, following the removal of 598 dead and hazard trees in project areas
 - Collected benthic invertebrate samples to support long-term monitoring of the project site
 - Education and Outreach – The Healing Place:
 - 10 project partners/sponsors
 - The Healing Place (SNC 164), Shanly, ON:
 - Hosted a spring planting events with two local schools to plant the Three Sisters Garden
 - One spring partner event to finalize planting of the Three Sisters Garden
 - Established onsite watering for gardens through installation of 5 holding tanks
 - “Thanksgiving Harvest” event in October with 65 participants to harvest remaining produce and prepare the garden for winter

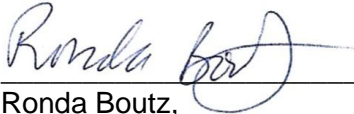


- Replaced 6 caliper trees and some of the cedar outer ring
 - 15+ working group meetings
- Species at Risk Benefits Exchange:
 - 35 hectares of restored habitat was monitored for grassland vegetation establishment and maintenance requirements
 - Mowing was completed on all 35 hectares of grassland to maintain the habitat and limit growth of woody vegetation
 - Continued partnership with the St. Lawrence Parks Commission for a portion of the habitat at the Upper Canada Migratory Bird Sanctuary
- Ducks Unlimited Canada – Wetland Projects:
 - SNC has completed the designs for 7 wetland restoration projects on SNC and private property
 - ALUS Ontario East is a partner on two projects on private land and Ottawa Rural Clean Water Program funding has been received for one project
 - Two project sites were part of the ALUS East Hub Jamboree tour in October
 - Requests for quotes have been sent to contractors and three projects were scheduled to begin before the end of 2022
 - SNC and Ducks Unlimited Canada will be issuing a joint press release once construction begins
 - Two projects on SNC property are planned for Winter 2023
 - Designs are in progress for 4 other projects to be completed in 2023
 - All projects include follow-up monitoring post-construction
- Grassland Stewardship Initiative:
 - 40 acres of fallow fields being returned to bird-friendly hay forage productivity on SNC property 164
 - Fields were mown to reduce woody vegetation and fertilized to improve forage quality
 - 195 native trees and shrubs were planted in the hedgerows to increase diversity and improve pollinator and wildlife habitat
 - A local farmer was procured to cut and harvest the late-cut hay
 - Coordinated projects on behalf of two private landowners to restore approximately 20 acres of grasslands
- Canadian Wildlife Federation (CWF) Rights-of-Way Pollinator Restoration
 - SNC applied to and was awarded funding from CWF to establish a 1.5-acre pollinator meadow at Mill Run Conservation Area
 - SNC is working closely with CWF staff and member Municipalities and Counties to encourage establishment of roadside and rights-of-way pollinator habitat

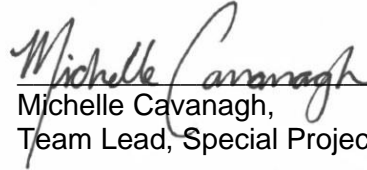


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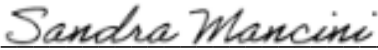
- Assisting Hydro One to plant a meadow within a hydro corridor on SNC property
- Assisting the Township of North Dundas to plant a roadside pollinator habitat



Ronda Boutz,
Secretary-Treasurer.



Michelle Cavanagh,
Team Lead, Special Projects.



Sandra Mancini,
Managing Director, Natural Hazards and Infrastructure.



To: Board of Directors
From: Alison McDonald, Managing Director, Approvals
Sandra Mancini, Managing Director, Natural Hazards and Infrastructure
Pat Piitz, Team Lead, Property
John Mesman, Managing Director, Property, Conservation Lands, and
Community Outreach
Date: January 9th, 2023
Subject: Update: 2022 Property and Approvals – Year End Report

RECOMMENDATION:

The Board of Directors receive and file the 2022 Property and Approvals – Year End report.

DISCUSSION:

Property

The Property Team is responsible for the safe and efficient management of all South Nation Conservation lands, Conservation Areas (CA), office, workshop, equipment and vehicle assets, and water control infrastructures. The Property Team also provides support services to all SNC Teams on a variety of program deliverables.

Accomplishments in 2022 include:

1. **Community Lands**

- Conservation Areas (CAs):
 - Renewed municipal park maintenance agreements
 - Completed weekly maintenance and improvements at 14 CAs, and 35 km of trails, including winter trail grooming on 15 km
 - Completed over 678 inspections on 18 maintained facilities as of November 1st
 - Completed stump grinding along trails at the J. Henry Tweed CA and McIntosh Memorial Park CA
 - New cement walkway and free Wi-Fi installed at the McIntosh Memorial Park CA
 - Completed tree risk assessments at 11 CAs
 - Tree removals: approx. 100 trees through general park maintenance
 - Tree removals following Level I or Level II Tree Risk Assessments: 8 trees at Robert Graham Forest CA, 4 trees at the McIntosh Memorial Park CA, 39 trees at the Oschmann Forest CA and 20 trees at Reveler CA
 - Managed storm recovery and tree management at Jessup's Falls in the
-



landscaped area, closed the forested section for tree management in 2023

- Over 338 hazard trees were removed at the J. Henry Tweed CA, 1,033 potted stock and 14 caliper sized trees were planted
 - Planted over 260 edible shrubs and 18 caliper sized trees at the Jessup's Falls CA
 - Pollinator habitat creation project began at the Mill Run Conservation Area
 - Completed additional trail and drainage improvements at Robert Graham CA
 - Completed trail improvement at Nokomis Park
 - New gates at Reveler CA and Camp Sheldrick CA
 - Installed, maintained, and removed 10 partnership docks
 - Installed new accessible docks at the Crysler Boat Launch
 - Decommissioned privies at High Falls and Cass Bridge CAs
 - Created new accessible privy at Cass Bridge CA
 - Added accessible boat ramp and picnic area to the St. Albert CA
 - Supported water fountain management at the Chesterville Waterfront
 - Began the boardwalk extension project at the Findlay Creek CA (project design is 90% complete, public consultation planned for February)
 - Noxious plant control began at Jessup's Falls and Oschmann Forest CAs
 - Began accessible washroom construction project at High Falls CA
 - Pilot kayak rental project at the High Falls CA and Chesterville Waterfront
 - Supported the municipality's Brisson Street Redevelopment Project at the Doran Park CA
 - Issued 12 facility use permits
- Lands:
 - Forest Acquisition - added 225 acres to SNC Forest
 - SNC166 –33.0 acres North Stormont
 - SNC173 - 99.2 acres North Grenville
 - SNC175 - 92.5 acres North Grenville
 - Park Land Acquisition – added 2 parcels
 - SNC174 – 5.2 acres North Dundas (donation)
 - SNC176 – 0.9 acres Ottawa (donation)
 - Issued 111 hunting permits
 - Administered 4 trapping permits



