



SOUTH NATION
CONSERVATION
DE LA NATION SUD

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Board of Directors

Meeting Agenda

Date: August 19th, 2021

Time: 9:00 am

Teams Meeting Coordinates:

*Meeting connection information will be provided
48 hours in advance.*



Board of Directors

Meeting Agenda

August 19th, 2021 at 9:00 am

1. Chair's Remarks
 2. Approval of SNC Board of Directors Main and Supplemental Agenda
 3. Declaration of Conflict of Interest
 4. SNC Project Update – Powerpoint Presentation: Staff
 5. Request for Approval:
 - a. Board of Directors Meeting Minutes of June 17th, 2021 4-14
Board of Directors Special Meeting Minutes of July 15th, 2021 15-17
 - b. SNC Committee Meeting Highlights and Minutes of: 18
 - i. Low Water Response Team meeting of June 30th, 2021: Sandra 19-23
 - ii. Communications Committee meeting of July 29th, 2021: John 24-27
 - iii. Low Water Response Team meeting of August 3rd, 2021: Sandra 28-29
 6. New Business:
 - a. Update: Conservation Authority Programs: Planning and Technical Reviews: Alison 30-33
 - b. Request for Approval: Locally Significant Wetland Mapping Service Agreement: Alison 34-36
 - c. Request for Approval: Ducks Unlimited Canada Service Agreement: Michelle 37-47
 - d. Request for Approval: Funding Applications: Michelle/Ronda 48-49
 - e. Request for Approval: Enabling Accessibility Fund: John 50-51
 - f. Request for Approval: Mill Run Conservation Area Designation: John 52-53
 - g. Update: On-site Sewage Permits Issued: Alison 54-56
 - h. Update: Planning Activity: Alison 57-63
 - i. Request for Approval: Permits Issued: Geoff 64-67
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7. Financial Reports

- | | |
|---|-------|
| a. Request for Approval: Monies Received and Disbursement Register for June and July 2021: Carl | 68-74 |
| b. Request for Approval: 2022 Budget and Levy Schedule: Linda | 75 |
| c. Request for Approval: Tangible Capital Assets Update: Linda | 76-84 |
| d. Request for Approval: 2022 SNC Tree Planting Fee Schedule: Ronda/Caroline | 85-86 |

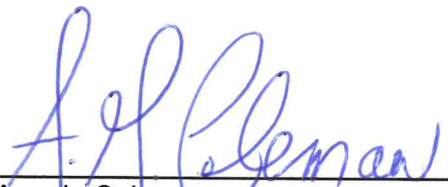
8. Supplemental Agenda

9. Dates of Upcoming Meetings, third Thursday, at 9:00 a.m. unless indicated otherwise:

- September 16th, 2020
- October 21st, 2021 (*OEMC Conference October 20th – 21st, 2021*)
- November 18th, 2021 (*SNC 2022 Budget Presentation*)
- December 16th, 2021

10. Future Motions of the Board and/or Discussion of SNC Issues

11. Adjournment



Angela Coleman,
General Manager/Secretary-Treasurer.

/dm



BOARD OF DIRECTORS MEETING

Meeting No. 06/21
Thursday, June 17th, 2021 - 9:00 a.m.

By Electronic Participation

Directors Present: George Darouze, City of Ottawa, Chair
Pierre Leroux, Prescott Russell, Vice Chair
Bill Smirle, Stormont Dundas Glengarry, Past Chair
Michael Brown, City of Ottawa
Steve Densham, Stormont Dundas Glengarry
Dana Farcasiu, Leeds Grenville
John Hunter, Leeds Grenville
Gerrie Kautz, City of Ottawa
Archie Mellan, Stormont Dundas Glengarry

Regrets: Guy Desjardins, Prescott Russell
Catherine Kitts, City of Ottawa
François St. Amour, Prescott Russell

Staff Present: Angela Coleman, General Manager/Secretary-Treasurer
Saber Ansar, Water Resource Specialist
Carl Bickerdike, Team Lead, Corporate Services
Ronda Boutz, Team Lead, Special Projects
Michelle Cavanagh, Team Lead, Stewardship
Ben Colgan, GIS Technician
Chris Craig, Forestry Technician
Mostafa Ghiyasvand, GIS Technician
James Holland, Watershed Planner
Linda Hutchinson, Director, Organization Effectiveness
Dianne MacMillan, Administrative Assistant
Sandra Mancini, Team Lead, Engineering
Alison McDonald, Team Lead, Approvals
Eric McGill, Corporate Counsel
John Mesman, Team Lead, Conservation Lands and Community Outreach
Geoff Owens, Regulations Officer
Pat Piitz, Team Lead, Property



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Jason Symington, Environmental Technologist
Katherine Watson, Water Resource Specialist - Monitoring
Shahin Zand, Water Resource Specialist

Guests:

Warren Leroy, Ault & Ault
Rachel Putnins, City of Ottawa



CHAIRS REMARKS

George Darouze, Chair, called the SNC Board of Directors meeting of June 17th, 2021 to order at 9:00 a.m. and welcomed Members, guests, and staff.

APPROVAL OF SNC BOARD OF DIRECTORS MAIN AND SUPPLEMENTAL AGENDAS

RESOLUTION NO. BD-116/21

Moved by: Gerrie Kautz
Seconded by: Archie Mellan

RESOLVED THAT:

The Members approve the June 17th, 2021 Board of Directors main and supplemental agendas as submitted.

CARRIED

DECLARATION OF CONFLICT OF INTEREST

There were no Declarations of Conflict of Interest.

SNC PROJECT UPDATE – POWERPOINT PRESENTATION

Staff presented project and program updates.

REQUEST FOR APPROVAL:

A. BOARD OF DIRECTORS MEETING MINUTES OF MAY 20th, 2021

RESOLUTION NO. BD-117/21

Moved by: Bill Smirle
Seconded by: Pierre Leroux

RESOLVED THAT:

The Members approve the Board of Directors electronic meeting minutes of May 20th, 2021 as submitted.

CARRIED

**B. SNC COMMITTEE MEETING HIGHLIGHTS AND MINUTES
PROPOSED MOTION**

RESOLUTION NO. BD-118/21

Moved by: Bill Smirle
Seconded by: Dana Farcasiu



RESOLVED THAT:

Supplemental Agenda Items #1 a. and b.,
to be included with Main Agenda Item #5 b.:
*Request for Approval: SNC Committee
Meeting Highlights and Minutes.*

CARRIED

RESOLUTION NO. BD-119/21

Moved by: Dana Farcasiu
Seconded by: Archie Mellan

RESOLVED THAT:

The Board of Directors approve the actions
and recommendations of the following
Committee meetings:

- a. Forestry Committee meeting minutes of
June 1st, 2021
- b. Fish and Wildlife Committee meeting
minutes of June 1st, 2021
- c. Joint Occupational Health and Safety
Committee meeting minutes of
June 2nd, 2021
- d. Clean Water Committee meeting
minutes of June 7th, 2021
- e. Leitrim Wetland Advisory Committee
meeting minutes of June 11th, 2021
- f. Communications Committee meeting
minutes of June 16th, 2021

CARRIED

NEW BUSINESS

UPDATE: CONSERVATION AUTHORITY PROGRAMS: CURRENT SNC PARTNERSHIPS

RESOLUTION NO. BD-120/21

Moved by: John Hunter
Seconded by: Steve Densham



RESOLVED THAT:

The Board of Directors receive and file the Conservation Authority Programs: Current SNC Partnerships update.

CARRIED

UPDATE: PROGRAM AND SERVICE AGREEMENTS

RESOLUTION NO. BD-121/21

Moved by: Dana Farcasiu
Seconded by: Gerrie Kautz

RESOLVED THAT:

The Board of Directors receive and file the summary of Program and Service Agreements with partner Municipalities, governments, and other organizations and individuals.

CARRIED

UPDATE: REQUIREMENT FOR COMMUNITY ADVISORY BOARDS

RESOLUTION NO. BD-122/21

Moved by: Bill Smirle
Seconded by: Archie Mellan

RESOLVED THAT:

The Board of Directors receive and file the Requirement for Community Advisory Boards update.

CARRIED

UPDATE: MINISTER'S ZONING ORDERS

RESOLUTION NO. BD-123/21

Moved by: Pierre Leroux
Seconded by: Archie Mellan

RESOLVED THAT:

The Board of Directors receive and file the update on the Minister of Municipal Affairs and Housing's use of Minister's Zoning Orders under the *Planning Act*; and



FURTHER THAT:

Staff work with partner municipalities and neighbouring conservation authorities to prepare a fee schedule update and compensation guidelines for Minister's Zoning Orders.

CARRIED

UPDATE: ON-SITE SEWAGE PERMITS ISSUED

RESOLUTION NO. BD-124/21

Moved by: Dana Farcasiu
Seconded by: John Hunter

RESOLVED THAT:

The Board of Directors receive and file the On-site Sewage Permits Issued update.

CARRIED

UPDATE: PLANNING ACTIVITY

RESOLUTION NO. BD-125/21

Moved by: Gerrie Kautz
Seconded by: Bill Smirle

RESOLVED THAT:

The Board of Directors receive and file the Planning Activity update.

CARRIED

REQUEST FOR APPROVAL: PERMITS ISSUED

RESOLUTION NO. BD-126/21

Moved by: Michael Brown
Seconded by: Steve Densham

RESOLVED THAT:

The SNC Board of Directors approve permits 60-76 issued under Ontario Regulation



170/06 Development, Interference with
Wetlands and Alterations to Shorelines and
Watercourses.

CARRIED

FINANCIAL REPORTS

**REQUEST FOR APPROVAL: MONIES RECEIVED AND DISBURSEMENT REGISTER
FOR MAY 2021**

RESOLUTION NO. BD-127/21

Moved by: Bill Smirle
Seconded by: Pierre Leroux

RESOLVED THAT:

The Board of Directors receive and file the
money received report for May 2021; and

FURTHER THAT:

The Board approve the Disbursement
Register of \$ 984,669.73 for May 2021.

CARRIED

REQUEST FOR APPROVAL: OTTAWA RIVER HAZARDS MAPPING PROJECT

RESOLUTION NO. BD-128/21

Moved by: Steve Densham
Seconded by: Pierre Leroux

RESOLVED THAT:

The Board of Directors approve retaining a
consultant to complete the Ottawa River
Hazards Mapping Project Modelling, to an
upset limit of \$100,000, including taxes; and

FURTHER THAT:

If other than the lowest quotation is accepted,
approval by the Chair or Vice Chair is required.

CARRIED



REQUEST FOR APPROVAL: SALE OF WOOD

RESOLUTION NO. BD-129/21

Moved by: Steve Densham
Seconded by: Archie Mellan

RESOLVED THAT:

The Board of Directors approve the award of contract SNC 61-2021 to Contractor A.

CARRIED

REQUEST FOR APPROVAL: VEHICLE PURCHASE AND DISPOSAL

RESOLUTION NO. BD-130/21

Moved by: Michael Brown
Seconded by: Gerrie Kautz

RESOLVED THAT:

The Board of Directors approve the purchase of a light duty truck at an upset limit of \$50,000 plus applicable taxes; and

FURTHER THAT:

The Board of Directors approve disposal of a surplus vehicle.

CARRIED

SUPPLEMENTAL AGENDA

UPDATE: ESTIMATED STATEMENT OF OPERATIONS FOR MAY 31st, 2021

RESOLUTION NO. BD-131/21

Moved by: Pierre Leroux
Seconded by: Dana Farcasiu

RESOLVED THAT:

The Board of Directors receive and file the Estimated Statement of Operations for the year ending December 31st, 2021, as of May 31st, 2021.

CARRIED



CORRESPONDENCE

- a. Letter: Ministry of Natural Resources and Forestry: Natural Hazards Funding Approval
- b. Letter: Ministry of Natural Resources and Forestry: Water and Erosion Control Infrastructure Program Funding

DATES OF UPCOMING MEETINGS

- Third Thursday, at 9:00 a.m., unless indicated otherwise:
 - July – *no meeting*
 - August 19th, 2021 (*AMO Virtual Conference: August 15th – 18th, 2021*)
 - September 16th, 2021
 - October 21st, 2021 (*OEMC Virtual Conference – October 20th – 21st, 2021*)

CLOSED SESSION

The Board of Directors meeting move into Closed Session for the following reports:

- Request for Approval: Land Donation to SNC (Main Agenda)
- Request for Approval: Property Matter – Land Survey and Transfer (Supplemental Agenda)

RESOLUTION NO. BD-132/21

Moved by: Michael Brown
Seconded by: Archie Mellan

RESOLVED THAT:

The Board of Directors meeting move into Closed Session for the following reports:

- Request for Approval: Land Donation to SNC
- Request for Approval: Property Matter – Land Survey and Transfer

CARRIED

**The Board of Directors meeting recessed at 10:58 a.m. to enter Closed Session.
The Chair convened the Board of Directors Closed Session at 11:05 a.m.**

Ault and Ault joined the Closed Session at 11:05 a.m.



**The Board of Directors Closed Session adjourned at 11:40 a.m. to enter Open Session.
The Chair reconvened the Board of Directors Open Session at 11:41 a.m.**

OPEN SESSION

RESOLUTION NO. BD-133/21

Moved by: John Hunter
Seconded by: Pierre Leroux

RESOLVED THAT:

The Board of Directors meeting move into
Open Session.

CARRIED

REQUEST FOR APPROVAL: LAND DONATION

RESOLUTION NO. BD-134/21

Moved by: John Hunter
Seconded by: Pierre Leroux

RESOLVED THAT:

The Board of Directors accept receipt of the
donation of Property 1 (North Dundas), as
identified in the report from the Township of
North Dundas.

CARRIED

REQUEST FOR APPROVAL: PROPERTY MATTER – LAND SURVEY AND TRANSFER

RESOLUTION NO. BD-135/21

Moved by: Dana Farcasiu
Seconded by: John Hunter

RESOLVED THAT:

The Board of Directors receive the property
update from staff; and

FURTHER THAT:

The Board of Directors approve the land
transfer to the Township of North Stormont
subject to conditions as discussed for
municipal purposes.

CARRIED



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ADJOURNMENT

RESOLUTION NO. BD-136/21

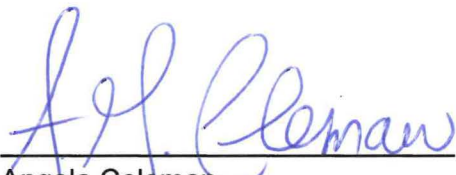
Moved by: Pierre Leroux

RESOLVED THAT:

The Board of Directors meeting of
June 17th, 2021 be adjourned at 11:53 a.m.

CARRIED

George Darouze,
Chair.



Angela Coleman,
General Manager/Secretary-Treasurer.

/dm

SNC Review by: _____



BOARD OF DIRECTORS SPECIAL MEETING

Meeting No. 07/21

Thursday, July 15th, 2021 - 10:00 a.m.

By Electronic Participation

Directors Present:	George Darouze, City of Ottawa, Chair Pierre Leroux, Prescott Russell, Vice Chair Steve Densham, Stormont Dundas Glengarry John Hunter, Leeds Grenville Catherine Kitts, City of Ottawa Archie Mellan, Stormont Dundas Glengarry François St. Amour, Prescott Russell
Regrets:	Bill Smirle, Stormont Dundas Glengarry, Past Chair Michael Brown, City of Ottawa Dana Farcasiu, Leeds Grenville Gerrie Kautz, City of Ottawa
Staff Present:	Angela Coleman, General Manager/Secretary-Treasurer Carl Bickerdike, Team Lead, Corporate Services Ronda Boutz, Team Lead, Special Projects Linda Hutchinson, Director, Organization Effectiveness Dianne MacMillan, Administrative Assistant Sandra Mancini, Team Lead, Engineering Eric McGill, Corporate Counsel



CHAIRS REMARKS

George Darouze, Chair, called the SNC Board of Directors special meeting of July 15th, 2021 to order at 10:00 a.m. Chair Darouze informed Members of the passing of Mr. Guy Desjardins, Mayor of Clarence-Rockland. Members held a moment of silence in memory of Mayor Desjardins.

