



SOUTH NATION
CONSERVATION
DE LA NATION SUD

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Board of Directors

Meeting Agenda

Date: June 16th, 2022

Time: 9:00 am

Location: Watershed Room, SNC

Address: 38 Victoria Street, Finch, ON K0C 1K0



Board of Directors

Meeting Agenda

June 16th, 2022 at 9:00 am

1. Traditional Land Acknowledgement: Ronda
 2. Chair's Remarks
 3. Approval of SNC Board of Directors Agenda (Supplemental Agenda)
 4. Declaration of Conflict of Interest
 5. SNC Project Update – PowerPoint Presentation: Staff
 6. Request for Approval:
 - a. Board of Directors Meeting Minutes of May 19th, 2022 4-13
 - b. SNC Committee Meeting Highlights and Minutes of: 14-16
 - i. Joint Occupational Health and Safety meeting minutes of March 2nd, 2022: Hannah 17-23
 - ii. Clean Water Committee meeting minutes of June 6th, 2022: Ronda 24-30
 - iii. Forestry Committee meeting minutes of June 7th, 2022: Ronda 31-34
 - iv. Fish and Wildlife meeting minutes of June 7th, 2022: Ronda 35-39
 - v. Communications meeting minutes of June 8th, 2022: John 40-44
 7. New Business:
 - a. Request for Approval: Progress Report to the Ministry of Environment, Conservation and Parks: Angela 45-46
 - b. Request for Approval: Sewage System Management Agreements: Township of Edwardsburgh Cardinal & Township of Elizabethtown-Kitley: Angela 47-79
 - c. Request for Approval: Administrative By-laws Amendments: Eric 80
 - d. Request for Approval: Social Media Protocols: John 81-86
 - e. Update: Alfred and Plantagenet Locally Significant Wetlands: Alison 87
 - f. Update: Planning Activity: James 88-90
 - g. Update: On-site Sewage Permits Issued: Alison 91-92
 - h. Request for Approval: Permits Issued: Alison 93-95
 8. Financial Reports
 - a. Request for Approval: Monies Received and Disbursement Register for May 2022: Carl 96-100
 - b. Request for Approval: 2023 Tree Planting Fee Schedule: Cheyene/Ronda 101-102
 - c. Update: Storm Damage in the SNC Forest: John 103-104
 9. Supplemental Agenda
 - a. Update: Estimated Statement of Operations for May 31st, 2022: Linda
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- b. Request for Approval: Leitrim Wetland Advisory Committee meeting minutes of June 10th, 2022: Ronda
- 10. Correspondence (if any)
- 11. Dates of Upcoming Meetings
Third Thursday, at 9:00 a.m. unless indicated otherwise:
 - July 2022 – no scheduled meeting
 - August 18th, 2022
 - September 15th, 2022
 - October 20th, 2022
- 12. Future Motions of the Board and/or Discussion of SNC Issues
- 13. Adjournment

A handwritten signature in blue ink, appearing to read "A. Coleman", is written over a horizontal line.

for: Angela Coleman,
General Manager/Secretary-Treasurer.

/rb



BOARD OF DIRECTORS MEETING

Meeting No. 05/22

Thursday, May 19th, 2022 - 9:00 a.m.

Watershed Room, SNC



Directors Present:

Pierre Leroux, Prescott Russell, Chair
Steve Densham, Stormont Dundas Glengarry, Vice Chair
George Darouze, City of Ottawa, Past Chair
Dana Farcasiu, Leeds Grenville (*electronic participation*)
Allan Hubley, City of Ottawa (*electronic participation*)
John Hunter, Leeds Grenville
Gerrie Kautz, City of Ottawa
Archie Mellan, Stormont Dundas Glengarry
Bill Smirle, Stormont Dundas Glengarry
François St. Amour, Prescott Russell
Mario Zanth, Prescott Russell (*electronic participation*)

Regrets:

Catherine Kitts, City of Ottawa

Staff Present:

Angela Coleman, General Manager/Secretary-Treasurer
Carl Bickerdike, Team Lead, Corporate Services
Ronda Boutz, Team Lead, Special Projects
Michelle Cavanagh, Team Lead, Stewardship
Brent Harbers, Watershed Biologist
James Holland, Senior Planner
Linda Hutchinson, Director, Organization Effectiveness
Sandra Mancini, Team Lead, Engineering
Alison McDonald, Team Lead, Approvals
Eric McGill, Corporate Counsel
John Mesman, Team Lead, Community Lands and Outreach
Pat Piitz, Team Lead, Property

Guests:

Rachel Putnins, City of Ottawa



TRADITIONAL LAND ACKNOWLEDGEMENT

Ronda Boutz, Team Lead, Special Projects, read an Indigenous land acknowledgement.

CHAIRS REMARKS

Pierre Leroux, Chair, called the SNC Board of Directors meeting of May 19th, 2022 to order at 9:00 a.m.

APPROVAL OF SNC BOARD OF DIRECTORS MAIN AND SUPPLEMENTAL AGENDAS

RESOLUTION NO. BD-082/22

Moved by: John Hunter
Seconded by: François St. Amour

RESOLVED THAT:

The Members approve the May 19th, 2022 Board of Directors main and supplemental agendas as submitted.

CARRIED

DECLARATION OF CONFLICT OF INTEREST

There were no Declarations of Conflict of Interest.

SNC PROJECT UPDATE – POWERPOINT PRESENTATION

Staff presented project and program updates.

Dana Farcasiu joined the meeting at 9:06 a.m.

REQUEST FOR APPROVAL:

A. BOARD OF DIRECTORS ANNUAL GENERAL MEETING MINUTES APRIL 21ST, 2022

RESOLUTION NO. BD-083/22

Moved by: Bill Smirle
Seconded by: Steve Densham

RESOLVED THAT:

The Members approve the Board of Directors Annual General Meeting minutes of April 21st, 2022 as submitted.

CARRIED



NEW BUSINESS

REQUEST OF APPROVAL: DISCONNECT FROM WORK POLICY

RESOLUTION NO. BD-084/22

Moved by: François St. Amour
Seconded by: Mario Zanth

RESOLVED THAT:

The Board of Directors approve the South Nation Conservation Disconnect from Work Policy in accordance with the *Employment Standards Act*, 2000.

CARRIED

**REQUEST FOR APPROVAL: SEWAGE SYSTEM MANAGEMENT AGREEMENT:
TOWNSHIP OF AUGUSTA**

RESOLUTION NO. BD-085/22

Moved by: Dana Farcasiu
Seconded by: Steve Densham

RESOLVED THAT:

The Board of Directors approve entering into a 5-year agreement with the Township of Augusta for delivery of Part 8 (Sewage Systems) of the Ontario Building Code.

CARRIED

REQUEST FOR APPROVAL: WATER AND EROSION INFRASTRUCTURE PROJECTS

RESOLUTION NO. BD-086/22

Moved by: Archie Mellan
Seconded by: John Hunter

RESOLVED THAT:

The Board of Directors approve undertaking the following projects under the 2022-2023 Water and Erosion Control Infrastructure (WECI) Program:

1. Chrysler Dam - Operations, Maintenance and Surveillance Manual (\$30,000);



2. Chesterville Dam - Ice Management Study projects at approximately (\$50,000); and

FURTHER THAT:

The Board of Directors approve signing a Transfer Payment Agreement with the Ministry of Northern Development, Mines, Natural Resources and Forestry for the 2022-2023 Water and Erosion Control Infrastructure funding.

CARRIED

REQUEST FOR APPROVAL: 2022 SNC EMERGENCY PREPAREDNESS PLANS

RESOLUTION NO. BD-087/22

Moved by: Allan Hubley
Seconded by: Dana Farcasiu

RESOLVED THAT:

The Board of Directors approve the 2022 SNC Emergency Preparedness Plans.

CARRIED

REQUEST FOR APPROVAL: 2022 SNC INSURANCE

RESOLUTION NO. BD-088/22

Moved by: John Hunter
Seconded by: Gerrie Kautz

RESOLVED THAT:

The Board of Directors approve the renewal of the Authority's insurance with Marsh at an upset limit of approximately \$145,920 plus taxes.

CARRIED

REQUEST FOR APPROVAL: PROVINCIAL OFFENCES OFFICER APPOINTMENT

RESOLUTION NO. BD-089/22

Moved by: Steve Densham
Seconded by: Gerrie Kautz



RESOLVED THAT:

The Board of Directors appoint staff member Laura Crites as a Provincial Offences Officer to enforce Ontario Regulation 170/06 Development, Interference with Wetlands and Alterations to Shorelines and Watercourses under Section 28 of the *Conservation Authorities Act* and R.R.O. 1990, Reg. 135 Conservation Areas under Section 29 of the *Conservation Authorities Act*.

CARRIED

REQUEST FOR APPROVAL: PERMITS ISSUED

RESOLUTION NO. BD-090/22

Moved by: Dana Farcasiu
Seconded by: Mario Zanth

RESOLVED THAT:

The SNC Board of Directors approve permits 52 through 63 issued under Ontario Regulation 170/06 Development, Interference with Wetlands and Alterations to Shorelines and Watercourses.

CARRIED

UPDATE: CONSERVATION AUTHORITIES ACT: PHASE 2 REGULATIONS AND POLICY

RESOLUTION NO. BD-091/22

Moved by: Archie Mellan
Seconded by: Dana Farcasiu

RESOLVED THAT:

The Board of Directors receive and file the update on the Ministry of Environment, Conservation and Parks Phase 2 Regulations under the *Conservation Authorities Act*.

CARRIED

UPDATE: PLANNING TECHNICAL REVIEWS

RESOLUTION NO. BD-092/22

Moved by: Steve Densham
Seconded by: Archie Mellan



RESOLVED THAT:

The Board of Directors receive and file the update on Planning Technical Reviews.

CARRIED

UPDATE: PLANNING ACTIVITY

RESOLUTION NO. BD-093/22

Moved by: Mario Zanth
Seconded by: Dana Farcasiu

RESOLVED THAT:

The Board of Directors receive and file the Planning Activity update for April 2022.

CARRIED

UPDATE: ON-SITE SEWAGE PERMITS ISSUED

RESOLUTION NO. BD-094/22

Moved by: Bill Smirle
Seconded by: Gerrie Kautz

RESOLVED THAT:

The Board of Directors receive and file the On-Site Sewage Permits Issued update for April 2022.

CARRIED

FINANCIAL REPORTS

REQUEST FOR APPROVAL: MONIES RECEIVED AND DISBURSEMENT REGISTER FOR APRIL 2022

RESOLUTION NO. BD-095/22

Moved by: John Hunter
Seconded by: Gerrie Kautz

RESOLVED THAT:

The Board of Directors receive and file the money received report for April 2022; and



FURTHER THAT:

The Board approve the Disbursement Register of \$ 430,152.62 for April 2022.

CARRIED

REQUEST FOR APPROVAL: DISBURSEMENTS FOR 2022 PARTNERSHIP PROGRAMS

RESOLUTUION NO. BD-096/22

Moved by: Allan Hubley
Seconded by: Francois St. Amour

RESOLVED THAT:

The Board of Directors approves undertaking and disbursement of funds for the following Partnership Programs in 2022:

Program	2022 Funds
1. City of Ottawa Special Levy Programs	
a) Ottawa Ash Tree Replacement Program	\$200,000
b) Ottawa Rural Clean Water Program	\$200,000
c) Eastern Ontario Water Resources Program	\$50,000
d) Ottawa Baseline Monitoring Program	\$42,500
Total	\$492,500

CARRIED

REQUEST FOR APPROVAL: VEHICLE PURCHASE

RESOLUTUION NO. BD-097/22

Moved by: Mario Zanth
Seconded by: Steve Densham

RESOLVED THAT:

The Board of Directors approve the purchase of a vehicle at an upset limit of approximately \$42,000 plus applicable taxes.

CARRIED



REQUEST FOR APPROVAL: PURCHASE OF TREES AND SHRUBS

RESOLUTION NO. BD-098/22

Moved by: Bill Smirle
Seconded by: Gerrie Kautz

RESOLVED THAT:

The Board of Directors approve the purchase of trees and shrubs for habitat restoration on SNC lands at an approximate cost of \$50,000 plus HST.

CARRIED

SUPPLEMENTAL AGENDA

REQUEST FOR APPROVAL: ESTIMATED STATEMENT OF OPERATIONS FOR APRIL 30TH, 2022

RESOLUTION NO. BD-099/22

Moved by: Mario Zanth
Seconded by: John Hunter

RESOLVED THAT:

The Board of Directors receive and file the Estimated Statement of Operations for the year ending December 31st, 2022, as of April 30th, 2022, update.

CARRIED

CORRESPONDENCE

None.

DATES OF UPCOMING MEETINGS

Third Thursday, at 9:00 a.m., unless indicated otherwise:

- June 16th, 2022
- July 2022 – No scheduled meeting
- August 18th, 2022
- September 15th, 2022



FUTURE MOTIONS OF THE BOARD AND/OR DISCUSSION OF SNC ISSUES

None.

CLOSED SESSION

RESOLUTION NO. BD-100/22

Moved by: Bill Smirle
Seconded by: Archie Mellan

RESOLVED THAT:

The Board of Directors meeting move into
Closed Session for the following report:

- Request for Approval: Land
Acquisitions

CARRIED

The Board of Directors meeting recessed at 10:39 a.m. to enter Closed Session.

The Chair convened the Board of Directors Closed Session at 10:46 a.m.

RESOLUTION NO. BD-101/22

Moved by: Archie Mellan
Seconded by: Dana Farcasiu

RESOLVED THAT:

The Board of Directors adjourn the Closed
Session at 11:03 a.m.

CARRIED

The Chair reconvened the Board of Directors Open Session at 11:05 a.m.

OPEN SESSION

RESOLUTION NO. BD-102/22

Moved by: Bill Smirle
Seconded by: John Hunter

RESOLVED THAT:

The Board of Directors meeting move into Open
Session.

CARRIED



LAND ACQUISITIONS

RESOLUTION NO. BD-103/22

Moved by: John Hunter
Seconded by: Gerrie Kautz

RESOLVED THAT:

The Board of Directors accept the land donation for Property 1 (South Dundas) and Property 2 (North Dundas) as discussed; and

FURTHER THAT:

The Board of Directors approve the purchase of Property 3 (Clarence-Rockland) to an upset limit as discussed, plus ancillary costs.

CARRIED

ADJOURNMENT

RESOLUTION NO. BD-104/22

Moved by: Bill Smirle
Seconded by: Steve Densham


RESOLVED THAT:

The Board of Directors meeting of May 19th, 2022 be adjourned at 11:06 a.m.

CARRIED

Pierre Leroux,
Chair.

/rb


for: Angela Coleman,
General Manager/Secretary-Treasurer.



