



Board of Directors

Annual General Meeting Agenda

Date: April 21st, 2022

Time: 9:00 am

Teams Meeting Coordinates:

*Meeting connection information will be provided
48 hours in advance.*



Board of Directors

Annual General Meeting Agenda

April 21st, 2022 at 9:00 am

1. Traditional Land Acknowledgement
2. Chair's Remarks
3. Approval of SNC Board of Directors Agenda (Supplemental Agenda)
4. Declaration of Conflict of Interest
5. SNC 75th Anniversary – PowerPoint Presentation: Staff
6. Request for Approval:
 - a. Board of Directors Meeting Minutes of March 17th, 2022 4-12
7. New Business:
 - a. Request for Approval: 2022 Board of Directors Elections
(and Procedures): Angela 13-17
 - b. Request for Approval: Conservation Ontario Voting Delegates: Angela 18
 - c. Request for Approval: 2021 Year End, Audited Financial Statement
and Audit Letters: Linda 19-21
 - i. Scott Hodgson, Baker Tilly
 - a. 'Appendix A': South Nation River Conservation Authority 2021 Draft
Audited Financial Statement 22-43
 - b. 'Appendix B': Audit Reporting Letter 44-48
 - c. 'Appendix C': SNC Letter of Representation 49-52
 - d. Request for Approval: 2021 Annual Report: John 53-70
 - e. Update: Programs & Services Inventory Listing – Category 3 Municipal
Agreements: Ronda 71-75
 - f. Request for Approval: Findlay Creek Boardwalk Extension Project: Michelle 76-77
 - g. Request for Approval: Stormwater Facility Inspections Service
Agreement: Sandra 78-90



- h. Request for Approval: Ontario Woodlot Association Forest Inventory
Partnership: Pat 91
- i. Request for Approval: Miitig Healing Lodge: Pat 92
- j. Request for Approval: Flood and Erosion Hazard Mapping: Sandra 93-94
- k. Update: Planning Activity: James 95-98
- l. Update: On-site Sewage Permits Issued: Alison 99-100
- m. Request for Approval: Permits Issued: Alison 101-102
- n. Update: SNC's 2022 Provincial Election Strategy: John 103-112
- 8. Financial Reports
- a. Request for Approval: Monies Received and Disbursement Register
for March 2022: Carl 113-118
- 9. Supplemental Agenda
- a. Update: Estimated Statement of Operations for March 31st, 2022: Linda
- 10. Correspondence
- a. Ministry of Environment, Conservation and Parks: CA Program and Service
Inventory Workshop 119
- 11. Dates of Upcoming Meetings
Third Thursday, at 9:00 a.m. unless indicated otherwise:
 - May 19th, 2022
 - June 16th, 2022
 - July 2022 – no scheduled meeting
 - August 18th, 2022
- 12. Future Motions of the Board and/or Discussion of SNC Issues
- 13. Adjournment

Angela Coleman,
General Manager/Secretary-Treasurer.

/rb



BOARD OF DIRECTORS MEETING

Meeting No. 03/22

Thursday, March 17th, 2022 - 9:00 a.m.

Watershed Room, SNC



Directors Present:

George Darouze, City of Ottawa, Chair
Pierre Leroux, Prescott Russell, Vice Chair
Bill Smirle, Stormont Dundas Glengarry, Past Chair
Steve Densham, Stormont Dundas Glengarry
Dana Farcasiu, Leeds Grenville (*electronic participation*)
Gerrie Kautz, City of Ottawa
Catherine Kitts, City of Ottawa
François St. Amour, Prescott Russell

Regrets:

Allan Hubley, City of Ottawa
John Hunter, Leeds Grenville
Archie Mellan, Stormont Dundas Glengarry
Mario Zanth, Prescott Russell

Staff Present:

Angela Coleman, General Manager/Secretary-Treasurer
Carl Bickerdike, Team Lead, Corporate Services
Ronda Boutz, Team Lead, Special Projects
Michelle Cavanagh, Team Lead, Stewardship
Brent Harbers, Watershed Biologist
Linda Hutchinson, Director, Organization Effectiveness
Sandra Mancini, Team Lead, Engineering
Alison McDonald, Team Lead, Approvals
Eric McGill, Corporate Counsel
John Mesman, Team Lead, Community Lands and Outreach
Pat Piitz, Team Lead, Property

Guests:

Paul Allaire, Miitig Healing Lodge
Luc Cyr, Miitig Healing Lodge
Mark Kealey, City of Ottawa
Erica Louttit, Miitig Healing Lodge



CHAIRS REMARKS

George Darouze, Chair, called the SNC Board of Directors meeting of March 17th, 2022 to order at 9:00 a.m.

Angela Coleman, General Manager/Secretary-Treasurer, read an Indigenous land acknowledgement.

SNC PROJECT UPDATE – POWERPOINT PRESENTATION

Staff presented project and program updates.

Catherine Kitts joined the meeting at 9:07 a.m.

Dana Farcasiu joined the meeting electronically at 9:23 a.m.

APPROVAL OF SNC BOARD OF DIRECTORS MAIN AND SUPPLEMENTAL AGENDAS

RESOLUTION NO. BD-039/22

Moved by: François St. Amour

Seconded by: Steve Densham

RESOLVED THAT:

The Members approve the March 17th, 2022 Board of Directors main and supplemental agendas as submitted.

CARRIED

DECLARATION OF CONFLICT OF INTEREST

There were no Declarations of Conflict of Interest.

REQUEST FOR APPROVAL:

A. BOARD OF DIRECTORS MEETING MINUTES FEBRUARY 17TH, 2022

RESOLUTION NO. BD-040/22

Moved by: Pierre Leroux

Seconded by: Catherin Kitts

RESOLVED THAT:

The Members approve the Board of Directors meeting minutes of February 17th, 2022 as submitted.

CARRIED



B. SNC COMMITTEE MEETING HIGHLIGHTS AND MINUTES OF:

- i. Joint Occupational Health and Safety Committee meeting minutes of March 2nd, 2022
- ii. Clean Water Committee meeting minutes of March 3rd, 2022
- iii. Forestry Committee meeting minutes of March 3rd, 2022
- iv. Joint Standing Committee meeting minutes of March 3rd, 2022
- v. Communications Committee meeting minutes of March 3rd, 2022
- vi. Fish and Wildlife Committee meeting minutes of March 3rd, 2022

RESOLUTION NO. BD-041/21

Moved by: Bill Smirle
Seconded by: Gerrie Kautz

RESOLVED THAT:

The Board of Directors approve the actions and recommendations of the following Committees meetings:

- i. Joint Occupational Health and Safety Committee meeting minutes of March 2nd, 2022
- ii. Clean Water Committee meeting minutes of March 3rd, 2022
- iii. Forestry Committee meeting minutes of March 3rd, 2022
- iv. Joint Standing Committee meeting minutes of March 3rd, 2022
- v. Communications Committee meeting minutes of March 3rd, 2022
- vi. Fish and Wildlife Committee meeting minutes of March 3rd, 2022

CARRIED

DELEGATIONS

DELEGATION REQUESTS MARCH 17, 2022

RESOLUTION NO. BD-042/22

Moved by: Catherine Kitts
Seconded by: Steve Densham

RESOLVED THAT:

The Board of Directors, through the Chair, receive and file the March 2022 delegation presentation from Miitig Healing Lodge.

CARRIED



NEW BUSINESS

UPDATE: PROGRAMS & SERVICES INVENTORY LISTING – CATEGORY 2 MUNICIPAL AGREEMENTS

RESOLUTION NO. BD-043/22

Moved by: Dana Farcasiu
Seconded by: Pierre Leroux

RESOLVED THAT:

The Board of Directors receive and file the Programs & Services Inventory Listing – Category 2: Municipal Agreements work plan report for the year ending December 31, 2022.

CARRIED

REQUEST FOR APPROVAL: CHAIR AND VICE-CHAIR TERM EXTENSION REQUEST

RESOLUTION NO. BD-044/22

Moved by: François St. Amour
Seconded by: Gerrie Kautz

RESOLVED THAT:

The Board of Directors the request letter to the Minister of Environment, Conservation and Parks for a one-year term extension of the current Chair and Vice-Chair.

CARRIED

REQUEST FOR APPROVAL: CONSERVATION ONTARIO LIDAR FUNDING AGREEMENT

RESOLUTION NO. BD-045/22

Moved by: Catherine Kitts
Seconded by: Steve Densham

RESOLVED THAT:

The Board of Directors approve entering into an agreement with Conservation Ontario to receive Natural Resources Canada funding for the Eastern Ontario LiDAR Partnership Project; and



FURTHER THAT:

The Board of Directors approve amending current project partnership agreements to reflect the updated partner cost-share contributions and data ownership.

CARRIED

REQUEST FOR APPROVAL: FORESTS ONTARIO AGREEMENT - GRASSLANDS

RESOLUTION NO. BD-046/22

Moved by: Pierre Leroux
Seconded by: Bill Smirle

RESOLVED THAT:

The SNC Board of Directors approve signing a Memorandum of Understanding with Forests Ontario for the Grassland Stewardship Initiative program at an approximate value of \$37,000, plus HST.

CARRIED

UPDATE: FISHERIES ACT AND PRESCRIBED WORKS AND WATERS REGULATION

RESOLUTION NO. BD-047/22

Moved by: Dana Farcasiu
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors receive and file the *Fisheries Act* and Prescribed Works and Waters Regulation update.

CARRIED

UPDATE: PROPERTY INFORMATION SERVICES

RESOLUTION NO. BD-048/22

Moved by: François St. Amour
Seconded by: Catherine Kitts

RESOLVED THAT:

The Board of Directors receive and file the update on South Nation Conservation's property information services.

CARRIED



UPDATE: PLANNING ACTIVITY

RESOLUTION NO. BD-049/22

Moved by: Steve Densham
Seconded by: Gerrie Kautz

RESOLVED THAT:

The Board of Directors receive and file the Planning Activity update for February 2022.

CARRIED

UPDATE: ON-SITE SEWAGE PERMITS ISSUED

RESOLUTION NO. BD-050/22

Moved by: Dana Farcasiu
Seconded by: Catherine Kitts

RESOLVED THAT:

The Board of Directors receive and file the On-Site Sewage Permits Issued update for February 2022.

CARRIED

REQUEST FOR APPROVAL: PERMITS ISSUED

RESOLUTION NO. BD-051/22

Moved by: Pierre Leroux
Seconded by: Bill Smirle

RESOLVED THAT:

The Board of Directors approve permits 20 through 39 issued under Ontario Regulation 170/06 Development, Interference with Wetlands and Alterations to Shorelines and Watercourses.

CARRIED

UPDATE: LEITRIM WETLAND FILE

RESOLUTION NO. BD-052/22

Moved by: Gerrie Kautz
Seconded by: Pierre Leroux

RESOLVED THAT:

The Board of Directors receive and file the Leitrim Wetland File update.

CARRIED



FINANCIAL REPORTS

REQUEST FOR APPROVAL: IT MANAGED SERVICES PROCUREMENT PLAN

RESOLUTION NO. BD-053/22

Moved by: François St. Amour

Seconded by: Steve Densham

RESOLVED THAT:

The Board of Directors approve the IT Managed Services Procurement Plan as presented; and

FURTHER THAT:

The Board of Directors approve the extension of the IT Managed Services Agreement with Nova Networks until December 1st, 2022 at an approximate cost of \$26,955 plus HST.

CARRIED

REQUEST FOR APPROVAL: VEHICLE PURCHASE AND DISPOSAL

RESOLUTION NO. BD-054/22

Moved by: Dana Farcasiu

Seconded by: Gerrie Kautz

RESOLVED THAT:

The Board of Directors approve the purchase of a light duty truck at an upset limit of approximately \$50,000 plus applicable taxes; and

FURTHER THAT:

The Board of Directors approve disposal of a surplus vehicle.

CARRIED

SUPPLEMENTAL AGENDA

REQUEST FOR APPROVAL: MONIES RECEIVED AND DISBURSEMENT REGISTER FOR FEBRUARY 2022

RESOLUTION NO. BD-055/22

Moved by: Bill Smirle

Seconded by: Pierre Leroux



RESOLVED THAT:

The Board of Directors receive and file the money received report for February 2022; and

FURTHER THAT:

The Board approve the Disbursement Register of \$600,758.50 for February 2022.

CARRIED

CORRESPONDENCE

None.

DATES OF UPCOMING MEETINGS

Third Thursday, at 9:00 a.m., unless indicated otherwise:

- April 21st, 2022 (SNC Annual General Meeting)
- May 19th, 2022
- June 16th, 2022
- July 2022 – No scheduled meeting

FUTURE MOTIONS OF THE BOARD AND/OR DISCUSSION OF SNC ISSUES

None.

CLOSED SESSION

RESOLUTION NO. BD-056/22

Moved by: Gerrie Kautz
Seconded by: Steve Densham

RESOLVED THAT:

The Board of Directors meeting move into Closed Session for the following report:

- Request for Approval: Land Donations

CARRIED

The Board of Directors meeting recessed at 10:43 a.m. to enter Closed Session.

The Chair convened the Board of Directors Closed Session at 10:52 a.m.

The Board of Directors Closed Session adjourned at 11:08 a.m.

The Chair reconvened the Board of Directors Open Session at 11:09 a.m.



OPEN SESSION

RESOLUTION NO. BD-057/22

Moved by: Bill Smirle
Seconded by: Pierre Leroux

RESOLVED THAT:

The Board of Directors meeting move into Open Session.

CARRIED

LAND DONATIONS

RESOLUTION NO. BD-058/22

Moved by: Steve Densham
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors accept the land donations for Property 1 (Ottawa), Property 2 (Ottawa), and Property 3 (Ottawa).

CARRIED

ADJOURNMENT

RESOLUTION NO. BD-59/22

Moved by: Pierre Leroux
Seconded by: Bill Smirle

RESOLVED THAT:

The Board of Directors meeting of March 17th, 2022 be adjourned at 11:11 a.m.

CARRIED

George Darouze,
Chair.

/rb

Angela Coleman,
General Manager/Secretary-Treasurer.



To: Board of Directors
From: Angela Coleman, General Manager/Secretary-Treasurer
Date: April 11, 2022
Subject: Request for Approval: 2022 Board of Directors Elections (and Procedures)

RECOMMENDATION:

The Board of Directors appoint Angela Coleman, General Manager/Secretary-Treasurer as Acting Chair; and

FURTHER THAT: SNC Administrative By-law 15.3: *'All elections shall be in accordance with the Procedures for Election of Officers (Appendix B)'* and relevant *Conservation Authorities Act* requirements be adhered to.

DISCUSSION:

Subsection 17 (1) of the *Conservation Authorities Act* mandates the Chair and Vice-Chair be appointed annually; and SNC's Administrative By-law 15.1 states: *'The election of Chair and Vice Chair shall occur every year at or prior to the Annual General Meeting.'*

As Acting Chair, and in the interests of timeliness and the efficient running of this election, Ms. Coleman will solicit nominations from Board Members for the Chair and then the Vice-Chair positions (one following the other). If only one nomination is made for each respective spot, there will be a global motion to approve the nominated Chair, nominated Vice-Chair and appointment of the Past-Chair (which is *de facto*) in one global motion of the Board.

A global motion will only work if there are no multiple nominations for the Chair and/or Vice-Chair positions. If multiple nominations are made for these positions, Ms. Coleman will conduct separate votes and subsequent affirming motions on each position using the procedures outlined in Appendix B.

FINANCIAL IMPLICATIONS/ADHERENCE TO SNC POLICY:

SNC Policy Adherence: Election procedures shall adhere to SNC's Administrative By-laws and the *Conservation Authorities Act*.

Original signed and on file.

Angela Coleman,
General Manager/Secretary-Treasurer.

Enclosure: SNC Election Procedures
SNC Administrative By-laws [April 15, 2021] Appendix B: Procedure for
Election of Officers



Election Procedures for Global Motion

1. Acting Chair declares all positions vacant, according to SNC's Administrative By-laws
 2. Call for nominations 3 times for election of Chair (no seconder required)
 3. Closing of nominations (requires mover and seconder)
 4. Call for nominations 3 times for election of Vice Chair (no seconder required)
 5. Closing of nomination (requires mover and seconder)
 6. Approval of the following motion:
 - Moved by:
 - Seconded by:
 - That for the year 2022, and until the Annual General Meeting of 2023,
 - ii. Mr./Ms. _____ be elected as Chair of SNC,
 - iii. Mr./Ms. _____ be elected as Vice Chair of SNC, and
 - iv. Mr./Ms. _____ be appointed as Past Chair of SNC.
 7. Chair, Vice Chair, Past Chair assume their offices
-

Election Procedures if there is more than one candidate for Chair and/or Vice Chair

1. Acting Chair declares all positions vacant, according to *SNC's Administrative By-laws*
2. Election procedures for Chair, Vice Chair
 - Nominations require no seconder
 - Acting Chair calls for nominations from the floor
 - If a nominee does not wish to accept, they should decline immediately
 - If there are no further nominations from the floor, Acting Chair asks if there are any further nominations
 - If none are forthcoming, the Acting Chair declares nominations closed (mover and seconder required)
 - Where a vote is required, ballots will be distributed and scrutineer(s) appointed (as per Appendix A)
 - Announcement of results
3. Repeat Section 2 for Vice Chair
4. Motion for Appointment of the immediate Past Chair to the Board of Directors, as stipulated in *SNC's Administrative By-laws*
5. Chair, Vice Chair, Past Chair assume their offices



South Nation Conservation Administrative By-laws

APPENDIX B: Procedure for Election of Officers

Voting

- B1.1 Voting shall be by secret ballot.
- B1.2 No Director may vote by proxy.
- B1.3 In this appendix, "Majority Vote" means half of the votes plus one.

Acting Chair

- B2.0 The Board of Directors shall appoint a person, who is not a voting Director, as Acting Chair for the purpose of election of Officers.

Scrutineers

- B3.1 The Acting Chair shall call a motion for the appointment of one or more persons, who are not Directors or Staff of the Authority, to act as scrutineers.
- B3.2 A Director, who will not stand for election, may be appointed as an additional scrutineer if requested.
- B3.3 All ballots shall be destroyed by the scrutineers after the vote.

Election procedures

- B4.0 The Acting Chair shall advise the Directors that the election will be conducted in accordance with the Act as follows:
 - a) the elections shall be conducted in the following order:
 - i. Election of the Chair, who shall be a Director of the Authority;
 - ii. Election of the Vice-Chair, who shall be a Director of the Authority; and
 - iii. Appointment of the Past Chair, who shall be a Director of the Authority who previously held the position of Chair.



- b) the Acting Chair shall ask for nominations to each position;
- c) only current Directors of the Authority who are present may vote;
- d) nominations shall be called three (3) times and will only require a mover;
- e) the closing of nominations shall require both a mover and a seconder;
- f) each Director nominated shall be asked to accept the nomination. The Director must be present to accept the nomination unless the Director has advised the Secretary-Treasurer in writing or by email in advance of the election of their willingness to accept the nomination;
- g) if there is only one nominee, the individual shall be declared into the position by acclamation.
- h) in the event of an election, each nominee shall be permitted not more than three (3) minutes to speak for the office, in the order of the alphabetical listing by surnames,
- i) upon the acceptance by nominees to stand for election to the position of office, ballots shall be distributed to the Directors by the scrutineers for the purpose of election and the Acting Chair shall ask the Directors to write the name of one individual only on the ballot,
- j) the scrutineers shall collect the ballots, leave the meeting to count the ballots, return and advise the Acting Chair who was elected by Majority Vote.

Majority Vote required

- B5.1 A Majority Vote shall be required for election.
- B5.2 If there are more than two nominees, and upon the first vote no nominee receives the majority required for election, the name of the person with the least number of votes shall be removed from further consideration for the office and new ballots shall be distributed.
- B5.3 In the case of a vote where no nominee receives the majority required for election and where two or more nominees are tied with the least number of votes, a special vote shall be taken to decide which one of such tied nominees' names shall be dropped from the list of names to be voted on in the next vote.



SOUTH NATION
CONSERVATION
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Tie vote

- B6.1 Should there be a tie vote between two remaining candidates, new ballots shall be distributed, and a second vote held.
- B6.2 Should there still be a tie after the second ballot a third vote shall be held.
- B6.3 Should there be a tie after the third vote, the election of the office shall be decided by lot drawn by the Acting Chair or designate.



To: Board of Directors
From: Angela Coleman, General Manager/Secretary-Treasurer
Date: April 11, 2022
Subject: Request for Approval: Conservation Ontario Voting Delegates

RECOMMENDATION:

The Board of Directors appoint the SNC Chair as the Conservation Ontario Voting Delegate for South Nation Conservation, with SNC's Vice Chair as alternate, and General Manager/Secretary-Treasurer as second alternate.

DISCUSSION:

The By-laws of the Association of Conservation Authorities of Ontario require that South Nation Conservation's Board of Directors officially vote and approve a resolution appointing voting delegates to Conservation Ontario.

Once completed, Conservation Ontario will then make any required changes.