- Added 4 properties, or 98.1 eligible acres to 2023 Managed Forest Tax Incentive Program under Plan No. H9816
- Added 3 properties or 195.74 eligible acres to the 2023 Conservation Tax Incentive Program.
- Prepared new draft Land Securement Strategy
- SNC Forest:
 - Submitted FSC Annual Report for period July 1, 2021, to June 30, 2022
 - Submitted High Conservation Values Report
 - Completed restoration – 10 acres SNC110 (North Stormont) – planting spring 2022
 - Thinning pending – **SNC53, SNC13, SNC 23, SNC30, SNC75** (sold in bold)
 - Completed 2021 SNC Forest Annual Report
 - Cleaned up storm damage along snowmobile trail on SNC 32
 - Arrange clean up by contract for SNC 69,105 which were severely damaged

2. Vehicles and Equipment

- Purchased one 2021 GMC light-duty truck
- Disposed of one 2012 SUV at end of life-cycle
- Repaired and serviced boats, ATVs, trailers and equipment
- General maintenance to maintain safe, reliable fleet

3. Buildings and Infrastructure

- Buildings:
 - Contract administration - building cleaning services, grass cutting, and snow removal
 - Covid-19 response – additional cleaning/sanitization of building and vehicles
 - Repair and maintenance of heating-ventilation system
 - Annual maintenance of emergency generator
 - Re-opening of office and community meeting rooms to the public
 - Maintained safe, clean, and efficient office and workshop
- Erosion and Water Control:
 - Completed annual inspection of all water control structures
 - Completed annual inspection of Chesterville Dam sluice structure and lifting system (third party audit): May 2021
 - Completed fall arrest inspection at Chrysler and Chesterville dams
 - Chesterville Dam operations year around, as required
 - Chesterville Dam, gate operation sensor upgrade



- Safety boom installation and removal at Chesterville, Russell, Crysler, High Falls and Plantagenet
- Obtained Water Erosion Control Infrastructure (WECI) funding for 2 projects: Chesterville Dam Ice Plan and Crysler Operations and Safety Manual. Projects will be completed by March 31, 2023

Approvals

The Approvals Team ensures people and property are protected from natural hazards and participates in local planning and development to support local municipalities. Our team has expertise in natural hazards and natural heritage, municipal drinking water protection, and private servicing. The team works very closely with other departments, landowners, and municipalities to offer support special projects and studies.

2022 accomplishments include:

1. **Development Review**

- Planning:
 - Approximately 590 development applications reviewed
 - Reviewed municipal Official Plan and Zoning By-law updates including the United Counties of Prescott and Russell comprehensive update
 - Completed 186 technical reviews including geotechnical, stormwater management, and floodplain analysis
 - Participated in municipal Technical Advisory Committees and Development Review Teams
 - Held a seat on the provincial timely review taskforce; organized a Provincial Best Practice meeting.
 - 64 Property Inquiries
 - Pre-consulted on Watershed Planning for new urban expansion in Ottawa
 - Developed regulations and by-laws for locally significant wetlands in Alfred and Plantagenet
 - Working for South Stormont to complete an Environmental Impact Assessment for a new industrial subdivision
- Regulations:
 - 258 Section 28 permit applications
 - 87 Municipal Drain maintenance requests
 - 32 Occurrence Complaints, 14 required site visits
 - Three Section 28 Regulation Policy updates were adopted: (1) Riverine Erosion Hazard (February 2022), (2) Regulation of Locally Significant Wetlands in the Township of Alfred and Plantagenet (September 2022), and



- (3) Policies for Development Projects Subject to Minister Zoning Orders (October 2022)
- Provide professional and technical services for floodplain and other natural hazards within the jurisdiction
 - Training for staff on 'How to Be an Effective Environmental Witness at the Ontario Lands Tribunal'
 - SNC Staff conduct surveys and collect data to help identify possible flood risk areas:
 - SNC and the City of Ottawa have a 5-year cost-share agreement to develop floodplain mapping for 15 streams in priority areas within the City, mapping will be used to update the City's zoning by-law
 - Existing floodplain reports and mapping were reviewed, and a consolidated public GIS layer developed
 - Municipal zoning bylaws were reviewed against CA regulations to ensure consistency
 - Sewage Systems Review
 - 437 permits issued
 - 164 septic record searches completed
 - 80 renovation/compliance reviews
 - 15 complaints (occurrence)
 - 22% of permits were for replacement systems, 64% new construction, and 10% tank replacement, and 4% were bed replacement/decommissioning
 - Drinking Water Source Protection
 - Assist 13 municipalities as the Risk Management Office under the Clean Water Act
 - Completed annual reporting submitted to MECP
 - Part IV of the *Clean Water Act, 2006* Implementation:
 - Completed 2 Section 59 notices
 - 13 properties were screened, and no Notice was required
 - Completed updates to the Source Protection Plan
 - Worked with provincial ministries to ensure policies are implemented appropriately
 - Working with Mississippi-Rideau Source Protection staff to develop a fuel tank replacement program for City of Ottawa
 - Assisted with planning for new municipal drinking water systems in North Dundas and Ottawa



