



## BOARD OF DIRECTORS MEETING

Meeting No. 01/22

Thursday, January 20<sup>th</sup>, 2022 - 9:00 a.m.

By Electronic Participation

### Directors Present:

George Darouze, City of Ottawa, Chair  
Pierre Leroux, Prescott Russell, Vice Chair  
Bill Smirle, Stormont Dundas Glengarry, Past Chair  
Steve Densham, Stormont Dundas Glengarry  
Dana Farcasiu, Leeds Grenville  
John Hunter, Leeds Grenville  
Gerrie Kautz, City of Ottawa  
Catherine Kitts, City of Ottawa  
François St. Amour, Prescott Russell  
Mario Zanth, Prescott Russell

### Regrets:

Archie Mellan, Stormont Dundas Glengarry

### Staff Present:

Angela Coleman, General Manager/Secretary-Treasurer  
Carl Bickerdike, Team Lead, Corporate Services  
Ronda Boutz, Team Lead, Special Projects  
Michelle Cavanagh, Team Lead, Stewardship  
Linda Hutchinson, Director, Organization Effectiveness  
Sandra Mancini, Team Lead, Engineering  
John Mesman, Team Lead, Community Lands and Outreach  
Geoff Owens, Regulations Officer  
Pat Piitz, Team Lead, Property





**CHAIRS REMARKS**

George Darouze, Chair, called the SNC Board of Directors meeting of January 20<sup>th</sup>, 2022 to order at 9:00 a.m.

**APPROVAL OF SNC BOARD OF DIRECTORS MAIN AND SUPPLEMENTAL AGENDAS**

RESOLUTION NO. BD-001/22

Moved by: John Hunter

Seconded by: Mario Zanth

RESOLVED THAT:

The Members approve the January 20<sup>th</sup>, 2022 Board of Directors main and supplemental agendas as submitted.

CARRIED

**DECLARATION OF CONFLICT OF INTEREST**

There were no Declarations of Conflict of Interest.

**SNC PROJECT UPDATE – POWERPOINT PRESENTATION**

Staff presented project and program updates.

**REQUEST FOR APPROVAL:**

**A. BOARD OF DIRECTORS MEETING MINUTES DECEMBER 16<sup>TH</sup>, 2021**

RESOLUTION NO. BD-002/22

Moved by: François St. Amour

Seconded by: John Hunter

RESOLVED THAT:

The Members approve the Board of Directors meeting minutes of December 16<sup>th</sup>, 2021 as submitted.

CARRIED

**NEW BUSINESS**

**REQUEST FOR APPROVAL: 2022 BUDGET**

RESOLUTION NO. BD-003-22

Moved by: Steve Densham

Seconded by: Mario Zanth



RESOLVED THAT:

The Board of Directors approve the 2022 Budget; and

FURTHER THAT:

If future debates on the 2022 Budget lead to increased demands for funds, the equivalent amounts will be decreased elsewhere in the Budget [therefore not affecting the 2022 Levy amounts]; and

FURTHER THAT:

If surplus funds are identified during future debates on the 2022 Budget, the surplus be directed to the SNC Reserves.

CARRIED

**REQUEST FOR APPROVAL: ANNUAL AUTHORITY APPROVALS**

RESOLUTION NO. BD-004/22

Moved by: Dana Farcasiu  
Seconded by: Mario Zanth

RESOLVED THAT:

For banking purposes, the Authority signing officers be one of: Chairman; Vice-Chairman; or Past Chairman; and one of: General Manager/ Secretary-Treasurer; Director, Organization Effectiveness; or Team Lead, Corporate Services. For all other purposes, that fall within their signing limit and/or there is a Board Resolution, any of the above; and

FURTHER THAT:

1. The signing officers are authorized to borrow up to \$1,000,000 for the operation of the South Nation River Conservation Authority, if required.
2. Staff be authorized to continue the use of alternative signatures, such as the signature stamp for signing cheques up to \$10,000, or other limits requested by the Board of Directors, or any other electronic signatures introduced in conjunction with our accounting



software. These tools are in the custody of the Director, Organization Effectiveness. The Director may delegate the use of these tools to his/her delegate.