To: Board of Directors
From: Ronda Boutz, Team Lead, Special Projects
Hannah Jackson, Accounting Analyst
John Mesman, Team Lead, Community Lands and Outreach
Date: June 8, 2022
Subject: Request for Approval: SNC Committee Meeting Highlights and Minutes

RECOMMENDATION:

The Board of Directors approve the actions and recommendations of the following Committees meetings:

- i. Joint Occupational Health and Safety Committee electronic meeting minutes of June 1st, 2022
 - ii. Clean Water Committee electronic meeting minutes of June 6th, 2022
 - iii. Forestry Committee meeting minutes of June 7th, 2022
 - iv. Fish and Wildlife Committee meeting minutes of June 7th, 2022
 - v. Communications Committee meeting minutes of June 8th, 2022
-

DISCUSSION:

Joint Occupational Health and Safety Committee Meeting: June 1st, 2022

- The Joint Occupational Health and Safety Committee provided recommendations on:
 - COVID-19 Standard Operating Procedures for Indoor and Field Work
 - Six incident reports:
 - A staff member experiencing pain and swelling causing limited movement in both hands as a result of osteoarthritis
 - Member of the public notified an SNC staff member that their son ingested unknown fluid from the maple lines at the Oschmann forest.
 - Staff member hit a wild turkey while driving SNC fleet vehicle, windshield replacement required
 - Staff member got stuck with SNC vehicle while unloading trees and shrubs.
 - Staff member had a shard of glass lodged between pinky and ring finger from the seat of a vehicle. Note, this incident relates to Incident #2, glass from damage and replacement of windshield.
 - Staff member received continuous phone calls and e-mails from a difficult client.
-



- The Joint Occupational Health and Safety Committee received updates on:
 - SNC office inspection
 - SNC shop inspection

Clean Water Committee Meeting: June 6th, 2022

- The Clean Water Committee recommended the following for Board of Directors approval:
 - Eastern Ontario Water Resources Program (EOWRP) 2022 Budget
 - Revised Cover Crop Rating Criteria Sheet
 - EOWRP grants:
 - Eastern Ontario Children's Water Festival: \$3,600
 - Passive Filter for Phosphorus and Ammonia Polishing Field Study: \$2,000
 - SNC Climate Station: \$12,000
 - Clean Water Program grant applications:
 - 11 projects approved for \$36,593.25 in grants
 - 5 projects placed on the 2022 Waiting List with requests totalling \$12,500.00
 - Denial of 1 project that did not meet Program Guidelines
 - Approval of extensions to November 30th, 2022 for one Clean Water Program project and Ottawa Rural Clean Water Program project

Forestry Committee Meeting: June 7th, 2022

- The Forestry Committee recommended the following for Board of Directors approval:
 - 2023 SNC Tree Planting Fee Schedule
- The Forestry Committee received updates on:
 - The Healing Place
 - Storm Damage in the SNC Forest
 - 2022 Tree Planting and Free Tree Days

Fish and Wildlife Committee Meeting: June 7th, 2022

- The Fish and Wildlife Committee received updates on:
 - Ducks Unlimited Canada Partnership
 - OPG Regional Biodiversity Program
 - OFAH Summer Student Work Plan
 - 2022 Monitoring
 - The Healing Place



Communications Committee Meeting: June 8th, 2022

- The Communications Committee recommended the following for Board of Directors approval:
 - Election of Committee Chair Charles Armstrong
 - Development of SNC Signs
 - Community Environmental Grants
 - Chesterville Kayak Club
 - The Russell Public Library
 - Moose Creek Recreational Association
 - Township of North Dundas
- The Communications Committee received updates on:
 - 2022 Free Tree Pick Ups
 - SNC Social Media Protocol
 - Kayak Rentals at High Falls Conservation Area

Ronda Boutz,
Team Lead, Special Projects.

Hannah Jackson,
Accounting Analyst.

John Mesman,
Team Lead, Community Lands and Outreach.

Attachments



JOINT OCCUPATIONAL HEALTH AND SAFETY COMMITTEE

June 1, 2022 – 1:00 p.m. – Meeting 02/22

By Electronic Participation



-
- Present:**
- Ronda Boutz, Management Co-Chair
 - Hannah Jackson, Worker Co-Chair
 - Michelle Cavanagh, Team Lead, Stewardship (Management)
 - Deborah Edwards, Accounting Assistant II (Worker)
 - David Fitch, Property and Approvals (Worker)
 - Brent Harbers, Stewardship (Worker)
 - Rene Lalonde, Program Representative (Worker)
 - Eric McGill, Corporate Counsel (Worker)
 - Bill Smirle, SNC Board Member, ex-officio (Management)
- Regrets:**
- George Darouze, SNC Past Chair, ex-officio (Management)
 - Steve Densham, SNC Vice Chair, ex-officio (Management)
 - Linda Hutchinson, Director of Organization Effectiveness (Management)
 - Elise Lefebvre, Corporate Services (Worker)
 - Pierre Leroux, SNC Chair, ex-officio (Management)
 - Pat Piitz, Forestry, Team Lead, Property (Management)
 - Ryan Robson, Stewardship (Worker)
 - Monique Sauve, Property and Approvals (Worker)



CALL TO ORDER

Hannah Jackson, Worker Co-Chair, called the Joint Occupational Health and Safety Committee meeting of June 1, 2022 to order at 1:03 p.m.

APPROVAL OF AGENDA

RESOLUTION NO. JOHS-011/22 Approved by: Consensus

RESOLVED THAT: The Joint Occupational Health and Safety agenda of June 1, 2022 be approved as submitted.

CARRIED

APPROVAL OF JOINT OCCUPATIONAL HEALTH AND SAFETY MEETING MINUTES OF March 2nd, 2022

RESOLUTION NO. JOHS-012/22 Approved by: Consensus

RESOLVED THAT: The Joint Occupational Health and Safety meeting minutes of March 2nd, 2022 be approved as submitted.

CARRIED

BUSINESS ARISING FROM MINUTES

AFTER HOURS EMERGENCY CALLS

This item was deferred to the September 7th, 2022 meeting.

HEALTH AND SAFETY ACTION ITEMS

RESOLUTION NO. JOHS-013/22 Approved by: Consensus

RESOLVED THAT: The Joint Occupational Health and Safety Committee receive and file the updated Health and Safety Action Items list; and

FURTHER THAT: Staff bring back more information on preventative products for noxious plants exposure to the September 7th, 2022 meeting; and



FURTHER THAT:

Staff bring back staff training update to the September 7th, 2022 meeting.

CARRIED

NEW BUSINESS

COVID-19 STANDARD OPERATING PROCEDURE

RESOLUTION NO. JOHS-014/22 Approved by: Consensus

RESOLVED THAT:

The Joint Occupational Health and Safety Committee receive and file the COVID-19 Standard Operating Procedure update; and

FURTHER THAT:

The Committee recommend adding signs on the entrance doors to the building to notify public who are entering the building that masks are optional.

CARRIED

WORKPLACE INSPECTIONS

SNC SHOP

RESOLUTION NO. JOHS-015/22 Approved by: Consensus

RESOLVED THAT:

The Joint Occupational Health and Safety Committee receive and file the Workplace Inspection – SNC Shop report; and

FURTHER THAT:

Actions items identified during the inspection and Committee review be added to the Health and Safety Action Items table.

CARRIED



SNC OFFICE

RESOLUTION NO. JOHS-016/22 Approved by: Consensus

RESOLVED THAT: The Joint Occupational Health and Safety Committee receive and file the Workplace Inspection – SNC Office report; and

FURTHER THAT: Actions items identified during the inspection and Committee review be added to the Health and Safety Action Items table.

CARRIED

ACCIDENT / INCIDENT REPORTS

INCIDENT #1

Staff member experiencing pain and swelling causing limited movement in both hands. Staff member was seen by a doctor, and it was determined that the cold and damp weather flared up previously known osteoarthritis.

RESOLUTION NO. JOHS-018/22 Approved by: Consensus

RESOLVED THAT: The Joint Occupational Health and Safety Committee concurs with the Supervisor's recommendation "When planning physical work activities outdoors, ensure there is adequate rest time included to not exacerbate the osteoarthritis, especially in situations where the weather is known to be problematic. Worker is aware of their limitations and will plan their work activities to limit the potential for re-occurrence".

CARRIED

INCIDENT #2

Member of the public notified an SNC staff member that their son ingested unknown fluid from the maple lines at the Oschmann forest.

RESOLUTION NO. JOHS-019-22 Approved by: Consensus



RESOLVED THAT

The Joint Occupational Health and Safety Committee receive and file the Incident Report #2.

CARRIED

INCIDENT #3

Staff hit a turkey with SNC vehicle #19, causing damage to the windshield.

RESOLUTION NO. JOHS-020-22 Approved by: Consensus

RESOLVED THAT

The Joint Occupational Health and Safety Committee concurs with the Supervisor's recommendation "Staff should always keep a watchful eye for wildlife that may cross in front of their vehicle while driving. Not all collisions with wildlife are avoidable, staff followed procedures in this incident. Recommend that staff be reminded to contact their Team Lead or designate immediately following such an incident, in this case, notification was on the following day".

CARRIED

INCIDENT #4

Staff member got stuck with SNC vehicle while unloading trees and shrubs.

RESOLUTION NO. JOHS-021-22 Approved by: Consensus

RESOLVED THAT

The Joint Occupational Health and Safety Committee concurs with the Supervisor's recommendation "When accessing off-road sites, be sure to check the conditions of the ground before entering with the vehicle. This is most relevant in the spring and after significant rains when the ground is more wet and spongy. If in doubt, always err on the side of caution and stay on the roadside".

CARRIED



INCIDENT #5

Staff member had a shard of glass lodged between pinky and ring finger from the seat of a vehicle. Note, this incident relates to Incident #2, glass from damage and replacement of windshield.

RESOLUTION NO. JOHS-022-22 Approved by: Consensus

RESOLVED THAT

The Joint Occupational Health and Safety Committee concurs with the Supervisor's recommendation "Windshield was replaced days before the incident by a professional service provider, vehicle was vacuumed after replacement, but small sliver of glass remained. Visual inspection of the vehicle did not detect the glass that was within the seat fabric. Staff reported incident via Teams message, Incident form followed several days later. Because medical attention was sought, staff was reminded of need to file written report asap to meet WSIB reporting requirements".

CARRIED

INCIDENT #6

Staff member received continuous phone calls and e-mails from a difficult client.

RESOLUTION NO. JOHS-023-22 Approved by: Consensus

RESOLVED THAT

The Joint Occupational Health and Safety Committee concurs with the Supervisor's recommendation "Staff followed procedures, situation was discussed, client only wanted to deal with one staff member, Cheyene. Cheyene was comfortable contacting to the client and matter was resolved after he spoke with her. Written permission was obtained from client to access property to finalize tree planting project".

CARRIED

DATE OF NEXT MEETING

- September 7th, 2022 at 1:00 p.m.



ADJOURNMENT

RESOLUTION NO. JOHS-010/22 Approved by: Consensus

RESOLVED THAT: The Joint Occupational Health and Safety Committee
meeting of June 1st, 2022 be adjourned at 1:53 p.m.

CARRIED

Ronda Boutz,
Management Co-Chair.

Hannah Jackson,
Worker Co-Chair.

/hj\///



CLEAN WATER COMMITTEE MEETING

Meeting No. 02/22

Monday, June 6th, 2022 - 9:00 a.m.

By Electronic Participation

Directors Present:	Jacqueline Kelly-Pemberton, Committee Chair Ray Beauregard, Farmer Russell Bennett, Farmer Michel Kearney, City of Ottawa Marc Laflèche, Farmer René Lalonde, Farmer Glenn Mackey, Farmer André Pommainville, Farmer Tara Redpath, City of Ottawa Terrence Sauvé, Ontario Ministry of Agriculture, Food and Rural Affairs Bill Smirle, SNC Board Member Adrian Wynands, Farmer
Regrets:	George Darouze, SNC Past Chair, ex-officio Steve Denshem, SNC Vice Chair, ex-officio Alan Kruszel, Farmer David Lapen, Agriculture and Agri-Food Canada Pierre Leroux, SNC Chair, ex-officio, and United Counties of Prescott and Russell François St. Amour, SNC Board Member Doug Thompson, Public Citizen
Guest:	Chris Kinsley, University of Ottawa Lexy Harquail, St. Lawrence River Institute of Environmental Sciences
Staff Present:	Ronda Boutz, Team Lead, Special Projects Lorie Henderson, Administrative Assistant Jason Symington, Water Resource Specialist, Engineering Katherine Watson, Water Resource Specialist, Monitoring



CHAIRS REMARKS

Jackie Pemberton, Committee Chair, called the Clean Water Committee meeting of June 6th, 2022 at 9:00 a.m.

APPROVAL OF CLEAN WATER COMMITTEE AGENDA

RESOLUTION NO. CWC-010/22

Moved by:

Ray Beauregard

Seconded by:

Andre Pommerville

RESOLVED THAT:

The Members approve the June 10th, 2022
Clean Water Committee main agenda as
submitted.

CARRIED

Terrence Sauvé joined the meeting at 9:02 a.m.

DECLARATION OF CONFLICT OF INTEREST

Andre Pommerville declared a conflict of interest regarding Agenda Item 8d., Request for Approval: Extension to Project Approval Deadlines - 2021-APL-CW01.

Bill Smirle declared a conflict regarding Agenda Item 8a., Items i-iii.

SNC PROJECT UPDATE – POWERPOINT PRESENTATION

Staff deferred updates for the SNC Project Update PowerPoint Presentation to the September 12th, 2022 meeting.

COMMUNITY ENGAGEMENT: ROUNDTABLE

- Jackie Pemberton attended the Lactalis Planting of Tree Forest in Winchester, Ontario and expressed it was nice to collaborate between the Industry and South Nation Conservation.
- Jackie was also invited to attend a County Federation Board meeting which provided her the opportunity to highlight some good working farm relationships with South Nation Conservation and provided the County Federation ideas to help make a better collaboration between their own Conservation Authorities.

REQUEST FOR APPROVAL:

CLEAN WATER COMMITTEE MEETING MINUTES MARCH 3rd, 2022

RESOLUTION NO. CWC-011/22

Moved by:

Glenn Mackey

Seconded by:

Russell Bennett



RESOLVED THAT:

The Members approve the Clean Water Committee meeting minutes of March 3, 2022 as submitted.

CARRIED

BUSINESS ARISING FROM MINUTES

REQUEST FOR APPROVAL: 2022 EASTERN ONTARIO WATER RESOURCES PROGRAM BUDGET

RESOLUTION NO. CWC-012/22

Moved by: Ray Beauregard
Seconded by: Rene Lalonde

RESOLVED THAT:

The Clean Water Committee approve the 2022 Eastern Ontario Water Resources Program Budget as submitted.

CARRIED

REQUEST FOR APPROVAL: COVER CROP RATING SHEET

RESOLUTION NO. CWC-013/22

Moved by: Glenn Mackey
Seconded by: Andre Pomainville

RESOLVED THAT:

The Clean Water Committee approved the revised Cover Crop Rating Sheet.

CARRIED

NEW BUSINESS

UPDATE: EASTERN ONTARIO WATER RESOURCES PROGRAM PROPOSALS

A report summarizing Eastern Ontario Water Resources Program (EOWRP) proposals was provided for information purposes.

Bill Smirle declared a conflict of interest and did not participate in the discussion, rating or voting on the Eastern Ontario Water Resources Program Grant Proposals.

Terrence Sauvé left the meeting at 9:35 a.m.



The Committee discussed and rated the proposals as per the 2022 EOWRP Guidelines.

RESOLUTION NO. CWC-014/2022

Moved by: Rene Lalonde

Seconded by: Michel Kearney

RESOLVED THAT:

The Committee approve funding 3 projects
as per table below:

Proposal	Rating	Amount Request	Approved Grant
Eastern Ontario Children's Water Festival	19.8	\$3,600.00	\$3,600.00
Passive Filter for Phosphorus and Ammonia Polishing Field Study	19.7	\$2,000.00	\$2,000.00
South Nation Conservation Climate Station	19.3	\$12,000.00	\$12,000.00
Total		\$17,600.00	\$17,600.00

CARRIED

Terrence Sauvé joined the meeting at 10:20 a.m.

UPDATE: SUMMARY OF CLEAN WATER PROGRAM APPLICATIONS

A report summarizing Clean Water Program grant applications was provided for information purposes.

RESOLUTION NO. CWC-015/22

Moved by: Glenn Mackey

Seconded by: Russell Bennett

RESOLVED THAT:

The Clean Water Committee approves funding
to the following projects:

Project Code	Project Type	Grant %	Grant Amount	Rating	Approval Conditions (if any)
2022-NUD CW03B	Milkhouse Wastewater	50%	\$3,929.50	26.0	
2022-RUS-CW10	Well Decommissioning	100%	\$1,000.00	26.0	
2022-NDU-CW03A	Manure Storage	50%	\$8,000.00	25.7	
2022-NAT-CW12	Well Decommissioning	100%	\$1,000.00	25.0	
2022-EDW-CW05	Well Decommissioning	100%	\$1,000.00	24.9	
2022-NST-CW08A	Manure Storage	50%	\$7,663.75	24.6	Applicant must demonstrate how liquid will be contained in the proposed storage
2022-APL-CW11	Well Decommissioning	100%	\$1,000.00	24.0	
2022-APL-CW13	Well Decommissioning	100%	\$1,000.00	24.0	



Project Code	Project Type	Grant %	Grant Amount	Rating	Approval Conditions (if any)
2022-APL-CW09	Manure Storage	50%	\$5,000.00	23.8	
2022-NAT-CW14	Septic	50%	\$2,000.00	23.5	
2022-NST-CW08B	Clean Water Diversion/ Barnyard Runoff Control	50%	\$5,000.00	22.7	Applicant must demonstrate how liquid will be contained from the proposed surfacing of the yard
Total Approved			\$36,593.25		

CARRIED

AND FURTHER THAT:

The Clean Water Committee placed the following projects on a waiting list to be re-considered at a future meeting if funding is available:

Project Code	Project Type	Grant %	Grant Request	Rating
2022-NAT-CW02	Erosion Control	50%	\$5,000.00	19.0
2022-NST-CW07	Well Decommissioning	100%	\$1,000.00	18.9
2022-SDU-CW04	Cover Crop	N/A	\$1,000.00	18.5
2022-CAS-CW01	Erosion Control	50%	\$5,000.00	18.5
2022-NST-CW06	Cover Crop	N/A	\$500.00	17.9
Total Requested			\$12,500.00	

CARRIED

Bill Smirle left the meeting at 11:30 a.m.