2. Projects

- City of Ottawa - Floodplain Mapping – Agreement 2 and Agreement 3
 - Four progress report meetings with the City of Ottawa staff
 - Partnered with the City of Ottawa in the review of floodplain policy
 - Complete updates of mapping as required due to development
 - Agreement 3: Bear Brook Hazard Mapping: complete. Preparing the two dimensional model to assess recurring flooding impacted areas. Successfully obtained funding under the National Disaster Mitigation Program (NDMP), project must be completed by March 31, 2023
- United Counties of Prescott and Russell – Ottawa River Hazard Mapping
 - Flood and Erosion Hazard Mapping and Regulations line delineation
 - Successfully obtained funding under the National Disaster Mitigation Program (NDMP), project must be completed by March 31, 2023
 - 70 km of shoreline surveyed and erosion assessment completed
 - Over to 1,000 adjacent landowners contacted
 - 1 request for quote to complete the hydraulic modeling and 1 contract
 - Hydrological studies for the Ottawa River, catchment area of approximately 146,300 km²
- Flood Risk Assessment Partnership
 - Partnership with Mississippi and Rideau Valley Conservation Authorities.
 - Successfully obtained National Disaster Mitigation Program (NDMP) funding
 - Managed 1 Conservation Authorities Partner agreement and consultant contract
- Imagery Acquisition (LiDAR)
 - Completed Eastern Ontario partnership to acquire 14,500 km² of LiDAR
 - Multi-year project 2021-2023
 - Partners: 6 Conservation Authorities; 7 upper and 42 lower tier municipalities; and 1 federal (Natural Resources Canada)
 - Completed field verification and data QA/QC
 - Managed 16 partnership agreements, Natural Resources Canada agreement, and 1 vendor contract
- Sub-watershed Studies:
 - North Castor River Catchment Study
 - Completed a summary report highlighting specific areas of the catchment under development pressure and key recommendations for planning and stewardship



- South Bear Brook Catchment Study
 - Completed the final report which provides a summary and analysis of current conditions in the catchment, and provides recommendations for planning and stewardship actions to protect and enhance water resources
- Planning Study:
 - Working with the City of Ottawa to plan for the Bear Brook Watershed Study
 - Township of South Stormont Environmental Impact Study:
 - A second study-year of impact assessment was completed for the Township of South Stormont at the Long Sault East Industrial Park
 - A final Environmental Impact Study report will be completed early in 2023
- Casselman to Lemieux Potential Retrogressive Landslide Area:
 - Reviewed and responded to development inquiries in the Landslide Area to ensure no new development within the natural hazard
 - Visited two properties within the Landslide Area that were the subject of potential purchase or donation
 - No properties purchased or donated in the Landslide Area in 2022
 - Updated Crisis Communications plan

Alison McDonald,
Managing Director, Approvals.

Sandra Mancini,
Managing Director, Natural Hazards and
Infrastructure.

Pat Piitz,
Team Lead, Property.

John Mesman,
Managing Director, Property, Conservation
Lands, and Community Outreach



To: Board of Directors
From: Johanna Barkley, Director of Finance
John Mesman, Managing Director, Property, Conservation Lands, and
Community Outreach
Date: January 9th, 2023
Subject: Update: 2022 Organization Effectiveness - Year End Report

RECOMMENDATION:

The Board of Directors receive and file the 2022 Organization Effectiveness Year End Report.

DISCUSSION:

Corporate Services

The Corporate Services Team is responsible to ensure consistent management practices, cohesive policies, procedures and guidance, and processes for Board of Directors and staff in support of SNC programs and services.

Corporate Services staff contribute significantly to other programs and projects for example:

- Preparation of corporate communications
- Assist in Clean Water Program delivery, SNC Committee coordination, Septic Program coordination, and Permits
- Work and liaise with General Manager/Secretary-Treasurer and Executive to further Authority work

Accomplishments in 2022 include:

1. Governance, Administration, and Financial Reporting:
 - 11 efficient Board Meetings and an Annual General Meeting
 - Contracts, payroll, and benefits administered for over 46 staff and 9 co-ops/interns, and Board and Committee expenses
 - Successful year end, audit, charitable return, and budget
 - Over 1,577 supplier invoices processed
 - 552 invoices prepared, and 2,122 payments received and processed
 - Provided timely financial reporting for Board Meetings
 - Use of 'Payworks' payroll/time and attendance system to accurately track and budget staff time and costs



2. Information Management and Technology:

- Support collaboration for Board and staff through Microsoft Teams including:
 - 1,236 phone calls per month (down from 2,343)
 - 223 hours of screen share time per month (up from 157)
 - 372 hours of video calls per month (down from 509)
- Purchased and set up 12 new computers ready for staff use
- Managed new Municipal Freedom of Information and Protection of Privacy Act (MFIPPA) requests with software solution
- Applied for, and received, discounted software worth approximately \$30,000
- Managed Information Technology support with contractor (Nova Networks)

3. Geographical Information Systems (GIS)

- Managed the internal and public web mapping portals
- Organised data in the database for efficiency and security
- Supported floodplain and regulation mapping for numerous projects
- Performed field validation of data for floodplain mapping projects
- Supported municipal partners with GIS data for official plan and zoning bylaws
- Acquired and managed LiDAR imagery of the jurisdiction

Communications and Outreach

The Communications and Outreach Team is responsible for corporate communications and provides support to SNC Programs and Services.

