



SOUTH NATION
CONSERVATION
DE LA NATION SUD

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Board of Directors

Supplemental Agenda

Date: June 17th, 2021

Time: 9:00 am

Teams Meeting Coordinates:

*Meeting connection information will be provided
48 hours in advance.*



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Board of Directors

Supplemental Agenda

June 17th, 2021 at 9:00 am

1. Request for Approval: SNC Committee Meeting Highlights and Minutes 3-4
 - a. Leitrim Wetland Advisory Committee meeting of June 11th, 2021:
Ronda 5-10
 - b. Communications Committee meeting of June 16th, 2021:
John *(pending upload to website Wednesday afternoon)*
2. Financial Report:
 - a. Update: Estimated Statement of Operations for May 31st, 2021: Linda 11-12
3. Closed
 - a. Request for Approval: Property Matter: Angela 13

Angela Coleman,
General Manager/Secretary-Treasurer.

/dm



To: Board of Directors
From: Ronda Boutz, Team Lead, Special Projects
John Mesman, Team Lead, Conservation Lands and Community Outreach
Date: June 14, 2021
Subject: Request for Approval: SNC Committee Meeting Highlights and Minutes

RECOMMENDATION:

The Board of Directors approve the actions and recommendations of the Leitrim Wetland Advisory Committee meeting minutes of June 11th, 2021, and

FURTHER THAT: The Board of Directors approve the actions and recommendations of the Communications Committee meeting minutes of June 16th, 2021.

DISCUSSION:

Leitrim Wetland Advisory Committee Meeting of June 11, 2021

- Approved:
 - 2021 Leitrim Wetland Work Plan and Budget
- Received updates on:
 - 2021 SNC Field Work
 - National Capital Commission projects in and around Leitrim Wetland
 - Findlay Creek Community Association activities
 - City of Ottawa planning updates on developments applications around the Leitrim Wetland
 - Local land developer updates on development in the Findlay Creek community

Communications Committee Meeting of June 16, 2021

The Communications Committee made the following recommendations to the Board of Directors for approval:

Received updates on:

- Conservation Authorities Act
- Maple Education Program Partnership
- The Ottawa and St. Lawrence River Virtual Field Trip Project
- Free Tree Pick Up Campaign
- 2021 Funding Submissions
- Social Media and Website Statistics



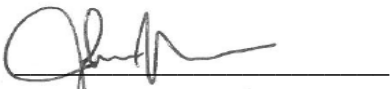
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Recommended approval of:

- Fall Fundraising Activities
- Summer Youth Fish Camp Program
- Community Environnemental Grant Program
 - Funding for:
 - Russell Township
 - Municipality of Casselman
 - SDG Library
 - SDG Butterflyway Project
 - Chesterville Kayak Club
 - Russell Groves Community Association
 - Chesterville District Agricultural Society
 - Roxborough Agricultural Society



Ronda Boutz,
Team Lead, Special Projects.



John Mesman,
Team Lead, Conservation Lands,
and Community Outreach.

Attachments

00004



LEITRIM WETLAND ADVISORY COMMITTEE (LWAC) MEETING

Friday, June 11th, 2021, 10:00 a.m.
Meeting No. 01/21



Members:

Bill Smirle, SNC Past Chair / LWAC Chair
Gina Byrne, Findlay Creek Community Member
Melissa Cote, Tartan Land Consultants
Laura Dingle Robertson, Findlay Creek Community Member
Julie Hamilton, Findlay Creek Community Association Member
Carol Anne Meehan, City Councillor, Ward 22, Ottawa
Alexander Stone, National Capital Commission
Wendy Tse, City of Ottawa

Regrets:

Bruce Nicol, Tartan Homes
Scott Smithers, Ministry of Natural Resources and Forestry

Staff:

Ronda Boutz, Team Lead, Special Projects
Michelle Cavanagh, Team Lead, Stewardship
John Mesman, Team Lead, Conservation Lands and Community Outreach
Katherine Watson, Water Resources Specialist



CHAIR'S REMARKS

Bill Smirle, Committee Chair, called the Leitrim Wetland Advisory Committee meeting of June 11th, 2021 to order at 10:00 a.m. Chair Smirle commented on how busy staff have been this spring, with a record tree plant of approximately 230,000 seedlings. Also mentioned that SNC donated tree seedlings to 3 local hospitals during nurse's week to thank frontline workers.