RESOLUTION NO. CWC-016/22

Moved by: Adrian Wynands
Seconded by: Andre Pommainville

RESOLVED THAT:

The Clean Water Committee directed the Program Representative to complete a follow-up site visit and to re-rate their scores for project 2022-NST-CW07, as required, based on current condition of the well.

CARRIED



RESOLUTION NO. CWC-017/22

Moved by: Ray Beauregard
Seconded by: Adrian Wynands

RESOLVED THAT:

The Clean Water Committee deny funding to project 2022-NST-CW08 C – Buffer Strip, as it does not meet the intent of the buffer guideline.

CARRIED

The Committee directed staff to bring the Well Decommissioning rating criteria to the September meeting to discuss potential revision to criteria #2 relating to score for well's proximity to other wells.

REQUEST FOR APPROVAL: EXTENSION TO PROEJCT APPROVAL DEADLINES

Andre Pommainville declared a conflict of interest and did not participate in the discussion or rating of Clean Water Program grant application 2021-APL-CW01.

RESOLUTION NO. CWC-018/22

Moved by: Rene Lalonde
Seconded by: Tara Redpath

RESOLVED THAT:

The Clean Water Committee approve extending project deadlines for the following projects:

05 21 2314 DDA – Septic System, grant approved at a rate of 50% to a maximum grant of \$1000.00; project deadline extension to November 30th, 2022;

AND FURTHER THAT:

2021-APL-CW01 – Erosion Control, grant approved at a rate of 50% to a maximum grant of \$5,000.00; project deadline extension to November 20th, 2022.

CARRIED

DATE OF NEXT MEETING

- September 12th, 2022 at 9:00 a.m. location to be confirmed.



ADJOURNMENT

RESOLUTION NO. CWC-019/22

Moved by: Andre Pommainville

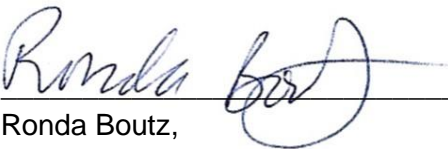
RESOLVED THAT:

The Clean Water Committee meeting of June 6th, 2022 be adjourned at 11:53 a.m.

CARRIED

Jacqueline Kelly-Pemberton,
Committee Chair.

/lh



Ronda Boutz,
Team Lead, Special Projects.



FORESTRY COMMITTEE MEETING

Tuesday, June 7th, 2022, 10:00 a.m. – Meeting 02/22

SNC Watershed Room, SNC Office



Present: Glenn Mackey, Committee Chair
François Allard, Public Citizen
Maurice Chabot, Public Citizen
Dorothy Hamilton, Stormont Dundas Glengarry Chapter – Ontario Woodlot Association
Ben de Haan, United Counties of Stormont Dundas Glengarry
Murray Inch, Public Citizen
Dave Robertson, Public Citizen

Regrets: Alain Bertrand, Public Citizen
George Darouze, SNC Board of Directors, Past Chair, ex-officio
Steve Densham, SNC Board of Directors, Vice Chair, ex-officio
Steve Hunter, United Counties of Prescott Russell
Elizabeth Holmes, Ministry of Northern Development, Mines, Natural Resources and Fish and Wildlife (non-voting)
Pierre Leroux, SNC Board of Directors, Chair, ex-officio
Bill Smirle, SNC Board of Directors
Doug Thompson, Public Citizen

Absent: Lloyd Benedict, Mohawks of Akwesasne
Ron Toonders, Ag Soil and Crop

Staff: Ronda Boutz, Team Lead, Special Projects
Cheyene Brunet, Forestry Technician
Chris Craig, Senior Forestry Technician
Caroline Goulet, Forester
Tavish MacLeod, Forestry Assistant
Philip Duncan, Property & Approvals Assistant



CHAIR'S REMARKS

Glenn Mackey, Committee Chair, convened the Forestry Committee meeting of June 7th, 2022, at 10:05 a.m. and welcomed Committee Members to McIntosh Park.

APPROVAL OF FORESTRY COMMITTEE AGENDA AND SUPPLEMENTAL AGENDA

RESOLUTION NO. FC-011/22

Moved by: Ben de Haan
Seconded by: Dorothy Hamilton

RESOLVED THAT:

The Members approve the Forestry Committee agenda and supplemental agenda of June 7th, 2022 as submitted.

CARRIED

DECLARATION OF CONFLICT OF INTEREST

There were no Declarations of Conflict of Interest.

SNC FORESTRY PROJECT UPDATE – POWERPOINT PRESENTATION

Staff presented forestry program and project updates.

ROUNDTABLE DISCUSSIONS: COMMUNITY ENGAGEMENT

There were no community engagement activities reported.

APPROVAL OF: FORESTRY COMMITTEE MEETING MINUTES OF MARCH 3RD, 2022

RESOLUTION NO. FC-012/22

Moved by: Dorothy Hamilton
Seconded by: Dave Robertson

RESOLVED THAT:

The Members approve the Forestry Committee virtual meeting minutes of March 3rd, 2022 as submitted.

CARRIED



BUSINESS ARISING FROM MINUTES

- Report of future seed collection program was deferred to a future meeting.

NEW BUSINESS

UPDATE: THE HEALING PLACE

RESOLUTION NO. FC-013/22

Moved by: Murray Inch
Seconded by: Ben de Haan

RESOLVED THAT:

The Forest Committee receives and files The Healing Place update.

CARRIED

UPDATE: STORM DAMAGE IN THE SNC FOREST

RESOLUTION NO. FC-014/22

Moved by: François Allard
Seconded by: Steve Densham

RESOLVED THAT:

The Forest Committee receives and files the update on storm damage within the SNC Forest, and

FURTHER THAT:

The Forestry Committee recommend that a staff report be shared with the Board of Directors on operational requirements of salvage cuts.

CARRIED

SUPPLEMENTAL AGENDA

UPDATE: 2022 TREE PLANTING AND FREE TREE DAYS

RESOLUTION NO. FC-015/22

Moved by: François Allard
Seconded by: Dorothy Hamilton



RESOLVED THAT:

The Forestry Committee receive and file the 2022 Tree Planting and Free Tree Days update.

CARRIED

REQUEST FOR APPROVAL: 2022 TREE PLANTING FEE SCHEDULE

RESOLUTION NO. FC-016/22

Moved by: Ben de Haan
Seconded by: François Allard

RESOLVED THAT:

The Forestry Committee approves recommending to the Board of Directors that the 2023 Tree Planting Fee Schedule be approved as presented.

CARRIED

DATE OF NEXT MEETING

- September 6th, 2022 Forestry Committee Meeting at 10:00 a.m., location to be confirmed

ADJOURNMENT

RESOLUTION NO. FC-017/22

Moved by: Dave Robertson

RESOLVED THAT:

The Forestry Committee meeting of June 7th, 2022 be adjourned at 11:50 a.m.

CARRIED

Glenn Mackey,
Committee Chair.

Ronda Boutz,
Team Lead, Special Projects.

/rb



FISH AND WILDLIFE COMMITTEE MEETING

Tuesday June 7th, 2022, 3:00 p.m. – Meeting 02/22

SNC Watershed Room



- Present:** Frederick Schueler, Committee Chair
Malcolm Clark, Russell Fish and Game Club
Alvin Cluff-Clyburne, Russell Fish and Game Club
Joffre Cote, Ministry of Northern Development, Mines, Natural Resources and Fish and Wildlife (non-voting) (*electronic participation*)
Doug Culver, Naturalist and Recreational Angler
Aleta Karstad, Fragile Inheritance Natural History
Bill Smirle, SNC Board of Directors
Larry Smith, South Nation Archery Supply (*electronic participation*)
- Regrets:** George Darouze, SNC Board of Directors, Past Chair, ex-officio
Stéphane Dubuc, Trapper
Steve Densham, SNC Board of Directors, Vice Chair, ex-officio
Susan Gallinger, Public Citizen (non-voting)
Shawn Landriault, Public Citizen
Pierre Leroux, SNC Board of Directors, Chair, ex-officio
Kirk Myelde, Public Citizen
Doug Thompson, Public Citizen
- Absent:** Abraham Francis, Mohawks of Akwesasne
- Staff:** Ronda Boutz, Team Lead, Special Projects
Hope Boyle, Stewardship Assistant
Michelle Cavanagh, Team Lead, Stewardship
Brent Harbers, Watershed Biologist
Naomi Langlois-Anderson, Senior Fish and Wildlife Technician
Ryan Robson, Resource Technician



CHAIR'S REMARKS

Fred Schueler, Committee Chair, called the Fish and Wildlife Committee meeting of June 7th, 2022 to order at 3:14 p.m.

APPROVAL OF FISH AND WILDLIFE COMMITTEE AGENDA

RESOLUTION NO. FW-008/22

Moved by: Alvin Cluff-Clyburne
Seconded by: Malcolm Clark

RESOLVED THAT:

The Members approve the Fish and Wildlife Committee meeting agenda of June 7th, 2022 as submitted.

CARRIED

DECLARATION OF CONFLICT OF INTEREST

There were no Declarations of Conflict of Interest.

SNC FISH AND WILDLIFE PROJECT UPDATE – POWERPOINT PRESENTATION

Staff presented fish and wildlife project and program updates.

**The Fish and Wildlife Committee meeting recessed at 4:38 p.m. for a break.
The Chair reconvened the meeting at 4:48 p.m.**

APPROVAL OF THE FISH AND WILDLIFE COMMITTEE MEETING MINUTES OF MARCH 3RD, 2022

RESOLUTION NO. FW-009/22

Moved by: Alvin Cluff-Clyburne
Seconded by: Malcolm Clark

RESOLVED THAT:

The Members approve the Fish and Wildlife Committee virtual meeting minutes of March 3rd, 2022 as submitted.

CARRIED



NEW BUSINESS

UPDATE: DUCKS UNLIMITED CANADA PARTNERSHIP

RESOLUTION NO. FW-010/22

Moved by: Alvin Cluff-Clyburne
Seconded by: Aleta Karstad

RESOLVED THAT:

The Fish and Wildlife Committee receive and file the Ducks Unlimited Canada Partnership update.

CARRIED

UPDATE: OPG REGIONAL BIODIVERSITY PROGRAM

RESOLUTION NO. FW-011/22

Moved by: Doug Culver
Seconded by: Malcolm Clark

RESOLVED THAT:

The Fish and Wildlife Committee receive and file the OPG Regional Biodiversity Program update.

CARRIED

REQUEST FOR APPROVAL: OFAH SUMMER STUDENT WORK PLAN

RESOLUTION NO. FW-012/22

Moved by: Alvin Cluff-Clyburne
Seconded by: Doug Culver

RESOLVED THAT:

The Fish and Wildlife Committee approve the OFAH Summer Student Work Plan.

CARRIED

UPDATE: 2022 MONITORING

RESOLUTION NO. FW-013/22

Moved by: Malcolm Clark
Seconded by: Aleta Karstad



RESOLVED THAT:

The Fish and Wildlife Committee receive and file the 2022 Monitoring update.

CARRIED

UPDATE: THE HEALING PLACE

RESOLUTION NO. FW-014/22

Moved by: Alvin Cluff-Clyburne
Seconded by: Doug Culver

RESOLVED THAT:

The Fish and Wildlife Committee receive and file The Healing Place update.

CARRIED

ROUNDTABLE DISCUSSIONS

A. COMMUNITY ENGAGEMENT ACTIVITIES

- Chair, Fred Schueler, reported to the Committee that he shared the SNC Fish Camp registration information with his networks.

B. WATERSHED MONITORING REPORT

Fred Schueler reminded Committee members to submit their Watershed Monitoring reports by email.

DATE OF NEXT MEETING

- September 6th, 2022 Fish and Wildlife Meeting at 3:00 p.m., location to be confirmed.

ADJOURNMENT

RESOLUTION NO. FW-15/22

Moved by: Malcolm Clark



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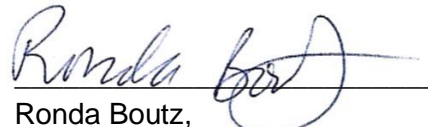
RESOLVED THAT:

The Fish and Wildlife Committee meeting of
June 7th, 2022 be adjourned at 5:31 p.m.

CARRIED

Fred Schueler,
Committee Chair.

/rb



Ronda Boutz,
Team Lead, Special Projects.



COMMUNICATIONS COMMITTEE MEETING

Wednesday, June 8, 2022 – 9:00 a.m.
Meeting 03/22

Present: Charles Armstrong, Public Citizen, Committee Chair
Gary Barton, Public Citizen
Gerry Boyce, Public Citizen
Murray Inch, Public Citizen
Tim Jackson, Public Citizen
Gerrie Kautz, Board of Directors
Cindy Saucier, Councillor, Russell
Bill Smirle, SNC Board Member
Karen Switzer-Howse, Public Citizen
Doug Thompson, Public Citizen
Tom Van Dusen, Public Citizen
Byron Vienneau, Public Citizen

Regrets: George Darouze, Board of Directors, Past Chair, ex-officio
Steve Densham, Board of Directors, Vice Chair, ex-officio
Pierre Leroux, Board of Directors, Chair, ex-officio

Staff: John Mesman, Team Lead, Community Lands and Outreach
Shannon Murray, Stewardship & Outreach Assistant
Kelsey Smith, Stewardship & Outreach Assistant



CHAIR'S REMARKS

John Mesman, Acting Committee Chair, called the June 8, 2022 Communications Committee meeting to order at 9:09 a.m.

APPROVAL OF COMMUNICATIONS COMMITTEE MAIN AND SUPPLEMENTAL AGENDAS

RESOLUTION NO. CMN-017/22 Moved by: Bill Smirle
Seconded by: Charles Armstrong

RESOLVED THAT: The Members approve the Communications Committee agenda and supplemental agenda of June 8th, 2022 as submitted.

CARRIED

COMMUNICATIONS PROJECT UPDATE: POWERPOINT PRESENTATION

Staff presented project and program updates.

APPROVAL OF:

COMMUNICATIONS COMMITTEE VIRTUAL MEETING MINUTES OF MARCH 3, 2022 AND APRIL 14, 2022

RESOLUTION NO. CMN-018/22 Moved by: Doug Thompson
Seconded by: Byron Vienneau

RESOLVED THAT: The Members approve the Communications Committee meeting minutes of March 3, 2022 and April 14, 2022.

CARRIED

NEW BUSINESS

REQUEST FOR APPROVAL: ELECTION OF COMMITTEE CHAIR

RESOLUTION NO. CMN-019/22 Moved by: Tom VanDusen
Seconded by: Gerry Boyce



RESOLVED THAT:

The Committee Members appoint John Mesman, Team Lead, Community Lands and Outreach as Election Committee Chair; and

FURTHER THAT:

SNC Administrative By-law 15.3: '*All elections shall be in accordance with the Procedures for Election of Officers*' be adhered to.

CARRIED

REQUEST FOR APPROVAL: COMMUNICATIONS COMMITTEE CHAIR

RESOLUTION NO. CMN-020/22

Moved by: Bill Smirle

Seconded by: Gerry Boyce

RESOLVED THAT:

That for the year 2022, and until the Joint Standing Committee Meeting of 2023, that Mr. Charles Armstrong be elected as Chair of the Communications Committee.