Accomplishments in 2023 include:

1. Corporate Communications:

- Presentations and Outreach:
 - 290 memos distributed to Municipal Councils
 - Delivered 8 Council presentations; 12 community presentations
 - Hosted 5 Communication Committee meetings
- Report Reviews:
 - Reviewed 6 technical reports
- Grant Applications:
 - Over \$5,000 awarded to SNC in 2022 from grant applications for Communications and Outreach activities



- 23 Board of Directors Grants and Community Environmental Grants distributed, allocating approximately \$7,500

Education and Events:

- Partnered to host 3 online Winter Wellness Series Workshops
- Hosted a 75th Anniversary Maple Weekend at the Oschmann Forest
- Approximately 2,600 gallons of sap collected and sold to a local producer
- Hosted a 75th Anniversary Snowshoe Hike to kick off the year
- Promoted the 75 KM Challenge at SNC Conservation Areas
- Stream of Dreams Programming was rescheduled to 2023
- Supported community tree planting events and hosted a Three Sisters Garden Planting and Thanksgiving Harvest event at the Healing Place, and Community Days at J. Henry Tweed Conservation Area
- Supported StoryWalks on weekends at SNC Conservation Areas
- The Community Free Tree initiative supported online reservations and contactless pick-ups of 10,000 free seedlings
- Nurses Week Seedling Giveaway at 3 local community hospitals
- 6 Youth Fish Camps were delivered
- 1 Youth Hunt Program was delivered
- Supported 38 community events

2. Partnership Development:

- Hosted a virtual Flood Forecasting and Warning Information Day for member municipalities and provincial flood forecasting contacts in March
- Hosted a virtual Municipal Information Day in April
- Hosted the Annual Forestry Contractors Meeting in April
- Hosted the Annual Septic Contractor Meeting in June
- Co-hosted the Eastern Ontario First Nations Working Group meetings
- Partnered with member municipalities to host Community Free Tree giveaways
- Worked with donors to provide charitable financial support for conservation lands, education, and tree planting programs
- Partnered with Humble Beginnings Brewery to create a 75th Anniversary Radler
- Hosted the “Friends of SNC” Golf Tournament raising nearly \$4,000 for Community Free Tree initiative in 2023

3. Media and Communication Products:

- Communications Products:
 - Annual Report
 - SNC Sign Strategy



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- Subwatershed Report Card
- Provincial Consultation Guide
- 75th Anniversary and 75 KM Challenge Guides
- Raisin-South Nation Source Protection Committee Annual Report
- Forestry program support through online and direct mail campaigns
- Media Communications:
 - Increased followers on Facebook to 6,000, Instagram 1,236, Twitter 1,367
 - Increased engagement and insights on social media accounts:
 - Facebook reach increase of 3.5% and 0.5% for Instagram
 - Issued 34 press releases and 11 watershed safety and flood statements
 - 10 “South Nation Current” newsletters issued including special features for Free Tree Pick Up, Golf Tournament, Tweed Restoration Project, etc.
 - Media requests and interviews on local radio, television, and newspapers

Johanna Barkley,
Director of Finance.

John Mesman,
Managing Director, Property, Conservation Lands,
and Community Outreach.



To: Board of Directors
From: James Holland, Senior Planner
Date: January 10th, 2023
Subject: Update: Planning Activity

RECOMMENDATION:

The Board of Directors receive and file the Planning Activity update for December 2022.

DISCUSSION:

South Nation Conservation ("SNC") staff provide comments on planning applications and technical reviews to support planning applications. Applications are sent to SNC by local Municipalities; costs are recovered according to the Board approved fee schedule.

The list below includes planning applications received in the month of December 2022. Pre-consultations and property inquiries are not included in this list.

#	SNC Number	Landowner Name	Former Municipality	Application
552	SNC-3142-2022	1395094 Ontario Inc.	Clarence	Consent
553	SNC-3143-2022	Lionel Cheff	Clarence	Consent
554	SNC-3144-2022	Jason & Courtney Marshall	Clarence	Consent
555	SNC-3145-2022	Young Farms Inc.	Clarence	Consent
556	SNC-3146-2022	Hammondale Farm Inc.	Clarence	Minor Variance
557	SNC-3147-2022	Michael & Martha Jane Sullivan	Cornwall	Consent
558	SNC-3148-2022	Cindy Margaret Dilamarter	Cornwall	Consent
559	SNC-3149-2022	Cindy Margaret Dilamarter	Cornwall	Consent
560	SNC-3150-2022	David Brown & Denise Turner	Cornwall	Consent
561	SNC-3151-2022	Liette & Andre Lalonde	Clarence	Minor Variance
562	SNC-3153-2022	J & S Young Farms Inc.	Clarence	Consent
563	SNC-3154-2022	J & S Young Farms Inc.	Clarence	Consent
564	SNC-3157-2022	Lucie & Michael Legault	Clarence	Consent
565	SNC-3158-2022	Charles & Jocelyn Thivierge	Clarence	Consent
566	SNC-3159-2022	Jean-Marc & Angie Baker	Roxborough	Consent
567	SNC-3160-2022	Jean-Marc & Angie Baker	Roxborough	Consent
568	SNC-3161-2022	Jean-Marc & Angie Baker	Roxborough	Consent
569	SNC-3162-2022	Kelly & Denis Aubin	Russell	Consent
570	SNC-3163-2022	8979316 Canada Inc.	Alfred	Consent
571	SNC-3164-2022	François Lafrance	Cambridge	Consent
572	SNC-3165-2022	François Lafrance	Cambridge	Consent
573	SNC-3166-2022	Pierre Joly	Clarence	Consent
574	SNC-3167-2022	Nikolay Dobrokhotoy	Russell	Consent
575	SNC-3168-2022	Raymond St-Pierre & Lise Bourdeau St-Pierre	Russell	Consent
576	SNC-3169-2022	Raymond St-Pierre & Lise Bourdeau St-Pierre	Russell	Consent



#	SNC Number	Landowner Name	Former Municipality	Application
577	SNC-3170-2022	P&F Racine Holdings Ltd., R. Richer Real Estate Ltd.	Casselman	Official Plan Amendment
578	SNC-3171-2022	P&F Racine Holdings Ltd., R. Richer Real Estate Ltd.	Casselman	Zoning By-Law Amendment
579	SNC-3172-2022	Claude Gauthier	North Plantagenet	Consent
580	SNC-3173-2022	Normand Rochon	Russell	Subdivision
581	SNC-3174-2022	Patrick & Huguette Butler	Clarence	Consent
582	SNC-3175-2022	Alexandre Gendron & Noémie Dicaire	North Plantagenet	Consent
583	SNC-3176-2022	Major Entreprises	Clarence	Zoning By-Law Amendment
584	SNC-1377-2022	Julie & Mario Chartrand	Clarence	Zoning By-Law Amendment
585	SNC-3178-2022	Carole Laplante-Drouin & Luc Drouin	Cambridge	Consent
586	SNC-3179-2022	Kevin Clifford Poirier	Cornwall	Consent
587	SNC-3180-2022	Steven Brian Barkley	Matilda	Consent
588	SNC-3181-2022	Helen Marie MacLeod	Finch	Consent

Technical Reviews

SNC offers professional and technical review services in engineering, hydrogeology, biology, and private servicing. The following table includes the technical reviews completed in the month of December 2022.

