



SOUTH NATION
CONSERVATION
DE LA NATION SUD

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Board of Directors

Meeting Agenda

Date: August 18th, 2022

Time: 9:00 am

Location: Watershed Room, SNC

Address: 38 Victoria Street, Finch, ON K0C 1K0



Board of Directors

Meeting Agenda

August 18th, 2022 at 9:00 am

1. Traditional Land Acknowledgement: Ronda
 2. Chair's Remarks
 3. Approval of SNC Board of Directors Agenda (Supplemental Agenda)
 4. Declaration of Conflict of Interest
 5. SNC Project Update – PowerPoint Presentation: Staff
 6. Request for Approval:
 - a. Board of Directors Meeting Minutes of June 16th, 2022 4-12
 7. New Business:
 - a. Update: Required Deliverables under the *Conservation Authorities Act*: Angela 13-14
 - b. Request for Approval: SNC Standing Committees Work Plan: Ronda and John 15-18
 - c. Request for Approval: Erosion Control Project Management Agreement: Michelle 19-29
 - d. Request for Approval: City of Ottawa Flood Plain and Erosion Hazards
Proposal: Sandra 30-31
 - e. Request for Approval: City of Ottawa Bear Brook Watershed Study: Sandra 32-33
 - f. Update: Storm Recovery for Private Woodlot Owners: Caroline 34-38
 - g. Update: On-Site Sewage Permits Issued: Alison 39-41
 - h. Update: Planning Activity: James 42-46
 - i. Request for Approval: Permits Issued: Alison 47-50
 8. Financial Reports
 - a. Request for Approval: Monies Received and Disbursement Register
for June & July 2022: Debbie 51-57
 - b. Request for Approval: Update of Authority Signing Officers: Carl 58-59
 - c. Request for Approval: Findlay Creek Boardwalk Extension Design
Contract: Michelle 60
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- d. Request for Approval: Chesterville Dam Ice Management Study: Sandra 61
9. Supplemental Agenda
- a. Update: Estimated Statement of Operations for July 31st, 2022: Johanna
10. Correspondence (if any)
11. Dates of Upcoming Meetings
- Third Thursday, at 9:00 a.m. unless indicated otherwise:
- September 15th, 2022 (Ontario East Municipal Conference)
 - **Proposed date change to September 22nd, 2022**
 - October 20th, 2022
 - November 17th, 2022
12. Future Motions of the Board and/or Discussion of SNC Issues
13. Closed Session
- a. Update: Personnel Matter: Angela (verbal)
14. Adjournment

Ser: 
Angela Coleman,
General Manager/Secretary-Treasurer.

/rb



BOARD OF DIRECTORS MEETING

Meeting No. 06/22
Thursday, June 16th, 2022 - 9:00 a.m.
Watershed Room, SNC

Directors Present:

Pierre Leroux, Prescott Russell, Chair
Steve Densham, Stormont Dundas Glengarry, Vice Chair
George Darouze, City of Ottawa, Past Chair
Dana Farcasiu, Leeds Grenville (*electronic participation*)
John Hunter, Leeds Grenville
Gerrie Kautz, City of Ottawa
Bill Smirle, Stormont Dundas Glengarry
François St. Amour, Prescott Russell

Regrets:

Allan Hubley, City of Ottawa
Catherine Kitts, City of Ottawa
Archie Mellan, Stormont Dundas Glengarry
Mario Zanth, Prescott Russell

Staff Present:

Angela Coleman, General Manager/Secretary-Treasurer
Carl Bickerdike, Team Lead, Corporate Services
Ronda Boutz, Team Lead, Special Projects
Cheyene Brunet, Forestry Technician
Michelle Cavanagh, Team Lead, Stewardship
James Holland, Senior Planner
Linda Hutchinson, Director, Organization Effectiveness
Sandra Mancini, Team Lead, Engineering
Alison McDonald, Team Lead, Approvals
Eric McGill, Corporate Counsel
John Mesman, Team Lead, Community Lands and Outreach

Guests:

Rachel Putnins, City of Ottawa



TRADITIONAL LAND ACKNOWLEDGEMENT

Ronda Boutz, Team Lead, Special Projects, read an Indigenous land acknowledgement.

CHAIRS REMARKS

Pierre Leroux, Chair, called the SNC Board of Directors meeting of June 16th, 2022 to order at 9:00 a.m.

APPROVAL OF SNC BOARD OF DIRECTORS MAIN AND SUPPLEMENTAL AGENDAS

RESOLUTION NO. BD-105/22

Moved by: George Darouze
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors approve the June 16th, 2022, Board of Directors main and supplemental agendas with the following amendment:

- Supplemental Agenda Items #1 a., *SNC Committee Meeting Highlights and Minutes*, be included with Main Agenda Item #6 b., *SNC Committee Meeting Highlights and Minutes*.

CARRIED

DECLARATION OF CONFLICT OF INTEREST

There were no Declarations of Conflict of Interest.

SNC PROJECT UPDATE – POWERPOINT PRESENTATION

Staff presented project and program updates.

REQUEST FOR APPROVAL:

A. BOARD OF DIRECTORS MEETING MINUTES MAY 19TH, 2022

RESOLUTION NO. BD-106/22

Moved by: John Hunter
Seconded by: Gerrie Kautz

RESOLVED THAT:

The Members approve the Board of Directors meeting minutes of May 19th, 2022 as submitted.

CARRIED



B. SNC COMMITTEE MEETING HIGHLIGHTS AND MINUTES OF:

- i. Joint Occupational Health and Safety Committee meeting minutes of June 1st, 2022
- ii. Clean Water Committee meeting minutes of June 6th, 2022
- iii. Forestry Committee meeting minutes of June 7th, 2022
- iv. Fish and Wildlife Committee meeting minutes of June 7th, 2022
- v. Communications Committee meeting minutes of June 8th, 2022
- vi. Leitrim Wetland Advisory Committee meeting minutes of June 10th, 2022

RESOLUTION NO. BD-107/22

Moved by: Bill Smirle
Seconded by: Steve Densham

RESOLVED THAT:

The Board of Directors approve the actions and recommendations of the following Committees meetings:

- i. Joint Occupational Health and Safety Committee meeting minutes of June 1st, 2022
- ii. Clean Water Committee meeting minutes of June 6th, 2022
- iii. Forestry Committee meeting minutes of June 7th, 2022
- iv. Fish and Wildlife Committee meeting minutes of June 7th, 2022
- v. Communications Committee meeting minutes of June 8th, 2022
- vi. Leitrim Wetland Advisory Committee meeting minutes of June 10th, 2022

CARRIED

NEW BUSINESS

REQUEST OF APPROVAL: PROGRESS REPORT TO THE MINISTRY OF ENVIRONMENT, CONSERVATION AND PARKS

RESOLUTION NO. BD-108/22

Moved by: George Darouze
Seconded by: Dana Farcasiu

RESOLVED THAT:

The Board of Directors approve Progress Report No.1 for submission to the Minister of Environment, Conservation, and Parks.

CARRIED



**REQUEST FOR APPROVAL: SEWAGE SYSTEM MANAGEMENT AGREEMENTS:
TOWNSHIP OF EDWARDSBURGH CARDINAL & TOWNSHIP OF ELIZABETHTOWN-
KITLEY**

RESOLUTION NO. BD-109/22

Moved by: Bill Smirle
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors approve entering into a 5-year agreement with Township of Edwardsburgh Cardinal and the Township of Elizabethtown-Kitley for delivery of Part 8 of the Ontario Building Code (Sewage Systems).

CARRIED

REQUEST FOR APPROVAL: ADMINISTRATIVE BY-LAWS AMENDMENTS

RESOLUTION NO. BD-110/22

Moved by: Steve Densham
Seconded by: George Darouze

RESOLVED THAT:

The Board of Directors approve amendments to South Nation Conservation's Administrative By-laws.

CARRIED

REQUEST FOR APPROVAL: SOCIAL MEDIA PROTOCOLS

RESOLUTION NO. BD-111/22

Moved by: George Darouze
Seconded by: Gerrie Kautz

RESOLVED THAT:

The Board of Directors approve the Social Media Protocols.

CARRIED

UPDATE: ALFRED-PLANTAGENET LOCALLY SIGNIFICANT WETLANDS

RESOLUTION NO. BD-112/22

Moved by: John Hunter
Seconded by: George Darouze



RESOLVED THAT:

The Board of Directors receive and file the Alfred-Plantagenet Locally Significant Wetlands update.

CARRIED

UPDATE: PLANNING ACTIVITY

RESOLUTION NO. BD-113/22

Moved by: Steve Densham
Seconded by: Bill Smirle

RESOLVED THAT:

The Board of Directors receive and file the Planning Activity update for May 2022.

CARRIED

UPDATE: ON-SITE SEWAGE PERMITS ISSUED

RESOLUTION NO. BD-114/22

Moved by: Gerrie Kautz
Seconded by: Dana Farcasiu

RESOLVED THAT:

The Board of Directors receive and file the On-Site Sewage Permits Issued update for May 2022.

CARRIED

REQUEST FOR APPROVAL: PERMITS ISSUED

RESOLUTION NO. BD-115/22

Moved by: François St. Amour
Seconded by: John Hunter

RESOLVED THAT:

The SNC Board of Directors approve permits 63 through 96 issued under Ontario Regulation 170/06 Development, Interference with Wetlands and Alterations to Shorelines and Watercourses.

CARRIED



FINANCIAL REPORTS

REQUEST FOR APPROVAL: MONIES RECEIVED AND DISBURSEMENT REGISTER FOR MAY 2022

RESOLUTION NO. BD-116/22

Moved by: Bill Smirle
Seconded by: Gerrie Kautz

RESOLVED THAT:

The Board of Directors receive and file the money received report for May 2022; and

FURTHER THAT:

The Board approve the Disbursement Register of \$461,623.18 for May 2022.

CARRIED

REQUEST FOR APPROVAL: 2023 TREE PLANTING FEE SCHEDULE

RESOLUTUION NO. BD-117/22

Moved by: Steve Densham
Seconded by: George Darouze

RESOLVED THAT:

The Board of Directors approve the 2023 Tree Planting Fee Schedule as presented.

CARRIED

UPDATE: STORM DAMAGE IN THE SNC FOREST

RESOLUTUION NO. BD-118/22

Moved by: John Hunter
Seconded by: George Darouze

RESOLVED THAT:

The Board of Directors receive and file the update on storm damage within the SNC Forest; and



FURTHER THAT:

The Board of Directors direct staff to complete salvage cut operations on SNC 69 and SNC 83 to the extent possible within the 2022 SNC Budget.

CARRIED

SUPPLEMENTAL AGENDA

UPDATE: ESTIMATED STATEMENT OF OPERATIONS FOR MAY 31ST, 2022

RESOLUTION NO. BD-119/22

Moved by: George Darouze
Seconded by: Gerrie Kautz

RESOLVED THAT:

The Board of Directors receive and file the Estimated Statement of Operations for the year ending December 31st, 2022, as of May 31st, 2022, update.

CARRIED

The Board of Directors recessed at 10:28 a.m.
The Board of Directors reconvened at 10:35 a.m.

CLOSED SESSION

RESOLUTION NO. BD-120/22

Moved by: George Darouze
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors meeting move into Closed Session for the following report:

- Update and Request for Approval:
Employment Matters and Organizational Review

CARRIED



OPEN SESSION

RESOLUTION NO. BD-121/22

Moved by: Steve Densham

Seconded by: Gerrie Kautz

RESOLVED THAT:

The Board of Directors meeting move into Open Session.

CARRIED

UPDATE AND REQUEST FOR APPROVAL: EMPLOYMENT MATTERS AND ORGANIZATIONAL REVIEW

RESOLUTION NO. BD-122/22

Moved by: François St. Amour

Seconded by: John Hunter

RESOLVED THAT:

The Board of Directors received and file the Staffing Update; and

FURTHER THAT:

The Board of Directors approve the General Manager/Secretary Treasurer updating the SNC Organizational Chart to reflect organizational requirements and that an update be brought back to the Board at the August 2022 Board meeting.

CARRIED

CORRESPONDENCE

None.

DATES OF UPCOMING MEETINGS

Third Thursday, at 9:00 a.m., unless indicated otherwise:

- July 2022 – No scheduled meeting
- August 18th, 2022
- September 15th, 2022
- October 20th, 2022

FUTURE MOTIONS OF THE BOARD AND/OR DISCUSSION OF SNC ISSUES

- Member Bill Smirle requested a future discussion on SNC Committee structure.



ADJOURNMENT

RESOLUTION NO. BD-123/22

Moved by: Gerrie Kautz
Seconded by: John Hunter

RESOLVED THAT:

The Board of Directors meeting of June 16th,
2022 be adjourned at 11:22 a.m.

CARRIED

Pierre Leroux,
Chair.

/rb

Angela Coleman,
General Manager/Secretary-Treasurer.



To: Board of Directors
From: Angela Coleman, General Manager/Secretary-Treasurer
Date: August 8, 2022
Subject: Update: Required Deliverables under the *Conservation Authorities Act*

RECOMMENDATION:

The Board of Directors receive and file the Required Deliverables under the *Conservation Authorities Act* update.