CARRIED

UPDATE: 2022 FREE TREE PICK UPS

RESOLUTION NO. CMN-021/22

Moved by: Byron Vienneau

Seconded by: Cindy Saucier

RESOLVED THAT:

That the Communications Committee receive and file the update the 2022 Municipal Tree Giveaway activities.

FURTHER THAT:

The Committee recommends that the SNC Board of Directors continue to provide annual support for community free tree campaigns.

CARRIED

UPDATE: SNC SOCIAL MEDIA PROTOCOL

RESOLUTION NO. CMN-022/22

Moved by: Gerrie Kautz

Seconded by: Doug Thompson



RESOLVED THAT:

That the Communications Committee receive and file the Social Media Policy Update

FURTHER THAT:

The Committee recommend that the Board of Directors approve the updated Social Media Protocols.

CARRIED

UPDATE: KAYAK RENTALS AT HIGH FALLS CONSERVATION AREA

RESOLUTION NO. CMN-023/22

Moved by: Byron Vienneau

Seconded by: Doug Thompson

RESOLVED THAT:

That the Communications Committee receive and file the update on the Kayak Rental Pilot Project at the High Falls Conservation Area.

CARRIED

REQUEST FOR APPROVAL: DEVELOPMENT OF SNC SIGNS

RESOLUTION NO. CMN-024/22

Moved by: Gerry Boyce

Seconded By: Tim Jackson

RESOLVED THAT:

The Communications Committee recommends that the Board of Directors approve the updated Sign Design Guide to support the replacement of Conservation Area signs.

CARRIED

REQUEST FOR APPROVAL: COMMUNITY ENVIRONMENTAL GRANTS

RESOLUTION NO. CMN-025/22

Moved by: Doug Thompson

Seconded by: Gerry Boyce

RESOLVED THAT:

The Communications Committee recommends the Board of Directors approval of Community Environmental Grants in the amount of \$300 each to:

- Trinity Bible Church of Ottawa
- The River Institute
- St. Albert Optimist Club
- St. Albert Primary School



FURTHER THAT:

The Communications Committee recommends the Board of Directors approval of two Community Environmental Grants of \$300 each to:

- The Township of North Dundas

CARRIED

ROUNDTABLE DISCUSSION

A. COMMUNITY ENGAGEMENT ACTIVITIES

- Cindy Saucier shared details on two Earth Days Clean Ups in Casselman and Russell. She also let the Committee know that the Russell Historical Society will be hosting Jane Cooper on Monday, June 13th at the Russell Museum.
- Murray Inch said that Oak Valley Pioneer Park hosted the cleanup day on May 7th, had a great turn out and planted two dozen new seedlings.
- Gerry Boyce shared comments on motorized vehicle use on SNC land and asked questions on behalf of the Nation Valley ATV Club.

B. RECOMMENDATIONS FOR 'FRIENDS OF SNC'

Members of the Committee would like to nominate members of the Ottawa Flyfishers Society for Friends of SNC.

DATE OF NEXT MEETING:

Wednesday, September 7th, 2022 at 9:00am

ADJOURNMENT:

RESOLUTION NO. CMN-026/22

Moved by: Bill Smirle

Seconded by: Doug Thompson

RESOLVED THAT:

The Communications Committee meeting of June 8th, 2022 be adjourned at 11:21 a.m.

CARRIED

Charles Armstrong,
Committee Chair.



John Mesman,
Team Lead, Community Lands and Outreach.

/ks



To: Board of Directors
From: Angela Coleman, General Manager/Secretary-Treasurer
Date: June 8, 2022
Subject: Request for Approval: Progress Report to the Ministry of Environment, Conservation and Parks

RECOMMENDATION:

The Board of Directors approve Progress Report No.1 for submission to the Minister of Environment, Conservation, and Parks.

DISCUSSION:

The Ministry of Environment, Conservation and Parks ("MECP") implemented the first phase of *Conservation Authorities Act* regulations in October 2021. The regulations require each conservation authority have a transition plan in place by December 31st, 2021 and create an inventory of programs and services by February 28th, 2022. These documents initiate consultations with member municipalities prior to the Transition Date of January 1st, 2024.

The Board approved South Nation Conservation's (SNC) Transition Plan on November 18th, 2021 (BD-197/21). Staff circulated the Transition Plan to member municipalities and MECP and posted it on SNC's website. The Board approved SNC's Programs and Services Inventory (the "Inventory") on February 17th, 2022 (BD-023/22). The Inventory lists the programs and services SNC currently delivers and intends to deliver in the future. Staff circulated the Inventory to member municipalities and MECP and held a municipal presentation regarding the Inventory on February 24th, 2022.

Regulations require SNC provide quarterly updates to MECP as consultations take place and the Inventory is refined. A total of six reports are to be submitted on the following dates:

- July 1, 2022
- October 1, 2022
- January 1, 2023
- April 1, 2023
- July 1, 2023
- October 1, 2023

The first of SNC's progress reports is attached for Board review. The report shares the following:

- comments and feedback submitted by participating municipalities;
 - a summary of any changes to the SNC Programs and Services Inventory; and
 - an update on the negotiation of cost apportioning agreements with participating municipalities.
-



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Copies of the draft reporting documents are uploaded to the Member's webpage for the Board's review.

ADHERENCE TO SNC POLICY:

Ontario Regulation 687/21 requires SNC submit quarterly progress reports to MECP prior to the Transition Date of January 1, 2024. Staff will bring future progress reports to the Board prior to submission.

Original signed and on file.

Angela Coleman,
General Manager/Secretary-Treasurer.



To: Board of Directors
From: Angela Coleman, General Manager/Secretary-Treasurer
Date: June 14, 2022
Subject: Request for Approval: Sewage System Management Agreements:
Township of Edwardsburgh Cardinal & Township of Elizabethtown-Kitley

RECOMMENDATION:

The Board of Directors approve entering into 5-year agreements with the Township of Edwardsburgh Cardinal and the Township of Elizabethtown-Kitley for delivery of Part 8 of the Ontario Building Code (Sewage Systems).

DISCUSSION:

Municipalities are responsible for the administration of Part 8 under the Building Code but may delegate these responsibilities. South Nation Conservation's (SNC) Septic Program administers Part 8 of the Building Code for private sewage systems on behalf of thirteen municipalities in Prescott Russell; Stormont, Dundas and Glengarry; and Cornwall.

The Leeds, Grenville and Lanark District Health Unit announced on December 9, 2021, that they are in discussion with stakeholders to transition Part 8 services back to the municipalities. The Board approved staff to enter into discussions with municipalities in the United Counties of Leeds Grenville for the delivery of Building Code Part 8 services at the January 2022 meeting (BD-007/22).

The Township of Edwardsburgh Cardinal and the Township of Elizabethtown-Kitley have requested to join SNC's Septic Program and are ready to enter into a 5-year agreement beginning in September 2022, with fees as per the annually approved SNC Fee Schedule. Copies of the agreements are attached.

FINANCIAL IMPLICATIONS/ADHERENCE TO SNC POLICY:

Compliance with Budget: The Septic Program is a fee for service program delivered on a cost recovery basis.

SNC Policy Adherence: Subsection 21.1.1 (1) of the *Conservation Authorities Act* enables SNC to provide municipal programs and services on behalf of a municipality within its area of jurisdiction under agreement.

Original signed and on file.

Angela Coleman,
General Manager/Secretary-Treasurer.

Attachments: Sewage System Management Agreements



SEWAGE SYSTEM MANAGEMENT AGREEMENT

This Agreement dated the _____ day in the month of _____, 2022

BETWEEN:

SOUTH NATION RIVER CONSERVATION AUTHORITY

(a conservation authority under the *Conservation Authorities Act*, R.S.O. 1990 c. C-27)
(the “Conservation Authority”)

-AND-

CORPORATION OF THE TOWNSHIP OF EDWARDSBURGH/CARDINAL

(a municipal corporation under the *Municipal Act, 2001*, S.O. 2001 c. 25)
(the “Municipality”)

RECITALS:

1. Pursuant to the *Building Code Act, 1992*, S.O. 1992 c.23 as amended (the “Act”), a Municipality may enter into agreement with a Conservation Authority having jurisdiction in the Municipality to enforce provisions of the Act and the Building Code, O. Reg. 332/12 (“the Building Code”), related to Sewage Systems.
2. This Agreement is entered into pursuant to the Act, delegating to the Conservation Authority certain responsibilities under the Act and Building Code, as amended from time to time, for Sewage Systems as defined herein.

IN CONSIDERATION of the mutual covenants herein contained, the Parties agree as follows:



ARTICLE ONE

GENERAL

Section 1.01 Application: This Agreement applies to all Properties in the Municipality serviced by Sewage Systems (“the Service Area”).

Section 1.02 Duties: The Conservation Authority shall carry out its duties in accordance with the Act and the Building Code in force from time to time, this Agreement, and any other legislation contemplated hereunder.

ARTICLE TWO

DEFINITIONS

Section 2.01

In this Agreement:

“Act” means the *Building Code Act, 1992*, S.O. 1992, c.23 including amendments thereto.

“Building Code” means regulations made under Section 34 of the Act.

“Conservation Authority” means the South Nation River Conservation Authority.

“Permit” means written permission or written authorization to perform work regulated under the provisions of the Building Code and Act.

“Sewage System” means:

- (a) a chemical toilet, an incinerating toilet, a re-circulating toilet, a self-contained portable toilet and all forms of privy including a portable privy, an earth pit privy, a pail privy, a privy vault and a composting toilet system.
- (b) a grey water system,
- (c) a cesspool,
- (d) a leaching bed system, or
- (e) a system that requires or uses a holding tank for the retention of hauled sewage at the site where it is produced before its collection by a hauled sewage system, where these
- (f) have a design capacity of 10, 000 litres per day or less,
- (g) have, in total, a design capacity of 10,000 litres per day or less, where more than



- one of these are located on a lot or parcel of land, and
- (h) are located wholly within the boundaries of the lot or parcel of land on which is located the building or buildings they serve.

“Sewage System Inspector” means an employee of South Nation Conservation designated for the purpose of implementing Part 8 of the Building Code.

“The Service Area” means this Agreement applies to all Properties in the Municipality serviced by Sewage Systems.

ARTICLE THREE

SERVICES OF THE CONSERVATION AUTHORITY

Section 3.01 Services: The Conservation Authority shall provide the following services in the Service Area (the “Services”):

- (i) Inspection of Properties, not serviced by municipal sewage services, which are planned to be divided by severance, to ensure that each lot will be suitable for the installation of a Sewage System.
- (ii) Inspection of Properties prior to the issuance of a Permit for the construction, installation, establishment, enlargement, extension or alteration of a Sewage System.
- (iii) Inspection of Sewage Systems of Properties under consideration for connection to municipal sewage services.
- (iv) Issue permits under the Act and the Building Code relating to Sewage Systems (a “Permit”).
- (v) Inspection of Properties to determine the acceptability of applications for minor variances or lot line adjustments, concerning existing and proposed Sewage Systems and review of official plans and zoning by-laws and amendments to ensure compliance with provisions of the Act and Building Code relating to Sewage Systems.
- (vi) Issue permits upon successful inspection (and repeat inspection when necessary) of Sewage Systems for compliance of the Permit and other requirements under the Act or Building Code.



- (vii) Receive and process applications and requests related to activities listed in paragraphs (i) through (vi) of this section.
- (viii) Provide reports and comments on minor variances and severances directly to the appropriate planning authority related to septic systems.
- (ix) Review planning documents including, but not limited to, subdivision proposals, draft official plans, and proposed amendments, to ensure compliance with provisions of the Act and Building Code relating to Sewage Systems.
- (x) Maintain adequate records of all documents and other materials used in performing the duties required under this Agreement.
- (xi) Consult with various groups regarding compliance with provisions of the Act and Building Code relating to Sewage Systems.
- (xii) Respond to inquiries made by any person under the *Municipal Freedom of Information and Protection of Privacy Act* and related Regulations, as amended from time to time, or through other legal channels.
- (xiii) Investigate complaints and malfunctioning Sewage Systems, undertake compliance counseling and preparation of reports for abatement action as it relates to existing and proposed Sewage Systems.
- (xiv) Issue orders under the Act relating to Sewage Systems.
- (xv) Prepare documentation necessary for prosecutions including prosecuting violations relating to Sewage Systems under the Building Code. Perform all duties related to prosecutions relating to Sewage Systems pursuant to the *Provincial Offences Act*, R.S.O. 1990, c.P.33 and the Act.
- (xvi) Provide all forms and clerical services necessary for the administration of this Agreement.
- (xvii) Any other matters related to the administration or enforcement of the Act or Building Code relating to Sewage Systems.
- (xviii) Provide promptly to the Municipality, as may be required from time to time, copies of documents used by the Conservation Authority staff in the performance of their duties under this Agreement.



- (xix) To advise the Municipality of any existing Sewage Systems within the Service Area to allow for possible sewer connection.
- (xx) Maintain an appropriate number of adequately trained staff to carry out the services in a timely fashion.
- (xxi) Attend meetings of Municipal Council and their committees, as requested, to discuss matters relating to any provisions of the Act or Building Code relating to Sewage Systems.

Section 3.02 Performance of Duties: Dialogue is encouraged between the Conservation Authority's Sewage System Inspector and the Senior Administration Officer or Chief Building Official of the Municipality; however, the Conservation Authority shall, acting reasonably, and in accordance with our Code of Conduct (Appendix A) and applicable legislation, have discretion in determining the manner in which to perform the Services.

ARTICLE FOUR

FEES

Section 4.01 Collection of Fees: The Conservation Authority shall collect and retain all fees, as set out in Appendix B, payable by any person for work performed by the Conservation Authority hereunder as compensation for its services provided hereunder and all persons required to pay any such fee shall pay the fee to the Conservation Authority.

Section 4.02 Amendment of Fee Schedule: The Conservation Authority may amend the fees as set out in Appendix B by applying a cost-of-living adjustment each year, subject to the provisions of Section 1.9.1.2, Division C of the Building Code.

ARTICLE FIVE

INSPECTORS

Section 5.01 Qualifications: Sewage System Inspectors shall be qualified in accordance with the provisions of the Building Code and shall be appointed by the Conservation Authority's Board of Directors as per subsections 6.2 (3) and (4) of the Act.



ARTICLE SIX

LIABILITY, INSURANCE, AND INDEMNITY

Section 6.01 Insurance: The Conservation Authority shall at their own expense within ten (10) days of notification of acceptance and prior to the commencement of work, obtain and maintain until the termination of the contract or otherwise stated, provide the Municipality with evidence of:

Commercial General Liability Insurance issued on an occurrence basis for an amount of not less than \$5,000,000 per occurrence / \$5,000,000 annual aggregate for any negligent acts or omissions by the Conservation Authority relating to its obligations under this Agreement. Such insurance shall include, but is not limited to bodily injury and property damage including loss of use; personal injury; contractual liability; premises, property and operations; non-owned automobile; broad form property damage, broad form completed operations; owners and contractors protective; occurrence property damage; products; employees as Additional Insured(s); contingent employer's liability; tenants legal liability, cross liability and severability of interest clause.

Error and Omissions Insurance for a limit of not less than \$2,000,000 per incident on a claims basis. Such coverage shall contain an extended reporting period of twenty-four (24) months or be maintained for a period of two years subsequent to conclusion of service provided under this Agreement.

Environmental Impairment Liability with a limit of not less than \$5,000,000 per incident /annual aggregate. Coverage shall include Third Party Bodily Injury and Property Damage including restoration costs. If such insurance is issued on a claims made basis, coverage shall contain a 24 month extended reporting period or be maintained for a period of two years subsequent to conclusion of services provided under this Agreement.

Automotive Liability Insurance with respect to owned or leased vehicles used directly or indirectly in the performance of the services covering liability for bodily injury, death and damage to property with a limit of not less than \$5,000,000 inclusive for each and every loss.

The Municipality shall be added as Additional Insured to the above noted policies with respect to the operation of the Conservation Authority. This insurance shall be non-contributing with and apply as primary and not as excess of any insurance available to the Municipality.