3. Staff continue to utilize various banking features to make payments more cost efficient for SNC, for example: the use of internet banking, electronic fund transfer (EFT) and/or by other electronic means. All payments are presented regularly to the Board of Directors for approval in the "Monies Received and Disbursement Register for the period".
4. The law firm of Ault & Ault, Winchester be appointed as solicitor for general Authority business, and that Emond Harnden, Ottawa be appointed the Authority's Human Resource legal counsel, at a total approximate cost of \$40,000 plus HST. Where in the best interest of the Authority, staff may engage other specialized legal services.
5. The Chartered Accountants Firm of Baker Tilly REO LLP, Winchester be appointed Auditors at an approximate cost of \$25,500 plus HST and Management sign engagement letter.
6. The Royal Bank, Winchester Branch, be the Authority Bank and signing officers sign the banking services contract.

CARRIED

**FOR DISCUSSION: DRAFT MUNICIPAL PROGRAM INVENTORY**

RESOLUTION NO. BD-005/22

Moved by: Bill Smirle  
Seconded by: Mario Zanth

RESOLVED THAT:

The Board of Directors discuss the Programs





and Services Inventory to be prepared in accordance with Phase 1 Regulations under the Conservation Authorities Act.

CARRIED

**REQUEST FOR APPROVAL: FUNDING SUBMISSIONS**

RESOLUTION NO. BD-006/22

Moved by: Gerrie Kautz  
Seconded by: Dana Farcasiu

RESOLVED THAT:

The Board of Directors approves the submission of the following funding applications:

1. **EcoAction Community Funding Program:** requesting \$100,000, over two years, for shoreline stabilization at Oak Valley Pioneer Park.
2. **RBC Tech for Nature:** requesting \$50,000, for Advancing Early Warning Climate Tools and Communications in the South Nation River Watershed.
3. **Intact Municipal Climate Resiliency:** requesting \$100,000 for Floodplain Mapping Partnership.
4. **TELUS Friendly Future Foundation Community Grants:** requesting up to \$20,000 to support community-based health, education, or technology programs for at-risk youth.
5. **World Wildlife Fund: Nature and Climate Grant Program:** requesting \$135,000/year for 2 years to support edible buffer projects in partnership with local Indigenous communities.
6. **Habitat Stewardship Program:** requesting up to \$100,000, over 2 years, for species at risk surveys and habitat analysis on public forest properties.

CARRIED



**REQUEST FOR APPROVAL: UNITED COUNTIES OF LEEDS GRENVILLE BUILDING CODE PART 8 SERVICE DISCUSSIONS**

RESOLUTION NO. BD-007/22

Moved by: Bill Smirle  
Seconded by: Catherine Kitts

RESOLVED THAT:

The Board of Directors approve staff to enter into discussion with Municipalities in the United Counties of Leeds Grenville for the delivery of Building Code Part 8 services.

CARRIED

**UPDATE: ON-SITE SEWAGE PERMITS ISSUED**

RESOLUTION NO. BD-008/22

Moved by: Pierre Leroux  
Seconded by: Mario Zanth

RESOLVED THAT:

The Board of Directors receive and file the On-site Sewage Permits Issued update.

CARRIED

**UPDATE: PLANNING ACTIVITY**

RESOLUTION NO. BD-009/22

Moved by: François St. Amour  
Seconded by: Gerrie Kautz

RESOLVED THAT:

The Board of Directors receive and file the Planning Activity update.

CARRIED

**REQUEST FOR APPROVAL: PERMITS ISSUED**

RESOLUTION NO. BD-010/22

Moved by: John Hunter  
Seconded by: François St. Amour



RESOLVED THAT:

The SNC Board of Directors approve permits 1 through 8 issued under Ontario Regulation 170/06 Development, Interference with Wetlands and Alterations to Shorelines and Watercourses.

CARRIED

**FINANCIAL REPORTS**

**REQUEST FOR APPROVAL: CONSERVATION ONTARIO LEVY**

RESOLUTION NO. BD-011/22

Moved by: Pierre Leroux  
Seconded by: Gerrie Kautz

RESOLVED THAT:

The Board of Directors approve the payment of the 2022 Conservation Ontario Levy of \$35,764, payable in two installments of \$17,882.

