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**CONSERVATION**  
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38 rue Victoria Street, Finch, ON K0C 1K0 Tel: 613-984-2948 Fax: 613-984-2872 Toll Free: 1-877-984-2948 [www.nation.on.ca](http://www.nation.on.ca)

## **Board of Directors**

# **Supplemental Agenda**

**Date:** June 16<sup>th</sup>, 2022

**Time:** 9:00 am

**Location:** SNC Watershed Room  
SNC Office  
38 Victoria Street  
Finch, ON K0C 1K0



**Board of Directors**

## **Supplemental Agenda**

June 16<sup>th</sup>, 2022 at 9:00 am

1. SNC Committee Meeting Highlights and Minutes of:
  - a. Leitrim Wetland Advisory Committee meeting minutes of  
June 10<sup>th</sup>, 2022: Ronda 3-6
2. Financial Reports
  - a. Update: Estimated Statement of Operations for May 31<sup>st</sup>, 2022: Linda 7-8
3. Closed Session:
  - a. Update and Request for Approval: Employment Matters and Organizational  
Review: Angela 9-10

  
Angela Coleman,  
General Manager/Secretary-Treasurer.

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### **LEITRIM WETLAND ADVISORY COMMITTEE (LWAC) MEETING**

Friday, June 10<sup>th</sup>, 2022, 10:00 a.m.

Meeting No. 01/22

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Members:	Bill Smirle, SNC Past Chair / LWAC Chair Gina Byrne, Findlay Creek Resident Melissa Cote, Taggart Investments & Tartan Homes Carol Anne Meehan, City Councillor, Ward 22, Ottawa Tracey Scaramozzino, City of Ottawa Alexander Stone, National Capital Commission
Regrets:	Julie Hamilton, Findlay Creek Resident Laura Dingle Robertson, Findlay Creek Community Member Scott Smithers, Ministry of Northern Development, Mines, Natural Resources and Forestry Wendy Tse, City of Ottawa
Staff:	Ronda Boutz, Team Lead, Special Projects Michelle Cavanagh, Team Lead, Stewardship
Guests:	Charles Rousseau, City of Ottawa Taylor Turcotte, Taggart Investments & Tartan Homes



### **CHAIR'S REMARKS**

Bill Smirle, Committee Chair, called the Leitrim Wetland Advisory Committee meeting of June 10<sup>th</sup>, 2022 to order at 10:00 a.m. Bill updated the Committee on the new Board of Directors Executive at SNC as an outcome of the election at the Annual General Meeting.

### **APPROVAL OF LEITRIM WETLAND ADVISORY COMMITTEE MEETING AGENDA**

RESOLUTION NO. LWAC-001/22

Moved by: Carol Ann Meehan  
Seconded by: Tracey Scaramozzino

RESOLVED THAT:

The Leitrim Wetland Advisory Committee approve the agenda of June 10<sup>th</sup>, 2022 as submitted.

CARRIED

### **APPROVAL OF LEITRIM WETLAND ADVISORY COMMITTEE MEETING MINUTES OF October 29<sup>th</sup>, 2021**

RESOLUTION NO. LWAC-002/22

Moved by: Gina Byrne  
Seconded by: Melissa Cote

RESOLVED THAT:

The Leitrim Wetland Advisory Committee meeting minutes of October 29<sup>th</sup>, 2021 be approved as submitted.

CARRIED

**Alexander Stone joined the meeting at 10:05 a.m.**

### **LEITRIM WETLAND PROJECT UPDATE - POWERPOINT**

SNC staff provided an update on planned outreach activities and the Findlay Creek Boardwalk.

Councillor Meehan requested a copy of any educational information Members had to share on protecting turtles which she could share with her constituents.



## **NEW BUSINESS**

### **UPDATE: FINDLAY CREEK BOARDWALK EXTENSION PROJECT**

RESOLUTION NO. LWAC-003/22

Moved by: Carol Ann Meehan  
Seconded by: Gina Byrne

RESOLVED THAT:

The Leitrim Wetland Advisory Committee receive and file the Findlay Creek Boardwalk Extension Project update.

CARRIED

### **TARTAN/TAMARAC HOMES UPDATE (VERBAL)**

- Melissa Cote provided an updated on the construction and progression of development in the Findlay Creek area.
  - o Councillor Meehan noted that speeding on Kelly Farm Drive continues to be a complaint of many of her constituents.
- Melissa provided an update on the replanting of trees to replace dead and dying ash removed along Findlay Creek.

### **CITY OF OTTAWA UPDATE (VERBAL)**

- Tracey Scaramozzino updated the Members on the subdivision and site plan applications received at the City of Ottawa for developments in Findlay Creek.

### **NATIONAL CAPITAL COMMISSION UPDATE (VERBAL)**

Alexander Sone provided National Capital Commission (NCC) updates on:

- Turtles in the Greenbelt, recent report on Blandings Turtle and decline in population over the past five years.
- Wildlife fencing, turtle fencing in particular, along Lester, Albion, and Leitrim Roads, some designs are working great (Lester Road), others need to be maintained or replaced (intersection of Albion and Leitrim Roads).
- Storm damage from May 21<sup>st</sup> is the Greenbelt is significant, over 1200 trees down over trails. Cleanup anticipated to take 18-24 months, prioritizing sites that can be opened first, more difficult to access sites will be done after.



**FINDLAY CREEK COMMUNITY ASSOCIATION UPDATE (VERBAL)**

- Deferred to next meeting

RESOLUTION NO. LWAC-04/22

Moved by: Alexander Stone  
Seconded by: Gina Byrne

RESOLVED THAT:

The Leitrim Wetland Advisory Committee  
receive and file the verbal Partner Updates.

