



SOUTH NATION
CONSERVATION
DE LA NATION SUD

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Board of Directors

Meeting Agenda

Date: September 16th, 2021

Time: 9:00 am

Teams Meeting Coordinates:

*Meeting connection information will be provided
48 hours in advance.*



Board of Directors

Meeting Agenda

September 16th, 2021 at 9:00 am

1. Chair's Remarks
 2. Approval of SNC Board of Directors Main and Supplemental Agendas
 3. Declaration of Conflict of Interest
 4. SNC Project Update – Powerpoint Presentation: Staff
 5. Request for Approval:
 - a. Board of Directors Meeting Minutes of August 19th, 2021 4-14
Board of Directors Special Meeting Minutes of September 2nd, 2021 15-17
 - b. SNC Committee Meeting Highlights and Minutes of: 18-19
 - i. Forestry Committee meeting minutes of September 7th, 2021 20-24
 - ii. Fish and Wildlife Committee meeting minutes of September 7th, 2021 25-29
 - iii. Water Response Team meeting minutes of September 9th, 2021 30-33
 6. New Business:
 - a. Update: Conservation Authority Programs: Natural Hazards Management and Water and Erosion Infrastructure: Alison/Sandra 34-38
 - b. Request for Approval: Environmental Impact Statement Service Agreement: Michelle 39-49
 - c. Request for Approval: 2022 Fee Schedule: Alison 50-51
 - d. Request for Approval: 2022 Tree Planting Contract: Caroline 52-53
 - e. Update: On-site Sewage Permits Issued: Alison 54-55
 - f. Update: Planning Activity: Alison 56-59
 - g. Request for Approval: Permits Issued: Alison 60-62
 7. Financial Reports
 - a. Request for Approval: Monies Received and Disbursement Register for August 2021: Carl 63-67
 - b. Request for Approval: Accounting and Human Resources Support: Linda 68
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8. Supplemental Agenda
9. Dates of Upcoming Meetings, third Thursday, at 9:00 a.m. unless indicated otherwise:
 - October 21st, 2021 (*OEMC Virtual Conference October 20th – 21st, 2021*)
 - November 18th, 2021 (*SNC 2022 Budget Presentation*)
 - December 16th, 2021
 - January 20th, 2022 (*ROMA Conference: January 23rd – 25th, 2022*)
10. Future Motions of the Board and/or Discussion of SNC Issues
11. Adjournment

Angela Coleman,
General Manager/Secretary-Treasurer.

/dm



















BOARD OF DIRECTORS MEETING

Meeting No. 08/21

Thursday, August 19th, 2021 - 9:00 a.m.

By Electronic Participation

               	Directors Present:	George Darouze, City of Ottawa, Chair Pierre Leroux, Prescott Russell, Vice Chair Bill Smirle, Stormont Dundas Glengarry, Past Chair Michael Brown, City of Ottawa Dana Farcasiu, Leeds Grenville John Hunter, Leeds Grenville Gerrie Kautz, City of Ottawa Archie Mellan, Stormont Dundas Glengarry François St. Amour, Prescott Russell
	Regrets:	Steve Densham, Stormont Dundas Glengarry Catherine Kitts, City of Ottawa
	Staff Present:	Angela Coleman, General Manager/Secretary-Treasurer Saber Ansar, Water Resource Specialist Carl Bickerdike, Team Lead, Corporate Services Ronda Boutz, Team Lead, Special Projects Hope Boyle, Stewardship Assistant Michelle Cavanagh, Team Lead, Stewardship Chris Craig, Forestry Technician Martin De Langy, Invasive Species Outreach Assistant Mostafa Ghiyasvand, GIS Technician Shannon Gutoskie, Communications Specialist Alicia Howse, Property and Approvals Assistant Linda Hutchinson, Director, Organization Effectiveness Alix Jolicoeur, Watershed Planner Dianne MacMillan, Administrative Assistant Gianmarco Maggiore, Engineering Assistant Sandra Mancini, Team Lead, Engineering Alison McDonald, Team Lead, Approvals John Mesman, Team Lead, Conservation Lands and Outreach Shannon Murray, Stewardship and Outreach Assistant



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Geoff Owens, Regulations Officer
Pat Piitz, Team Lead, Property
David Scholz, Property and Approvals Assistant
Mary-Louise Sturman, Property and Approvals Assistant
Katherine Watson, Water Resource Specialist - Monitoring
Shahin Zand, Water Resource Specialist

Guests: Warren Leroy, Ault and Ault
Rachel Putnins, City of Ottawa



CHAIRS REMARKS

George Darouze, Chair, called the SNC Board of Directors meeting of August 19th, 2021 to order at 9:00 a.m.

APPROVAL OF SNC BOARD OF DIRECTORS MAIN AND SUPPLEMENTAL AGENDAS

RESOLUTION NO. BD-137/21

Moved by: Gerrie Kautz
Seconded by: Pierre Leroux

RESOLVED THAT:

The Members approve the August 19th, 2021 Board of Directors main and supplemental agendas as submitted.

CARRIED

DECLARATION OF CONFLICT OF INTEREST

There were no Declarations of Conflict of Interest.

SNC PROJECT UPDATE – POWERPOINT PRESENTATION

Staff presented project and program updates.

REQUEST FOR APPROVAL:

A. BOARD OF DIRECTORS MEETING MINUTES OF JUNE 17TH, 2021 AND JULY 15TH, 2021

RESOLUTION NO. BD-138/21

Moved by: John Hunter
Seconded by: François St. Amour

RESOLVED THAT:

The Members approve the Board of Directors electronic meeting minutes of June 17th, 2021 and the electronic special meeting minutes of July 15th, 2021 as submitted.

CARRIED

B. SNC COMMITTEE MEETING HIGHLIGHTS AND MINUTES OF:

- i. Low Water Response Team meeting minutes of June 30th, 2021



- ii. Communications Committee meeting minutes of July 29th, 2021
- iii. Low Water Response Team meeting minutes of August 3rd, 2021

RESOLUTION NO. BD-139/21

Moved by: Pierre Leroux
Seconded by: Bill Smirle

RESOLVED THAT:

The Board of Directors approve the actions and recommendations of the following Committees meetings:

- i. Low Water Response Team electronic meeting minutes of June 30th, 2021
- ii. Communications Committee electronic meeting minutes of July 29th, 2021
- iii. Low Water Response Team electronic meeting minutes of August 3rd, 2021

CARRIED

NEW BUSINESS

UPDATE: CONSERVATION AUTHORITY PROGRAMS: PLANNING AND TECHNICAL REVIEWS

RESOLUTION NO. BD-140/21

Moved by: Archie Mellan
Seconded by: John Hunter

RESOLVED THAT:

The Board of Directors receive and file the Conservation Authority Programs: Planning and Technical Reviews update; and

FURTHER THAT:

SNC technical reviews include:

- 1. Natural Hazards
 - Floodplain;
 - Unstable slopes;
 - Unstable soil/bedrock;
 - Regulated areas.
- 2. Natural Heritage
 - Wetlands;



- Woodlands;
 - Watercourses.
3. Private Servicing
 4. Source Water Protection

CARRIED

**REQUEST FOR APPROVAL: LOCALLY SIGNIFICANT WETLAND MAPPING
SERVICE AGREEMENT**

RESOLUTION NO. BD-141/21

Moved by: Bill Smirle
Seconded by: Pierre Leroux

RESOLVED THAT:

The Board of Directors approve entering into a service agreement with the Township of Alfred and Plantagenet to map locally significant wetlands within the Township at a total cost of \$16,000.

CARRIED

REQUEST FOR APPROVAL: DUCKS UNLIMITED CANADA SERVICE AGREEMENT

RESOLUTION NO. BD-142/21

Moved by: John Hunter
Seconded by: Dana Farcasiu

RESOLVED THAT:

The Board of Directors approve entering into a 3-year professional services agreement with Ducks Unlimited Canada for a total of approximately \$375,000 plus HST.

CARRIED

REQUEST FOR APPROVAL: FUNDING APPLICATIONS

RESOLUTION NO. BD-143/21

Moved by: François St. Amour
Seconded by: John Hunter



RESOLVED THAT:

The Board of Directors approve the submission of the following funding applications:

1. **Canadian Wildlife Federation:**
requesting \$14,000 to create pollinator habitat at the Mill Run Conservation Area.
2. **Tree Canada: National Greening Program:** requesting \$79,822 to support 2022 spring tree planting.

CARRIED

REQUEST FOR APPROVAL: ENABLING ACCESSIBILITY FUND

RESOLUTION NO. BD-144/21

Moved by: Gerrie Kautz
Seconded by: Dana Farcasiu

RESOLVED THAT:

The Board of Directors retroactively approve the funding submission to Employment and Social Development Canada for the construction of accessible washrooms in SNC Conservation Areas; and

FURTHER THAT:

The Board of Directors approve entering into agreement to accept \$100,000 and to complete the work between 2021-2023.

CARRIED

REQUEST FOR APPROVAL: MILL RUN CONSERVATION AREA DESIGNATION

RESOLUTION NO. BD-145/21

Moved by: John Hunter
Seconded by: Pierre Leroux

RESOLVED THAT:

The Board of Directors approve the designation of the new park in Augusta Township as the Mill Run Conservation Area; and



FURTHER THAT:

The Board of Directors direct staff to work with Augusta Township to enter into an agreement to manage the Conservation Area as a day-use park.

CARRIED

UPDATE: ON-SITE SEWAGE PERMITS ISSUED

RESOLUTION NO. BD-146/21

Moved by: Archie Mellan
Seconded by: Gerrie Kautz

RESOLVED THAT:

The Board of Directors receive and file the On-site Sewage Permits Issued update.

CARRIED

UPDATE: PLANNING ACTIVITY

RESOLUTION NO. BD-147/21

Moved by: Archie Mellan
Seconded by: John Hunter

RESOLVED THAT:

The Board of Directors receive and file the Planning Activity update.

CARRIED

REQUEST FOR APPROVAL: PERMITS ISSUED

RESOLUTION NO. BD-148/21

Moved by: François St. Amour
Seconded by: Dana Farcasiu

RESOLVED THAT:

The SNC Board of Directors approve permits 77-126 issued under Ontario Regulation 170/06 Development, Interference with Wetlands and Alterations to Shorelines and Watercourses.

CARRIED



FINANCIAL REPORT

REQUEST FOR APPROVAL: MONIES RECEIVED AND DISBURSEMENT REGISTER FOR JUNE AND JULY 2021

RESOLUTION NO. BD-149/21

Moved by: Dana Farcasiu
Seconded by: Pierre Leroux

RESOLVED THAT:

The Board of Directors receive and file the money received report for June and July 2021; and

FURTHER THAT:

The Board approve the Disbursement Register of \$ 1,358,036.54 for June and July 2021.

CARRIED

REQUEST FOR APPROVAL: 2022 BUDGET AND LEVY SCHEDULE

RESOLUTION NO. BD-150/21

Moved by: Pierre Leroux
Seconded by: Bill Smirle

RESOLVED THAT:

The Board of Directors approve the 2022 Levy and Budget Schedule as presented.

CARRIED

REQUEST FOR APPROVAL: TANGIBLE CAPITAL ASSETS UPDATE

RESOLUTION NO. BD-151/21

Moved by: Michael Brown
Seconded by: Dana Farcasiu

RESOLVED THAT:

The Board of Directors approve the updated SNC Tangible Capital Asset Policy.