DISCUSSION:

The Board of Directors received several reports in 2022 related to amendments under the *Conservation Authorities Act* ("the Act"):

- Programs and Services Inventory (February 2022, BD-023/22)
- Category 2 – Municipal Programs and Services (March 2022, BD-043/22)
- Category 3 – Other Programs and Services (April 2022, BD-069/22)
- *Conservation Authorities Act*: Phase 2 Regulations and Policy (May 2022, BD-091/22)

Conservation Authorities have until January 1, 2024 to transition to new requirements under the Act, including use of the newly established categories for programs and services. In addition, regulations prescribe the preparation and implementation of several plans and strategies by December 31st, 2024; these include:

Ice Management Plan:

- how ice within the authority's area of jurisdiction may increase the risk of natural hazards and steps that are necessary to mitigate these risks

Operational Plan:

- water control and erosion control infrastructure

Asset Management Plan:

- water control and erosion control infrastructure

Conservation Area Strategy and Lands Inventory:

- objectives for management and policies that govern lands owned by or controlled by Conservation Authorities (CA)
- mandatory and non-mandatory programs and services provided on the CA land
- how CA lands augment any natural heritage within the CAs jurisdiction
- how CA lands integrate with other provincially or municipally owned lands within the CA jurisdiction
- establishment of land use categories to classify lands within the lands inventory
- lands inventory: location, any documents relating to the parcel, acquisition date, land use category, etc. for each parcel owned or controlled by the CA



Watershed-based resource management strategy:

- guiding principles and objectives that inform the design and delivery of the programs and services under Category 1 (Mandatory Programs and Services)
- summary of existing technical studies, monitoring programs and other information on the natural resources the authority relies on within its area of jurisdiction or in specific watersheds that directly informs and supports the delivery of Category 1 programs and services
- review of the CA's Category 1 programs and services to determine if the programs and services comply with the regulations; identify and analyze issues and risks that limit the effectiveness of the delivery, and identify actions to address the issues and mitigate the identified risks
- Category 2 and Category 3 programs and services may be included if agreements relating to these programs and services have a provision to include them in the strategy

Work on these mandatory documents will begin in 2023 in order to meet the required timelines for implementation.

All plans and strategies have requirements for public consultation and posting on the Conservation Authority's website.

FINANCIAL IMPLICATIONS/ADHERENCE TO SNC POLICY:

Compliance with Budget:

Resources required to undertake the mandated plans and strategies will be included in the draft 2023 and 2024 Budgets.

SNC Policy Adherence:

Plans and strategies will adhere to Ontario Regulation 686/21, under the *Conservation Authority's Act*.

Original signed and on file.

Angela Coleman,
General Manager/Secretary-Treasurer.



To: Board of Directors
From: Ronda Boutz, Team Lead, Special Projects
John Mesman, Team Lead, Community Lands and Outreach
Date: August 5, 2022
Subject: Request for Approval: SNC Standing Committees Work Plan

RECOMMENDATION:

The Board of Directors approve the SNC Standing Committees Work Plan as presented.

BACKGROUND:

In February 2022, the Board of Directors approved extending 2021 South Nation Conservation (SNC) Standing Committee membership for 2022, with the intention to undertake membership recruitment this fall for the 2023-2024 term (BD-026/22). A list of current members, updated as of August 5th, 2022, is attached for the Board's information.

Most Committee members have participated on a Standing Committees for over ten years and are familiar with SNC and its programs and services. This knowledge is an asset as SNC transitions to implement Phase 1 and Phase 2 Regulations under the amended *Conservation Authorities Act (CA Act)*.

As part of the 2022 work plan for implementation of Category 3 – Other Programs and Services, SNC is committed to engaging with its Standing Committees for stakeholder input and confirmation of public support (BD-069/22).

Committee member connections to various stakeholder groups is key in building support for ongoing delivery of Category 3 programs and services. This is important with the upcoming Municipal election, as new Councillors may not be familiar with SNC and its landowner stewardship initiatives.

As part of the transition to 2024 implementation of the amendments under the *CA Act*, the Board of Directors have identified a review of the Standing Committees.

DISCUSSION:

Staff recommend the Standing Committee recruitment, scheduled for fall 2022, be postponed until 2023 following a formal review of Standing Committee and stakeholder consultation needs for SNC's Transition Plan. While a formal call for Committee membership would not occur until 2023, the Executive can address any individual requests that are submitted in the interim.

Once SNC has negotiated delivery of Category 3 programs and services, the Committees can be assessed based on what will be delivered (post 2023) and the level of engagement support provided by Committee members.



Staff propose the following work plan for SNC's Standing Committees:

SNC Standing Committees Work Plan

Timeline	Tasks
September 2022	<ul style="list-style-type: none">Update to Standing Committees applicable Phase 1 and Phase 2 regulations and Committee membership
October 2022	<ul style="list-style-type: none">Develop Municipal and Stakeholder Engagement Work Plan
November 2022	<ul style="list-style-type: none">Municipal and Stakeholder Engagement Work Plan Adopted by Committees
December 2022 – May 2023	<ul style="list-style-type: none">Implementation of Municipal and Stakeholder Engagement Work Plan by Committee and Staff
June 2023	<ul style="list-style-type: none">Review of SNC Standing Committees
August 2023	<ul style="list-style-type: none">Report to Board on review and recommendations for Standing Committees post 2023 (i.e., updated Terms of Reference)
September 2023	<ul style="list-style-type: none">Recruitment for Committee members as per updated Terms of Reference

FINANCIAL IMPLICATIONS/ADHERENCE TO SNC POLICY:

Compliance with Budget:

Standing Committees are included in the 2022 SNC Budget under Corporate and Community Services: Corporate Communications, pages 84 – 85.

SNC Policy Adherence:

Standing Committees adhere to SNC Administrative By-laws, Part III, sections 20.1 to 21.0, pages 9 and 10.

Ronda Boutz,
Team Lead, Special Projects.

John Mesman,
Team Lead, Community Lands and Outreach.

Attachments: 2022 SNC Standing Committee Membership Listing (updated August 5th, 2022)



2022 SNC Standing Committee Member Listing

(updated: August 5th, 2022)

South Nation Conservation's (SNC) Chair, Vice Chair, and Past Chair are ex-officio members on all SNC Standing Committees.

Clean Water Committee

Name	Association	Municipality
Ray Beauregard	Farmer	South Stormont
Russell Bennett	Farmer	Edwardsburgh Cardinal
Michel Kearney	City of Ottawa	Ottawa
Alan Kruszel	Farmer	South Stormont
Marc Lafleche	Farmer	Nation
Daniel Lafleur	United Counties of Prescott and Russell	Nation
Rene Lalonde	Farmer	North Stormont
David Lapen	Agriculture and Agri-Food Canada	Ottawa
Glenn Mackey	Farmer	Edwardsburgh/Cardinal
Jacqueline Kelly-Pemberton	Farmer (Committee Chair)	North Dundas
Tara Redpath	City of Ottawa	Ottawa
Andre Pommainville	Farmer	Alfred-Plantagenet
Terrence Sauve	Ontario Ministry of Agriculture, Food and Rural Affairs	Alfred-Plantagenet
Doug Thompson	Public Citizen	Ottawa
Adrian Wynands	Farmer	North Augusta
<i>Vacant</i>	Ottawa Rural Clean Water Program	

Communications Committee

Name	Association	Municipality
Charles Armstrong	Public Citizen (Committee Chair)	Russell
Gerry Boyce	Public Citizen	North Dundas
Gary Barton	Public Citizen	Champlain
Murray Inch	Public Citizen	South Mountain/Ottawa
Doug Thompson	Public Citizen	Ottawa
Tim Jackson	Public Citizen	Ottawa
Gerrie Kautz	Board Member	Ottawa
Cindy Saucier	Councillor, Russell	Russell
Karen Switzer-Howse	Public Citizen	North Dundas
Tom Van Dusen	Van Dusen Communications	Russell
Byron Vienneau	Public Citizen	Alfred Plantagenet



Fish and Wildlife Committee

Name	Association	Municipality
Malcolm Clark	Russell Fish and Game Club	Russell
Alvin Cluff-Clyburne	Russell Fish and Game Club	Russell
Joffre Cote	Ministry of Natural Resources and Forestry (non-voting)	La Nation
Doug Culver	Naturalist / Recreational Angler	North Dundas
Stéphane Dubuc	Trapper	Casselman
Abraham Francis	Mohawks of Akwesasne – Department of the Environment	Akwesasne
Susan Gallinger	Public Citizen (non-voting)	Ottawa
Aleta Karstad	Fragile Inheritance Natural History	North Grenville
Shawn Landriault	Public Citizen	Nation
Kirk Myelde	Public Citizen	Alfred Plantagenet
Frederick Schueler	Fragile Inheritance Natural History (Committee Chair)	North Grenville
Bill Smirle	SNC Board Member	North Dundas
Larry Smith	South Nation Archery Supply	North Dundas
Doug Thompson	Public Citizen	Ottawa
<i>Vacant</i>	Delta Waterfowl	

Forestry Committee

Name	Association	Municipality
François Allard	Public Citizen	Clarence Rockland
Alain Bertrand	Public Citizen	North Glengarry
Maurice Chabot	Public Citizen	Ottawa
Ben de Haan	United Counties of Stormont, Dundas, and Glengarry	United Counties of Stormont, Dundas, and Glengarry
Dorothy Hamilton	Ontario Woodlot Association – Stormont, Dundas, and Glengarry Chapter	Cornwall
Elizabeth Holmes	Ministry of Natural Resources and Forestry (non-voting)	Edwardsburgh Cardinal
Steve Hunter	United Counties of Prescott and Russell	North Glengarry
Murray Inch	Public Citizen	South Mountain/Ottawa
Glenn Mackey	Public Citizen (Committee Chair)	Augusta
Dave Robertson	Public Citizen	Edwardsburgh Cardinal
François St. Amour	SNC Board Member	La Nation
Ron Toonders	Agriculture	South Dundas



To: Board of Directors
From: Michelle Cavanagh, Team Lead, Stewardship
Date: August 9, 2022
Subject: Request for Approval: Erosion Control Project Management Agreement

RECOMMENDATION:

The Board of Directors approve entering into a service agreement with the Township of Russell to manage an erosion control project on East York Creek for approximately \$70,000 plus HST.

DISCUSSION:

The Township of Russell (the "Township") approached South Nation Conservation ("SNC") to assist with addressing shoreline erosion on Township property along East York Creek in Embrun. SNC's Engineering and Stewardship Teams have the expertise and experience to deliver the necessary services.

SNC delivered a proposal to the Township addressing three eroded sites along East York Creek. The Township has included \$70,000 in their 2022 budget to address one erosion site in 2022. SNC staff will complete the design and project manage the construction on a cost recovery basis. The draft agreement is attached.

The design will be completed by September 2022 and construction completed by December 31, 2022.

FINANCIAL IMPLICATIONS/ADHERENCE TO SNC POLICY:

Compliance with Budget: This project is not included in the 2022 SNC Budget. Staff time for the project is 100% cost recovery.

SNC Policy Adherence: Subsection 21.1.1(1) of the *Conservation Authorities Act* enables SNC to provide municipal programs and services on behalf of a municipality within its area of jurisdiction under agreement.

Michelle Cavanagh,
Team Lead, Stewardship

Attachment: Erosion Control Project Management Agreement [Draft]

SERVICE AGREEMENT

East York Creek Erosion Control Project Management

This Agreement made on the 1st day of **August** in the year **2022**,

BETWEEN

THE TOWNSHIP OF RUSSELL

(a municipal corporation under the *Municipal Act, 2001*, S.O. 2001 c. 25)
(hereinafter the "Municipality")

- and -

SOUTH NATION RIVER CONSERVATION AUTHORITY

(a conservation authority under the *Conservation Authorities Act*, R.S.O. 1990 c. C-27)
(hereinafter "SNC")

WHEREAS the Township of Russell wishes to retain SNC to manage a shoreline erosion repair project on municipal property along East York Creek and has approved sufficient funds to carry out the work;

AND WHEREAS SNC has the staff and expertise to carry out the management of the erosion control project;

NOW THEREFORE the Parties agree as follows:

Entire Agreement

1. This Agreement, together with:

Schedule "A" -	Project Description and Deliverables
Schedule "B" -	Budget
Schedule "C" -	South Nation Conservation Fee Schedule 2022

constitutes the entire agreement between the parties with respect to the subject matter contained in the Agreement and supersedes all prior oral or written representations and agreements.

Interpretation and Definitions

2.1 For the purposes of interpretation:

- a) words in the singular include the plural and vice-versa;
- b) words in one gender include all genders;

- c) the headings do not form part of the Agreement; they are for reference only and shall not affect the interpretation of the Agreement;
- d) any reference to dollars or currency shall be in Canadian dollars and exclude Harmonized Sales Tax; and
- e) “include”, “includes” and “including” denote that the subsequent list is not exhaustive.

2.2 In this Agreement:

“Parties” means the Municipality and SNC.

“Party” means either Municipality or SNC.

“Project” means the undertakings described in Schedule “A”.

Representations, warranties, and covenants

3. SNC represents, warrants, and covenants that:

- a) it is, and shall continue to be, a validly existing legal entity with full power to fulfill its obligations under the Agreement; and
- b) it shall have on staff – or retain for the duration of this Agreement – qualified professionals to undertake the requirements of the Agreement.

Term of Agreement

4. The term of the Agreement shall commence on August 1st, 2022 and expire on December 31st, 2022.

Budget

- 5.1 The Municipality is responsible for contributing all funds necessary for completing the Project in accordance with the Budget attached as Schedule “B”.
- 5.2 The Municipality may request SNC undertake additional work in relation to the Project. SNC shall invoice the Municipality for any additional work it agrees to undertake in accordance with the South Nation Conservation Fee Schedule 2022 attached as Schedule “C”.

Payment

- 6.1 SNC shall invoice the Municipality for all work performed upon completion of the Project.
- 6.2 The Municipality shall pay the invoice within fourteen (14) days of receipt.

Data Ownership

- 7.1 All information and data developed for the Project shall be jointly owned by the Municipality and SNC.