CARRIED

**ROUNDTABLE DISCUSSION**

- Gina Byrne, offered volunteer accounting services if needed to SNC for advancing projects related to the Leitrim Wetland.

**NEXT MEETING DATE:**

- Friday, October 28<sup>th</sup>, 2022, 10:00 a.m. (*tentative*)

**ADJOURNMENT**

RESOLUTION NO. LWAC-05/22

Moved by: Tracey Scaramozzino

RESOLVED THAT:

The Leitrim Wetland Advisory Committee of  
June 10<sup>th</sup>, 2022 be adjourned at 11:01 a.m.

CARRIED

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Bill Smirle,  
Committee Chair.

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Ronda Boutz,  
Team Lead, Special Projects.



**To:** Board of Directors  
**From:** Linda Hutchinson, Director, Organization Effectiveness  
**Date:** June 14<sup>th</sup>, 2022  
**Subject:** Update: Estimated Statement of Operations for May 31<sup>st</sup>, 2022

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**RECOMMENDATION:**

The Board of Directors receive and file the Estimated Statement of Operations for the year ending December 31<sup>st</sup>, 2022, as of May 31<sup>st</sup>, 2022, update.

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**DISCUSSION:**

The Net Overall amount represents total expenditures, operating, capital, and project, minus total revenue. The operational budget is defined as the day-to-day expenses the Authority requires for normal activities. Expenses for projects are normally for a fixed term period. Capital expenditures are defined as per SNC's *Tangible Capital Assets Policy* revised in August 2021. "Tangible" capital assets are goods that have a life expectancy of more than one (1) year, and costs normally over \$5,000, with some exceptions. This Policy can be reviewed at any time, if necessary.

Senior Management, Team, and Project Leads are estimating a balanced bottom line at this time. A full review of 2022 revenues and expenditures will continue through to the end of 2022.

**FINANCIAL IMPLICATIONS/ADHERENCE TO SNC POLICY:**

Compliance with Budget

The 2022 budget represents the Board of Directors approved Budget of January 20<sup>th</sup>, 2022.

SNC Policy Adherence:

SNC approved Policies are adhered to.

Linda Hutchinson,  
Director, Organization Effectiveness.

Attachments: Estimated Statement of Operations



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ESTIMATED STATEMENT OF OPERATIONS As of May 31, 2022	Current YTD Actuals 2022	Final Budget 2022	Updated Forecast Dec 31 2022
<b>EXPENDITURES</b>			
<b>OPERATING EXPENSE</b>			
<b>Resource Management</b>			
Water Response Programs	29,207	329,519	280,986
Partner Programs	240,208	1,250,065	1,603,638
<b>Total Resource Management</b>	<b>269,415</b>	<b>1,579,584</b>	<b>1,884,624</b>
<b>Property &amp; Approvals</b>			
Property	471,434	1,188,430	1,481,169
Approvals	553,251	1,507,675	1,596,985
<b>Total Property &amp; Approvals</b>	<b>1,024,686</b>	<b>2,696,105</b>	<b>3,078,154</b>
<b>Corporate &amp; Community Services</b>			
Corporate Services	376,367	1,275,904	1,214,114
Information Management and Technology	46,405	176,420	168,592
Communications and Outreach	90,551	345,585	343,711
<b>Total Corporate &amp; Community Services</b>	<b>513,324</b>	<b>1,797,909</b>	<b>1,726,417</b>
<b>TOTAL OPERATING EXPENSE</b>	<b>1,807,425</b>	<b>6,073,598</b>	<b>6,689,195</b>
<b>CAPITAL and PROJECT EXPENSE</b>			
<b>Resource Management</b>			
Capital	-	-	-
Projects	98,928	760,741	653,838
<b>Total Resource Management</b>	<b>98,928</b>	<b>760,741</b>	<b>653,838</b>
<b>Property &amp; Approvals</b>			
Capital	636,077	502,151	903,077
Projects	435,546	808,567	948,534
<b>Total Property &amp; Approvals</b>	<b>1,071,622</b>	<b>1,310,718</b>	<b>1,851,611</b>
<b>Corporate &amp; Community Services</b>			
Capital	4,347	25,000	25,000
Projects	-	-	-
<b>Total Corporate &amp; Community Services</b>	<b>4,347</b>	<b>25,000</b>	<b>25,000</b>
<b>TOTAL CAPITAL AND PROJECT EXPENSE</b>	<b>1,174,897</b>	<b>2,096,459</b>	<b>2,530,449</b>
<b>TOTAL OVERALL EXPENSE</b>	<b>2,982,322</b>	<b>8,170,057</b>	<b>9,219,644</b>
<b>REVENUE</b>			
Other Sources	2,530,863	3,195,453	3,652,661
General Levy	1,497,918	3,768,377	3,768,377
Special Levy	412,845	509,500	905,750
Forest Land Acquisition	25,546	333,151	392,192
Source Protection	28,332	102,810	108,456
MNRF (Regular)	-	91,070	91,070
<b>TOTAL REVENUE</b>	<b>4,495,505</b>	<b>8,000,361</b>	<b>8,918,506</b>
<b>NET OVERALL</b>	<b>(1,513,183)</b>	<b>169,696</b>	<b>301,138</b>
Transfer To / (From) Reserve	0	(169,697)	(300,423)
Cash Deficit / (Surplus) End of Year	(1,513,183)	0	715