SNC Number	Development Size	Review Type
SNC-3105-2022	Area ≤ 2 ha	Hydrological & Terrain Analysis
SNC-3124-2022	Area ≤ 2 ha	Site Plan and Storm Water Management
SNC-3172-2022	Small scale development	Environmental Impact Study
SNC-3173-2022	Area > 2 ha	Environmental Impact Study
SNC-3178-2022	Small scale development	Environmental Impact Study
SNC-3174-2022	Small scale development	Environmental Impact Study

Staff will continue to track applications and associated timelines to ensure timely reviews.

Programs & Services Category: Category 1 – Mandatory: Provincially delegated review of natural hazards under the *Planning Act* & Category 2 – Municipal Service Agreements: Planning Services


James Holland,
Senior Planner.



To: Board of Directors
From: Alison McDonald, Managing Director, Approvals
Date: January 10th, 2023
Subject: Request for Approval: Permits Issued

RECOMMENDATION:

The Board of Directors approve permits 249 through 258 issued under Ontario Regulation 170/06 Development, Interference with Wetlands and Alterations to Shorelines and Watercourses.

DISCUSSION:

South Nation Conservation ("SNC") staff issue permits in accordance with SNC policies and then presents them to the Board for approval at each Board meeting.

The list below indicates the permits that have been issued in the month of December 2022.

#	Permit No.	Landowner	Former Municipality	Project
249	2022-EDW-R253	Angela & Issac Gannon	Edwardsburgh	Deck replacement
250	2022-GLO-R236	City Of Ottawa	Gloucester	Install telecommunications conduit
251	2022-SDU-R249	Jay And Jill Buckland	Williamsburg	Construct self storage building
252	2022-RUS-R213	795198 Ontario Inc.	Russell	Municipal drain piping
253	2022-RUS-R251	Sylvain Lapalme	Russell	Septic system installation
254	2022-RUS-R240	Township Of Russell	Russell	East York Creek pathway and erosion repair
255	2022-EDW-R243	5010792 Ontario Inc.	Edwardsburgh	Enbridge preventative maintenance dig
256	2022-NAT-R252	Marc Bercier	South Plantagenet	Wetland creation
257	2022-SDU-R255	Gaetan Pilon	Matilda	Installation of removable dock
258	2022-OSG-R257	Kurtis Andrews	Osgoode	Wetland construction



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Complaints/Issues: Sites visited in 2022 through the regulatory program: 25

Municipality	Issue	Outcome
La Nation	Interference with a watercourse without a permit.	Compliance inspection conducted for retroactive permit. Confirmed drain was constructed in accordance with engineered designs. Erosion concerns addressed with check dams.

Staff continue to track complaint site visits and provide notice to the Clerk of the relevant municipality where appropriate.

Programs & Services Category: Category 1 – Mandatory: *Conservation Authorities Act* Regulations

Alison McDonald,
Managing Director, Approvals.



To: Board of Directors
From: Alison McDonald, Managing Director, Approvals
Date: January 10th, 2023
Subject: Update: On-Site Sewage Permits Issued

RECOMMENDATION:

The Board of Directors receive and file the On-Site Sewage Permits Issued update for December 2022.

DISCUSSION:

South Nation Conservation ("SNC") staff issue permits under Part 8 of the Ontario Building Code. The list below includes permits issued in the month of November 2022. Septic system searches and renovation reviews are not included.

#	Permit Number	Landowner Name	Location
416	AP-22-32	Martin Henri	Alfred
417	CT-22-02	Nathan Piette	Cornwall
418	SS-22-51	076044 BC Ltd	Long Sault
419	CH-22-43	Nicolas Laverdure	L'Orignal
420	ND-22-56	Brenda Janke	Mountain
421	CH-22-44	Kenneth & Lynne Duguet	Hawkesbury
422	CR-22-70	Dustin Summers	Clarence Creek
423	CR-22-71	Jacques Pagé & Claire Guindon	Clarence Creek
424	CR-22-72	William & Anne Cherry	Hammond
425	CR-22-73	Carole Gingras	Bourget
426	SS-22-50	Norbert & Gisela Brochert	Newington
427	RU-22-47	Cedrix Pariseau	Limoges

Staff will continue to track permit applications and associated timelines to ensure timely service delivery.

Programs & Services Category: Category 2 – Municipal Service Agreements: Building Code Part 8 Program Delivery

Alison McDonald,
Managing Director, Approvals.



To: Board of Directors
From: Carl Bickerdike, Chief Administrative Officer
Date: January 10, 2023
Subject: Request for Approval: 2023 Levy Schedule and Budget

RECOMMENDATION:

The Board of Directors approve the 2023 General and Forest Land Acquisition Levies at \$4,267,127; and

FURTHER THAT: The City of Ottawa be special levied \$50,000 for the Eastern Ontario Water Resource Program (EOWRP); and

FURTHER THAT: The City of Ottawa be special levied \$200,000 for the Ottawa Rural Clean Water Program (ORCWP); and

FURTHER THAT: The City of Ottawa be special levied \$200,000 for the Ottawa Ash Tree Replacement (OATRP) Program; and

FURTHER THAT: The City of Ottawa be special levied \$52,500 for the Ottawa Baseline Monitoring Program; and

FURTHER THAT: the Board of Directors approve the 2023 Budget as presented.

BACKGROUND:

In November and December 2022, staff presented the Draft 2023 Budget to the Board of Directors. Staff presented the 2023 proposed General and Special Levies at the December Board meeting; both the Draft 2023 Budget and proposed levies were circulated to member municipalities following the December meeting (Res. No. BD-211/22).