APPROVAL OF SNC BOARD OF DIRECTORS SPECIAL MEETING AGENDA

RESOLUTION NO. BD-137/21

Moved by: John Hunter
Seconded by: François St. Amour

RESOLVED THAT:

The Members approve the July 15th, 2021 Board of Directors special meeting agenda as submitted.

CARRIED

DECLARATION OF CONFLICT OF INTEREST

There were no Declarations of Conflict of Interest.

REQUEST FOR APPROVAL: FLOOD RISK ASSESSMENT PARTNERSHIP PROJECT

RESOLUTION NO. BD-138/21

Moved by: John Hunter
Seconded by: Steve Densham

RESOLVED THAT:

The Board of Directors approve retaining vendor C to complete South Nation Conservation's portion of the Flood Risk Assessment Partnership project at an approximate cost of \$53,000 plus HST.

CARRIED

ADJOURNMENT

RESOLUTION NO. BD-139/21

Moved by: Pierre Leroux



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RESOLVED THAT:

The Board of Directors special meeting of
July 15th, 2021 be adjourned at 10:11 a.m.

CARRIED

George Darouze,
Chair.



Angela Coleman,
General Manager/Secretary-Treasurer.

/dm

SNC Review by: _____



To: Board of Directors
From: Sandra Mancini, Team Lead, Engineering
John Mesman, Team Lead, Community Lands and Outreach
Date: August 3rd, 2021
Subject: Request for Approval: SNC Committee Meeting Highlights and Minutes

RECOMMENDATION:

The Board of Directors approve the actions and recommendations of the following Committees meetings:

- i. Low Water Response Team meeting minutes of June 30th, 2021
 - ii. Communications Committee meeting minutes of July 29th, 2021
 - iii. Low Water Response Team electronic meeting minutes of August 3rd, 2021
-

DISCUSSION:

Low Water Response Team Meeting – June 30th, 2021

- The Low Water Response Team made the following recommendations for approval:
 - Maintain Level 1 Low Water Condition across the South Nation River watershed

Communications Committee Meeting – July 29th, 2021

- The Communications Committee made the following recommendations for approval:
 - Community Environmental Grants in the amount of \$300 each to:
the Township of Russell and École Publique de la Rivière Castor
- Received Updates on:
 - Recent Community events
 - 2021 Fall Fundraising Activities
 - SNC 75th Anniversary Planning for 2022

Low Water Response Team Electronic Meeting – August 3rd, 2021

- The Low Water Response Team made the following recommendations for approval:
 - Lifting the Level 1 Low Water Condition across the South Nation River watershed

Sandra Mancini

Sandra Mancini,
Team Lead, Engineering.

John Mesman,
Team Lead, Community Lands and Outreach.

Attachments



SNC WATER RESPONSE TEAM MEETING

Wednesday, June 30th, 2021 – Meeting 01/21

Present:	<p>George Darouze, SNC and Water Response Team Chair Pierre-Paul Beauchamp, Village of Casselman Darlene Conway, City of Ottawa Dawn Crump, Ontario Clean Water Agency Tessa Di Iorio, City of Ottawa Elizabeth Holmes, Ministry of Natural Resources and Forestry Jacqueline Kelly-Pemberton, Ontario Federation of Agriculture Terry Otto, Federation of Agriculture James Peets, Ministry of Environment, Conservation and Parks Louis Prevost, United Counties of Prescott and Russell Terrance Sauve, Ontario Ministry of Agriculture, Food and Rural Affairs Bill Smirle, SNC Past Chair Hans Werner-Mackeler, Augusta Township</p>
Regrets:	<p>Katherine Beehler, United Counties of Stormont, Dundas, and Glengarry Deborah Bierman, Ministry of Natural Resources and Forestry (alternate) Pierre Leroux, SNC Vice Chair Gib Patterson, Golf Course Representative Amadou Thiam, Ontario Ministry of Agriculture, Food and Rural Affairs (alternate)</p>
Staff:	<p>Ronda Boutz, Team Lead, Special Projects Sandra Mancini, Team Lead, Engineering John Mesman, Team Lead, Community Lands and Outreach Katherine Watson, Water Resources Specialist - Monitoring</p>



CHAIR'S REMARKS

George Darouze, SNC Water Response Team Chair, opened the meeting at 10:30 a.m. noting the low water conditions despite recent rainfall.

APPROVAL OF SNC WATER RESPONSE TEAM MEETING AGENDA OF JUNE 30TH, 2021

RESOLUTION NO. WRT-001/21

Moved by: Bill Smirle
Seconded by: Jacqueline Kelly-Pemberton

RESOLVED THAT:

The Water Response Team approve the Water Response Team meeting agenda of June 30th, 2021 as presented.

CARRIED

OVERVIEW OF THE ONTARIO LOW WATER RESPONSE PROGRAM AND WATER RESPONSE TEAM'S TERMS OF REFERENCE

Sandra Mancini, Team Lead, Engineering and Katherine Watson, Water Resources Specialist - Monitoring provided background information regarding the development of the Low Water Response Program and reviewed the Terms of Reference.

Staff will circulate a copy of the Terms of Reference to the Water Response Team by email.

NEW BUSINESS

UPDATE: SNC WATER RESPONSE TEAM MEMBERSHIP UPDATE

RESOLUTION NO. WRT-002/21

Moved by: Jacqueline Kelly-Pemberton
Seconded by: Terry Otto

RESOLVED THAT:

The Water Response Team receive and file the SNC Water Response Team Membership update.

CARRIED



UPDATE: LOW WATER CONDITIONS

RECOMMENDATION NO. WRT-003/21

Moved by: Terry Otto
Seconded by: Jaqueline Kelly-Pemberton

RESOLVED THAT:

The Water Response Team receive and file the update on Low Water Conditions.

CARRIED

Staff presented a PowerPoint slideshow to provide updated low water conditions as of the meeting date.

RECOMMENDATION NO. WRT-004/21

Moved by: Terry Otto
Seconded by: Jaqueline Kelly-Pemberton

RESOLVED THAT:

The Water Response Team recommends maintaining Level I Low Water Conditions for the South Nation River watershed.

CARRIED

UPDATE: LOW WATER EFFECTS ON GROUNDWATER, SURFACE WATER, FISHERIES, AND FORESTRY

RECOMMENDATION NO. WRT-005/21

Moved by: Bill Smirle
Seconded by: Terry Otto

RESOLVED THAT:

The Water Response Team receive and file the update on low water impacts on groundwater, surface water, fisheries, and forestry.

CARRIED



UPDATE: COMMUNICATIONS TOOLS

RECOMMENDATION NO. WRT-006/21

Moved by: Jaqueline Kelly-Pemberton
Seconded by: Bill Smirle

RESOLVED THAT:

The SNC Water Response Team receive
and file the Communications Tools update.

CARRIED

ROUND TABLE DISCUSSION

Jaqueline Kelly-Pemberton:

- Agricultural community in her area had concerns in May regarding precipitation and crops, sporadic rains recently have appeased concerns, however if conditions persist, there may be issues later on

Bill Smirle

- Supports Jackie's comments, in northern area, a killer frost in late May was the greater problem when crops were first emerging, recent showers came at a time it was needed, still not enough for to alleviate current conditions
- Supports remaining in Level I low water conditions

NEXT STEPS

RECOMMENDATION NO. WRT-007/21

Moved by: Terry Otto
Seconded by: Bill Smirle

RESOLVED THAT:

The SNC Water Response Team receive
and file the update on SNC Low Water
Response Program Next Steps.

CARRIED

NEXT MEETING

- Wednesday, August 25th, 2021 at 10:30 a.m. via MS Teams



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ADJOURNMENT:

RESOLUTION NO. WRT-008/21

Moved by: Terry Otto

RESOLVED THAT:

The Water Response Team meeting of
June 30th, 2021 be adjourned at 11:42 a.m.

CARRIED

George Darouze,
Chair, Water Response Team.

Sandra Mancini

Sandra Mancini,
Team Lead, Engineering.

/rb



COMMUNICATIONS COMMITTEE MEETING

Thursday, July 29th, 2021 – 11:00 a.m.
Meeting 04/21

Present:	Peggy Taylor, Chair, Communications Committee Charles Armstrong, Public Citizen Gary Barton, Public Citizen Gerry Boyce, Public Citizen Murray Inch, Public Citizen Gerrie Kautz, Board of Directors Doug Thompson, Public Citizen Tom Van Dusen, Public Citizen Byron Vienneau, Public Citizen
Regrets:	Cindy Saucier, Councillor, Russell Tim Jackson, Public Citizen Karen Switzer-Howse, Public Citizen George Darouze, Board of Directors, Chair, ex-officio Pierre Leroux, Board of Directors, Vice Chair, ex-officio Bill Smirle, Board of Directors, Past Chair, ex-officio
Staff:	Angela Coleman, General Manager/Secretary-Treasurer John Mesman, Team Lead, Conservation Lands and Community Outreach Shannon Gutoskie, Communications Specialist Kelsey Smith, Stewardship and Outreach Assistant Shannon Murray, Stewardship and Outreach Assistant



CHAIR'S REMARKS

Peggy Taylor, Committee Chair called the July 29th, 2021 Communications Committee meeting to order at 11:05 a.m.

APPROVAL OF COMMUNICATIONS COMMITTEE MAIN AND SUPPLEMENTAL AGENDAS

RESOLUTION NO. CMN-048/021 Moved by: Gary Barton
Seconded by: Doug Thompson

RESOLVED THAT: The Members approve the Communications Committee agenda and supplemental agenda of July 29th, 2021 as submitted.

CARRIED

COMMUNICATIONS PROJECT UPDATE: POWERPOINT PRESENTATION

Staff presented project and program updates.

APPROVAL OF:

COMMUNICATIONS COMMITTEE VIRTUAL MEETING MINUTES OF JUNE 16th, 2021

RESOLUTION NO. CMN-049/21 Moved by: Gerrie Kautz
Seconded by: Charles Armstrong

RESOLVED THAT: The Members approve the Communications Committee virtual meeting minutes of June 16th, 2021.

CARRIED

NEW BUSINESS

REQUEST FOR APPROVAL: COMMUNITY ENVIRONMENTAL GRANTS

RESOLUTION NO. CMN-050/21 Moved by: Doug Thompson
Seconded by: Byron Vienneau



RESOLVED THAT:

The Communications Committee recommends the Board of Directors approval of Community Environmental Grants in the amount of \$300 each to: the Township of Russell and Ecole publique de la riviere castor.

CARRIED

UPDATE: 2021 FALL FUNDRAISING

RESOLUTION NO. CMN-051/21

Moved by: Gary Barton

Seconded by: Charles Armstrong

RESOLVED THAT:

The Communications Committee receive and file the 2021 Fall Fundraising Update; and

FURTHER THAT:

Committee members share fundraising ideas with SNC Staff.

CARRIED

FOR DISCUSSION: SNC'S 75TH ANNIVERSARY CELEBRATIONS

RESOLUTION NO. CMN-052/21

Moved by: Byron Vienneau

Seconded by: Tom Van Dusen

RESOLVED THAT:

None. Report for discussion purposes at this time.

CARRIED

ROUNDTABLE DISCUSSIONS

A. COMMUNITY ENGAGEMENT ACTIVITIES

- Doug Thompson discussed future development considerations for an SNC Property in Greely that was acquired in 2017 through Canada's Ecological Gifts Program from the Licari Family. Community interest in recreation property access was discussed.



- Murray Inch discussed the Oak Valley Pioneer Park Annual General Meeting and Clean Up Day that was hosted by the volunteers on July 10, 2021. Discussed plans for staff to meet volunteers on site to review Tree Risk Assessment recommendations in the week of August 16, 2021.
- Committee discussion on agenda for the McIntosh Memorial Park Committee Meeting planned for August 19, 2021, including comments on the Floyd Dingwall Recognition.
- Committee discussion on SNC 75th Anniversary in 2022 and fundraising options for staff to consider, including a version of an online silent auction for Fall 2021.
- Byron Vienneau discussed SNC's role in winter recreation and the value in maintaining winter trails for cross-country skiing. Discussed the possibility of working with the Township of Alfred-Plantagenet to support more winter recreation options in the municipality and an agreement to support trail grooming.

B. RECOMMENDATIONS FOR 'FRIENDS OF SNC'

There were no recommendations for 'Friends of SNC' at this time.

DATE OF NEXT MEETING:

September 15th, 2021

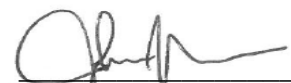
ADJOURNMENT:

RESOLUTION NO. CMN-053/21 Moved by: Consensus

RESOLVED THAT: The Communications Committee meeting of
July 29th, 2021 be adjourned at 1:05 p.m.

CARRIED

Peggy Taylor,
Committee Chair.



John Mesman,
Team Lead,
Conservation Lands and
Community Outreach

/ks



**SNC WATER RESPONSE TEAM
ELECTRONIC MEETING**

August 3, 2021 – Meeting 02/21

Members Emailed: George Darouze, SNC and Water Response Team Chair
Pierre-Paul Beauchamp, Village of Casselman
Darlene Conway, City of Ottawa
Dawn Crump, Ontario Clean Water Agency
Tessa Di Iorio, City of Ottawa
Elizabeth Holmes, Ministry of Natural Resources and Forestry
Jacqueline Kelly-Pemberton, Ontario Federation of Agriculture
Pierre Leroux, SNC Vice Chair
Terry Otto, Federation of Agriculture
Louis Prevost, United Counties of Prescott and Russell
Terrance Sauve, Ontario Ministry of Agriculture, Food and Rural Affairs
Bill Smirle, SNC Past Chair
Hans Werner-Mackeler, Augusta Township

Unavailable: Katherine Beehler, United Counties of Stormont, Dundas and Glengarry
Gib Patterson, Golf Course Representative
James Peets, Ministry of Environment, Conservation and Parks





NEW BUSINESS

REQUEST FOR APPROVAL: WATERSHED CONDITIONS

RESOLUTION NO. CMN-009/21

Moved by:

Jaqueline Kelly-Pemberton

Seconded by:

Tessa Di Iorio

RESOLVED THAT:

The Water Response Team lift the Level 1 Low Water Condition across the South Nation River watershed.

CARRIED

The following electronic votes were received regarding the Request for Approval: Watershed Conditions report.

Yea: 13

Nay: 0

As a result of the majority vote for the resolution, the Chair declared the motion carried.

George Darouze,
Water Response Team Chair.

Sandra Mancini

Sandra Mancini,
Team Lead, Engineering.

/rb



To: Board of Directors
From: Alison McDonald, Team Lead, Approvals
Date: August 10, 2021
Subject: Update: Conservation Authority Programs: Planning and Technical Reviews

RECOMMENDATION:

The Board of Directors receive and file the Conservation Authority Programs: Planning and Technical Reviews update.

BACKGROUND:

Staff are presenting programs and services to the Board each month to prepare for required inventories of programs and services and anticipated discussions with Municipalities.

This report includes:

1. Agreements for Planning Reviews;
2. Technical peer-reviews for Municipalities; and,
3. Risk Management Office (for Source Water Protection).

These programs operate on a cost-recovery model based on the Board approved Fee Schedule and help SNC protect people and property from natural hazards, support local municipal development planning, and enhance the capacity of local municipalities to review complex technical reports.

SNC provides advice both as a delegated authority for natural hazards for the Provincial Policy Statement, and as a watershed-based agency with extensive knowledge of the local environment. This work provides a cost-effective and streamlined process.

1. Agreements for Planning Reviews

- In 1983, Conservation Authorities were delegated authority to comment on floodplain management by the Province.
- In 1995, the Province enhanced this delegated authority to include other natural hazards such as erosion and other environmental hazards.
- In 2001, this responsibility was formalized through a Memorandum of Understanding between the Ministry of Municipal Affairs, Conservation Authorities, and the Ministry of Natural Resources.

Over time, the planning advisory role advanced through agreements with local Counties



and Municipalities to include comments on natural heritage sections of local Official Plans. For example, the agreement with the United Counties of Prescott and Russell dates to 2005 and outlines roles, responsibilities, and cost recovery.