Insurance

- 8.1 Each Party, at their own expense, shall maintain insurance requirements for the duration of the Agreement as noted below:
- a) Commercial General Liability issued on an occurrence basis for an amount of not less than \$5,000,000 per occurrence / \$5,000,000 annual aggregate for any negligent acts or omissions relating to their obligations under this Agreement. Such insurance shall include, but is not limited to bodily injury and property damage including loss of use; personal injury; contractual liability; premises, property & operations; non-owned automobile; broad form property damage; broad form completed operations; owners & contractors protective; occurrence property damage; products; employees as Additional Insured(s); contingent employers liability; Employers Liability; tenants legal liability; cross liability and severability of interest clause. Such insurance shall add the [the Municipality / SNC] as Additional Insured subject to a waiver of subrogation. This insurance shall be non-contributing with and apply as primary and not as excess of any insurance available to the [the Municipality / SNC].
 - b) Automobile liability insurance with respect to owned or leased vehicles used directly or indirectly in the performance of the services covering liability for bodily injury, death, and damage to property with a limit of not less than \$5,000,000 inclusive for each and every loss.
 - c) Professional liability (errors and omissions) insurance coverage shall be obtained to a limit of not less than \$5,000,000. If such insurance is written on a claim made basis, the coverage shall contain a 24-month extended reporting period or be maintained for a period of two years subsequent to conclusion of services provided under this Agreement.
- 8.2 Each Party shall, upon request, provide the other party with a certificate of insurance evidencing the above noted coverage including a 30-day notice of cancellation.
- 8.3 Each Party shall be responsible for the physical damage to their equipment used in providing services as outlined in the Agreement. Any applicable Deductible to any insurance coverage shall be the sole responsibility of the Named Insured.
- 8.4 Each Party shall, upon request, provide evidence of WSIB or its equivalent in addition to General Insurance.

Indemnity

9. Each Party hereto agrees to indemnify and save harmless the other (including the other's employees, agents, directors, councillors, officers, and executives) from any and

all claims, demands, losses, charges, liabilities, actions, causes of action and any other proceedings of any nature made or brought against, suffered or imposed upon the Parties or their property in respect of any loss, damage, injury or death to any person or property directly or indirectly arising of, resulting from or sustained in relation to work arising out of or allegedly attributable to the negligence, acts, errors, and omissions performed in accordance with this Agreement. The obligations set out in this clause shall survive the expiration or termination of this Agreement.

COVID-19

10. The Parties acknowledge the 2020-2022 COVID-19 Pandemic may cause, among other things, Provincial or Federal orders, laws, or declarations of emergency that delay or make performance impossible in accordance with the terms of this Agreement. For greater certainty, the Parties shall not be considered in default in performance of their obligations under the Agreement to the extent that the performance of such obligations are delayed, hindered, or prevented by the 2020-2022 COVID-19 Pandemic.

Termination

11. Either Party may, at any time prior to the completion of the Project, terminate this Agreement by providing a minimum thirty (30) days written notice to the other Parties. Upon a termination notice being given, SNC shall be entitled to costs reasonably and properly incurred in performance of this Agreement within fourteen (14) days of termination.

Notice

12. Any notice, information, or document required under this Agreement shall be deemed given if hand-delivered or sent via email or post. Any notice delivered, sent by email shall be deemed to have been received on the next working day after it is sent. Any notice that is mailed via post shall be deemed to have been received five (5) working days after being mailed.

Notice shall be addressed to the following:

To the Municipality: The Township of Russell
717 Notre-Dame Street,
Embrun ON K0A 1W1
Attention: Céline Guitard, Director of Parks & Recreation

To SNC: South Nation River Conservation Authority
38 Victoria Street,
Finch, ON K0C 1K0
Attention: Michelle Cavanagh, Team Lead, Stewardship

Severability of provisions

13. The invalidity or unenforceability of any provision of the Agreement shall not affect the validity or enforceability of any other provision of the Agreement. Any invalid or unenforceable provision shall be deemed to be severed.

Counterparts

14. The Agreement may be executed in any number of counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument.

Amendments

15. The Agreement may only be amended by a written agreement duly executed by the Parties.

Assignment

16. The Parties shall not assign any of its rights or obligations under the Agreement without prior written consent. Except as expressly provided in the Agreement, all rights and obligations contained in the Agreement shall extend to and be binding on the Parties' respective heirs, executors, administrators, successors, and permitted assigns.

Governing law

17. This Agreement shall be governed by the laws of the Province of Ontario. The Municipality and SNC agree that the venue for any litigation shall be Ottawa, Ontario.

[signature page follows]

SIGNED

THE TOWNSHIP OF RUSSELL

Pierre Leroux,
Mayor

Date

Dan Faughnan,
Chief Administrative Officer

Date

We have authority by by-law to bind the Township of Russell.

SOUTH NATION RIVER CONSERVATION AUTHORITY

Steve Densham,
Vice-Chair

Date

Angela Coleman,
General Manager/Secretary-Treasurer

Date

We have authority to bind the South Nation River Conservation Authority.

SCHEDULE “A”

Project Description and Deliverables

Project Description

SNC shall complete the design and project manage the construction of erosion repair works at one site on Township of Russell property along East York Creek in Embrun.

Project #1 – Trail Relocation

This project site is located approximately 330 metres downstream of the pedestrian bridge over the creek, adjacent to a Township right-of-way off Renoir Drive (Figure 1).

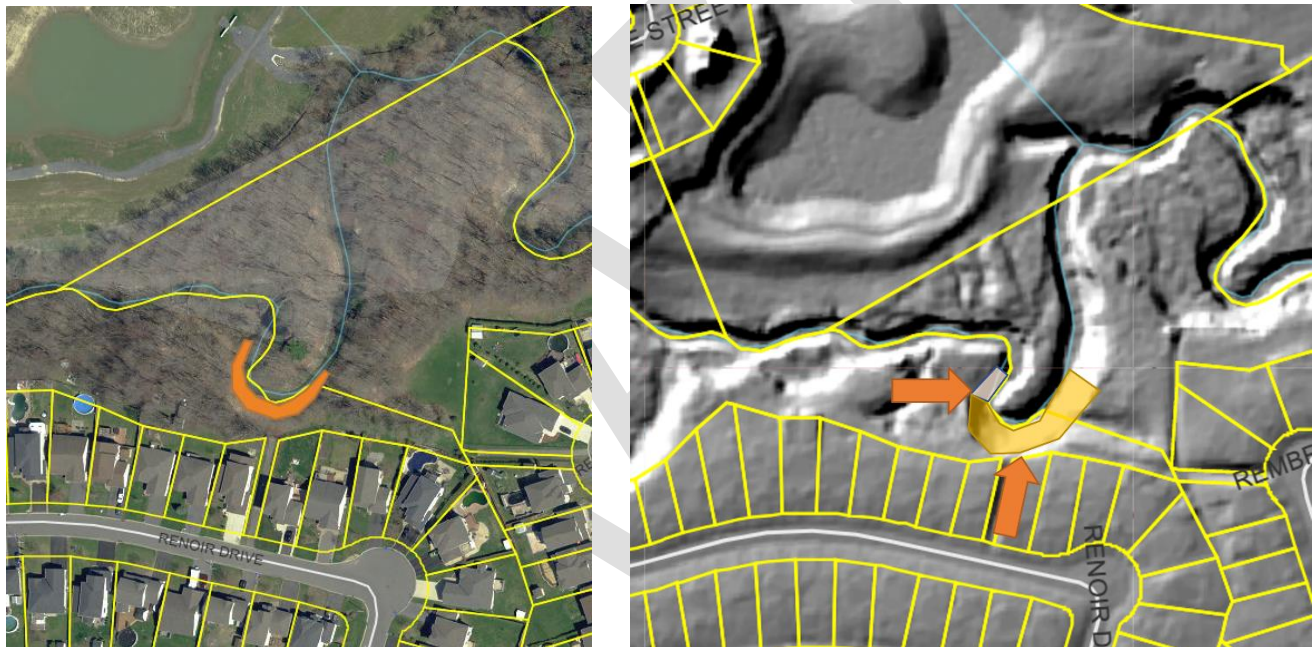


Figure 1. Restoration Project Site – East York Creek in Embrun.

This site's riparian area is composed of a mature sugar maple/hemlock forest with several specimen trees (trees that are large and/or are important wildlife trees). In this area there are several dead and/or dying ash trees and dead mature sugar maple trees that may pose safety issues for the public. Other species here include eastern white pine, red pine, and beech trees.

Several areas of the mature forest riparian area have been impacted by soil compaction and the forest vegetation has been heavily disturbed and degraded in some areas. Of particular concern at this site is the location of a trail along a private fence. The trail crosses a previous erosion protection area and is uneven and interfering with the functionality of the bank stabilization. Trail users are holding the fence as they cross this section of the trail, and this is causing wear and damage to the private fence.

The proposed solution will involve re-locating the trail away from the fence and planting trees and shrubs in the former trail location.

Project #2 – Rip-Rap Maintenance

In addition to the trail relocation, there is existing shoreline stabilization work (rip-rap) at the project location that is in need of maintenance (Figure 2).



Figure 2. Existing Shoreline Maintenance (Rip-Rap).

Shoreline stabilization projects require ongoing periodic inspection and maintenance by the landowner to ensure functionality and adjustments to changing environmental conditions. This portion of the project includes the removal of select trees and the addition of rip-rap in key areas. This will ensure that the existing rip-rap is stable and continues to function as intended.

SCHEDULE "B"

Budget

Final budget is dependent on the final design prepared for the site.

Table 1. Draft Budget for Restoration Project #1 and 2 – Trail Relocation and Rip-Rap Maintenance.

Item	Cost
Staff Time - Design: including draft design for discussion with the Township. Final design, construction budget, and plans	\$10,000
Contracted Services - Construction: tree removal, trail re-location, aggregate placement, tree/shrub planting, project communications, final inspection, and approval	\$40,000
Materials: dependant on final design	\$20,000
Total	\$70,000

SCHEDULE “C”

South Nation Conservation Fee Schedule 2022

[Attached]

DRAFT



To: Board of Directors
From: Sandra Mancini, Team Lead, Engineering
Date: August 8th, 2022
Subject: Request for Approval: City of Ottawa Flood Plain and Erosion Hazards Proposal

RECOMMENDATION:

The Board of Directors approve the submission of the *Delineation of Flood Plain and Erosion Hazards within the City of Ottawa Proposal* to the City of Ottawa at an upset SNC contribution of \$125,000 per year, for 6 years, with matching contributions from the City of Ottawa.

DISCUSSION

The current agreement with the City of Ottawa to update floodplain maps ends in September 2022. To ensure safe development, the City requested the submission of a proposal to delineate flood plain and erosion hazards for streams under development pressure.

The flood plain program started 2012 when the City of Ottawa and South Nation Conservation (SNC) signed a 5-year agreement. SNC and the City committed to spending \$150,000 yearly to undertake floodplain mapping, on a cost-shared basis (50/50).

A second 5-year agreement was signed in 2017. The deliverables included delineation of flood plain, flood inventory of vulnerable areas, and emergency tools.

The City of Ottawa has expressed interest in continuing with the program and requested that a proposal be submitted. The 2022 proposal includes the delineation of floodplain, flood inventory of vulnerable areas, and emergency tools, and as per City's request the erosion hazard for the proposed streams. The yearly cost would be \$240,000 per year from 2023-2028.

Staff have submitted the proposal to the City for their consideration, if accepted, a report will be brought back to the Board to enter in an agreement with the City of Ottawa.

To offset a portion of SNC's levy contribution, staff are seeking external funding to support this project. SNC was successful obtaining funding from Public Safety Canada under the National Disaster Mitigation Program (NDMP) for floodplain mapping for most of the streams under Agreement 2. In June 2022, Natural Resources Canada, working with Environment and Climate Change Canada, and Public Safety Canada, announced their new Flood Hazard Identification and Mapping Program (FHIMP); staff are planning a submission to this program.



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FINANCIAL IMPLICATIONS/ADHERENCE TO SNC POLICY:

Compliance with Budget: The City of Ottawa Floodplain and Erosion Hazards Project will be included in the draft 2023 to 2028 SNC Budget subject to budget approval.

SNC Policy Adherence: Provincial guidelines were followed in the preparation of the proposal.

Sandra Mancini

Sandra Mancini,
Team Lead, Engineering.



To: Board of Directors
From: Sandra Mancini, Team Lead, Engineering
Date: August 8, 2022
Subject: Request for Approval: City of Ottawa Bear Brook Watershed Study

RECOMMENDATION:

The Board of Directors approve staff entering into discussions with the City of Ottawa for the delivery of a Bear Brook Watershed Study.

DISCUSSION:

Section 2.4.3 Watershed and Subwatershed Plans of the City of Ottawa Official Plan states the City will request the Conservation Authority coordinate the preparation of watershed plans. City staff has approached South Nation Conservation (SNC) to lead a Watershed Study for the Bear Brook Watershed.

City of Ottawa staff with the Infrastructure Planning Unit, the Municipal Drain Unit, and the Natural Systems and Rural Affairs Unit, along with SNC staff, have identified the need to carry out a comprehensive study for the Bear Brook Watershed. The need for this study has been triggered by proposed expansion areas within the headwaters of the Bear Brook Watershed.

Natural features, groundwater, and surface water systems cross municipal boundaries. The City would like to undertake environmental studies in partnership with SNC and neighbouring Municipalities, recognizing that these municipalities share these natural systems, and impacts on those systems.

A watershed plan attempts to balance environmental protection, conservation, and restoration efforts with land-use practices and development activities to ensure the long-term health of the watershed. Drawing on fieldwork, scientific analysis, and an Environmental Assessment (EA) Process, the watershed study will identify stressors on natural systems and propose measures to mitigate these stressors and enhance natural systems in the Bear Brook Watershed.

The study will address such matters as setbacks from water bodies, stormwater management requirements, protection of significant natural features and habitat linkages, and opportunities to rehabilitate degraded areas or otherwise enhance the environment.

Staff seek permission to meet with the City to develop a work plan and budget to undertake the Bear Brook Watershed Study. If successful, a report to enter into a service agreement with the City to undertake the Study will be brought back to the Board for approval.