FINANCIAL IMPLICATIONS/ADHERENCE TO SNC POLICY:

SNC Policy Adherence:

In compliance with the By-laws of the Association of Conservation Authorities of Ontario.

Original signed and on file.

Angela Coleman,
General Manager/Secretary-Treasurer.



To: Board of Directors
From: Linda Hutchinson, Director, Organization Effectiveness
Date: April 11th, 2022
Subject: Request for Approval: 2021 Year End, Audited Financial Statement and Audit Letters

RECOMMENDATION:

The Board of Directors approve and file the 2021 Draft Audited Financial Statements, Audit Reporting Letter, Letter of Representation, and signatures by Management and Chair; and

FURTHER THAT: The Board of Directors approve the 2021 reserve transfer of \$466,149; and

FURTHER THAT: The Board of Directors approve a 2022 transfer from reserve in the amount of \$107,052 for hazard tree removal project approved and started in 2021 and completed in January 2022.

DISCUSSION:

Audit: Enclosed are copies of the following documents from the 2021 Audit.

Appendix "A": South Nation River Conservation Authority 2021 DRAFT Audited Financial Statements
Appendix "B": Audit Reporting Letter
Appendix "C": SNC Letter of Representation

The audited financial statements have been prepared in accordance with Canadian Public Sector Accounting Standards. The audited statements and various letters have been reviewed and approved by staff. Scott Hodgson, Baker Tilly, will be presenting the audited financial statements and audit reporting letter.

Reserve: Funds are transferred to and from reserve to:

- meet budget provision;
 - set up specific reserves for future use;
 - bring back into operations previous amounts set aside for specific purposes; and/or
 - meet organizational requirements.
-



2021 Reserve Summary	Amount	
Statement of Operations - Net Surplus, page 5	\$684,336	
Capital assets net of acquired, donated, proceeds and gain, page 5	(\$771,638)	
Depreciation, page 5	\$307,711	
2020 Surplus - operations, page 17	\$245,740	
Net transfer to reserve - planned	(\$6,668)	Reserve Transfer, page 6
Transfer to Operating reserve	(\$107,052)	
Transfer to Stabilization reserve	(\$188,685)	
Transfer to Capital reserve	(\$163,744)	
2021 Surplus - operations, page 17	\$0	(\$466,149)

Stabilization Reserve:

As discussed, and approved at the December Board meeting, staff have set up a specific reserve for future stabilization requirements. A stabilization reserve will assist in mitigating possible future reduced revenues or unforeseen increased expenditure pressures.

Capital Reserve:

Increasing our capital reserve by over \$163,000 in 2021, will assist with future Asset Management needs, concern raised by Board members during the levy deliberations.

The transfer to reserve, amounts to an increase of \$466,149.

- 2021 surplus not being carried forward to the 2022 budget,
- the hazard tree removal project being completed in early 2022
- a busy permit program generating increased year-end revenue.



Surplus:

The 2021 surplus is \$466,149, with \$188,685 being transferred to the stabilization reserve, \$163,744 to the capital reserve, \$6,668 net transfer to reserve (planned versus actual) and \$107,052 to the operating reserve to be brought forward in 2022 to complete the hazard tree removal project approved by the Board at the October 2021 meeting.

The surplus is attributed to successful fundraising, new project revenues, increased development activity, and management of human resources. The COVID-19 Pandemic has resulted in some cost savings as virtual meetings replaced most all in-person Board, Committees, and external meetings. Further, revenues not realized in some project areas were offset by reduced expenditures elsewhere in the budget.

Evaluation of Internal Controls: Expense cut off issue

- the error has been reviewed with Team Leads
- the cost of the missed expense was under \$20,000
- there was no impact to our bottom line as the expense was 100% funded from Partner revenue
- the value of the error noted above did not require restatement of the 2020 financial statements.
- a further training session will be held with Team Leads to review year-end cut off procedures.

FINANCIAL IMPLICATIONS/ADHERENCE TO SNC POLICY:

Compliance with Budget:

The audit fee is included in 2021 Budget under Corporate Services: Financial Management & Reporting, pages 80-81.

SNC Policy Adherence:

The 2021 Audit complies with SNC's Administrative By-laws and *Conservation Authorities Act* requirements.

Linda Hutchinson,
Director, Organization Effectiveness.

Attachments: Appendix A: SNRCA 2021 DRAFT Audited Financial Statements
Appendix B: Audit Reporting Letter
Appendix C: SNC Letter of Representation

SOUTH NATION RIVER CONSERVATION AUTHORITY
Financial Statements
Year Ended December 31, 2021

Draft

SOUTH NATION RIVER CONSERVATION AUTHORITY
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Year Ended December 31, 2021

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MANAGEMENT'S RESPONSIBILITY FOR FINANCIAL REPORTING

The financial statements of South Nation River Conservation Authority are the responsibility of management and have been approved by the Board.

The financial statements of South Nation River Conservation Authority have been prepared in accordance with Canadian accounting standards for not-for-profit organizations (ASNPO). When alternative accounting methods exist, management has chosen those it deems most appropriate in the circumstances. A summary of the significant accounting policies are described in Note 2 of the financial statements. These statements include certain amounts based on management's estimates and judgments. Management has determined such amounts based on a reasonable basis in order to ensure that the financial statements are presented fairly in all material respects.

The Authority's management maintains a system of internal controls designed to provide reasonable assurance that assets are safeguarded, transactions are properly authorized and recorded in compliance with legislative and regulatory requirements, and reliable financial information is available on a timely basis for preparation of the financial statements. These systems are monitored and evaluated by management.

The Board of Directors is responsible for ensuring that management fulfills its responsibility for financial reporting and is ultimately responsible for reviewing and approving the financial statements. The Board meets periodically with management and the members' auditors to review significant accounting, reporting and internal control matters. The Board also considers, for approval by the members, the engagement or re-appointment of the external auditors.

The financial statements have been audited by Baker Tilly REO LLP, independent external auditors appointed by the authority, in accordance with Canadian auditing standards. The accompanying Independent Auditor's Report outlines their responsibilities, the scope of their examination and their opinion on the Authority's financial statements.

Chairman

Linda Hutchinson, Director

Finch, ON
April 21, 2022

INDEPENDENT AUDITOR'S REPORT

To the Members of South Nation River Conservation Authority

Opinion

We have audited the financial statements of South Nation River Conservation Authority (the Authority), which comprise the statement of cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Authority as at December 31, 2021, and the results of its operations and cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations (ASNPO)

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of the Authority in accordance with ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with ASNPO, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Authority's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Authority or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Authority's financial reporting process.

(continues)

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- | Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- | Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Authority's internal control.
- | Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- | Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Authority's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Authority to cease to continue as a going concern.
- | Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

SOUTH NATION RIVER CONSERVATION AUTHORITY
Statement of Financial Position
Year Ended December 31, 2021

	2021	2020
FINANCIAL ASSETS		
Cash	\$ 3,707,167	\$ 2,835,543
Accounts receivable	1,351,224	1,520,485
Receivable from municipalities (Note 4)	366,985	424,505
	<u>5,425,376</u>	<u>4,780,533</u>
LIABILITIES		
Accounts payable and accrued liabilities	652,167	728,394
Deferred income (Note 5)	1,717,063	1,239,149
	<u>2,369,230</u>	<u>1,967,543</u>
NET FINANCIAL ASSETS	<u>3,056,146</u>	<u>2,812,990</u>
NON-FINANCIAL ASSETS		
Tangible capital assets (Note 6)	10,849,510	10,393,755
Assets under construction	8,172	-
Prepaid expenses	50,535	73,282
	<u>10,908,217</u>	<u>10,467,037</u>
ACCUMULATED SURPLUS (Note 11)	<u>\$ 13,964,363</u>	<u>\$ 13,280,027</u>

ON BEHALF OF THE BOARD

_____ Chairman

_____ Director

The accompanying notes are an integral part of these financial statements

SOUTH NATION RIVER CONSERVATION AUTHORITY
Statement of Changes in Net Financial Assets
Year Ended December 31, 2021

	Budget 2021	Actual 2021	Actual 2020
Net surplus for the year	\$ (111,315)	\$ 684,336	\$ 43,090
Acquisition of tangible capital assets	(541,883)	(755,824)	(370,282)
Contributed tangible capital assets	-	(8,400)	(60,666)
Proceeds on disposal of tangible capital assets	-	6,500	-
Change in assets under construction	-	(8,172)	-
Gain on disposal of tangible capital assets	-	(5,742)	-
Depreciation	285,112	307,711	314,885
Change in prepaid expenses	-	22,747	(17,483)
Increase (decrease) in net financial assets in the year	(368,086)	243,156	(90,456)
Net financial assets, beginning of year	2,812,990	2,812,990	2,903,446
Net financial assets, end of year	\$ 2,444,904	\$ 3,056,146	\$ 2,812,990

The accompanying notes are an integral part of these financial statements

SOUTH NATION RIVER CONSERVATION AUTHORITY
Statement of Continuity of Reserves
Year Ended December 31, 2021

	Balance, beginning of year	From operations	To operations	Balance, end of year
RESERVES				
Operating	\$ 917,546	\$ 118,492	\$ -	\$ 1,036,038
Capital projects	940,371	170,327	-	1,110,698
Stabilization	-	188,685	-	188,685
Water Control Structure	133,350	5,951	-	139,301
Sewage systems inspections	68,666	130,072	-	198,738
Dr. Jackson - Forestry programs	10,705	75	-	10,780
Findlay Creek	272,864	1,903	1,949	272,818
Environmental Projects	33,458	2,517	6,500	29,475
MNR revenue sharing	156,142	590	143,781	12,951
School programs	2,324	16	-	2,340
Land acquisition - forestry	46,799	328	-	47,127
Memorial fund	58,307	405	982	57,730
Year ended December 31, 2021	\$ 2,640,532	\$ 619,361	\$ 153,212	\$ 3,106,681
Year ended December 31, 2020	\$ 2,600,371	\$ 100,436	\$ 60,275	\$ 2,640,532

The accompanying notes are an integral part of these financial statements

SOUTH NATION RIVER CONSERVATION AUTHORITY
Statement of Operations
Year Ended December 31, 2021

	Budget 2021	Actual 2021	Actual 2020
REVENUE			
Ministry of Natural Resources and Forestry	\$ 91,070	\$ 91,070	\$ 91,070
Source water protection	85,262	101,875	92,331
Municipal levies	3,629,611	3,629,611	3,492,376
Special levies	828,016	767,978	628,006
Federal - other funding	53,325	352,505	281,032
Provincial - other funding	76,335	73,062	51,317
Municipal - other funding	524,920	510,846	429,702
Other sources	1,569,452	1,688,867	1,236,199
TOTAL OPERATING REVENUE	6,857,991	7,215,814	6,302,033
RESOURCE MANAGEMENT (Schedule 1)			
Water response programs	488,642	198,898	467,998
Partner programs	1,021,174	1,059,020	958,877
Projects	390,594	193,603	76,209
	1,900,410	1,451,521	1,503,084
PROPERTY & APPROVALS (Schedule 2)			
Property	1,334,280	1,099,888	1,179,497
Approvals	1,188,644	1,368,177	1,242,995
Projects	485,720	695,486	402,396
	3,008,644	3,163,551	2,824,888
CORPORATE & COMMUNITY SERVICES (Schedule 3)			
Corporate services	1,231,269	1,115,881	1,146,248
Information management and technology	194,900	119,555	146,309
Communications and outreach	348,971	373,259	323,529
	1,775,140	1,608,695	1,616,086
TOTAL OPERATING EXPENSES	6,684,194	6,223,767	5,944,058
DEPRECIATION	285,112	307,711	314,885
TOTAL EXPENSES	6,969,306	6,531,478	6,258,943
NET SURPLUS	(111,315)	684,336	43,090
ACCUMULATED SURPLUS, BEGINNING OF YEAR	13,280,027	13,280,027	13,236,937
ACCUMULATED SURPLUS, END OF YEAR	\$ 13,168,712	\$ 13,964,363	\$ 13,280,027

The accompanying notes are an integral part of these financial statements

SOUTH NATION RIVER CONSERVATION AUTHORITY
Statement of Cash Flows
Year Ended December 31, 2021

	2021	2020
OPERATING ACTIVITIES		
Net surplus	\$ 684,336	\$ 43,090
Items not affecting cash:		
Depreciation	307,711	314,885
Contributed tangible capital assets	(8,400)	(60,666)
Gain on disposal of tangible capital assets	(5,742)	-
	<u>977,905</u>	<u>297,309</u>
Changes in non-cash working capital:		
Accounts receivable	169,261	(438,042)
Receivable from municipalities	57,520	53,739
Accounts payable and accrued liabilities	(76,227)	(34,932)
Deferred income	477,914	138,581
Prepaid expenses	22,747	(17,483)
	<u>651,215</u>	<u>(298,137)</u>
Cash flow from (used by) operating activities	<u>1,629,120</u>	<u>(828)</u>
CAPITAL ACTIVITIES		
Purchase of tangible capital assets	(755,824)	(370,282)
Purchase of tangible capital assets under construction	(8,172)	-
Proceeds on disposal of tangible capital assets	6,500	-
Cash flow used by capital activities	<u>(757,496)</u>	<u>(370,282)</u>
INCREASE (DECREASE) IN CASH FLOW	871,624	(371,110)
CASH - BEGINNING OF YEAR	<u>2,835,543</u>	<u>3,206,597</u>
CASH - END OF YEAR	<u>\$ 3,707,167</u>	<u>\$ 2,835,543</u>

The accompanying notes are an integral part of these financial statements

SOUTH NATION RIVER CONSERVATION AUTHORITY
Notes to Financial Statements
Year Ended December 31, 2021

1. DESCRIPTION OF BUSINESS

The South Nation River Conservation Authority (the "Authority") is established under the Conservation Authorities Act - Ontario. It acts as the agent for water and land conservation and management for its member municipalities.

The Authority is a registered charity and, as such, is exempt from income tax and may issue tax receipts to donors.

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Significant Accounting Policies

The financial statements of the Authority are the responsibility of and prepared by management in accordance with the Canadian public sector accounting standards.

Revenue and expenditures are recorded on the accrual basis of accounting. The accrual basis of accounting recognizes revenue as it becomes available and measurable and an expenditure is recognized when incurred and measurable as a result of the receipt of goods or services and the creation of a legal obligation to pay.

Cash and cash equivalents

Cash includes cash held in banks and cash on hand.

Financial instruments policy

The financial statements of the Authority are the representations of management prepared in accordance with the Chartered Professional Accountants of Canada Public Sector Handbook, that sets out generally accepted accounting principles for public sector organizations in Canada. The financial statements have been prepared in accordance with Canadian Public Sector Accounting Standards.

Deferred income

The Authority receives certain amounts from other entities, the proceeds of which may only be used in the conduct of certain programs or completion of specific work. Further, certain user charges and fees are collected but for which the related services have yet to be performed. These amounts are recognized as revenue when the related expenditures are incurred or services performed.

Reserves

Reserves for future expenditures and contingencies are established as required at the discretion of the members of the Board of Directors of the Authority. Increases or decreases in these reserves are made by appropriations to or from reserves.

(continues)

SOUTH NATION RIVER CONSERVATION AUTHORITY
Notes to Financial Statements
Year Ended December 31, 2021

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES *(continued)*

Tangible capital assets

Tangible capital assets are stated at cost or deemed cost less accumulated amortization and are amortized over their estimated useful lives on a declining balance basis at the following rates and methods:

Buildings	10 to 40 years	straight-line method
Equipment	5 to 10 years	straight-line method
Furniture and fixtures	10 years	straight-line method
Vehicles	5 to 10 years	straight-line method
Computer and networking equipment	3 to 5 years	straight-line method
Computer software	3 to 5 years	straight-line method
Parking lot and other land improvements	10 to 20 years	straight-line method
Flood control structures	50 years	straight-line method

One half of the above rates are used in the year of acquisition.

Tangible capital assets acquired during the year but not placed into use are not amortized until they are placed into use.

Tangible capital assets received as unrestricted contributions are recorded at fair market value at the date of receipt and are also recorded as revenue. Tangible capital assets received as restricted contributions are recorded at fair market value at the date of receipt and are applied directly to accumulated surplus.

The organization regularly reviews its tangible capital assets to eliminate obsolete items

The organization has capitalization thresholds. For all additions of tangible capital assets, including pooled assets, the following capitalization thresholds apply: Land improvements, buildings, and flood control structures - \$10,000; all other tangible capital assets - \$5,000.

Revenue Recognition

The Authority follows the deferral method of accounting for contributions. Government assistance is recorded as revenue when eligible claims are determined and the expenditure incurred. Levies on member municipalities are recorded after Board of Directors' approval and recorded as revenue in the year levied. When revenue from special programs is received in advance of the related expenditure, such revenue is deferred until the year in which the expenditure is incurred.

Donated materials and services

Donated materials and services are recorded at fair market value if they would otherwise have been purchased.

(continues)

SOUTH NATION RIVER CONSERVATION AUTHORITY
Notes to Financial Statements
Year Ended December 31, 2021

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES *(continued)*

Contributed services

Volunteers contribute a significant amount of their time each year. Due to the difficulty in determining their fair value, contributed services are not recognized in the financial statements.

Pension Plan

The Authority accounts for its participation in the Ontario Municipal Employees Retirement Systems (OMERS) as a defined benefit pension plan.

Use of Estimates

Since precise determination of many assets and liabilities is dependant upon future events, the preparation of periodic financial statements necessarily involves the use of estimates and assumptions. These have been made using careful judgments. Actual results could differ from management's best estimates as additional information becomes available in the future. These estimates and assumptions are reviewed periodically and, as adjustments become necessary, they are reported in the periods in which they become known. Areas where estimations are used include accrued liabilities, deferred revenue, useful life of tangible capital assets and allowance for doubtful accounts.

3. FINANCIAL INSTRUMENTS

The Authority is exposed to various risks through its financial instruments and has a comprehensive risk management framework to monitor, evaluate and manage these risks. The following analysis provides information about the Authority's risk exposure and concentration as of December 31, 2021.

Credit risk

Credit risk arises from the potential that a counter party will fail to perform its obligations. The Authority is exposed to credit risk from customers. In order to reduce its credit risk, the Authority reviews a new customer's credit history before extending credit and conducts regular reviews of its existing customers' credit performance. An allowance for doubtful accounts is established based upon factors surrounding the credit risk of specific accounts, historical trends and other information. The Authority is exposed to a high concentration of credit risk as one entity represents 67% of accounts receivable and one entity represents 93% of receivable from municipalities (Note 4). The Authority has deemed all amounts receivable at year end to be collectible. There has been no change to the risk exposure from the prior year.

Liquidity risk

Liquidity risk is the risk that an entity will encounter difficulty in meeting obligations associated with financial liabilities. The Authority is exposed to this risk mainly in respect of its receipt of funds from its customers and other related sources, long-term debt, obligations under capital leases, contributions to the pension plan, and accounts payable.

(continues)

SOUTH NATION RIVER CONSERVATION AUTHORITY
Notes to Financial Statements
Year Ended December 31, 2021

3. FINANCIAL INSTRUMENTS (continued)

Market risk

Market risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market prices. Market risk comprises three types of risk: currency rate risk, interest rate risk and other price risk. The Authority is mainly exposed to XXX risk and XXX risk.

Interest rate risk

Interest rate risk is the risk that the value of a financial instrument might be adversely affected by a change in the interest rates. In seeking to minimize the risks from interest rate fluctuations, the Authority manages exposure through its normal operating and financing activities. The Authority is exposed to interest rate risk primarily through its floating interest rate bank indebtedness and credit facilities.

Unless otherwise noted, it is management's opinion that the Authority is not exposed to significant other price risks arising from these financial instruments.

4. RECEIVABLE FROM MUNICIPALITIES

Due from various municipalities for their portion of the funds used to purchase and renovate the head office in Finch. Receivable in blended payments with interest charged at approximately prime less 1.00%, due in 2027.