SNC provides comments to municipal approval authorities on the potential impacts of:

- development related to natural hazards (flooding and unstable slopes etc.);
- natural heritage issues (water quality, stormwater management, wetlands, fish habitat, etc.), and,
- in a large portion of our jurisdiction, on-site servicing (wells and sewage disposal systems) and *Clean Water Act* requirements.

2. Technical Peer-Reviews for Municipalities

Many planning applications, such as pits and quarries and subdivisions, are required to submit technical studies completed by experts including:

- Environmental Impact Studies;
- Geotechnical Investigations;
- Hydrogeological and Terrain Analysis; and
- Stormwater Management Reports.

These reports range from simple scoped reviews of a property to complex and interdependent assessments. These reports are required through Official Plans and are generally requested at the discretion of the municipal Approval Authority.

These technical reports require careful peer review to ensure accuracy and consideration of both municipal and watershed requirements. SNC retains staff to provide these reviews at a lower cost than the municipality would be able to do themselves. SNC also reviews reports that inform future CA Act permit applications or provincial approvals (Stormwater ECAs) to streamline the process and save applicants money in the long run.

3. Risk Management Office (for Source Water Protection)

Under the Clean Water Act Municipalities maintain a Risk Management Office that implements certain sections of the Act. In 2013 the Board of Directors approved entering into agreements with municipalities to deliver these programs on a cost recovery basis; SNC acts at the Risk Management Office for 11 local municipalities.

Not all Municipalities require the same level of service for Source Water Protection (i.e., some Municipalities have a low level of effort, while others have a significant amount of work). A substantial number of Risk Management Plans were negotiated with local landowners in the initial phase of this program. Currently, staff are focused on:



- Completing Screening Letters for building permits and planning applications;
- Providing detailed comments in Planning review letters;
- Offering advice to municipalities on Clean Water Act requirements; and,
- Completing Risk Management Plans on a cost recovery basis.

FINANCIAL IMPLICATIONS/ADHERENCE TO SNC POLICY:

Compliance with Budget:

The 2022 Fee Schedule will be presented at the September Board meeting.

Fee Schedule

When SNC provides formal comments on planning applications the applicant is charged a fee. The Fee Schedule is approved annually by the Board of Directors. It includes the fees for Planning, Regulations, Septic, Technical Review, and the Professional/Information Charge-out Rates based on a daily average rate that includes salary and benefits. Fees generally increase by a standard cost of living adjustment of 2% per year. Occasionally, new fees are added or adjusted based on new file types, services, or increased complexity (i.e., the recent use of Minsters Zoning Orders).

Staff work to balance cost recovery and ensure it is fair and reasonable for developers, allows for advice and assistance to municipalities at no cost, and fully recovers costs on formal applications. The Board of Directors historically set a target of 90% cost recovery for planning and technical review services. The last major fee increases occurred in 2006 and in 2012.

Costs Not Currently Covered by Fee Schedule

SNC emphasizes pre-consultation to applications are complete and have good information. This is a free service that generally saves money later in the process; however, there are a number of inquiries that do not ultimately result in an application.

SNC also does not charge for comments on municipally initiated applications (new Official Plans, comprehensive zoning by-law updates, community design plans, sub-watershed plans) which are generally large, time-consuming applications. For example, the United Counties of Prescott and Russell and the City of Ottawa are updating their Official Plans and the Township of South Stormont recently completed four severances in an industrial park.

Although these services to residents and municipalities currently funded from levy and provincial transfer payment, they often result in better long-term outcomes for SNC and the communities we serve.



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SNC Policy Adherence:

The Planning and Technical Review services offered by SNC are embedded in formal agreements and based on a well-established fee schedule. Many aspects of the Planning service are directly related to protection of Natural Hazards and Source Protection prescribed by the province.

SNC works diligently to offer the best possible service to local municipalities and remain responsive to local needs. Additional services are negotiated with individual municipalities to enhance local capacity and ensure safe, sustainable development within the jurisdiction.

A handwritten signature in black ink that reads "Alison McDonald".

Alison McDonald,
Team Lead, Approvals.



To: Board of Directors
From: Alison McDonald, Team Lead, Approvals
Date: August 4, 2021
Subject: Request for Approval: Locally Significant Wetland Mapping Service Agreement

RECOMMENDATION:

The Board of Directors approve entering into a service agreement with the Township of Alfred and Plantagenet to map locally significant wetlands within the Township at a total cost of \$16,000.

DISCUSSION:

At the March 2021 meeting, staff updated the Board on the steps the Township of Alfred and Plantagenet are taking as they consider passing a by-law to protect locally significant wetlands.

The Township wishes to enter into an agreement with SNC to refine existing mapping of locally significant wetlands to prepare for a municipal planning/permitting process. Council passed a resolution in July approving an upset limit contribution of \$16,000 for the mapping updates.

Staff are prepared to produce the mapping on a cost recovery basis and within the Township's budget.

The mapping will also support implementation of SNC's Regulation [Ontario Regulation 170/06] to compliment the Municipal By-law. Additional updates will be brought to the Board following a Township resolution requesting implementation.

FINANCIAL IMPLICATIONS/ADHERENCE TO SNC POLICY:

Compliance with Budget: Staff time on the project will be cost recovery.

SNC Policy Adherence: Clause 21(1)(n) of the *Conservation Authorities Act* enables SNC to collaborate and enter into agreements with municipalities, organizations, and individuals for the purpose of accomplishing its objects.

Alison McDonald,
Team Lead, Approvals.

Attachment: Alfred and Plantagenet Council Resolution 2021-308: Locally Significant Wetlands Protection - July 13, 2021

No. du point à l'ordre du jour: 6.1
No. de la résolution 2021-308
Titre: Directeur général - DG-20-2021 - Protection des terres humides d'importance locales.
Date: le mardi, juillet 13, 2021

Proposée par: Ian Walker
Appuyée par: Yves Laviolette

ATTENDU que le Canton d'Alfred et Plantagenet désire se doter d'un règlement en vue de désigner et de protéger les terres humides d'importance locale ;

ET ATTENDU que la Conservation de la Nation sud (CNS) est disposée à produire une cartographie détaillée en vue de l'élaboration d'un règlement dans le but de désigner et de protéger les terres humides d'importance locale au coût d'environ 16 000 \$;

QU'IL SOIT RÉSOLU que le conseil du Canton d'Alfred et Plantagenet autorise l'administration de procéder à une entente de services avec la CNS pour la production d'une cartographie en appui à l'élaboration d'un règlement visant à protéger les terres humides d'importance locale et que cette somme soit réallouée au budget du département de l'administration lors de la révision budgétaire du mois d'août 2021.

Adoptée

Annie Rochefort, Greffière



Agenda Number: 6.1
Resolution Number 2021-308
Title: Chief Administrative Officer - DG-20-2021 - Locally Significant Wetlands Protection.
Date: Tuesday, July 13, 2021

Moved by: Ian Walker
Seconded by: Yves Laviolette

WHEREAS the Township of Alfred and Plantagenet wishes to establish a by-law to designate and protect wetlands of local importance;

AND WHEREAS the South Nation Conservation Authority is prepared to produce detailed mapping for the development of regulations to identify and protect wetlands of local importance at a cost of approximately \$16,000.00;

BE IT RESOLVED that the Council of the Township of Alfred and Plantagenet authorize the administration to enter into a service agreement with South Nation Conservation Authority for the production of mapping in support of the development of a by-law to protect locally significant wetlands; this sum is to be reallocated to the Administration budget during budget revision.

Carried

Annie Rochefort, Clerk



To: Board of Directors
From: Michelle Cavanagh, Team Lead, Stewardship
Date: August 4th, 2021
Subject: Request for Approval: Ducks Unlimited Canada Service Agreement

RECOMMENDATION:

The Board of Directors approve entering into a 3-year professional services agreement with Ducks Unlimited Canada for a total of approximately \$375,000 plus HST.

DISCUSSION:

Ducks Unlimited Canada (DUC) submitted a proposal under Environment and Climate Change Canada's Nature Smart Climate Solutions Fund to complete numerous wetland restoration projects between 2021 and 2024. Their proposal was successful, with many projects located in Eastern Ontario.

South Nation Conservation has an existing partnership in place with DUC to provide support and expertise for DUC wetland restoration projects under a Provincial funding program. The success of this partnership and SNC's expertise led DUC to request SNC support with the implementation of the wetland restoration projects under the Nature Smart Climate Solutions Fund.

SNC will work with DUC to complete wetland restoration projects within our jurisdiction, totaling 225 acres over 3 years. The restoration projects will occur primarily on SNC-owned properties. SNC will coordinate with our municipal partners, Ontario Power Generation, the St. Lawrence Parks Commission, and private landowners for projects on public and private land. The contract term is August 23, 2021 to March 31, 2024 and the services will equate to a total amount of approximately \$375,000 plus HST.

FINANCIAL IMPLICATIONS/ADHERENCE TO SNC POLICY:

Compliance with Budget: SNC will provide \$75,000 in matching funds per year for 3 years. 2021 contributions are reflected under Resource Management: Partner Programs, Water, pages 18 and 19; Salaries and Benefits in Resource Management: Water Response Programs, pages 14 and 15; Property: Community Lands, pages 34 and 35; Approvals: Development Review, pages 48 and 49; Corporate and Community Services: Administration, pages 78 and 79; and Communications and Outreach: Corporate Communications, pages 86 and 87. 2022 and 2023 contributions will be included in Budget, subject to approval.



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SNC Policy Adherence: Clause 21(1)(n) of the *Conservation Authorities Act* enables SNC to collaborate and enter into agreements with municipalities, organizations, and individuals for the purpose of accomplishing its objects.

All expenditures for the projects will adhere to SNC's Purchasing Policy, including seeking three quotes and required authorizations according to purchasing limits.

All work undertaken to complete the projects will adhere to SNC's Health and Safety Policies and Procedures.

A handwritten signature in black ink, reading "Michelle Cavanagh", is positioned above a horizontal line.

Michelle Cavanagh,
Team Lead, Stewardship.

Attachment: Ducks Unlimited Canada Professional Services Agreement

FOR COMPANY USE ONLY

VENDOR NO. _____

PROCUREMENT CATEGORY _____

TYPE OF WORK _____

INSURANCE FORM ATTACHED ☐

WCB CLEARANCE FORM ATTACHED ☐

Professional Services Agreement

THIS AGREEMENT made in duplicate as of the 10th day of August, 2021.

BETWEEN:

South Nation River Conservation Authority
38 Victoria St., P.O. Box 29
Finch, ON K0C 1K0

(Hereinafter referred to as the "Contractor")

and

DUCKS UNLIMITED CANADA, a corporation having an office at:

Ducks Unlimited Canada
92 Caplan Ave, Suite 636
Barrie, ON., L4N 9J2

(Hereinafter referred to as "DUC")

WHEREAS the Contractor on the 28th day of July, 2021, made a proposal to DUC to perform certain work and provide certain services in relation to: **Nature Smart Climate Solutions Fund - wetland restoration program.**

AND WHEREAS DUC accepted this proposal and wishes the Contractor to perform the work and provide the services referred to therein;

THEREFORE in consideration of a sum (not to exceed) **Three Hundred and Seventy Five Thousand** dollars (\$**375,000**) plus applicable taxes, to be paid to the Contractor by DUC, in accordance with the terms and conditions of this agreement, the parties hereto agree as follows:

1. Scope of Work and Services

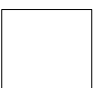
- 1.1 DUC hereby agrees to retain the Contractor to perform the work and carry out the services (collectively the "Services") set out on Schedule "A" attached hereto and the Contractor agrees to provide such Services to DUC. If any extra work (in addition to the Services) is to be performed by the Contractor then such extra work must be agreed to, in writing, prior to the extra work being performed. The terms and conditions of this Agreement shall apply to such extra work with such necessary changes being made. All invoices shall show any work related to the extra work as a separate invoice item.

2. Term, Method and Time of Payment

- 2.1 In consideration of the Services rendered by the Contractor hereunder, DUC shall pay to the Contractor the fees set out in Schedule "B" attached hereto (the "Fees"). The method and timing of payment of the Fees is also set out in Schedule "B" to this Agreement.
- 2.2 This agreement shall remain in full force and effect for the term as set out in Schedule "B" attached hereto, subject to earlier termination as set out in this Agreement. The term of this Agreement is capable of extension by mutual written agreement of the parties to this Agreement.

3 Performing the Services and Indemnity

- 3.1 The Contractor will have full discretion as to the manner in which the Services are provided but will, at all times, provide the Services in a good and workmanlike manner and agrees that in the provision of the Services the Contractor will exercise the standards of care, skill and diligence normally provided by professional contractors and professional persons engaged in performance of services that are similar to the Services to be provided under this Agreement.
- 3.2 Except for those expenses which DUC has agreed to be responsible for, as set out on Schedule "A" hereof, the Contractor will be responsible for all expenses incurred by the Contractor related directly or indirectly to the performance of the Services of the Contractor under this Agreement.
- 3.3 The Contractor, on behalf of itself and its employees, is responsible for and will ensure that all applicable CCRA requirements are fulfilled as required by law, including but not limited to such items as Income Tax, Canada Pension, Employment Insurance and applicable sales tax.
- 3.4 Where a Contractor is registered under the provisions of the Excise Tax Act, DUC will pay the applicable sales tax. Where a Contractor is not so registered, no sales tax will be paid to the Contractor until the Contractor is so registered.
- 3.5 The Contractor shall be solely responsible for any and all damages, losses, costs, demands and expenses (including, without limitation, any monetary and economic loss resulting from the Contractor's failure to act in accordance with the standards of professional responsibility set out herein), which do or may arise as a result of the Services performed under this Agreement, including, without limitation, the Services performed by any agents, employees and subcontractors of the Contractor. The Contractor does hereby indemnify and hold harmless the DUC and its agents and employees from and against any and all actions, suits, claims, proceedings, demands, expenses, damages, losses and costs (including legal costs on a solicitor and client basis) by any and all third parties that arise out of, or are attributable to the Contractor's (and the Contractor's agents, employees and subcontractor's) performance of the Services (and any other work carried out under this Agreement).
- 3.6 The Contractor undertakes and agrees to comply with all statutory requirements and regulations relating to unpaid workers and suppliers and in regards to mechanic's and/or builder's liens, and to pay all sums due and owing for materials, labor, and other goods and services provided, promptly as and when same are due, including any sums payable to the Workers' Compensation Board or any other regulatory body, in respect of



any person employed by the Contractor. In the event that the Contractor is unable to pay any such sum promptly to any employee, workman, contractor, sub-contractor, supplier or other person who has supplied goods or services, the Contractor shall so inform DUC.

4. Compliance with Laws

- 4.1 The Contractor shall, in the performance of the services, observe and abide by all applicable laws, rules and regulations of the federal, provincial and municipal bodies having jurisdiction in the location where the services are performed.

5. Assignment

- 5.1 This Agreement shall not be assigned by either party hereto without the prior written approval of the other, except that the Contractor in the performance of this Agreement, without the prior approval of DUC, may utilize personnel or services of related and affiliated companies and groups as if they were an integral part of the Contractor. The Contractor, upon complying with clause 10.1 hereof, without the prior approval of DUC, may subcontract for the services of companies or groups not related to or affiliated with the Contractor to undertake some or all of the Services contemplated by this Agreement.
- 5.2 Section 3.5 will survive the termination or expiration of this agreement.

6. Property

- 6.1 All reports, documents and data gathered, prepared or caused to be prepared by the Contractor in connection with the Services shall become the property of DUC and the Contractor shall not be entitled to provide, deliver or transfer such documents or data or copies or extracts there from or the information contained therein, or used to compile same, to any other person or organization without the prior written authorization of DUC.

7. Force Majeure

- 7.1 Neither party hereto shall be considered in default in the performance of this obligation hereunder to the extent that the performance of such obligations is delayed, hindered, or prevented by force majeure. Force majeure shall be any cause beyond the control of any one or both of the parties hereto which they could not reasonably have foreseen and guarded against. Force majeure includes, but is not limited to, acts of God, strikes, lockouts, fires, riots, interference by civil or military authorities, compliance with regulations or orders of any government authority, and acts of war (declared or undeclared), provided such cause could not reasonably have been foreseen and guarded against by the parties hereto.