Alexander Stone joined the meeting at 10:04 a.m.

APPROVAL OF LEITRIM WETLAND ADVISORY COMMITTEE MEETING AGENDA

RESOLUTION NO. LWAC-001/21

Moved by: Julie Hamilton

Seconded by: Melissa Cote

RESOLVED THAT:

The Leitrim Wetland Advisory Committee approve the agenda of June 11th, 2021 as submitted.

CARRIED

APPROVAL OF LEITRIM WETLAND ADVISORY COMMITTEE MEETING MINUTES OF October 23rd, 2020

RESOLUTION NO. LWAC-002/21

Moved by: Laura Dingle Robertson

Seconded by: Gina Byrne

RESOLVED THAT:

The Leitrim Wetland Advisory Committee meeting minutes of June 12th, 2020 be approved with the following amendment:

- Correct spelling of Gina's last name (Byrne) on pages 1 and 4 of the Minutes.

CARRIED

LEITRIM WETLAND PROJECT UPDATE - POWERPOINT

SNC staff provided an update on planned outreach activities and the Findlay Creek Boardwalk.



NEW BUSINESS

2021 WORK PLAN AND BUDGET

RESOLUTION NO. LWAC-003/21

Moved by: Gina Byrne
Seconded by: Julie Hamilton

RESOLVED THAT:

The Leitrim Wetland Advisory Committee approve the Leitrim Wetland 2021 Work Plan and Budget.

CARRIED

2021 SNC FIELD WORK UPDATE

RESOLUTION NO. LWAC-004/21

Moved by: Julie Hamilton
Seconded by: Alexander Stone

RESOLVED THAT:

The Leitrim Wetland Advisory Committee receive and file the 2021 Field Work Update.

CARRIED

NATIONAL CAPITAL COMMISSION (NCC) UPDATE (VERBAL)

Alexander Sone provided a NCC update on:

- Work started on the north Leitrim swale (north of Leitrim Road across from Kelly Farm Drive). In summary, 1,000 shrubs and 275 trees will be replanted along the realigned ditch which will be further from away from the road. The benefits of the project is to shift the watercourse further from the road to reduce pollution and increase the watercourse buffer to a minimum of 10-15 meters from the agricultural lands to intercept run-off from the fields. See map attached to Minutes as Appendix A.
- 1st year of Ontario Breeding Bird Atlas, Alex is coordinating Ottawa region volunteers, every 20 years the survey is completed to update the Atlas.

FINDLAY CREEK COMMUNITY ASSOCIATION UPDATE (VERBAL)

Julie Hamilton informed Members on the following updates:



- Spring cleanup scheduled in May was postponed due to COVID-19 restrictions, its now rescheduled to June 26th. Ecology Ottawa may provide some trees for residents, SNC confirmed to provide trees.
- Vimy Ridge School hosted an e-waste and metal fundraiser that was a huge success.
- Stream of Dreams fish to be reinstalled on the school fence, needs to be varnished again first, the parents group doesn't have budget for it, Councillor Meehan offered financial support from her office to purchase varathane for the fish.
- Some of the trees that were planted last fall at the school are dying as volunteers are not able to access grounds to water them. SNC can provide the group with tree watering bags if needed.

Alexander Stone left the meeting at 11:10 a.m.

TARTAN/TAMARAC HOME UPDATE

- Melissa Cote provided an updated on the construction and progression of development in the Findlay Creek area.

CITY OF OTTAWA UPDATE (VERBAL)

- Wendy Tse updated the Members on the subdivision and site plan applications received at the City of Ottawa for developments in Findlay Creek.
- New Official Plan will be going to Council this fall for approval, it includes two small proposed urban expansion areas within the Findlay Creek area.