	<u>2021</u>	<u>2020</u>
	\$ 366,985	\$ 424,505

Principal repayment terms are approximately:

2022	\$ 58,531
2023	59,560
2024	60,607
2025	61,672
2026	62,756
Thereafter	<u>63,859</u>
	\$ 366,985

SOUTH NATION RIVER CONSERVATION AUTHORITY
Notes to Financial Statements
Year Ended December 31, 2021

5. DEFERRED INCOME

	Balance, beginning of year	Funds received	Funds earned	2021
<u>Resource Management</u>				
Partner programs	\$ 299,810	\$ 870,643	\$ (751,366)	\$ 419,087
Projects	166,616	81,236	(79,677)	168,175
	466,426	951,879	(831,043)	587,262
<u>Property & Approvals</u>				
Buildings & infrastructures	7,894	4,214	(12,108)	-
Community lands	474,526	463,136	(428,229)	509,433
Development review	29,394	534,324	(546,230)	17,488
Sewage systems review	114,429	444,489	(410,373)	148,545
Source water protection	11,543	-	(11,543)	-
Projects	62,424	450,290	(373,966)	138,748
	700,210	1,896,453	(1,782,449)	814,214
<u>Corporate & Community Services</u>				
Corporate services	-	239,074	-	239,074
Communications & outreach	72,513	4,000	-	76,513
	72,513	243,074	-	315,587
	\$ 1,239,149	\$ 3,091,406	\$ (2,613,492)	\$ 1,717,063

SOUTH NATION RIVER CONSERVATION AUTHORITY
Notes to Financial Statements
Year Ended December 31, 2021

6. TANGIBLE CAPITAL ASSETS

<u>Cost</u>	<u>2020 Balance</u>	<u>Additions</u>	<u>Disposals</u>	<u>2021 Balance</u>
Land	\$ 7,701,243	\$ 546,813	\$ -	\$ 8,248,056
Buildings	1,247,371	-	-	1,247,371
Equipment	877,563	124,648	27,818	974,393
Furniture and fixtures	236,462	-	-	236,462
Vehicles	362,699	61,617	34,153	390,163
Computer and networking equipment	600,381	31,146	-	631,527
Computer software	133,927	-	-	133,927
Parking lot and other land improvements	372,059	-	-	372,059
Flood control structures	4,814,000	-	-	4,814,000
	\$ 16,345,705	\$ 764,224	\$ 61,971	\$ 17,047,958

<u>Accumulated Amortization</u>	<u>2020 Balance</u>	<u>Amortization</u>	<u>Accumulated Amortization on Disposals</u>	<u>2021 Balance</u>
Buildings	\$ 376,232	\$ 33,294	\$ -	\$ 409,526
Equipment	419,441	74,817	27,818	466,440
Furniture and fixtures	218,126	3,356	-	221,482
Vehicles	257,302	36,010	33,395	259,917
Computer and networking equipment	515,852	48,306	-	564,158
Computer software	126,129	4,550	-	130,679
Parking lot and other land improvements	187,927	23,138	-	211,065
Flood control structures	3,850,941	84,240	-	3,935,181
	\$ 5,951,950	\$ 307,711	\$ (61,213)	\$ 6,198,448

(continues)

SOUTH NATION RIVER CONSERVATION AUTHORITY
Notes to Financial Statements
Year Ended December 31, 2021

6. TANGIBLE CAPITAL ASSETS (continued)

<u>Net book value</u>	<u>2021</u>	<u>2020</u>
Land	\$ 8,248,056	\$ 7,701,243
Buildings	837,845	871,139
Equipment	507,953	458,122
Furniture and fixtures	14,980	18,336
Vehicles	130,246	105,397
Computer and networking equipment	67,369	84,529
Computer software	3,248	7,798
Parking lot and other land improvements	160,994	184,132
Flood control structures	878,819	963,059
	<u>\$ 10,849,510</u>	<u>\$ 10,393,755</u>

7. RESERVES

a) Revenue Sharing

In accordance with the Ministry of Natural Resources and Forestry Revenue Sharing Policy, \$590 (2020 - \$2,430) interest received during the year has been transferred to the revenue sharing reserve.

b) School Programs and Memorial Fund

These reserves were established in 1998 to receive specified donations that are used to fund the School Programs and the Memorial Fund.

8. CONTINGENCIES

Under the Forestry Act, the Authority may be liable to the Ministry of Natural Resources and Forestry for an amount not greater than 50% of the proceeds from sale of lands for which acquisition grants were received from the Ministry of Natural Resources and Forestry. As of December 31, 2021 management is not aware of any liability in this regard.

SOUTH NATION RIVER CONSERVATION AUTHORITY
Notes to Financial Statements
Year Ended December 31, 2021

9. CREDIT FACILITIES - ROYAL BANK

The Authority has an authorized \$1,000,000 revolving demand facility by way of Royal Bank Prime based loans bearing interest at prime less 0.50% and Bankers' Acceptance with an acceptance fee of 0.40%.

This facility is secured by:

- a) General security agreement signed by the borrower constituting a first ranking security interest in all personal property of the borrower; and
- b) Borrowing resolution.

At year end, \$1,000,000 (2020 - \$1,000,000) was available on this facility.

10. PENSION PLAN

The Authority makes contributions to the Ontario Municipal Employees Retirement System (OMERS), which is a multi-employer retirement pension plan, on behalf of its eligible employees. The plan is a defined pension benefit plan, which specifies the amount of retirement benefit to be received by the employees based on the length of service and rates of pay. Employers and employees contribute equally to the plan.

As OMERS is a multi-employer defined benefit pension plan, any pension plan surpluses or deficits are a joint responsibility of all eligible organizations and their employees. As a result, the Authority does not recognize any share of the OMERS pension funding deficit of \$3,131,000,000 (2020 - 3,211,000,000) as the Authority's portion of the amounts is not determinable. Contributions made by the Authority to OMERS for 2021 was \$219,755 (2020 - \$209,986).

SOUTH NATION RIVER CONSERVATION AUTHORITY
Notes to Financial Statements
Year Ended December 31, 2021

11. ACCUMULATED SURPLUS

	<u>2021</u>	<u>2020</u>
Accumulated surplus consists of:		
Tangible capital assets	\$ 10,849,510	\$ 10,393,755
Tangible capital assets under construction	8,172	-
Reserves	3,106,681	2,640,532
Surplus - operations	-	245,740
	<u>\$ 13,964,363</u>	<u>\$ 13,280,027</u>

12. COMPARATIVE FIGURES

Some of the comparative figures have been reclassified to conform to the current year's presentation.

SOUTH NATION RIVER CONSERVATION AUTHORITY
Resource Management(Schedule 1)
Year Ended December 31, 2021

	2021	2020
RESOURCE MANAGEMENT		
Salaries and employee benefits	\$ 643,005	\$ 736,764
Tree planting material and services	333,824	205,839
Grants	326,584	417,109
Contracted and technical service	98,605	67,314
Travel and training	13,805	11,130
Supplies	10,814	14,904
Consultants and legal fees	6,238	27,965
Advertising and promotion	5,385	9,877
Equipment repairs and maintenance	4,158	3,911
Vehicle	3,370	2,458
Leases	1,760	-
Program support	1,586	1,891
Committee meetings	1,194	2,369
Memberships	1,169	1,529
Bank charges and interest	24	24
	\$ 1,451,521	\$ 1,503,084

The accompanying notes are an integral part of these financial statements

SOUTH NATION RIVER CONSERVATION AUTHORITY
Property & Approvals (Schedule 2)
Year Ended December 31, 2021

	2021	2020
PROPERTY & APPROVALS		
Salaries and employee benefits	\$ 2,463,458	\$ 2,143,822
Contracted and technical service	279,138	284,724
Supplies	82,163	105,994
Vehicle	78,210	77,664
Property taxes and drainage assessment	62,157	59,223
Consultants and legal fees	60,162	51,326
Equipment repairs and maintenance	44,682	20,348
Utilities	34,220	32,382
Leases	17,137	12,427
Travel and training	15,566	16,111
Insurance	11,063	7,525
Telephone	6,588	5,735
Advertising and promotion	5,139	2,410
Memberships	3,541	3,781
Bank charges and interest	327	261
Tree planting material	-	1,155
	\$ 3,163,551	\$ 2,824,888

The accompanying notes are an integral part of these financial statements

SOUTH NATION RIVER CONSERVATION AUTHORITY
Corporate & Community Services (Schedule 3)
Year Ended December 31, 2021

	2021	2020
CORPORATE & COMMUNITY SERVICES		
Salaries and employee benefits	\$ 1,055,044	\$ 1,096,427
Insurance	103,408	82,816
Contracted and technical service	93,692	101,663
Consultants, legal and audit fees	61,270	46,256
Equipment, software, repairs and maintenance	41,730	40,006
Telephone and internet	41,181	37,507
Advertising and promotion	35,189	25,456
Conservation Ontario levy	35,182	35,509
Board and committee meetings	34,118	39,971
Supplies	29,108	40,700
Travel and training	22,736	21,648
Memberships	22,393	22,275
Bank charges and interest	16,742	11,639
Grants	11,394	11,981
Program support	5,508	2,232
	\$ 1,608,695	\$ 1,616,086

The accompanying notes are an integral part of these financial statements

April 12, 2022

South Nation River Conservation Authority
38 Victoria Street
P.O. Box 29
Finch ON K0C 1K0

Attention: Members of the Board of Directors

Dear Sir / Madam:

Re: Audit of the Financial Statements of South Nation River Conservation Authority

We have been engaged to express an audit opinion on the financial statements of South Nation River Conservation Authority ("the Authority") for the year ended December 31, 2021. We have substantially completed our audit and are pleased to report on the following items.

The purpose of this report is to summarize certain aspects of the audit that we believe to be of interest to the Board of Directors. This report should be read in conjunction with the draft financial statements and our report thereon, as well as our Audit Planning letter previously forwarded to you.

Auditor Independence

As communicated previously in a separate letter to the Board of Directors, we are not aware of any relationship between the Authority and us that, in our professional judgement, may reasonably be thought to bear on our independence.

Accordingly, we hereby re-confirm that our engagement team, our Firm and the other Baker Tilly Canada offices are independent with respect to the Authority within the meaning of the Code of Professional Conduct Rule 204 of the Chartered Professional Accountants of Ontario.

Independent Auditors' Report

We anticipate that our Independent Auditors' Report will be issued without modification.

Our Independent Auditors' Report will be dated no earlier than the date on which we have obtained sufficient appropriate audit evidence on which to base our audit opinion on the financial statements, including evidence that all the statements and disclosures that comprise the financial statements have been prepared and the Board has approved the financial statements.

Evaluation of Internal Controls

Audits include a review and evaluation of the system of internal controls to assist in determining the level of reliance that may or should be placed on the system in assessing the nature and extent of audit procedures to be undertaken.

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During the course of our audit, we encountered the following specific internal control matters that we wish to bring to your attention:

1. Expense cut off issue

Due to the late receipt of invoice from a vendor, an expense was incorrectly recorded in 2021 that should have been recorded in 2020.

This resulted in an overstatement of expenses in the current fiscal year as well an overstatement of revenue given it was related to a externally funded project previously set up in deferred revenue.

We recommend that the Authority implements new procedures that would entail team leads to follow up with vendors of all ongoing projects at year end to ensure they have received all the invoices for the reporting period.

Illegal Acts, Fraud, Intentional Misstatements and Errors

Our auditing procedures, including tests of your accounting records, were limited to those considered necessary in the circumstances and will not necessarily disclose all illegal acts should any exist. Under CAS, we consider the Authority's control environment, governance structure, circumstances encountered during the audit and the potential likelihood of fraud and illegal acts occurring.

These procedures are not designed to test for fraudulent or illegal acts, nor will they necessarily detect such acts or recognize them as such, even if the effect on the financial statements is material. However, should we become aware that an illegal or possible illegal act or an act of fraud may have occurred, other than one considered clearly inconsequential, we will communicate directly to the Board of Directors.

It is management's responsibility to detect and prevent illegal actions. If such acts are discovered or the Board of Directors members become aware of circumstances under which the Authority may have been involved in fraudulent, illegal or regulatory non-compliance situations, such circumstances must be disclosed to us.

Testing during our audit did not reveal any illegal, improper or questionable payments or acts, nor any acts committed with the intent to deceive, involving either misappropriation of assets or misrepresentation of assets or misrepresentation of financial information.

Related Party Transactions

During our audit, we conduct various tests and procedures to identify transactions considered to involve related parties. Related parties exist when one party has the ability to exercise, directly or indirectly, control, joint control or significant influence over the other. Two or more parties are related when they are subject to common control, joint control or common significant influence. Related parties also include management, directors and their immediate family members and companies with which these individuals have an economic interest.

There were no related party transactions identified during the audit that required disclosure in the notes to the financial statements.

Significant Accounting Principles and Policies

Management is responsible for the appropriate selection and application of accounting policies. Our role is to review the appropriateness and application as part of our audit. The significant accounting principles and policies are disclosed in the notes to the financial statements.

The Board of Directors has a responsibility to review the accounting policies adopted by the Authority, and where alternative policies are available, make determinations as to the most appropriate policies to be adopted in the circumstances. If members of the Board of Directors believe that the adoption or change in accounting policy may produce an inappropriate or misleading result in financial reporting or disclosure, this concern must be discussed with management and us.

There were no new accounting policies adopted or changes to the application of accounting policies of the Authority during the year.

Accounting Estimates

Management is responsible for the accounting estimates included in the financial statements. Estimates and the related judgements and assumptions are based on management's knowledge of the business and past experience about current and future events.

Our responsibility as auditors is to obtain sufficient appropriate evidence to provide reasonable assurance that management's accounting estimates are reasonable within the context of the financial statements as a whole. An audit includes performing appropriate procedures to verify the:

- Calculation of accounting estimates;
- Analysing of key factors such as underlying management assumptions;
- Materiality of estimates individually and in the aggregate in relation to the financial statements as a whole;
- Estimate's sensitivity to variation and deviation from historical patterns;
- Estimate's consistency with the entity's business plans; and
- Other audit evidence.

Significant Matters Discussed with Management

There were no significant matters arising from the audit discussed with management.

Written Representation Requested from Management

As part of our audit, we request that management prepare a letter to us to re-affirm various representations that they have provided to us and we have relied upon. A copy of this letter is attached for your convenience.

Significant Misstatements

In the course of our audit, we have not found any material misstatements or unadjusted items that, in aggregate, exceed materiality thresholds established for the audit, nor have we found significant misstatements that would likely cause future financial statements to be materially misstated.

Key Audit Matters

There are no key audit matters to be communicated in the auditor's report.

Uncorrected Misstatements

In the course of our audit, we have not identified any uncorrected financial statement misstatements.

Significant Unusual Transactions

We are not aware of any significant transactions entered into by the Authority that you should be informed about.

Disagreements with Management

We are required to communicate any disagreements with management, whether or not resolved, about matters that are individually or in aggregate significant to the Authority's financial statements or auditors' report. Disagreements may arise over:

- Selection or application of accounting principles;
- Assumptions and related judgements for accounting estimates;
- Financial statement disclosures;
- Scope of the audit: or
- Wording of the auditors' report.

In the course of our audit, we did not have any significant disagreements with management, nor were we under any significant time pressures or poor working conditions. We are not aware of any cause for concern as to management's attitude, competence or credibility with respect to matters affecting the financial statements.

Difficulties Encountered During the Audit

We encountered no significant difficulties during our audit that should be brought to the attention of the Board of Directors.

Management Letter

During our audit, we did not note any significant issues on internal controls to report to management.

In Closing

We wish to express our appreciation for the co-operation we received during the audit from the Authority's management.

Should any member of the Board of Directors wish to discuss or review any matter addressed in this letter or any other matters related to financial reporting, please do not hesitate to contact us at any time.

To ensure there is a clear understanding and record of the matters discussed, we ask that members of the Board of Directors sign their acknowledgement in the spaces provided below.

Yours truly,

BAKER TILLY REO LLP

Benjamin Mann, CPA, CA
Partner
Phone: 613-774-9889

Acknowledgement of Board of Directors:

We have read and reviewed the above disclosures and understand and agree with the comments therein.
South Nation River Conservation Authority

00047

Print Name

Signature

Date signed

Print Name

Signature

Date signed



April 21, 2022

Baker Tilly REO LLP
475 Main Street
P.O. Box 390
Winchester Ontario K0C 2K0

Dear Sir / Madam:

This representation letter is provided in connection with your audit of the financial statements of South Nation River Conservation Authority for the year ended December 31, 2021, for the purpose of you expressing an opinion as to whether the financial statements is presented fairly, in all material respects, in accordance with Canadian public sector accounting standards.

In making the representations outlined below, we took the time necessary to appropriately inform ourselves on the subject matter through inquiries of entity personnel with relevant knowledge and experience, and, where appropriate, by inspecting supporting documentation.

We confirm that (to the best of our knowledge and belief):

We have fulfilled our responsibilities, as set out in the terms of the audit engagement dated December 8, 2021, for:

- a. Preparing and fairly presenting the financial statements in accordance with Canadian accounting standards for not-for-profit organizations;
- b. Providing you with:
 - i. Access to all information of which we are aware that is relevant to the preparation of the financial statements, such as:
 - A. Accounting records, supporting data and other relevant documentation,
 - B. Minutes of meetings (such as shareholders, board of directors and audit committees) or summaries of actions taken for which minutes have not yet been prepared, and
 - C. Information on any other matters, of which we are aware, that is relevant to the preparation of the financial statements;



- ii. Additional information that you have requested from us for the purpose of the audit; and
- iii. Unrestricted access to persons within the entity from whom you determine it necessary to obtain audit evidence.
- c. Ensuring that all transactions have been recorded in the accounting records and are reflected in the financial statements; and
- d. Designing and implementing such internal control as we determined is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error. We have also communicated to you any deficiencies in the design and implementation or the maintenance of internal control over financial reporting of which management is aware.

Fraud and Non Compliance

We have disclosed to you:

- a. All of our knowledge in relation to actual, alleged or suspected fraud affecting the entity's financial statements involving:
 - i. Management;
 - ii. Employees who have significant roles in internal control; or
 - iii. Others where the fraud could have a material effect on the financial statements;
- b. All of our knowledge in relation to allegations of fraud or suspected fraud communicated by employees, former employees, analysts, regulators or others;
- c. All known instances of non-compliance or suspected non-compliance with laws and regulations, including all aspects of contractual agreements that should be considered when preparing the financial statements;
- d. All known, actual, or possible litigation and claims that should be considered when preparing the financial statements; and
- e. The results of our risk assessments regarding possible fraud or error in the financial statements.

Related Parties

We confirm that there were no related-party relationships or transactions that occurred during the period.



Estimates

We acknowledge our responsibility for determining the accounting estimates required for the preparation of the financial statements in accordance with Canadian accounting standards for not-for-profit organizations. Those estimates reflect our judgment based on our knowledge and experience of past and current events, and on our assumptions about conditions we expect to exist and courses of action we expect to take. We confirm that the significant assumptions and measurement methods used by us in making accounting estimates, including those measured at fair value, are reasonable.

Subsequent Events

All events subsequent to the date of the financial statements and for which Canadian accounting standards for not-for-profit organizations requires adjustment or disclosure have been adjusted or disclosed.

Commitments and Contingencies

There are no commitments, contingent liabilities/assets or guarantees (written or oral) that should be disclosed in the financial statements. This includes liabilities arising from contract terms, illegal acts or possible illegal acts, and environmental matters that would have an impact on the financial statements.

Adjustments

We have reviewed, approved and recorded all of your proposed adjustments to our accounting records. This includes journal entries, changes to account coding, classification of certain transactions and preparation of, or changes to, certain accounting records.

Accounting policies

All significant accounting policies are disclosed in the financial statements and are consistent with those used in the previous period.

Contractual compliance

We have complied with the terms and conditions of all contractual agreements that could have a material effect, in the event of non-compliance, on the financial statements.

Fair values

We confirm that the significant assumptions used in arriving at the fair values of financial instruments as measured and disclosed in the financial statements are reasonable and appropriate in the circumstances.



Material measurement uncertainties

The nature of all material measurement uncertainties has been appropriately disclosed in the financial statements, including all estimates where it is reasonably possible that the estimate will change in the near term and the effect of the change could be material to the financial statements.

None of the members were in debt to the Authority

None of the members were in debt to the Authority, other than in the ordinary course of business at the period- end or at any time during the period.

Management fees, wages or bonuses paid to (or accrued on behalf of) related parties

All management fees, bonuses or other remuneration paid to or accrued on behalf of members or related parties represent the fair market value of services performed for, or goods provided to, the Authority.

Acknowledged and agreed on behalf of South Nation River Conservation Authority by:

April 21, 2022
Date signed

April 21, 2022
Date signed



To: Board of Directors
From: John Mesman, Team Lead, Community Lands and Outreach
Date: March 13, 2022
Subject: Request for Approval: 2021 Annual Report

RECOMMENDATION:

That the Board of Directors approve the 2021 Annual Report; and

FURTHER THAT: The Board of Directors direct staff to circulate copies to member municipalities, local MPs and MPPs, Conservation Authorities, and various stakeholders.

DISCUSSION:

Annual reports are an important way of highlighting SNC's programs, services, and accomplishments throughout the preceding year, as well as providing partners and stakeholders with information regarding financial performance, Board of Directors membership, and project updates.

Some highlights from the 2021 Annual Report are summarized below:

- **Featured Topics:** Importance of Indigenous Partnerships Through Land and Water Stewardship, Partnership with Ducks Unlimited Canada, Virtual Education and Outreach, Protecting Natural Legacy through Natural Heritage Systems, Approvals Program Permits and Protecting People and Property from Natural Hazards.
- **Conservation Areas:** A record 200,000 visitors connected with nature at SNC Conservation Areas. Site improvements included: trail upgrades at Robert Graham Conservation Area, development was completed at the new Mill Run Conservation Area in Augusta Township, and the second year of restoration work at J. Henry Tweed thanks to a three-year partnership with Ontario Power Generation.
- **Use of SNC Lands:** Sustainable timber harvests, hunting and trapping programs, as well as apiculture, maple syrup and agriculture uses.
- **Forestry and Stewardship Initiatives:** Statistics on SNC's Tree Planting Programs, Woodlot Advisory Service, Clean Water Programs and Forest Stewards.
- **Select Project / Program Updates:** SNC Youth Fish Camp, Septic Program, Online Wood Auction, Climate Station Network, Trees to Frontline Workers, and the Flood Management/Mitigation Strategy Development,
- Financial summary and Board of Directors membership.