8. Termination

- 8.1 DUC shall have the right at any time to terminate, with or without cause, the Services of the Contractor and to cancel this Agreement by giving the Contractor fourteen (14) days prior written notice to that effect. In the event of termination of this Agreement by DUC, either with or without cause, DUC shall reimburse the Contractor for all reimbursable costs incurred by the Contractor as a result of the termination of the Services,



provided however, that the Contractor shall not have the right to include as a cost of termination any profit or earnings that may have been realized by the Contractor had the work not been terminated. Upon termination of this Agreement, for whatever reason, the Contractor will immediately transfer to DUC any and all records, reports and other documentation or data pertaining to the Services.

9. Independent Contractor

9.1 It is understood and agreed by and between the parties hereto that the relationship between the Contractor and DUC existing and to exist from and after the execution of this Agreement and at all times during the term of same, is that of an independent contractor. The Contractor is not an agent or employee of DUC and has no authority to bind DUC, financially or otherwise. The Contractor shall exercise care not to make or imply any written or verbal representations which could bind DUC. The Contractor and DUC acknowledge and agree that this Agreement does not create a partnership or joint venture between them.

10. Insurance

10.1 The Contractor shall obtain and maintain automobile and comprehensive General Commercial Liability Insurance with limits of not less than two million dollars per occurrence for bodily injury, death, and for damage to property including loss of use. Proof of such coverage must be provided to DUC from time to time when requested by DUC. The said insurance will be maintained continuously for the duration of this Agreement. The Contractor will not hire any subcontractors without ensuring that such subcontractors also have in place at least the same amount of insurance as required by the Contractor in this Agreement. In any event the Contractor is responsible to ensure that there is the required insurance in place.

11. Miscellaneous

11.1 This Agreement shall be construed and governed by the laws of the respective Province in which the issuing office of the DUC office is situated. That DUC office and Province is identified on the cover page of this agreement.

11.2 This Agreement may be executed in one or more counterparts, each of which when so executed and all of which together shall constitute the same agreement. Execution of this Agreement evidenced by facsimile transmission shall be deemed to be legally binding.

11.3 All notices, requests, demands or other communications (collectively, "Notices") by the terms hereof required or permitted to be given by one party to any other party, or to any other person shall be given in writing by personal delivery or by registered mail, postage prepaid, or by facsimile transmission to such other party as follows:

To: **Angela Coleman, General Manager/Secretary-Treasure**
South Nation Conservation
38 Victoria St., P.O. Box 29
Finch, ON K0C 1K0

Phone: **(613) 984-2948**

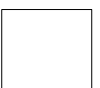
And To: **Ducks Unlimited Canada**
Attn: Lynette Mader
92 Caplan Ave., Suite 636
Barrie, ON., L4N 9J2

Phone: **(705) 242-7769**

or at such other address as may be given by such person to the other parties hereto in writing from time to time.

All such Notices shall be deemed to have been received when delivered or transmitted or, if mailed, 72 hours after 12:01 a.m. on the day following the day of the mailing thereof. If any Notice shall have been mailed and if regular mail service shall be interrupted by strikes or other irregularities, such Notice shall be deemed to have been received 72 hours after 12:01 a.m. on the day following the resumption of normal mail service, provided that during the period that regular mail service shall be interrupted all Notices shall be given by personal delivery or by facsimile transmission.

- 11.4 Time shall be of the essence hereof.
- 11.5 The preamble hereto is incorporated into and forms part of this Agreement.
- 11.6 This Agreement constitutes the entire Agreement between the parties with respect to all of the matters herein and its execution has not been induced by, nor do any of the parties rely upon or regard as material, any representations or writings whatever not incorporated herein and made a part hereof. This Agreement will not be amended or modified in any respect except by written instrument signed by the parties hereto. Any schedules referred to herein are incorporated herein by reference and form part of the Agreement.
- 11.7 This Agreement and everything contained herein shall be binding upon and inure to the benefit of the parties hereto and their respective executors, administrators, successors and assigns.
- 11.8 The division of this Agreement into articles and sections is for convenience of reference only and shall not affect the interpretation or construction of this Agreement.
- 11.9 If any article, section or any portion of any section of this Agreement is determined to be unenforceable or invalid for any reason whatsoever that unenforceability or invalidity shall not affect the enforceability or validity of the remaining portions of this Agreement and such unenforceable or invalid article, section or portion thereof shall be severed from the remainder of this Agreement.



IN WITNESS WHEREOF both the Contractor and DUC have executed and delivered this Agreement on the day and year first above written.

SIGNED AND DELIVERED:

Contractor:

Witness

Signature

Date

Printed Name

W.C.B. # _____ G.S.T. # **107996696**

NOT REGISTERED ☐

DUC:

Witness

Signature

Date

Printed Name

for DUC Office Use:

Second Signature

Printed Name

Schedule “A” – Scope of Work and Services

SNCA will implement approximately 22 wetland restoration Projects representing at least 100.5 Ha of wetland habitat. These wetland Projects will provide habitat for waterfowl, other wetland biodiversity and provide critical environmental goods and services in the SNCA watershed.

For each Project, a signed DUC landowner conservation agreement with a minimum term of 10 years will be secured by SNCA. A project sketch plan using a DUC GIS template and a completed project form that provides details related to the Project and the ECCC performance metrics are also required.

SNCA will provide at least \$75,000 annually in matched non-federal funding to leverage the federal funding provided in this Agreement. Details of the source and the amount of leverage funding for each project implemented under this Agreement will be provided.

SNCA will support meeting the reporting and recognition requirements of the ECCC Nature Smart Climate Solutions Fund.

Schedule “B” - Term, Method and Time of Payment

This partnership has a three year term (FY22-24) and expires in March 2024. Wetland restoration Projects will be implemented and completed annually with an interim payment of \$100,000 payable upon receipt of an invoice on October 1 of each year and a final invoice for the remainder of the annual funding of \$25,000 on March 15 of the specific FY as outlined below.

The start date of this Agreement in terms of eligible expenses will match that of the NSCSF expense eligibility (“effective date”) of July 9, 2021.

FY	Estimated # projects	Wetland Hectares	DUC Funding to SNCA	SNCA Non-Federal Match
FY22	4	33.5	\$125,000	\$75,000
FY23	8	33.5	\$125,000	\$75,000
FY24	10	33.5	\$125,000	\$75,000
total	22	100.5	\$375,000	\$225,000

Special Provisions

SNCA will submit proposed wetland restoration Projects to DUC for their review and pre-approval prior to implementation to ensure alignment with DUC goals and objectives.

As per the requirements of ECCC, SNCA will ensure that no federal funds are used as match to the DUC financial contribution.

Projects that are required by law, regulation or policy (e.g., mitigation requirement of a development/project approval) are not eligible for funding.



To: Board of Directors
From: Michelle Cavanagh, Team Lead, Stewardship
Ronda Boutz, Team Lead, Special Projects
Date: August 10th, 2021
Subject: Request for Approval: Funding Applications

RECOMMENDATION:

The Board of Directors approve the submission of the following funding applications:

1. **Canadian Wildlife Federation:** requesting \$14,000 to create pollinator habitat at the Mill Run Conservation Area.
 2. **Tree Canada: National Greening Program:** requesting \$79,822 to support 2022 spring tree planting.
-

DISCUSSION:

External funding programs have been identified by staff as potential sources of revenue for South Nation Conservation (SNC) projects. The following grant applications have been, or will be submitted; SNC is seeking approval from the Board:

1. Canadian Wildlife Federation:

- **Project:** Pollinator Habitat Creation
- **Request:** \$14,000
- **Program will fund:** Costs relating to the creation of pollinator habitat on public property, including native seed and plants, spot spraying of herbicide, signage, and equipment and tool rentals. No minimum matching funds required.
- **Purpose:** To create 1.5 acres of native meadow habitat at the Mill Run Conservation Area that supports a diversity of pollinators, including Species at Risk. The project will take place in 2022.
- **Deadline:** August 6th, 2021
(request for retro-active submission approval)

2. Tree Canada: National Greening Program:

- **Project:** 2022 Tree Planting
 - **Request:** \$79,822 (37,300 seedlings @ \$2.14/seedling)
 - **Program will fund:** Tree Canada invited organizations to express their interest in carrying out tree planting projects (including site preparation, seedling stock acquisition and tree planting) under the National
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Greening Program.

- **Purpose:** To support tree planting on two SNC properties and one large private site.
- **Deadline:** June 30, 2021 (request for retro-active submission approval)

FINANCIAL IMPLICATIONS/ADHERENCE TO SNC POLICY:

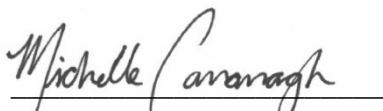
Compliance with Budget:

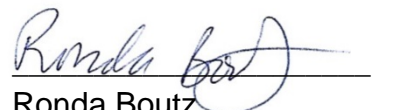
1. **Canadian Wildlife Federation:** This project will be included in the 2022 Budget, subject to approval.
2. **Tree Canada: National Greening Program:** Tree planting is included in the 2021 Budget under Resource Management: Partner Programs: Forests, pages 16-17. If approved, funding will help offset costs for 2021 fall site preparation and 2022 spring planting on several proposed sites.

SNC Policy Adherence:

All expenditures will adhere to SNC's Purchasing Policy, including seeking three quotes and required authorizations according to purchasing limits.

All work undertaken to complete the project will adhere to SNC's Health and Safety Policies and Procedures.


Michelle Cavanagh,
Team Lead, Stewardship.


Ronda Boutz,
Team Lead, Special Projects.



To: Board of Directors
From: John Mesman, Team Lead, Conservation Lands and Community Outreach
Date: August 9, 2021
Subject: Request for Approval: Enabling Accessibility Fund

RECOMMENDATION:

The Board of Directors retroactively approve the funding submission to Employment and Social Development Canada for the construction of accessible washrooms in SNC Conservation Areas; and

FURTHER THAT: the Board of Directors approve entering into agreement to accept \$100,000 and to complete the work between 2021-2023.

DISCUSSION:

South Nation Conservation (SNC) submitted a proposal to the Federal Government through their "Enabling Accessibility Fund" in July 2020 to upgrade washroom facilities in SNC Conservation Areas and received notification of project acceptance in July 2021. An agreement is required to accept the funding.

With support from the Municipality of Casselman, SNC plans to build a new accessible washroom facility at the High Falls Conservation Area in 2022.

Funding through this program may be used until 2023 and SNC is working with the municipality on several funding requests to help secure the additional funding needed to complete the project, including shoreline restoration work.

SNC will work with the municipality in Fall 2021 to update the design of the washroom facility and drainage plan, with funding support from the municipality. Project work will be planned throughout 2022.

Once the project is completed, SNC will update its Memorandum of Understanding with the municipality so that the municipality can provide support for the continued maintenance of the accessible washroom facility in Casselman.

FINANCIAL IMPLICATIONS/ADHERENCE TO SNC POLICY:

Compliance with Budget: The Enabling Accessibility Fund does not require matching funds. The Municipality of Casselman committed \$10,000 in 2021 to support the project with some costs included in the 2021 SNC Budget under Community Lands, Conservation Areas, pages 32-33.



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Project costs and capital expenses will be included in the Draft 2022 SNC Budget.
SNC Policy Adherence: All expenditures will adhere to SNC's Purchasing Policy,
including (C): Purchases over \$10,000 requires Board Approval and competitive quotes.

A handwritten signature in black ink, appearing to read 'John Mesman', is written over a horizontal line.

John Mesman,
Team Lead, Conservation Lands and Community Outreach.



To: Board of Directors
From: John Mesman, Team Lead, Conservation Lands and Community Outreach
Date: August 10th, 2021
Subject: Request for Approval: Mill Run Conservation Area Designation

RECOMMENDATION:

The Board of Directors approve the designation of the new park in Augusta Township as the Mill Run Conservation Area; and

FURTHER THAT: the Board of Directors direct staff to work with Augusta Township to enter into an agreement to manage the Conservation Area as a day-use park.

DISCUSSION:

In 2018, South Nation Conservation (SNC) worked with Augusta Township to secure the donation of 9.2 acres of surplus land owned by the municipality along the South Nation River on McRae Road (BD-111/18). The transfer of the property was finalized in 2021.

With Federal Government funding support, SNC was able to secure \$31,500 to help rehabilitate the property to be used as a public river access point (BD-097/19, BD-152/19).

The municipality was able to provide in-kind staff and equipment support to help with construction work to create a property entrance, parking lot and trail (BD-075/20).

SNC has submitted funding requests to help restore the meadow on the property to support the creation of a community pollinator garden at the property in the future.

SNC plans to open the property for passive recreational access to the South Nation River. The property will provide canoe and kayak access to the River in Augusta Township which will allow visitors to travel the "Mill Run Canoe Route" which ends at the historic Spencerville Mill in the Township of Edwardsburgh/Cardinal.

Project letters were sent to nearby property owners along McRae Road in 2019 and 2020 to inform the community about the planned public river access and to collect feedback on the proposed name of the site: the Mill Run Conservation Area.

SNC plans to install property entrance signs at the site at 5659 McRae Road with the name "Mill Run Conservation Area" and will engage with the municipality to establish a Memorandum of Understanding for seasonal property maintenance. A vehicle counter will be installed at the entrance to inform future property management plans.



SOUTH NATION
CONSERVATION
DE LA NATION SUD

FINANCIAL IMPLICATIONS/ADHERENCE TO SNC POLICY:

Compliance with Budget:

New Augusta Park Conservation Area: Expenses for new park creation in Augusta were included in the 2019, 2020 and 2021 SNC Budget under Property: Conservation Areas.

SNC Policy Adherence:

SNC Purchasing Policy: All expenditures adhered to SNC's Purchasing Policy.

A handwritten signature in black ink, appearing to read 'John Mesman', is positioned above a horizontal line.

John Mesman,
Team Lead, Conservation Lands and Community Outreach



To: Board of Directors
From: Alison McDonald, Team Lead, Approvals
Date: August 6th 2021
Subject: Update: On-Site Sewage Permits Issued

RECOMMENDATION:

The Board of Directors receive and file the On-Site Sewage Permits Issued update.

DISCUSSION:

SNC staff issue permits under Part 8 of the Ontario Building Code. The list below includes permits issued in the months of June and July 2021. Septic system searches and renovation reviews are not included.