CARRIED



REQUEST FOR APPROVAL: 2022 SNC TREE PLANTING FEE SCHEDULE

RESOLUTION NO. BD-152/21

Moved by: Gerrie Kautz

Seconded by: Bill Smirle

RESOLVED THAT:

The Board of Directors approve a 2% increase to the SNC Tree Planting Fee Schedule for 2022.

CARRIED

SUPPLEMENTAL AGENDA

FINANCIAL REPORT

UPDATE: ESTIMATED STATEMENT OF OPERATIONS FOR JULY 31ST, 2021

RESOLUTION NO. BD-153/21

Moved by: Dana Farcasiu

Seconded by: Pierre Leroux

RESOLVED THAT:

The Board of Directors receive and file the Estimated Statement of Operations for the year ending December 31st, 2021, as of July 31st, 2021.

CARRIED

CLOSED SESSION

The Board of Directors meeting move into Closed Session for the following reports:

- Request for Approval: Land Acquisition
- Update: Legal Property Matter (verbal)

RESOLUTION NO. BD-154/21

Moved by: Bill Smirle

Seconded by: Pierre Leroux

RESOLVED THAT:

The Board of Directors meeting move into Closed Session for the following reports:



- Request for Approval: Land Acquisition
- Update: Legal Property Matter (verbal)

CARRIED

**The Board of Directors meeting recessed at 10:45 a.m. to enter Closed Session.
The Chair convened the Board of Directors Closed Session at 10:52 a.m.**

Warren Leroy, Ault and Ault joined the meeting at 10:45 a.m.

**The Board of Directors Closed Session adjourned at 11:12 a.m. to enter
Open Session.
The Chair reconvened the Board of Directors Open Session at 11:14 a.m.**

OPEN SESSION

RESOLUTION NO. BD-155/21

Moved by: Bill Smirle
Seconded by: Pierre Leroux

RESOLVED THAT:

The Board of Directors meeting move into
Open Session.

CARRIED

REQUEST FOR APPROVAL: LAND ACQUISITION

RESOLUTION NO. BD-156/21

Moved by: John Hunter
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors approve the
acquisition of Property 1, South Stormont, to
an upset limit as discussed, plus ancillary
costs.

CARRIED

UPDATE: LEGAL PROPERTY MATTER (VERBAL)

Angela Coleman, General Manager/Secretary-Treasurer and SNC's Solicitor, Warren



Leroy, Ault and Ault, provided an update for the Board of Directors regarding a legal property matter.

RESOLUTION NO. BD-157/21

Moved by: Gerrie Kautz
Seconded by: Dana Farcasiu

RESOLVED THAT:

The Board of Directors receive and file the
Legal Property Matter verbal update.

CARRIED

DATES OF UPCOMING MEETINGS

- Third Thursday, at 9:00 a.m., unless indicated otherwise:
 - September 16th, 2021
 - October 21st, 2021 (OEMC Virtual Conference – October 20th – 21st, 2021)
 - November 18th, 2021 (SNC 2022 Budget Presentation)
 - December 16th, 2021

FUTURE MOTIONS OF THE BOARD AND/OR DISCUSSION OF SNC ISSUES

John Hunter, Leeds Grenville requested staff explore the possibility of offering SNC Fish Camps in the Leeds Grenville area for 2022.

ADJOURNMENT

RESOLUTION NO. BD-158/21

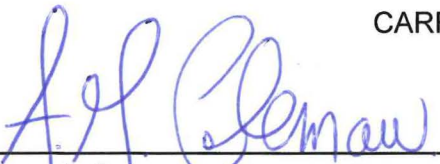
Moved by: Bill Smirle

RESOLVED THAT:

The Board of Directors meeting of
August 19th, 2021 be adjourned at 11:21 a.m.

CARRIED

George Darouze,
Chair.


Angela Coleman,
General Manager/Secretary-Treasurer.

/dm



BOARD OF DIRECTORS SPECIAL MEETING

Meeting No. 09/21

Thursday, September 2nd, 2021 - 9:00 a.m.

By Electronic Participation

Directors Present: Pierre Leroux, Prescott Russell, Vice Chair
Bill Smirle, Stormont Dundas Glengarry, Past Chair
Michael Brown, City of Ottawa
Steve Densham, Stormont Dundas Glengarry
Dana Farcasiu, Leeds Grenville
Gerrie Kautz, City of Ottawa
Catherine Kitts, City of Ottawa
Archie Mellan, Stormont Dundas Glengarry
François St. Amour, Prescott Russell

Regrets: George Darouze, City of Ottawa, Chair
John Hunter, Leeds Grenville

Staff Present: Angela Coleman, General Manager/Secretary-Treasurer
Carl Bickerdike, Team Lead, Corporate Services
Dianne MacMillan, Administrative Assistant





CHAIRS REMARKS

Pierre Leroux, Vice Chair, called the SNC Board of Directors special meeting of September 2nd, 2021 to order at 9:00 a.m. Vice Chair Leroux extended regrets from Chair Darouze who was unable to attend the Board meeting due to previous commitments.

APPROVAL OF SNC BOARD OF DIRECTORS SPECIAL MEETING AGENDA

RESOLUTION NO. BD-159/21

Moved by: Michael Brown

Seconded by: Bill Smirle

RESOLVED THAT:

The Members approve the September 2nd, 2021 Board of Directors special meeting agenda as submitted.

CARRIED

CLOSED SESSION

The Board of Directors meeting move into Closed Session for the following report:

- Request for Approval: Land Acquisition

RESOLUTION NO. BD-160/21

Moved by: Dana Farcasiu

Seconded by: Gerrie Kautz

RESOLVED THAT:

The Board of Directors meeting move into Closed Session for the following report:

- Request for Approval: Land Acquisition

CARRIED

Steve Densham, Stormont Dundas Glengarry, joined the meeting at 9:04 a.m.

**The Board of Directors meeting recessed at 9:04 a.m. to enter Closed Session.
The Chair convened the Board of Directors Closed Session at 9:04 a.m.**

The Board of Directors Closed Session adjourned at 9:14 a.m. to enter Open Session.

The Chair reconvened the Board of Directors Open Session at 9:14 a.m.



OPEN SESSION

RESOLUTION NO. BD-161/21

Moved by: Bill Smirle
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors meeting move into Open Session.

CARRIED

REQUEST FOR APPROVAL: LAND ACQUISITION

RESOLUTION NO. BD-162/21

Moved by: Dana Farcasiu
Seconded by: Gerrie Kautz

RESOLVED THAT:

The Board of Directors approve the acquisition of Properties 1 and 2, South Stormont, to an upset limit as discussed, plus ancillary costs.

CARRIED

ADJOURNMENT

RESOLUTION NO. BD-163/21

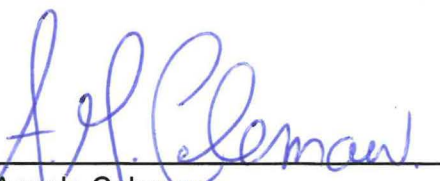
Moved by: François St. Amour

RESOLVED THAT:

The Board of Directors special meeting of September 2nd, 2021 be adjourned at 9:16 a.m.

CARRIED

Pierre Leroux,
Vice Chair.



Angela Coleman,
General Manager/Secretary-Treasurer.

/dm



To: Board of Directors
From: Ronda Boutz, Team Lead, Special Projects
Sandra Mancini, Team Lead, Engineering
Date: September 9th, 2021
Subject: Request for Approval: SNC Committee Meeting Highlights and Minutes

RECOMMENDATION:

The Board of Directors approve the actions and recommendations of the following Committees meetings:

- i. Forestry Committee electronic meeting minutes of September 7th, 2021
 - ii. Fish and Wildlife Committee electronic meeting minutes of September 7th, 2021
 - iii. Low Water Response Team electronic meeting minutes of September 9th, 2021
-

DISCUSSION:

Forestry Committee Meeting: September 7th, 2021

- The Forestry Committee received updates on:
 - SNC Forest Administration and Operations
 - Stormont, Dundas and Glengarry (SDG) County Forests
 - OPG Regional Biodiversity Program
 - Funding Submissions

Fish and Wildlife Committee Meeting: September 7th, 2021

- The Fish and Wildlife Committee received updates on:
 - Ducks Unlimited Canada Partnership
 - OPG Regional Biodiversity Program
 - Funding Submissions
- The Fish and Wildlife Committee received a delegation presentation from the Friends of Hoople Creek



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Low Water Response Team: September 9th, 2021

- The Low Water Response Team made the following recommendations for approval:
 - Declaration of Level I Low Water Conditions for the South Nation River watershed
- The Low Water Response Team received an update on impacts of low water on the watershed.

Sandra Mancini

Sandra Mancini,
Team Lead, Engineering.

Ronda Boutz

Ronda Boutz,
Team Lead, Special Projects.

Attachments



FORESTRY COMMITTEE MEETING

Tuesday, September 7th, 2021, 10:00 a.m. – Meeting 03/21

By Electronic Participation

Present:	Glenn Mackey, Committee Chair François Allard, Public Citizen Maurice Chabot, Public Citizen Dorothy Hamilton, Stormont Dundas Glengarry Chapter – Ontario Woodlot Association Elizabeth Holmes, Ministry of Northern Development, Mines, Natural Resources and Forestry (non-voting) Steve Hunter, United Counties of Prescott Russell Murray Inch, Public Citizen Dave Robertson, Public Citizen François St. Amour, Mayor, SNC Director Bill Smirle, SNC Board of Directors, Past Chair, ex-officio Doug Thompson, Public Citizen
Regrets:	Archie Byers, Public Citizen George Darouze, SNC Board of Directors, Chair, ex-officio Ben de Haan, United Counties of Stormont Dundas Glengarry Pierre Leroux, SNC Board of Directors, Vice Chair, ex-officio Tony Ricard, Public Citizen
Absent:	Lloyd Benedict, Mohawks of Akwesasne Alain Bertrand, Public Citizen Ron Toonders, Ag Soil and Crop
Staff:	Carl Bickerdike, Team Lead, Corporate Services Ronda Boutz, Team Lead, Special Projects Chris Craig, Senior Forestry Technician Caroline Goulet, Forester Tavish MacLeod, Forestry Assistant Dianne MacMillan, Administrative Assistant Pat Piitz, Team Lead, Property



CHAIR'S REMARKS

Glenn Mackey, Committee Chair, convened the Forestry Committee meeting of Tuesday, September 7th, 2021, at 10:00 a.m. and welcomed Committee Members.

APPROVAL OF FORESTRY COMMITTEE MAIN AGENDA

RESOLUTION NO. FC-022/21

Moved by: Doug Thompson

Seconded by: Bill Smirle

RESOLVED THAT:

The Members approve the Forestry Committee agenda of September 7th, 2021 as submitted.

CARRIED

DECLARATION OF CONFLICT OF INTEREST

There were no Declarations of Conflict of Interest.

SNC FORESTRY PROJECT UPDATE – POWERPOINT PRESENTATION

Staff presented forestry program and project updates.

ROUNDTABLE DISCUSSIONS

COMMUNITY ENGAGEMENT

Bill Smirle

- Reminded Committee Members to submit 2022 Budget input to staff members
- Spoke with North Dundas Council regarding the dead Ash trees in their area that will need to be removed, and should be replanted; encouraged Committee Members to discuss in their areas as well

Murray Inch

- Oak Valley Pioneer Park has been actively used by varied users during the summer months

François Allard

- Positive community feedback regarding the 2021 Municipal tree give away program offered by SNC



**APPROVAL OF: FORESTRY COMMITTEE VIRTUAL MEETING MINUTES OF
JUNE 1ST, 2021**

RESOLUTION NO. FC-023/21

Moved by: Maurice Chabot
Seconded by: Dorothy Hamilton

RESOLVED THAT:

The Members approve the Forestry Committee virtual meeting minutes of June 1st, 2021 as submitted.