Printed copies of the 2021 Annual Report will be available in both English and French to be distributed through the year and posted on SNC's website.



SOUTH NATION
CONSERVATION
DE LA NATION SUD



FINANCIAL IMPLICATIONS/ADHERENCE TO SNC POLICY:

Compliance with Budget: Funding for completing the design and layout of the 2021 Annual Report is included in the 2022 SNC Budget under Communications and Outreach – Media and Communications Products, on pages 83-85.

SNC Policy Adherence: All expenditures will adhere to SNC's Purchasing Policy. For purchases of \$200 up to \$5,000 competitive quotes will be obtained where practical.

John Mesman,
Team Lead, Community Lands & Outreach

Attachment: 2021 Annual Report - English

SOUTH NATION CONSERVATION

2021 ANNUAL REPORT

Partners gathered to plant
and Remember the Children
at The Healing Place in the
Township of Edwardsburgh/Cardinal



SOUTH NATION
CONSERVATION
DE LA NATION SUD

00055

SNC Highlights Importance of Indigenous Partnerships Through Land and Water Stewardship

The Healing Place – a community green space located on the traditional territories of the Algonquin and Mohawk Nations in Eastern Ontario



The Healing Place, Township of Edwardsburgh/Cardinal



SNC Staff planting trees at the "Remembering the Children" Event

As an organization dedicated to the health and protection of land and water resources, South Nation Conservation (SNC) has a deep respect and appreciation for the history and knowledge of our First Nation partners. Working together, we have undertaken many successful, impactful projects that would not have been possible without our partners and the Traditional Knowledge that they've shared.

Some of the very first partner projects included Black Ash Management and Medicinal Plant Projects. During this time, a working group was formed to ensure close collaboration with partners on the ground within shared territories. The Eastern Ontario First Nations Working Group now works together to join efforts on issues that affect all of us, including the sustainable management of public forests and community lands.

More recently, as the result of a commitment made at the 2019 Climate Change Summit hosted by the Assembly of First Nations in Whitehorse, Yukon, the Working Group, through a collaborative partnership, has worked since 2020 to create The Healing Place - a community green space located on the traditional territories of the Algonquin and Mohawk Nations in Eastern Ontario.

The Healing Place represents an important step forward in the journey towards reconciliation. It's centered around creating and maintaining a safe, physical space of healing to help restore land, language, and relationships with community members from both Indigenous and non-Indigenous backgrounds.

This 89-acre site is located on an SNC property in Shanly, Ontario and is home to several grassland Species at Risk, including the Bobolink, Eastern Meadowlark, and locally significant Gorgone Checkerspot butterfly. Project support was provided by members of the Eastern Ontario First Nations Working Group, Forests Ontario, Ontario Power Generation, and various government and industry partners.

SNC Partners with Ducks Unlimited Canada to Restore Wetlands Across Eastern Ontario

The revitalization of lost and degraded wetlands is the focus of a three-year, \$375,000 restoration project



A priority region for waterfowl conservation (Photo credit: Bill Kendall)

A partnership between SNC and Ducks Unlimited Canada (DUC) will complete wetland restoration projects on approximately 225 acres within the jurisdiction, primarily on SNC properties.

SNC has an existing partnership in place with DUC to provide support and expertise for DUC wetland restoration projects under the Ministry of Environment, Conservation and Parks' Wetlands Conservation Partnership Program. SNC's local expertise and partnership led DUC to request SNC support with the implementation of wetland restoration projects under the Federal Government's Nature Smart Climate Solutions Fund.

SNC is also pleased to report that the Nature Conservancy of Canada (NCC) has acquired 200 acres of wetland that is surrounded by the proposed Alfred Bog Provincial Park. Visitors are encouraged to visit the Alfred Bog walk that was constructed by SNC in the 1990s to explore this ecosystem.



The Boardwalk at the Alfred Bog, Alfred



The Alfred Bog, Alfred (Photo credit: NCC)

Virtual Education and Outreach

SNC takes education programs virtual with record numbers

With the ongoing Pandemic preventing in-person field trips, SNC adapted to provide schools with opportunities to learn outside the four walls of classrooms, helping students step outside and into nature through educational videos.

SNC successfully delivered two Virtual Field Trip Projects: Maple Syrup Education (two videos for Grades 1-3 and 3-6) and the Ottawa and St. Lawrence River Virtual Field Trip for high school students.

Maple videos took viewers on a tour of the Oschmann Forest and allowed families to revisit the site to immerse themselves in a self-guided interpretive tour. The videos were tailored to curriculum objectives, and reached over 25,000 students within the Ottawa Catholic School Board through a paid partnership.

Ottawa and St. Lawrence River modules included a virtual tour of local shorelines; discussed issues facing freshwater supplies and offered guidance on how to be part of a sustainable solution. This provincial partnership project also included several chapters for teachers to use the local environment for various teaching objectives.



An interview with Julie Vachon at Remic Rapids, Ottawa about the importance of water, how to connect with water, and what people can do to protect water.



SNC Forester filming Maple Syrup Education videos



Oschmann Forest, Township of North Dundas

Protecting Natural Legacy Through Natural Heritage Systems

SNC Partners with Counties to complete planning study on Natural Heritage Systems



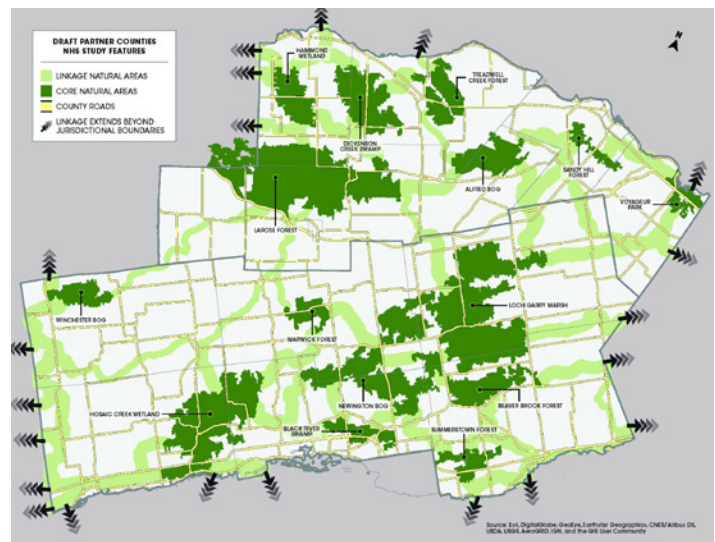
One of the main goals of the NHS is to recognize local linkages and wildlife corridors

SNC partnered with Prescott and Russell and Stormont, Dundas, and Glengarry to complete a Natural Heritage Systems (NHS) study in Eastern Ontario.

An NHS is a network of interconnected natural features and areas such as forests, lakes, rivers, agricultural lands, and wetlands.

Strong natural heritage systems protection is necessary to maintain and enhance long-term quality of life, environmental health, and economic prosperity in the region.

The Province of Ontario requires municipalities to identify Natural Heritage Systems and preserve the diversity and connectivity of these features. This requirement is translated into policies that inform development, stewardship actions, climate change resiliency, environmental studies, and conservation efforts. Through a unique partnership, SNC will help ensure these policies remain appropriate, effective, and implementable.



Draft Partner Counties NHS Study Features

SNC Approvals Programs: Planning and Development Reviews, Conservation Authority Regulations, and Municipal Septic Services

The way we plan and build our communities affects our natural environment. Environmental planning is an important part of protecting our land and water resources.

SNC's Approvals Team ensures people and property are protected from natural hazards by participating in local planning and development review to support member municipalities.

With expertise in natural hazards and natural heritage, municipal drinking water source protection, and private servicing, the team also supports development projects and environmental studies.



SNC's Septic Program through the *Ontario Building Code* (Part 8 - Sewage Systems) is delivered in 13 municipalities; working with landowners and contractors to ensure proper installation and repair of septic systems.

SNC's Regulations Program is delivered under Section 28 of the *Conservation Authorities Act* and enables staff to work with municipal and agency partners, developers, landowners, and contractors, to safeguard human life and property from natural hazards.

The following summary identifies the number of development applications processed by SNC in 2021.

Planning and Development Reviews

- 579 development applications
- 85 property inquiries
- 196 technical reviews
- 9 applications reviewed for threats to municipal drinking water
- 1 risk management plan established to protect municipal drinking water

Conservation Authorities Act: Section 28 Permits

- 245 permits
- 25 occurrence reports investigated
- 69 drain maintenance requests

Sewage Systems Review

- 500 permits
- 130 septic record searches
- 83 renovation reviews
- 24 occurrence reports investigated

For all planning applications, timelines are established by municipalities depending on the type of development, applicable legislation, and municipal policies.

Timelines for *Conservation Authorities Act* permits are established by the Province of Ontario. The following summary notes the number of permits issued within established timelines.

Permits Issued Within Provincial Timeline

Major (90 days)	Minor (30 days)
7	163

Permits Issued Outside Provincial Timeline

Major (90 days)	Minor (30 days)
0	20

As part of Conservation Ontario's new Client Service Standards, SNC works to achieve the following service standards:

- 21 days for minor applications,
- 28 days for major applications, and
- 14 days for routine applications.

Additional time is provided for resubmissions.

2021 PROGRAM HIGHLIGHTS

Endless Recreational Opportunities At SNC Conservation Areas

In 2021, SNC's network of 14 Conservation Areas (CA) welcomed approximately 200,000 recorded visitors to hike, geocache, picnic, kayak, canoe, launch their boat, bird watch, fish, and enjoy their local outdoor environment.

The most popular destinations?

Year-Round Sites:

- W.E. Burton CA in Russell (40,470 visitors)
- J. Henry Tweed CA in Russell (39,281 visitors)
- Oschmann Forest CA in North Dundas (10,445 visitors)

Seasonal Sites:

- Jessup's Falls CA in Alfred-Plantagenet (26,042 visitors)
- High Falls CA in Casselman (23,705 visitors)
- Cass Bridge CA in North Dundas (13,981 visitors)

Residents and visitors continued to explore SNC Conservation Areas in record numbers in 2021 to step outdoors and into nature, as a respite from the ongoing Pandemic.

In 2021, SNC was able to create a new Conservation Area, implement several trail improvement projects while also addressing dead Ash trees infected with the Emerald Ash Borer. Several Conservation Areas experienced temporary day-closures throughout the year to facilitate tree management needs.



SNC is committed to securing investments in our local environment and working with partner municipalities to maintain, conserve, and restore public natural spaces, and to ensure accessible and safe recreational opportunities.

SNC completed year 2 of a 3-year restoration project at the J. Henry Tweed Conservation Area with funding support from Ontario Power Generation.



Robert Graham Conservation Area in South Dundas underwent significant trail upgrades as part of SNC's continued commitment to maintain and improve its public parks.



The Mill Run Conservation Area is a 9-acre property on McCrea Road recently donated by Augusta Township and developed in part thanks to funding received from the Federal Government.



*Jessup's Falls Conservation Area,
Township of Alfred Plantagenet*



Installing maple taps for the upcoming maple season

Land Partnerships Support Local Economy

SNC partners with area businesses and community members to sustainably harvest locally sourced products.



HUNTING

Nearly 9,000 acres of SNC land is used by hunters; 115 permits issued in 2021.



HONEY

SNC is gifted 10 lbs of honey annually from local beekeepers; 1 land lease in 2021.



MAPLE SYRUP

In 2021, 2,600 gallons of sap was collected from the Oschmann Forest and sold to a local producer.



TRAPPING

Nearly 9,000 acres of land is used by trappers; 4 permits issued in 2021.



CROP PRODUCTION

30 acres of SNC land is leased to local farmers.



Maple taps at the Oschmann Forest, Township of North Dundas

The guidance, wisdom, and holistic perspectives shared through partnerships with First Nations ensure the protection of culturally-significant species.

Living Natural Legacy: SNC Land Securement

SNC's Land Securement Strategy, which is supported by 16 member municipalities, has helped guide the securement of 1,400 acres of land since 2014, adding to the over 12,000 acres of land owned by SNC.

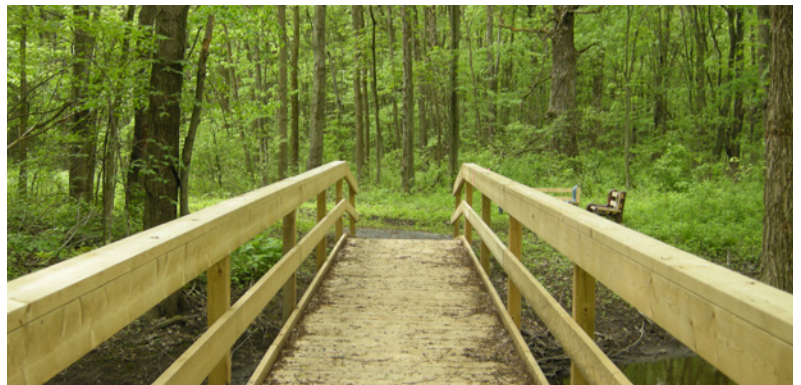
The strategy identifies the need for public land securement in Eastern Ontario and has provided a framework for recommending land acquisitions decisions to SNC's Board of Directors.

SNC is an associate member of the Ontario Land Trust Alliance and is approved to accept donations of land through Canada's Ecological Gifts Program. SNC's Land Donation Program continues to offer donors a way to preserve the past and provide hope for the future by leaving a natural legacy.

In late 2020 and throughout 2021, SNC acquired 277.41 acres of land on 7 properties through partial purchase and donation in the municipalities of: North Stormont, South Dundas, Augusta, Nation, and Alfred and Plantagenet.



Pictured: Hennie Velema and the late George Velema in 2015. Since 2003, the Velema's have contributed over 380 acres to SNC through Canada's Ecological Gifts Program, including 65 acres in 2020/2021.



Two Creeks Forest Conservation Area, Township of South Dundas



SNC Staff planting trees on private property in the City of Ottawa



SNC Staff completing water quality demonstration for local scouts during the J. Henry Tweed CA Community Day



Sustainable harvest on SNC and SDG Forests, Township of North Stormont



SD&G Roadside Tree Planting Program



SNC works with partners to keep trails groomed for winter use



Beaver Lodge in the Ottawa River Floodplain Study Area, City of Clarence-Rockland



SNC staff providing trees during the Free Tree Campaign, City of Clarence-Rockland



Warwick Forest Conservation Area, Township of North Stormont



Tree planting project through the 50 Million Tree Program, Township of Alfred Plantagenet



Water sampling at J. Henry Tweed CA, Township of Russell



Shrub giveaway at a Findlay Creek Clean Up event, City of Ottawa



New decking at the Chesterville Waterfront Docks, Township of North Dundas



Two Creeks Forest Conservation Area, Municipality of South Dundas

00064

Conservation Authorities: Protecting People and Property from Natural Hazards

Floodplain and Erosion Mapping

SNC updates floodplain and erosion maps (or natural hazard maps) on behalf of its partner municipalities when requested, specifically in areas facing increased development pressures.

In 2021, SNC updated hazard mapping for its jurisdiction along the Ottawa River shoreline within Prescott-Russell and the Bear Brook within the City of Ottawa with financial support from the Federal Government and partner municipalities.

Projects will be completed after public consultations in 2022.

Flood Forecasting and Warning Program

SNC is continuously enhancing water resource monitoring programs to advise municipalities and residents of potential flood emergencies. Updates were made to climate stations in 2021 to support SNC's watershed model.

Under the Flood Forecasting and Warning program, which advises of potentially unsafe conditions due to flooding, SNC issued 6 notices in 2021.

Under the Low Water Response Program, which advises of possible drought conditions, SNC issued 5 notices in 2021.

Water Control Structure Management

SNC operates several water control structures including dams, weirs and berms to reduce risk to life and property from natural hazards. In 2021, SNC successfully obtained Water Erosion Control Infrastructure funding for 2 projects: Chesterville Dam gate electrical and heater update and Chrysler Dyke Assessment.



Floodplain Mapping Infrastructure Surveying at Bear Brook, City of Ottawa



Dam Inspection, Township of Russell



New Pedestrian Walkway Gates, Chesterville Dam, Township of North Dundas

Woodlot Management And Tree Planting

In 2021, SNC:

- Planted a record 230,000 seedlings, adding to the 3 million trees planted since 1990.
- Provided \$202,616 in grants through Forests Ontario's 50 Million Tree Program to help plant trees on private land.
- Completed free Woodlot Advisory Service site visits and provided \$32,000 in grants to 64 property owners to create forest management plans for 4,388 acres of land.
- Continued management of the SNC Forest (over 12,000 acres) and the SDG County Forests (over 9,000 acres). Sustainable harvest operations provided \$21,990 for SNC and \$26,293.10 for SDG.
- Worked with 18 Forest Stewards to monitor forest activity on 45 SNC properties.
- SNC partnered with municipalities to provide over 10,000 free tree seedlings to watershed residents. \$6,500 was fundraised to support this Forest Conservation Initiative.

Watershed Monitoring And Reporting

Our environmental monitoring programs focus on quality and quantity of our land and water ecosystems including: surface and ground water; native, invasive, and at-risk species; stream assessments; and municipal drains.

SNC collects and provides scientifically accurate data for stakeholders and municipalities to make informed decisions; data also helps guide SNC stewardship projects and programs.

Clean Water Program

Provided \$70,960 in cost-share grants to residents for 32 projects that improve water quality within the SNC jurisdiction.

Provided \$188,293 in cost-share grants for 72 projects within the City of Ottawa. The Ottawa Rural Clean Water Program is delivered by the Rideau, Mississippi, and South Nation Conservation Authorities on behalf of the City of Ottawa.

Ottawa Ash Tree Replacement Program

Provided \$146,100 in cost-share grants for 65 projects on private property that helped replace 591 Ash trees and control the invasive Emerald Ash Borer (EAB).

SNC remains committed to controlling EAB within its forest properties through research partnerships and tree management activities within Conservation Areas.



SNC Staff ground water sampling at Séguin Road well station



Grassland Stewardship

Thanks to years of successful industry partnerships to restore grassland habitat for Species at Risk birds, SNC partnered with Grasslands Ontario to administer their Grassland Stewardship Initiative Funding Program locally.

Grasslands Ontario also provided funding for habitat enhancements at the Healing Place. SNC will prepare a management plan for the improvement of grassland bird habitat and create a bird-friendly hay harvesting schedule to improve the productivity and overall effectiveness of the habitat.

SNC is undertaking a 5-year grassland bird habitat enhancement and hayfield rejuvenation project in the Township of Edwardsburgh/Cardinal

2021 PROGRAM HIGHLIGHTS

SNC YOUTH FISH CAMP

Nearly 100 youth baited a hook at SNC's Youth Fish Camps, when it made its return for a 12th season after a hiatus in 2020 due to COVID-19. These popular camps deliver an invaluable outdoor learning experience for youth and help familiarize young people with the natural environment through responsible and sustainable fishing. Special guests from the Water Rangers were also on-site to teach youth about water quality through citizen science testing kits, while members from the Ottawa Flyfishers Society provided participants with the basics of fly fishing.



Youth Fish Camp, Cass Bridge Conservation Area



Catch of the day at the Jessups Falls Conservation Area Fish Camp



First catch of the day at SNC's Youth Fish Camp



SNC'S MUNICIPAL SEPTIC PROGRAM

SNC septic officials conduct septic inspections for 13 municipalities. In 2021, 500 septic permits were issued to residents across the jurisdiction, marking the most septic permits issued by SNC in 1 year to date.

SNC Staff conducting septic inspections



Donation from Larry Begin of Begins Bounty & Boards

ONLINE WOOD AUCTION

The Online Auction raised \$3,000 to support tree planting initiatives across the jurisdiction. Building on the success of the Art for Trees auction that was held in 2020, in lieu of the postponed annual SNC Golf Tournament, the Wood Auction featured many wood ware products such as furniture, displays, art, signs, and charcuterie boards from local artisans.



Donation from Roger Mattiuz of Hoople Creek Woodcraft



Donation from the Sheds and Gazebos Warehouse in Alexandria

00067



ENHANCING EARLY WARNING SYSTEMS IN THE SNC JURISDICTION

SNC has expanded its climate station network to support flood forecasting and warning and low water response. Funding support was provided through the Eastern Ontario Water Resources Program.

Early warning systems are key to enhancing resilient communities, especially when considering the impacts of a changing climate. These stations collect information on water and weather, including air temperature, rain, snow, well water levels, and soil moisture. Stations transmit information in near real-time on an hourly basis and are used in SNC's water resource management programs.