#	Permit Number	Landowner Name	Former Municipality
237	RU-21-23	Olivier Berniquez	Limoges
238	RU-21-24	Christal Cote	Embrun
239	RU-21-25	Michael Crook	Russell
240	RU-21-26	Scott Peter	Russell
241	CR-21-45	Nicholas Simard/Creation Homes	Bourget
242	ND-21-48	Chris Gibson	Mountain
243	CH-21-24	Annie Millette	Hawkesbury
244	CR-21-46	Daniel Dupuis	Rockland
245	CH-21-25	Donald Buteau	Lefaivre
246	NS-21-13	Veronique Brisson	Moose Creek
247	SD-21-23	Gerry and Monika St-Louis	Morrisburg
248	SS-21-25	Alain Desormeau	Ingleside
249	SS-21-26	Kevin Merpaw	Newington
250	SD-21-24	Nicole Etherigton	Williamsburg
251	CH-21-26	Henrico Galli	L'Orignal
252	CR-21-47	Robert Williams	Bourget
253	NS-21-14	Steve Encarnacao	Crysler
254	CR-21-48	Alain Renaud	St. Pascal
255	NA-21-21	Eric Dupuis	Limoges
256	AP-21-19	Nicolas Bourbonnais	Treadwell
257	ND-21-49	Carolyn VanKoppen	Mountain
258	NA-21-22	Martin Marion	Limoges
259	NA-21-23	1457523 Ontario Inc. (Lafontaine)	Limoges



#	Permit Number	Landowner Name	Former Municipality
260	RU-21-28	John Vink	Russell
261	ND-21-50	Carolyn Hendrick	Inkerman
262	NA-21-24	James Thomas	St. Albert
263	SD-21-25	Denis Levac	Iroquois
264	RU-21-29	Les Ateliers Beau-Roc Inc.	Vars
265	RU-21-30	David Tessier	Embrun
266	EH-21-06	Catherine Kawesa	St. Eugene
267	SD-21-26	Henry Bouwman	Iroquois
268	RU-21-31	Denis Bourdeau	Embrun
269	ND-21-51	Ivan Petersen	Mountain
270	CR-21-49	Benoit Larocque	Hammond
271	SD-21-27	Jeff Devries	Iroquois
272	EH-21-07	Frederic Levac	Chute à Blondeau
273	CR-21-50	11731726 Canada Inc.	Bourget
274	CR-21-51	Philippe Parizeau Fillion	Hammond
275	CR-21-52	Jose Brandao	Rockland
276	NS-21-15	William Villeneuve	Maxville
277	CR-21-53	Angel Lafleur	Hammond
278	RU-21-32	Jean-Guy Michaud	Embrun
279	EH-21-08	MacKenzie Palmer	Vankleek Hill
280	ND-21-52	Jeff Davies	Mountain
281	CH-21-27	Jean-Paul Renaud	L'Orignal
282	RU-21-33	Jerome Lemieux	Russell
283	ND-21-53	Phil Miner	Mountain
284	ND-21-54	Fortier Stark Industrial Inc.	Winchester
285	CH-21-28	Siddiky Ashraf	Hawkesbury
286	SS-21-28	Tyler Brownell	Lunenburg
287	SS-21-27	Tanner Markell	St. Andrews West
288	SS-21-29	Conseil Scolaire de District Catholique Est Ontarien	Long Sault
289	CR-21-54	Rematex Construction	Bourget
290	ND-21-55	James Byvelds	Winchester
291	CR-21-56	Britney Keenan	Hammond
292	SD-21-28	George Hoftyzer	Brinston
293	RU-21-34	Ryan Young	Embrun
294	CH-21-29	Jonathan Borris	L'Orignal



#	Permit Number	Landowner Name	Former Municipality
295	ND-21-56	John Chamberlain	Winchester
296	CH-21-30	Angel and Maro Larabie	Vankleek Hill
297	CT-21-01	Habitat for Humanity	Cornwall
298	SD-21-29	Sweetwater Homes Ltd.	Williamsburg
299	ND-21-57	Corey Mader	Winchester
300	NA-21-25	Portes Express Doors and Trim Ltd	Limoges
301	NA-21-26	7199937 Canada Inc.	Limoges
302	AP-21-20	Yves Fredette	Plantagenet
303	CR-21-57	Alexander Dionne	Hammond
304	CR-21-58	Henri Goudreault	Bourget
305	ND-21-59	Duane McMahon	Winchester
306	NS-21-16	Pascal Larocque	Moose Creek
307	CR-21-59	Daniel Cote	Rockland
308	AP-21-21	Joel Rocque/Elizabeth Briand	Wendover
309	NA-21-28	Marc Dignard	Casselman
310	CR-21-55	Pierre et Julia Larche	Rockland
311	SS-21-30	2379136 Ontario Inc.	Long Sault
312	SS-21-31	Notre Dame Cemetery	Long Sault
313	NA-21-29	Benoit Desforbes	Fournier
314	NA-21-30	Maxime Jolicoeur	Vankleek Hill
315	AP-21-22	Miguel Peixe	Lefaivre
316	SS-21-32	Ron Sabourin	Ingleside
317	CR-21-60	V&E Global Inc.	Bourget
318	ND-21-60	Richard Potvin	Mountain
319	ND-21-61	Gregory West	South Mountain
320	NS-21-18	Paul Vanderwielen	Avonmore
321	SS-21-33	JC Godard	Long Sault
322	CR-21-61	Anne Dunn	Rockland
323	NA-21-27	François Boulanger	Limoges

Staff will continue to track permit applications and associated timelines to ensure timely service delivery.

Alison McDonald,
Team Lead, Approvals.



To: Board of Directors
From: Alison McDonald, Team Lead, Approvals
Date: August 9th, 2021
Subject: Update: Planning Activity

RECOMMENDATION:

The Board of Directors receive and file the Planning Activity update.

DISCUSSION:

SNC staff provide comments on planning applications and technical reviews to support planning applications. Applications are sent to SNC by local Municipalities; costs are recovered according to the Board approved fee schedule.

The list below includes planning applications received in the months of June and July 2021. Pre-consultations and property inquiries are not included in this list.

#	SNC Number	Landowner Name	Former Municipality	Application
268	SNC-1937-2021	Elsayed Ali	Winchester	Consent
269	SNC-1938-2021	Vince/Charlene Zandbelt	Winchester	Consent
270	SNC-1939-2021	Nicholas Seguin	Alfred	Minor Variance
271	SNC-1940-2021	Vince/Charlene Zandbelt	Winchester	Consent
272	SNC-1941-2021	Vince/Charlene Zandbelt	Winchester	Consent
273	SNC-1942-2021	Angus, John, Bernard McPhail	Cornwall	Consent
274	SNC-1945-2021	Curtis Fortier/Joe Stark	Winchester	Site Plan Control
275	SNC-1946-2021	Laura/Douglas Kivits	Lochiel	Minor Variance
276	SNC-1947-2021	City of Ottawa	Gloucester	Zoning By-Law Amendment
277	SNC-1949-2021	John Palmer	East Hawkesbury	Zoning By-Law Amendment
278	SNC-1950-2021	Daniel/Mary Dion	East Hawkesbury	Minor Variance
279	SNC-1951-2021	Not provided	Winchester	Zoning By-Law Amendment
280	SNC-1952-2021	Not provided	Mountain	Zoning By-Law Amendment



#	SNC Number	Landowner Name	Former Municipality	Application
281	SNC-1953-2021	Mathieu Gignac	North Plantagenet	Consent
282	SNC-1953-2021	Marc/Zilah Wray	Plantagenet	Consent
283	SNC-1955-2021	Investissements Maurice Lemieux	Russell	Consent
284	SNC-1956-2021	Ray Cawa	Roxborough	Consent
285	SNC-1957-2021	Ray Cawa	Roxborough	Consent
286	SNC-1958-2021	1504107 Ontario Inc.	Edwardsburgh	Consent
287	SNC-1962-2021	G/M Auto Sales/Service	Clarence	Zoning By-Law Amendment
288	SNC-1963-2021	Mathieu/Patricia Bazinet	Clarence	Zoning By-Law Amendment
289	SNC-1964-2021	Not provided	Cambridge	Zoning By-Law Amendment
290	SNC-1965-2021	Donald MacMillan	Williamsburg	Consent
291	SNC-1969-2021	John Macleod	Roxborough	Consent
292	SNC-1970-2021	City of Ottawa	Gloucester	Site Plan Control
293	SNC-1971-2021	2057876 Ontario Inc.	Edwardsburgh	Subdivision
294	SNC-1976-2021	Barry/Garry Thompson	South Gower	Consent
295	SNC-1977-2021	Barry/Garry Thompson	South Gower	Consent
296	SNC-1979-2021	La Gantoise Inc.	Alfred	Minor Variance
297	SNC-1980-2021	Greg O'Donnell	Roxborough	Consent
298	SNC-1981-2021	John/Angela Locey	Cornwall	Consent
299	SNC-1982-2021	Pierre Faubert	Plantagenet	Consent
300	SNC-1983-2021	Mariette/Marc Brisson	Cambridge	Consent
301	SNC-1984-2021	Gisele/Mark Russell	Edwardsburgh	Consent
302	SNC-1985-2021	Herb Gooding	Edwardsburgh	Minor Variance
303	SNC-1987-2021	1828268 Ontario Inc.	Russell	Site Plan Control
304	SNC-1988-2021	Airport Golfland Ltd.	Osgoode	Consent
305	SNC-1989-2021	Airport Golfland Ltd.	Osgoode	Minor Variance
306	SNC-1990-2021	Michel Rocque	Osgoode	Minor Variance
307	SNC-1991-2021	Jeremie Diotte	Finch	Consent
308	SNC-1992-2021	Elicor Developments Inc.	Russell	Subdivision
309	SNC-1994-2021	Josée/Patrick Laplante	Clarence	Minor Variance



#	SNC Number	Landowner Name	Former Municipality	Application
310	SNC-1995-2021	Sylvain Lavoie	Clarence	Consent
311	SNC-1996-2021	Jean-Yves/Lucie Gaudreau	Clarence	Consent
312	SNC-1998-2021	Ross Video	Matilda	Zoning By-Law Amendment
313	SNC-1999-2021	Denis Belanger	Clarence	Consent
314	SNC-2000-2021	Denis Belanger	Clarence	Consent
315	SNC-2001-2021	Not provided	South Plantagenet	Minor Variance
316	SNC-2002-2021	Not provided	South Plantagenet	Minor Variance
317	SNC-2003-2021	Not provided	Cambridge	Minor Variance
318	SNC-2004-2021	Not provided	Cambridge	Minor Variance
319	SNC-2005-2021	Not provided	South Plantagenet	Zoning By-Law Amendment
320	SNC-2006-2021	Not provided	Cambridge	Zoning By-Law Amendment
321	SNC-2007-2021	Not provided	Cambridge	Zoning By-Law Amendment
322	SNC-2008-2021	Not provided	Cambridge	Zoning By-Law Amendment
323	SNC-2009-2021	Not provided	Winchester	Zoning By-Law Amendment
324	SNC-2010-2021	South Dundas Waterfront Development Corporation	Matilda	Subdivision
325	SNC-2011-2021	Nathalie Carriere	Alfred	Minor Variance
326	SNC-2012-2021	Peter Vuicic	Oxford on Rideau	Zoning By-Law Amendment
327	SNC-2013-2021	Simon Dostie	North Plantagenet	Site Plan Control
328	SNC-2014-2021	Giacomo/Alexandra Fascetto	Gloucester	Consent
329	SNC-2015-2021	Giacomo/Alexandra Fascetto	Gloucester	Minor Variance
330	SNC-2016-2021	Angelos/Donna Kiriakakis	Russell	Consent



#	SNC Number	Landowner Name	Former Municipality	Application
331	SNC-2017-2021	Ferme Mellohills Inc.	Clarence	Zoning By-Law Amendment
332	SNC-2018-2021	Ferme Maisonneuve	Clarence	Zoning By-Law Amendment
333	SNC-2019-2021	Lusco Home Design Inc.	Cambridge	Consent
334	SNC-2022-2021	Hardware Rebels	West Hawkesbury	Site Plan Control
335	SNC-2023-2021	David Vandelst	Russell	Consent
336	SNC-2027-2021	Marlene Gladys	Matilda	Consent
337	SNC-2028-2021	Tracey-Ann Gagnon	Clarence	Minor Variance
338	SNC-2029-2021	Kristin Picard	Winchester	Minor Variance
339	SNC-2030-2021	Joshua Vannoy	Clarence	Consent
340	SNC-2031-2021	Cody/Stephanie Casselman	Osnabruck	Consent
341	SNC-2036-2021	Ferme Maisonneuve Inc.	North Plantagenet	Consent
342	SNC-2037-2021	Olivier Souigny	South Plantagenet	Consent
343	SNC-2038-2021	Seguin et Fils Entreprises Inc.	Plantagenet	Consent
344	SNC-2039-2021	Seguin et Fils Entreprises Inc.	Plantagenet	Consent
345	SNC-2040-2021	2757453 Ontario Inc.	Cambridge	Consent
346	SNC-2043-2021	United Church Canada	Matilda	Zoning By-Law Amendment
347	SNC-2044-2021	Zhu Xiaolong	Matilda	Zoning By-Law Amendment
348	SNC-2045-2021	Kristofer Patterson	South Gower	Zoning By-Law Amendment
349	SNC-2046-2021	Dobbie Farms Inc.	Edwardsburgh	Zoning By-Law Amendment
350	SNC-2047-2021	William Byker	Matilda	Consent
351	SNC-2048-2021	Kevin/Dianne Scheepers	Winchester	Consent
352	SNC-2049-2021	John C. Kennedy	Osnabruck	Consent
353	SNC-2050-2021	Nation Municipality	Municipal Wide	Zoning By-Law Amendment
354	SNC-2052-2021	Ivan Kidholm Petersen	Mountain	Consent



#	SNC Number	Landowner Name	Former Municipality	Application
355	SNC-2053-2021	Dar Saleem	Finch	Zoning By-Law Amendment
356	SNC-2054-2021	Ivan Kidholm Petersen	Mountain	Consent
357	SNC-2055-2021	Township of North Stormont	Township wide	Zoning By-Law Amendment
358	SNC-2056-2021	Raymond St-Pierre	Russell	Zoning By-Law Amendment
359	SNC-2057-2021	Theo/Gerda Booyink	Cornwall	Consent
360	SNC-2059-2021	Mackenzie Kenneth	North Plantagenet	Zoning By-Law Amendment
361	SNC-2060-2021	Theo/Gerda Booyink	Cornwall	Consent
362	SNC-2061-2021	Canadian Tire Properties Inc	Cambridge	Site Plan Control
363	SNC-2062-2021	Canadian Tire Properties Inc	Cambridge	Minor Variance
364	SNC-2063-2021	Kenneth/James Mark	Williamsburg	Consent
365	SNC-2064-2021	Brian/Judith Paquette	Osnabruck	Consent
366	SNC-2065-2021	South Stormont	Cornwall	Consent
367	SNC-2066-2021	South Stormont	Cornwall	Consent
368	SNC-2066-2021A	Pierre Setlakwe	West Hawkesbury	Site Plan Control
369	SNC-2068-2021	South Stormont	Cornwall	Consent
370	SNC-2069-2021	South Stormont	Cornwall	Consent
371	SNC-2070-2021	Bartosz Zalech	Matilda	Consent
372	SNC-2071-2021	Bartosz Zalech	Matilda	Consent
373	SNC-2072-2021	Tartan Russell Inc.	Russell	Subdivision
374	SNC-2072-2021A	W.C. Robinson and Son Ltd	Matilda	Consent
375	SNC-2073-2021	W.C. Robinson and Son Ltd	Matilda	Consent
376	SNC-2075-2021	Mark/Deborah Rylands	Matilda	Consent
377	SNC-2076-2021	David McLean	Osnabruck	Consent
378	SNC-2077-2021	Peggy/Paul Vanderwielen	Roxborough	Consent
379	SNC-2078-2021	Carmen/Lise Bender	Roxborough	Consent
380	SNC-2079-2021	David Guy	Winchester	Consent



#	SNC Number	Landowner Name	Former Municipality	Application
381	SNC-2081-2021	Alain/Susan Leduc	Osnabruck	Consent
382	SNC-2082-2021	Robert/Diane Casselman	Finch	Consent
383	SNC-2083-2021	Maurice/Matthew Rose	Cornwall	Consent
384	SNC-2084-2021	Stanley Percy	Finch	Consent
385	SNC-2085-2021	Marc Patenaude	Finch	Consent
386	SNC-2086-2021	Marilyn/Henry Ceelen	Mountain	Consent
387	SNC-2087-2021	Marilyn/Henry Ceelen	Mountain	Consent
388	SNC-2088-2021	Marilyn/Henry Ceelen	Mountain	Consent
389	SNC-2089-2021	Elizabeth Vallance	Edwardsburgh	Consent

Technical Reviews

SNC offers professional and technical review services in engineering, hydrogeology, biology, and private servicing. The following table includes the technical reviews completed in the months of June and July 2021.