The 2023 Budget reflects the Board's budget direction of a 2.5% plus growth levy increase (Res. No. BD-193/22).

Comments from member municipalities were requested prior to the January 19th, 2023 Board meeting. To date, no comments have been received.

The 2023 Budget is a policy document. All purchases are subject to SNC's Purchasing Policy and Board approval at future meetings. New programs must be duly debated and approved by the Board.



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The 2023 Levy Schedule is attached. Copies of the 2023 Budget and PowerPoint presentation have been uploaded to the Members webpage.

A handwritten signature in blue ink, appearing to read 'C. Bickerdike', is positioned above a horizontal line.

Carl Bickerdike,
Chief Administrative Officer.

Attachments: 2023 SNC Levy Schedule



2023 SNC Levy Schedule

Municipality	Total 2022 General and Forest Land Acquisition	2023 General	2023 Forest Land Acquisition	Total 2023 General and Forest Land Acquisition	Total Dollar Change
Ottawa	3,158,004	3,011,161	266,207	3,277,368	119,364
Clarence-Rockland	183,364	176,260	15,583	191,843	8,479
Russell	157,450	156,194	13,809	170,003	12,553
The Nation	100,892	96,816	8,559	105,375	4,483
North Dundas	98,281	94,175	8,326	102,501	4,220
South Dundas	86,927	82,464	7,290	89,754	2,827
Alfred and Plantagenet	65,158	62,013	5,482	67,495	2,337
Edwardsburgh/Cardinal	57,001	54,393	4,809	59,202	2,201
North Grenville	53,023	50,907	4,501	55,408	2,385
North Stormont	44,683	43,322	3,830	47,152	2,469
Augusta	39,619	37,423	3,308	40,731	1,112
Casselman	31,704	31,452	2,781	34,233	2,529
North Glengarry	15,710	14,739	1,303	16,042	332
South Stormont	8,402	7,965	704	8,669	267
Elizabethtown - Kitley	670	635	56	691	21
Champlain	639	606	54	660	21
Total	4,101,527	3,920,525	346,602	4,267,127	165,600

Special Levy

Ottawa Rural Clean Water Program	200,000
Ottawa Ash Tree Replacement Program	200,000
Eastern Ontario Water Resources Program	50,000
Ottawa Baseline Monitoring Program	52,500
Total Special Levy	502,500

TOTAL LEVY

4,769,627



To: Board of Directors
From: Johanna Barkley, Director of Finance
Date: January 9th, 2023
Subject: Request for Approval: Monies Received and Disbursement Register for December 2022

RECOMMENDATION:

The Board of Directors receive and file the money received report for December 2022; and

FURTHER THAT: The Board approve the Disbursement Register of \$718,274.90 for December 2022.

DISCUSSION:

The list of major money receipts by customers and customer groups are shown below:

Received From:	December
City of Ottawa	493,610.50
Land Revenue	86,083.77
United Counties of Prescott and Russell	70,060.00
Planning Revenue	65,945.71
Septic Revenue	27,633.88
Linsay Solar	21,583.00
Raisin Region Conservation Authority	21,182.60
Ontario Power Generation	16,950.00
Royal Bank of Canada	16,923.71
Township of South Stormont	2,231.75
Communications Revenue	1,195.00
Other	748.81
TOTAL	824,148.73


FINANCIAL IMPLICATIONS/ADHERENCE TO SNC POLICY:

SNC has approved Policies for cheques, internet banking and electronic funds transfer.



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<u>December 2022</u>	<u>Total</u>
Accounts Payable Cheques	43,651.09
Internet Banking	330,816.79
Electronic Funds Transfer Payment	343,807.02
TOTAL \$	718,274.90



