



BOARD OF DIRECTORS MEETING

Meeting No. 06/22

Thursday, June 16th, 2022 - 9:00 a.m.

Watershed Room, SNC

Directors Present:

Pierre Leroux, Prescott Russell, Chair
Steve Densham, Stormont Dundas Glengarry, Vice Chair
George Darouze, City of Ottawa, Past Chair
Dana Farcasiu, Leeds Grenville (*electronic participation*)
John Hunter, Leeds Grenville
Gerrie Kautz, City of Ottawa
Bill Smirle, Stormont Dundas Glengarry
François St. Amour, Prescott Russell

Regrets:

Allan Hubley, City of Ottawa
Catherine Kitts, City of Ottawa
Archie Mellan, Stormont Dundas Glengarry
Mario Zanth, Prescott Russell

Staff Present:

Angela Coleman, General Manager/Secretary-Treasurer
Carl Bickerdike, Team Lead, Corporate Services
Ronda Boutz, Team Lead, Special Projects
Cheyene Brunet, Forestry Technician
Michelle Cavanagh, Team Lead, Stewardship
James Holland, Senior Planner
Linda Hutchinson, Director, Organization Effectiveness
Sandra Mancini, Team Lead, Engineering
Alison McDonald, Team Lead, Approvals
Eric McGill, Corporate Counsel
John Mesman, Team Lead, Community Lands and Outreach

Guests:

Rachel Putnins, City of Ottawa



TRADITIONAL LAND ACKNOWLEDGEMENT

Ronda Boutz, Team Lead, Special Projects, read an Indigenous land acknowledgement.

CHAIRS REMARKS

Pierre Leroux, Chair, called the SNC Board of Directors meeting of June 16th, 2022 to order at 9:00 a.m.

APPROVAL OF SNC BOARD OF DIRECTORS MAIN AND SUPPLEMENTAL AGENDAS

RESOLUTION NO. BD-105/22

Moved by:

George Darouze

Seconded by:

François St. Amour

RESOLVED THAT:

The Board of Directors approve the June 16th, 2022, Board of Directors main and supplemental agendas with the following amendment:

- Supplemental Agenda Items #1 a., *SNC Committee Meeting Highlights and Minutes*, be included with Main Agenda Item #6 b., *SNC Committee Meeting Highlights and Minutes*.

CARRIED

DECLARATION OF CONFLICT OF INTEREST

There were no Declarations of Conflict of Interest.

SNC PROJECT UPDATE – POWERPOINT PRESENTATION

Staff presented project and program updates.

REQUEST FOR APPROVAL:

A. BOARD OF DIRECTORS MEETING MINUTES MAY 19TH, 2022

RESOLUTION NO. BD-106/22

Moved by:

John Hunter

Seconded by:

Gerrie Kautz

RESOLVED THAT:

The Members approve the Board of Directors meeting minutes of May 19th, 2022 as submitted.

CARRIED



B. SNC COMMITTEE MEETING HIGHLIGHTS AND MINUTES OF:

- i. Joint Occupational Health and Safety Committee meeting minutes of June 1st, 2022
- ii. Clean Water Committee meeting minutes of June 6th, 2022
- iii. Forestry Committee meeting minutes of June 7th, 2022
- iv. Fish and Wildlife Committee meeting minutes of June 7th, 2022
- v. Communications Committee meeting minutes of June 8th, 2022
- vi. Leitrim Wetland Advisory Committee meeting minutes of June 10th, 2022

RESOLUTION NO. BD-107/22

Moved by: Bill Smirle
Seconded by: Steve Densham

RESOLVED THAT:

The Board of Directors approve the actions and recommendations of the following Committees meetings:

- i. Joint Occupational Health and Safety Committee meeting minutes of June 1st, 2022
- ii. Clean Water Committee meeting minutes of June 6th, 2022
- iii. Forestry Committee meeting minutes of June 7th, 2022
- iv. Fish and Wildlife Committee meeting minutes of June 7th, 2022
- v. Communications Committee meeting minutes of June 8th, 2022
- vi. Leitrim Wetland Advisory Committee meeting minutes of June 10th, 2022

CARRIED

NEW BUSINESS

REQUEST OF APPROVAL: PROGRESS REPORT TO THE MINISTRY OF ENVIRONMENT, CONSERVATION AND PARKS

RESOLUTION NO. BD-108/22

Moved by: George Darouze
Seconded by: Dana Farcasiu

RESOLVED THAT:

The Board of Directors approve Progress Report No.1 for submission to the Minister of Environment, Conservation, and Parks.

CARRIED



**REQUEST FOR APPROVAL: SEWAGE SYSTEM MANAGEMENT AGREEMENTS:
TOWNSHIP OF EDWARDSBURGH CARDINAL & TOWNSHIP OF ELIZABETHTOWN-
KITLEY**

RESOLUTION NO. BD-109/22

Moved by: Bill Smirle
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors approve entering into a 5-year agreement with Township of Edwardsburgh Cardinal and the Township of Elizabethtown-Kitley for delivery of Part 8 of the Ontario Building Code (Sewage Systems).

CARRIED

REQUEST FOR APPROVAL: ADMINISTRATIVE BY-LAWS AMENDMENTS

RESOLUTION NO. BD-110/22

Moved by: Steve Densham
Seconded by: George Darouze

RESOLVED THAT:

The Board of Directors approve amendments to South Nation Conservation's Administrative By-laws.