New climate station at South Bear Brook in the City of Ottawa



National Nurses Week tree seedling donation

SNC DONATES TREES TO FRONTLINE HEALTHCARE WORKERS

SNC donated 1,100 tree seedlings to hospital nurses for National Nurses Week. Staff at the Glengarry Memorial Hospital, Winchester District Memorial Hospital, and the Cornwall Community Hospital received special thank you gifts of free trees. Donated Norway Spruce seedlings were sourced from the Ferguson Forest Centre. In the face of tragedy, trees can become a symbol of resilience, perseverance, and hope.



SNC staff providing free trees at the Winchester District and Glengarry District Memorial Hospitals



Flood Vulnerability Assessment Methodology
for the
Mohawk Council of Akwesasne

FLOOD MANAGEMENT/MITIGATION STRATEGY DEVELOPMENT

SNC provided services to the Mohawk Council of Akwesasne to support the development of a flood management strategy across Akwesasne. These services included GIS training, creation of key data sets to support the development of Early Warning Systems and Floodplain Mapping services, and a methodology for completing Flood Vulnerability Assessments.

Throughout the project, SNC collaborated with Mohawk Council of Akwesasne and the St. Lawrence River Institute.

2021 BOARD OF DIRECTORS

SNC's Board of Directors consists of 13 appointed representatives from SNC's 16-member municipalities who govern and provide direction for all the work completed by SNC staff.



The 2021 Board of Directors include:

George Darouze, Chair, City of Ottawa; Pierre Leroux, Vice-Chair, Prescott-Russell;
Bill Smirle, Past Chair, Stormont, Dundas & Glengarry

City of Ottawa:

Gerrie Kautz, Michael Brown, Catherine Kitts

United Counties of Prescott-Russell:

François St. Amour, Mario Zanth / Guy Desjardin

United Counties of Stormont, Dundas and Glengarry:

Steve Densham, Archie Mellan

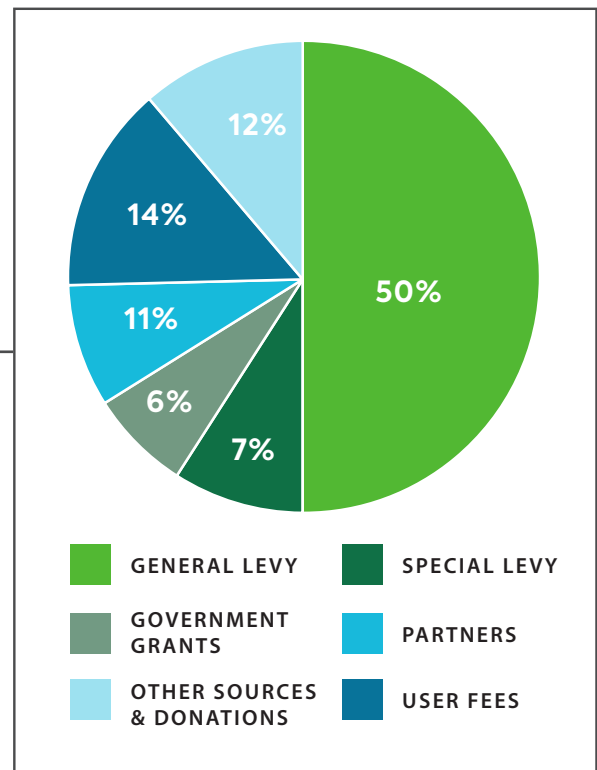
United Counties of Leeds and Grenville:

Dana Farcasiu, John Hunter

2021 SNC BUDGET SUMMARY

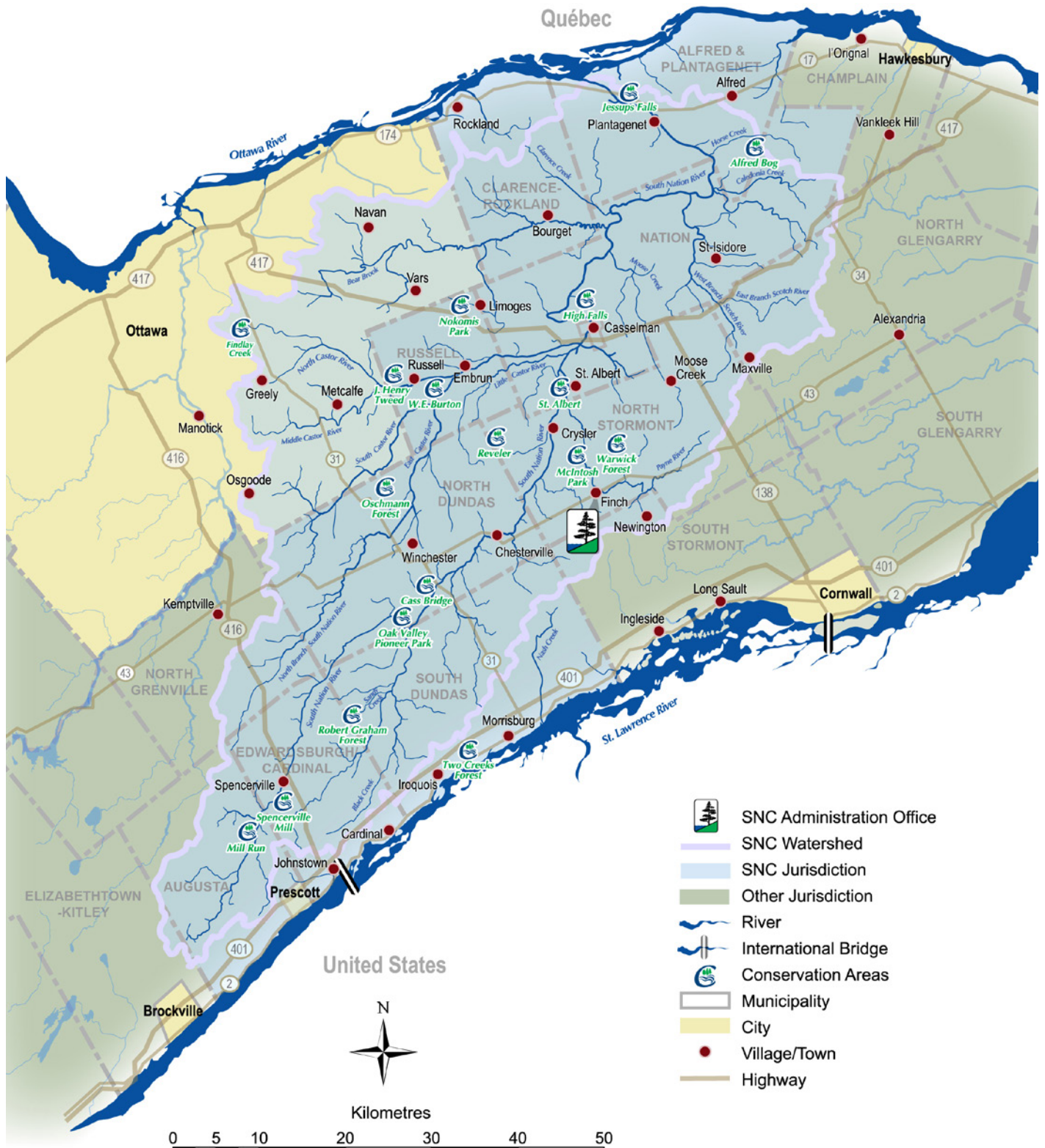
2021 Budget: \$7,226,080

- General Levy: \$3,629,611
- Special Levy: \$507,133
- Government Grants: \$496,407
- Partners: \$744,792
- User Fees: \$997,754
- Other Sources and Donations: \$850,383



00069

OUR LOCAL ENVIRONMENT; WE'RE IN IT TOGETHER.
NOTRE ENVIRONNEMENT LOCAL, PROTÉGEONS-LE ENSEMBLE.



SOUTH NATION
CONSERVATION
DE LA NATION SUD

South Nation Conservation
38 Victoria Street
Finch, ON K0C 1K0

T: 1.877.984.2948
info@nation.on.ca
nation.on.ca



00070



To: Board of Directors
From: Ronda Boutz, Team Lead Special Projects
Date: April 14, 2022
Subject: Update: Programs & Services Inventory Listing – Category 3: Other Programs and Services

RECOMMENDATION:

The Board of Directors receive and file the Programs & Services Inventory Listing Category 3: Other Programs and Services work plan report for the year ending December 31, 2022.

DISCUSSION:

On February 24, 2022, South Nation Conservation (SNC) staff hosted a Municipal Information Session to begin consultation on the Programs and Services Inventory (submitted to the Province on February 28, 2022).

Attached to this Board report is SNC's Table of Category 3: Other Programs and Services.

Category 3: Other Programs and Services the Conservation Authority determines are advisable. These programs can be funded through self-generated revenue, user fees, government and other agency grants, donations, etc. Any use of municipal funding requires an agreement and would be subject to cost apportionment.

SNC has a few program and service areas that fall within Category 3, namely the Tree Planting Program, Clean Water Program, Forest Land Acquisition Special Levy, and any educational and/or outreach initiatives that are not full cost recovery (e.g., Community Environmental Grants, Fish Camps, Youth Hunt, and Municipal Free Tree Days). The Tree Planting Program has external funding to offset costs but currently requires funding from general levy to support program delivery and reporting.

As of January 2024, Category 3 programs and services will need municipal agreements outlining cost apportionment for any municipal funding required for program delivery.

Staff are planning the following activities in 2022:

- Meet with SNC Standing Committees for stakeholder input and confirm public support for Category 3 programs and services; and
 - Meet with Municipal staff, and/or present to Councils, to discuss Category 3 programs and services requiring cost-apportionment agreements post 2023.
-



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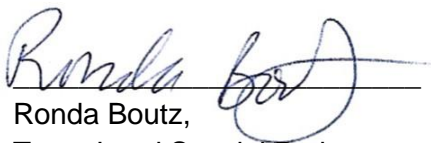
FINANCIAL IMPLICATIONS/ADHERENCE TO SNC POLICY:

Compliance with Budget:

No impact on the 2022 Budget.

SNC Policy Adherence:

Municipal agreements will adhere to applicable SNC Policies.



Ronda Boutz,
Team Lead Special Projects.

CHART D

Programs & Services Inventory Listing - Category 3 - Other Programs and Services

SOUTH NATION CONSERVATION

Draft February 15th, 2022 to Board of Directors

Extract:

*Ontario Regulations 687/21 - Transition Plans and Agreements for Programs and Services Under Section 21.1.2 of the Act
Section 6 Subsection 6 requirements*

For each Category 3 program or service listed in the inventory under clause (2) (a), the authority shall include the following information:

1. Whether or not the program or service was financed, in whole or in part, through municipal levies collected from participating municipalities.
2. Whether or not the authority intends to seek to enter into a cost apportioning agreement with one or more participating municipalities to ensure all or part of the financing of the program or service after the transition date.

Programs & Services Inventory	Category 1-Mandatory 2-Municipal P&S 3-Other	Applicable Section of the Act	Description	Subsection 6 (6) Info Requirements
Partner Programs: Ottawa Rural Water Quality and SNC Clean Water Programs	2 & 3	<p><u>s. 21.1.1</u> P&S provided on behalf of a municipality under a MOU</p> <p>And</p> <p><u>s. 21.1.2</u> P&S that the authority determines to provide within its area of jurisdiction to further the purpose of this Act.</p>	<ul style="list-style-type: none"> • Coordinate grant program for property owners to encourage agricultural best management practices and projects to improve and protect water quality, soil health, and related initiatives. • Deliver special programs that study and/or provide awareness and education related to improving and protecting water quality and related initiatives. • Deliver Total Phosphorus Water Quality Credit Trading Program. 	<p>Ottawa Program funded by MOU.</p> <p>SNC Clean Water Program and Services have been financed in part through municipal levy.</p> <p>SNC seeks funding to deliver these programs and services and will discuss benefitting levy.</p> <p>Total Phosphorus Management Program is a Policy directive issued by MECP through Environmental Compliance Approvals for the South Nation River (i.e. as the waterbody receiving Phosphorus).</p>

Programs & Services Inventory	Category 1-Mandatory 2-Municipal P&S 3-Other	Applicable Section of the Act	Description	Subsection 6 (6) Info Requirements
Communications and Outreach: Education & Events and Partnership Development	3	<u>s. 21.1.2</u> P&S that the authority determines to provide within its area of jurisdiction to further the purpose of this Act.	<ul style="list-style-type: none"> • Co-ordinate community events (e.g. Stream of Dreams, Fish Camp, Youth Hunt Camp) • Attend agricultural and landowner workshops, farm shows, and local fairs to promote landowner stewardship • Co-ordinate SNC volunteer activities to enable public participation in SNC environmental programs, services, and activities • Deliver Community Environmental grants and annual fundraising events 	<p>Programs and services have been financed in part through municipal levy.</p> <p>SNC seeks funding to deliver these programs and services and will discuss benefitting levy.</p>
Forest Land Acquisition Levy	3	<u>21.1.2</u> P&S that the authority determines to provide within its area of jurisdiction to further the purpose of this Act.	<ul style="list-style-type: none"> • Purchase ecologically significant lands in the SNC watershed. • Public land acquisition is identified as a key recommendation of the <i>Forest Cover Loss Report</i>. 	<p>Program is financed in part through special levy to member municipalities with the remainder of funding from fundraising (matching funds) and private land donations.</p> <p>Land acquisition is identified as a key recommendation of the <i>South Nation Valley Interim Report</i>.</p>

Programs & Services Inventory	Category 1-Mandatory 2-Municipal P&S 3-Other	Applicable Section of the Act	Description	Subsection 6 (6) Info Requirements
Partner Programs: Forests	2 & 3	<p><u>s. 21.1.1</u> P&S provided on behalf of a municipality under a MOU</p> <p>And</p> <p><u>s. 21.1.2</u> P&S that the authority determines to provide within its area of jurisdiction to further the purpose of this Act.</p>	<p>Provide services to private and public landowners and community groups to engage in tree planting activities and woodlot management.</p> <ul style="list-style-type: none"> • Ottawa Ash Tree Replacement Program • Ottawa Green Acres Program • Woodlot Advisory Service • SDG Forest Management • Roadside Tree Program • SNC Tree Planting Program • Tree planting is identified as a key recommendation of the <i>Forest Cover Loss Report</i>. 	<p>Ottawa Programs funded through MOUs.</p> <p>County Programs funded through MOUs.</p> <p>SNC Tree Planting Program is financed in part through municipal levies.</p> <p>Other funding sources also help deliver this program and service. Tree planting on private and public land is identified as a key recommendation of the <i>South Nation Valley Interim Report</i>.</p>
Property Agreements	3	<p><u>s. 21.1.2</u> P&S that the authority determines to provide within its area of jurisdiction to further the purpose of this Act.</p>	<ul style="list-style-type: none"> • Offer hunting on some SNC lands. • Agricultural leases where appropriate. • One small weir hydro agreement. • Other miscellaneous agreements for use of SNC lands. 	<p>Program and Services are not financed through municipal levies.</p>



To: Board of Directors
From: Michelle Cavanagh, Team Lead, Stewardship
Date: April 12, 2022
Subject: Request for Approval: Findlay Creek Boardwalk Extension Project

RECOMMENDATION:

The Board of Directors approve entering into agreement with the Federal Economic Development Agency of Southern Ontario to accept \$750,000, towards the Findlay Creek Boardwalk Extension Project, for work over 2022-2023; and

FURTHER THAT: The Board of Directors direct staff to bring back a report, to a future Board meeting, outlining the Findlay Creek Boardwalk Extension Project 2022-2023 budget and work plan.

DISCUSSION:

South Nation Conservation's (SNC) Findlay Creek Boardwalk Extension Project was approved for funding through Canada's Community Revitalization Fund for \$750,000. A transfer payment agreement is required to accept the funding.

The project will extend the Findlay Creek Boardwalk by adding an additional 500 m of boardwalk to create a 1.4 km directionally safe, looped boardwalk in the Leitrim Wetland. The extension will cross an area which is part of a pending land donation approved by the Board in March 2022 (BD-058/22) and is proposed to end on the property acquired by SNC, as a property donation, in March 2020, adjacent to Findlay Creek Drive.

The required funding match of \$250,000 will come from the in-kind value of the pending land donation (estimated at \$500,000), funding from the Findlay Creek Stewardship Fund reserve, and SNC will approach the City of Ottawa for support.

SNC will bring a report back to the Board outlining the Project budget and work plan; which includes completing necessary environmental studies in 2022 and tendering for the construction of the boardwalk extension in late 2022 and throughout 2023.

FINANCIAL IMPLICATIONS/ADHERENCE TO SNC POLICY:

Compliance with Budget:

The Findlay Creek Boardwalk Extension project is not included in the 2022 SNC Budget. Staff will bring back a report to the Board for approval outlining costs and revenue sources for the project.

The Findlay Creek Stewardship Fund Reserve is currently \$272,818. Boardwalk construction is a main deliverable identified in the Letter of Intent for the Findlay Creek Stewardship Fund. It is also listed in the Leitrim Wetland Management Plan as an important education and outreach resource.




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SNC Policy Adherence:

Clause 21(1)(n) of the *Conservation Authorities Act* enables SNC to collaborate and enter into agreements with municipalities, organizations, and individuals for the purpose of accomplishing its objectives.

For: 
Michelle Cavanagh,
Team Lead, Stewardship



To: Board of Directors
From: Sandra Mancini, Team Lead, Engineering
Date: April 7, 2022
Subject: Request for Approval: Stormwater Facility Inspections Service Agreement

RECOMMENDATION:

The Board of Directors approve entering into a service agreement with the Nation Municipality to complete stormwater management facility inspections and assessments for approximately \$25,454 plus HST.

DISCUSSION:

The Nation Municipality approached SNC to complete inspections and assessment of four stormwater management facilities within their jurisdiction. SNC's Engineering Team has the expertise and experience to provide this service.

The Municipality has accepted SNC's quote of \$25,454 plus HST which was calculated in accordance with SNC's Board approved 2022 Fee Schedule. A draft copy of the agreement is attached.

Field inspections will take place before fall 2022 and the subsequent reports will be completed by December 31, 2022.

FINANCIAL IMPLICATIONS/ADHERENCE TO SNC POLICY:

Compliance with Budget: This project is not included in the 2022 Budget. Staff time for the project will be 100% cost recovery.

SNC Policy Adherence: Clause 21(1)(n) of the *Conservation Authorities Act* enables SNC to collaborate and enter into agreements with municipalities, organizations, and individuals for the purpose of accomplishing its objectives.

Sandra Mancini

Sandra Mancini,
Team Lead, Engineering.

Attachment: Stormwater Management Facilities Inspection and Assessment Service Agreement [Draft]

SERVICE AGREEMENT

Stormwater Management Facilities Inspection and Assessment

This Agreement made on the 21st day of April in the year 2022,

BETWEEN

THE CORPORATION OF THE NATION MUNICIPALITY

(a municipal corporation under the *Municipal Act, 2001*, S.O. 2001 c. 25)
(hereinafter the "Municipality")

- and -

SOUTH NATION RIVER CONSERVATION AUTHORITY

(a conservation authority under the *Conservation Authorities Act*, R.S.O. 1990 c. C-27)
(hereinafter "SNC")

WHEREAS the Nation Municipality wishes to retain SNC to inspect six (6) stormwater management facilities in the municipality and has approved sufficient funds to carry out the work;

AND WHEREAS SNC has the staff and expertise to carry out the inspections of the stormwater management facilities;

NOW THEREFORE the Parties agree as follows:

Entire Agreement

1. This Agreement, together with:

Schedule "A" -	Project Description and Deliverables
Schedule "B" -	Budget
Schedule "C" -	South Nation Conservation Fee Schedule 2022

constitutes the entire agreement between the parties with respect to the subject matter contained in the Agreement and supersedes all prior oral or written representations and agreements.

Interpretation and Definitions

2.1 For the purposes of interpretation:

- a) words in the singular include the plural and vice-versa;
- b) words in one gender include all genders;

- c) the headings do not form part of the Agreement; they are for reference only and shall not affect the interpretation of the Agreement;
- d) any reference to dollars or currency shall be in Canadian dollars and exclude Harmonized Sales Tax; and
- e) “include”, “includes” and “including” denote that the subsequent list is not exhaustive.

2.2 In this Agreement:

“Parties” means the Municipality and SNC.

“Party” means either the Municipality or SNC.

“Project” means the undertakings described in Schedule “A”.

Representations, warranties, and covenants

3. SNC represents, warrants, and covenants that:

- a) it is, and shall continue to be, a validly existing legal entity with full power to fulfill its obligations under the Agreement; and
- b) it shall have on staff – or retain for the duration of this Agreement – qualified professionals to undertake the requirements of the Agreement.

Term of Agreement

4. The term of the Agreement shall commence on April 1st, 2022 and expire on December 31st, 2022.

Budget

- 5.1 The Municipality is responsible for contributing all funds necessary for completing the Project in accordance with the Budget attached as Schedule “B”.
- 5.2 The Municipality may request SNC undertake additional work in relation to the Project. SNC shall invoice the Municipality for any additional work it agrees to undertake in accordance with the South Nation Conservation Fee Schedule 2022 attached as Schedule “C”.