Johanna Barkley
Director of Finance

Attachments: Disbursement Register – December 2022

Disbursement Register - December 2022

Number	Name	Amount
20400	CRCO1095 CRYSLER COMMUNITY CENTRE	339.00
20401	ELEL2050 ECOLE ELEMENTAIRE CATHOLIQUE ST-VIAEUR	300.00
20402	GLPI3105 GLENGARRY PIONEER MUSEUM	300.00
20403	PURO7040 PUROLATOR COURIER LTD.	64.76
20404	RIBO7577 RICHARD BOND ARTIST	4,859.00
20405	RU207530 RUSSELL TOWNSHIP	300.00
20406	CARE1023 VOID	0.00
20407	ATRE0349 JOHN HAMILTON	1,615.00 Ash Tree Grant
20408	ATRE0350 PAUL GIBB	500.00 Ash Tree Grant
20409	CLDI1050 CLASSIC DISPLAYS	5,852.38 4 Benches
20410	INDE6480 INDEED CANADA CORP	1,297.07
20411	MYPA6550 MYLES PARKER ENTERPRISES LTD	7,273.66 Culvert installation
20412	ONIN6660 ONTARIO INVASIVE PLANT COUNCIL	553.72
20413	PEPR1064 CLOTURES REGIONALE	1,596.50
20414	POON7040 POSTAGE ON CALL	1,130.00
20415	PURO7040 PUROLATOR COURIER LTD.	14.93
20416	SNCW0482 2022-APL-CW09	8,000.00 SNCW Grant
20417	EOWR0321 CWC-034/22	3,600.00 EOWR Grant
20418	EOWR0322 VOID	0.00
20419	EXTR0050 407 ETR EXPRESS TOLL ROUTE	56.94
20420	GRII2750 GRI INC	1,683.70
20421	LATE5120 MADMAE CAPITAL INC	1,299.50
20422	PURO7040 PUROLATOR COURIER LTD.	14.93
20423	UCPR1259 2022-UCPRWAS-029	500.00 MFTIP - UCPR Grant
20424	UCPR1260 2022-UCPRWAS-030	500.00 MFTIP - UCPR Grant
20425	EOWR0322 CWC-034/22	2,000.00 EOWR Grant
		<u>43,651.09</u>
Internet Banking		
10000564	FIFE2505 FINCH FEED & SEED LTD. PURINA	314.57
10000565	HYDR3560 HYDRO ONE	34.86
10002441	TELU8575 TELUS	1,403.84
10002446	BELL0510 BELL CANADA	55.93
10002449	BELL0510 BELL CANADA	213.68
10002454	BELL0510 BELL CANADA	1,031.69
10002458	HYDR3560 HYDRO ONE	36.39
10003058	MACE5505 MACEWEN PETROLEUM INC.	1,077.10
10004774	HYDR3560 HYDRO ONE	293.95
10008055	HYDR3560 HYDRO ONE	1,778.41
12132022	PAYW0139 PAYWORKS	162,527.61 Pay 25
12192022	VISA7604 VISA - JACQUES LEVERT	94.01
12192022	VISA7605 VISA - RONDA BOUTZ	440.57
12192022	VISA7606 VISA - SANDRA MANCINI	911.82
12192022	VISA7607 VISA - MONIQUE SAUVE	394.53
12192022	VISA7609 VISA - DEBORAH EDWARDS	558.75
20221205	VISA7601 VISA - LORIE HENDERSON	5,000.00
20221213	BAMO0650 THE BANK OF MONTREAL	5,797.30 Pension
20221219	VISA7601 VISA - LORIE HENDERSON	0.00
20221229	PAYW0139 PAYWORKS	6,621.64 Board Pay 4
20221229	BAMO0650 THE BANK OF MONTREAL	5,797.31 Pension
20221229	PAYW0139 PAYWORKS	135,585.27 Pay 26
20221231	ROBA7530 ROYAL BANK OF CANADA	847.56
		<u>330,816.79</u>
11311	AIIN0530 AIG INSURANCE COMPANY OF CANADA	127.16
11312	SULI8058 SUN LIFE ASSURANCE COMPANY OF CANADA	14,390.09 Group Benefits
11313	JP2G4560 JP2G CONSULTANTS INC	16,229.63 Findlay Creek Extension
11314	MATR5650 MANOTICK TREE MOVERS INC	12,243.55 Tree Planting - Tweed
11315	AOSV0100 ANNIS, O'SULLIVAN, VOLLEBEKK LTD.	4,264.17
11316	ATAI0123 ATEL AIR	571.78
11317	BDOD0513 BDO CANADA LLP	3,004.61
11318	BESE0590 BEGG-SEGUIN HARDWARE LIMITED	1,062.33
11319	BH403432 BRENT HARBERS	64.47
11320	BS508100 BILL SMIRLE	42.19
11321	BURE0577 BUTLERS RESTAURANT	1,075.25
11322	CANS1015 CANSEL - OTTAWA	737.68
11323	CAPR1089 CAMOUFLAGE PROPERTY MAINTENANCE	73.45
11324	CHFA1030 CHRISTINE FALARDEAU	2,460.00
11325	CHRE1051 ETCETERA PUBLICATIONS (CHESTERVILLE) INC	821.01

Number	Name	Amount
11326	CIOT0270 CITY OF OTTAWA	4,254.37
11327	COAU1115 COOTER'S AUTOMOTIVE	1,756.43
11328	DEPU1500 DENIS DUPONT	198.50
11329	FERG3000 FERGUSON FOREST CENTRE	711.90
11330	FIRE2650 FIRST REFERENCE INC.	1,293.85
11331	GAAU2950 GARY'S AUTO BODY	1,867.09
11332	GM405320 GIANMARCO MAGGIORE	389.80
11333	JM405530 JOHN MESMAN	3,887.25
11334	KS408030 KELSEY SMITH	128.04
11335	LADR5000 LAPOINTE DRAINAGE LTD.	5,382.76 Grassland Stewardship Project
11336	LANN5020 LANNIN'S GARAGE	780.01
11337	LAPL5015 LAPLANTE CHEVROLET BUICK GMC	1,134.51
11338	LATR5065 1000224147 ONT INC (LATREMOUILLE TOOL SALES RENT	1,973.43
11339	LEVA5032 LEVAC PROPANE INC	479.12
11340	MACA5490 MARSH CANADA LIMITED	23.50
11341	ML404030 MIKE LEGER	218.58
11342	MOOS5524 MOOSE CREEK PRECAST	5,501.97 Slabs
11343	MS408003 MICHELLE CAVANAGH	135.94
11344	NOVA6200 NOVA NETWORKS	2,799.01
11345	PP407015 PATRICK PIITZ	731.77
11346	RB400512 RONDA LYNNE BOUTZ	250.10
11347	ROMA7450 RURAL ONTARIO MUNICIPAL CONFERENCE	2,553.80
11348	SSMA8250 SSC MAINTENANCE SERVICES INC	2,821.30
11349	STIN8000 STORM INTERNET SERVICES	169.50
11350	TRCA8650 TRADUCTIONS CATMAC TRANSLATIONS	705.72
11351	WHRE8960 W H REYNOLDS CAMBRIDGE LTD	4,612.24
11352	WISP8055 WINCHESTER SPRINGS MOBILE WASH	395.50
11353	CYSO1420 CYAN SOLUTIONS LTD	1,276.57
11354	OMER6450 OMERS	62,582.65 Pension
11355	THRE7560 THE REVIEW	190.97
11356	CARE1023 CATARAQUI REGION CONSERVATION AUTHORITY	39,888.00 NRCan Funding - LiDAR
11357	MVCA2500 MISSISSIPPI VALLEY CONSERVATION AUTHORITY	32,329.00 NRCan Funding - LiDAR
11358	QUCO7240 QUINTE CONSERVATION	9,748.00 NRCan Funding - LiDAR
11359	RARE7503 RAISIN REGION CONSERVATION AUTHORITY	18,325.00 NRCan Funding - LiDAR
11360	RIDE7565 RIDEAU VALLEY CONSERVATION AUTHORITY	30,441.00 NRCan Funding - LiDAR
11361	AB500700 ALAIN BERTRAND	43.92
11362	AC501045 ALVIN CLUFF-CLYBURN	35.99
11363	AK300800 ALAN KRUSZEL	18.30
11364	AM305650 ARCHIE MELLAN	150.06
11365	AW309255 ADRIAN WYNANDS	109.80
11366	BS508100 BILL SMIRLE	239.12
11367	BV510500 BYRON VIENNEAU	175.68
11368	CK300810 CATHERINE KITTS	52.83
11369	CS507990 CINDY SAUCIER	75.64
11370	DC501050 DOUG CULVER	47.95
11371	DR507570 DAVID ROBERTSON	85.40
11372	DT308550 DOUG THOMPSON	165.92
11373	FA501250 FRANCOIS ALLARD	73.20
11374	FS301100 FRED SCHUELER	79.30
11375	FS308320 FRANCOIS ST AMOUR	253.76
11376	GD301520 GEORGE DAROUZE	256.20
11377	GM305150 GLENN MACKAY	163.48
11378	JH305450 JOHN HUNTER	146.40
11379	KM505350 KIRK MYELDE	79.30
11380	KS508210 KAREN SWITZER-HOWSE	146.40
11381	LS508160 LARRY SMITH	48.80
11382	MC501020 MALCOLM CLARK	36.60
11383	MC501030 MAURICE CHABOT	81.74
11384	ML504930 MARC LAFLECHE	28.06
11385	PL505200 PIERRE LEROUX	195.20
11386	RB500500 RAY BEAURGARD	31.72
11387	RB508040 RUSSELL BENNETT	85.40
11388	SD301050 STEVEN DENSHAM	53.68
11389	SD501080 STEPHANE DUBUC	42.58
11390	TJ503700 TIM JACKSON	319.64
11391	JP2G4560 JP2G CONSULTANTS INC	19,831.50 Findlay Creek Extension
11392	AN406010 ARIELLE NOONAN	113.00
11393	AP511501 ANDRE POMMAINVILLE, P.AG.	109.19
11394	CORN1089 CORNWALL CITY PRESS	169.41