SNC Number	Development Size	Review Type
SNC-1481-2020	Area > 2 ha	Hydrogeological Review
SNC-1419-2013	Area ≤ 2 ha	Environmental Impact Statement
SNC-1419-2013	Area ≤ 2 ha	Stormwater Management
SNC-6409-2019	Small Scale Development	Hydrogeological Review
SNC-1419-2013	Area ≤ 2 ha	Stormwater Management
SNC-1228-2020	Area < 0.5 ha	Stormwater Management
SNC-1194-2020	Area ≤ 2 ha	Stormwater Management
SNC-1151-2020	Area > 2 ha	Environmental Impact Statement
SNC-1224-2020	Area > 2 ha	Environmental Impact Statement
SNC-1224-2020	Area > 2 ha	Stormwater Management
SNC-3157-2015	Area > 2 ha	Stormwater Management
SNC-2842-2014	Area > 2 ha	Stormwater Management
SNC-1246-2020	Small Scale Development	Hydrogeological Review
SNC-1245-2020	Area > 2 ha	Stormwater Management
SNC-1244-2020	Area > 2 ha	Environmental Impact Statement
SNC-1244-2020	Area > 2 ha	Stormwater Management
SNC-1186-2020	Area > 2 ha	Environmental Impact Statement
SNC-1186-2020	Area > 2 ha	Stormwater Management
SNC-6409-2019	Area < 0.5 ha	Hydrogeological Review



SNC-1232-2020	Small Scale Development	Environmental Impact Statement
SNC-1260-2020	Area > 2 ha	Geotechnical Investigation
SNC-6594-2019	Area < 0.5 ha	Stormwater Management
SNC-1292-2020	Area > 2 ha	Hydrogeological Review
SNC-1206-2020	Small Scale Development	Environmental Impact Statement
SNC-1206-2020	Small Scale Development	Slope Stability Analysis
SNC-1303-2020	Small Scale Development	Environmental Impact Statement
SNC-1295-2020	Area < 0.5 ha	Stormwater Management
SNC-1306-2020	Small Scale Development	Environmental Impact Statement
SNC-6206-2018	Area < 0.5 ha	Stormwater Management
SNC-6351-2019	Area < 0.5 ha	Stormwater Management

Staff will continue to track applications and associated timelines to ensure timely reviews.

Alison McDonald,
Team Lead, Approvals



To: Board of Directors
From: Geoff Owens, Regulations Officer
Date: August 5, 2021
Subject: Request for Approval: Permits Issued

RECOMMENDATION:

The SNC Board of Directors approve permits 77 - 126 issued under Ontario Regulation 170/06 Development, Interference with Wetlands and Alterations to Shorelines and Watercourses.

DISCUSSION:

SNC staff issue permits in accordance with SNC policies and then presents them to the Board for approval at each Board meeting. The list below indicates the permits that have been issued since June 4, 2021.

#	Permit No.	Landowner	Former Municipality	Project
77	2021-ALP-R090	Martin Meloche	N. Plantagenet	New House/Septic
78	2021-ALP-R097	Michel Guindon	N. Plantagenet	Construct Addition
79	2021-ALP-R102	Vilis Abele	N. Plantagenet	Construct New Building
80	2021-ALP-R116	Stephane Florent	N. Plantagenet	Pipe Watercourse Section
81	2021-ALP-R118	(William) John Briggs	N. Plantagenet	Install Inground Pool
82	2021-ALP-R130	Brian Paton	N. Plantagenet	Replace Septic System
83	2021-AUG-R047	James Doris	Augusta	Repair Dock
84	2021-AUG-R072	Mike Berthiaume/ Heather Churchill	Augusta	Shoreline Remediation
85	2021-AUG-R111	Maitland Tower Corp.	Augusta	Addition to Building
86	2021-AUG-R125	Robert/Mona Schuler	Augusta	Construct New Boathouse
87	2021-CAS-R054	Benoit Benson	Cambridge	Erosion Control
88	2021-CAS-R059	Sylvie Benson Van Dusen	Cambridge	Erosion Control

#	Permit No.	Landowner	Former Municipality	Project
89	2021-CAS-R062	Daniel Joly	Cambridge	Erosion Control and Install Dock
90	2021-CAS-R071	Chris Lowans	Cambridge	Erosion Control
91	2021-CAS-R104	Olivier Patenaude	Cambridge	Erosion Control
92	2021-CLR-R076	Tracy-Ann Gagnon	Clarence	New House & Septic
93	2021-CLR-R067	City of Clarence-Rockland	Clarence	Cobbs Lake Creek Municipal Drain - Drain Improvements
94	2021-CLR-R112	Riverside Bodyshop	Clarence	New House & Septic
95	2021-CLR-R129	Margarida Brandao	Clarence	Install Septic Tank.
96	2021-CLR-R131	Benoit Larocque	Clarence	New House & Septic
97	2021-CLR-R137	Pierre/Julia Larche	Clarence	New Septic System
98	2021-EDW-R064	Derek Chaume	Edwardsburgh	Replace Workshop
99	2021-EDW-R073	Spencerville Mill and Museum	Edwardsburgh	Repair Mill Sluice Walls
100	2021-EDW-R075	Patrick Girard	Edwardsburgh	Installation of a Dock
101	2021-EDW-R093	John/Jackie Henry	Edwardsburgh	Construct New House
102	2021-EDW-R101	Ingredion Canada Corporation	Edwardsburgh	Replace Storm Sewer Outfall Pipe
103	2021-EDW-R113	Ontario Power Generation	Edwardsburgh	Replace Docks
104	2021-GLO-R030	City Of Ottawa	Gloucester	Replace Culvert
105	2021-GLO-R031	City Of Ottawa	Gloucester	Replace Culvert
106	2021-GLO-R134	Weldan Poulin	Gloucester	Install Septic System
107	2020-OSG-R107	RSH OVL Facility Inc.	Osgoode	Replace Septic System
108	2021-OSG-R035	Adams and Kennedy Co. Ltd.	Osgoode	Construct Storage Buildings
109	2021-OSG-R107	City Of Ottawa	Osgoode	Replace Culvert
110	2021-OSG-R110	City Of Ottawa	Osgoode	Replace Culvert
111	2021-NAT-R089	Mathieu Tremblay	Cambridge	Install Floating Dock
112	2021-NDU-R074	Ooleepeeka Shoo	Winchester	Replace Septic System

#	Permit No.	Landowner	Former Municipality	Project
113	2021-NDU-R142	Jim/Carol Ann Byvelds	Winchester	Replace Septic System
114	2021-NST-R070	Jocelyn Cayer	Finch	Install Storm Sewer Outlet
115	2021-NST-R098	Richard Murphy	Finch	Replace Septic System
116	2021-RUS-R091	Rodney/Karla Butt	Russell	Install Pool and Deck
117	2021-RUS-R099	Mathieu St-Denis/Anne Dignard	Russell	Construct New House
118	2021-RUS-R119	Peter Scott	Russell	Construct New House
119	2021-RUS-R121	Debra Anne Bourne	Russell	Construct Garage
120	2021-RUS-R139	Robert Thompson	Russell	Install Pool
121	2021-RUS-R143	Mickeala /Joanne Sigouin	Russell	Construct New Building
122	2021-SDU-R025	Paul/Sandra Beckstead	Matilda	Install Floating Dock
123	2021-SDU-R117	Napierveau Ltee.	Williamsburg	Integrity Dig
124	2021-SDU-R123	United Counties of SDG	Williamsburg	Erosion Control
125	2021-SDU-R132	Todd/Michelle Edwards	Williamsburg	Installing French Drain
126	2021-SDU-R140	Jeff Devries	Matilda	Install Septic System

Complaints/Issues: Sites visited in 2021 through the regulatory program: 18

Location	Issue	Outcome
South Dundas	Interference with associated PSW	Landowner agreed to allow land to re-naturalize and undertake restoration as appropriate.
Russell	Excavation equipment near the river "Breaking the Rules"	Works appeared to be in-line with Planning and Regulation approvals recently issued.
North Grenville	Interference with associated PSW	Landowner agreed to allow land to re-naturalize and undertake restoration as appropriate.
Clarence-Rockland	Construction of building within slope regulated area	Landowner is going through a retro-active permitting process.
North Glengarry	Re-constructed wildlife Dam causing water to back up	Working with landowner, Township and local residents to find a solution

Location	Issue	Outcome
South Dundas	Shoreline works no approvals	Working with landowner, Township and MNRF to find a solution. SNC permit issued.
South Dundas	Interference with associated PSW and Watercourse	On-going file
South Dundas	Interference with associated PSW	Landowner working with SNC in developing a plan to move forward.
Russell	Watercourse Interference	Landowner working with SNC in developing a plan to move forward.
Augusta	Shoreline development activities, no approval.	Working with SNC retroactive-permit process.
North Stormont	Drainage network created no approvals	SNC staff working on a restoration plan and agreement with the other side / Ongoing file.
Alfred-Plantagenet	Watercourse Alteration	Working with landowner to achieve resolution.
Russell	Fill placement and grading	Landowner going through permit process.
South Dundas	Storage building in hazard zone	Landowner relocated building outside of regulated area.
North Dundas	Blockage/Debris in Watercourse	Municipal Drain, Met with Township Staff and complainant, they dealt with the issue.
Alfred-Plantagenet	Watercourse Cleanout	On going file
Casselman	Works beyond plan in permit	Landowners working through an amendment process. Two Neighbours.
Ottawa	Fill in floodplain, relocation of a watercourse.	Landowner working through retro-active permit process.

Staff will continue to track complaint site visits and will provide a memo email to the Clerk of the municipalities where future visits take place.



Geoff Owens,
Regulations Officer.



SOUTH NATION
CONSERVATION
DE LA NATION SUD

38 rue Victoria Street, Finch, ON K0C 1K0 Tel: 613-984-2948 Fax: 613-984-2872 Toll Free: 1-877-984-2948 www.nation.on.ca

To: Board of Directors
From: Carl Bickerdike, Team Lead, Corporate Services
Date: August 4th, 2021
Subject: Request for Approval: Monies Received and Disbursement Register for June and July 2021

RECOMMENDATION:

The Board of Directors receive and file the money received report for June and July 2021; and

FURTHER THAT: The Board approve the Disbursement Register of \$ 1,358,036.54 for June and July 2021.

BACKGROUND: The list of major money receipts by customers are shown below:

<u>Received From:</u>	<u>June & July 2021</u>
City of Ottawa	515,972.70
Planning Revenue	107,311.33
Septic Revenue	89,997.57
City of Clarence - Rockland	54,262.33
Township of Russell	49,638.00
Corporation of the Nation Municipality	32,483.67
Township of North Dundas	31,747.00
Municipality of South Dundas	28,246.33
Township of Alfred and Plantagenet	23,162.67
Township of Edwardsburgh/Cardinal	18,549.67
Corporation of the Municipality of North Grenville	17,225.33
Township of North Stormont	14,365.67
Village of Casselman	10,379.00
ECO Canada	7,660.00
Corporation of the Township of North Glengarry	5,052.33
Ottawa Catholic School Board	4,520.00
United Counties of Prescott & Russell	4,002.46
Royal Bank of Canada	3,867.84
Township of South Stormont	2,720.00
Ducks Unlimited Canada	2,440.80
COMS - Fish Camp	2,377.60
On The Bend Sugar Shack	1,451.91
Other	8,501.67
TOTAL	1,035,935.88



SOUTH NATION
CONSERVATION
DE LA NATION SUD

<u>June & July 2021</u>	<u>Total</u>
Accounts Payable Cheques	246,903.56
Internet Banking	688,749.04
Electronic Funds Transfer Payment (EFT)	422,383.94
TOTAL \$	1,358,036.54

FINANCIAL IMPLICATIONS/ADHERENCE TO SNC POLICY:

SNC has approved Policies for cheques, internet banking and electronic funds transfer.

For
Carl Bickerdike,
Team Lead, Corporate Services.

Attachment

00069

Number	Code	Name	Amount
19792	DOT02060	DOUGLAS W. TALLAMY	500.00
19793	HESA3500	HEARTSAFE EMERGENCY MEDICAL SOLUTIONS	118.65
19794	JMGR4020	JMS GRAPHIX & SIGNS	81.36
19795	MFOA5730	MUNICIPAL FINANCE OFFICERS ASSOCIATION OF ONTARIO	282.50
19796	SNCW0444	2020-NAT-CW31	1,000.00 SNC Grant
19797	ATRE0237	2021-EAB-006	500.00 Ash Tree Grant
19798	ATRE0238	2020-EAB-027	500.00 Ash Tree Grant
19799	ATRE0239	2021-EAB-004	275.00 Ash Tree Grant
19800	ATRE0240	2020-EAB-021	5,000.00 Ash Tree Grant
19801	ATRE0241	2021-EAB-001	500.00 Ash Tree Grant
19802	ATRE0242	2020-EAB-081	1,050.00 Ash Tree Grant
19803	ATRE0243	2020-EAB-013	4,065.00 Ash Tree Grant
19804	BUSI0578	DESJARDINS CARD SERVICES (STAPLES)	198.11
19805	ROSA2000	ROGER SALMON AND SONS	266.68
19806	UCPR1212	2021-UCPRWAS-022	500.00 MFTIP - UCPR Grant
19807	ATRE0244	2020-EAB-029	3,751.13 Ash Tree Grant
19808	ATRE0245	2020-EAB-092	1,000.00 Ash Tree Grant
19809	ATRE0246	2020-EAB-057	2,700.00 Ash Tree Grant
19810	LEFA5050	LEVAC FABRICATIONS	282.50
19811	MOTI5525	MOREWOOD TIRE SERVICES	107.35
19812	PAGE6810	PAPETERIE ALEXANDRIA STATIONERY GLENGARRY PRINTING	553.70
19813	PEPR1050	ELSAYAD ALI & AZZA JABAKHANJI	480.00
19814	SENE8900	SEAWAY NEWS	366.12
19815	STLA8220	ST LAWRENCE RIVER INSTITUTE	2,031.00
19816	UCPR1213	2021-UCPRWAS-023	500.00 MFTIP - UCPR Grant
19817	ATRE0247	2020-EAB-031	4,550.00 Ash Tree Grant
19818	ATRE0248	2021-EAB-005	500.00 Ash Tree Grant
19819	ATRE0249	2020-EAB-048	991.00 Ash Tree Grant
19820	ATRE0250	2020-EAB-102	500.00 Ash Tree Grant
19821	OTCW0326	05-21-2313 DDA	750.00 OTCW Grant
19822	SDGF9049	2021-SDGWAS-012	500.00 MFTIP - SDGF Grant
19823	SNCW0445	2021-APL-CW23	1,000.00 SNC Grant
19824	SNCW0446	2019-RUS-CW01	2,000.00 SNC Grant
19825	SNCW0447	2021-APL-CW25	1,000.00 SNC Grant
19826	UNRE9350	UNITED RENTALS OF CANADA, INC	999.83
19827	ATRE0251	2020-EAB-049	310.00 Ash Tree Grant
19828	ATRE0252	2020-EAB-091	4,170.48 Ash Tree Grant
19829	ATRE0253	2021-EAB-015	1,000.00 Ash Tree Grant
19830	ATRE0254	2020-EAB-054	2,675.00 Ash Tree Grant
19831	EOWR0320	CWC-027/2021	3,000.00 EOWR Grant
19832	OTCW0327	05-21-2312-DDA	487.50 OTCW Grant
19833	SDGF8963	2021-SDGWAS-013	500.00 MFTIP - SDGF Grant
19834	SNCW0448	2021-NAT-CW20	1,000.00 SNC Grant
19835	ATRE0255	2020-EAB-071	1,040.00 Ash Tree Grant
19836	ATRE0256	2020-EAB-018	2,367.50 Ash Tree Grant
19837	ATRE0257	2020-EAB-014	975.00 Ash Tree Grant
19838	ATRE0258	2020-EAB-076	1,000.00 Ash Tree Grant
19839	ATRE0259	2020-EAB-107	5,000.00 Ash Tree Grant
19840	ATRE0260	2020-EAB-032	1,000.00 Ash Tree Grant
19841	HPEN3656	HP ENGINEERING	19,283.45 Casselman Dam Concrete Assessment
19842	ATRE0261	2020-EAB-084	1,750.00 Ash Tree Grant
19843	ATRE0262	2020-EAB-016	820.00 Ash Tree Grant
19844	JMGR4020	JMS GRAPHIX & SIGNS	37.29
19845	SDGF8960	2021-SDGWAS-016	500.00 MFTIP - SDGF Grant
19846	SDGF8961	2021-SDGWAS-015	500.00 MFTIP - SDGF Grant
19847	SDGF8962	2021-SDGWAS-014	500.00 MFTIP - SDGF Grant
19848	UCPR1214	2021-UCPRWAS-025	500.00 MFTIP - UCPR Grant
19849	UCPR1215	2021-UCPRWAS-029	500.00 MFTIP - UCPR Grant
19850	UCPR1216	2021-UCPRWAS-028	500.00 MFTIP - UCPR Grant
19851	UCPR1217	2021-UCPRWAS-027	500.00 MFTIP - UCPR Grant
19852	UCPR1218	2021-UCPRWAS-026	500.00 MFTIP - UCPR Grant
19853	UCPR1219	2021-UCPRWAS-024	500.00 MFTIP - UCPR Grant
19854	UNPR9020	UNITED COUNTIES OF PRESCOTT & RUSSELL	1,080.00
19855	ZZZZ9953	PAUL DESROSIERS	124.30
19856	BLMC0524	BLACK & MCDONALD LIMITED	35,971.92 Chesterville Dam Gate Heating & Electrical upgrades