SOUTH NATION
CONSERVATION
DE LA NATION SUD



FINANCIAL IMPLICATIONS/ADHERENCE TO SNC POLICY:

Compliance with Budget: This project is not included in the 2022 budget. If approved, this project would be 100% cost recovery.

SNC Policy Adherence: Subsection 21.1.1 (1) of the Conservation Authorities Act enables SNC to provide municipal programs and services on behalf of a municipality within its area of jurisdiction under agreement.

Sandra Mancini

Sandra Mancini,
Team Lead, Engineering.



To: Board of Directors
From: Caroline Goulet, Forester
Date: July 28th, 2022
Subject: Update: Storm Recovery for Private Woodlot Owners

RECOMMENDATION:

The Board of Directors receive and file the update on the May 21st storm recovery for private woodlot owners, and

FURTHER THAT: the Board of Directors recommend that the Province of Ontario activate the natural disaster recovery assistance program for areas affected by the May 21st Storm and that they consider establishing a recovery program similar to the 1998 Ice Storm.

DISCUSSION:

The May 21st Derecho Storm swept across many parts of the province, destroying forests and infrastructure along its path. Due to the challenges with market and contractor availability, along with safety, access, and environmental concerns, over 100 woodlot owners have requested support from South Nation Conservation (SNC) and its partners.

Partner Organization Efforts

SNC, along with its municipal partners, have met with woodlot organizations, community groups, elected representatives, and have supported workshops on storm recovery needs.

On June 18th, Boisés Est hosted a workshop in Curran with over 70 attendees. Presenters included SNC and United Counties of Prescott-Russell (UCPR) staff, Eastern Ontario Maple Syrup Producers Association (EOMSPA) president, forestry technicians from Québec, MPP Stéphane Sarazin, and MP Francis Drouin.

On June 29th, the Ontario Woodlot Association (OWA) in partnership with the Eastern Ontario Model Forest and the Regional Forest Health Network hosted a webinar to share practical advice for salvage and post-storm clean-up, with over 100 participants. Presenters included Newleaf Forest Services and Workplace Safety North.

Boisés Est, in collaboration with SNC, EOMSPA, and the OWA, has created a Program Proposal identifying clear actions for the restoration and recovery of forests, plantations, and sugar bushes in Eastern Ontario.

SNC Update

Requests made by property owners and woodlot organizations have identified the need for disaster recovery assistance from the Province of Ontario.

Delegation requests were made to the Association of Municipalities of Ontario (AMO) from SNC and UCPR to discuss natural disaster recovery support.



The Program Proposal and AMO requests included the following program needs:

1. Facilitate access to private woodlots,
2. Salvage viable forest products,
3. Remove high-risk trees and branches, and, in the long-term,
4. Reforestation and restoration of excessively damaged woodlots.

SNC distributed a survey on June 28th which has collected feedback from over 110 property owners and identified over 5,200 acres of private forests affected by the storm. Survey Link: <https://forms.office.com/r/1MTtmLgSES>.

SNC has also offered support through its Woodlot Advisory Service to provide free site visits to affected woodlot owners. This service is funded by partner Counties and UCPR has agreed to dedicate a portion of the funding provided for Managed Forest Tax Incentive Program grants to support Woodlot Advisory site visits.

Forest Ontario has confirmed that tree planting for reforestation activities, as a result from the storm, will be eligible for available subsidies, regardless of planting site sizes.

SNC will work with its partners to purchase additional tree seedlings in 2023 that can be provided to affected woodlots owners through the annual spring tree pick ups.

Tree management and restoration activities in the affected SNC Forest will be coordinated with nearby property owners to help coordinate recovery efforts.

FINANCIAL IMPLICATIONS/ADHERENCE TO SNC POLICY:

Compliance with Budget: Staff support for the management of the SNC Forest and engagement with partner woodlot organizations is included in 2022 SNC Budget: SNC Forest on pages 36-37.

The Woodlot Advisory Service is included in the 2022 SNC Budget under Resource Management: Forests – Partner Programs, pages 16-17.

Support for additional tree seedlings for affected woodlot owners will be included in the Draft 2023 SNC Budget for consideration.

SNC Policy Adherence: Working in consultation with member municipalities and woodlot organizations to maintain and restore forests is included within SNC's Forest Management Policy and the Forest Stewardship Council Principles.

Caroline Goulet
Forester

Attachments: 1. AMO 2022 – Delegation Request – Ministry of Natural Resources and Forestry
2. AMO 2022 – Delegation Request – Ministry of Municipal Affairs and Housing

Enter the name of your municipality:
Alfred and Plantagenet & City of Clarence-Rockland

Enter full names and titles of municipal delegates.
Stéphane Sarrazin, Mayor, Alfred-Plantagenet (Yves Laviolette, Acting Mayor),
Mario Zanth, Mayor, City of Clarence-Rockland
Pierre Leroux, Mayor, Russell

Contact person: Caroline Goulet
Phone number: 613-984-2948
Email address: cgoulet@nation.on.ca
Alternate contact: John Mesman | jmesman@nation.on.ca

Select the Ministry you would like to meet with:
Northern Development, Mines, Natural Resources and Forestry

Municipal Affairs and Housing

List and number your discussion issue(s) related to this ministry (maximum three).

- **Salvage and recovery from the May 21 Severe Storm**
- **Eastern Ontario Forestry Operations**
- **Request for Financial Support and Recovery Program**

Issue 1: Provide background/context of the issue you listed above. Why is the issue a concern and what requests do you have for the ministry?

On May 21st, the derecho storm passed through the United Counties of Prescott-Russell with such intensity that it devastated electrical poles and wires, rooftops of houses, farm silos, barns, and woodlots. It left thousands of people without electricity, some for weeks. It also left hundreds of woodlot owners with significant damage to their property, with impacts worse than the 1998 Ice Storm and 2018 Tornado.

Trees uprooted, leaning, hanging by a thread, criss-crossed over trails and forest roads, and widow makers (hanging large branches) have been left as a result of the storm. Many woodlot owners, on both the private and public level, do not have the equipment, experience, or time to tackle these dangerous trees.

It is also challenging for private property owners to establish access points in many areas to assess and salvage woodlots, due to the unsafe conditions present.

Currently, affected forest products are still salvageable, but will become unusable for some species by the end of the summer of 2022.

Workshops were hosted for interested landowners, on June 18th by Boisés Est (local non-profit francophone organization for woodlot owners) in partnership with the Eastern Ontario Maple Syrup Producers' Association and one on June 29th by Ontario Woodlot Association (non-profit organization for woodlot owners), both with high attendance.

A recurring comment from landowners and the public sector is the need for financial and professional support (for both private and public land), and the need for specialized equipment and access to forestry markets.

The damage to County, municipal, and Conservation Authority owned land (including the Larose Forest, which is the second largest man-made plantation in Southern Ontario) is also significant and will require several years of salvage and restoration.

A relief program, similar to the 1998 Ice Storm recovery, could provide the following support:

- 1- Facilitate access to woodlots, 2- Salvage operations of forest products,
- 3- Removal of high-risk trees and branches, 4- Reforestation and restoration (in the long-term).

Financial support, along with professional aid, in the form of workers and equipment, is required to support the recovery on public land and to provide support requested by private woodlot owners who do not have the resources needed.

AMO 2022 DELEGATION REQUEST FORM

Enter the name of your municipality.

United Counties of Prescott and Russell (UCPR)

Select the Ministry you would like to meet with:

Municipal Affairs and Housing

Discussion 1: List your discussion issues related to this Ministry.

Support for Residents Affected by the Province-Wide Derecho Storm

Provide background/context of the issue(s) you listed above:

Support for Residents Affected by the Province-Wide Derecho Storm: The UCPR Council wishes to discuss the possibility of offering additional emergency support to assist residents who have suffered considerable nature-related losses during the derecho storm on May 21, 2022. Many residents in Prescott and Russell have lost valuable decades-old red pine and maple private tree plantations. In order to prevent the complete loss of these natural resources and pride, these residents will require financial and material support to clear the damaged trees on their property before they become of no value. The necessary work to salvage the wood will have to be completed in a timely manner, require specialized machinery, and represent dangerous working conditions. For these reasons, UCPR Council Members are of the opinion that additional provincial support is necessary to ensure that these impacted private properties are reforested promptly and adequately.



To: Board of Directors
From: Alison McDonald, Team Lead Approvals
Date: August 9th, 2022
Subject: Update: On-Site Sewage Permits Issued

RECOMMENDATION:

The Board of Directors receive and file the On-Site Sewage Permits Issued update for June and July 2022.

DISCUSSION:

SNC staff issue permits under Part 8 of the Ontario Building Code. The list below includes permits issued in the months of June and July 2022. Septic system searches and renovation reviews are not included.

#	Permit Number	Landowner Name	Former Municipality
202	CR-22-32	8886440 Canada Inc.	Bourget
203	NA-22-18	Mario & Josée Jean Louis	Limoges
204	NA-22-19	Simon Labonté	Vankleek Hill
205	CR-22-33	Adam Hanson	Wendover
206	SD-22-13	Henry Prins	Iroquois
207	RU-22-31	Eric Clément	Marionville
208	CR-22-34	Noah's Custom Country Homes Inc.	Clarence Creek
209	SD-22-14	Noella Kirkwood	Brinston
210	SS-22-26	Neil & Tyler Loynachan	Lunenburg
211	SS-22-27	Kendra Robichaud	Ingleside
212	SS-22-28	Erin Dennery	Lunenburg
213	EH-22-11	Paul Parisien & Felicia Ferrarotto	Chute-à-Blondeau
214	EH-22-12	Harold Faigan & Clara Young	Hawkesbury
215	AP-22-14	Katia Harnisch	Curran
216	ND-22-29	Glen Thompson	Winchester
217	ND-22-30	Doug MacGregor	Crysler
218	ND-22-31	Jerrold Boulanger	Winchester
219	NS-22-15	Silvain Gutknecht	Finch
220	SD-22-15	Michelle Poilly	South Dundas
221	CR-22-37	Norman Vignola	Hammond
222	CR-22-38	Gaetan Legault & Christina Macrostie	Hammond
223	SS-22-29	John Grondin	St-Andrews West
224	CH-22-22	Marie Shannon Bale	L'Orignal
225	CR-22-35	Denys Roy & Diane Charbonneau	Clarence Creek
226	EH-22-13	François & Nathalie Lauzon	Hawkesbury
227	CR-22-36	May Marenger	Rockland



252	AP-22-15	Claude Richer	Alfred
253	CR-22-39	Tristan Diederich	Bourget
254	CH-22-23	Lloyd Cross	L'Orignal
255	NA-22-20	Trevor Atchison	Casselman
256	ND-22-32	The Finishing Touch Construction	Mountain
257	NA-22-21	Jack Davies	Casselman
258	ND-22-33	Sean & Liane Lajeunesse	Chesterville
259	SD-22-16	Megzacnic Corporation	Iroquois
260	CR-22-41	V&E Global Inc.	Bourget
261	ND-22-34	Gary Gallimore	Mountain
262	CR-22-40	Guy Simard & Nicole Demers	Rockland
263	ND-22-35	The Finishing Touch Construction	Winchester
264	ND-22-36	Tara Herfkens	Winchester
265	NA-22-22	Danuta Askew	Casselman
266	SS-22-30	David Dalglish	Ingleside
267	SS-22-31	Ryan Baxter	South Stormont
268	CH-22-24	Ron Wylie Building Supply Inc.	Hawkesbury
269	CH-22-25	Canadian Farm Property Co.	Vankleek Hill
270	CH-22-26	Sara-Anne Beaudet	Vankleek Hill
271	SS-22-32	Alexander McIntosh	South Stormont
272	SD-22-17	Toby Mullin	South Dundas
273	EH-22-14	Patrick Labre	St-Eugene
274	AP-22-16	Alexandre Joly & Sarah Olfert	Wendover
275	CR-22-42	11731726 Canada Inc.	Bourget
276	CR-22-43	Chantal Labelle	Clarence-Creek
277	ND-22-37	South Nation Conservation	Winchester
278	CA-22-01	South Nation Conservation	Casselman
279	CH-22-27	Balla Moussa Diarra	L'Orignal
280	CR-22-44	Hendrik & Alida Herweyer	Hammond
281	NS-22-16	Debora O'Grady	Maxville
282	NA-22-23	Donna & Kasya Lampron	St. Albert
283	NA-22-24	Luc Valkenborg	Casselman
284	ND-22-39	Moderna Homes Design Inc.	Winchester
285	ND-22-40	Edwin Baker	Inkerman
286	AP-22-17	Richard & Nicole Lalande	Lefavre
287	ND-22-41	Zanutta Construction Inc.	Winchester
288	NA-22-25	Christian Lafleche	St. Albert
289	SS-22-33	Brandon St-Onge	North Lunenburg
290	CR-22-45	Pierre Belley	Rockland
291	EH-22-15	Emile Trucotte	St-Eugène
292	SD-22-18	Claude & Jackie Bellmore	Dundela
293	CH-22-28	Johanie Maheu & Carolyne Leduc-Gaudet	L'Orignal
294	RU-22-32	9204806 Canada Inc.	Vars
295	SD-22-19	Daniel Schuler	South Stormont
228	SS-22-34	Jody Wheeler	South Stormont
229	CR-22-46	Scott Sauvé & Sophie Boulerice	Clarence Creek



230	CR-22-47	2386275 Ontario Inc.	Hammond
231	CR-22-48	Sylvie & Raymond Viau	Clarence-Point
232	AP-22-18	Steven Murray & Caitlin Marcoux	Curran
233	CH-22-29	Viviane Brisson	Hawkesbury
234	RU-22-33	YSB Hoist Inc.	Vars
235	SS-22-35	Timothy Ducolon	St-Andrews Wes
236	NA-22-26	Line Manley	Nation
237	SS-22-36	Colin McKay	Ingleside
238	ND-22-42	Zanutta Construction Inc.	Winchester
239	CR-22-50	Marielle Brunet & Mario Loguisto	Rockland
240	NA-22-27	Kelsie & Nicholas Campbell	Limoges
241	NA-22-28	Ryan & Crystal Burns	Casselman
242	RU-22-34	Nicole Lavictoire & Louis Leferrière	Russell
243	EH-22-16	Jean-Pierre & Christine Boucher	Hawkesbury
244	RU-22-35	778404 Ontario Inc.	Embrun
245	SD-22-20	Terry Triskle	South Mountain
246	SS-22-37	Murray Whitford	Lunenburg
247	ND-22-43	Elizabeth Williams	Winchester
248	ND-22-43	Elizabeth Williams	Winchester
249	RU-22-36	Vars Industrial GPI Corp.	Vars
250	AP-22-19	Ian Walker	Plantagenet
251	CR-22-51	Richard & Gisèle Bett	Hammond

Staff will continue to track permit applications and associated timelines to ensure timely service delivery.