The Policies shown above shall not be cancelled or materially changed unless the Insurer notifies the Municipality in writing at least thirty (30) days prior to the effective date of the change or



cancellation. The insurance policies will be in a form and with a company which are, in all respects, acceptable to the Municipality.

The Conservation Authority shall provide confirmation of Workers Safety Insurance Board (WSIB) coverage to the Municipality.

All deductibles related to the operations of the Conservation Authority shall be the sole responsibility of the Conservation Authority and the Municipality shall bear no cost towards such deductibles. The Conservation Authority shall be responsible for insuring their property and the Municipality shall bear no cost towards such insurance. Should the Conservation Authority fail to insure their property, the Municipality will not be liable for such property in the event of a loss.

For the sake of clarity, the Conservation Authority has no responsibility for or liability for any sewage system services provided prior to the effective date of this Agreement. If a claim is commenced against the Conservation Authority relating to sewage system services (including but not limited to the Services set out in section 3.01) that were provided prior to the effective date of this Agreement, the Municipality agrees to defend and indemnify the Conservation Authority from any such claim.

Section 6.02 Liability of the Conservation Authority: The Conservation Authority shall indemnify and save harmless the Municipality, their elected officials, officers, employees and volunteers from and against any and all claims, actions, losses, expenses, fines, costs (including legal costs), interest or damages of every nature and kind whatsoever, including but not limited to bodily injury or damage to or destruction of tangible property including loss of revenue arising out of or allegedly attributable to the negligence, acts, errors, omissions, whether willful or otherwise by the Conservation Authority, their officers, employees, or others who the Conservation Authority is legally responsible. This indemnity shall be in addition to and not in lieu of any insurance to be provided by the Municipality in accordance with this agreement and shall survive this agreement. For the sake of clarity, the Conservation Authority has no responsibility for or liability for any sewage system services provided prior to the effective date of this Agreement. If a claim is commenced against the Conservation Authority relating to sewage system services (including but not limited to the Services set out in section 3.01) that were provided prior to the effective date of this Agreement, the Municipality agrees to defend and indemnify the Conservation Authority from any such claim.

Section 6.03 Liability of the Municipality: The Municipality shall indemnify and save harmless the Conservation Authority from and against all claims, demands, losses, costs, damage, actions, suits, or proceedings by whosoever made, brought, or prosecuted in any manner based upon, arising out of, related to, occasioned by, or attributed to the negligence of the Municipality in executing its obligations under this Agreement. For the sake of clarity, the Conservation Authority has no responsibility for or liability for any sewage system services provided prior to



the effective date of this Agreement. If a claim is commenced against the Conservation Authority relating to sewage system services (including but not limited to the Services set out in section 3.01) that were provided prior to the effective date of this Agreement, the Municipality agrees to defend and indemnify the Conservation Authority from any such claim.

ARTICLE SEVEN

TERM AND TERMINATION OF AGREEMENT

Section 7.01 Term: This Agreement shall continue in force commencing on September 6, 2022 for a term of five (5) years.

Section 7.02 Deemed Renewal: This Agreement shall automatically continue following the expiry of the term set out above until it is:

- a) Superseded or replaced by a subsequent Agreement;
- b) Terminated in its entirety by either party by giving one hundred twenty (120) days written notice; or
- c) Terminated in its entirety by mutual agreement of both parties.

Section 7.03 Early Termination: Subject to Section 7.04, this Agreement may not be terminated prior to the end of the term set out in Section 7.01 hereto unless such termination is agreed to in writing by both parties hereto.

Section 7.04 Termination for Default:

- (i) The Municipality may terminate this Agreement at any time prior to the end of the term set out in Section 7.01 if:
 - (a) the Conservation Authority has failed to comply with the Act or the Building Code in fulfilling its obligations under this Agreement; or
 - (b) the Conservation Authority is not carrying out its duties or obligations pursuant to this Agreement; and the Conservation Authority fails to remedy the problem in a manner satisfactory to the Municipality, acting reasonably, within 120 days of being notified by the Municipality in writing of any such problem.
- (ii) The Conservation Authority may terminate this Agreement at any time prior to the end of the term set out in Section 7.01 if:



- (a) the Municipality has failed to comply with the Act or the Building Code in fulfilling its obligations under this Agreement; or
- (b) the Municipality is not carrying out its duties or obligations pursuant to this Agreement; and the Municipality fails to remedy the problem in a manner satisfactory to the Conservation Authority, acting reasonably, within 120 days of being notified by the Conservation Authority in writing of any such problem.

ARTICLE EIGHT

ARBITRATION

8.01 Arbitration: If a dispute arises between the parties relating to any matter in this Agreement, the parties agree to resolve the dispute in strict compliance with the following procedures:

- (i) To meet within a period of fifteen (15) days from the date a notice of dispute is be filed by either party, each party to be in attendance represented by legal counsel, to participate in good faith in negotiating a resolution of the dispute.
- (ii) To negotiate in good faith, personally and through counsel, for a period of thirty (30) days after the meeting.
- (iii) If, within the thirty (30) day period after such meeting, the parties have not succeeded in negotiating a resolution of the dispute, to submit the dispute to arbitration.
- (iv) The parties shall meet and appoint a single arbitrator. If they are unable to agree on a single arbitrator within fifteen (15) days, then upon written notice by any party to the other the matter shall be settled by arbitration in accordance with the *Arbitrations Act*, 1991, of Ontario by delivery of a notice of arbitration to the other party.

ARTICLE NINE

RELATIONSHIP OF THE PARTIES

9.01 It is expressly agreed that this Agreement shall not be construed as a partnership or joint venture between the Conservation Authority or any subcontractor and the Municipality. The Conservation Authority shall have no authority to bind the Municipality for the performance of any contract or otherwise obligate the Municipality.



ARTICLE TEN

MISCELLANEOUS

Section 10.01 Preamble: The preamble hereto shall be deemed to form an integral part hereof.

Section 10.02 Amendments: This Agreement shall not be changed, modified, terminated, or discharged in whole or in part except by instrument in writing signed by the parties hereto, or their respective successors or permitted assigns, or otherwise as provided herein.

Section 10.03 Assignment: This Agreement shall not be assignable by either party hereto without the written consent of the other party being first obtained.

Section 10.04 Force Majeure: Any delay or failure of either party to perform its obligations under this Agreement shall be excused and this Agreement is suspended if, and to the extent, that the delay or failure is caused by an event occurrence beyond the reasonable control of the party and without its fault or negligence, such as, by way of example and not by way of limitation, acts of God, fires, floods, wind storms, riots, labor problems (including lock-outs, strikes and slow-downs) or court injunction or order.

Section 10.05 By-Laws: Any by-laws passed under Section 7 of the Act and all forms, applications, etc. related to Sewage Systems shall be provided to the Municipality by the Conservation Authority upon request at no charge.

Section 10.06 Notices: Any notice, report or other communication required or permitted to be given hereunder shall be in writing unless some other method of giving such notice, report or other communication is expressly accepted by the party to whom it is given by being delivered to an officer of such party during normal working hours or mailed to the following addresses of the parties respectively:

To the Conservation Authority:

South Nation River Conservation Authority
38 Victoria Street, P.O. Box 29
Finch, ON K0C 1K0
Attention: General Manager/Secretary Treasurer

To the Municipality:

Township of Edwardsburgh/Cardinal
18 Centre Street, P.O. Box 129



Spencerville, ON K0E 1X0
Attention: Chief Administrative Officer

Any notice, report or other written communication, if delivered, shall be deemed to have been given or made on the date on which it was delivered to any employee of such party, or if mailed, postage prepaid, shall be deemed to have been given or made on the third business day following the day on which it was mailed (unless at the time of mailing or within forty-eight hours thereof there shall be a strike, interruption or lock-out in the Canadian postal service in which case service shall be by way of delivery only). Either party may at any time give notice in writing to the other party of the change of its address for the purpose of this Section.

Section 9.07 Headings: The section headings hereof have been inserted for the convenience of reference only and shall not be construed to affect the meaning, construction or effect of this Agreement.

Section 9.08 Governing Law: The provisions of this Agreement shall be construed and interpreted in accordance with the laws of the Province of Ontario as at the time in effect.

[Signature page follows]



IN WITNESS WHEREOF the parties hereto have executed this Agreement as of the day and year set out below.

SOUTH NATION RIVER CONSERVATION
AUTHORITY

Chair

Date:

General Manager/
Secretary Treasurer

Date:

CORPORATION OF THE TOWNSHIP OF
EDWARDSBURGH/CARDINAL

Mayor

Date:

Clerk

Date:



APPENDIX A

SNC CODE OF CONDUCT

Purpose of this Code of Conduct

The Conservation Authority establishes a Code of Conduct per subsection 7.1 (1) of the *Building Code Act*, 1992 as amended for the Sewage System Inspector and the designated inspectors.

- 1) To promote appropriate standards of behavior and enforcement actions by the Sewage System Inspector and designated inspectors in the exercise of a power or the performance of a duty under the *Building Code Act* or the Building Code.
- 2) To prevent practices which may constitute an abuse of power, including unethical or illegal practices, by the Sewage System Inspector and designated inspectors in the exercise of a power or the performance of a duty under the *Building Code Act* or the Building Code.
- 3) To promote appropriate standards of honesty and integrity in the exercise of a power or the performance of a duty under the *Building Code Act* or the Building Code by the Sewage System Inspector and the designated inspectors.
- 4) Duty to Carry Identification as indicated in section 15.23 of the *Building Code Act* and employment standards
- 5) Inspection of Building Site as indicated in subsection 12 (1) of the *Building Code Act*

Enforcement Guidelines

The Sewage System Inspector and designated inspectors appointed with South Nation Conservation shall comply with this code of conduct. The appointed Sewage System Inspector or the designated inspectors who fails to act in accordance with the provisions of this code may be subject to disciplinary action appropriate to the seriousness of the breach. All allegations concerning a breach of this code shall be made in writing.

Any person who has reason to believe that this code of conduct has been breached may bring the matter to the attention of the Sewage System Inspector. Where the allegation concerns the actions of the Sewage System Inspector, the matter may be brought to the attention of the senior staff person to whom the Sewage System Inspector reports.



The Sewage System Inspector or senior staff person who receives information, in writing, concerning a significant breach of this code shall investigate the matter, and where appropriate shall commence disciplinary action in accordance with the employment standards of the place of work. All communications received by a Sewage System Inspector or senior staff person concerning a breach of this code shall be held in confidence. The Sewage System Inspector or senior staff person shall advise the Board of Directors in writing about the particulars of the alleged breach, its investigation and the final disposition of the matter upon its conclusion.

Disciplinary Action

Disciplinary action arising from violation of the Code is the responsibility of South Nation Conservation and will be based on the severity and frequency of the violation in accordance with employment laws and standards, and relevant collective agreements.

Code of Conduct

In exercising powers and performing duties under the *Building Code Act* and the Building Code, the Sewage System Inspector and designated inspectors shall:

- 1) Exercise powers in accordance with the provisions of the *Building Code Act*, the Building Code and other applicable law that governs the authorization, construction, occupancy and safety of buildings and designated structures, and the actions, duties and qualifications of the Sewage System Inspector and designated inspectors;
- 2) Act to identify and enforce compliance where significant contravention of the Act or regulations are known to exist;
- 3) Apply all relevant building laws, regulations and standards in a consistent and fair manner, where a personal interest may create a conflict;
- 4) Not accept any personal benefit which may create a conflict with their duties; or perform duties where a personal interest may create a conflict;
- 5) Obtain the counsel of persons with expertise where the Sewage System Inspector or designated inspectors does not possess sufficient knowledge to make an informed judgment; and
- 6) Act honestly, reasonably and professionally in the discharge of their duties

Public Notice

This code of conduct shall be brought to the attention of the public in the following manner:

- Posting on Conservation Authority's website, and
- Public viewing by attending at the Conservation Authority's office and requesting a copy.



APPENDIX B

FEE SCHEDULE

SEWAGE SYSTEM INSPECTIONS

Attached

Updated Annually

DRAFT



APPENDIX C

CERTIFICATE OF INSURANCE

Attached

Updated Annually

DRAFT



SOUTH NATION
CONSERVATION
DE LA NATION SUD



SEWAGE SYSTEM MANAGEMENT AGREEMENT

This Agreement dated the _____ day in the month of _____, 2022

BETWEEN:

SOUTH NATION RIVER CONSERVATION AUTHORITY

(a conservation authority under the *Conservation Authorities Act*, R.S.O. 1990 c. C-27)
(the “Conservation Authority”)

-AND-

CORPORATION OF THE TOWNSHIP OF ELIZABETHTOWN-KITLEY

(a municipal corporation under the *Municipal Act, 2001*, S.O. 2001 c. 25)
(the “Municipality”)

RECITALS:

1. Pursuant to the *Building Code Act, 1992*, S.O. 1992 c.23 as amended (the “Act”), a Municipality may enter into agreement with a Conservation Authority having jurisdiction in the Municipality to enforce provisions of the Act and the Building Code, O. Reg. 332/12 (“the Building Code”), related to Sewage Systems.
2. This Agreement is entered into pursuant to the Act, delegating to the Conservation Authority certain responsibilities under the Act and Building Code, as amended from time to time, for Sewage Systems as defined herein.

IN CONSIDERATION of the mutual covenants herein contained, the Parties agree as follows:



ARTICLE ONE

GENERAL

Section 1.01 Application: This Agreement applies to all Properties in the Municipality serviced by Sewage Systems (“the Service Area”).

Section 1.02 Duties: The Conservation Authority shall carry out its duties in accordance with the Act and the Building Code in force from time to time, this Agreement, and any other legislation contemplated hereunder.

ARTICLE TWO

DEFINITIONS

Section 2.01

In this Agreement:

“Act” means the *Building Code Act, 1992*, S.O. 1992, c.23 including amendments thereto.

“Building Code” means regulations made under Section 34 of the Act.

“Conservation Authority” means the South Nation River Conservation Authority.

“Permit” means written permission or written authorization to perform work regulated under the provisions of the Building Code and Act.

“Sewage System” means:

- (a) a chemical toilet, an incinerating toilet, a re-circulating toilet, a self-contained portable toilet and all forms of privy including a portable privy, an earth pit privy, a pail privy, a privy vault and a composting toilet system.
- (b) a grey water system,
- (c) a cesspool,
- (d) a leaching bed system, or
- (e) a system that requires or uses a holding tank for the retention of hauled sewage at the site where it is produced before its collection by a hauled sewage system, where these
- (f) have a design capacity of 10, 000 litres per day or less,
- (g) have, in total, a design capacity of 10,000 litres per day or less, where more than



- one of these are located on a lot or parcel of land, and
- (h) are located wholly within the boundaries of the lot or parcel of land on which is located the building or buildings they serve.

“Sewage System Inspector” means an employee of South Nation Conservation designated for the purpose of implementing Part 8 of the Building Code.

“The Service Area” means this Agreement applies to all Properties in the Municipality serviced by Sewage Systems.

ARTICLE THREE

SERVICES OF THE CONSERVATION AUTHORITY

Section 3.01 Services: The Conservation Authority shall provide the following services in the Service Area (the “Services”):

- (i) Inspection of Properties, not serviced by municipal sewage services, which are planned to be divided by severance, to ensure that each lot will be suitable for the installation of a Sewage System.
- (ii) Inspection of Properties prior to the issuance of a Permit for the construction, installation, establishment, enlargement, extension or alteration of a Sewage System.
- (iii) Inspection of Sewage Systems of Properties under consideration for connection to municipal sewage services.
- (iv) Issue permits under the Act and the Building Code relating to Sewage Systems (a “Permit”).
- (v) Inspection of Properties to determine the acceptability of applications for minor variances or lot line adjustments, concerning existing and proposed Sewage Systems and review of official plans and zoning by-laws and amendments to ensure compliance with provisions of the Act and Building Code relating to Sewage Systems.
- (vi) Issue permits upon successful inspection (and repeat inspection when necessary) of Sewage Systems for compliance of the Permit and other requirements under the Act or Building Code.