19857	BUSI0578	DESJARDINS CARD SERVICES (STAPLES)	102.66
19858	FOON2030	FORESTS ONTARIO	4,292.00 Repayment for unplanted trees
19859	LAEX4650	LANDRY EXCAVATION	14,238.00 SNC110 - Chipper
19860	PEPR1051	STARHILL FARMS LTD	82.04
19861	PEPR1052	DAVID & JACQUELINE SHELLY	80.00
19862	PEPR1053	BARRY & SHEILA FAWCETT	265.00
19863	POON7040	POSTAGE ON CALL	1,130.00
19864	ATRE0263	2020-EAB-019	500.00 Ash Tree Grant
19865	ATRE0264	2020-EAB-108	3,514.98 Ash Tree Grant
19866	ATRE0265	2020-EAB-005	4,556.25 Ash Tree Grant
19867	FEPR4570	FESTIVAL PROMOTIONS	4,473.67 Face Masks
19868	HPEN3656	HP ENGINEERING	42,375.00 Casselman Weir Concrete Assessment
19869	JACA3838	JAMIESON CAMPBELL 1989 LTD	316.40
19870	RON57545	782324 ONTARIO INC.	14,943.12 Yamaha ATV
19871	SDGF8959	2021-UCPRWAS-017	500.00 MFTIP - SDGF Grant
19872	UCPR1220	2021-UCPRWAS-030	500.00 MFTIP - UCPR Grant
19873	UCPR1221	2021-UCPRWAS-031	500.00 MFTIP - UCPR Grant
19874	UCPR1222	2021-UCPRWAS-032	500.00 MFTIP - UCPR Grant
19875	UCPR1223	2021-UCPRWAS-033	500.00 MFTIP - UCPR Grant
19876	UCPR1224	2021-UCPRWAS-034	500.00 MFTIP - UCPR Grant
19877	UCPR1225	2021-UCPRWAS-009	500.00 MFTIP - UCPR Grant
19878	ATRE0716	2021-EAB-003	5,000.00 Ash Tree Grant
19879	ATRE0717	2021-EAB-023	840.00 Ash Tree Grant
19880	PEPR1054	SCOTT SAUVE	390.00
19881	PEPR1055	FERME MELLOHILLS INC	390.00
19882	PEPR1056	JOSEE & PATRICK LAPLANTE	390.00
19883	POON7040	POSTAGE ON CALL	1,130.00
19884	SDGF8958	2021-SDGWAS-018	500.00 MFTIP - SDGF Grant
19885	SNCW0449	2020-RUS-CW02	8,000.00 SNC Grant
19886	UCPR1226	2021-UCPRWAS-035	500.00 MFTIP - UCPR Grant
19887	BLMC0524	BLACK & MCDONALD LIMITED	6,402.07 Chesterville Dam Gate Heating & Electrical upgrades
19888	SDGF8957	2021-SDGWAS-019	500.00 MFTIP - SDGF Grant
19889	SNCW0450	2021-APL-CW21	1,000.00 SNC Grant
			<hr/>
			246,903.56

Internet Banking

10001547	HYDR3560	HYDRO ONE	30.78
10001550	TELU8575	TELUS	1,953.07
10003752	BELL0510	BELL CANADA	54.12
10003754	BELL0510	BELL CANADA	311.10
10003756	BELL0510	BELL CANADA	1,031.69
10006600	CIOT0270	CITY OF OTTAWA	812.39 taxes
10006604	CIOT0270	CITY OF OTTAWA	6.32 taxes
10006607	CIOT0270	CITY OF OTTAWA	483.09 taxes
10006610	CIOT0270	CITY OF OTTAWA	297.67 taxes
10006613	CIOT0270	CITY OF OTTAWA	204.98 taxes
10006614	CIOT0270	CITY OF OTTAWA	584.98 taxes
10006615	UNIO9003	UNION GAS LIMITED	418.64
10006734	HYDR3560	HYDRO ONE	31.49
10008877	HYDR3560	HYDRO ONE	1,298.52
10008878	HYDR3560	HYDRO ONE	173.80
10008883	FIFE2505	FINCH FEED & SEED LTD. PURINA	482.38
10008888	MACE5505	MACEWEN PETROLEUM INC.	1,367.43
20210603	BAMO0650	THE BANK OF MONTREAL	6,432.73 Pension
20210603	PAYW0139	Payworks	116,037.71 Pay 11
20210615	KINO4560	KISTERS NORTH AMERICA, INC	62.80
20210617	BAMO0650	THE BANK OF MONTREAL	6,408.95 Pension
20210617	PAYW0139	Payworks	121,226.98 Pay 12
20210617	VISA7601	VISA	1,248.40
20210628	BAMO0650	THE BANK OF MONTREAL	6,498.50 Pension
20210628	PAYW0139	Payworks	127,066.75 Pay 13
20210630	PAYW0139	Payworks	6,217.32 Board Pay 2
20210630	ROBA7530	ROYAL BANK OF CANADA	1,804.56
1000411520	NORO6530	NORTON ROSE FULBRIGHT CANADA LLP IN TRUST	2,500.00
10000912	HYDR3560	HYDRO ONE	153.60
10001142	SS208018	TOWNSHIP OF SOUTH STORMONT	1.94 taxes

10001143	SS208018	TOWNSHIP OF SOUTH STORMONT	83.14 taxes
10001148	SS208018	TOWNSHIP OF SOUTH STORMONT	83.14 taxes
10001263	BELL0510	BELL CANADA	328.95
10001269	BELL0510	BELL CANADA	54.12
10001270	BELL0510	BELL CANADA	1,031.69
10002037	FIFE2505	FINCH FEED & SEED LTD. PURINA	561.70
10002042	HYDR3560	HYDRO ONE	31.59
10002043	UNIO9003	UNION GAS LIMITED	103.48
10002898	MACE5505	MACEWEN PETROLEUM INC.	1,386.24
10004055	HYDR3560	HYDRO ONE	1,526.06
10006083	NG206030	TOWNSHIP OF NORTH GLENGARRY	251.27 taxes
10006086	NG206030	TOWNSHIP OF NORTH GLENGARRY	251.27 taxes
10006091	NG206030	TOWNSHIP OF NORTH GLENGARRY	262.19 taxes
10006094	TELU8575	TELUS	2,016.58
10008705	HYDR3560	HYDRO ONE	30.97
20210715	BAMO0650	THE BANK OF MONTREAL	6,498.44 Pension
20210715	PAYW0139	Payworks	127,515.07 Pay 14
20210728	VISA7601	VISA	6,112.92
20210729	BAMO0650	THE BANK OF MONTREAL	6,498.50 Pension
20210731	ROBA7530	ROYAL BANK OF CANADA	1,320.77
20210729	PAYW0139	Payworks	127,598.26 Pay 15
			<hr/> 688,749.04

EFT Banking

9918	AH403602	ALICIA HOWSE	906.54
9919	AM405500	ALISON McDONALD	1,092.91
9920	ATAI0123	ATEL AIR	237.30
9921	BH403432	BRENT HARBERS	749.80
9922	BUFF0576	BUFFETT TAYLOR & ASSOCIATES INSURANCE AGENCIES INC.	15,080.71 Group benefits
9923	CG403431	CAROLINE GOULET	122.97
9924	CHPR1040	CHARBONNEAU PROPERTY MAINTENANCE INC	316.40
9925	CYSO1420	CYAN SOLUTIONS LTD	1,341.88
9926	EMHA2000	EMOND HARNDEN	668.40
9927	FERG3000	FERGUSON FOREST CENTRE	2,238.64
9928	GEOS3035	GEOSYNTHETIC SYSTEMS	549.63
9929	HB400950	HOPE BOYLE	63.13
9930	JAME3850	JACQUES MEILLEUR	2,712.00
9931	JH403536	JAMES HOLLAND	105.02
9932	KP406750	KAREN PAQUETTE	288.51
9933	KS408030	KELSEY SMITH	858.31
9934	LAHO5250	LANNIN HOME BUILDING CENTRE	164.03
9935	LANN5020	LANNIN'S GARAGE	120.85
9936	LC401200	LAURA CRITES	250.00
9937	LENE7512	LEXISNEXIS CANADA INC.	101.59
9938	LEVE7580	LES VERGERS VILLENEUVE & BLUEBERRY FARM	1,265.60
9939	LH403640	LINDA HUTCHINSON	2,630.90
9940	MIBL8450	M.R. BLAIS SALES & SERVICES INC	158.14
9941	ML404030	MIKE LEGER	327.52
9942	MM405526	MICHAEL MELANEY	385.00
9943	MS408003	MICHELLE CAVANAGH	509.01
9944	NOVA6200	NOVA NETWORKS	225.94
9945	PIFA7025	PINENEEDLE FARMS	1,909.70
9946	RR407565	RYAN ROBSON	690.30
9947	SEEM8999	SEAWAY EMBROIDERY	2,888.57
9948	SHSI8023	SHANE SIGNS	819.25
9949	SONU8045	SOMERVILLE NURSERIES INC	4,143.99 Tree Purchase
9950	THRE8090	THOMSON REUTERS CANADA	445.20
9951	TM404005	TAVISH MACLEOD	61.82
9952	TRTO8830	TREE TOP SERVICES	5,553.95 Arboriculture Services
9953	AGJO0107	AGRICOM	27.00
9954	BESE0590	BEGG-SEGUIN HARDWARE LIMITED	0.00
9955	BESE0590	BEGG-SEGUIN HARDWARE LIMITED	615.61
9956	COAU1115	COOTER'S AUTOMOTIVE	1,257.12
9957	COLA1080	COUNTRY LANE FINE WOOD	118.65
9958	COMM1130	UNIVERSAL FIELD SUPPLIES	421.35
9959	COON1088	CONSERVATION ONTARIO	8,580.10 ESRI (GIS Fees)

9960	CORN1089	CORNWALL CITY PRESS	90.17	
9961	DE402000	DEBORAH EDWARDS	51.51	
9962	EM405490	ERIC MCGILL	35.62	
9963	ENMA2030	ENNS MACEACHERN PACE MALONEY & ASS.	3,446.50	
9964	JAME3850	JACQUES MEILLEUR	2,576.40	
9965	KIMS4530	KIM'S MOBILE LOCKSMITH SERVICE	353.44	
9966	LANN5020	LANNIN'S GARAGE	1,156.68	
9967	LATR5065	LATREMOUILLE	357.08	
9968	LOAU1000	LOCAL AUTHORITY SERVICE LTD	1,008.90	
9969	MOOS5524	MOOSE CREEK CEMENT PRODUCTS	889.88	
9970	MORR5527	THE MORRISBURG LEADER LTD.	35.00	
9971	NOVA6200	NOVA NETWORKS	6,255.68	Managed Services
9972	QUPR7250	QUINTAN PRODUCTS INC.	607.43	
9973	SSMA8250	SSC MAINTENANCE SERVICES INC	2,505.97	
9974	STIN8000	STORM INTERNET SERVICES	169.50	
9975	TRCA8650	TRADUCTIONS CATMAC TRANSLATIONS	1,634.08	
9976	WISP8055	WINCHESTER SPRINGS MOBILE WASH	395.50	
9977	COON1088	CONSERVATION ONTARIO	17,591.00	Levy
9978	FERG3000	FERGUSON FOREST CENTRE	69,239.59	Final Payment for Trees
9979	PIFA7025	PINENEEDLE FARMS	52,402.00	Final Payment for Trees
9980	NA206015	THE NATION MUNICIPALITY	598.60	
9981	ND206025	TOWNSHIP OF NORTH DUNDAS	2,141.77	Taxes
9982	SD208015	MUNICIPALITY OF SOUTH DUNDAS	2,396.19	Taxes
9983	AH403602	ALICIA HOWSE	8.50	
9984	AM405500	ALISON McDONALD	354.82	
9985	BS508100	BILL SMIRLE	86.73	
9986	COCO1270	COTNAM HOLDINGS	49.13	
9987	CORN1089	CORNWALL CITY PRESS	230.07	
9988	DF402060	DAVID FITCH	396.63	
9989	DHFE1580	D & H FENCING	169.50	
9990	EMHA2000	EMOND HARNDEN	1,028.30	
9991	GM405320	GIANMARCO MAGGIORE	112.99	
9992	KIMS4530	KIM'S MOBILE LOCKSMITH SERVICE	32.21	
9993	LAHO5250	LANNIN HOME BUILDING CENTRE	44.06	
9994	LANN5020	LANNIN'S GARAGE	426.26	
9995	LAPL5015	LAPLANTE CHEVROLET BUICK GMC	79.47	
9996	LOAU1000	LOCAL AUTHORITY SERVICE LTD	523.96	
9997	OMER6450	OMERS	31,047.94	Pension
9998	RAYP7430	RAYMOND PROVOST CARTAGE CO	22.60	
9999	SIBA8020	SIMPLY BAKED CATERING INC	357.36	
10000	SUGR8052	SUPERIOR GROUP	720.94	
10001	TENA8506	TENAQUIP INDUSTRIAL EQUIPMENT	564.58	
10002	VOCAT7680	VOCAM CANADA INC	2,706.35	
10003	VSTR7890	VS TREE SERVICES INC	3,898.50	
10004	WISP8055	WINCHESTER SPRINGS MOBILE WASH	791.00	
10005	MUFO5453	MUFFERAW FORESTRY	22,511.18	Site Prep/Tending/ spot spraying
10006	AM405500	ALISON McDONALD	128.96	
10007	CR201050	CITY OF CLARENCE - ROCKLAND	1,194.71	
10008	GAAU2950	GARY'S AUTO BODY	406.80	
10009	HB400950	HOPE BOYLE	205.77	
10010	PP407015	PATRICK PIITZ	303.03	
10011	BESE0590	BEGG-SEGUIN HARDWARE LIMITED	707.07	
10012	COAU1115	COOTER'S AUTOMOTIVE	1,471.22	
10013	COCO1270	COTNAM HOLDINGS	5.55	
10015	JAME3850	JACQUES MEILLEUR	2,644.20	
10016	KS408030	KELSEY SMITH	1,490.92	
10017	LAHO5250	LANNIN HOME BUILDING CENTRE	10.72	
10018	LANN5020	LANNIN'S GARAGE	2,737.52	
10019	LENE7512	LEXISNEXIS CANADA INC.	126.79	
10020	MIBL8450	M.R. BLAIS SALES & SERVICES INC	7.07	
10021	MS408050	MARTIN STREIT	278.78	
10022	NDGR6120	NDT GROUP INC	2,949.30	
10023	QUPR7250	QUINTAN PRODUCTS INC.	372.90	
10024	RIDE7565	RIDEAU VALLEY CONSERVATION AUTHORITY	2,175.00	
10025	RR407565	RYAN ROBSON	75.69	
10026	SIBA8020	SIMPLY BAKED CATERING INC	181.93	