Alison McDonald,
Team Lead, Approvals.



To: Board of Directors
From: James Holland, Senior Planner
Date: August 9th, 2022
Subject: Update: Planning Activity

RECOMMENDATION:

The Board of Directors receive and file the Planning Activity update for June and July 2022.

DISCUSSION:

SNC staff provide comments on planning applications and technical reviews to support planning applications. Applications are sent to SNC by local Municipalities; costs are recovered according to the Board approved fee schedule.

The list below includes planning applications received in the months of June and July 2022. Pre-consultations and property inquiries are not included in this list.

#	SNC Number	Landowner Name	Former Municipality	Application
249	SNC-2729-2022	Shawn & Jennifer Workman	Matilda	Severance
250	SNC-2730-2022	David Romanovitch	Cornwall	Severance
251	SNC-2731-2022	Acre Ridge Farms Inc.	Winchester	Severance
251	SNC-2732-2022	Rolland Lajeunesse	Alfred	Severance
253	SNC-2733-2022	Denise Marie Semenuk	Cambridge	Severance
254	SNC-2734-2022	George Henderson	East Hawkesbury	Severance
255	SNC-2735-2022	Aurele Lepage	Caledonia	Severance
256	SNC-2742-2022	Luc Lalonde	Alfred	Severance
257	SNC-2743-2022	Michel Lafrance	East Hawkesbury	Severance
258	SNC-2744-2022	Richard Desjardins	Cambridge	Severance
259	SNC-2745-2022	James Campbell	Russell	Severance
260	SNC-2746-2022	Richard & Louise Ayotte	Cambridge	Severance
261	SNC-2747-2022	Richard & Louise Ayotte	Cambridge	Severance
262	SNC-2748-2022	Harold Staal	Russell	Severance
263	SNC-2757-2022	Zach Investment Corp.	Russell	Site Plan Control
264	SNC-2758-2022	Steven Lefebvre	Osnabruck	Zoning By-Law Amendment
265	SNC-2759-2022	Robert Lavigne	Cambridge	Zoning By-Law Amendment



#	SNC Number	Landowner Name	Former Municipality	Application
266	SNC-2760-2022	Nancy Bourgon	South Plantagenet	Zoning By-Law Amendment
267	SNC-2761-2022	Melanie Construction	Russell	Zoning By-Law Amendment
268	SNC-2762-2022	Benoit Desforbes	Russell	Zoning By-Law Amendment
269	SNC-2763-2022	Angelos Kiriakakis	Russell	Zoning By-Law Amendment
270	SNC-2764-2022	Township of Russell	Russell	Zoning By-Law Amendment
271	SNC-2765-2022	Paul Provost	Finch	Zoning By-Law Amendment
272	SNC-2766-2022	Richard Ayotte	Cambridge	Zoning By-Law Amendment
273	SNC-2767-2022	Sybrenson Farms Inc.	Finch	Minor Variance
274	SNC-2768-2022	Francois Montour	Roxborough	Minor Variance
275	SNC-2769-2022	Angela Buchanan-Sloan	Roxborough	Minor Variance
276	SNC-2775-2022	John Herweyer	Russell	Severance
277	SNC-2776-2022	STP Excavation	North Plantagenet	Severance
278	SNC-2777-2022	Ontario Power Generation	Edwardsburgh	Severance
279	SNC-2778-2022	Richard & Vicky Denison	Augusta	Severance
280	SNC-2779-2022	Huybregts Farms Ltd.	Finch	Severance
281	SNC-2780-2022	Marc-André Lebrun	Finch	Severance
282	SNC-2781-2022	Murray Mcewen	Kenyon	Severance
283	SNC-2783-2022	Not provided	Augusta	Minor Variance
284	SNC-2784-2022	Brent Byers	Finch	Severance
285	SNC-2785-2022	Roy & Tammy Mills	Finch	Severance
286	SNC-2786-2022	Roy & Tammy Mills	Finch	Severance
287	SNC-2787-2022	Richard & Brenda Hill	Mountain	Severance
288	SNC-2793-2022	Menno Dekleer	Gloucester	Minor Variance
289	SNC-2794-2022	2779687 Ontario Inc.	Russell	Site Plan Control
290	SNC-2799-2022	Betty-Ann Watt	Matilda	Severance
291	SNC-2800-2022	Jason White	Mountain	Severance
292	SNC-2801-2022	Jason White	Mountain	Severance
293	SNC-2805-2022	Gizanne Charron	Kenyon	Minor Variance
294	SNC-2807-2022	Art & Cheryl Chillson	Augusta	Severance
295	SNC-2808-2022	Mary Chartrand	Russell	Severance
296	SNC-2809-2022	Richard & Nicole Hughes	Cambridge	Severance
297	SNC-2810-2022	John Hunter	Edwardsburgh	Severance



#	SNC Number	Landowner Name	Former Municipality	Application
298	SNC-2811-2022	Pathways South Regional	Gloucester	Site Plan Control
299	SNC-2812-2022	Not provided	Alfred	Zoning By-Law Amendment
300	SNC-2813-2022	Winchester District Memorial Hospital	Winchester	Severance
301	SNC-2814-2022	Jason & Courtney Marshall	Clarence	Severance
302	SNC-2816-2022	Shawn Khan	Clarence	Zoning By-Law Amendment
303	SNC-2818-2022	Robert Martin	Clarence	Zoning By-Law Amendment
304	SNC-2819-2022	Teunis & Patricia Verheul	Augusta	Severance
305	SNC-2820-2022	Leo & Tracy Emond	Osnabruck	Severance
306	SNC-2821-2022	George Kearney	North Plantagenet	Severance
307	SNC-2822-2022	Richard & Christine Guindon	North Plantagenet	Severance
308	SNC-2823-2022	Mario Laroche	Russell	Severance
309	SNC-2824-2022	Mario Laroche	Russell	Severance
310	SNC-2825-2022	Denise & Michel Prevost	Clarence	Zoning By-Law Amendment
311	SNC-2826-2022	Denise & Michel Prevost	Rockland	Official Plan Amendment
312	SNC-2827-2022	Dave Mitchell	Clarence	Zoning By-Law Amendment
313	SNC-2828-2022	Addison Pelkey	Cornwall	Severance
314	SNC-2829-2022	Jean Pierre	Cumberland	Minor Variance
315	SNC-2830-2022	Camm Warehousing and Rentals Ltd.	Osgoode	Severance
316	SNC-2833-2022	Serge Mainville	Clarence	Subdivision
317	SNC-2835-2022	9695443 Canada Inc.	Matilda	Site Plan Control
318	SNC-2836-2022	David & Shelley Peterson	South Gower	Severance
319	SNC-2837-2022	Paul Provost	Finch	Zoning By-Law Amendment
320	SNC-2838-2022	Bretzler Farms Ltd.	Finch	Minor Variance
321	SNC-2839-2022	Clement Construction	Clarence	Severance
322	SNC-2841-2022	Municipality of Casselman	Casselman	Official Plan Amendment
323	SNC-2842-2022	Drew Jones	Cumberland	Minor Variance
324	SNC-2843-2022	Carol Wade	Cambridge	Severance
325	SNC-2844-2022	3656937 Ontario Inc.	South Plantagenet	Site Plan Control
326	SNC-2845-2022	Raymond Lavergne	Cambridge	Severance
327	SNC-2847-2022	Claude Daze	Russell	Severance



#	SNC Number	Landowner Name	Former Municipality	Application
328	SNC-2848-2022	Mario & Angel Larabie	West Hawkesbury	Zoning By-Law Amendment
329	SNC-2849-2022	Clifftondale Construction Co.	West Hawkesbury	Zoning By-Law Amendment
330	SNC-2850-2022	Wellings of Winchester Inc.	Winchester	Zoning By-Law Amendment
331	SNC-2851-2022	Lyann Amsing	Roxborough	Severance
332	SNC-2852-2022	Lyann Amsing	Roxborough	Severance
333	SNC-2853-2022	George Duprau	Osnabruck	Severance
334	SNC-2856-2022	Lyn Lacombe	Cornwall	Severance
335	SNC-2857-2022	Lyn Lacombe	Cornwall	Severance
336	SNC-2859-2022	Claude Lavoie	Matilda	Minor Variance
337	SNC-2860-2022	Crystal Wilson	Williamsburg	Minor Variance
338	SNC-2861-2022	Richard & Nicole Lalande	Alfred	Minor Variance
339	SNC-2862-2022	795195 Ontario Inc.	Russell	Zoning By-Law Amendment
340	SNC-2863-2022	Reem Khalaf	Mountain	Zoning By-Law Amendment
341	SNC-2864-2022	Lactalis Canada Inc.	Winchester	Zoning By-Law Amendment
342	SNC-2866-2022	Elizabeth & Bernard Foley	Matilda	Zoning By-Law Amendment
343	SNC-2867-2022	Charles Bergeron	Russell	Zoning By-Law Amendment
344	SNC-2868-2022	Stephen Kenny	Cumberland	Zoning By-Law Amendment
345	SNC-2869-2022	Mario Clement	Russell	Zoning By-Law Amendment
346	SNC-2870-2022	Phil & Kristen Nihmey	Augusta	Minor Variance
347	SNC-2871-2022	2342148 Ontario Inc.	Osgoode	Zoning By-Law Amendment
348	SNC-2872-2022	Joseph Olida	Cumberland	Zoning By-Law Amendment
349	SNC-2874-2022	Christine Dorothy	Winchester	Zoning By-Law Amendment
350	SNC-2876-2022	Sean Herdman	Osnabruck	Severance



Technical Reviews

SNC offers professional and technical review services in engineering, hydrogeology, biology, and private servicing. The following table includes the technical reviews completed in the months of June and July 2022.

SNC Number	Development Size	Review Type
SNC-2764-2022	Area > 2 ha	Environmental Impact
SNC-2757-2022	Area ≤ 2 ha	Stormwater Management
SNC-2670-2022	Area < 0.5 ha	Stormwater Management
SNC-2171-2021	Small Scale Development	Hydrogeological Investigation
SNC-2791-2022	Small Scale Development	Environmental Impact
SNC-2792-2022	Small Scale Development	Environmental Impact
SNC-2792-2022	Small Scale Development	Terrain Analysis
SNC-2791-2022	Small Scale Development	Terrain Analysis
SNC-2458-2022	Area < 0.5 ha	Environmental Impact
SNC-2833-2022	Area ≤ 2 ha	Stormwater Management
SNC-2410-2021	Small Scale Development	Environmental Impact
SNC-1244-2020	Area > 2 ha	Stormwater Management
SNC-2794-2022	Area < 0.5 ha	Stormwater Management
SNC-2814-2022	Small Scale Development	Terrain Analysis
SNC-2285-2021	Small Scale Development	Environmental Impact
SNC-1842-2021	Small Scale Development	Terrain Analysis
SNC-2191-2021	Area ≤ 2 ha	Stormwater Management
SNC-2446-2022	Area ≤ 2 ha	Stormwater Management
SNC-2330-2021	Area ≤ 2 ha	Stormwater Management

Staff will continue to track applications and associated timelines to ensure timely reviews.

James Holland,
Senior Planner.



To: Board of Directors
From: Alison McDonald, Team Lead, Approvals
Date: August 9th, 2022
Subject: Request for Approval: Permits Issued

RECOMMENDATION:

The SNC Board of Directors approve permits 97 through 171 issued under Ontario Regulation 170/06 Development, Interference with Wetlands and Alterations to Shorelines and Watercourses.

DISCUSSION:

SNC staff issue permits in accordance with SNC policies and then presents them to the Board for approval at each Board meeting.

List below indicates the permits that have been issued in the months of June and July 2022.