CARRIED

NEW BUSINESS

UPDATE: SNC FOREST ADMINISTRATION AND OPERATIONS

RESOLUTION NO. FC-024/21

Moved by: François St. Amour
Seconded by: Bill Smirle

RESOLVED THAT:

The Forestry Committee receive and file the update on SNC Forest Administration and Operations.

CARRIED

UPDATE: SDG COUNTY FORESTS: VERBAL

Pat Piitz, Team Lead, Property provided Committee Members with a verbal update on the SDG County Forests programs and projects.

RESOLUTION NO. FC-025/21

Moved by: Maurice Chabot
Seconded by: François Allard

RESOLVED THAT:

The Forestry Committee receive and file the SDG County Forests verbal update.

CARRIED

UPDATE: OPG REGIONAL BIODIVERSITY PROGRAM

RESOLUTION NO. FC-026/21

Moved by: Doug Thompson



Seconded by: François Allard

RESOLVED THAT:

The Forestry Committee receive and file the OPG Regional Biodiversity Program update.

CARRIED

UPDATE: FUNDING SUBMISSIONS

RESOLUTION NO. FC-027/21

Moved by: Dorothy Hamilton

Seconded by: Murray Inch

RESOLVED THAT:

The Forestry Committee receive and file the grant submission update.

CARRIED

Doug Thompson left the meeting at 11:02 a.m.

UPCOMING EVENTS

a. The Healing Place: Remembering the Children: October 14th, 2021

Dorothy Hamilton

- September 25th – 26th, 2021:
Eastern Ontario Maple Syrup Producers' Association; being held at the Agri Forest Centre in Kemptville: pancake breakfast, tours of facility, and woodlots planned Saturday, September 26 at 1:00 p.m.: special forest dedication ceremony in honour of Peter Wensink
- October 23rd, 2021:
Stormont Dundas Glengarry Chapter of the Ontario Woodlot Association Tour; woodlot tour, 10:00 a.m. to 2 p.m.; to be held at John Ferguson woodlot located in South Glengarry; pre-registration is required

Murray Inch

- October 16th, 2021: tentative date for the Oak Valley Pioneer Park fall field day

DATE OF NEXT MEETING

- November 30th, 2021



ADJOURNMENT

RESOLUTION NO. FC-028/21

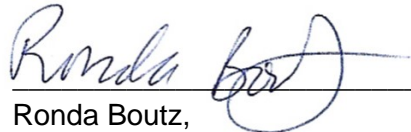
Moved by: François Allard

RESOLVED THAT:

The Forestry Committee meeting of
September 7th, 2021 be adjourned at 11:04 a.m.

CARRIED

Glenn Mackey,
Committee Chair.



Ronda Boutz,
Team Lead, Special Projects.

/dm



FISH AND WILDLIFE COMMITTEE MEETING

Tuesday, September 7th, 2021, 3:00 p.m. – Meeting 03/21

By Electronic Participation

-
- Present:**
- Frederick Schueler, Committee Chair
 - Malcolm Clark, Russell Fish and Game Club
 - Bruce Clarke, Ottawa Fly Fishers
 - Alvin Cluff-Clyburne, Russell Fish and Game Club
 - Joffre Cote, Ministry of Northern Development, Mines, Natural Resources and Fish and Wildlife (non-voting)
 - Doug Culver, Naturalist and Recreational Angler
 - Abraham Francis, Mohawks of Akwesasne
 - Aleta Karstad, Fragile Inheritance Natural History
 - Shawn Landriault, Public Citizen
 - Bill Smirle, SNC Board of Directors, Past Chair, ex-officio
 - Larry Smith, South Nation Archery Supply
 - Doug Thompson, Public Citizen
- Regrets:**
- Cyril Holmes, Grenville Fish and Game Club
 - Kirk Myelde, Public Citizen
 - George Darouze, SNC Board of Directors, Chair, ex-officio
 - Pierre Leroux, SNC Board of Directors, Vice Chair, ex-officio
- Absent:**
- Stéphane Dubuc, Trapper
 - Ed Fields, Delta Waterfowl
 - Susan Gallinger, Public Citizen (non-voting)
- Staff:**
- Carl Bickerdike, Team Lead, Corporate Services
 - Ronda Boutz, Team Lead, Special Projects
 - Michelle Cavanagh, Team Lead, Stewardship
 - Shannon Gutoskie, Communications Specialist
 - Brent Harbers, Watershed Biologist
 - Naomi Langlois-Anderson, Senior Fish and Wildlife Technician
 - Dianne MacMillan, Administrative Assistant
 - Ryan Robson, Resource Technician
- Guest:**
- John Sliter, President, Friends of Hoople Creek
 - Carey Runions, Director, Friends of Hoople Creek



CHAIR'S REMARKS

Fred Schueler, Committee Chair, called the Fish and Wildlife Committee meeting of September 7th, 2021 to order at 3:00 p.m. and welcomed the delegation from the Friends of Hoople Creek.

Alvin Cluff-Clyburne and Abraham Francis joined the meeting at 3:05 p.m.

APPROVAL OF FISH AND WILDLIFE COMMITTEE AGENDA

RESOLUTION NO. FW-020/21

Moved by: Doug Thompson

Seconded by: Bruce Clarke

RESOLVED THAT:

The Members approve the Fish and Wildlife Committee meeting agenda of September 7th, 2021 as submitted.

CARRIED

DECLARATION OF CONFLICT OF INTEREST

There were no Declarations of Conflict of Interest.

SNC FISH AND WILDLIFE PROJECT UPDATE – POWERPOINT PRESENTATION

Staff presented fish and wildlife project and program updates.

Bill Smirle, joined the meeting at 3:31 p.m.

DELEGATION: FRIENDS OF HOOPLE CREEK

John Sliter, President and Carey Runions, Director, representing the Friends of Hoople Creek updated the Fish and Wildlife Committee Members on the status of the fish population in Hoople Creek.

ROUNDTABLE DISCUSSIONS

A. COMMUNITY ENGAGEMENT ACTIVITIES

Bill Smirle

- Reminded Committee Members to submit 2022 Budget input to staff members



Abraham Francis

- Youth mobilization project; 3 students hired for the summer
- Working with the St. Lawrence River Institute on Fish identification
- Shoreline restoration project completed
- Climate change work on-going
- Collaborating with Clarkson University on the Reason Project
- Flood risk project with SNC finished

Fred Schueler

- Following the progress of insects as a bio control agent
- Watershed monitoring: reduction of Purple Loosestrife; possibly more this year as beetles not as active this year
- Publishing local article on invasives; will circulate to Members
- Working on poison parsnip: current control efforts are herbicide and cutting; Webworms work better as they consume a large percentage of seeds; pupate are in the stems of poison parsnip, therefore by cutting or using herbicide, the worms cannot be effective

B. WATERSHED MONITORING REPORT

There were no monitoring reports submitted.

APPROVAL OF THE FISH AND WILDLIFE COMMITTEE MEETING MINUTES OF JUNE 1ST, 2021

RESOLUTION NO. FW-021/21

Moved by: Larry Smith
Seconded by: Alvin Cluff-Clyburne

RESOLVED THAT:

The Members approve the Fish and Wildlife Committee virtual meeting minutes of June 1st, 2021 as submitted.

CARRIED



NEW BUSINESS

UPDATE: DUCKS UNLIMITED CANADA PARTNERSHIP

RESOLUTION NO. FW-022/21

Moved by: Doug Thompson
Seconded by: Shawn Landriault

RESOLVED THAT:

The Fish and Wildlife Committee receive and file the Ducks Unlimited Canada Partnership update.

CARRIED

UPDATE: OPG REGIONAL BIODIVERSITY PROGRAM

RESOLUTION NO. FW-023/21

Moved by: Malcolm Clark
Seconded by: Alvin Cluff-Clyburne

RESOLVED THAT:

The Fish and Wildlife Committee receive and file the OPG Regional Biodiversity Program update.

CARRIED

UPDATE: FUNDING SUBMISSIONS

RESOLUTION NO. FW-024/21

Moved by: Bill Smirle
Seconded by: Alvin Cluff-Clyburne

RESOLVED THAT:

The Fish and Wildlife Committee receive and file the grant submission update; and

FURTHER THAT:

The Committee Members congratulate the exceptional efforts of staff regarding grant submissions.

CARRIED

DATE OF NEXT MEETING

- November 30th, 2021



ADJOURNMENT

RESOLUTION NO. FW-025/21

Moved by: Malcolm Clarke

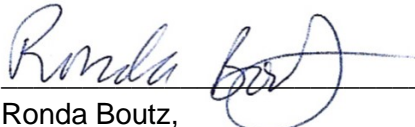
RESOLVED THAT:

The Fish and Wildlife Committee meeting of
September 7th, 2021 be adjourned at 4:20 p.m.

CARRIED

Fred Schueler,
Committee Chair.

/dm



Ronda Boutz,
Team Lead, Special Projects.



SNC WATER RESPONSE TEAM MEETING

Thursday, September 9th, 2021 – Meeting 03/21



Present:

Pierre-Paul Beauchamp, Village of Casselman
Dawn Crump, Ontario Clean Water Agency
Jacqueline Kelly-Pemberton, Ontario Federation of Agriculture
Terry Otto, Federation of Agriculture
James Peets, Ministry of Environment, Conservation and Parks
Louis Prevost, United Counties of Prescott and Russell
Bill Smirle, SNC Past Chair
Hans Werner-Mackeler, Augusta Township
Katherine Beehler, United Counties of Stormont, Dundas and
Glengarry

Regrets:

George Darouze, SNC and Water Response Team Chair
Darlene Conway, City of Ottawa
Tessa Di Iorio, City of Ottawa
Elizabeth Holmes, Ministry of Northern Development, Mines, Natural
Resources and Forestry
Terrance Sauve, Ontario Ministry of Agriculture, Food and Rural
Affairs
Deborah Bierman, Ministry of Northern Development, Mines, Natural
Resources and Forestry (alternate)
Pierre Leroux, SNC Vice Chair
Gib Patterson, Golf Course Representative
Amadou Thiam, Ontario Ministry of Agriculture, Food and Rural
Affairs (alternate)

Staff:

Ronda Boutz, Team Lead, Special Projects
Shannon Gutoskie, Communications Specialist
Sandra Mancini, Team Lead, Engineering
John Mesman, Team Lead, Community Lands and Outreach
Katherine Watson, Water Resources Specialist - Monitoring



CHAIR'S REMARKS

Bill Smirle, Acting SNC Water Response Team Chair, opened the meeting at 9:02 a.m. noting the low water conditions.

**APPROVAL OF SNC WATER RESPONSE TEAM MEETING AGENDA OF
SEPTEMBER 9TH, 2021**

RESOLUTION NO. WRT-010/21

Moved by: Jackie Kelly-Pemberton
Seconded by: James Peets

RESOLVED THAT:

The Water Response Team approve the Water Response Team meeting agenda of September 9th, 2021 as presented.