CARRIED

REQUEST FOR APPROVAL: SOCIAL MEDIA PROTOCOLS

RESOLUTION NO. BD-111/22

Moved by: George Darouze
Seconded by: Gerrie Kautz

RESOLVED THAT:

The Board of Directors approve the Social Media Protocols.

CARRIED

UPDATE: ALFRED-PLANTAGENET LOCALLY SIGNIFICANT WETLANDS

RESOLUTION NO. BD-112/22

Moved by: John Hunter
Seconded by: George Darouze



RESOLVED THAT:

The Board of Directors receive and file the Alfred-Plantagenet Locally Significant Wetlands update.

CARRIED

UPDATE: PLANNING ACTIVITY

RESOLUTION NO. BD-113/22

Moved by: Steve Densham
Seconded by: Bill Smirle

RESOLVED THAT:

The Board of Directors receive and file the Planning Activity update for May 2022.

CARRIED

UPDATE: ON-SITE SEWAGE PERMITS ISSUED

RESOLUTION NO. BD-114/22

Moved by: Gerrie Kautz
Seconded by: Dana Farcasiu

RESOLVED THAT:

The Board of Directors receive and file the On-Site Sewage Permits Issued update for May 2022.

CARRIED

REQUEST FOR APPROVAL: PERMITS ISSUED

RESOLUTION NO. BD-115/22

Moved by: François St. Amour
Seconded by: John Hunter

RESOLVED THAT:

The SNC Board of Directors approve permits 63 through 96 issued under Ontario Regulation 170/06 Development, Interference with Wetlands and Alterations to Shorelines and Watercourses.

CARRIED



FINANCIAL REPORTS

REQUEST FOR APPROVAL: MONIES RECEIVED AND DISBURSEMENT REGISTER FOR MAY 2022

RESOLUTION NO. BD-116/22

Moved by: Bill Smirle
Seconded by: Gerrie Kautz

RESOLVED THAT:

The Board of Directors receive and file the money received report for May 2022; and

FURTHER THAT:

The Board approve the Disbursement Register of \$461,623.18 for May 2022.

CARRIED

REQUEST FOR APPROVAL: 2023 TREE PLANTING FEE SCHEDULE

RESOLUTUION NO. BD-117/22

Moved by: Steve Densham
Seconded by: George Darouze

RESOLVED THAT:

The Board of Directors approve the 2023 Tree Planting Fee Schedule as presented.

CARRIED

UPDATE: STORM DAMAGE IN THE SNC FOREST

RESOLUTUION NO. BD-118/22

Moved by: John Hunter
Seconded by: George Darouze

RESOLVED THAT:

The Board of Directors receive and file the update on storm damage within the SNC Forest; and



FURTHER THAT:

The Board of Directors direct staff to complete salvage cut operations on SNC 69 and SNC 83 to the extent possible within the 2022 SNC Budget.

CARRIED

SUPPLEMENTAL AGENDA

UPDATE: ESTIMATED STATEMENT OF OPERATIONS FOR MAY 31ST, 2022

RESOLUTION NO. BD-119/22

Moved by: George Darouze
Seconded by: Gerrie Kautz

RESOLVED THAT:

The Board of Directors receive and file the Estimated Statement of Operations for the year ending December 31st, 2022, as of May 31st, 2022, update.

CARRIED

The Board of Directors recessed at 10:28 a.m.
The Board of Directors reconvened at 10:35 a.m.

CLOSED SESSION

RESOLUTION NO. BD-120/22

Moved by: George Darouze
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors meeting move into Closed Session for the following report:

- Update and Request for Approval: Employment Matters and Organizational Review

CARRIED



OPEN SESSION

RESOLUTION NO. BD-121/22

Moved by: Steve Densham
Seconded by: Gerrie Kautz

RESOLVED THAT:

The Board of Directors meeting move into Open Session.

CARRIED

UPDATE AND REQUEST FOR APPROVAL: EMPLOYMENT MATTERS AND ORGANIZATIONAL REVIEW

RESOLUTION NO. BD-122/22

Moved by: François St. Amour
Seconded by: John Hunter

RESOLVED THAT:

The Board of Directors received and file the Staffing Update; and

FURTHER THAT:

The Board of Directors approve the General Manager/Secretary Treasurer updating the SNC Organizational Chart to reflect organizational requirements and that an update be brought back to the Board at the August 2022 Board meeting.

CARRIED

CORRESPONDENCE

None.

DATES OF UPCOMING MEETINGS

Third Thursday, at 9:00 a.m., unless indicated otherwise:

- July 2022 – No scheduled meeting
- August 18th, 2022
- September 15th, 2022
- October 20th, 2022

FUTURE MOTIONS OF THE BOARD AND/OR DISCUSSION OF SNC ISSUES

- Member Bill Smirle requested a future discussion on SNC Committee structure.



ADJOURNMENT

RESOLUTION NO. BD-123/22

Moved by: Gerrie Kautz
Seconded by: John Hunter

RESOLVED THAT:

The Board of Directors meeting of June 16th,
2022 be adjourned at 11:22 a.m.

CARRIED

Pierre Leroux,
Chair.

/rb

Angela Coleman,
General Manager/Secretary-Treasurer.