#	Permit No.	Landowner	Former Municipality	Project
97	2022-RUS-R013	Mario & Nadine Bisson	Vars	Construction of a garage
98	2022-RUS-R021	South Nation Conservation	Russell	Bridge replacement & erosion repair
99	2022-SDU-R022	United Counties of SDG	Matilda	Culvert replacement
100	2022-GLO-R024	City of Ottawa	Carlsbad Springs	Culvert replacement
101	2022-GLO-R025	City of Ottawa	Carlsbad Springs	Culvert replacement
102	2022-AUG-R028	Kehoe Marine Construction Ltd.	Augusta	Erosion control
103	2022-NAT-R031	Cindy Desnoyers	Casselman	Erosion control
104	2022-GLO-R047	City of Ottawa	Gloucester	Culvert decommissioning
105	2022-OSG-R048	City of Ottawa	Osgoode	Culvert replacement
106	2022-OSG-R049	City of Ottawa	Osgoode	Culvert replacement
107	2022-OSG-R051	City of Ottawa	Osgoode	Culvert replacement
108	2022-OSG-R054	City of Ottawa	Osgoode	Culvert replacement
109	2022-CUM-R055	City of Ottawa	Cumberland	Culvert replacement
110	2022-CUM-R056	City of Ottawa	Cumberland	Culvert replacement



#	Permit No.	Landowner	Former Municipality	Project
111	2022-CUM-R057	City of Ottawa	Cumberland	Culvert replacement
112	2022-CLR-R058	City of Clarence-Rockland	Clarence	Culvert replacement
113	2022-EDW-R062	Albert Jager	Edwardsburgh	Construction of a garage
114	2022-SDU-R066	United Counties of SDG	Iroquois	Culvert replacement
115	2022-EDW-R067	James & Cheryl Lee	Spencerville	New culvert
116	2022-EDW-R069	Susan Anderson	Johnstown	Raise cottage on existing foundation
117	2022-AUG-R071	Robert Clark	Brockville	Erosion control
118	2022-GLO-R076	R.W. Tomlinson Ltd.	Gloucester	Culvert replacement
119	2022-SDU-R078	Municipality Of South Dundas	Morrisburg	Installation of lights
120	2022-NST-R079	United Counties of SDG	Crysler	Culvert replacement
121	2022-CLR-R080	City of Clarence-Rockland	Bourget	Reconstruction of gravel road
122	2022-OSG-R087	Patrick Ferguson	Greely	New septic system
123	2022-CUM-R090	City of Ottawa	Cumberland	Culvert replacement
124	2022-NAT-R091	The Nation Municipality	Cambridge	Bridge rehabilitation
125	2022-CAS-R108	Roger Smith & Dana Manzi	Casselman	Shoreline work & dock installation
126	2022-NDU-R111	Glen Haven Farms Inc.	Winchester	New culvert
127	2022-NAT-R116	The Nation Municipality	Cambridge	Culvert replacement
128	2022-EDW-R117	United Counties of Leeds and Grenville	Edwardsburgh	Bridge rehabilitation
129	2022-OSG-R119	Daniel Manchisi & Nicole Meyer	Osgoode	Septic system replacement
130	2022-CLR-R120	Suzanne & Jean-Pierre Kingsley	Clarence	New residential & septic system
131	2022-AUG-R122	Trans-Northern Pipelines Inc.	Augusta	Pipeline maintenance
132	2022-ALP-R123	Township of Alfred and Plantagenet	Lefavre	Terrace construction
133	2022-EDW-R125	Lee Joy	Edwardsburgh	New septic system
134	2022-NST-R126	Jeremie Diotte	Finch	New culvert



#	Permit No.	Landowner	Former Municipality	Project
135	2022-CAS-R127	Roger Smith	Cambridge	Pool & deck installation
136	2022-CLR-R129	Michel Hebert & Lorraine Jacques	Clarence	New patio & pad
137	2022-CUM-R130	Luc Leroux	Cumberland	Septic system replacement
138	2022-ALP-R131	Nathalie Bercier-Gauthier	North Plantagenet	Retroactive permit for deck & outdoor staircase
139	2022-CLR-R133	Marc Daigneault and Elaine Cole	Rockland	Construction of a garage
140	2022-CAS-R134	Stephanie And Jean-Luc Bedard	Cambridge	Erosion control & new dock
141	2022-OSG-R135	City of Ottawa	Osgoode	Culvert replacement
142	2022-GLO-R136	City of Ottawa	Gloucester	Culvert replacement
143	2022-CUM-R137	City of Ottawa	Cumberland	Culvert replacement
144	2022-CUM-R142	Craig Livingston	Cumberland	Septic system replacement
145	2022-EDW-R143	Lee Joy	Edwardsburgh	New residential
146	2022-CLR-R144	Enbridge Gas Inc.	Clarence	Gas pipeline installation
147	2022-AUG-R145	Kristen Jones Daust & Phil Nihmey	Augusta	Septic system replacement
148	2021-EDW-R147	Roxanne Villeneuve	Edwardsburgh	Erosion control & dock
149	2022-NDU-R148	South Nation Conservation	Winchester	Decommissioning of washroom structures
150	2022-GLO-R149	Barrett Farm Enterprises	Gloucester	Ditch alteration
151	2022-AUG-R150	Paul Roy & Constantina Tzekakis	Augusta	Retaining wall
152	2022-OSG-R151	Rob Mccullough & Louisa Giampaolo	Osgoode	Inground pool
153	2022-RUS-R152	Kim Rochon Poa	Russell	Castor Creek remediation
154	2022-NDU-R154	Township of North Dundas	Mountain	Culvert replacement
155	2022-NAT-R155	Simon Labonté & Shannon Thompson	Caledonia	New residential & septic system
156	2022-NDU-R156	Township of North Dundas	Mountain	Culvert replacement
157	2022-OSG-R157	Kielstra Sake & Tyler Vedder	Osgoode	Placement of a portable
158	2022-NDU-R158	Township of North Dundas	Mountain	Culvert replacement



#	Permit No.	Landowner	Former Municipality	Project
159	2022-EDW-R159	Trans-Northern Pipelines Inc.	Edwardsburgh	Integrity dig
160	2022-SDU-R162	TC Energy	Williamsburg	Vegetation clearing
161	2022-SDU-R163	Roxanne And Roger Keillor	Williamsburg	New dock
162	2022-NDU-R166	James Bociek	Winchester	Fill placement
163	2022-RUS-R169	Township of Russell	Russell	Pond outlet & building demolition
164	2022-EDW-R170	Dale And Brenda Byrd	Edwardsburgh	New dock
165	2022-AUG-R171	Maitland Tower Corp.	Augusta	New dock
166	2022-GLO-R174	JS & JB Holdings Inc.	Gloucester	Building addition
167	2022-ALP-R175	Township of Alfred and Plantagenet	Plantagenet	Bridge refurbishment
168	2022-CUM-R176	Abdullah Patterson	Cumberland	Construction of a garage
169	2022-OSG-R178	Scott Laplante	Osgoode	Inground pool
170	2022-CLR-R180	Laurie Beneteau	Clarence	New deck
171	2021-NAT-R196	The Nation Municipality	Cambridge	Culvert replacement

Complaints/Issues: Sites visited in 2022 through the regulatory program: 14

Location	Issue	Outcome
South Dundas	Water crossing constructed without a permit	The landowner has submitted a retroactive permit application and is working with staff to legalize the project.
Ottawa	Fill placed in a floodplain without a permit	The compliance issue was discovered during pre-consultation for a proposed project. Staff are working with the applicant to ensure the existing work is legalized and that the existing work – along with the proposed project – will not have a negative impact on flooding.

Staff will continue to track complaint site visits and provide notice to the Clerk of the relevant municipality where appropriate.

Alison McDonald,
Team Lead, Approvals.



To: Board of Directors
From: Deborah Edwards, Accounting Assistant
Date: August 5th, 2022
Subject: Request for Approval: Monies Received and Disbursement Register for June & July 2022

RECOMMENDATION:

The Board of Directors receive and file the money received report for June & July 2022; and

FURTHER THAT: The Board approve the Disbursement Register of \$1,724,936.18 for June & July 2022.

DISCUSSION:

The list of major money receipts by customers and customer groups are shown below:

Received From:	June & July
City of Ottawa	1,025,878.09
Conservation Ontario	796,617.59
Septic Revenue	103,310.04
Planning Revenue	94,237.71
Tree Planting	79,194.36
City of Clarence-Rockland	61,855.00
Township of Russell	52,483.00
The Nation Municipality	33,631.00
Township of North Dundas	32,760.00
The Municipality of South Dundas	28,976.00
Township of Alfred and Plantagenet	21,953.00
Township of Edwardsburg Cardinal	19,000.00
ECO Canada	16,700.00
Township of North Stormont	14,895.00
Augusta Township	13,207.00
Royal Bank of Canada	10,898.82
Municipality of Casselman	10,756.00
Forests Ontario	10,000.00
Ministry of Northern Development, Mines, Natural Resources and Forestry	10,000.00
Other	8,018.61
Communications Revenue	6,862.12
Township of North Glengarry	5,236.66
Township of South Stormont	2,800.00
Township of Elizabethtown-Kitley	223.33
Land Revenue	206.00
TOTAL	2,459,699.33



SOUTH NATION
CONSERVATION
DE LA NATION SUD



FINANCIAL IMPLICATIONS/ADHERENCE TO SNC POLICY:

SNC has approved Policies for cheques, internet banking and electronic funds transfer.

<u>June & July 2022</u>	<u>Total</u>
Accounts Payable Cheques	91,412.81
Internet Banking	777,734.72
Electronic Funds Transfer Payment	855,788.65
TOTAL \$	1,724,936.18

Deborah Edwards

Deborah Edwards,
Accounting Assistant

Attachments: Disbursement Register – June & July 2022

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Disbursement Register - June & July 2022

Number	Name	Amount
20204	ATRE0312 2021 EAB-028	1,490.58 Ash Tree Grant
20205	ATRE0313 2021 EAB-061	2,100.00 Ash Tree Grant
20206	ATRE0314 2022-EAB-012	1,043.94 Ash Tree Grant
20207	ATRE0315 2022-EAB-013	600.00 Ash Tree Grant
20208	ATRE0316 HARRY JOYCE	1,005.00 Ash Tree Grant
20209	ATRE0317 2022-EAB-014	1,800.00 Ash Tree Grant
20210	AULT0138 AULT & AULT LLP IN TRUST	101.10
20211	BEEH0507 N. BEEHLER ELECTIC LTD.	73.45
20212	CHUB4530 CHUBB LIFE INSURANCE COMPANY OF CANADA	37.75
20213	CMTL1050 CMT LOGGING - 1704650 LTD	1,320.06
20214	CPSE9960 JULI JAN-SIELSKI	325.05
20215	HALA3480 HAVEKES LAND IMPROVEMENT	2,260.00
20216	LAAG8970 SERVICES AGRICOLES LAFRANCE AG SERVICES	565.00
20217	PURO7040 PUROLATOR COURIER LTD.	10.18
20218	ROBU7525 ROXBOROUGH BUS LINES LIMITED	237.50
20219	ROSA2000 ROGER SALMON AND SONS	266.68
20220	SDGF8935 2022-SDGWAS-011	500.00 MFTIP - SDGF Grant
20221	SDGF8936 2022-SDGWAS-010	500.00 MFTIP - SDGF Grant
20222	SDGF8937 2022-SDGWAS-013	500.00 MFTIP - SDGF Grant
20223	UCPR1238 2022-UCPRWAS-008	500.00 MFTIP - UCPR Grant
20224	UCPR1239 2022-UCPRWAS-009	500.00 MFTIP - UCPR Grant
20225	ATRE0318 2021 EAB-058	2,015.15 Ash Tree Grant
20226	ATRE0319 2022-EAB-011	1,600.00 Ash Tree Grant
20227	BUSL0579 417 BUS LINE LTD.	480.25
20228	DDPR1500 THE FINCH MARKET	754.09
20229	GUIL3350 GUILLEVIN INTERNATIONAL CO.	174.92
20230	MOTI5525 MOREWOOD TIRE SERVICES	30.51
20231	OTCW0334 GPS-05-21-2357 DDA	1,000.00 OTCW Grant
20232	SDGF8934 2022-SDGWAS-014	500.00 MFTIP - SDGF Grant
20233	SNCW0464 2021-NAT-CW36	3,583.75 SNCW Grant
20234	UCPR1240 2022-UCPRWAS-010	500.00 MFTIP - UCPR Grant
20235	BDOD0513 BDO CANADA LLP	2,412.15
20236	BEEH0507 N. BEEHLER ELECTIC LTD.	237.30
20237	CHCR1040 CHRIS CROWDER	395.50
20238	CHKA1040 CHESTERVILLE KAYAK CLUB	300.00
20239	GRCO3120 GREELY COMMUNITY ASSOCIATION	300.00
20240	GT204050 NORTH GRENVILLE	643.53
20241	MOOS5535 MOOSE CREEK RECREATIONAL ASSOCIATION	300.00
20242	ND206025 TOWNSHIP OF NORTH DUNDAS	600.00
20243	OSHI6590 OSGOODE TWP HIGH SCHOOL	200.00
20244	RUPU7565 RUSSELL TWP PUBLIC LIBRARY	300.00
20245	SDGF8932 2022-SDGWAS-016	500.00 MFTIP - SDGF Grant
20246	SDGF8933 2022-SDGWAS-015	450.00 MFTIP - SDGF Grant
20247	TRRE8580 TRAFX RESEARCH LTD.	4,480.45 Trail Counters
20248	ATRE0320 2021 EAB 062	500.00 Ash Tree Grant
20249	ATRE0321 2022-EAB-002	5,000.00 Ash Tree Grant
20250	ATRE0322 2021 EAB-022	832.87 Ash Tree Grant
20251	ATRE0323 2021 EAB-050	3,259.95 Ash Tree Grant
20252	BEEH0507 N. BEEHLER ELECTIC LTD.	254.25
20253	CAWE1050 CANADA WELDING ENGINEERING CORP	2,827.13
20254	PURO7040 PUROLATOR COURIER LTD.	9.36
20255	QULA7248 QUINN LANDSCAPING	1,808.00
20256	UCPR1241 2022-UCPRWAS-011	500.00 MFTIP - UCPR Grant
20257	UCPR1242 2022-UCPRWAS-014	500.00 MFTIP - UCPR Grant
20258	UCPR1243 2022-UCPRWAS-013	500.00 MFTIP - UCPR Grant
20259	UCPR1244 2022-UCPRWAS-012	500.00 MFTIP - UCPR Grant
20260	PURO7040 PUROLATOR COURIER LTD.	5.09
20261	SNCW0465 2022-EDW-CW05	1,000.00 SNCW Grant
20262	UCPR1245 2022-UCPRWAS-019	500.00 MFTIP - UCPR Grant
20263	UCPR1246 2022-UCPRWAS-018	500.00 MFTIP - UCPR Grant
20264	UCPR1247 2022-UCPRWAS-017	500.00 MFTIP - UCPR Grant
20265	UCPR1248 2022-UCPRWAS-016	500.00 MFTIP - UCPR Grant
20266	UCPR1249 2022-UCPRWAS-015	500.00 MFTIP - UCPR Grant
20267	VBUR7560 VAUGHN BURD	60.00
20268	ATRE0324 2021 EAB 025	3,730.00 Ash Tree Grant
20269	ATRE0325 2021 EAB 009	500.00 Ash Tree Grant
20270	ATRE0326 2022-EAB-009	500.00 Ash Tree Grant
20271	ATRE0327 2022-EAB-019	1,675.00 Ash Tree Grant
20272	CHUB4530 CHUBB LIFE INSURANCE COMPANY OF CANADA	37.75
20273	ND206025 TOWNSHIP OF NORTH DUNDAS	300.00