Payment

- 6.1 SNC shall invoice the Municipality for all work performed upon completion of the Project.
- 6.2 The Municipality shall pay the invoice within fourteen (14) days of receipt.

Data Ownership

- 7.1 All information and data developed for the Project shall be jointly owned by the Municipality and SNC.

Insurance

- 8.1 Each Party, at their own expense, shall maintain insurance requirements for the duration of the Agreement as noted below:
- a) Commercial General Liability issued on an occurrence basis for an amount of not less than \$5,000,000 per occurrence / \$5,000,000 annual aggregate for any negligent acts or omissions relating to their obligations under this Agreement. Such insurance shall include, but is not limited to bodily injury and property damage including loss of use; personal injury; contractual liability; premises, property & operations; non-owned automobile; broad form property damage; broad form completed operations; owners & contractors protective; occurrence property damage; products; employees as Additional Insured(s); contingent employers liability; Employers Liability; tenants legal liability; cross liability and severability of interest clause. Such insurance shall add the [the Municipality / SNC] as Additional Insured subject to a waiver of subrogation. This insurance shall be non-contributing with and apply as primary and not as excess of any insurance available to the [the Municipality / SNC].
 - b) Automobile liability insurance with respect to owned or leased vehicles used directly or indirectly in the performance of the services covering liability for bodily injury, death, and damage to property with a limit of not less than \$5,000,000 inclusive for each and every loss.
 - c) Professional liability (errors and omissions) insurance coverage shall be obtained to a limit of not less than \$5,000,000. If such insurance is written on a claim made basis, the coverage shall contain a 24-month extended reporting period or be maintained for a period of two years subsequent to conclusion of services provided under this Agreement.
- 8.2 Each Party shall, upon request, provide the other party with a certificate of insurance evidencing the above noted coverage including a 30-day notice of cancellation.
- 8.3 Each Party shall be responsible for the physical damage to their equipment used in providing services as outlined in the Agreement. Any applicable Deductible to any insurance coverage shall be the sole responsibility of the Named Insured.
- 8.4 Each Party shall, upon request, provide evidence of WSIB or its equivalent in addition to General Insurance.

Indemnity

9. Each Party hereto agrees to indemnify and save harmless the other (including the other's employees, agents, directors, councillors, officers, and executives) from any and

all claims, demands, losses, charges, liabilities, actions, causes of action and any other proceedings of any nature made or brought against, suffered or imposed upon the Parties or their property in respect of any loss, damage, injury or death to any person or property directly or indirectly arising of, resulting from or sustained in relation to work arising out of or allegedly attributable to the negligence, acts, errors, and omissions performed in accordance with this Agreement. The obligations set out in this clause shall survive the expiration or termination of this Agreement.

COVID-19

10. The Parties acknowledge the 2020-2022 COVID-19 Pandemic may cause, among other things, Provincial or Federal orders, laws, or declarations of emergency that delay or make performance impossible in accordance with the terms of this Agreement. For greater certainty, the Parties shall not be considered in default in performance of their obligations under the Agreement to the extent that the performance of such obligations are delayed, hindered, or prevented by the 2020-2022 COVID-19 Pandemic.

Termination

11. Either Party may, at any time prior to the completion of the Project, terminate this Agreement by providing a minimum thirty (30) days written notice to the other Parties. Upon a termination notice being given, SNC shall be entitled to costs reasonably and properly incurred in performance of this Agreement within fourteen (14) days of termination.

Notice

12. Any notice, information, or document required under this Agreement shall be deemed given if hand-delivered or sent via email or post. Any notice delivered, sent by email shall be deemed to have been received on the next working day after it is sent. Any notice that is mailed via post shall be deemed to have been received five (5) working days after being mailed.

Notice shall be addressed to the following:

To the Municipality:	The Nation Municipality 958 Route 500 West, Casselman ON K0A 1M0 Attention: Marc Legault, Director of Public Works
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To SNC:	South Nation River Conservation Authority 38 Victoria Street, Finch, ON K0C 1K0 Attention: Sandra Mancini, Team Lead, Engineering
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Severability of provisions

13. The invalidity or unenforceability of any provision of the Agreement shall not affect the validity or enforceability of any other provision of the Agreement. Any invalid or unenforceable provision shall be deemed to be severed.

Counterparts

14. The Agreement may be executed in any number of counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument.

Amendments

15. The Agreement may only be amended by a written agreement duly executed by the Parties.

Assignment

16. The Parties shall not assign any of its rights or obligations under the Agreement without prior written consent. Except as expressly provided in the Agreement, all rights and obligations contained in the Agreement shall extend to and be binding on the Parties' respective heirs, executors, administrators, successors, and permitted assigns.

Governing law

17. This Agreement shall be governed by the laws of the Province of Ontario. The Municipality and SNC agree that the venue for any litigation shall be Ottawa, Ontario.

[signature page follows]

SIGNED

THE CORPORATION OF THE NATION MUNICIPALITY

François St-Amour,
Mayor

Date

Josée Brizard,
Chief Administrative Officer - Clerk

Date

We have authority by by-law to bind the Nation Municipality.

SOUTH NATION RIVER CONSERVATION AUTHORITY

George Darouze,
Chair

Date

Angela Coleman,
General Manager/Secretary-Treasurer

Date

We have authority to bind the South Nation River Conservation Authority.

SCHEDULE "A"

Project Description and Deliverables

Project Description

SNC staff shall inspect six (6) stormwater management facilities (the "SWM Facilities"):

1. Alja SWM Facility
2. Brigil SWM Facility;
3. Oasis SWM Facility;
4. Giroux SWM Facility;
5. South Indian SWM Facility: and
6. Pommainville SWM Facility.

The approximate location of the facilities are identified in Figures 1, 2, 3, and 4 below.

The inspections will be conducted by SNC staff in accordance with the *UCPR Stormwater Facilities Planning and Maintenance Guide* (September 2019).

SNC staff shall review all available design reports, plans, as-builts drawings, and Environmental Compliance Approvals (ECAs) or Certificate of Approvals (C of As) for each of the SWM Facilities.

SNC staff will meet on site with municipal staff and review the condition of the SWM Facilities via field survey to determine what remediation measures are recommended (if any). Items to be reviewed in the field survey include:

- a) bank condition;
- b) vegetation type;
- c) water levels; and
- d) structure condition.

The field survey will include the use of the Trimble R10 unit to take site elevations at known invert locations as well as various points throughout the SWM Facilities. Information gathered will determine whether the facility was built as per the design drawings. Any deviations from the proposed design will be recorded and further investigation may be required.

An approximate sediment volume will be calculated to determine if clean outs of the SWM Facilities are advisable. Elevations will be taken throughout the pond area using a River Surveyor unit and compared to the as-built drawings (if available). If no as-built drawings are available, the detailed design drawings will be used. Areas with higher sediment loading will be identified and an approximate volume of sediment will be calculated.

SNC staff will conduct a Species at Risk assessment at each of the SWM Facilities. The budget includes 4 hours of SNC staff time at \$90/hr for site screenings and correspondence with The Ministry of the Environment, Conservation and Parks. The time required to complete the assessment and reporting is dependent on species identified during the screening for each facility. Where species at risk are identified, SNC will provide a cost estimate to the Municipality before proceeding with additional work.

Final Deliverables

SNC shall provide the Municipality with a final stormwater management inspection report for each SWM Facility upon completion of the Project. The final report shall include:

1. Summary of the stormwater management facility and its respective C of A or ECA;
2. Summary of observations, findings and recommendations for appropriate mitigation measures (if any);
3. Calculations of approximate sediment volume within the stormwater management facility;
4. site photos; and
5. copies of field survey sheets.

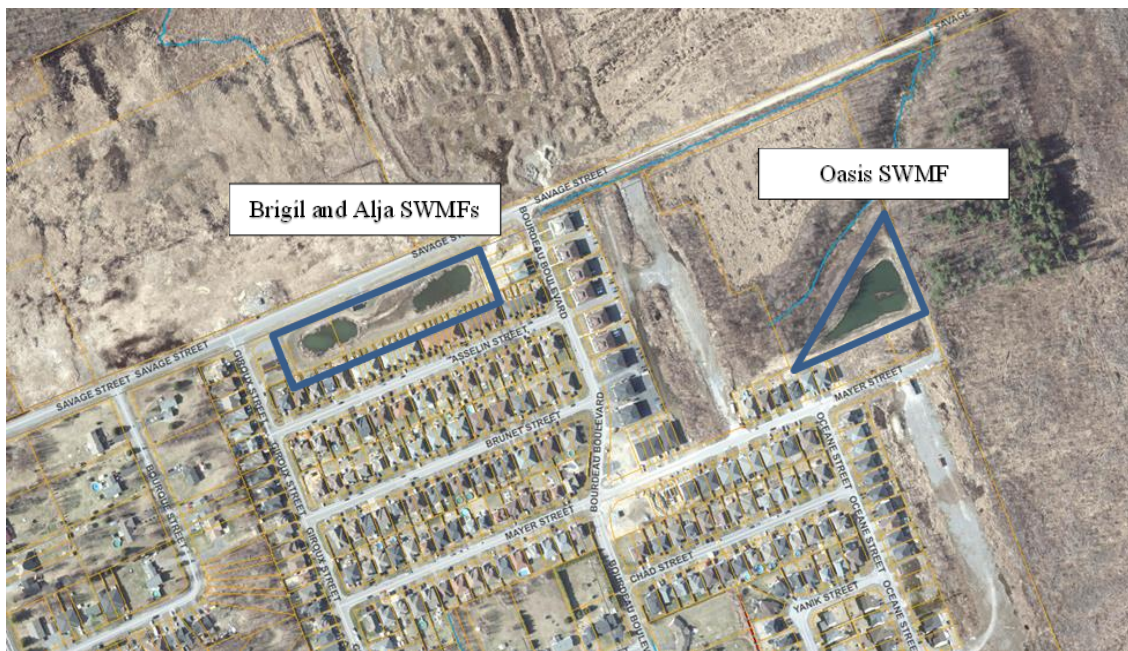


Figure 1: Brigil, Alja, and Oasis Subdivision Stormwater Management Facilities



Figure 2: Giroux Stormwater Management Facility



Figure 3 : South Indian Stormwater Management Facility

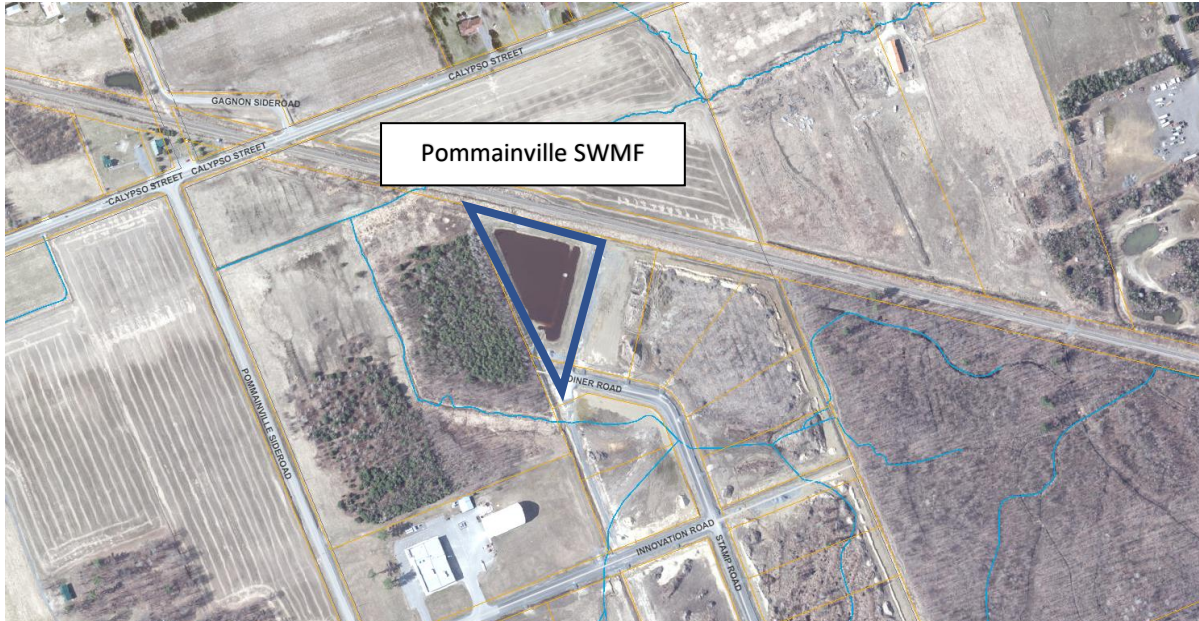


Figure 4 : Pommainville Stormwater Management Facility

SCHEDULE “B”

Budget

TABLE 1. Cost per pond for Brigil, Alja, Oasis, Giroux, and South Indian SWM Facilities

Item	Cost
Staff Time – Background Review: including design reports, plans, as-builts, ECAs (or C of As)	\$380.00
Staff Time - Inspection: Site survey with Trimble R10, and River Surveyor. Facility assessment as per inspection checklist, photos.	\$1,295.00
Staff Time - Report: Review of data collection, assessment, sediment volume approximation, prepare recommendations and preparation of report summarizing all findings.	\$1,195.00
Staff Time - Species at Risk Screening (as per the Municipality's request)	\$360.00
Equipment: Survey equipment, vehicle, and River Surveyor	\$500.00
Subtotal	\$3,730.00

TABLE 2. Cost for Pommainville SWM Facility

Item	Cost
Staff Time – Background Review: including design reports, plans, as-builts, ECAs (or C of As)	\$475.00
Staff Time - Inspection: Site survey with Trimble R10 and River Surveyor. Due to the facility size, the survey will be completed using a boat, which might require three staff. Facility assessment as per inspection checklist, photos.	\$1,960.00
Staff Time - Report: Review of data collection, assessment, sediment volume approximation, prepare recommendations and preparation of report summarizing all findings.	\$1,195.00
Staff Time - Species at Risk Screening (as per the Municipality's request)	\$360.00
Equipment: Survey equipment, vehicle, and River Surveyor	\$500.00
Subtotal	\$4,490.00

Table 3: Total Cost (Six SWM Facilities)

Item	Cost
Brigil, Alja, Oasis, Giroux, South Indian, and Pommainville SWM Facilities Inspections as per tables above	\$23,140.00
Contingency (10%)	\$2,314.00
Total (not including HST)	\$25,454.00

SCHEDULE “C”

South Nation Conservation Fee Schedule 2022

[Attached]



To: Board of Directors
From: Pat Piitz, Team Lead Property
Date: April 7, 2022
Subject: Request for Approval: Ontario Woodlot Association Forest Inventory Partnership

RECOMMENDATION:

The Board of Directors approve entering into a partnership with the Ontario Woodlot Association to develop a LiDAR-derived forest inventory.

DISCUSSION:

LiDAR-derived forest inventories are the new standard for forest inventories in Ontario and its uses have been demonstrated locally with the 2014 LiDAR data for Larose Forest.

The Ontario Woodlot Association (the "OWA") has secured funding through the Centre for Innovation in the Bio-Economy (the "CRIBE") to complete forest inventories in Southern Ontario where LiDAR is available. South Nation Conservation ("SNC") is acquiring LiDAR and would benefit from new inventory for SNC Forests; United Counties of Stormont, Dundas and Glengarry County Forests; and forest cover mapping. The project area would include SNC's jurisdiction and SNC's forest service program delivery areas.

The objectives of the partnership include:

- SNC sharing of LiDAR, spatial, and other existing forest inventory data to the OWA for the project area;
- Development of a LiDAR-derived forest inventory, by the OWA, for the project area; and
- Sharing the resulting OWA forest inventory with SNC and key partners following its production (i.e., CRIBE).

There is no direct cost to SNC for the development of the forest inventory.

FINANCIAL IMPLICATIONS/ADHERENCE TO SNC POLICY:

Compliance with Budget: Forest management expenses are included in the approved 2022 SNC Budget: Community Lands: SNC Forest, pages 36-37.

SNC Policy Adherence: Clause 21(1)(n) of the *Conservation Authorities Act* enables SNC to collaborate and enter into agreements with municipalities, organizations, and individuals for the purpose of accomplishing its objectives.

Pat Piitz,
Team Lead Property.



To: Board of Directors
From: Pat Piitz, Team Lead, Property
Date: April 13, 2022
Subject: Request for Approval: Miitig Healing Lodge Inc. Land Use Permit

RECOMMENDATION:

The Board of Directors issue a seven-year land use permit pursuant to R.R.O. 1990, Reg. 135 to Miitig Healing Lodge Inc. for non-exclusive use of South Nation Conservation Property 55, County Road 22, Maxville.

DISCUSSION:

South Nation Conservation ("SNC") has been working together with the Mohawk and the Algonquin Nations for over 20 years and co-chairs the Eastern Ontario First Nation Working Group (the "EOFNWG"). A recent step on this partnership journey came with the creation of the Healing Place on one of SNC's newly acquired properties in Shanly, Ontario.

Miitig Healing Lodge Inc. ("Miitig") – initiated by some members of the EOFNWG – requests non-exclusive use of an SNC property for the construction of an Aboriginal Lodge House and Sweat Lodge to facilitate cultural ceremonies, teachings, and storytelling. Miitig and SNC staff identified a suitable location on a portion of SNC 55 on County Road 22, Maxville, North Glengarry (PIN 67103-0123).

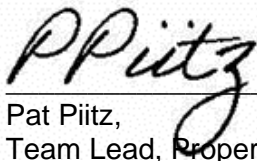
Public use of SNC lands is governed by SNC's conservation lands regulation – R.R.O. 1990, Reg. 135: Conservation Areas - South Nation River. The Regulation requires SNC permission to undertake certain public activities and uses.

SNC would issue Miitig a seven-year land use permit (subject to annual review) allowing for the placement of temporary structures, hosting of public events, and harvesting of approved trees. Miitig would maintain the site and ensure fire-safe conditions in accordance with applicable legislation and municipal by-laws. Proof of insurance is a condition of the permit.

FINANCIAL IMPLICATIONS/ADHERENCE TO SNC POLICY:

Compliance with Budget: No impact to the 2022 SNC Budget. Site maintenance costs to be borne by the permittee.

SNC Policy Adherence: Subsection 3 (1) of R.R.O. 1990, Reg. 135: Conservation Areas - South Nation River allow the Authority and the General Manager/Secretary-Treasurer to issue permits for activities requiring permits under the regulation.


Pat Piitz,
Team Lead, Property.



To: Board of Directors
From: Sandra Mancini, Team Lead, Engineering
Date: April 8, 2022
Subject: Request for Approval: Flood and Erosion Hazards Mapping

RECOMMENDATION:

The Board of Directors receive and file the Bear Brook and Tributaries Flood and Erosion Hazards Mapping reports and associated maps as the best information available to establish flood hazard and regulation limits along the watercourse; and

FURTHER THAT: The reports and maps be used by South Nation Conservation's planning and regulations programs and other watershed management activities effective immediately.

DISCUSSION:

On March 31st, 2022, South Nation Conservation (SNC) hosted an online public information session on new natural hazard maps developed for areas along Bear Brook and tributaries within the City of Ottawa.

Invitations and draft maps were sent to 275 affected property owners, developers, and various stakeholders (e.g., SNC member municipalities, utility companies, school boards, First Nations, elected officials, provincial and federal ministries, etc.).

A public notice was published in the Ottawa Citizen and Ottawa Sun newspapers at least 20 business days before the meeting and was also promoted on SNC's website, social media, and in a press release.

The online public meeting was accessed by 67 attendees on March 31st with the recorded video on YouTube (www.youtube.com/SouthNationCA) viewed 50 times afterwards. Staff presented the draft maps and provided information on natural hazard mapping, floodplain and erosion hazard areas, development approvals, and SNC's programs.

SNC staff met individually with 8 interested property owners and a developer to further discuss the natural hazard maps and their implications for future development lands. Meetings were held in-person or virtually on Microsoft Teams.

None of the public feedback received impacted the SNC regulation limit. The 1:100-year flood and erosion lines delineated for these reaches are suitable for use in the SNC regulation limits mapping (referred to in Section 2 of Ontario Regulation 170/06) and in municipal land use planning and development approval processes under the *Planning Act*.



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Upon Board approval, the mapping will be sent to the Ministry of Northern Development, Mines, Natural Resources and Forestry and the City of Ottawa.

FINANCIAL IMPLICATIONS/ADHERENCE TO SNC POLICY:

Compliance with Budget: This project is included in the 2022 Budget under Approvals:
Projects: City of Ottawa: Floodplain Mapping on pages 56-57.

SNC Policy Adherence: MNRF's Natural Hazards Technical Guide (MNRF, 2002, Conservation Ontario Guidelines (2005), and SNC policies regarding Development, Interference with Wetlands and Alteration to Shorelines and Watercourses Regulation – Ontario Regulation 170/06 Pursuant to Section 28 of the *Conservation Authorities Act* of Ontario.

Sandra Mancini

Sandra Mancini,
Team Lead, Engineering.