CARRIED

**APPROVAL OF SNC WATER RESPONSE TEAM MEETING MINUTES OF
JUNE 30TH, 2021**

RESOLUTION NO. WRT-011/21

Moved by: Jackie Kelly-Pemberton
Seconded by: Pierre-Paul Beauchamp

RESOLVED THAT:

The Water Response Team approve the Water Response Team meeting minutes of June 30th, 2021 as presented.

CARRIED

**APPROVAL OF SNC WATER RESPONSE TEAM ELECTRONIC MEETING MINUTES
OF AUGUST 3RD, 2021**

RESOLUTION NO. WRT-012/21

Moved by: Pierre-Paul Beauchamp
Seconded by: Jackie Kelly-Pemberton

RESOLVED THAT:

The Water Response Team approve the Water Response Team electronic meeting minutes of August 3rd, 2021 as presented.

CARRIED



NEW BUSINESS

UPDATE: LOW WATER CONDITIONS

RECOMMENDATION NO. WRT-013/21

Moved by: Katherine Beehler
Seconded by: Jackie Kelly-Pemberton

RESOLVED THAT:

The Water Response Team declare Level I Low Water Conditions for the South Nation River watershed.

CARRIED

UPDATE: LOW WATER EFFECTS ON GROUNDWATER, SURFACE WATER, FISHERIES, AND FORESTRY

RECOMMENDATION NO. WRT-014/21

Moved by: Jackie Kelly-Pemberton
Seconded by: Pierre-Paul Beauchamp

RESOLVED THAT:

The Water Response Team receive and file the update on low water impacts on groundwater, surface water, fisheries, and forestry.

CARRIED

ROUND TABLE DISCUSSION

James Peets:

- Ministry has received a few fish kill reports outside of the SNC jurisdiction this summer
- Several suspected blue-green algae reports, but normal for summer

Hans Werner-Mackeler:

- Noted sporadic rainfall in the headwater area of the South Nation River

Jaqueline Kelly-Pemberton:

- Noted she did hear from a resident in the South Mountain area that they had to dig their well deeper this summer



Louis

- Supports Hans comments and noted rainfall also sporadic across the United Counties of Prescott and Russell

ADJOURNMENT:

RESOLUTION NO. WRT-015/21

Moved by: Jackie Kelly-Pemberton

RESOLVED THAT:

The Water Response Team meeting of September 9th, 2021 be adjourned at 9:39 a.m.

CARRIED

Bill Smirle,
Acting Chair, Water Response Team.

Sandra Mancini

Sandra Mancini,
Team Lead, Engineering.

/rb



To: Board of Directors
From: Sandra Mancini, Team Lead, Engineering
Alison McDonald, Team Lead, Approvals
Date: September 6, 2021
Subject: Update: Conservation Authority Programs: Water and Erosion
Infrastructure and Natural Hazards Management

RECOMMENDATION:

The Board of Directors receive and file the Conservation Authority Programs: Water and Erosion Infrastructure and Natural Hazards Management update.

BACKGROUND:

Managing the risks of flooding and erosion is one of South Nation Conservation's (SNC) primary roles under the *Conservation Authorities Act*. SNC works closely with member municipalities to delineate risks and issue development permits supporting safe land use planning.

SNC owns, operates, and maintains seven water control structures in key locations throughout the watershed. SNC also carried out four channelization projects along the South Nation River. These structures and projects protect people and property and enhance flow.

SNC's natural hazard programs and infrastructure are primarily supported by:

- Municipal levy;
- recent Federal funding from the Nation Disaster Mitigation Program (NDMP); and
- Ministry of Northern Development, Mines, Natural Resources and Forestry (MNDMNRF) transfer payments.

This report summarizes the programs and services delivered by SNC to support provincial and municipal interests in natural hazard management.

1. Water and Erosion Infrastructure

SNC water and erosion control structures serve as flood control, erosion control, low flow augmentation, water supply, recreation, and /or protection of fish and wildlife habitat. Of the seven water control structures, the Chesterville Dam is the only structure with active operations to control water levels.



SNC Managed Water and Erosion Control Infrastructure

- Chesterville Dam (North Dundas)
- Crysler Dam (North Stormont)
- Crysler Dyke (North Stormont)
- Casselman Weir (Casselman)
- Russell Weir (Russell)
- Plantagenet Weir (Alfred-Plantagenet)
- Seguinbourg Berm (Nation)

SNC water and erosion control structures are annually inspected by staff who prepare corresponding maintenance and repair lists. Water control structures are also assessed by qualified engineers every 10-15 years. These assessments include:

- the condition of the structure and its components;
- identification of any necessary repairs and/or continuing maintenance needs;
- documentation of the results of the safety assessment; and
- assessment of operational methods and equipment.

The qualified engineering assessments and yearly inspections are considered when preparing the pending 10-year Capital Plan to be brought to the Board.

To complete capital projects, SNC applies for external funding to support the work. From 2018-2020, SNC obtained NDMP funds for a major upgrade at the Chesterville Dam as well as to complete Dam Safety Assessments for the Casselman and Russell Weirs. The funding offset 50% of the project costs.

The provincial Water Erosion Control Infrastructure Program (WECI) historically funded Conservation Authority capital projects. However, with aging infrastructure across Ontario, the number of applications is straining available WECI funds. The provincial allocation for WECI has remained at \$5 million for the past 15 years.

Annual MNDMNRF transfer payments under Section 39 of the *Conservation Authorities Act* assist with SNC's maintenance costs. The province reduced SNC's allocation to water control structures by 50% in 2019 to \$20,000.

2. Manage Risks Associated with Natural Hazards (Section 28)

SNC implements Ontario Regulation 170/06 Development, Interference with Wetlands and Alterations to Shorelines and Watercourses under Section 28 of the *Conservation Authorities Act*. Any development in a regulated area (i.e., natural hazard), alteration of an existing watercourse, or interference with a Provincially Significant Wetland requires SNC permission.



The SNC regulations program plays a crucial role in proactively protecting people and property from the negative impacts of natural hazards. It also helps maintain the hydrologic function of the watershed's natural systems.

Applicants wishing to develop in a regulated area or alter an existing watercourse pay fees in accordance with SNC's Fee Schedule, as amended. These fees cover staff time spent reviewing applications to evaluate proposed work for negative impacts on the control of flooding, erosion, pollution, and the conservation of land. Staff decisions to issue or refuse permits is governed by the Board of Directors approved Section 28 Regulation Policies.

The SNC regulations program also carries out enforcement activities mandated under Ontario Regulation 170/06 and the *Conservation Authorities Act*. It is an offence to carry out development in a regulated area, alter a watercourse, or interfere with a Provincially Significant Wetland without SNC permission. Enforcement activities are not cost recoverable. All costs (salary, legal, equipment, etc.) are supported by municipal levy.

Enforcement activities and associated costs vary year to year depending on levels of non-compliance. As of September 9, 2021, staff are actively investigating and managing twenty-four cases.

3. Natural Hazards Mapping and Management

Mapping flood and erosion hazards is critical for successful emergency planning and flood response. SNC's jurisdiction contains approximately 8,735 km of streams, including small tributaries. We are a large geographical watershed, under development pressure, meaning we have many floodplain maps requiring updates over the next ten years.

Advances in technology modernized SNC's floodplain mapping program. For example, the use of remote sensing technology such as light detection and radar (LiDAR) provides highly accurate elevation information, limiting the need for surveying to just infrastructure (bridges and culverts).

Elevation models and surveys are processed in hydrologic and hydraulic models to obtain flood maps. This data is analyzed in a digital geographic information system (GIS) to create floodplain maps and be easily accessible to municipalities and the public. This technology, and the support of federal grant programs, has made it possible for SNC to update and prepare new floodplain maps in partnership with municipalities.

From 2013 to 2020, SNC partnered with the City of Ottawa and the United Counties of Prescott and Russell (UCPR) to delineate hazards risk areas, prepare emergency tools,



and review implications of climate change to the floodplain.

Finally, the St. Lawrence River Vulnerability Risk Assessment project, which included the acquisition of LiDAR, was completed in partnership with counties, municipalities, conservation authorities and other agencies. The 2013-2020 total investment in natural hazards was approximately \$2,728,000; with funding of approximately \$1.04M from NDMP, \$1.03M from partners, and \$661,000 from SNC.

Currently, SNC is partnering with municipalities and conservation authorities to complete several natural hazard projects including Ottawa River Natural Hazards Mapping, Bear Brook Natural Hazards Mapping, a Flood Risk Assessment for SNC, Rideau Valley and Mississippi Valley watersheds; and LiDAR acquisition for Eastern Ontario. The total value of these projects is approximately \$1,979,000, with NDMP funds of \$620,000, partner contributions of \$1,080,000, and a \$279,000 SNC investment.

4. Forecasting Watershed Conditions

One of SNC's primary mandates is to reduce the risk to life and damage to property caused by flooding. This is accomplished via year-round watershed monitoring, including, precipitation, stream flows, snow and ice surveys, and groundwater levels. In addition, SNC tracks meteorological models and forecasts. This information is used in SNC's hydrological model to predict future watershed conditions. SNC issues flood and drought notices to local agencies and the public to encourage preparedness.

SNC's Flood Forecasting and Warning and Low Water Response programs respond to the changing environment, meet the needs of municipal partners, and the safety of residents and their property. Flood and drought notices are shared with all partner municipalities and are followed by a press release. These statements are published on SNC's website and shared via social media. SNC's website also provides water level data, updated hourly, at different locations throughout the jurisdiction.

A recent partnership with the Ottawa River Regulation Planning Board, Mississippi Valley Conservation Authority, and Rideau Valley Conservation Authority provides consistent public notices to residents along the Ottawa River regarding flooding and flood prevention.

A strong, robust monitoring network is critical to ensure data collected is representative of different areas of the jurisdiction. In the last 5 years, SNC upgraded or added 9 new weather stations to improve data coverage. This data is used by SNC's state of the art HydroGeoSphere model, developed with federal AgriRisk funding in 2018, which allows staff to forecast watershed conditions by considering the interaction between ground and surface water following precipitation events.



SOUTH NATION
CONSERVATION
DE LA NATION SUD

In 2019, SNC developed a risk assessment tool which can identify residences at risk of flooding for areas where floodplain maps have been updated. This is extremely important for emergency management officials who are provided with maps of these risk areas.

5. Assessing Impacts of Climate Change to Natural Hazards

In 2018, SNC assessed UCPR infrastructure impacts of climate change. This project was 100% funded by UCPR.

In 2020/21 SNC secured funding from the Eastern Ontario Water Resources Program to analyze the impacts of climate change in SNC's jurisdiction. The results of this project will determine next steps for managing natural hazards and water and erosion control infrastructure. SNC also contributes to the City of Ottawa Climate Change Strategy.

FINANCIAL IMPLICATIONS/ADHERENCE TO SNC POLICY:

Compliance with Budget:

No impact on 2021 Budget. Update is intended for Draft 2022 Budget discussion purposes.

SNC Policy Adherence:

Not applicable.

Sandra Mancini

Sandra Mancini,
Team Lead, Engineering.

Alison McDonald

Alison McDonald,
Team Lead, Approvals.



To: Board of Directors
From: Michelle Cavanagh, Team Lead, Stewardship
Date: September 7th, 2021
Subject: Request for Approval: Environmental Impact Statement Service Agreement

RECOMMENDATION:

The Board of Directors approve entering into a service agreement with the Township of South Stormont to complete an Environmental Impact Statement for the Long Sault East Industrial Park for a total of approximately \$16,960 plus HST.