10027	SSMA8250	SSC MAINTENANCE SERVICES INC	2,505.97
10028	STIN8000	STORM INTERNET SERVICES	169.50
10029	TENA8506	TENAQUIP INDUSTRIAL EQUIPMENT	877.92
10030	TOTR8350	WEAGANT FARM SUPPLIES LTD.	367.25
10031	TRTO8830	TREE TOP SERVICES	2,254.35
10032	WISP8055	WINCHESTER SPRINGS MOBILE WASH	395.50
10033	BRSA0590	BRAZEAU SANITATION INC.	1,186.50
10034	BUFF0576	BUFFETT TAYLOR & ASSOCIATES INSURANCE AGENCIES INC.	15,746.65 Group benefits
10035	CHPR1040	CHARBONNEAU PROPERTY MAINTENANCE INC	316.40
10036	CHRE1051	ETCETERA PUBLICATIONS (CHESTERVILLE) INC	293.07
10037	COMM1130	UNIVERSAL FIELD SUPPLIES	783.77
10038	COPU1120	COYLE PUBLISHING INC	960.50
10039	EM405490	ERIC MCGILL	36.67
10040	JATL4415	J.A.T. LAWN MAINTENANCE & SNOW PLOWING INC.	1,678.05
10041	LANN5020	LANNIN'S GARAGE	890.22
10042	LAPL5015	LAPLANTE CHEVROLET BUICK GMC	61.97
10043	LOAU1000	LOCAL AUTHORITY SERVICE LTD	328.67
10044	MIBL8450	M.R. BLAIS SALES & SERVICES INC	7.68
10045	MS408003	MICHELLE CAVANAGH	90.28
10046	MS408055	MARY-LOUISE STURMAN	919.72
10047	NOVA6200	NOVA NETWORKS	3,879.05 Managed Services
10048	PAGE6820	PAPETERIE GERMAIN STATIONERY INC.	630.47
10049	PATO6940	PAUL'S TOOLS RENTAL	79.10
10050	SMAP8000	SMYTH'S APPLE ORCHARDS LTD.	2,235.72
10051	THRE7560	THE REVIEW	529.97
10052	TRCA8650	TRADUCTIONS CATMAC TRANSLATIONS	620.27
10053	TWPE8590	TWIN PEAKS SANITARY SERVICES INC.	898.35
10054	ATAI0123	ATEL AIR	752.52
10055	BH403432	BRENT HARBERS	299.74
10056	CAQU1034	CRYSLER AUTOMOTIVE CENTRE	13.75
10057	COCO1270	COTNAM HOLDINGS	73.83
10058	CORN1089	CORNWALL CITY PRESS	125.77
10059	FERG3000	FERGUSON FOREST CENTRE	1,540.89
10060	GAAU2950	GARY'S AUTO BODY	892.70
10061	LAHO5250	LANNIN HOME BUILDING CENTRE	396.86
10062	LANN5020	LANNIN'S GARAGE	177.00
10063	MACA5490	MARSH CANADA LIMITED	972.00
10064	MIBL8450	M.R. BLAIS SALES & SERVICES INC	470.02
10065	NDGR6120	NDT GROUP INC	2,047.56
10066	NS206050	TOWNSHIP OF NORTH STORMONT	255.73
10067	OMER6450	OMERS	46,836.54 Pension
10068	PIRI7030	PIERRE RICHER PLUMBING INC.	195.48
10069	QUPR7250	QUINTAN PRODUCTS INC.	81.36
10070	STIN8000	STORM INTERNET SERVICES	169.50
10071	SUGR8052	SUPERIOR GROUP	875.75
10072	TENA8506	TENAQUIP INDUSTRIAL EQUIPMENT	337.16
10073	WISP8055	WINCHESTER SPRINGS MOBILE WASH	395.50
10074	AP206010	TOWNSHIP OF ALFRED & PLANTAGENET	2,864.36 Taxes
10075	EMHA2000	EMOND HARNDEN	1,233.96
10076	IRMO4430	IRON MOUNTAIN	304.22
10077	NOVA6200	NOVA NETWORKS	3,384.35 Managed Services
10078	NS206050	TOWNSHIP OF NORTH STORMONT	8,326.90 Taxes
			<hr/> 422,383.94



To: Board of Directors
From: Linda Hutchinson, Director, Organization Effectiveness
Date: August 9th, 2021
Subject: Request for Approval: 2022 Levy and Budget Schedule

RECOMMENDATION:

The Board of Directors approve the 2022 Levy and Budget Schedule as presented.

DISCUSSION:

2022 Levy and Budget Presentation Schedule:

Staff submit the following schedule for Board of Directors approval:

- . October 21st, 2021 2022 Levy approval
- . November 18th, 2021 First draft of the 2022 Budget for Board approval
- . December 16th, 2021 Second draft of 2022 Budget, if necessary

FINANCIAL IMPLICATIONS/ADHERENCE TO SNC POLICY:

Compliance with Budget:

There are no direct budget implications.

SNC Policy Adherence:

Not applicable.

Linda Hutchinson,
Director, Organization Effectiveness.



To: Board of Directors
From: Linda Hutchinson, Director, Organization Effectiveness
Date: August 10th, 2021
Subject: Update: SNC Tangible Capital Asset Policy

RECOMMENDATION:

The Board of Directors approve the updated SNC Tangible Capital Asset Policy.

BACKGROUND:

The Board of Directors approved the SNC Tangible Capital Asset (TCA) policy in 2010 with the last update and revision being approved in 2017.

PURPOSE:

The purpose of this policy is to prescribe the accounting treatment for TCA's so that the investment in assets are reflected on the SNC financial statements in accordance with the Canadian Institute of Chartered Accountants Public Sector Accounting Board Handbook Section 3150.

DISCUSSION:

Each year, a financial audit is conducted by an external accounting firm which includes TCA's. The revised TCA Policy has been reviewed by our auditors Collins Barrow.

The policy was updated to:

- Clarified definitions and terminology
- Increased thresholds from \$5,000 to \$10,000 for certain larger asset categories

Green Infrastructure and Climate Change Consideration

Ontario Regulation 588/17, sets out requirements for Ontario municipalities to develop asset management plans and formally recognizes green infrastructure for the first time as a type of asset that should be included in municipal asset management planning. This creates a number of opportunities for green infrastructure owners, like SNC and our partner municipalities, to increase investment in and improve management of green infrastructure.

The regulation indicates a need for municipal asset management to consider both the effects of climate change on infrastructure, as well as opportunities to reduce greenhouse gas emissions through infrastructure planning and management, both of which can often be supported by green infrastructure.

O. Reg 588/17 defines Green Infrastructure as "natural or human-made elements that provide ecological and hydrological functions and processes, and includes natural heritage features and systems, parklands, stormwater management systems, street trees, urban



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forests, natural channels, permeable surfaces and green roofs”.

The inclusion of green infrastructure in the regulation, and its acknowledgement throughout federal and provincial infrastructure funding programs, means that green infrastructure is often eligible for infrastructure funding. The community of practice and guidance on this aspect of asset management is still evolving.

The SNC Asset Management Plan will be brought back to the Board of Directors for final approval.

FINANCIAL IMPLICATIONS/ADHERENCE TO SNC POLICY:

Compliance with Budget:

TCAs are recorded on SNC's financial statements.

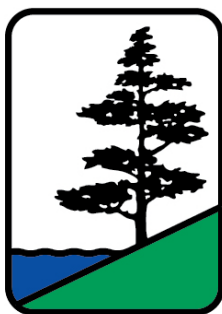
SNC Policy Adherence:

TCA policy - General Conditions - This policy will be reviewed and updated periodically.

A handwritten signature in black ink, appearing to read 'L. Hutchinson', with a long horizontal flourish extending to the right.

Linda Hutchinson,
Director, Organization Effectiveness.

Attachment: Tangible Capital Assets Policy



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DE LA NATION SUD

Tangible Capital Assets Policy

August 2021





SNC Tangible Capital Assets Accounting Policy

August 2021

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1. Purpose

The objective of this policy is to provide the accounting guidelines to record and report tangible capital assets on the financial statements of the South Nation River Conservation Authority (SNC).

2. Legislative Authority

The Canadian Institute of Chartered Accountants Public Sector Accounting Board (PSAB), Section 3150.

3. Definitions and Terminology

3.1. Tangible Capital Assets

Tangible capital assets are non-financial assets having physical substance that:

1. are held for use in the production or supply of goods, and the delivery of services;
2. produce program outputs to achieve SNC's objectives;
3. have a useful life extending beyond one fiscal year;
4. are intended to be used on a continuing basis;
5. are not intended for resale in the ordinary course of operations; and
6. the beneficial ownership and control clearly rest with SNC.

3.2. Amortization

Amortization is the accounting process of allocating the cost, less residual value of a tangible capital asset to operating periods as an expense over its useful life, rationally and systematically, and appropriate to its nature and use.

3.3. Betterments

Subsequent expenditures on tangible capital assets that:

1. increase previously assessed physical output or service capacity;
2. lower associated operating costs;
3. extend the useful life of the asset; or
4. improve the quality of the output.

3.4. Capital Lease

Capital lease is a lease with contractual terms that transfer substantially all the benefits and risks inherent in ownership to SNC.

3.5. Capitalization Threshold

The threshold is the minimum dollar value for which this policy will apply. Capital assets that do not meet the capitalization threshold will be expensed in the period.

3.6. Categories of Assets

Categories are the groupings of assets of a similar nature or function in SNC's operations.



3.7. Linear Assets

Linear assets are generally constructed or arranged in a continuous and connected network. They are usually defined in length, a unit of measure, and geographic reference (e.g., start and endpoints).

3.8. Net book value

Net book value is the difference between the cost of an asset and both its accumulated amortization and the amount of any write-downs.

3.9. Pooled Assets

An asset pool is a grouping of identical, similar, or related tangible capital assets treated as though they are a single asset when purchased together or when costs are aggregated that exceed the threshold.

3.10. Single Asset vs. Component Approach

The single asset approach treats a large asset with multiple components as one asset. Components are parts of an asset with a cost that is significant in relation to the total cost of that asset. Component accounting recognizes that each part might have a different useful life and requires separate accounting for each component with a different useful life than the asset as a whole.

3.11. Useful Life

Useful life is the estimate of the period over which SNC expects to use a tangible capital asset. The life of a tangible capital asset may extend beyond its useful life. The life of a tangible capital asset, other than land, is finite.



4. Policy Statements

4.1. Capital Asset Categories, Expected Useful Lives, Capitalization Thresholds

Category	Description	Useful Life	Capitalization Threshold
Land	Real property in the form of a plot, lot, or area	indefinite	\$0
Land Improvements	Includes all costs, excluding land and buildings, incurred in the development of land to facilitate various recreation and economic pursuits and may include linear type assets	10 to 20 years	\$10,000
	Examples include roadways, trails, parking lots, fencing, signage, Boardwalks, etc.		
Buildings	All buildings, which function independent of an infrastructure network and are made of solid construction	10 to 40 years	\$10,000
	Examples include office building, pavilions, picnic shelters, privies, etc.		
Flood Control Structures	Water control structures that are used to control or divert surface water	50 years	\$10,000
	Examples include dams, dykes, weirs, berms, and other green infrastructure		
Equipment and Vehicles	An apparatus, tool, device, implement, or instrument used to facilitate a process, function or to complete a task	5 to 10 years	\$5,000
	Examples include rain gauges, trail counters, GPS units, surveying equipment, flow meters, data loggers, boats, all-terrain vehicles, trailers, etc.		
	Automobiles and trucks		
Leasehold Improvements	Costs to renovate, modify, or improve accommodations leased by the SNC	over the lease term	\$5,000
Furniture and Fixtures	Desks, chairs, cabinets, shelves, kitchen appliances, etc.	10 years	\$5,000
Information Technology and Audio Visual	Purchase and installation of computers, network servers, peripherals, and Audio-Visual equipment	3 to 5 years	\$5,000
Various	Pooled Assets - aggregate value	various	\$5,000



4.2. Amortization

SNC will use a straight-line method of amortization. Straight-line amortization allocates the cost less estimated residual value of a capital asset equally over each year of its estimated useful life.

4.3. Betterments

All betterments will be capitalized to the corresponding asset.

4.4. Capital Leases

Capital leases exist where substantially all of the benefits and risk incident to ownership are transferred to SNC and meet at least one of the following points:

1. The lease agreement contains a bargain purchase arrangement;
2. the lease term covers 75% or more of the asset's economic life; or
3. the present value of the minimum lease payments less executory costs equals 90% or more of the asset's fair market value of the leased property at the inception of the lease.

4.5. Disposal

Upon disposal of an asset, the difference between the net proceeds from disposal and the net book value of the asset will be reported as either a gain or loss on disposal of the asset and will be recorded as either a revenue or expense in SNC's statement of operations, unless the disposal is part of a pooled asset, in that case, the disposal net proceeds will be applied against the pooled asset group.

4.6. Donated Assets

The value of donated assets should be recorded at fair market value at the date donated. The fair value may be determined using market or appraisal values. An estimate of replacement cost may determine cost. Additional costs should be capitalized that put the asset into service. Disposal of surplus assets will follow the SNC Purchasing Policy.

4.7. Single Asset Approach

All tangible capital assets containing multiple components were valued using the single asset approach in the year 2010. All subsequent purchases may be valued using the component approach.

4.8. Valuation

Tangible capital assets will be recorded at the acquisition cost, plus additional costs incurred to move the asset to its intended location and prepare it for use.

1. additional costs may include, but are not limited to, such things as taxes, installation, delivery, inspection, and legal fees.



2. when two or more assets are acquired for a single purchase price, the purchase price will be allocated to the assets proportionately by using the fair market value of each individual asset as a percentage of the combined fair market value of all assets acquired for that price.
3. capital assets acquired by the organization at substantially below fair market value will be recognized at its fair market value.

4.9. Write-downs

A write-down is a reduction in an asset's value due to an event that causes a permanent decrease in an asset's capacity, efficiency, and or useful life. The net write-down of a tangible capital asset will be accounted for as an expense and should not be reversed.

4.10. General Conditions

This policy will be reviewed and updated periodically.



To: Board of Directors
From: Ronda Boutz, Team Lead, Special Projects
Caroline Goulet, Forester
Date: August 10, 2021
Subject: Request for Approval: 2022 SNC Tree Planting Fee Schedule

RECOMMENDATION:

The Board of Directors approve at 2% increase to the SNC Tree Planting Fee Schedule for 2022.

DISCUSSION:

With more than 80% of Eastern Ontario's land in private ownership, promoting and supporting tree planting on these lands is critical to increasing forest cover within the South Nation Conservation (SNC) jurisdiction.

SNC currently delivers the Forests Ontario 50 Million Tree Program (50 MTP) and an Over the Counter program to residents and municipalities. Preparations for 2022 spring planting are underway with site visits to prospective planting sites.

Forests Ontario: 50 Million Tree Program

SNC offers tree seedlings and a planting service to eligible property owners planting 500 seedlings or more. The 50 MTP provides a subsidy per seedling with the remaining costs paid for by the landowner, as per the annually approved SNC Tree Planting Fee Schedule, and SNC.

Staff recommend a 2% increase to the 2022 fee schedule for conifer and hardwood seedlings, this reflects increasing costs to purchase the seedlings and for contracted services (site preparation, planting, and tending if required).

In order to improve program efficiencies and increase tree survival rates, Staff are also recommending that 50 MTP sites under 1,000 trees be limited to one species of conifer per planting site. Exceptions would be made for agro-forestry plantings, such as maple sugar bushes or nut groves.

SNC Over the Counter Sales

Property owners, with planting sites that do not meet the minimum size requirements for the 50 MTP, can purchase tree seedlings through the SNC Over the Counter program.



Over the Counter prices reflect the nursery stock cost plus 15% for shipping and handling, this is status quo to the spring 2021 fees.

Proposed 2022 SNC Tree Planting Fee Schedule

Board of Directors approval is required to set the 2022 tree planting fee schedule. The proposed fee schedule would be in effect from August 2021 to June 2022:

Program	Landowner Fee	Potential Forests Ontario Subsidy
50 Million Tree Program	<ul style="list-style-type: none">• \$0.26/conifer• \$0.56/hardwood	<ul style="list-style-type: none">• \$1.41/seedling
Over the Counter Sales	<ul style="list-style-type: none">• nursery stock cost plus 15% for shipping and handling	<ul style="list-style-type: none">• \$0.25/seedling

FINANCIAL IMPLICATIONS/ADHERENCE TO SNC POLICY:

Compliance with Budget:

Tree planting is included in the 2021 Budget under Resource Management: Partner Programs: Forests, on pages 16-17.

SNC Policy Adherence:

Tree sales are per the Board approved annual SNC Tree Planting Fee Schedule.

Ronda Boutz,
Team Lead, Special Projects.

Caroline Goulet,
Forester.