CARRIED

**REQUEST FOR APPROVAL: 2022 TREE SEEDLINGS PURCHASE**

RESOLUTION NO. BD-012/22

Moved by: Bill Smirle  
Seconded by: Mario Zanth

RESOLVED THAT:

The Board of Directors approve the purchase of tree seedlings, for the 50 Million Tree Program, Over the Counter sales, and Larose Forest planting sites, at approximately \$170,000, plus HST; and

FURTHER THAT:

The Board of Directors approve the purchase of 2022 tree seedlings from the three Forest Ontario approved nurseries, Ferguson Tree Nursery, Pineneedle Farms, and Sommerville Nurseries Inc., based on availability of required stock.

CARRIED



### **SUPPLEMENTAL AGENDA**

#### **REQUEST FOR APPROVAL: 2022-2023 INFRASTRUCTURE PROJECTS**

RESOLUTION NO. BD-013/22

Moved by: Steve Densham  
Seconded by: John Hunter

RESOLVED THAT:

The Board of Directors approve the submission to the Ministry of Northern Development, Mines, Natural Resources and Forestry under the 2022-2023 Water and Erosion Control Infrastructure (WECI) program at approximately \$80,000 for the Chesterville Dam Winter Water Levels Assessment project.

CARRIED

#### **REQUEST FOR APPROVAL: MONIES RECEIVED AND DISBURSEMENT REGISTER FOR DECEMBER 2021**

RESOLUTION NO. BD-014/22

Moved by: Catherine Kitts  
Seconded by: Pierre Leroux

RESOLVED THAT:

The Board of Directors receive and file the money received report for December 2021; and

FURTHER THAT:

The Board approve the Disbursement Register of \$697,546.54 for December 2021.

CARRIED

### **CORRESPONDENCE**

- a. Letter to Minister of Environment, Conservation, and Parks: SNC Transition Plan

### **DATES OF UPCOMING MEETINGS**

- Third Thursday, at 9:00 a.m., unless indicated otherwise:
  - February 17<sup>th</sup>, 2022
  - March 17<sup>th</sup>, 2022
  - April 21<sup>st</sup>, 2022 (*New Date: SNC Annual General Meeting*)





**CLOSED SESSION**

RESOLUTION NO. BD-015/22

Moved by: Mario Zanth  
Seconded by: Gerrie Kautz

RESOLVED THAT:

The Board of Directors meeting move into Closed Session for the following reports:

- Update: 2021 Land Acquisitions
- Request for Consideration: Land Inquiry

CARRIED

**The Board of Directors meeting recessed at 10:30 a.m. to enter Closed Session.**

**The Chair convened the Board of Directors Closed Session at 10:35 a.m.**

**The Board of Directors Closed Session adjourned at 10:50 a.m. to enter Open Session.**

**The Chair reconvened the Board of Directors Open Session at 10:53 a.m.**

**OPEN SESSION**

RESOLUTION NO. BD-016/22

Moved by: Pierre Leroux  
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors meeting move into Open Session.

CARRIED

**UPDATE: 2021 LAND ACQUISITIONS**

RESOLUTION NO. BD-017/22

Moved by: Mario Zanth  
Seconded by: Pierre Leroux

RESOLVED THAT:

The Board of Directors receive and file the 2021 Land Acquisitions update.

CARRIED



**REQUEST FOR CONSIDERATION: LAND INQUIRY**

RESOLUTION NO. BD-018/22

Moved by: Bill Smirle  
Seconded by: Gerrie Kautz

RESOLVED THAT:

The Board of Directors decline to sell South Nation Conservation land described in Land Inquiry 1 (North Dundas).

CARRIED

**ADJOURNMENT**

RESOLUTION NO. BD-019/22

Moved by: Pierre Leroux  
Seconded by: Dana Farcasiu

RESOLVED THAT:

The Board of Directors meeting of January 20<sup>th</sup>, 2022 be adjourned at 10:55 a.m.

CARRIED

George Darouze,  
Chair.

/rb

Angela Coleman,  
General Manager/Secretary-Treasurer.