DISCUSSION:

The Township of South Stormont is planning to expand an existing industrial area to create the Long Sault East Industrial Park. The United Counties of Stormont, Dundas and Glengarry Official Plan requires that an Environmental Impact Statement (EIS) be prepared for the project. The EIS will determine whether the proposed development will negatively impact any potential natural heritage features present within and adjacent to the development area.

The Township approached SNC to complete the EIS for Phase 1 of the development in March 2021. The work was completed successfully, and the Township has requested SNC complete the EIS for the remainder of the development. SNC provided a quote of \$16,960 plus tax which the Township accepted. The work will take place in 2022.

FINANCIAL IMPLICATIONS/ADHERENCE TO SNC POLICY:

Compliance with Budget: Staff time on the project will be cost recovery. The project will be included in the 2022 Budget, subject to approval.

SNC Policy Adherence: Clause 21(1)(n) of the *Conservation Authorities Act* enables SNC to collaborate and enter into agreements with municipalities, organizations, and individuals for the purpose of accomplishing its objects.

Michelle Cavanagh,
Team Lead, Stewardship.

Attachment: Township of South Stormont Environmental Impact Statement
Service Agreement

SERVICE AGREEMENT

Long Sault East Industrial Park Environmental Impact Statement

This Agreement made on the _____ day of _____ in the year 2021,

BETWEEN

THE TOWNSHIP OF SOUTH STORMONT

(a municipal corporation under the Municipal Act, 2001, S.O. 2001 c. 25)
(hereinafter the "Township")

- and -

SOUTH NATION RIVER CONSERVATION AUTHORITY

(a conservation authority under the *Conservation Authorities Act*, R.S.O. 1990 c. C-27)
(hereinafter "SNC")

WHEREAS the Township wishes to expand an existing industrial area to create the Long Sault East Industrial Park, Part of Lots 25-28 Concession 4, Cornwall;

AND WHEREAS the United Counties of Stormont, Dundas and Glengarry Official Plan requires the Township to procure an Environmental Impact Statement as part of the development of the Long Sault East Industrial Park;

AND WHEREAS SNC has the staff and expertise to carry out the Environmental Impact Statement;

AND WHEREAS the Township wishes to retain SNC to undertake the Environmental Impact Statement and has approved sufficient funds to carry out the work;

NOW THEREFORE the Parties agree as follows:

Entire Agreement

1. This Agreement, together with:

Schedule "A" -	Project Description and Deliverables
Schedule "B" -	Budget
Schedule "C" -	South Nation Conservation Fee Schedule 2021

constitutes the entire agreement between the parties with respect to the subject matter contained in the Agreement and supersedes all prior oral or written representations and agreements.

Interpretation and Definitions

2.1 For the purposes of interpretation:

- a) words in the singular include the plural and vice-versa;
- b) words in one gender include all genders;
- c) the headings do not form part of the Agreement; they are for reference only and shall not affect the interpretation of the Agreement;
- d) any reference to dollars or currency shall be in Canadian dollars and exclude Harmonized Sales Tax; and
- e) “include”, “includes” and “including” denote that the subsequent list is not exhaustive.

2.2 In this Agreement:

“Parties” means the Township and SNC.

“Party” means either Township or SNC.

“Project” means the undertakings described in Schedule “A”.

Representations, warranties, and covenants

3. SNC represents, warrants, and covenants that:

- a) it is, and shall continue to be, a validly existing legal entity with full power to fulfill its obligations under the Agreement; and
- b) it shall have on staff – or retain for the duration of this Agreement – qualified professionals to undertake the requirements of the Agreement.

Term of Agreement

4. The term of the Agreement shall commence on January 1, 2022 and expire on December 31, 2022, unless terminated earlier pursuant to this Agreement.

Budget

5.1 The Township is responsible for contributing all funds necessary for completing the Project in accordance with the Budget attached as Schedule “B”.

5.2 The Parties recognize additional work not included in the Budget may be required by government agencies. SNC shall invoice the Township for any additional work in accordance with the South Nation Conservation Fee Schedule 2021 attached as Schedule “C”.

Payment

- 6.1 SNC shall invoice the Township for all work performed upon completion of the Project.
- 6.2 The Township shall pay the invoice within fourteen (14) days of receipt.

Data Ownership

- 7.1 All information and data developed for the Project shall be jointly owned by the Township and SNC.

Insurance

- 8.1 Each party, at their own expense, shall maintain insurance requirements for the duration of the Agreement as noted below:
 - a) Commercial General Liability issued on an occurrence basis for an amount of not less than \$5,000,000 per occurrence / \$5,000,000 annual aggregate for any negligent acts or omissions relating to their obligations under this Agreement. Such insurance shall include, but is not limited to bodily injury and property damage including loss of use; personal injury; contractual liability; premises, property & operations; non-owned automobile; broad form property damage; broad form completed operations; owners & contractors protective; occurrence property damage; products; employees as Additional Insured(s); contingent employers liability; Employers Liability; tenants legal liability; cross liability and severability of interest clause. Such insurance shall add the [the Township/ SNC] as Additional Insured subject to a waiver of subrogation. This insurance shall be non-contributing with and apply as primary and not as excess of any insurance available to the [the Township / SNC].
 - b) Automobile liability insurance with respect to owned or leased vehicles used directly or indirectly in the performance of the services covering liability for bodily injury, death, and damage to property with a limit of not less than \$5,000,000 inclusive for each and every loss.
 - c) Professional liability (errors and omissions) insurance coverage shall be obtained to a limit of not less than \$5,000,000. If such insurance is written on a claim made basis, the coverage shall contain a 24-month extended reporting period or be maintained for a period of two years subsequent to conclusion of services provided under this Agreement.
- 8.2 Each party shall, upon request, provide the other party with a certificate of insurance evidencing the above noted coverage including a 30-day notice of cancellation.
- 8.3 Each party shall be responsible for the physical damage to their equipment used in providing services as outlined in the Agreement. Any applicable Deductible to any insurance coverage shall be the sole responsibility of the Named Insured.

- 8.4 Each party shall, upon request, provide evidence of WSIB or its equivalent in addition to General Insurance.

Indemnity

9. Each party hereto agrees to indemnify and save harmless the other (including the other's employees, agents, directors, councillors, officers, and executives) from any and all claims, demands, losses, charges, liabilities, actions, causes of action and any other proceedings of any nature made or brought against, suffered or imposed upon the Parties or their property in respect of any loss, damage, injury or death to any person or property directly or indirectly arising of, resulting from or sustained in relation to work arising out of or allegedly attributable to the negligence, acts, errors, and omissions performed in accordance with this Agreement. The obligations set out in this clause shall survive the expiration or termination of this Agreement.

COVID-19

10. The Parties acknowledge the 2020-2021 COVID-19 pandemic may cause, among other things, Provincial or Federal orders, laws, or declarations of emergency that delay or make performance impossible in accordance with the terms of this Agreement. For greater certainty, the Parties shall not be considered in default in performance of their obligations under the Agreement to the extent that the performance of such obligations are delayed, hindered, or prevented by the 2020-2021 COVID-19 pandemic.

Termination

11. Either Party may, at any time prior to the completion of the Project, terminate this Agreement by providing a minimum thirty (30) days written notice to the other Parties. Upon a termination notice being given, SNC shall be entitled to costs reasonably and properly incurred in performance of this Agreement within fourteen (14) days of termination.

Notice

12. Any notice, information, or document required under this Agreement shall be deemed given if hand-delivered or sent via email or post. Any notice delivered, sent by email shall be deemed to have been received on the next working day after it is sent. Any notice that is mailed via post shall be deemed to have been received five (5) working days after being mailed.

Notice shall be addressed to the following:

To the Township:	Township of South Stormont 2 Mille Roches Road PO Box 84, Long Sault, ON K0B 1L0 Attention: Karl Doyle, Director of Planning/Building
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To SNC:

South Nation River Conservation Authority
38 Victoria Street,
Finch, ON K0C 1K0
Attention: Michelle Cavanagh, Team Lead, Stewardship

Severability of provisions

13. The invalidity or unenforceability of any provision of the Agreement shall not affect the validity or enforceability of any other provision of the Agreement. Any invalid or unenforceable provision shall be deemed to be severed.

Counterparts

14. The Agreement may be executed in any number of counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument.

Amendments

15. The Agreement may only be amended by a written agreement duly executed by the Parties.

Assignment

16. SNC shall not assign any of its rights or obligations under the Agreement without the prior written consent of the Township. Except as expressly provided in the Agreement, all rights and obligations contained in the Agreement shall extend to and be binding on the Parties' respective heirs, executors, administrators, successors, and permitted assigns.

Governing law

17. This Agreement shall be governed by the laws of the Province of Ontario. The Township and SNC agree that the venue for any litigation shall be Ottawa, Ontario.

[signature page follows]

SIGNED

THE TOWNSHIP OF SOUTH STORMONT

Debi LucasSwitzer
Chief Administrative Officer

Date

I have authority to bind the Township of South Stormont.

SOUTH NATION RIVER CONSERVATION AUTHORITY

George Darouze,
Chair

Date

Angela Coleman,
General Manager/Secretary-Treasurer

Date

We have authority to bind the South Nation River Conservation Authority

SCHEDULE “A”

Project Description and Deliverables

Project Description

SNC shall complete an Environmental Impact Statement (EIS) for the Township as part of the creation of the Long Sault East Industrial Park, Part of Lots 25-28 Concession 4, Cornwall.

The EIS shall include field investigation and desktop review to identify and evaluate natural heritage features and species at risk within the study area. Field investigations shall focus on verifying and assessing identified natural heritage features or features that were previously undocumented. The desktop review shall include an assessment of existing natural heritage feature databases and wildlife occurrence data.

SNC shall coordinate with other government agencies as needed to verify the existing natural heritage feature data and determine any requirements for additional field investigations.

Final Deliverables

SNC shall provide the Township with a final Environmental Impact Statement report upon completion of the Project. The final report shall include:

- i. identification and evaluation of natural heritage feature significance within the study area;
- ii. identification and evaluation of potential impacts associated with the development of the Long Sault East Industrial Park;
- iii. recommendations for appropriate mitigation measures for the long-term protection of identified natural heritage features;
- iv. site photos and maps as need to highlight natural heritage features and recommended mitigations; and
- v. copies of field data sheets.