- (vii) Receive and process applications and requests related to activities listed in paragraphs (i) through (vi) of this section.
- (viii) Provide reports and comments on minor variances and severances directly to the appropriate planning authority related to septic systems.
- (ix) Review planning documents including, but not limited to, subdivision proposals, draft official plans, and proposed amendments, to ensure compliance with provisions of the Act and Building Code relating to Sewage Systems.
- (x) Maintain adequate records of all documents and other materials used in performing the duties required under this Agreement.
- (xi) Consult with various groups regarding compliance with provisions of the Act and Building Code relating to Sewage Systems.
- (xii) Respond to inquiries made by any person under the *Municipal Freedom of Information and Protection of Privacy Act* and related Regulations, as amended from time to time, or through other legal channels.
- (xiii) Investigate complaints and malfunctioning Sewage Systems, undertake compliance counseling and preparation of reports for abatement action as it relates to existing and proposed Sewage Systems.
- (xiv) Issue orders under the Act relating to Sewage Systems.
- (xv) Prepare documentation necessary for prosecutions including prosecuting violations relating to Sewage Systems under the Building Code. Perform all duties related to prosecutions relating to Sewage Systems pursuant to the *Provincial Offences Act*, R.S.O. 1990, c.P.33 and the Act.
- (xvi) Provide all forms and clerical services necessary for the administration of this Agreement.
- (xvii) Any other matters related to the administration or enforcement of the Act or Building Code relating to Sewage Systems.
- (xviii) Provide promptly to the Municipality, as may be required from time to time, copies of documents used by the Conservation Authority staff in the performance of their duties under this Agreement.



- (xix) To advise the Municipality of any existing Sewage Systems within the Service Area to allow for possible sewer connection.
- (xx) Maintain an appropriate number of adequately trained staff to carry out the services in a timely fashion.
- (xxi) Attend meetings of Municipal Council and their committees, as requested, to discuss matters relating to any provisions of the Act or Building Code relating to Sewage Systems.

Section 3.02 Performance of Duties: Dialogue is encouraged between the Conservation Authority's Sewage System Inspector and the Senior Administration Officer or Chief Building Official of the Municipality; however, the Conservation Authority shall, acting reasonably, and in accordance with our Code of Conduct (Appendix A) and applicable legislation, have discretion in determining the manner in which to perform the Services.

ARTICLE FOUR

FEES

Section 4.01 Collection of Fees: The Conservation Authority shall collect and retain all fees, as set out in Appendix B, payable by any person for work performed by the Conservation Authority hereunder as compensation for its services provided hereunder and all persons required to pay any such fee shall pay the fee to the Conservation Authority.

Section 4.02 Amendment of Fee Schedule: The Conservation Authority may amend the fees as set out in Appendix B by applying a cost-of-living adjustment each year, subject to the provisions of Section 1.9.1.2, Division C of the Building Code.

ARTICLE FIVE

INSPECTORS

Section 5.01 Qualifications: Sewage System Inspectors shall be qualified in accordance with the provisions of the Building Code and shall be appointed by the Conservation Authority's Board of Directors as per subsections 6.2 (3) and (4) of the Act.



ARTICLE SIX

LIABILITY, INSURANCE, AND INDEMNITY

Section 6.01 Insurance: The Conservation Authority shall at their own expense within ten (10) days of notification of acceptance and prior to the commencement of work, obtain and maintain until the termination of the contract or otherwise stated, provide the Municipality with evidence of:

Commercial General Liability Insurance issued on an occurrence basis for an amount of not less than \$5,000,000 per occurrence / \$5,000,000 annual aggregate for any negligent acts or omissions by the Conservation Authority relating to its obligations under this Agreement. Such insurance shall include, but is not limited to bodily injury and property damage including loss of use; personal injury; contractual liability; premises, property and operations; non-owned automobile; broad form property damage, broad form completed operations; owners and contractors protective; occurrence property damage; products; employees as Additional Insured(s); contingent employer's liability; tenants legal liability, cross liability and severability of interest clause.

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The Municipality shall be added as Additional Insured to the above noted policies with respect to the operation of the Conservation Authority. This insurance shall be non-contributing with and apply as primary and not as excess of any insurance available to the Municipality.

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- c) Terminated in its entirety by mutual agreement of both parties.

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- (i) The Municipality may terminate this Agreement at any time prior to the end of the term set out in Section 7.01 if:
 - (a) the Conservation Authority has failed to comply with the Act or the Building Code in fulfilling its obligations under this Agreement; or
 - (b) the Conservation Authority is not carrying out its duties or obligations pursuant to this Agreement; and the Conservation Authority fails to remedy the problem in a manner satisfactory to the Municipality, acting reasonably, within 120 days of being notified by the Municipality in writing of any such problem.
- (ii) The Conservation Authority may terminate this Agreement at any time prior to the end of the term set out in Section 7.01 if:



- (a) the Municipality has failed to comply with the Act or the Building Code in fulfilling its obligations under this Agreement; or
- (b) the Municipality is not carrying out its duties or obligations pursuant to this Agreement; and the Municipality fails to remedy the problem in a manner satisfactory to the Conservation Authority, acting reasonably, within 120 days of being notified by the Conservation Authority in writing of any such problem.

ARTICLE EIGHT

ARBITRATION

8.01 Arbitration: If a dispute arises between the parties relating to any matter in this Agreement, the parties agree to resolve the dispute in strict compliance with the following procedures:

- (i) To meet within a period of fifteen (15) days from the date a notice of dispute is be filed by either party, each party to be in attendance represented by legal counsel, to participate in good faith in negotiating a resolution of the dispute.
- (ii) To negotiate in good faith, personally and through counsel, for a period of thirty (30) days after the meeting.
- (iii) If, within the thirty (30) day period after such meeting, the parties have not succeeded in negotiating a resolution of the dispute, to submit the dispute to arbitration.
- (iv) The parties shall meet and appoint a single arbitrator. If they are unable to agree on a single arbitrator within fifteen (15) days, then upon written notice by any party to the other the matter shall be settled by arbitration in accordance with the *Arbitrations Act*, 1991, of Ontario by delivery of a notice of arbitration to the other party.

ARTICLE NINE

RELATIONSHIP OF THE PARTIES

9.01 It is expressly agreed that this Agreement shall not be construed as a partnership or joint venture between the Conservation Authority or any subcontractor and the Municipality. The Conservation Authority shall have no authority to bind the Municipality for the performance of any contract or otherwise obligate the Municipality.



ARTICLE TEN

MISCELLANEOUS

Section 10.01 Preamble: The preamble hereto shall be deemed to form an integral part hereof.

Section 10.02 Amendments: This Agreement shall not be changed, modified, terminated, or discharged in whole or in part except by instrument in writing signed by the parties hereto, or their respective successors or permitted assigns, or otherwise as provided herein.

Section 10.03 Assignment: This Agreement shall not be assignable by either party hereto without the written consent of the other party being first obtained.

Section 10.04 Force Majeure: Any delay or failure of either party to perform its obligations under this Agreement shall be excused and this Agreement is suspended if, and to the extent, that the delay or failure is caused by an event occurrence beyond the reasonable control of the party and without its fault or negligence, such as, by way of example and not by way of limitation, acts of God, fires, floods, wind storms, riots, labor problems (including lock-outs, strikes and slow-downs) or court injunction or order.

Section 10.05 By-Laws: Any by-laws passed under Section 7 of the Act and all forms, applications, etc. related to Sewage Systems shall be provided to the Municipality by the Conservation Authority upon request at no charge.

Section 10.06 Notices: Any notice, report or other communication required or permitted to be given hereunder shall be in writing unless some other method of giving such notice, report or other communication is expressly accepted by the party to whom it is given by being delivered to an officer of such party during normal working hours or mailed to the following addresses of the parties respectively:

To the Conservation Authority:

South Nation River Conservation Authority
38 Victoria Street, P.O. Box 29
Finch, ON K0C 1K0
Attention: General Manager/Secretary Treasurer

To the Municipality:

Township of Elizabethtown-Kitley
6544 New Dublin Road RR 2



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Addison, ON K0E 1A0
Attention: Chief Administrative Officer

Any notice, report or other written communication, if delivered, shall be deemed to have been given or made on the date on which it was delivered to any employee of such party, or if mailed, postage prepaid, shall be deemed to have been given or made on the third business day following the day on which it was mailed (unless at the time of mailing or within forty-eight hours thereof there shall be a strike, interruption or lock-out in the Canadian postal service in which case service shall be by way of delivery only). Either party may at any time give notice in writing to the other party of the change of its address for the purpose of this Section.

Section 9.07 Headings: The section headings hereof have been inserted for the convenience of reference only and shall not be construed to affect the meaning, construction or effect of this Agreement.

Section 9.08 Governing Law: The provisions of this Agreement shall be construed and interpreted in accordance with the laws of the Province of Ontario as at the time in effect.

[Signature page follows]



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IN WITNESS WHEREOF the parties hereto have executed this Agreement as of the day and year set out below.

SOUTH NATION RIVER CONSERVATION
AUTHORITY

Chair Date:

General Manager/
Secretary Treasurer Date:

CORPORATION OF THE TOWNSHIP OF
ELIZABETHTOWN-KITLEY

Mayor Date:

Clerk Date:



APPENDIX A

SNC CODE OF CONDUCT

Purpose of this Code of Conduct

The Conservation Authority establishes a Code of Conduct per subsection 7.1 (1) of the *Building Code Act*, 1992 as amended for the Sewage System Inspector and the designated inspectors.

- 1) To promote appropriate standards of behavior and enforcement actions by the Sewage System Inspector and designated inspectors in the exercise of a power or the performance of a duty under the *Building Code Act* or the Building Code.
- 2) To prevent practices which may constitute an abuse of power, including unethical or illegal practices, by the Sewage System Inspector and designated inspectors in the exercise of a power or the performance of a duty under the *Building Code Act* or the Building Code.
- 3) To promote appropriate standards of honesty and integrity in the exercise of a power or the performance of a duty under the *Building Code Act* or the Building Code by the Sewage System Inspector and the designated inspectors.
- 4) Duty to Carry Identification as indicated in section 15.23 of the *Building Code Act* and employment standards
- 5) Inspection of Building Site as indicated in subsection 12 (1) of the *Building Code Act*

Enforcement Guidelines

The Sewage System Inspector and designated inspectors appointed with South Nation Conservation shall comply with this code of conduct. The appointed Sewage System Inspector or the designated inspectors who fails to act in accordance with the provisions of this code may be subject to disciplinary action appropriate to the seriousness of the breach. All allegations concerning a breach of this code shall be made in writing.

Any person who has reason to believe that this code of conduct has been breached may bring the matter to the attention of the Sewage System Inspector. Where the allegation concerns the actions of the Sewage System Inspector, the matter may be brought to the attention of the senior staff person to whom the Sewage System Inspector reports.



The Sewage System Inspector or senior staff person who receives information, in writing, concerning a significant breach of this code shall investigate the matter, and where appropriate shall commence disciplinary action in accordance with the employment standards of the place of work. All communications received by a Sewage System Inspector or senior staff person concerning a breach of this code shall be held in confidence. The Sewage System Inspector or senior staff person shall advise the Board of Directors in writing about the particulars of the alleged breach, its investigation and the final disposition of the matter upon its conclusion.

Disciplinary Action

Disciplinary action arising from violation of the Code is the responsibility of South Nation Conservation and will be based on the severity and frequency of the violation in accordance with employment laws and standards, and relevant collective agreements.

Code of Conduct

In exercising powers and performing duties under the *Building Code Act* and the Building Code, the Sewage System Inspector and designated inspectors shall:

- 1) Exercise powers in accordance with the provisions of the *Building Code Act*, the Building Code and other applicable law that governs the authorization, construction, occupancy and safety of buildings and designated structures, and the actions, duties and qualifications of the Sewage System Inspector and designated inspectors;
- 2) Act to identify and enforce compliance where significant contravention of the Act or regulations are known to exist;
- 3) Apply all relevant building laws, regulations and standards in a consistent and fair manner, where a personal interest may create a conflict;
- 4) Not accept any personal benefit which may create a conflict with their duties; or perform duties where a personal interest may create a conflict;
- 5) Obtain the counsel of persons with expertise where the Sewage System Inspector or designated inspectors does not possess sufficient knowledge to make an informed judgment; and
- 6) Act honestly, reasonably and professionally in the discharge of their duties

Public Notice

This code of conduct shall be brought to the attention of the public in the following manner:

- Posting on Conservation Authority's website, and
- Public viewing by attending at the Conservation Authority's office and requesting a copy.



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APPENDIX B

FEE SCHEDULE

SEWAGE SYSTEM INSPECTIONS

Attached

Updated Annually

DRAFT



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APPENDIX C

CERTIFICATE OF INSURANCE

Attached

Updated Annually

DRAFT



To: Board of Directors
From: Eric McGill, Corporate Counsel
Date: June 8, 2022
Subject: Request for Approval: Administrative By-laws Amendments

RECOMMENDATION:

The Board of Directors approve amendments to South Nation Conservation's Administrative By-laws.

DISCUSSION:

The province proclaimed the *Not-for-Profit Corporations Act, 2010* ("ONCA") on October 19, 2021. South Nation Conservation ("SNC") – a not-for profit corporate body – is subject to certain governance requirements under ONCA in addition to the *Conservation Authorities Act*. SNC has until October 19, 2024 to achieve compliance.

Conservation Ontario initiated a working group to evaluate ONCA's affect on conservation authority governance. SNC staff are participating in the working group and may bring further updates and by-law amendments to the Board as necessary.

Amendments to SNC's Administrative By-laws include:

- an acknowledgement that Directors are bound by ONCA (s. 11.1);
- a provision mirroring the ONCA statutory duty of care for Directors requiring their actions to be honest and in good faith with a view to the best interests of the Authority (s. 10);
- clarification that proxy voting is not permitted (s. 53.3);
- updates to delegation provisions (s. 50); and
- housekeeping updates to formatting, citations, and grammar.

The amended Administrative By-laws are available on the Member's webpage. Board Members and Staff are encouraged to review the By-laws on a regular basis to familiarize themselves with good governance practices and legislative requirements.

IMPLICATIONS TO SNC POLICY:

Section 19.1 of the *Conservation Authorities Act* grants SNC the ability to make and amend administrative by-laws. The amended Administrative By-laws [June 2022] will come into force upon approval of the Board of Directors and the current Administrative By-laws [April 2021] is repealed and replaced.

Eric McGill,
Corporate Counsel.



To: Board of Directors
From: John Mesman, Team Lead, Community Lands and Outreach
Date: May 26, 2022
Subject: Request for Approval: Social Media Protocols

RECOMMENDATION:

The Board of Directors approve the Social Media Protocols.

DISCUSSION:

South Nation Conservation (SNC) uses several online social media platforms to showcase its local environmental work and provide updates to watershed residents. Social media also serves as a useful medium to connect people with SNC programs and services and generate engagement on local environmental topics.

In 2021, the Communications Committee identified the need for social media protocols to manage public expectations online and reduce risk to the organization (BD-166/21). In June 2022, staff presented an updated version of the Social Media Protocols to the Committee for review prior to its submission to the Board of Directors (CMN-022/022).

The Protocols describe:

- the objectives of SNC's social media presence;
- SNC's social media accounts;
- what SNC social media content can be expected; and
- how public comments and replies are governed.

A copy of the Protocols will be posted on the SNC website.

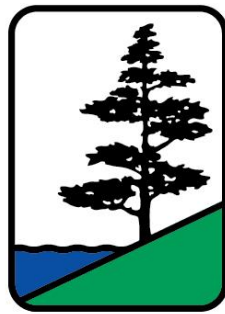
FINANCIAL IMPLICATIONS/ADHERENCE TO SNC POLICY:

Compliance with Budget: Costs associated with the development of a Social Media Protocol are included in the SNC Budget under Communications and Outreach: Corporate Communications, on pages 84 and 85.

SNC Policy Adherence: All expenditures will adhere to SNC's Purchasing Policy.

John Mesman,
Team Lead, Community Lands and Outreach

Attachment: SNC Social Media Protocols



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Social Media Protocols

June 16, 2022



Revision No.	Approval Date	Details
1	TBD	TBD



General

- 1.1 The primary objective of SNC's social media presence is to communicate accurate, relevant and timely information to watershed residents, municipal partners, local businesses, and visitors.
- 1.2 SNC's social media accounts are managed by the Communications and Outreach Team.