To: Board of Directors
From: James Holland, Senior Planner
Date: April 13th, 2022
Subject: Update: Planning Activity

RECOMMENDATION:

The Board of Directors receive and file the Planning Activity update for March 2022.

DISCUSSION:

SNC staff provide comments on planning applications and technical reviews to support planning applications. Applications are sent to SNC by local Municipalities; costs are recovered according to the Board approved fee schedule.

The list below includes planning applications received in the month of March 2022. Pre-consultations and property inquiries are not included in this list.

#	SNC Number	Landowner Name	Former Municipality	Application
85	SNC-2526-2022	Jim Campbell	Russell	Zoning By-Law Amendment
86	SNC-2527-2022	Not provided	Augusta	Minor Variance
87	SNC-2528-2022	Claude Lemay	Clarence	Severance
88	SNC-2530-2022	GH Holdings Ltd.	West Hawkesbury	Subdivision
89	SNC-2532-2022	Jean-Guy Houle	North Plantagenet	Minor Variance
90	SNC-2533-2022	Sunrich Enterprises Inc.	Osgoode	Severance
91	SNC-2534-2022	Devon Makinson & Rachel Boutet	Oxford on Rideau	Zoning By-Law Amendment
92	SNC-2536-2022	Cornwall Gravel Co.	Osgoode	Subdivision
93	SNC-2537-2022	Eric Lacelle	Russell	Zoning By-Law Amendment
94	SNC-2538-2022	Joshua Roy	Russell	Zoning By-Law Amendment
95	SNC-2542-2022	Bruce & Brian Whitteker	Williamsburg	Severance
96	SNC-2543-2022	Not provided	Cumberland	Zoning By-Law Amendment
97	SNC-2546-2022	Mohammad Ibrar Mula	Cornwall	Minor Variance
98	SNC-2547-2022	Ottawa Carleton Association of People With Developmental Disabilities	Cornwall	Minor Variance
99	SNC-2548-2022	Twin Peaks Sanitary Services	Williamsburg	Zoning By-Law Amendment



#	SNC Number	Landowner Name	Former Municipality	Application
100	SNC-2549-2022	Kilmer Van Nostrand Co.	Williamsburg	Zoning By-Law Amendment
101	SNC-2550-2022	Iles Angelique Michelle	Matilda	Zoning By-Law Amendment
102	SNC-2551-2022	Whitteker Bus Lines Ltd.	Matilda	Zoning By-Law Amendment
103	SNC-2552-2022	Nojo Industries Inc.	Winchester	Minor Variance
104	SNC-2553-2022	Lilliville Farms Ltd.	Mountain	Minor Variance
105	SNC-2554-2022	Theodore & Mary Bongers	Matilda	Severance
106	SNC-2556-2022	Pierre Bernad	Clarence	Minor Variance
107	SNC-2558-2022	Ronald & Elizabeth Pyl	Augusta	Severance
108	SNC-2559-2022	Ronald & Elizabeth Pyl	Augusta	Severance
109	SNC-2560-2022	Dale & Brenda Byrd	Edwardsburgh	Minor Variance
110	SNC-2562-2022	Maxime Longtin	Nation	Site Plan Control
111	SNC-2563-2022	Jeffrey Hamilton	Cumberland	Zoning By-Law Amendment
112	SNC-2564-2022	Lecompte Brothers Holdings Inc.	Clarence	Zoning By-Law Amendment
113	SNC-2565-2022	Not provided	Osgoode	Severance
114	SNC-2566-2022	Not provided	Cumberland	Severance
115	SNC-2567-2022	Not provided	Gloucester	Minor Variance
116	SNC-2574-2022	Lucas Whyte & Sophie Laflèche	North Plantagenet	Minor Variance
117	SNC-2575-2022	David & Joanne DeCook	Matilda	Severance
118	SNC-2576-2022	1737814 Ontario Inc.	Cumberland	Severance
119	SNC-2577-2022	Eastern Ontario Mushroom Producers	Augusta	Site Plan Control
120	SNC-2578-2022	Dianne Fox	Mountain	Severance
121	SNC-2579-2022	John & Joanne Haveskes	Mountain	Severance
122	SNC-2580-2022	John & Joanne Haveskes	Mountain	Severance
123	SNC-2581-2022	Ferme Brissfrance Ltd.	Russell	Zoning By-Law Amendment
124	SNC-2582-2022	Eric & Lucie Lacelle	Russell	Zoning By-Law Amendment
125	SNC-2583-2022	Barbara Smart	Russell	Zoning By-Law Amendment
126	SNC-2584-2022	Municipally initiated	Russell	Official Plan Amendment
127	SNC-2585-2022	Maitland Augusta Inc.	Augusta	Severance
128	SNC-2586-2022	Anthony & Tara Bailey	Edwardsburgh	Severance
129	SNC-2588-2022	Hercule & Jeannette Bray	Cambridge	Severance



#	SNC Number	Landowner Name	Former Municipality	Application
130	SNC-2589-2022	Benjamin Kaepner	West Hawkesbury	Severance
131	SNC-2590-2022	Robert & Sandra Lavigne	Cambridge	Severance
132	SNC-2591-2022	Beverly Howes	West Hawkesbury	Severance
133	SNC-2592-2022	Benoit Denis Leroux & Marika Loiselle	Cambridge	Severance
134	SNC-2593-2022	Carmen Paquette	Russell	Severance
135	SNC-2594-2022	E.D.D.Y. Property Management Inc.	Clarence	Severance
136	SNC-2595-2022	9834842 Canada Inc.	Clarence	Severance
137	SNC-2596-2022	9834842 Canada Inc.	Clarence	Severance
138	SNC-2597-2022	Municipally initiated	Edwardsburgh	Official Plan Amendment
139	SNC-2598-2022	Stephanie Hanson	Clarence	Severance
140	SNC-2600-2022	MM Laroche Inc.	Cambridge	Severance
141	SNC-2601-2022	Lyse Franche	North Plantagenet	Severance
142	SNC-2602-2022	12571994 Canada Inc.	South Plantagenet	Severance

Technical Reviews

SNC offers professional and technical review services in engineering, hydrogeology, biology, and private servicing. The following table includes the technical reviews completed in the month of March 2022.

SNC Number	Development Size	Review Type
SNC-2498-2022	Small Scale Development	Environmental Impact
SNC-2498-2022	Small Scale Development	Hydrogeological Investigation
SNC-2374-2021	Small Scale Development	Hydrogeological Investigation
SNC-2277-2021	Area > than 2 ha	Stormwater Management
SNC-2518-2022	Area ≤ 2 ha	Site Servicing
SNC-84-2009	Area ≤ 2 ha	Stormwater Management
SNC-2518-2022	Area ≤ 2 ha	Geotechnical investigation
SNC-2206-2021	Area ≤ 2 ha	Stormwater Management
SNC-1186-2020	Area > than 2 ha	Stormwater Management
SNC-2528-2022	Small Scale Development	Hydrogeological Investigation
SNC-2528-2022	Small Scale Development	Environmental Impact
SNC-2294-2021	Area < 0.5 ha	Stormwater Management
SNC-2439-2022	Area < 0.5 ha	Stormwater Management
SNC-1438-2020	Area > than 2 ha	Stormwater Management
SNC-1438-2020	Area > than 2 ha	Hydrogeological Investigation
SNC-1244-2020	Area > than 2 ha	Stormwater Management
SNC-2530-2022	Area > than 2 ha	Stormwater Management
SNC-2206-2021	Area ≤ 2 ha	Stormwater Management



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SNC Number	Development Size	Review Type
SNC-2562-2022	Area \leq 2 ha	Stormwater Management
SNC-2330-2021	Area \leq 2 ha	Site Servicing

Staff will continue to track applications and associated timelines to ensure timely reviews.


James Holland,
Senior Planner.



To: Board of Directors
From: Alison McDonald, Team Lead, Approvals
Date: April 13th 2022
Subject: Update: On-Site Sewage Permits Issued

RECOMMENDATION:

The Board of Directors receive and file the On-Site Sewage Permits Issued update for March 2022.

DISCUSSION:

SNC staff issue permits under Part 8 of the Ontario Building Code. The list below includes permits issued in the month of March 2022.

Septic system searches and renovation reviews are not included.

#	Permit Number	Landowner Name	Former Municipality
60	SD-22-04	Dave Ward	Iroquois
61	RU-22-15	Mélanie Rioux	Embrun
62	CH-22-04	Mark Kotyk	L'Orignal
63	SD-22-05	Matthew Young	Iroquois
64	SS-22-07	Steve & Brenda Kyte	Long Sault
65	ND-22-09	Keith Sackmann	Mountain
66	ND-22-10	Keith Sackmann	Mountain
67	NA-22-04	1550890 Ontario Inc.	Limoges
68	NA-22-05	1550890 Ontario Inc.	Limoges
69	NA-22-06	Ferme Ricky Inc.	St-Albert
70	ND-22-11	1070501 Ontario. Inc	Mountain
71	ND-22-13	Etienne Patenaude Construction	Chesterville
72	NA-22-07	Mathieu Tremblay	Casselman
73	ND-22-14	Ryan Salt	Mountain
74	CH-22-05	Jacques Lamoureux	Hawkesbury
75	CH-22-06	Bay Road Inc.	L'Orignal
76	SS-22-08	Roy Raymond	Lunenburg
77	RU-22-16	Guildcrest Building Corp.	Marionville
78	RU-22-17	Guildcrest Building Corp.	Marionville
79	RU-22-18	Guildcrest Building Corp.	Marionville
80	SS-22-09	Scott Fines	Long Sault
81	CH-22-07	Linda & Gerry Overvest	L'Orignal
82	CH-22-08	Daniel De Varennes	L'Orignal
83	SS-22-10	Jean Martel	Long Sault
84	NA-22-08	Sebastien Brisson	Fournier



#	Permit Number	Landowner Name	Former Municipality
85	CR-22-09	Joel Desjardins	Hammond
86	SS-22-11	Kari Meek / Shawn Mason	Martintown
87	SD-22-06	Jennifer Barrie	Williamsburg
88	SD-22-07	Stephan Ranger	Iroquois
89	NS-22-06	Julie Lapalme	Chesterville
90	NA-22-09	Macorig Pat	Limoges
91	CR-22-10	Yassin Bouragba	Hammond
92	CH-22-09	James Santourian	West Hawkesbury
93	SS-22-12	Nicholas Wise	Newington
94	CH-22-10	Vito Verni	L'Orignal
95	RU-22-19	Sylvia Ferguson	Embrun
96	CH-22-11	Gabriella Turpin	L'Orignal
97	NS-22-07	Jonathan Fillion	Monkland
98	ND-22-15	Ivan Petersen	Mountain
99	AP-22-05	2823109 Ontario Inc.	Plantagenet
100	CR-22-11	Eric Poirier	Clarence Creek
101	ND-22-16	Austin Tibben	Chesterville
102	EH-22-04	Brigitte Basaillon & Pierre Lavigne	Hawkesbury
103	CR-22-12	Marc-André Lalande & Marilynne Legault	Rockland
104	SS-22-13	H & J Windmill Construction	Ingleside
105	SS-22-14	Scott Rogers	Cornwall

Staff will continue to track permit applications and associated timelines to ensure timely service delivery.

Alison McDonald
Team Lead, Approvals



To: Board of Directors
From: Alison McDonald, Team Lead, Approvals
Date: April 13th, 2022
Subject: Request for Approval: Permits Issued

RECOMMENDATION:

The SNC Board of Directors approve permits 40 through 51 issued under Ontario Regulation 170/06 Development, Interference with Wetlands and Alterations to Shorelines and Watercourses.

DISCUSSION: SNC staff issue permits in accordance with SNC policies and then presents them to the Board for approval at each Board meeting.

The list below indicates the permits that have been issued since March 4, 2022.

#	Permit No.	Landowner	Former Municipality	Project
40	2022-RUS-R010	François Landry	Russell	Bridge superstructure replacement
41	2022-ALP-R018	Renée & Luc Desormeaux	Lefavre	New residential dwelling with private septic system
42	2022-ALP-R034	Denis Simard	North Plantagenet	New residential dwelling with private septic system
43	2022-EDW-R043	Neal Van Fleet & Lee McDavitt	Cardinal	Dock installation
44	2022-SDU-R044	Municipality of South Dundas	Morrisburg	Viewing platform construction
45	2021-SDU-R246	United Counties of SD&G	Williamsburg	Bridge superstructure replacement
46	2022-CLR-R039	Jean-Marc Larivière	Rockland	Inground pool installation
47	2022-CUM-R040	Daniel Crete	Cumberland	Inground pool installation
48	2022-CUM-R042	Marc Brunet	Vars	Inground pool installation
49	2021-CAS-R138	Patrick Leblanc	Casselman	Yard fill and construction of stairs to river
50	2022-OSG-R011	Surjit Thind	Osgoode	New residential dwelling with private septic system
51	2021-AUG-R219	Mike Berthiaume & Heather Churchill	Brockville	Dock installation



Complaints/Issues: Sites visited in 2022 through the compliance program: 8

Location	Issue	Outcome
South Dundas	Alterations to a watercourse	Culvert installed in watercourse without a permit and sediment release. Property owners working with SNC to initiate appropriate review and permitting process.
Clarence- Rockland	Potential sediment release	No impact to watercourse. Property owner was undertaking work adjacent to channel and is undertaking appropriate measures to monitor and mitigate potential spring runoff.

Staff will continue to track complaint site visits and provide notice to the Clerk of the relevant municipality where appropriate.

Alison McDonald,
Team Lead, Approvals



To: Board of Directors
From: John Mesman, Team Lead, Community Lands and Outreach
Date: April 12, 2022
Subject: Update: SNC's 2022 Provincial Election Strategy

RECOMMENDATION:

The Board of Directors receive and file SNC's strategy for the upcoming 2022 Provincial elections.

DISCUSSION:

Conservation Authorities (CAs) exist under Provincial legislation, deliver some provincially-funded programs, and are largely governed and funded by member Municipalities.

Ontario's next Provincial election will be held on June 2, 2022.

South Nation Conservation's (SNC) involvement in the upcoming elections will focus on sharing resources with prospective and elected local candidates.

2022 Provincial Election

Provincial election outreach will be supported by Conservation Ontario through a communications strategy with key messages and resources.

SNC plans to work with partner Conservation Authorities and Conservation Ontario to share information with political parties and candidates on key election priorities and the work that CAs do for the local community and environment.

Conservation Ontario has framed Conservation Authorities as "Important Partners for a More Resilient Ontario" and are key delivery agents for the Province and other levels of government, particularly around natural hazards, source water protection and agriculture.

Conservation Ontario has identified the following key messaging:

- Protection Against Natural Hazards: Increased financial and technical support for conservation authority natural hazard work.
 - Safe Conservation Areas: Provincial support for the infrastructure, compliance, and operational needs of conservation areas.
 - Resilient Natural Assets: Financial support for the protection, restoration, and rehabilitation of watershed natural assets such as trees, forests, and wetlands for climate change adaptation.
 - Enforcement: Improvements for the enforcement and offences abilities of conservation authorities.
 - Local Science: Investments in conservation authority watershed studies and research to improve CA technical capacity and expand partnerships in conservation authority monitoring programs.
-



What Does Ontario Get in Return?

- Stronger protection against flooding and erosion events.
- Safe natural areas for Ontario visitors to get out and enjoy nature.
- Streamlined and informed development decisions in support of a provincial housing policy and sustainable growth.
- Stronger local resilience to climate change impacts.
- Improved public health and reduced healthcare costs.
- Healthy and sustainable natural resources to support Ontario's economy.

FINANCIAL IMPLICATIONS/ADHERENCE TO SNC POLICY:

Compliance with Budget: Outreach activities included in the 2022 SNC Budget under Communications and Outreach: Corporate Communications and Partnership Development, pages 84-85 and 88-89.

SNC Policy Adherence: Not applicable at this time.

John Mesman,
Team Lead, Community Lands and Outreach

Attachment: Conservation Ontario Pre-Election Handout – Important Partners for a More Resilient Ontario



Conservation Authorities

Important Partners for a More Resilient Ontario

2022 Pre-Election Discussion Paper

Introduction

One of the lessons we've learned from battling pandemic conditions and managing the impacts of severe natural hazard events across Canada over the past few months is that the key to a more resilient Ontario lies in understanding how nature is so closely connected to our own health and well-being and to our economy. These events confirm for us that we need to do all we can to restore and conserve nature and natural systems.

The goal is to ensure the sustainable use, development, restoration & protection of ecosystem features, functions & linkages. Conservation authorities (CAs) are very effective partners in this work. Conservation authority watershed management programs already contribute significantly to building Ontario's resiliency and can do more.



Value of Conservation Authorities

Conservation authorities are **key delivery agents** for the Province and other levels of government, particularly around natural hazards, source water protection and agriculture. Their programs help improve and protect Ontario watersheds, reduce the risks of flooding and erosion, provide clean drinking water and support the Great Lakes and St. Lawrence River systems. They contribute to sustainable agricultural practices and support a wide range of other industry needs.

Conservation authorities also play a key role in managing development. They support a provincial housing strategy by continuing to improve plan review and approval application processes which ensure new development is safe, doesn't create new hazards or deplete natural resources such as drinking water and contributes to environmental sustainability.

As the second largest landowners in Ontario, next to the Province, conservation authorities own and manage a wide variety of province-wide, important natural resources that protect drinking water sources, contribute to climate change adaptation, and engage residents in outdoor activities.

More financial support is needed for conservation authorities to allow them to effectively fulfill their mandates.

Five Recommendations for the Province

1. Provide increased financial and technical support for natural hazard programs in order to continue to effectively protect people and property reducing the risk and costs of flooding and erosion.
2. Provide financial support for the infrastructure and operational needs of conservation areas so that residents can continue to safely visit these natural areas which have become so important for their physical and mental well-being.
3. Provide financial support for the protection, restoration and rehabilitation of watershed natural assets such as forests, grasslands and wetlands. These assets provide important nature-based climate change solutions that absorb carbon, reduce temperatures, reduce peak flows during times of flood and increase water retention on the landscape during times of drought, support a healthy agricultural economy, and protect drinking water sources.
4. Improve the enforcement and offences abilities of conservation authorities by enacting relevant sections of the CA Act and convening a working group including staff from provincial ministries, conservation authorities and municipalities to provide recommendations to the province.
5. Invest in CA watershed studies and research, improve CA technical capacity and expand partnerships in conservation authority monitoring programs.



Building Resilience

Being already familiar with our connection to nature, conservation authorities have long promoted an integrated watershed (IWM) approach to protect and build resiliency within our natural resources and ecosystems. This approach uses a variety of policy and program tools to manage human activities and natural resources, together.

Conservation authority watershed management programs protect important natural assets and ecosystems such as water sources, wetlands, forests and habitats. They contribute to clean and sustainable water resources and help to ensure food security through working with landowners to steward healthy agricultural lands. The outcomes from this work support a broad base of industry such as transportation, tourism, and food production.

Other ways conservation authorities help build Ontario's resilience:

- Protect people and property from flooding and erosion and ensure safe drinking water
- Build and share local science needed for decision-making

- Help to improve the physical and mental well-being of Ontarians by providing access to outdoor activities at conservation areas across the province

Sustainable provincial funding would ensure greater consistency and broader outcomes from conservation authority watershed management programs.

Advantages of conservation authorities:

- Bring community interests together in order to determine regional issues and actions impacting the watershed's resources, and then identify priorities, plans and actions which can be leveraged for broader province-wide outcomes
- Deliver actions and decisions informed by science - watershed scale data collection, monitoring, evaluation and modelling to assess local conditions
- Use a watershed approach to create efficiencies. Watershed strategies, management plans, subwatershed studies and watershed report cards all help to identify priority issues and actions
- Sustain important longstanding partnerships with landowners, government and other agencies which enable conservation authorities to leverage resources for broader outcomes

Closer Look at the Recommendations

1. Help conservation authorities to protect people from flooding and erosion

Recommendation: Increase financial and technical support for natural hazard work and infrastructure to keep up with the growing threats of flooding and erosion.

Flooding events and costs are increasing, not decreasing. Ontario's economy and people are at risk by natural disasters such as flooding and erosion which damage or destroy homes, affect drinking water quality, create business disruptions, decimate agricultural production and result in costly repairs or upgrades.

Conservation Authorities' flood and erosion control infrastructure and programs are a vital part of Ontario's flood protection. People are safer from natural hazards as a result of the approach conservation authorities rely on to reduce the risks of flooding. Monitoring the entire watershed, conservation authorities can anticipate and respond quickly to emergencies as well as help residents to learn how to adapt to changing conditions. CAs protect the lives of almost 95% of Ontario's population living in a conservation authority watershed and prevent well over \$150 million per year in damages.