SCHEDULE “B”

Budget

1. Field Work					
Feature	Activity	Protocol	Timing	Effort	Cost
Lake View Marsh PSW	PSW Boundary delineation	OWES	In April/May to see water levels, again in July/August for wetland vegetation	1 day x 2 staff (field) + 0.5 day x 1 staff (desktop)	\$1,540.00
Vegetation communities (habitat)	Delineation of vegetation communities on site	ELC	Spring and Summer	3 days x 2 staff (field) + 5 days x 1 staff (desktop)	\$6,825.00
Birds	Bird survey	BBS	May 28 to July 7 are acceptable dates. 30 mins before sunrise.	2 mornings x 1 staff	\$720.00
Amphibians	Amphibian survey	MMP	Survey at least 15 days apart. One half-hour after sunset. Night-time air temp >5C, >10C, >17C for surveys.	3 evenings x 2 staff	\$1,575.00
Species at Risk and Habitat - reptiles, amphibians, birds, etc.	Covered under BBS, MMP, and ELC, unless otherwise specified by MECP	BBS, MMP, ELC	Spring and Summer	Included in previous activities	\$0.00
Species at Risk Habitat - bats	Bat maternity roost surveys	MNRF Bat Monitoring Protocol	Leaf-off (fall or early spring) to identify habitat and snag density. June 1 – June 30 for acoustic monitoring if required.	Dependant on initial ELC data	To be determined
Butternut (if identified during ELC)	Butternut – survey by certified Butternut Health Assessor	Butternut Health Assessment	Leaf-on	Dependant on number of trees identified	To be determined

Significant Wildlife Habitat	Desktop review using ELC data	MNRF Criteria	N/A	Part of report preparation	\$0.00
Significant Woodlands	Already mapped	N/A	N/A	N/A	\$0.00
Surface and Groundwater Features	Identification of potentially unmapped water features	N/A	Identify anytime when on site	Surveyed during site visits	\$0.00
2. Report Preparation					
Gather background data, analysis, mapping, communication with regulatory agencies and township, impact assessment, recommendations, and mitigations				10 days x 1 staff	\$6,300.00
Total					\$16,960.00

PSW – Provincially Significant Wetland

BBS – Breeding Bird Survey

ELC – Ecological Land Classification

OWES – Ontario Wetland Evaluation System

MMP – Marsh Monitoring Protocol

SAR – Species at Risk

MNRF – Ministry of Natural Resources and Forestry

MECP –Ministry of Environment, Conservation and Parks

SCHEDULE “C”

South Nation Conservation Fee Schedule 2021

[Attached]

DRAFT



To: Board of Directors
From: Alison McDonald, Team Lead, Approvals
Date: September 10th, 2020
Subject: Request for Approval: 2022 Fee Schedule

RECOMMENDATION:

The Board of Directors approve the 2022 Fee Schedule as presented.

DISCUSSION:

The Board of Directors annually approves the Fee Schedules for SNC's approvals and review programs. The proposed 2022 Fee Schedule will be provided through the Board Members Site prior to the meeting.

Past Boards have consistently directed that development fees are to be paid by development and not subsidized by levy. Staff estimate the approvals and review programs will average 93% cost recovery from fees in 2021. The approvals program is also supported by a small provincial transfer payment related to natural hazard review.

Staff discussed fee adjustments with City of Ottawa Conservation Authority Partners to ensure consistency.

A new regulation permit fee is introduced to encompass major projects like Minister's Zoning Orders ("MZO"). Staff updated the Board on MZOs this past June and recommended development of a fee that allows recovery of significant legal and technical review costs associated with MZOs. This Major Project fee would also apply to complex development projects where estimated cost-recovery is low due to extensive technical reviews, site visits, and complex stakeholder engagement.

Staff have included a two percent cost of living adjustment for 2022 services based on the cost-of-living adjustment for staff salaries and benefits, as well as increases related to site visit travel cost and office expenses. This adjustment represents a status quo adjustment and is consistent with past Board decisions.

Two percent is applied to Sewage Systems Inspection fees in accordance with the municipal service contracts.



2022 Schedule	Changes
Schedule A: Planning	Standard 2% adjustment
Schedule B: Conservation Permits	Major Project Fee – to be used for Minister's Zoning Orders and other large or complex applications
Schedule C: Technical Reviews	Standard 2% adjustment
Schedule D: Information, Professional Services, and Conservation Lands	Standard 2% adjustment
Schedule E: Sewage System Inspections	Standard 2% adjustment

FINANCIAL IMPLICATIONS/ADHERENCE TO SNC POLICY:

The proposed fees and updates are consistent with the projected 2022 Budget and the Planning and Approvals Fee Administration Policy (2019).

Alison McDonald
Team Lead, Approvals.



To: Board of Directors
From: Caroline Goulet, Forester
Date: September 8, 2021
Subject: Request for Approval: 2022 Tree Planting Contract

RECOMMENDATION:

The Board of Directors award Contractor B the 2022 tree planting contract for private land, refill, and sites with 500 or more trees at an approximate cost of \$40,000 plus HST; and

FURTHER THAT: Contractor A be awarded the 2022 tree planting contract for Larose Forest as well as remaining refill and private planting sites not allocated to Contractor B to an approximate cost of \$120,000 plus HST; and

FURTHER THAT: Tree planting can be reallocated between Contractor A and B, if necessary to meet planting deadlines and to allow for contractor capacity.

DISCUSSION:

Spring tree planting numbers are established through site visits that occur from July to October. Staff are expecting to plant approximately 250,000 trees in 2022 through the Forest Ontario 50 Million Tree Program and at Larose Forest.

Staff issued a Request for Quotes for 2022 Tree Planting Services and circulated it to eight contractors. Two contractors submitted quotations based on the various site sizes (number of trees) and seedling stock sizes.

Given the estimated number of trees to be planted, Staff recommend splitting the contract between Contractors A and B. In addition to cost savings, benefits include:

- shorter window of time to plant trees;
- seedlings stored for less time in cold storage;
- earlier spot spraying will increase tree survival; and
- potential coverage should one contractor experience problems.

Staff will monitor the planting and reallocate the number of trees between contractors, if needed, to meet planting deadlines and allow for contractor capacity.

Tree planting costs are recovered through the Forests Ontario 50 Million Tree Program, Green Acres (City of Ottawa), the United Counties of Prescott-Russell (Larose Forest), and landowner contributions (as per the Board approved Fee Schedule).



2022 SNC Tree Planting Fee Schedule (RESOLUTION NO. BD-152/21)

Program	Landowner Fee	Potential Forests Ontario Subsidy
50 Million Tree Program	<ul style="list-style-type: none">• \$0.26/conifer• \$0.56/hardwood	<ul style="list-style-type: none">• \$1.41/seedling
Over the Counter Sales	<ul style="list-style-type: none">• nursery stock cost plus 15% for shipping and handling	<ul style="list-style-type: none">• \$0.25/seedling

FINANCIAL IMPLICATIONS/ADHERENCE TO SNC POLICY:

Compliance with Budget:

The tree planting program will be included in the draft 2022 Budget.

SNC Policy Adherence:

Goods and services exceeding \$100,000 must be obtained by a formal bid process in accordance with the SNC Purchasing Policy [page 4, ss. (C)(v)]. Only two bids were received, however staff circulated the RFQ to eight contractors. Bids were routed and safeguarded by Team Lead, Corporate Services. Bids were opened in the presence of two Team Leads and a Forester. The lowest bidder lacks capacity to complete the entire contract, therefore work is split between the two bidders.

for: 
Caroline Goulet,
Forester.



To: Board of Directors
From: Alison McDonald, Team Lead Approvals
Date: August 31st 2021
Subject: Update: On-Site Sewage Permits Issued

RECOMMENDATION:

The Board of Directors receive and file the On-Site Sewage Permits Issued update.

DISCUSSION:

SNC staff issue permits under Part 8 of the Ontario Building Code. The list below includes permits issued in the month of August 2021. Septic system searches and renovation reviews are not included.

#	Permit Number	Landowner Name	Former Municipality
323	RU-21-35	Carroll Woolcox	Russell
324	SD-21-30	Andy Scharf	Williamsburg
325	NS-21-19	Armin and Monica Kagi	Finch
326	ND-21-62	Jessica Sielski and Forest-James Hutton	Winchester
327	SD-21-31	Lance Marshall	Morrisburg
328	SS-21-34	Tyler Thorne	Ingleside
329	SD-21-32	Steven Hould/Jay Lawrence	Williamsburg
330	ND-21-63	Nicole Robinson	Winchester
331	CR-21-63	Ghislaine Simard	Bourget
332	EH-21-09 A	Richard Duval	Hawkesbury
333	AP-21-23	Sylvie Mainville	Curran
334	SD-21-33	Stephen Merkley	Iroquois
335	NS-21-20	Kevin Hanna	Finch
336	NS-21-17	Allain Braband	Moose Creek
337	CR-21-62	Raynald Diotte	Hammond
338	NA-21-31	Daniel Sabourin	Casselman
339	SD-21-34	Ashton Grima	Iroquois
340	CR-21-64	Taska Construction Ltd.	Bourget
341	EH-21-09 B	Richard Duval	Hawkesbury
342	AP-21-24	Donald and Gwenne Pottier	Lefaivre
343	SD-21-35	Dirk Jan Testerink	Morrisburg
345	CH-21-31	Julie and Paul Jr Campbell	Lefaivre
346	AP-21-25	Justin Allaire	Curran
347	SS-21-35	Stephen Scicluna	Lunenburg
348	ND-21-64	Alex Hope	Mountain



#	Permit Number	Landowner Name	Former Municipality
349	ND-21-65	Darren Chambers	Morewood
350	CH-21-32	9422-7170 Quebec Inc.	L'Orignal
351	CR-21-65	Jean-Pierre Goyette	Hammond
352	ND-21-66	Linda Kelly	Winchester
353	NA-21-32	Emmanuel Peladeau	Casselman
354	RU-21-36	Martin Bergeron	Vars
355	SS-21-36	Mark Davies	Cornwall
356	CR-21-67	Jacob Marenger	Clarence Creek
357	CR-21-68	Krystel Clement	Rockland
358	RU-21-37	2780016 Ontario Inc.	Vars
359	RU-21-38	Joel Lalonde	Embrun
360	ND-21-67	Eileen Webb	Inkerman
361	SS-21-37	Greg Taylor	Ingleside
362	CH-21-33	Linda Duval	L'Orignal
363	CR-21-69	Sephen Paiano	Hammond
364	ND-21-68	Falcon Homes	Winchester
365	ND-21-70	Falcon Homes	Winchester
366	ND-21-71	Falcon Homes	Winchester
367	ND-21-72	Falcon Homes	Winchester

Staff will continue to track permit applications and associated timelines to ensure timely service delivery.

Alison McDonald,
Team Lead, Approvals.



To: Board of Directors
From: Alison McDonald, Team Lead Approvals
Date: August 31st, 2021
Subject: Update: Planning Activity

RECOMMENDATION:

The Board of Directors receive and file the Planning Activity update.

DISCUSSION:

SNC staff provide comments on planning applications and technical reviews to support planning applications. Applications are sent to SNC by local Municipalities; costs are recovered according to the Board approved fee schedule.

The list below includes planning applications received in the month of August 2021. Pre-consultations and property inquiries are not included in this list.