ROUNDTABLE DISCUSSION

Melissa Cote

- Asked if there was still funding available for ash tree removal and replacement; Ronda confirmed that the Ottawa Ash Tree Replacement Program has confirmed funding for 2021 and is now accepting applications.

John Mesman

- John shared links to a webinar and a recorded presentation with Committee members. The webinar includes information on negative impacts of mosquito spraying and the presentation is related to recent floodplain mapping updates on Findlay Creek.

NEXT MEETING DATE:

- Friday, October 15th, 2021, 10:00 a.m. (*tentative – virtual*)



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ADJOURNMENT

RESOLUTION NO. LWAC-05/21

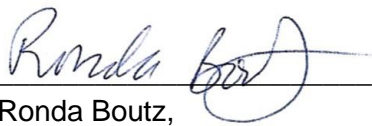
Moved by: Carol Ann Meehan

RESOLVED THAT:

The Leitrim Wetland Advisory Committee of
June 11th, 2021 be adjourned at 11:44 a.m.

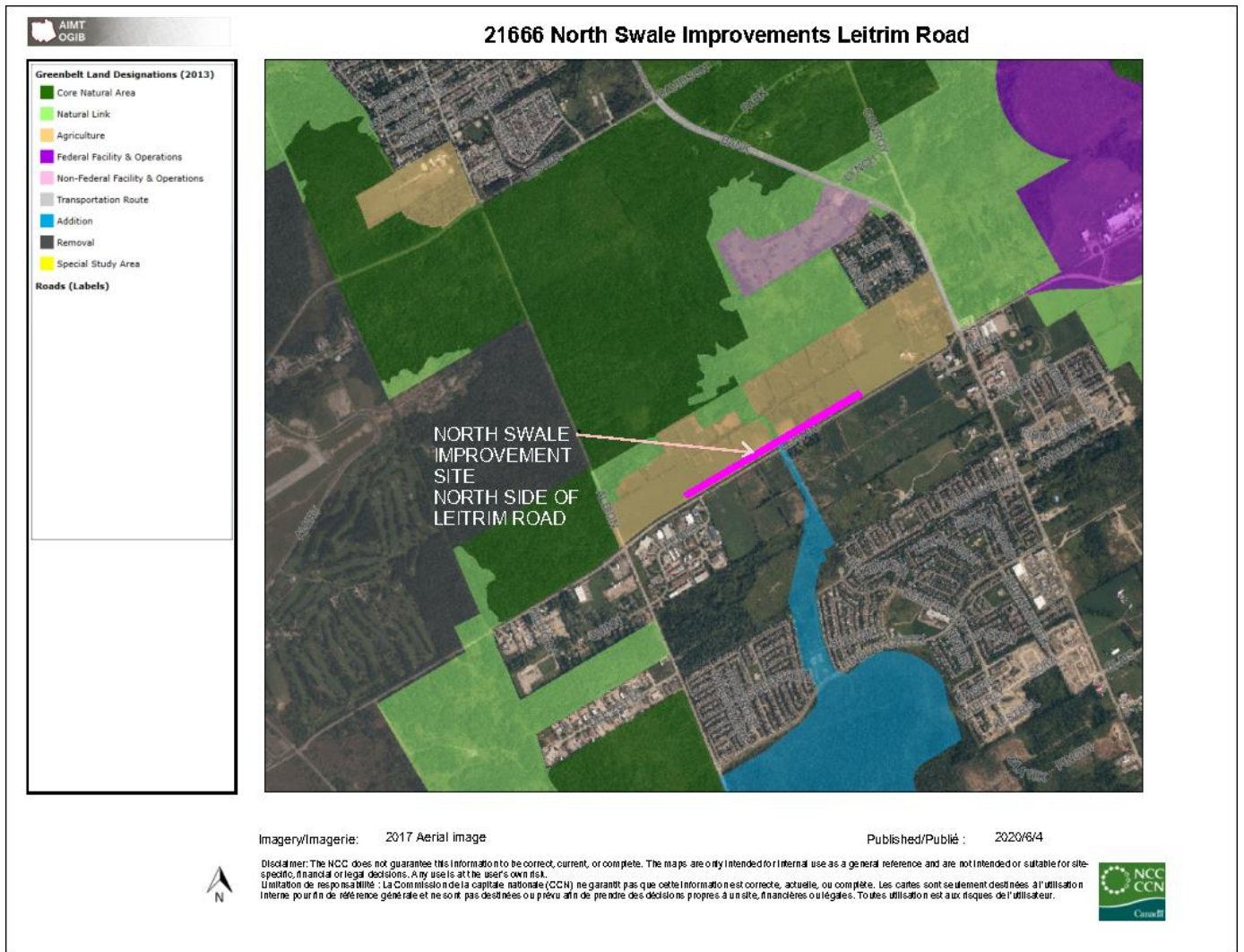
CARRIED

Bill Smirle,
Committee Chair.



Ronda Boutz,
Team Lead, Special Projects.

Leitrim Wetland Advisory Committee Meeting Minutes of June 11th, 2021 APPENDIX A LOCATION PLAN





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To: Board of Directors
From: Linda Hutchinson, Director, Organization Effectiveness
Date: June 15th, 2021
Subject: Update: Estimated Statement of Operations for May 31st, 2021

RECOMMENDATION:

The Board of Directors receive and file the Estimated Statement of Operations for the year ending December 31st, 2021, as of May 31st, 2021 update.

DISCUSSION:

The Net Overall amount represents total expenditures, operating, capital, and project, minus total revenue. The operational budget is defined as the day to day expenses the Authority needs for their normal activities. Expenses for projects are normally for a fixed term period of time. Capital expenditures are defined as per SNC's *Tangible Capital Assets Policy* revised in October 2017. "Tangible" capital assets are goods that have a life expectancy of more than one (1) year, and costs normally over \$5,000, with some exceptions. This Policy can be reviewed at any time, if necessary.