20274	POON7040	POSTAGE ON CALL	1,130.00	
20275	SD208015	MUNICIPALITY OF SOUTH DUNDAS	300.00	
20276	SDGF8931	2022-SDGWAS-017	500.00	MFTIP - SDGF Grant
20277	UCPR1250	2022-UCPRWAS-020	500.00	MFTIP - UCPR Grant
20278	ATRE0328	2021-EAB-048	1,784.44	Ash Tree Grant
20279	ATRE0329	2022-EAB-008	1,500.00	Ash Tree Grant
20280	ATRE0330	2021-EAB-066	5,000.00	Ash Tree Grant
20281	ATRE0331	2022-EAB-005	5,000.00	Ash Tree Grant
20282	RIWA7740	RIK WALTON	147.38	
20283	ROSA2000	ROGER SALMON AND SONS	266.68	
20284	SDGF8928	2022-SDGWAS-018	500.00	MFTIP - SDGF Grant
20285	SDGF8929	2022-SDGWAS-019	500.00	MFTIP - SDGF Grant
20286	SDGF8930	2022-SDGWAS-020	500.00	MFTIP - SDGF Grant
20287	UCPR1251	2022-SDGWAS-021	500.00	MFTIP - UCPR Grant
20288	UCPR1252	2022-UCPRWAS023	500.00	MFTIP - UCPR Grant
20289	UCPR1253	2022-UCPRWAS025	500.00	MFTIP - UCPR Grant
20290	UCPR1254	2022-UCPRWAS026	500.00	MFTIP - UCPR Grant
20291	UNGU9025	UNIVERSITY OF GUELPH	42.50	
20292	ATRE0332	2021-EAB-016	5,000.00	Ash Tree Grant
20293	ATRE0333	2021-EAB-049	500.00	Ash Tree Grant
20294	AULT0138	AULT & AULT LLP	711.59	
20295	BEEH0507	N. BEEHLER ELECTIC LTD.	549.18	
20296	CHUB4530	CHUBB LIFE INSURANCE COMPANY OF CANADA	37.75	
20297	UCPR1255	2022-UCPRWAS022	500.00	
20298	AP206010	TOWNSHIP OF ALFRED & PLANTAGENET	150.00	
			<hr/>	
			91,412.81	
				Internet
10008747	BELL0510	BELL CANADA	1,031.69	
10008753	BELL0510	BELL CANADA	54.23	
10008757	BELL0510	BELL CANADA	223.54	
10007337	FIFE2505	FINCH FEED & SEED LTD. PURINA	1,057.58	
10007344	FIFE2505	FINCH FEED & SEED LTD. PURINA	15,915.25	Fertilizer - Healing Place
10005229	HYDR3560	HYDRO ONE	34.48	
10007351	HYDR3560	HYDRO ONE	34.59	
10008728	HYDR3560	HYDRO ONE	191.21	
10008739	HYDR3560	HYDRO ONE	1,841.33	
10008734	MACE5505	MACEWEN PETROLEUM INC.	2,824.31	
10007328	OT206500	CITY OF OTTAWA TAX OFFICE	830.72	
10007332	OT206500	CITY OF OTTAWA TAX OFFICE	598.20	
10007348	OT206500	CITY OF OTTAWA TAX OFFICE	208.50	
10007339	OT206500	CITY OF OTTAWA TAX OFFICE	6.43	
10007356	OT206500	CITY OF OTTAWA TAX OFFICE	302.83	
10007361	OT206500	CITY OF OTTAWA TAX OFFICE	491.45	
20220602	BAMO0650	THE BANK OF MONTREAL	5,682.92	Pension
20220602	PAYW0139	PAYWORKS	135,341.86	Pay 11
20220614	BAMO0650	THE BANK OF MONTREAL	5,727.52	Pension
20220614	PAYW0139	PAYWORKS	143,717.74	Pay 12
20220628	PAYW0139	PAYWORKS	132,783.75	Pay 13
20220628	BAMO0650	THE BANK OF MONTREAL	5,454.48	Pension
20220630	ROBA7530	ROYAL BANK OF CANADA	1,809.89	
10008744	UNIO9003	UNION GAS LIMITED	352.63	
20220609	VISA7601	VISA - LORIE HENDERSON	3,000.00	
20220617	VISA7609	VISA	3,548.38	
10005234	TELU8575	TELUS	1,793.26	
10003208	HYDR3560	HYDRO ONE	34.48	
10003215	SS208018	TOWNSHIP OF SOUTH STORMONT	2.03	
10003218	SS208018	TOWNSHIP OF SOUTH STORMONT	86.23	
10003224	SS208018	TOWNSHIP OF SOUTH STORMONT	86.23	
10003341	HYDR3560	HYDRO ONE	34.59	
10003763	FIFE2505	FINCH FEED & SEED LTD. PURINA	1,159.67	
10003764	HYDR3560	HYDRO ONE	1,792.40	
10003766	MACE5505	MACEWEN PETROLEUM INC.	1,784.53	
10003767	UNIO9003	UNION GAS LIMITED	179.24	
10009919	HYDR3560	HYDRO ONE	167.87	
10009921	NG206030	TOWNSHIP OF NORTH GLENGARRY	260.04	
10009927	NG206030	TOWNSHIP OF NORTH GLENGARRY	260.04	
10009932	NG206030	TOWNSHIP OF NORTH GLENGARRY	271.35	
10009935	BELL0510	BELL CANADA	1,031.69	
10009940	BELL0510	BELL CANADA	54.23	
10009943	BELL0510	BELL CANADA	230.39	
20220705	VISA7601	VISA - LORIE HENDERSON	3,000.00	
20220705	VISA7605	VISA - RONDA BOUTZ	5,000.00	
20220712	PAYW0139	PAYWORKS	135,845.35	Pay 14

20220712	VISA7601	VISA - LORIE HENDERSON	5,000.00	
20220712	BAMO0650	THE BANK OF MONTREAL	5,749.30	Pension
20220712	VISA7601	VISA	1,212.45	
20220726	BAMO0650	THE BANK OF MONTREAL	5,440.02	Pension
20220726	PAYW0139	PAYWORKS	137,935.74	Pay 15
20220731	ROBA7530	ROYAL BANK OF CANADA	1,310.56	
20220729	PAYW0139	PAYWORKS	4,947.52	Board Pay 2
			<u>777,734.72</u>	
	EFT Banking			
10810	MACA5490	MARSH CANADA LIMITED	156,920.40	Insurance Renewal
10811	ACTE0200	ACCOUNT TECH	505.68	
10812	AP511501	ANDRE POMMAINVILLE, P.AG.	415.41	
10813	BUSI0578	STAPLES COMMERCAIL/TREVIPAY	9.85	
10814	CALI1040	CANADIAN LINEN & UNIFORM SERVICE CORP	56.50	
10815	CHPR1040	CHARBONNEAU PROPERTY MAINTENANCE INC	361.60	
10816	COPU1120	COYLE PUBLISHING INC	960.50	
10817	EMHA2000	EMOND HARNDEN	106.22	
10818	GM405320	GIANMARCO MAGGIORE	38.55	
10819	INAU4230	INTERACTIVE AUDIO VISUAL	152.55	
10820	JRAD4004	J&R ADAMS LTD.	220.51	
10821	KS408030	KELSEY SMITH	656.53	
10822	LAHO5250	LANNIN HOME BUILDING CENTRE	51.96	
10823	LANN5020	LANNIN'S GARAGE	1,604.22	
10824	LATR5065	LATREMOUILLE	612.46	
10825	MORR5527	THE MORRISBURG LEADER LTD.	35.00	
10826	MS408003	MICHELLE CAVANAGH	151.89	
10827	NS206050	TOWNSHIP OF NORTH STORMONT	301.22	
10828	ONTR6580	ONTARIO TRAILS COUNCIL	123.47	
10829	RIDE7565	RIDEAU VALLEY CONSERVATION AUTHORITY	100.00	
10830	SHSI8023	SHANE SIGNS	524.32	
10831	SONU8045	SOMERVILLE NURSERIES INC	452.00	
10832	TENA8506	TENAQUIP INDUSTRIAL EQUIPMENT	418.61	
10833	TRTO8830	TREE TOP SERVICES	367.25	
10834	WISP8055	WINCHESTER SPRINGS MOBILE WASH	395.50	
10835	AIIN0530	AIG INSURANCE COMPANY OF CANADA	129.02	
10836	SULI8058	SUN LIFE ASSURANCE COMPANY OF CANADA	15,269.11	Group Benefits
10837	AH403602	ALICIA HOWSE	227.10	
10838	BESE0590	BEGG-SEGUIN HARDWARE LIMITED	0.00	
10839	BESE0590	BEGG-SEGUIN HARDWARE LIMITED	2,487.84	
10840	BRSA0590	BRAZEAU SANITATION INC.	2,440.80	
10841	CAPR1089	CAMOUFLAGE PROPERTY MAINTENANCE	146.90	
10842	COAU1115	COOTER'S AUTOMOTIVE	3,383.21	
10843	COCO1270	COTNAM HOLDINGS	85.49	
10844	GK504160	GERHARD KAUTZ	6.10	
10845	JRAD4004	J&R ADAMS LTD.	1,230.48	
10846	LATR5065	LATREMOUILLE	2,887.15	
10847	SSMA8250	SSC MAINTENANCE SERVICES INC	2,505.97	
10848	TWPE8590	TWIN PEAKS SANITARY SERVICES INC.	627.15	
10849	HOSK3535	HOSKIN SCIENTIFIQUE LTEE.	2,079.20	
10850	KIAS4520	KILGOUR & ASSOCIATES LTD	1,153.17	
10851	LANN5020	LANNIN'S GARAGE	585.48	
10852	LOAU1000	LOCAL AUTHORITY SERVICE LTD	1,218.05	
10853	MS408055	MARY-LOUISE STURMAN	169.09	
10854	NOVA6200	NOVA NETWORKS	247.35	
10855	SHSI8023	SHANE SIGNS	2,373.00	
10856	TENA8506	TENAQUIP INDUSTRIAL EQUIPMENT	831.68	
10857	TRCA8650	TRADUCTIONS CATMAC TRANSLATIONS	1,193.73	
10858	WISP8055	WINCHESTER SPRINGS MOBILE WASH	395.50	
10859	CLHA3430	CLEAN HARBORS EXPLORATION SERVICES LP	32,799.51	LiDAR Imagery
10860	COBA1100	BAKER TILLY REO LLP	11,865.00	2021 Audit
10861	COON1088	CONSERVATION ONTARIO	16,600.00	Levy
10862	STCO8010	STANTEC CONSULTING LTD.	10,224.57	Ottawa River Flood Hazard Mapping
10863	BDOD0513	BDO CANADA LLP	2,200.56	
10864	BUSI0578	STAPLES COMMERCAIL/TREVIPAY	252.54	
10865	COMM1130	UNIVERSAL FIELD SUPPLIES	387.41	
10866	LANN5020	LANNIN'S GARAGE	274.84	
10867	NOVA6200	NOVA NETWORKS	3,384.35	
10868	OMER6450	OMERS	38,821.08	Pension
10869	REOL7555	RICE RESOURCE TECHNOLOGIES INC	588.55	
10870	VOCA7680	VOCAM CANADA INC	2,706.35	
10871	AP206010	TOWNSHIP OF ALFRED & PLANTAGENET	4,193.00	Taxes
10872	CR201050	CITY OF CLARENCE - ROCKLAND	1,239.64	Taxes