#	SNC Number	Landowner Name	Former Municipality	Application
390	SNC-2090-2021	Barry Cloete	South Gower	Minor Variance
391	SNC-2091-2021	Stephen Jones	Winchester	Minor Variance
392	SNC-2092-2021	Christian Leclair	Cambridge	Subdivision
393	SNC-2093-2021	Minto Communities Inc.	Cumberland	Subdivision
394	SNC-2094-2021	Carol Robillard	Winchester	Minor Variance
395	SNC-2095-2021	Lafontaine Construction	Cambridge	Site Plan Control
396	SNC-2096-2021	Tamas Nyitrai	Mountain	Minor Variance
397	SNC-2100-2021	Markus Blumhuber	West Hawkesbury	Severance
398	SNC-2102-2021	Double A Auto Electrical Distributors	Osgoode	Site Plan Control
399	SNC-2103-2021	Jen Sub Development Inc.	Roxborough	Subdivision
400	SNC-2104-2021	Robert Boudreau	Russell	Severance
401	SNC-2105-2021	Carole Lampron	Russell	Severance
402	SNC-2106-2021	Thunder Road Developments (2019) Inc.	Gloucester	Severance
403	SNC-2107-2021	Ferme Sauvé Inc.	East Hawkesbury	Severance
404	SNC-2108-2021	Ghislaine Larivière	Cambridge	Severance



#	SNC Number	Landowner Name	Former Municipality	Application
405	SNC-2109-2021	Luc Lamoureux	North Plantagenet	Severance
406	SNC-2110-2021	Roch St-Georges	South Plantagenet	Severance
407	SNC-2111-2021	Laurie Anna	Edwardsburgh	Severance
408	SNC-2113-2021	Bernard Pare	Roxborough	Severance
409	SNC-2114-2021	Normand Belanger	East Hawkesbury	Severance
410	SNC-2115-2021	Denis Belanger	Clarence	Severance
411	SNC-2117-2021	TMJ Construction	Cambridge	Zoning By-Law Amendment
412	SNC-2118-2021	Georgette Cayer	Cambridge	Zoning By-Law Amendment
413	SNC-2120-2021	Not provided	Russell	Zoning By-Law Amendment
414	SNC-2121-2021	Mountain Township Ag Society	Mountain	Severance
415	SNC-2122-2021	Mountain Township Ag Society	Mountain	Severance
416	SNC-2123-2021	Rolland & Sons Plumbing Inc.	Kenyon	Zoning By-Law Amendment
417	SNC-2124-2021	Spacebuilders Ottawa Ltd.	Clarence	Site Plan Control
418	SNC-2125-2021	Spacebuilders Ottawa Ltd.	Clarence	Official Plan Amendment
419	SNC-2126-2021	Spacebuilders Ottawa Ltd.	Clarence	Subdivision
420	SNC-2127-2021	Roy Saunders	Osnabruck	Minor Variance
421	SNC-2128-2021	Mountain Township Ag Society	Mountain	Severance
422	SNC-2129-2021	Mountain Township Ag Society	Mountain	Severance
423	SNC-2130-2021	Allan Bell	Augusta	Severance
424	SNC-2132-2021	Bonnie Brisebois	Osnabruck	Severance
425	SNC-2133-2021	Caroline Wathier	Cambridge	Severance
426	SNC-2134-2021	Tina Stamatina	North Plantagenet	Severance
427	SNC-2135-2021	Alexandre Rochon	North Plantagenet	Severance
428	SNC-2139-2021	Jonathan Whittaker	Matilda	Site Plan Control



#	SNC Number	Landowner Name	Former Municipality	Application
429	SNC-2140-2021	Robertson Framing Inc.	Alfred	Zoning By-Law Amendment
430	SNC-2141-2021	Duncan Edwin	Mountain	Zoning By-Law Amendment
431	SNC-2142-2021	2281176 Ontario Inc.	Winchester	Zoning By-Law Amendment
432	SNC-2144-2021	Allen and Fredericka MacEachern	South Gower	Minor Variance
434	SNC-2146-2021	Edwardsburgh Developments Inc.	Edwardsburgh	Subdivision
435	SNC-2147-2021	Lusco Home Design Inc.	Casselman	Minor Variance
436	SNC-2157-2021	Fritz Pierre	Clarence	Zoning By-Law Amendment
437	SNC-2158-2021	André Charbonneau	Clarence	Severance
438	SNC-2159-2021	Zach Investment Corp.	Cambridge	Minor Variance
439	SNC-2160-2021	Peladeau Emmanuel	Cambridge	Minor Variance
440	SNC-2161-2021	Cayer Rejean	Cambridge	Minor Variance
441	SNC-2162-2021	4163427 Canada Inc.	Cambridge	Minor Variance
442	SNC-2163-2021	Mark and Gisele Russell	Edwardsburgh	Minor Variance
443	SNC-2164-2021	Not provided	Edwardsburgh	Zoning By-Law Amendment
444	SNC-2165-2021	North Grenville	Municipal-wide	Official Plan Amendment
445	SNC-2166-2021	Edwardsburgh-Cardinal	Edwardsburgh	Zoning By-Law Amendment

Technical Reviews

SNC offers professional and technical review services in engineering, hydrogeology, biology, and private servicing. The following table includes the technical reviews completed in the month of August 2021.

SNC Number	Development Size	Review Type
SNC-1019-2019	Small Scale Development	Hydrogeological
SNC-1992-2021	Area > 2ha	Stormwater Management
SNC-2066-2021	Area < 0.5ha	Stormwater Management
SNC-2061-2021	Area ≤ 2ha	Stormwater Management
SNC-2095-2021	Area < 0.5ha	Stormwater Management
SNC-2092-2021	Area > 2ha	Stormwater Management
SNC-1836-2021	Area > 2ha	Stormwater Management



SNC Number	Development Size	Review Type
SNC-1787-2021	Area ≤ 2ha	Stormwater Management
SNC-2072-2021	Area > 2ha	Stormwater Management
SNC-2072-2021	Area > 2ha	Environmental Impact Statement
SNC-1716-2021	Small Scale Development	Terrain Analysis
SNC-5207-2017	Area < 0.5ha	Stormwater Management
SNC-2143-2021	Small Scale Development	Environmental Impact Statement
SNC-2063-2021	Small Scale Development	Environmental Impact Statement
SNC-2138-2021	Small Scale Development	Environmental Impact Statement
SNC-5538-2018	Area > 2ha	Stormwater Management
SNC-2126-2021	Area > 2ha	Stormwater Management

Staff will continue to track applications and associated timelines to ensure timely reviews.

Alison McDonald,
Team Lead Approvals



To: Board of Directors
From: Geoff Owens, Regulations Officer
Date: September 3, 2021
Subject: Request for Approval: Permits Issued

RECOMMENDATION:

The SNC Board of Directors approve permits 127 through 149 issued under Ontario Regulation 170/06 Development, Interference with Wetlands and Alterations to Shorelines and Watercourses.

DISCUSSION:

SNC staff issue permits in accordance with SNC policies and then presents them to the Board for approval at each Board meeting. The list below indicates the permits that have been issued since August 5, 2021.

#	Permit No.	Landowner	Former Municipality	Project
127	2021-ALP-R084	Tara Furnivall	N. Plantagenet	Build Addition and Garage
128	2021-AUG-R108	Richard Barlow	Augusta	Shoreline Remediation
129	2021-AUG-R141	Ken Miller	Augusta	Dredge Boat House
130	2021-AUG-R152	Paul Roy and Constantina Tzekakis	Augusta	Rebuild Retaining Wall
131	2021-CLR-R156	Barbara Gorman	Clarence	Build Garage
132	2021-CUM-R150	2312661 Ontario Inc	Cumberland	Install Drain Outlet
133	2021-OSG-R154	David Legris	Osgoode	Build Addition
134	2021-OSG-R162	Enbridge Gas Inc.	Osgoode	Utility Crossing
135	2021-OSG-R168	Enbridge Gas Inc.	Osgoode	Utility Crossing
136	2021-OSG-R170	Peter and Carole Vandie	Osgoode	Build Garage
137	2019-EDW-R047	Pamela Baker	Edwardsburgh	Repair Existing Docks and Boathouse
138	2021-EDW-R068	Isaac Gagnon	Edwardsburgh	Erosion Control

#	Permit No.	Landowner	Former Municipality	Project
139	2021-EDW-R086	Brent and Nancy Theede	Edwardsburgh	Dock Re-Construction
140	2021-EDW-R146	Doug Clark	Edwardsburgh	Erosion Control
141	2021-EDW-R155	Petra Harris	Edwardsburgh	Replace Septic System
142	2021-EDW-R160	Gord Shaw	Edwardsburgh	Improve Drain Section
143	2021-EDW-R163	Trans-Northern Pipelines Inc.	Edwardsburgh	Pipeline Maintenance
144	2021-EDW-R081	Jab and Carl Robinson	Edwardsburgh	Erosion Control
145	2021-NAT-R094	Richard Boughen	Cambridge	Erosion Control
146	2021-NAT-R103	Emily Taylor	Cambridge	Erosion Control
147	2021-RUS-R133	James Rooney	Russell	New Dock And Stairs
148	2021-SDU-R144	Municipality of South Dundas	Matilda	Boat Launch Repairs
149	2021-SDU-R173	South Nation Conservation	Matilda	Replace Culvert

Complaints/Issues: Sites visited in 2021 through the regulatory program: 19

Location	Issue	Outcome
South Dundas	Interference with associated PSW	Landowner agreed to allow land to re-naturalize and undertake restoration as appropriate.
Russell	Excavation equipment near the river "Breaking the Rules"	Works appeared to be in-line with Planning and Regulation approvals recently issued.
North Grenville	Interference with associated PSW	Landowner agreed to allow land to re-naturalize and undertake restoration as appropriate.
Clarence-Rockland	Construction of building within slope regulated area	Landowner is going through a retro-active permitting process.
North Glengarry	Re-constructed wildlife Dam causing water to back up	Working with landowner, Township and local residents to find a solution
South Dundas	Shoreline works no approvals	Working with landowner, Township and MNRF to find a solution. SNC permit issued.
South Dundas	Interference with associated PSW and Watercourse	On-going file

Location	Issue	Outcome
South Dundas	Interference with associated PSW	Landowner working with SNC in developing a plan to move forward.
Russell	Watercourse Interference	Landowner working with SNC in developing a plan to move forward.
Augusta	Shoreline development activities, no approval.	Working with SNC retroactive-permit process.
North Stormont	Drainage network created no approvals	SNC staff working on a restoration plan and agreement with the other side / Ongoing file.
Alfred-Plantagenet	Watercourse Alteration	Working with landowner to achieve resolution.
Russell	Fill placement and grading	Landowner going through permit process.
South Dundas	Storage building in hazard zone	Landowner relocated building outside of regulated area.
North Dundas	Blockage/Debris in Watercourse	Municipal Drain, Met with Township Staff and complainant, they dealt with the issue.
Alfred-Plantagenet	Watercourse Cleanout	On going file
Casselman	Works beyond plan in permit	Landowners working through an amendment process. Two Neighbours.
Ottawa	Fill in floodplain, relocation of a watercourse.	Landowner working through retro-active permit process.
Ottawa	Fill in floodplain regulated area.	Landowner working through retro-active permit process.

Staff will continue to track complaint site visits and will provide a memo email to the Clerk of the municipalities where future visits take place.



Geoff Owens,
Regulations Officer.



To: Board of Directors
From: Carl Bickerdike, Team Lead, Corporate Services
Date: September 3rd, 2021
Subject: Request for Approval: Monies Received and Disbursement Register for August 2021

RECOMMENDATION:

The Board of Directors receive and file the money received report for August 2021; and FURTHER THAT: The Board approve the Disbursement Register of \$ 465,168.28 for August 2021.

BACKGROUND: The list of major money receipts by customers are shown below:

<u>Received From:</u>	<u>August 2021</u>
City of Ottawa	239,073.83
United Counties of Prescott & Russell	86,192.22
Planning Revenue	59,195.05
Septic Revenue	58,779.20
HST/GST	26,707.72
Township of Augusta	12,806.67
Rideau Valley Conservation Authority	8,636.03
Township of South Stormont	6,802.60
ECO Canada	2,500.00
Royal Bank of Canada	1,878.93
LAND - Permits	815.00
COMS - Fish Camp	442.40
Forests Ontario	400.00
Other	2,182.09
TOTAL	506,411.74

FINANCIAL IMPLICATIONS/ADHERENCE TO SNC POLICY:

SNC has approved Policies for cheques, internet banking and electronic funds transfer.