Social Media Accounts

- 2.1 SNC is present on the following social media networks:

Network	Address
Facebook	South Nation Conservation
Instagram	southnationca
YouTube	South Nation Conservation
Twitter	SouthNationCA
LinkedIn	south-nation-conservation-authority

- 2.3 SNC followers can expect content regarding:
 - a) newsworthy information about SNC, conservation, environment, Conservation Authorities;
 - b) SNC initiatives, events, and programs;
 - c) flood forecasting and warning statements;
 - d) low water response statements;
 - e) recreational opportunities at Conservation Areas and SNC properties;
 - f) notifications affecting residents; and
 - g) job opportunities and tenders.



Availability

3. SNC updates and monitors its social media accounts during regular business hours. Comments from users outside of these times will be reviewed at the beginning of the next business day.

Follows and Likes

4. SNC may follow and like social media accounts from its partners or stakeholders. Being followed or liked by SNC does not imply endorsement of any kind.

Shares

5. SNC occasionally shares content it deems of value to its audience. Sharing of content by SNC is not an endorsement of the originator or of any organization mentioned in the message.

Comments and Replies

- 6.1 SNC welcomes feedback and ideas from its followers. All comments and replies will be monitored, and any emerging themes or helpful suggestions will be passed to the relevant staff in the organization.
- 6.2 Comments and replies must be clean and respectful to ensure conversations are in good taste and a positive experience for everyone. They must also be relevant and related to the posted topic.
- 6.3 Comments of the following nature may be hidden, buried, or deleted:
 - a) offensive, profane, hateful, insulting, rude, abusive, aggressive, violent, obscene, explicit, pornographic, or sexual comments;
 - b) content that promotes, fosters or perpetuates discrimination on the basis of race, national or ethnic origin, age, creed, gender, marital status, socio-economic status, physical or mental disability, or sexual orientation;
 - c) personal attacks and/or defamatory statements;
 - d) serious, unproven, unsupported, or inaccurate accusations;



- e) promotional messages for personal gain, advertisement, or solicitation;
- f) content that promotes a candidate for any elected or appointed office;
- g) messages that conduct or encourage illegal activity;
- h) information that could compromise public safety, security, or operations;
- i) information that is in direct violation of an individual's right to privacy;
- j) messages that impersonate or misrepresent someone else;
- k) comments containing spam or posted by anonymous or robot accounts;
and
- l) unintelligible messages.



To: Board of Directors
From: Alison McDonald, Team Lead Approvals
Date: June 3, 2022
Subject: Update: Alfred-Plantagenet Locally Significant Wetlands Update

RECOMMENDATION:

The Board of Directors receive and file the Alfred-Plantagenet Locally Significant Wetlands update.

DISCUSSION:

South Nation Conservation's (SNC) jurisdiction contains many wetlands that are not designated Provincially Significant. These wetland areas provide local ecosystem services and benefits including flood attenuation, groundwater recharge, wildlife refuge, forest cover, as well as, recreational, educational, and research opportunities.

Previous Boards established an approach where SNC regulation of Locally Significant Wetlands is phased-in with the support of the individual Municipality.

In March 2021, the Township of Alfred-Plantagenet's Council requested SNC consider the mapping, zoning, and regulation of Locally Significant Wetlands within the Township's jurisdiction. In August 2021, the Board approved entering into an agreement with the Township to map wetlands within its jurisdiction on a cost recovery basis (BD-140/21). Mapping was completed and presented to the Committee of the Whole on May 17, 2021. Staff also met with the Directors of the Prescott Federation of Agriculture on April 8th to discuss the proposed mapping and impacts to local landowners. An additional meeting with agricultural landowners is being planned for late June.

Council directed Township staff to move forward with a public meeting July 12, 2022. Approval of the Locally Significant Wetland zoning is expected at a Special Meeting in August 2022. Once approved, SNC staff will undertake updates to SNC's regulation mapping and policies to regulate the zoned Locally Significant Policies under Section 28 of the *Conservation Authorities Act*. These updates will be brought to the Board for approval.

ADHERENCE TO SNC POLICY:

SNC Policy Adherence: Implementing regulation of Locally Significant Wetlands in the Township of Alfred-Plantagenet requires Board approval and updates to SNC's Section 28 Regulation Policies and regulation mapping. Public consultation will be undertaken in partnership with the Township.

Alison McDonald,
Team Lead, Approvals.



To: Board of Directors
From: James Holland, Senior Planner
Date: June 1st, 2022
Subject: Update: Planning Activity

RECOMMENDATION:

The Board of Directors receive and file the Planning Activity update for May 2022.

DISCUSSION:

SNC staff provide comments on planning applications and technical reviews to support planning applications. Applications are sent to SNC by local Municipalities; costs are recovered according to the Board approved fee schedule.

The list below includes planning applications received in the month of May 2022. Pre-consultations and property inquiries are not included in this list.

#	SNC Number	Landowner Name	Former Municipality	Application
209	SNC-2679-2022	Innes Shopping Centres Ltd.	Cumberland	Severance
210	SNC-2680-2022	William Livingston	Gloucester	Severance
211	SNC-2681-2022	William Livingston	Gloucester	Minor Variance
212	SNC-2682-2022	Alex Long	Clarence	Severance
213	SNC-2683-2022	2608742 Ontario Inc.	Clarence	Severance
214	SNC-2684-2022	Brian Markell	Mountain	Severance
215	SNC-2685-2022	Brian Markell	Mountain	Severance
216	SNC-2686-2022	Eric Matte	Roxborough	Zoning By-Law Amendment
217	SNC-2687-2022	Eric Matte	Roxborough	Zoning By-Law Amendment
218	SNC-2688-2022	Denis Corbeil	Clarence	Minor Variance
219	SNC-2689-2022	Gilberte Desrochers	Cambridge	Minor Variance
220	SNC-2690-2022	Georges Barre	Cambridge	Minor Variance
221	SNC-2691-2022	P. G. Denis Holdings Inc.	Caledonia	Minor Variance
222	SNC-2692-2022	Huguette & Patrick Butler	Clarence	Severance
223	SNC-2693-2022	Brian Killoran	Cornwall	Minor Variance
224	SNC-2694-2022	Brad Flaro	Osnabruck	Minor Variance
225	SNC-2695-2022	Vanden Bosch Farms Inc	Winchester	Severance



#	SNC Number	Landowner Name	Former Municipality	Application
226	SNC-2698-2022	Thunder Road Developments Inc.	Cumberland	Site Plan
227	SNC-2699-2022	Monica Gaumond	Clarence	Minor Variance
228	SNC-2700-2022	Diane & Marc Binette	East Hawkesbury	Zoning By-Law Amendment
229	SNC-2701-2022	Kenneth Guth	East Hawkesbury	Zoning By-Law Amendment
230	SNC-2702-2022	Gwyneth Hess	Winchester	Severance
231	SNC-2703-2022	Grenville Fish and Game Club	Augusta	Severance
232	SNC-2704-2022	Grenville Fish and Game Club	Augusta	Severance
233	SNC-2706-2022	SACA Homes	Russell	Site Plan
234	SNC-2707-2022	267145 Ontario Inc.	Clarence	Site Plan
235	SNC-2708-2022	George Diamantakos	Russell	Site Plan
236	SNC-2709-2022	1292562 Ontario Inc.	Russell	Zoning By-Law Amendment
237	SNC-2710-2022	Menard & Patenaude Investments Inc.	Russell	Zoning By-Law Amendment
238	SNC-2711-2022	Zanderplan Inc.	Edwardsburgh	Zoning By-Law Amendment
239	SNC-2713-2022	Joel Lemire	Cornwall	Severance
240	SNC-2714-2022	Joel Lemire	Cornwall	Severance
241	SNC-2715-2022	Michel Desnoyers	Roxborough	Severance
242	SNC-2716-2022	Nathalie Goodfellow	Cornwall	Severance
243	SNC-2717-2022	Keith & Valarie Ardron	Mountain	Severance
244	SNC-2718-2022	Keith & Valarie Ardron	Mountain	Severance
245	SNC-2720-2022	Nadia Wathier	Clarence	Severance
246	SNC-2721-2022	Anwar Fares	Gloucester	Severance
247	SNC-2722-2022	Wilfried & Jean Raats	Osgoode	Severance
248	SNC-2726-2022	Not provided	Augusta	Zoning By-Law Amendment



Technical Reviews

SNC offers professional and technical review services in engineering, hydrogeology, biology, and private servicing. The following table includes the technical reviews completed in the month of May 2022.

SNC Number	Development Size	Review Type
SNC-1244-2020	Area > 2 ha	Environmental Impact
SNC Number	Development Size	Review Type
SNC-2277-2021	Area > 2 ha	Stormwater Management
SNC-2368-2021	Area > 2 ha	Stormwater Management
SNC-2368-2021	Area > 2 ha	Environmental Impact
SNC-2670-2022	Area < 0.5 ha	Stormwater Management
SNC-2498-2022	Small Scale Development	Hydrogeological & Terrain Analysis
SNC-2498-2022	Small Scale Development	Environmental Impact
SNC-2446-2022	Area ≤ 2 ha	Stormwater Management
SNC-2440-2022	Area ≤ 2 ha	Stormwater Management
SNC-2072-2021	Area > 2 ha	Stormwater Management
SNC-1244-2020	Area > 2 ha	Stormwater Management
SNC-2472-2022	Area < 0.5 ha	Stormwater Management
SNC-2518-2022	Area ≤ 2 ha	Site Servicing
SNC-1186-2020	Area > 2 ha	Geotechnical Investigation
SNC-2706-2022	Area > 2 ha	Site Servicing
SNC-2191-2021	Area < 0.5 ha	Stormwater Management
SNC-2708-2022	Area ≤ 2 ha	Stormwater Management
SNC-2707-2022	Area ≤ 2 ha	Stormwater Management
SNC-2145-2021	Small Scale Development	Hydrogeological Investigation
SNC-1917-2021	Area < 0.5 ha	Stormwater Management

Staff will continue to track applications and associated timelines to ensure timely reviews.


James Holland,
Senior Planner.



To: Board of Directors
From: Alison McDonald, Team Lead Approvals
Date: June 1, 2022
Subject: Update: On-Site Sewage Permits Issued

RECOMMENDATION:

The Board of Directors receive and file the On-Site Sewage Permits Issued update for May 2022.

DISCUSSION:

SNC staff issue permits under Part 8 of the Ontario Building Code. The list below includes permits issued in the month of May 2022. Septic system searches and renovation reviews are not included.

#	Permit Number	Landowner Name	Former Municipality
158	ND-22-21	David Brown	South Mountain
159	SS-22-17	James Henderson	Osnabruck
160	CR-22-20	Donald Gill	Rockland
161	CR-22-19	Drouin Camping	Cheney
162	SS-22-18	Peter Ross	Ingleside
163	SS-22-19	Mike Locey	Martintown
164	CR-22-21	Jean-Pierre Kingsley	Rockland
165	CH-22-17	Steve Leggett	L'Orignal
166	CR-22-22	Gaetan & Alain Meloche	Rockland
167	CR-22-23	Danika Brazeau & Philippe Lavoie	Bourget
168	AP-22-10	Romain Lalonde	Alfred
169	ND-22-22	Nojo Industries	North Dundas
170	CR-22-25	Jamie Toonders	Bourget
171	CR-22-24	Matthieu & Patricia Bazinet	Hammond
172	RU-22-30	Glenn Groom & Eleawon Fraser	Russell
173	SS-22-20	Newell & Grant Brown Ltd.	Long Sault
174	SS-22-21	Cory Gove	Ingleside
175	NA-22-14	François Legault	Casselman
176	SD-22-10	Mike Barklay	South Dundas
178	AP-22-11	Michel Leger & Maude Lavigne	Alfred
179	CH-22-18	Katherine & Jeffrey Yates	L'Orignal
180	SS-22-22	Denis Letourneau	Newington
181	SS-22-23	Dean Hynes	Osnabruck
182	CR-22-26	Mathieu Lalonde	Clarence
183	NA-22-15	Simon Desjardins	Vankleek Hill
184	CH-22-19	Julie Beauchamp & Vincent Boucher	L'Orignal
185	NA-22-16	Marc Vaillancourt & Nadine Labrecque	Casselman



#	Permit Number	Landowner Name	Former Municipality
186	ND-22-27	Miranda Carruthers	Winchester
187	ND-22-23	Falcon Home Construction	Winchester
188	ND-22-24	Falcon Home Construction	Winchester
189	ND-22-25	Falcon Home Construction	Winchester
190	ND-22-26	Falcon Home Construction	Winchester
191	ND-22-28	Reem Khalaf	Mountain
192	SS-22-25	Fondations Brisson Inc.	Bonville
193	AP-22-12	Yannick Lamontagne & Jessica Moniz-Pacheco	Plantagenet
194	NA-22-17	Craig Ritchie	Casselman
195	SD-22-12	Ted Bongers	Williamsburg
196	AP-22-13	David Talbot	Plantagenet
197	SD-22-11	Cheryl Armstrong & Fabiola Desrocher	Chesterville
198	SS-22-24	Meghan Heuvel	St-Andrews
199	EH-22-10	Helena Tavares & Silvio Pandolfini	St-Eugène
200	CH-22-20	Josée Brennan	L'Orignal
201	CH-22-21	Katherine Lauzon	Vankleek Hill

Staff will continue to track permit applications and associated timelines to ensure timely service delivery.

Alison McDonald,
Team Lead, Approvals.



To: Board of Directors
From: Alison McDonald, Team Lead, Approvals
Date: June 2nd, 2022
Subject: Request for Approval: Permits Issued

RECOMMENDATION:

The SNC Board of Directors approve permits 63 through 96 issued under Ontario Regulation 170/06 Development, Interference with Wetlands and Alterations to Shorelines and Watercourses.

DISCUSSION: SNC staff issue permits in accordance with SNC policies and then presents them to the Board for approval at each Board meeting.

The list below indicates the permits that have been issued since May 9th, 2022.

#	Permit No.	Landowner	Former Municipality	Project
63	2022-SDU-R063	Samuel Moss & Elizabeth Rivington	Williamsburg	New septic system
64	2022-SDU-R070	Samuel Moss & Elizabeth Rivington	Williamsburg	New residential home
65	2022-EDW-R008	Stephanie & Jeff Gummerson	Edwardsburgh	Dock installation
66	2022-ALP-R089	Danielle Chatelain & Denis Prevost	North Plantagenet	Garage renovation
67	2021-EDW-R122	Karen Ruyter & Brian Fredette	Edwardsburgh	Shoreline work & Dock
68	2022-GLO-R121	Katherine Harman	Gloucester	Pool installation
69	2022-CLR-R118	Ghislain Taillon	Clarence	Pool installation
70	2022-CLR-R085	Roger & Carole Emard	Clarence	New deck
71	2022-NAT-R074	Desjardins Construction	Cambridge	New residential home & Septic system
72	2020-SDU-R179	Trans-Northern Pipelines Inc.	Williamsburg	Pipeline maintenance
73	2022-SDU-R065	Municipality of South Dundas	Matilda	Bridge replacement
74	2022-NAT-R114	Marie-Paule & Jacques Renaud	Casselman	Pool installation
75	2022-ALP-R029	Victo Ozrai & Katherine Horvath	Alfred	New residential home & Septic system
76	2022-CLR-R088	Christian Guibord & Nathalie Desjardins	Clarence	Gas service installation



#	Permit No.	Landowner	Former Municipality	Project
77	2021-NAT-R077	The Nation Municipality	South Plantagenet	Culvert replacement
78	2022-AUG-R083	Augusta Township	Augusta	Cogeco connection
79	2022-EDW-R092	Township of Edwardsburgh-Cardinal	Edwardsburgh	Cogeco connection
80	2022-EDW-R093	Township of Edwardsburgh-Cardinal	Edwardsburgh	Cogeco connection
81	2022-EDW-R094	Township of Edwardsburgh-Cardinal	Edwardsburgh	Cogeco connection
82	2022-EDW-R095	Township of Edwardsburgh-Cardinal	Edwardsburgh	Cogeco connection
83	2022-EDW-R097	Township of Edwardsburgh-Cardinal	Edwardsburgh	Cogeco connection
84	2022-EDW-R098	Township of Edwardsburgh-Cardinal	Edwardsburgh	Cogeco connection
85	2022-EDW-R099	Township of Edwardsburgh-Cardinal	Edwardsburgh	Cogeco connection
86	2022-EDW-R100	Township of Edwardsburgh-Cardinal	Edwardsburgh	Cogeco connection
87	2022-EDW-R101	Township of Edwardsburgh-Cardinal	Edwardsburgh	Cogeco connection
88	2022-EDW-R102	Township of Edwardsburgh-Cardinal	Edwardsburgh	Cogeco connection
89	2022-EDW-R103	Township of Edwardsburgh-Cardinal	Edwardsburgh	Cogeco connection
90	2022-EDW-R104	Township of Edwardsburgh-Cardinal	Edwardsburgh	Cogeco connection
91	2022-EDW-R105	Township of Edwardsburgh-Cardinal	Edwardsburgh	Cogeco connection
92	2022-EDW-R106	Township of Edwardsburgh-Cardinal	Edwardsburgh	Cogeco connection
93	2022-RUS-R110	Carole Brisson	Russell	Deck installation
94	2022-GLO-R033	City of Ottawa	Gloucester	Culvert Replacement
95	2022-OSG-R050	City of Ottawa	Osgoode	Culvert Replacement
96	2022-OSG-R052	City of Ottawa	Osgoode	Culvert Replacement



Complaints/Issues: Sites visited in 2022 through the regulatory program: 11

Location	Issue	Outcome
Russell	Blocked watercourse	Landowner consulted with staff and removed blockage.
Nation	Shoreline work conducted without a permit	Landowner submitted a retroactive permit application and is working with staff to legalize the work.