- Their work includes: monitoring conditions, issuing flood messages, mapping floodplains, educating residents about the threats of flooding and erosion, managing \$3.8 billion in flood and erosion infrastructure and protecting wetlands, forests and natural/vegetated shorelines which help to reduce flooding and erosion.
- Conservation authorities have experienced significant reductions in provincial support for their flood and erosion management. This results in a less resilient watershed which is more vulnerable to climate variability.
- Land use planning is a critical component of an integrated approach to natural hazard management, including, for example, flooding. A cornerstone of the conservation authorities' preventative approach is their plan review and regulatory role and it is this

work that has significant impact on preventing flood impacts on homes and businesses from happening in the first place.

Conservation Authority Client Service Improvements

Conservation authorities facilitate a provincial housing strategy by balancing growth and environmental pressures. They protect new development from flooding and erosion hazards as well as ensure it doesn't create any new hazards or threaten the important sustainability of our natural resources. They do this in part through subwatershed studies/plans and through plan review and permitting roles.

Since April 2019, Conservation Ontario has been working with CAs to make improvements to CA plan review and permitting activities through the [Conservation Ontario Client Service and Streamlining Initiative](#). The Initiative was created to support actions outlined in the provincial *Housing Supply Action Plan*, and identifies a number of actions to improve client service and accountability, increase speed of approvals and reduce red tape to help the Province address the lack of housing supply.

From January 1st – December 31st, 2020, high-growth conservation authorities issued a combined total of 6,652 permits. The CAs were highly successful – issuing 91% of permits within the provincial timelines and 83% within the significantly reduced CO best practices timelines.

In order to support the needs of conservation authorities around natural hazards management, the Province needs to:

- ✓ increase funding for improvements to aging critical flood and erosion control infrastructure
- ✓ update technical guidelines that support effective natural hazards policy
- ✓ ensure adequate sustainable funding for conservation authorities' flood and erosion management programs, including green infrastructure
- ✓ invest in supporting early watershed and subwatershed studies/plans that will support a streamlined and informed development process
- ✓ move as expeditiously as possible to enact Part VII (Enforcement and Offences) of the CA Act

2. Nature Nurtures - Conservation areas need help to continue to contribute to the physical and mental well-being of Ontarians

Recommendation: Provide funding for the infrastructure and operational needs of conservation areas and improve compliance tools so that residents can continue to safely visit these natural areas which have become so important for their physical and mental well-being.

Conservation areas are incredibly important for their natural heritage and climate resiliency values but what we've learned from the pandemic is that conservation areas also need to be recognized as important public health assets and protected for public use.

In order to accommodate more visitors safely, there are common needs in all the conservation areas for infrastructure improvements such as parking upgrades, signage, retrofitting amenities such as trails, bridges and



washrooms, as well as the addition of sanitation stations. Conservation authorities also need more tools to address illegal activity taking place on their lands.

A combination of site design and infrastructure improvements as well as investments in operations, visitor management tools and visitor education information will ensure conservation areas can meet the demand being placed on them by increasing visitor numbers.

- Ontario's conservation authorities collectively own and manage approximately 500 conservation areas in northern and southern Ontario covering a total area of approximately 154,000 hectares. Almost 300 of them are available for use by the general public
- Approximately 8-10 million people visit conservation areas year round for hiking, biking, swimming, fishing, snowshoeing, skiing and many other outdoor recreation activities. A number offer camping and all publicly accessible conservation areas have hiking trails
- Conservation areas act as living classrooms for approximately 3,000 schools and almost 400,000 students each year
- They contribute to local tourism economies via spillover effects of the 8-10 million visitors per year to conservation areas often located near to towns and cities across the province
- Conservation areas' greenspaces located near or adjacent to communities increase the appeal and livability of communities attracting homebuyers, other residents and industry

Specific Health Benefits

Research shows that the health benefits related to greenspaces can reduce costs on our health system. Studies reveal benefits that include: reductions in obesity and type 2 diabetes, improvements in mental health from decreased depression and anxiety, better birth and developmental outcomes and reductions in cardiovascular and respiratory illnesses. The strongest benefits have been found in the reduction of cardiovascular disease and improved mental health and well-being.

Overall, this creates healthcare savings, prevents lost productivity associated with poor mental health and illness, and contributes to reduced mortality.



The Province needs to:

- ✓ Support the infrastructure and operational needs of conservation areas so that residents can continue to safely visit these natural areas

3. Nature-based Solutions for Climate Change Adaptation

Recommendation: Provide financial support for the protection, restoration and rehabilitation of watershed natural assets such as forests, grasslands and wetlands. These assets provide nature-based solutions that absorb carbon, reduce temperatures, reduce peak flows during times of flood and increase water retention on the landscape during times of drought, support a healthy agricultural economy, and protect drinking water sources.



Conservation authority lands provide important benefits that contribute to Ontario's natural resilience. These habitats support flora and fauna communities, contributing to Ontario's biodiversity.

As well, the wetlands, forests and other systems in a conservation area help to reduce the risk of flooding and erosion, capture carbon emissions and protect water quality and quantity. These benefits cannot be replaced.

Conservation authority watershed stewardship, stormwater management and green infrastructure programs and services build watershed resilience and reduce the risk of natural hazards.

The natural assets protected by CA programs also help to store carbon, reduce temperatures, improve air and water quality as well as provide important habitat for pollinators, wildlife, birds and fish. They also contribute to healthy soils and sustainable agriculture.

They also contribute to the economic health of Ontario by

- Reducing risk of natural hazard impacts (e.g. flood, erosion) and thus preventing business disruption, and decreasing damage costs from climate change/natural disasters
- protecting the viability of important green infrastructure such as wetlands, trees, healthy water resources, habitats and other biodiversity needed for food security and industry, and
- reducing healthcare system costs by providing opportunities for residents to improve their mental and physical health by being in nature and participating in outdoor recreation, all of which reduces healthcare system costs.

The Province:

- ✓ needs to invest in habitat rehabilitation and restoration which is critical for ensuring we can continue to develop nature-based solutions to address the growing impacts of climate change.

4. Improvements in Compliance Tools

Recommendation: The Province needs to support improvements in the enforcement and offences abilities of conservation authorities by enacting relevant sections of the CA Act and convening a working group to make further recommendations to the province.

Conservation authorities have seen a significant increase in the inappropriate use of their lands since the beginning of the pandemic with a corresponding increase in the number of infractions. Conservation authorities have also seen a significant increase in the number of violations under their Section 28 (development) regulation.

Enforcing regulations is complex and conservation authorities lack the regulatory tools to address infractions outside of the court system. The need to proceed through the court system puts an unnecessary strain on the municipal levy and unfair burden to the local taxpayer.

Conservation authorities need the tools to effectively manage activities on their lands – consistent with those of municipal by-law officers. They also have to be able to address unauthorized activities such as off-road vehicles and liquor consumption on CA owned land which can threaten the safety of visitors. A working group consisting of staff from provincial ministries, conservation authorities and municipalities should be convened to provide recommendations to the province regarding how to improve CA compliance tools.

The Province:

- ✓ needs to enact relevant sections of the CA Act
- ✓ convene a working group on CA compliance tools

5. Conservation authority science is needed to address climate change

Recommendation: Invest in conservation authority watershed studies and research, improve CA technical capacity and expand partnerships in conservation authority monitoring programs

Through the development of their watershed plans and strategies, including drinking water source protection plans and subwatershed plans, conservation authorities monitor and assess local conditions, conduct technical studies, develop strategies and implement programs which help to build our knowledge about the local science in Ontario's watersheds.

Supporting and using conservation authority local science for decision-making will help us to mitigate and adapt to environmental changes caused by increasing climate change impacts such as more intense rainfall and runoff, increasing heatwaves, threats to water quality and quantity as well as fluctuating coastal, river and inland lake shorelines.

Conservation authorities' monitoring programs are some of the longest standing programs in Ontario. CAs use this data to produce watershed report cards to report every five years on surface water quality, groundwater quality and forest conditions. Using Canadian standards, in 2018 they indicated that, on the whole, Ontario's watersheds averaged a 'C' grade. Investments are needed in watershed research, studies and improvements to technical capacity.

Conclusion

Understanding how connected nature is to our health and economy requires us to do whatever we can to adapt to the challenges it presents and to also protect our natural assets and ecosystems which support a healthy population and economy.

Pandemic conditions and the growing impacts of climate change make it imperative that we re-imagine the value of nature and our relationship to it. There has never been a better opportunity to take advantage of our renewed interests in nature and support programs that protect, restore and conserve our important natural resources.

Conservation authorities are cost effective and knowledgeable partners for the Province. For years, they have been protecting Ontario's watersheds and the people who live in them, but we could do a lot more with new or increase provincial support and investments.



Conservation Authorities Are Important Partners for a Resilient Ontario

conservationontario.ca



To: Board of Directors
From: Carl Bickerdike, Team Lead, Corporate Services
Date: April 5th, 2022
Subject: Request for Approval: Monies Received and Disbursement Register for March 2022

RECOMMENDATION:

The Board of Directors receive and file the money received report for March 2022; and

FURTHER THAT: The Board approve the Disbursement Register of \$957,673.80 for March 2022.

DISCUSSION:

The list of major money receipts by customers and customer groups are shown below:

Received From:	March
City of Ottawa	241,073.83
Planning Revenue	67,892.03
City of Clarence - Rockland	62,256.60
Township of Russell	52,483.00
Septic Revenue	47,852.60
Corporation of the Nation Municipality	33,631.00
Township of North Dundas	32,760.00
Municipality of South Dundas	28,976.00
Township of Alfred and Plantagenet	21,953.00
Township of North Stormont	21,584.60
Township of Edwardsburgh/Cardinal	19,000.00
Tree Planting	14,852.91
Township of Augusta	13,207.00
Environment and Climate Change Canada	11,566.85
Municipality of Casselman	10,756.00
Mississippi Valley Conservation Authority	9,034.35
Natural Resources Canada	8,281.82
Land	7,134.50
Township of North Glengarry	5,236.67
Ministry of Environment Conservation and Parks	4,850.00
Township of South Stormont	2,800.00
Royal Bank of Canada	1,688.20
United Counties of Stormont, Dundas & Glengarry	1,358.26
Township of Elizabethtown - Kitley	223.33
Other	576.89
TOTAL	721,029.44



SOUTH NATION
CONSERVATION
DE LA NATION SUD



FINANCIAL IMPLICATIONS/ADHERENCE TO SNC POLICY:

SNC has approved Policies for cheques, internet banking and electronic funds transfer.

<u>March 2022</u>	<u>Total</u>
Accounts Payable Cheques	401,519.30
Internet Banking	310,020.61
Electronic Funds Transfer Payment	246,133.89
TOTAL \$	957,673.80

Carl Bickerdike,
Team Lead, Corporate Services

Attachments: Disbursement Register - March 2022

Disbursement Register - March 2022

Number	Name	Amount
Cheque		
20112	Aquasphaera Conseil Inc	8,760.33 Ottawa River Modelling
20113	The Finch Market	96.19
20114	SNC-SDGWAS-005	500.00 MFTIP - SDGF Grant
20115	2022-SDGWAS-003	500.00 MFTIP - SDGF Grant
20116	2022-SDGWAS-004	500.00 MFTIP - SDGF Grant
20117	2022-SDGWAS-002	500.00 MFTIP - SDGF Grant
20118	2022-UCPRWAS-001	500.00 MFTIP - UCPR Grant
20119	2022-UCPRWAS-002	500.00 MFTIP - UCPR Grant
20120	2022-UCPRWAS-003	500.00 MFTIP - UCPR Grant
20121	2022-UCPRWAS-004	500.00 MFTIP - UCPR Grant
20122	2022-UCPRWAS-005	500.00 MFTIP - UCPR Grant
20123	2022-UCPRWAS-006	500.00 MFTIP - UCPR Grant
20124	2022-UCPRWAS-007	500.00 MFTIP - UCPR Grant
20125	Eastern Ontario Model Forest	100.00
20126	Levac Fabrications	100.57
20127	Ministry of Finance	9.87
20128	Aquasphaera Conseil Inc	1,974.68
20129	2021-EAB-060	500.00 Ash Tree Grant
20130	2021-EAB-017	1,100.00 Ash Tree Grant
20131	Sandeep Maini	500.00 Ash Tree Grant
20132	Morewood Tire Services	270.79
20133	Thomas Bull	1,080.00 OTCW Grant
20134	Giselle Sharp	450.00 OTCW Grant
20135	Purolator Courier Ltd.	29.09
20136	Kevin Jans	500.00 MFTIP - SDGF Grant
20137	The Flag Shop	1,084.80
20138	Ault & Ault LLP In Trust	114,881.59 SNC171 - Aginvest
20139	BDO Canada LLP	3,258.52 Professional Services
20140	Chubb Life Insurance Company Of Canada	37.75
20141	Guillevin International Co.	545.90
20142	Ontario Land Trust Alliance	595.00
20143	Charles Reginster	1,000.00 SNC Grant
20144	Ault & Ault LLP In Trust	256,417.63 SNC175 - North Grenville
20145	Katrina Botting	500.00 Ash Tree Grant
20146	Chuck Myers Heavy Equipment	480.25
20147	782324 Ontario Inc.	497.16
20148	N. Beehler Electic Ltd.	159.33
20149	Guillevin International Co.	389.85
20150	Kenyon Agricultural Society	100.00
20151	Tucker House	600.00
		<hr/> 401,519.30
Internet Banking		
10002167	Bell Canada	1,031.69
10003146	City of Ottawa Tax Office	199.24

10003151	City of Ottawa Tax Office	289.34	
10003156	City of Ottawa Tax Office	469.61	
10003161	City of Ottawa Tax Office	6.14	
10003165	City of Ottawa Tax Office	569.26	
10003169	City of Ottawa Tax Office	795.52	
10003174	Finch Feed & Seed Ltd. Purina	199.42	
10003179	Hydro One	33.78	
10003865	Macewen Petroleum Inc.	435.05	
10003870	Russell Township	137.00	
10003874	Russell Township	338.08	
10003878	Russell Township	316.25	
10003882	Bell Canada	226.42	
10003887	Bell Canada	54.11	
10003892	Hydro One	1,672.01	
10003896	Hydro One	746.89	
10007231	Visa	7,431.41	,
10009678	Telus	1,534.97	
10009683	Township of South Stormont	82.82	
10009688	Township of South Stormont	1.96	
10009693	Township of South Stormont	82.82	
10009696	Village De/of Casselman	349.92	
10009704	Village De/of Casselman	471.78	
10009708	Hydro One	34.62	
10009712	Village De/of Casselman	459.89	
20220310	The Bank of Montreal	6,415.61	Pension
20220310	Payworks	133,309.19	Pay 5
20220324	Payworks	137,799.99	Pay 6
20220324	The Bank of Montreal	6,508.75	Pension ,
20220328	Royal Bank of Canada	159.81	
20220330	Payworks	5,998.49	Pay 1 Board
20220331	Royal Bank of Canada	1,858.77	
		<u>310,020.61</u>	

EFT Banking

10610	Account Tech	209.05
10611	Alison McDonald	78.07
10612	Begg-Seguín Hardware Limited	66.61
10613	Staples Commercail/Trevipay	90.29
10614	Etcetera Publications (Chesterville) Inc	406.07
10615	Cotnam Holdings	25.39
10616	Eastern Engines Inc	247.87
10617	Emond Harnden	159.33
10618	Impressions Inc	131.08
10619	Kelsey Smith	452.00
10620	Kayla Sunday	163.96
10621	Lannin'S Garage	1,088.14
10622	Latremouille	1,320.35
10623	Levac Propane Inc	675.97
10624	Lloyd Mcmillan Equipment Ltd.	406.80
10625	M.R. Blais Sales & Services Inc	688.17

10626	Nova Networks	3,384.35
10627	Somerville Nurseries Inc	1,491.60
10628	T D Graham & Associates	452.00
10629	Ted Moran & Sons Ltd.	192.10
10630	Weagant Farm Supplies Ltd.	998.36
10631	Traductions Catmac Translations	1,220.57
10632	Winchester Springs Mobile Wash	395.50
10633	Township of Alfred & Plantagenet	2,827.03
10634	Township of Edwardsburg/Cardinal Enns	1,109.04
10635	Maceachern Pace Maloney & Ass. The	3,649.00
10636	Nation Municipality	7,970.52 Taxes
10637	Township of North Dundas	2,168.68 Taxes
10638	Township of North Stormont	8,266.33 Taxes
10639	Municipality of South Dundas	2,422.67 Taxes
10640	AIG Insurance Company Of Canada	131.08
10641	Annis, O'Sullivan, Vollebekk Ltd.	16,504.81 SNC171 - Aginvest
10642	Sun Life Assurance Company of Canada	16,111.36 Group Benefits
10643	Canadian Linen & Uniform Service Corp	28.25
10644	Camouflage Property Maintenance	1,988.80
10645	Caroline Goulet	135.40
10646	Etcetera Publications (Chesterville) Inc	674.56
10647	Cooter'S Automotive	1,903.71
10648	Universal Field Supplies	835.07
10649	Cheyene Brunet	50.00
10650	Deborah Edwards	82.96
10651	Ferguson Forest Centre	5,151.39 Tree Purchase
10652	Kim's Mobile Locksmith Service	33.56
10653	Lannin Home Building Centre	136.15
10654	Lannin's Garage	1,027.27
10655	Quadient Canada Ltd	677.32
10656	Papeterie Germain Stationery Inc.	705.05
10657	Pineneedle Farms	1,126.47
10658	Postmedia	2,366.22
10659	Shane Signs	169.50
10660	Sandra Mancini	250.78
10661	SSC Maintenance Services Inc	1,692.37
10662	Storm Internet Services	169.50
10663	Ted Moran & Sons Ltd.	2,892.80
10664	Tenaquip Industrial Equipment	357.29
10665	Traductions Catmac Translations	740.50
10666	Winchester Springs Mobile Wash	395.50
10667	Void	0.00
10668	Void	0.00
10669	Void	0.00
10670	Void	0.00
10671	Void	0.00
10672	Void	0.00
10673	Void	0.00
10674	Void	0.00
10675	Void	0.00

10676	Bill Smirle	84.18	
10677	Catherine Kitts	52.83	
10678	Francois St Amour	65.88	
10679	George Darouze	85.40	
10680	Gerhard Kautz	75.64	
10681	Glenn Mackey	81.74	
10682	Pierre Leroux	48.80	
10683	Steven Densham	13.42	
10684	OMERS	36,873.14	Pension
10685	Ferguson Forest Centre	51,685.82	50% Deposit for Trees
10686	Pineneedle Farms	22,968.94	25% Deposit for Trees
10687	Stantec Consulting Ltd.	22,196.03	Ottawa River Flood Mapping
10688	Angela Coleman	335.50	
10689	Canadian Linen & Uniform Service Corp.	28.25	
10690	Cornerstone Convenience Store - 10592056 Ca	53.19	
10691	Emond Harnden	1,270.12	
10692	Lannin's Garage	493.50	
10693	Laplante Chevrolet Buick GMC	584.50	
10694	Levac Propane Inc.	700.14	
10695	Nova Networks	3,384.35	
10696	Quinte Conservation	3,870.08	
10697	SSC Maintenance Services Inc	1,692.37	
10698	Winchester Springs Mobile Wash	395.50	
		<hr/>	
		246,133.89	

**Ministry of the Environment,
Conservation and Parks**

Conservation and Source Protection
Branch

14th Floor

40 St. Clair Ave. West

Toronto ON M4V 1M2

**Ministère de l'Environnement, de la
Protection de la nature et des Parcs**

Direction de la protection de la nature et
des sources

14^e étage

40, avenue St. Clair Ouest

Toronto (Ontario) M4V 1M2



Good afternoon:

As you know, to implement recent changes made to the *Conservation Authorities Act* (CAA), conservation authorities (CAs) are actively completing the requirements outlined in O. Reg. 687/21 (Transition Plans and Agreements for Programs and Services Under Section 21.1.2 of the Act) to transition to the new framework of categories of programs and services by January 1, 2024.

To support CAs with this transition process, the Ministry will be hosting a workshop for CA members specifically related to the O. Reg. 687/21 requirements for CAs to develop inventories of their programs and services. This will provide an opportunity for the Ministry to share the results of its analysis of the submitted CA inventories, discuss inventory requirements and answer CA member questions. It is anticipated that this workshop will assist CAs with refining the inventories where needed in the coming months to support discussions with participating municipalities and corresponding development of agreements to support delivery of category 2 and 3 programs and services. **This workshop will take place on May 2, 2022 from 1:00 – 2:30pm.**

As a reminder, CAs are required to consult with their participating municipalities on their inventories and submit quarterly progress reports, including any updates to the inventories, to the Ministry beginning July 1, 2022. Within 30 days of January 1, 2024, CAs must finalize the inventories and submit them to the Ministry.

Please confirm you have shared this correspondence with all members of the conservation authority. You and your members are invited to register for the workshop by emailing ca.office@ontario.ca with the subject line "CA Program and Service Inventory Workshop." You will receive a reply to your email with information on how to join.

Thank you in advance for your input. The Conservation Authorities Office may be reached at ca.office@ontario.ca if you have any questions.

Sincerely,

Kirsten Corrigan
Director, Conservation and Source Protection Branch
Ministry of the Environment, Conservation and Parks