<u>August 2021</u>	<u>Total</u>
Accounts Payable Cheques	37,331.02
Internet Banking	288,761.88
Electronic Funds Transfer Payment	139,075.38
TOTAL \$	465,168.28

Carl Bickerdike,
Team Lead, Corporate Services



SOUTH NATION
CONSERVATION
DE LA NATION SUD

Number	Code	Name	Amount	
19890	ATRE0266	2021-EAB-033	2,079.65	Ash Tree Grant
19891	ATRE0267	2020-EAB-097	500.00	Ash Tree Grant
19892	ATRE0268	2020-EAB-062	920.00	Ash Tree Grant
19893	ATRE0269	2020-EAB-106	500.00	Ash Tree Grant
19894	SDGF8954	2021-SDGWAS-020	500.00	MFTIP - SDGF Grant
19895	SDGF8955	2021-SDGWAS-020	500.00	MFTIP - SDGF Grant
19896	SDGF8956	2021-SDGWAS-022	500.00	MFTIP - SDGF Grant
19897	ATRE0270	2021-EAB-030	675.00	Ash Tree Grant
19898	ATRE0271	2021-EAB 035	425.00	Ash Tree Grant
19899	DDPR1500	THE FINCH MARKET	50.89	
19900	JRAD4004	J&R ADAMS LTD.	93.79	
19901	PURO7040	PUROLATOR COURIER LTD.	5.09	
19902	ROSA2000	ROGER SALMON AND SONS	600.03	
19903	SDGF8953	2021-SDGWAS-023	500.00	MFTIP - SDGF Grant
19904	SNCW0451	2020-NAT-CW21	500.00	SNC Grant
19905	ATRE0272	2021-EAB-037	2,500.00	Ash Tree Grant
19906	ATRE0273	2021-EAB-013	500.00	Ash Tree Grant
19907	ATRE0274	2021-EAB-026	300.00	Ash Tree Grant
19908	ATRE0275	2019-EAB-049	1,440.00	Ash Tree Grant
19909	EAON2280	EASTERN ONTARIO HYDRO/TREE SERVICE	960.50	
19910	HARV3450	HARVEX AGROMART	288.91	
19911	LAEX4650	LANDRY EXCAVATION	9,757.55	Site Preparation SDG 20/21
19912	RON57545	782324 ONTARIO INC.	9,010.62	Trailer
19913	LAAG8970	SERVICES AGRICOLES LAFRANCE AG SERVICES	90.40	
19914	MCFE5570	MCGEE FENCING INC	1,166.61	
19915	PURO7040	PUROLATOR COURIER	35.78	
19916	STCO8080	STORMONT COUNTY TRAILERS INC	1,412.50	
19917	OTCI6500	OTTAWA CITIZEN	518.70	
19918	SNCW0452	2020-NAT-CW13B	1,000.00	SNC Grant
			\$37,331.02	



Internet Banking

Number	Code	Name	Amount	
10003427	MACE5505	MACEWEN PETROLEUM	825.61	
10005008	TELU8575	TELUS	1,840.07	
10005011	HYDR3560	HYDRO ONE	31.80	
10006294	HYDR3560	HYDRO ONE	31.94	
10007710	HYDR3560	HYDRO ONE	159.83	
10007715	BELL0510	BELL CANADA	54.12	
10007717	BELL0510	BELL CANADA	320.85	
10007719	BELL0510	BELL CANADA	1,031.69	
10008269	CA201030	VILLAGE DE/OF CASSELMAN	467.28	
10008270	CA201030	VILLAGE DE/OF CASSELMAN	356.02	
10008271	CA201030	VILLAGE DE/OF CASSELMAN	479.31	
10009811	UNIO9003	UNION GAS LIMITED	84.55	
10009814	HYDR3560	HYDRO ONE	1,584.16	
10009820	FIFE2505	FINCH FEED & SEED PURINA	324.26	
20210727	VISA7601	VISA - LORIE HENDERSON	2,445.47	
20210727	VISA7602	VISA – SYLVIE FRACASSI	172.78	
20210727	VISA7605	VISA - RONDA BOUTZ	47.03	
20210727	VISA7609	VISA – DEBORAH EDWARDS	28.25	
20210811	DOTO2060	DOUGLAS W. TALLAMY	637.15	
20210812	BAMO0650	BANK OF MONTREAL	6,522.64	Pension
20210812	PAYW0139	Payworks	131,591.17	Pay 16
20210826	BAMO0650	BANK OF MONTREAL	6,498.50	Pension
20210831	ROBA7530	ROYAL BANK	1,829.82	
202108312	ROBA7530	ROYAL BANK OF CANADA	52.90	
20210826	PAYW0139	Payworks	131,344.68	Pay 17

\$288,761.88

EFT Banking

Number	Code	Name	Amount	
10079	BUFF0576	BUFFETT TAYLOR & ASSOCIATES INSURANCE AGENCIES INC.	16,487.26	Group benefits
10080	AC401010	ANGELA COLEMAN	406.24	
10081	AM405500	ALISON McDONALD	791.00	
10082	BESE0590	BEGG-SEGUIN HARDWARE	942.30	
10083	BRSA0590	BRAZEAU SANITATION INC.	1,186.50	
10084	CHPR1040	CHARBONNEAU PROPERTY MAINTENANCE INC	316.40	



SOUTH NATION
CONSERVATION
DE LA NATION SUD

Number	Code	Name	Amount	
10085	COAU1115	COOTER'S AUTOMOTIVE	1,672.61	
10086	COMM1130	UNIVERSAL FIELD SUPPLIES	112.32	
10087	ED202010	TOWNSHIP OF EDWARDSBURG/CARDINAL	95.00	
10088	HB400950	HOPE BOYLE	67.31	
10089	JAME3850	JACQUES MEILLEUR	3,678.15	
10090	JATL4415	J.A.T. LAWN MAINTENANCE & SNOW PLOWING INC.	813.60	
10091	LAHO5250	LANNIN HOME BUILDING CENTRE	196.05	
10092	LANN5020	LANNIN'S GARAGE	199.88	
10093	LOAU1000	LOCAL AUTHORITY SERVICE	258.82	
10094	MD403780	MARTIN DE LANGY	177.80	
10095	MOOS5524	MOOSE CREEK CEMENT PRODUCTS	632.80	
10096	NOMI6230	NORTHERN MICRO INC	3,912.06	
10097	PD401702	PHILIP DUNCAN	770.34	
10098	RIDE7565	RIDEAU VALLEY CONSERVATION AUTHORITY	440.00	
10099	SEEM8999	SEAWAY EMBROIDERY	1,457.98	
10100	SIBA8020	SIMPLY BAKED CATERING	233.06	
10101	SSMA8250	SSC MAINTENANCE SERVICES INC	2,505.97	
10102	TRTO8830	TREE TOP SERVICES	2,655.50	
10103	WISP8055	WINCHESTER SPRINGS MOBILE WASH	395.50	
10104	BRAS0525	BRINKMAN REFORESTATION	24,046.85	Tree planting
10105	ALEN0050	ALAIN ENTERPRISES LTD	1,881.45	
10106	AM405500	ALISON McDONALD	150.52	
10107	BUSI0578	STAPLES COMMERCIAL/	575.86	
10108	DS408020	DAVID SCHOLZ	50.00	
10109	EAEN2005	EASTERN ENGINES INC	69.85	
10110	ED202010	TOWNSHIP OF EDWARDSBURG/CARDINAL	1,511.17	
10111	LAHO5250	LANNIN HOME BUILDING CENTRE	135.73	
10112	LANN5020	LANNIN'S GARAGE	1,079.20	
10113	MD403780	MARTIN DE LANGY	91.78	
10114	NASE6250	NATIONVIEW SERVICE CENTRE LTD	2,091.79	
10115	NOVA6200	NOVA NETWORKS	225.94	



SOUTH NATION
CONSERVATION
DE LA NATION SUD

Number	Code	Name	Amount	
10116	SHSI8023	SHANE SIGNS	84.75	
10117	SUGR8052	SUPERIOR GROUP	720.94	
10118	TM404005	TAVISH MACLEOD	615.67	
10119	TRCA8650	TRADUCTIONS CATMAC		
		TRANSLATIONS	807.27	
10120	TRTO8830	TREE TOP SERVICES	542.40	
10121	TWPE8590	TWIN PEAKS SANITARY		
		SERVICES INC.	1,101.75	
10122	WISP8055	WINCHESTER SPRINGS		
		MOBILE WASH	395.50	
10123	NS206050	TOWNSHIP OF NORTH		
		STORMONT	615.47	
10124	OMER6450	OMERS	33,354.62	Pension
10125	PATO6940	PAUL'S TOOLS RENTAL	508.50	
10126	VSTR7890	VS TREE SERVICES INC	12,006.25	Tree removal
10127	BS508100	BILL SMIRLE	28.91	
10128	CC401060	CHRIS CRAIG	1,091.57	
10129	COMM1130	UNIVERSAL FIELD SUPPLIES	162.47	
10130	HJ403635	HANNAH McMILLAN	118.15	
10131	IRMO4430	IRON MOUNTAIN CANADA		
		OPERATIONS ULC	306.04	
10132	KS408030	KELSEY SMITH	411.48	
10133	LANN5020	LANNIN'S GARAGE	754.37	
10134	LC401200	LAURA CRITES	250.00	
10135	MAMU5580	MALLARD MULCHING &		
		ENVIRONMENTAL SERVICES INC	1,875.80	
10136	NOMI6230	NORTHERN MICRO INC	3,912.06	
10137	NOVA6200	NOVA NETWORKS	4,168.00	
10138	OFAU6430	4 OFFICE AUTOMATION LTD	1,262.02	
10139	PIRI7030	PIERRE RICHER PLUMBING	20.63	
10140	QUPR7250	QUINTAN PRODUCTS INC.	302.70	
10141	RL305012	RENE LALONDE	35.99	
10142	SHSI8023	SHANE SIGNS	333.35	
10143	SIBA8020	SIMPLY BAKED CATERING	409.63	
10144	STIN8000	STORM INTERNET SERVICES	169.50	
10145	SZ410505	SHAHIN ZANDMOGHADDAM	395.00	
			\$139,075.38	



To: Board of Directors
From: Linda Hutchinson, Director, Organization Effectiveness
Date: September 8th, 2021
Subject: Request for Approval: Accounting and Human Resource Support

RECOMMENDATION:

The Board of Directors approve acquiring temporary accounting and human resource support services at an approximate cost of \$65,000 plus HST.

DISCUSSION:

The Corporate Services department is currently experiencing a staffing shortage as a result of two vacancies.

One vacancy is a parental leave with an expected return in early 2022. The second position will be posted; however, current recruitment challenges necessitate additional support to be proactive.

Assistance is needed with day-to-day accounting and increased workload as staff prepare for year end and audit. Human resource support on an as needed basis will assist with key tasks such as maintaining employee records and additional tasks related to the pandemic.

The term of the accounting and human resource support services will be approximately 24 weeks.

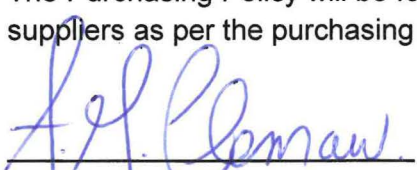
FINANCIAL IMPLICATIONS/ADHERENCE TO SNC POLICY:

Compliance with Budget:

Funds are included in the 2021 Budget under Corporate and Community Services; Financial Management and Reporting: pages 80-81. The remaining \$32,500 will be included in the 2022 draft budget.

SNC Policy Adherence:

The Purchasing Policy will be followed. Three written quotations will be obtained from suppliers as per the purchasing policy Page 4, Section C (iv),

for 
Linda Hutchinson,
Director, Organization Effectiveness.