Staff will continue to track complaint site visits and provide notice to the Clerk of the relevant municipality where appropriate.

Alison McDonald,
Team Lead, Approvals



To: Board of Directors
From: Carl Bickerdike, Team Lead, Corporate Services
Date: June 6th, 2022
Subject: Request for Approval: Monies Received and Disbursement Register for May 2022

RECOMMENDATION:

The Board of Directors receive and file the money received report for May 2022; and

FURTHER THAT: The Board approve the Disbursement Register of \$461,623.18 for May 2022.

DISCUSSION:

The list of major money receipts by customers and customer groups are shown below:

Received From:	May
Conservation Ontario	537,500.00
City of Ottawa	239,073.83
Forests Ontario	151,813.00
Septic Revenue	59,937.60
Ontario Power Generation	56,500.00
Planning Revenue	56,421.84
HST/GST Return	22,534.83
Township of Russell	9,898.80
Other	3,994.93
Royal Bank of Canada	3,054.66
Tree Planting	1,083.11
Land Revenue	756.00
TOTAL	1,142,568.60



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CONSERVATION
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FINANCIAL IMPLICATIONS/ADHERENCE TO SNC POLICY:

SNC has approved Policies for cheques, internet banking and electronic funds transfer.

<u>May 2022</u>	<u>Total</u>
Accounts Payable Cheques	30,129.86
Internet Banking	303,444.59
Electronic Funds Transfer Payment	128,048.73
TOTAL \$	461,623.18

Carl Bickerdike,
Team Lead, Corporate Services

Attachments: Disbursement Register - May 2022

Disbursement Register - May 2022

Number	Name	Amount
20180	2021-EAB-010	5,000.00 Ash Tree Grant
20181	2021-EAB-063	500.00 Ash Tree Grant
20182	2021-EAB-067	2,000.00 Ash Tree Grant
20183	05-20-2311-DDA2	900.00 OTCW Grant
20184	PAPETERIE ALEXANDRIA STATIONERY GLENGARRY	1,689.35
20185	RUSSELL TOWNSHIP	1,271.25
20186	2022-SDGWAS-066	500.00 MFTIP - SDGF Grant
20187	2021-RUS-CW15B	1,000.00 SNC CW Grant
20188	PIERRE CARON	110.18
20189	JULIE MACHABEE	84.75
20190	GEORGE HENDERSON	220.35
20191	2021-EAB-068	1,875.00 Ash Tree Grant
20192	2022-EAB-010	1,500.00 Ash Tree Grant
20193	BDO CANADA LLP	4,528.08
20194	N. BEEHLER ELECTIC LTD.	322.05
20195	CHUBB LIFE INSURANCE COMPANY OF CANADA	37.75
20196	FOREST GENE CONSERVATION ASSOCIATION	2,440.80
20197	HEARTSAFE EMERGENCY MEDICAL SOLUTIONS	346.23
20198	LANDERS AUTO GLASS & STEREO	891.57
20199	MOREWOOD TIRE SERVICES	1,425.50
20200	MUNICIPAL RETIREES ORGANIZATION	275.00
20201	2022-SDGWAS-012	500.00 MFTIP - SDGF Grant
20202	SMYTH'S APPLE ORCHARDS LTD.	2,147.00
20203	SD&G RECYCLING	565.00
		<hr/> 30,129.86
	Internet Banking	
10000199	HYDRO ONE	47.54
10000205	TELUS	1,849.96
10005516	MACEWEN PETROLEUM INC.	1,565.79
10006832	HYDRO ONE	464.12
10006837	BELL CANADA	1,031.69
10006840	BELL CANADA	54.44
10006845	BELL CANADA	224.94
10006849	HYDRO ONE	1,814.49
10006853	MACEWEN PETROLEUM INC.	54.24
10006857	UNION GAS LIMITED	2,592.75
10008098	HYDRO ONE	34.59
10008100	FINCH FEED & SEED LTD. PURINA	475.56
20220505	Payworks	130,344.78 Pay 9
20220505	THE BANK OF MONTREAL	5,983.10 Pension
20220512	Payworks	1,188.47 Pay 10 extra
20220518	VISA - LORIE HENDERSON	935.54
20220518	VISA - RONDA BOUTZ	383.63
20220518	VISA - SANDRA MANCINI	11.17
20220518	VISA - MONIQUE SAUVE	175.83
20220518	VISA - ANGELA COLEMAN	1,029.22
20220518	VISA - DEBORAH EDWARDS	331.35
20220519	THE BANK OF MONTREAL	5,803.46 Pension
20220519	Payworks	137,161.89 Pay 10

20220524	VISA - LORIE HENDERSON	3,500.00	
20220525	ROYAL BANK OF CANADA	51.96	
20220531	ROYAL BANK OF CANADA	1,334.08	
100031631	VISA - LORIE HENDERSON	5,000.00	
		<hr/>	
		303,444.59	
	EFT Banking		
10759	ALISON McDONALD	439.98	
10760	BEGG-SEGUIN HARDWARE LIMITED	998.73	
10761	BRENT HARBERS	408.93	
10762	STAPLES COMMERCAIL/TREVIPAY	48.05	
10763	CANADIAN LINEN & UNIFORM SERVICE CORP	56.50	
10764	CRYSLER AUTOMOTIVE CENTRE	524.21	
10765	COOTER'S AUTOMOTIVE	1,519.40	
10766	CONSERVATION ONTARIO	8,683.72	ESRI
10767	CYAN SOLUTIONS LTD	2,567.31	
10768	FERGUSON FOREST CENTRE	8,084.70	Tree Giveaway
10769	HILLS & VALLEY WATER SYSTEMS	753.15	
10770	J&R ADAMS LTD.	142.29	
10771	LANNIN HOME BUILDING CENTRE	61.00	
10772	LANNIN'S GARAGE	2,742.20	
10773	LOCAL AUTHORITY SERVICE LTD	1,121.23	
10774	NOVA NETWORKS	225.94	
10775	4 OFFICE AUTOMATION LTD	766.58	
10776	P. PARENT MARINE SERVICES INC	3,051.71	
10777	RYAN ROBSON	65.88	
10778	SHANNON MURRAY	847.50	
10779	TENAQUIP INDUSTRIAL EQUIPMENT	347.16	
10780	WEAGANT FARM SUPPLIES LTD.	112.93	
10781	TRADUCTIONS CATMAC TRANSLATIONS	664.50	
10782	WINCHESTER SPRINGS MOBILE WASH	395.50	
10783	AIG INSURANCE COMPANY OF CANADA	129.39	
10784	SUN LIFE ASSURANCE COMPANY OF CANADA	15,497.04	Group Benefits
10785	ATEL AIR	227.70	
10786	BILL SMIRLE	358.45	
10787	CHRIS CRAIG	1,769.82	
10788	GAUDET MACHINING AND WELDING	50.85	
10789	LANNIN HOME BUILDING CENTRE	24.85	
10790	LANNIN'S GARAGE	318.00	
10791	MOOSE CREEK CEMENT PRODUCTS	1,328.88	
10792	NOVA NETWORKS	11,219.65	
10793	782324 ONTARIO INC.	1,136.78	
10794	RYAN ROBSON	235.46	
10795	1595246 ONTARIO - SAFE AND DEPENDABLE	344.65	
10796	SSC MAINTENANCE SERVICES INC	1,692.37	
10797	BAKER TILLY REO LLP	16,950.00	Audit 2021
10798	OMERS	38,336.12	Pension
10799	ALISON McDONALD	1,640.37	
10800	BRENT HARBERS	292.17	
10801	STAPLES COMMERCAIL/TREVIPAY	171.58	
10802	CANADIAN LINEN & UNIFORM SERVICE CORP	28.25	
10803	CAROLINE GOULET	472.28	

10804	CORNWALL CITY PRESS	248.88
10805	LANNIN HOME BUILDING CENTRE	2.37
10806	NAOMI LANGLOIS-ANDERSON	78.69
10807	QUINTAN PRODUCTS INC.	322.99
10808	RONDA LYNNE BOUTZ	199.65
10809	STORM INTERNET SERVICES	342.39
		<hr/>
		128,048.73



To: Board of Directors
From: Ronda Boutz, Team Lead, Special Projects
Cheyene Brunet, Forestry Technician
Date: June 8, 2022
Subject: Request for Approval: 2023 Tree Planting Fee Schedule

RECOMMENDATION:

The Board of Directors approve the 2023 Tree Planting Fee Schedule be approved as presented.

BACKGROUND:

The South Nation Conservation (SNC) Tree Planting Program is subsidized through Forest Ontario's 50 Million Tree Program and Highway of Heroes Program; however, the subsidy does not cover program administration. Landowners provide revenue, as per the Board approved annual Tree Planting Fee Schedule, which supports administration costs, but is not full cost recovery.

The balance of the Program administration (including Forests Ontario reporting, staff visits to potential planting sites, contract administration for site preparation, planting and tending, sourcing trees, and site plan/landowner agreement preparation) is covered annually through the general levy.

Based on recent planting numbers of more than 200,000 seedlings/year, the general levy contribution is approximately \$100,000 per year. There are no other partner delivery agents, within the SNC jurisdiction, that could deliver a tree planting program of this magnitude to private landowners.

As the Program is delivered on private land, it is not considered a mandatory program and service (Category 1) under the amended *Conservation Authorities Act*, it is a Category 3: Other Program. As of January 2024, general levy cannot be used to support Category 3 programs; agreements with municipalities, including cost apportionment, will be required for any costs not recovered from external subsidies or landowner fees.

DISCUSSION:

Given the general levy will not be able to support this program in the future, staff recommend that the Tree Planting Program shift to a cost-recovery framework with potential for some municipal support. To position the Program as cost-recovery, an increase in the Tree Planting Fee Schedule is required.

Costs vary greatly from planting site to planting site based on number of seedlings, contractor planting price, species (hardwood vs. conifer), and whether site preparation



and/or tending are needed. The proposed fee schedule is based on a review of Program costs for the past several years, working with an average cost per seedling. The proposed schedule considers current recoveries under the 50 Million Tree Program and Highway of Heroes Program. The proposed fee schedule would be in effect from July 2022 to June 2023.

Proposed 2023 Tree Planting Fee Schedule

Program	Landowner Fee		Potential Forests Ontario Subsidy**
	2022*	2023	
50 Million Tree Program	<ul style="list-style-type: none">• \$0.26/conifer• \$0.56/hardwood	<ul style="list-style-type: none">• \$1.00/conifer• \$1.50/hardwood	<ul style="list-style-type: none">• \$1.41/seedling
Highway of Heroes	<ul style="list-style-type: none">• \$0.26/conifer• \$0.56/hardwood	<ul style="list-style-type: none">• \$1.00/conifer• \$1.50/hardwood	<ul style="list-style-type: none">• \$0.365/seedling
Over the Counter Sales	<ul style="list-style-type: none">• nursery stock cost plus 15% for shipping and handling	<ul style="list-style-type: none">• nursery stock cost plus 20% for shipping and handling	<ul style="list-style-type: none">• \$0.25/seedling

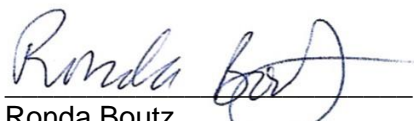
* 2022 fees provided for reference.

**Note, Forest Ontario subsidy covers eligible costs for seedling, site preparation, planting, tending, and survival assessments by SNC staff. Amount is discounted from eligible landowner's invoice.

FINANCIAL IMPLICATIONS/ADHERENCE TO SNC POLICY:

Compliance with Budget: There is no impact on the 2022 Budget.

SNC Policy Adherence: Annual fee schedules are approved by the Board of Directors. As of January 1, 2023, all SNC fee schedules will adhere to the Minister's Fee Classes Policy as per section 21.2 of the *Conservation Authorities Act*.


Ronda Boutz,
Team Lead, Special Projects.

For: 
Cheyene Brunet,
Forestry Technician.



To: Board of Directors
From: John Mesman, Team Lead, Community Lands and Outreach
Date: June 1, 2022
Subject: Update: Storm Damage in the SNC Forest

RECOMMENDATION:

The Board of Directors receive and file the update on storm damage within the SNC Forest, and

FURTHER THAT the Board of Directors direct staff to complete salvage cut operations on SNC 69 and SNC 83 to the extent possible within the 2022 SNC Budget.

DISCUSSION:

On Saturday, May 21st, 2022, a powerful storm event swept across many parts of the province, including the South Nation Conservation (SNC) watershed, leaving behind significant damage in its wake.

Several of SNC's 15 Conservation Areas were affected and staff surveyed damage and closed several properties and trails over the May Long Weekend due to safety concerns from fallen and damaged trees.

Most boat launches and docks were already temporarily closed due to high water levels and flows during the Water Safety Statement that was in effect for the watershed from May 17th to 24th due to significant rainfall received.

By Friday, May 27th all Conservation Area trails and boat launches were reopened once immediate hazards were addressed, with the exception of the following two areas:

- Two Creek Forest Conservation Area in South Dundas – which remains closed due to seasonally wet conditions and flooded trails.
- Jessup's Falls Conservation Area in Alfred-Plantagenet – which suffered the worst damage from the storm and will require several weeks of work and contractor support to re-open the seasonal property.

Inspections were completed in the SNC Forest within the Prescott-Russell area on May 24th to assess potential damage while tree management work was prioritized in publicly accessible areas to ensure that residents can safely step outdoors and into nature.

Storm damage was reported on six SNC properties (SNC 32, 33, 48, 69, 72, and 83) that were located within the storm path and will require follow-up remediation. There were no hazards identified along roadways and staff are communicating with adjacent property owners to support the removal of debris.

Signs will be posted along roadways of several forested properties to alert nearby residents of potential tree hazards while SNC prioritizes restoration work.



Two SNC properties (SNC 69 and 83) received extensive damage to Red and White Pine plantations and will require salvage cuts. Staff are working with contractors to determine options for salvage operations.

SNC thanks its municipal partners and emergency responders for support provided in certain areas to help clean up and regain access to public properties.

FINANCIAL IMPLICATIONS/ADHERENCE TO SNC POLICY:

Compliance with Budget: Staff time for forest management and related operations are included within the 2022 SNC Budget: Conservation Lands: SNC Forest, on pages 36-37.

Some support for hazard tree management is also included in the 2022 SNC Budget: Conservation Lands: Lands, on pages 34-35.

SNC Policy Adherence: Recommendations are consistent with SNC Forestry Policy.

All expenditures will adhere to SNC's Purchasing Policy, including (C): Purchases over \$10,000 requires Board Approval and competitive quotes.

John Mesman,
Team Lead, Community Lands and Outreach.