10873	ND206025	TOWNSHIP OF NORTH DUNDAS	2,290.69	Taxes
10874	SD208015	MUNICIPALITY OF SOUTH DUNDAS	2,519.33	Taxes
10875	AIIN0530	AIG INSURANCE COMPANY OF CANADA	127.19	
10876	SULI8058	SUN LIFE ASSURANCE COMPANY OF CANADA	14,857.94	Group Benefits
10877	AH403602	ALICIA HOWSE	136.56	
10878	AM405500	ALISON McDONALD	229.70	
10879	ATAI0123	ATEL AIR	871.23	
10880	BC401030	BENNETT COLGAN	192.10	
10881	BH403432	BRENT HARBERS	260.60	
10882	BRSA0590	BRAZEAU SANITATION INC.	2,745.90	
10883	BS508100	BILL SMIRLE	107.48	
10884	BUSI0578	STAPLES COMMERCAIL/TREVIPIY	135.44	
10885	CYSO1420	CYAN SOLUTIONS LTD	5,769.95	75th Banner
10886	EAEN2005	EASTERN ENGINES INC	499.45	
10887	EMHA2000	EMOND HARNDEN	212.44	
10888	HJ403635	HANNAH JACKSON	989.01	
10889	LAHO5250	LANNIN HOME BUILDING CENTRE	272.02	
10890	LANN5020	LANNIN'S GARAGE	432.16	
10891	LATR5065	LATREMOUILLE	606.58	
10892	LEVE7580	LES VERGERS VILLENEUVE & BLUEBERRY FARM	1,423.80	
10893	LLMC5040	LLOYD MCMILLAN EQUIPMENT LTD.	1,502.90	
10894	MACA5490	MARSH CANADA LIMITED	972.00	
10895	MOOS5524	MOOSE CREEK CEMENT PRODUCTS	2,456.62	
10896	MS408003	MICHELLE CAVANAGH	644.09	
10897	PIRI7030	PIERRE RICHER PLUMBING INC.	123.48	
10898	RON57545	782324 ONTARIO INC.	124.30	
10899	SEEM8999	SEAWAY EMBROIDERY	949.20	
10900	SHSI8023	SHANE SIGNS	158.20	
10901	STIN8000	STORM INTERNET SERVICES	169.50	
10902	SUGR8052	SUPERIOR GROUP	654.84	
10903	TRTO8830	TREE TOP SERVICES	2,918.23	
10904	WISP8055	WINCHESTER SPRINGS MOBILE WASH	395.50	
10905	BRAS0525	BRINKMAN REFORESTATION LTD.	82,386.44	2022 Tree Planting
10906	FERG3000	FERGUSON FOREST CENTRE	47,803.46	2022 Seedlings
10907	STHE8010	STICK & HERO WOODLAND RESTORATION	42,067.60	2022 Site Prep/Tree Planting
10908	COAU1115	COOTER'S AUTOMOTIVE	3,531.47	
10909	INAL4180	SPECIAL MARKETS SOLUTIONS INDUSTRIAL	738.72	
10910	MVCA2500	MISSISSIPPI VALLEY CONSERVATION AUTHORITY	950.00	
10911	PIFA7025	PINENEEDLE FARMS	1,972.96	
10912	RIDE7565	RIDEAU VALLEY CONSERVATION AUTHORITY	440.00	
10913	SMIT8350	H.F. SMITH & SON CARTAGE LTD.	435.05	
10914	TRCA8650	TRADUCTIONS CATMAC TRANSLATIONS	769.48	
10915	TWPE8590	TWIN PEAKS SANITARY SERVICES INC.	627.15	
10916	AH403602	ALICIA HOWSE	282.13	
10917	ALBL0098	A.L. BLAIR CONSTRUCTION LTD.	421.22	
10918	BC401030	BENNETT COLGAN	256.59	
10919	BESE0590	BEGG-SEGUIN HARDWARE LIMITED	0.00	
10920	BESE0590	BEGG-SEGUIN HARDWARE LIMITED	680.30	
10921	BUSI0578	STAPLES COMMERCAIL/TREVIPIY	703.06	
10922	CHPR1040	CHARBONNEAU PROPERTY MAINTENANCE INC	452.00	
10923	COCO1270	COTNAM HOLDINGS	120.49	
10924	CR407480	CHEYENE BRUNET	350.00	
10925	HB400950	HOPE BOYLE	68.33	
10926	JECA4000	JEAN CLAUDE CAYER ENTERPRISES LTD.	427.14	
10927	JRAD4004	J&R ADAMS LTD.	841.83	
10928	KS408030	KELSEY SMITH	1,396.66	
10929	LANN5020	LANNIN'S GARAGE	1,574.65	
10930	LAPL5015	LAPLANTE CHEVROLET BUICK GMC	514.35	
10931	LATR5065	LATREMOUILLE	542.40	
10932	LEVA5032	LEVAC PROPANE INC	505.42	
10933	LOAU1000	LOCAL AUTHORITY SERVICE LTD	620.93	
10934	ML404030	MIKE LEGER	391.86	
10935	NASE6250	NATIONVIEW SERVICE CENTRE LTD	118.65	
10936	NS206050	TOWNSHIP OF NORTH STORMONT	268.52	
10937	PIFA7025	PINENEEDLE FARMS	4,998.87	Municipal Tree Giveaway
10938	NS206050	TOWNSHIP OF NORTH STORMONT	8,508.53	Taxes
10939	OMER6450	OMERS	58,703.04	Pension
10940	AB500700	ALAIN BERTRAND	43.92	
10941	AC501045	ALVIN CLUFF-CLYBURN	35.99	
10942	AH305400	ALLAN HUBLEY	107.36	
10943	AM305650	ARCHIE MELLAN	100.04	
10944	BS508100	BILL SMIRLE	89.67	
10945	DC501050	DOUG CULVER	47.95	

10946	DF304830	DANA FARCASIU	70.15	
10947	DR507570	DAVID ROBERTSON	85.40	
10948	FA501250	FRANCOIS ALLARD	73.20	
10949	FS301100	FRED SCHUELER	79.30	
10950	FS308320	FRANCOIS ST AMOUR	197.64	
10951	GD301520	GEORGE DAROUZE	170.80	
10952	GK504160	GERHARD KAUTZ	226.92	
10953	GM305150	GLENN MACKEY	81.74	
10954	JH305450	JOHN HUNTER	146.40	
10955	MC501020	MALCOLM CLARK	36.60	
10956	MZ309550	MARIO ZANTH	71.86	
10957	PL505200	PIERRE LEROUX	146.40	
10958	SD301050	STEVEN DENSHAM	53.68	
10959	BDOD0513	BDO CANADA LLP	1,819.70	
10960	BUSI0578	STAPLES COMMERCIAL/TREVIPIAY	136.53	
10961	EM405490	ERIC MCGILL	90.66	
10962	JM405530	JOHN MESMAN	2,109.14	
10963	LANN5020	LANNIN'S GARAGE	161.50	
10964	MS408003	MICHELLE CAVANAGH	40.75	
10965	MVCA2500	MISSISSIPPI VALLEY CONSERVATION AUTHORITY	9,173.00	ORCW Program Grant
10966	NOVA6200	NOVA NETWORKS	3,631.70	
10967	PAGE6820	PAPETERIE GERMAIN STATIONERY INC.	1,266.96	
10968	PATO6940	PAUL'S TOOLS RENTAL	146.90	
10969	PD401702	PHILIP DUNCAN	594.35	
10970	PIFA7025	PINENEEDLE FARMS	997.41	
10971	PIRI7030	PIERRE RICHER PLUMBING INC.	161.44	
10972	QUPR7250	QUINTAN PRODUCTS INC.	23.42	
10973	RR407565	RYAN ROBSON	158.19	
10974	SHSI8023	SHANE SIGNS	28.25	
10975	SSMA8250	SSC MAINTENANCE SERVICES INC	2,505.97	
10976	STIN8000	STORM INTERNET SERVICES	169.50	
10977	SUGR8052	SUPERIOR GROUP	720.94	
10978	SZ410505	SHAHIN ZANDMOGHADDAM	480.25	
10979	TENA8506	TENAPIP INDUSTRIAL EQUIPMENT	556.35	
10980	VIDA8990	VINCENT DAGENAIS GIBSON LLP	3,408.93	
10981	WISP8055	WINCHESTER SPRINGS MOBILE WASH	791.00	
10982	BRAS0525	BRINKMAN REFORESTATION LTD.	12,811.11	Spot Spraying
10983	CLHA3430	CLEAN HARBORS EXPLORATION SERVICES LP	41,168.15	LiDAR Imagery
10984	PIFA7025	PINENEEDLE FARMS	36,205.36	Tree Plant
10985	RIDE7565	RIDEAU VALLEY CONSERVATION AUTHORITY	59,847.00	ORCWP Jan-June
10986	AIIN0530	AIG INSURANCE COMPANY OF CANADA	139.97	
10987	SULI8058	SUN LIFE ASSURANCE COMPANY OF CANADA	16,084.83	Group Benefits
10988	ALEN0050	ALAIN ENTERPRISES LTD	1,881.45	
10989	BRSA0590	BRAZEAU SANITATION INC.	2,440.80	
10990	CHPR1040	CHARBONNEAU PROPERTY MAINTENANCE INC	361.60	
10991	COMM1130	UNIVERSAL FIELD SUPPLIES	238.89	
10992	EMHA2000	EMOND HARNDEN	2,445.32	
10993	KS408030	KELSEY SMITH	1,201.18	
10994	LANN5020	LANNIN'S GARAGE	247.33	
10995	LATR5065	LATREMOUILLE	1,193.05	
10996	LENE7512	LEXISNEXIS CANADA INC.	143.80	
10997	NOVA6200	NOVA NETWORKS	225.94	
10998	OFAU6430	4 OFFICE AUTOMATION LTD	737.89	
10999	ONLA6530	ONTARIO LAND TRUST ALLIANCE	585.00	
11000	SM405675	SHANNON MURRAY	1,316.25	
11001	SSMA8250	SSC MAINTENANCE SERVICES INC	<u>2,505.97</u>	
			855,788.65	



To: Board of Directors
From: Carl Bickerdike, Team Lead, Corporate Services
Date: July 29th, 2022
Subject: Request for Approval: Update of Authority Signing Officers

RECOMMENDATION:

For banking purposes, the Authority signing officers be one of: Chairman; Vice-Chairman; or Past Chairman; and one of: General Manager/Secretary-Treasurer; Director of Finance; Team Lead, Corporate Services; or Team Lead, Special Projects. For all other purposes, that fall within their signing limit and/or there is a Board Resolution, any of: Chairman; Vice-Chairman; Past Chairman; General Manager/Secretary-Treasurer; Team Lead, Corporate Services; or Team Lead, Special Projects; and

FURTHER THAT:

1. The signing officers are authorized to borrow up to \$1,000,000 for the operation of the South Nation River Conservation Authority, if required.
2. Staff be authorized to continue the use of alternative signatures, such as the signature stamp for signing cheques up to \$10,000, or other limits requested by the Board of Directors, or any other electronic signatures introduced in conjunction with our accounting software. These tools are in the custody of the Team Lead, Corporate Services. The Team Lead, Corporate Services may delegate the use of these tools to his/her delegate.

FURTHER THAT:

All other sections of the Annual Authority Approvals (BD-004/22) remain unchanged; and

FURTHER THAT:

The Signing Officers be updated in the Purchasing Policy and Administrative Bylaws.

DISCUSSION:

The South Nation River Conservation Authority Administrative By-law requires annual resolutions for the appointment of the Authority's auditor and financial institution and the borrowing resolution. The resolution was passed in January 2022 (BD-004/22) and



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included resolutions for the Authority's signing officers.

This update amends the Authority signing officers due to personnel changes.

FINANCIAL IMPLICATIONS/ADHERENCE TO SNC POLICY:

Compliance with Budget: No budget impact.

SNC Policy Adherence: All changes to policies and Board resolutions must receive Board approval.

Carl Bickerdike,
Team Lead, Corporate Services.



To: Board of Directors
From: Michelle Cavanagh, Team Lead, Stewardship
Date: August 9, 2022
Subject: Request for Approval: Findlay Creek Boardwalk Extension Design Contract

RECOMMENDATION:

The Board of Directors approve retaining vendor A to complete the Findlay Creek Boardwalk Extension Design contract at an approximate cost of \$87,980, plus HST.

DISCUSSION:

In April, the Board of Directors approved entering into a Contribution Agreement to receive \$750,000 in federal funding for the Findlay Creek Boardwalk Extension Project (BD-070/22).

A Request for Proposals (RFP) was issued to 12 consulting firms with landscape architecture services and was posted on the SNC website and Biddingo.com. The services required include preparing the drawings and specifications for the construction tender, explaining in detail all construction needs for the project, and an estimate of the final cost.

Submissions were required to be broken into a technical proposal and a price proposal, with each evaluated and scored according to criteria included in the RFP.

Of the 12 firms contacted, two compliant bids were received, three declined to bid, and the remainder did not respond. Below is a summary of the proposals received.

Vendor	Score (max 100)	Price (not incl. HST)
A	99.3	\$87,980.00
B	86.3	\$118,856.09

FINANCIAL IMPLICATIONS/ADHERENCE TO SNC POLICY:

Compliance with Budget: The Findlay Creek Boardwalk Extension Project is not included in the 2022 Budget. The federal funding will cover 75% of the costs of the project. The remaining 25% will come from the Findlay Creek Stewardship Fund Reserve which is currently \$272,818.

SNC Policy Adherence: Selection of the vendor adheres to SNC's Purchasing Policy, (C) Purchasing Limits and Authorizations Required, (iv) Purchases \$25,000 up to \$100,000, including:

- A minimum of three written quotations should be obtained from suppliers.
- If three quotes cannot be obtained, the process and the reasons will be documented.
- A board resolution must be obtained before the order is made.

Michelle Cavanagh,
Team Lead, Stewardship.



To: Board of Directors
From: Sandra Mancini, Team Lead, Engineering
Date: July 28, 2022
Subject: Request for Approval: Chesterville Dam Ice Management Study

RECOMMENDATION:

The Board of Directors retain the services of Stantec Consulting to undertake the Chesterville Dam - Ice Management Study at an approximate cost of \$70,000, plus HST.

DISCUSSION:

Following Board approval to undertake the Chesterville Dam - Ice Management Study (Resolution No. BD-086/22), South Nation Conservation (SNC) staff prepared a request for quotes (RFQ) which was published on a public procurement site. While the procurement site did send the RFQ notice to numerous matching consulting companies, no bids were submitted to SNC.

Staff contacted several companies qualified to undertake the work; Stantec Consulting was the only company to provide a quote for the Study.

Staff recommend retaining Stantec Consulting to complete the work to ensure project timelines can be met. The project must be completed by March 31, 2023 as a condition of the Water and Erosion Control Infrastructure (WECI) funding requirements.

FINANCIAL IMPLICATIONS/ADHERENCE TO SNC POLICY:

Compliance with Budget:

This project is included in Budget under Properties: Buildings and Infrastructure: Erosion and Water Control, pages 42-43. Funding from the Water and Erosion Control Infrastructure (WECI) program will cover 50% of the cost of the project up to \$50,000.

SNC Policy Adherence:

Project adheres to SNC's Purchasing Policy, section (C) Purchasing Limits and Authorizations Required, iv. Purchases \$25 000 up to \$100 000.

Sandra Mancini

Sandra Mancini,
Team Lead, Engineering.