



Board of Directors

Meeting Supplemental Agenda

Date: February 17th, 2022

Time: 9:00 am

Teams Meeting Coordinates:

*Meeting connection information will be provided
48 hours in advance.*



SOUTH NATION
CONSERVATION
DE LA NATION SUD



Board of Directors

Meeting Supplemental Agenda

February 17th, 2022 at 9:00 am

1. New Business

- a. Request for Approval: 2022 Spot Spray Contract: Ronda

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Angela Coleman,
General Manager/Secretary-Treasurer.

/rb



To: Board of Directors
From: Ronda Boutz, Team Lead, Special Projects
Date: February 14, 2022
Subject: Request for Approval: 2022 Spot Spray Contract

RECOMMENDATION:

The Board of Directors award Contractor B the 2022 spot spray contract at an approximate cost of \$13,000 plus HST; and

FURTHER THAT: Contractor C be awarded the 2022 spot spray contract at an approximate cost of \$13,000 plus HST; and

FURTHER THAT: Tree spot spraying can be reallocated between Contractor B and C, if necessary to meet tending deadlines and to allow for contractor capacity.

DISCUSSION:

Under the Forests Ontario 50 Million Tree Program, South Nation Conservation (SNC) offers spot spray (tending) services to property owners that have planted trees in spring 2022. Tending requirements are site specific and not required for all planting sites. Based on 2022 tree orders, SNC is estimating a total of 73,530 seedlings will require spot spray in May/June 2022.

Staff requested quotes from three contractors, a summary of the submitted quotes is outlined in the table below.

| Vendor | Quote (not including HST) | Notes |
|--------------|------------------------------|--|
| Contractor A | \$395.00 per 1,000 trees | Quote for 17 sites only (maximum capacity to spray 40,040 trees) |
| Contractor B | \$350.00 per 1,000 trees | Quote for all sites |
| Contractor C | \$349.00 per 1,000 trees | Quote for all sites |

Given the estimated number of trees to be tended, Staff recommend splitting the contract between Contractors B and C, this will allow for a shorter tending period and ability to reallocate work as required to meet deadlines and allow for contractor capacity.



FINANCIAL IMPLICATIONS/ADHERENCE TO SNC POLICY:

Compliance with Budget:

The tree planting program is included in the 2022 Budget under Resource Management: Partner Programs: Forests, pages 16-17. Tending costs are recovered through the Forests Ontario 50 Million Tree Program.

SNC Policy Adherence:

SNC Purchasing Policy, section (C) Purchasing Limits and Authorizations Required, iv. Purchases \$25 000 up to \$100 000, requires a minimum of three quotes to be obtained.

Prices from the two lowest quotes, Contractor B and Contractor C, vary by \$1.00/1,000 seedlings; an approximate value of \$73.53 based on the total number of trees to be spot sprayed.

Ronda Boutz,
Team Lead, Special Projects.