Number	Name		Amount
11395	EM405490	ERIC MCGILL	237.00
11396	EMHA2000	EMOND HARNDEN	2,124.40
11397	FOPO2040	FOCUS POCUS MEDIA	1,049.00
11398	JH403536	JAMES HOLLAND	90.31
11399	JP504545	JACQUELINE KELLY-PEMBERTON	226.82
11400	KW409005	KATHERINE WATSON	754.73
11401	LANN5020	LANNIN'S GARAGE	653.00
11402	MS408003	MICHELLE CAVANAGH	109.02
11403	MVCA2500	MISSISSIPPI VALLEY CONSERVATION AUTHORITY	1,528.00
11404	NOVA6200	NOVA NETWORKS	3,879.05
11405	ROMA7450	RURAL ONTARIO MUNICIPAL CONFERENCE	694.95
11406	SEEM8999	SEAWAY EMBROIDERY	2,213.95
11407	STCO8010	STANTEC CONSULTING LTD.	5,734.19
11408	STHE8010	STICK & HERO WOODLAND RESTORATION	3,297.88
11409	STIN8000	STORM INTERNET SERVICES	169.50
11410	WISP8055	WINCHESTER SPRINGS MOBILE WASH	395.50
			<u>343,807.02</u>

Chesterville Dam - Ice Management Plan



To: Board of Directors
From: Cheyene Brunet, Forestry Technician
Date: January 6, 2022
Subject: Request for Approval: Purchase of Tree Seedlings

RECOMMENDATION:

The Board of Directors approve the purchase of tree seedlings, for the 50 Million Tree Program, Over the Counter sales, and Larose Forest planting sites, at an approximate cost of \$170,000, plus HST; and

FURTHER THAT: The Board of Directors approve the purchase of 2023 tree seedlings from the three Forest Ontario approved nurseries, Ferguson Tree Nursery, Pineneedle Farms, and Sommerville Nurseries Inc., based on availability of required stock.

DISCUSSION:

The past three years have seen record numbers for tree planting projects across the South Nation Conservation (SNC) jurisdiction. There are approximately 200,000 seedlings ordered for spring 2023 planting under the Forests Ontario 50 Million Tree Program, SNC's Over-the-Counter sales, and United Counties of Prescott and Russell Larose Forest planting.

SNC staff source stock from three Ontario tree nurseries (Ferguson Tree Nursery, Pineneedle Farms, and Sommerville Nurseries Inc.) which are approved by Forests Ontario to supply stock for the 50 Million Tree Program. The majority of trees planted fall under the 50 Million Tree Program. All three of these nurseries supply seed stock suitable for this seed zone (seed zone 36).

Given the high demand for seedling stock, unusual weather, and limited stock availability for some tree species, staff have orders through Ferguson Tree Nursery and Pineneedle Farms, orders at each nursery are based on stock availability and best pricing for 2023. Supplementary stock may also be required from Sommerville Nurseries Inc. to meet 2023 orders.

Cost associated with the purchase of seedlings is offset through a variety of sources, including:

a) 50 Million Tree Program

Forests Ontario provides a \$1.85/tree subsidy to cover the costs of seedling purchase, site preparation, planting, tending, and future survival assessments. Landowners also pay \$1.50/hardwood or \$1.00/conifer as per the Board approved annual Tree Planting Fee Schedule.



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b) Over-the-Counter Sales

Landowners pay the cost of nursery stock plus 20% handling.

c) Larose Forest Planting

United Counties of Prescott and Russell pays 100% of the costs associated with planting at Larose Forest.

FINANCIAL IMPLICATIONS/ADHERENCE TO SNC POLICY:

Compliance with Budget:

The Tree Planting Program is included in the 2023 Budget under Resource Management: Partner Program: Forests on pages 16-17.

SNC Policy Adherence:

As per the SNC Purchasing Policy, section (C) Purchasing Limits and Authorizations Required, v. Purchases over \$100 000. As noted in this report, only three nurseries in Ontario are approved for supplying seedlings for the Forests Ontario 50 Million Tree Program. Stock orders are based on best price for species and stock availability.

Programs and Services Category: Category 3 – Watershed (Other) Programs: Private Land Stewardship.

Cheyene Brunet

Cheyene Brunet,
Forestry Technician.