Senior Management, Team and Project Leads are estimating a surplus of \$82,000 at this time. A full review of 2021 estimates will continue until end of year.

FINANCIAL IMPLICATIONS/ADHERENCE TO SNC POLICY:

Compliance with Budget The 2021 budget represents the Board of Directors approved Budget of November 19th, 2020.

SNC Policy Adherence: SNC approved Policies are adhered to.

Linda Hutchinson,
Director, Organization Effectiveness.

Attachment



	Current YTD Actuals 2021	Final Budget 2021	Updated Forecast Dec 31 2021
ESTIMATED STATEMENT OF OPERATION			
As of May 31, 2021			
EXPENDITURES			
OPERATING EXPENSE			
Resource Management			
Water Response Programs	118,870	469,142	182,019
Partner Programs	312,349	1,098,742	1,523,666
Total Resource Management	431,219	1,567,883	1,705,684
Property & Approvals			
Property	387,356	1,190,694	1,243,819
Approvals	477,816	1,326,280	1,375,695
Total Property & Approvals	865,172	2,516,974	2,619,514
Corporate & Community Services			
Corporate Services	423,396	1,231,269	1,166,957
Information Management and Technology	39,505	194,900	184,900
Communications and Outreach	124,172	346,921	372,542
Total Corporate & Community Services	587,073	1,773,090	1,724,399
TOTAL OPERATING EXPENSE	1,883,463	5,857,947	6,049,597
CAPITAL and PROJECT EXPENSE			
Resource Management			
Capital	-	-	15,000
Projects	24,383	390,594	315,199
Total Resource Management	24,383	390,594	330,199
Property & Approvals			
Capital	413,797	516,883	595,842
Projects	103,431	435,652	998,441
Total Property & Approvals	517,228	952,535	1,594,284
Corporate & Community Services			
Capital	-	25,000	25,000
Projects	-	-	-
Total Corporate & Community Services	-	25,000	25,000
TOTAL CAPITAL AND PROJECT EXPENSE	541,611	1,368,129	1,949,483
TOTAL OVERALL EXPENSE	2,425,075	7,226,076	7,999,080
REVENUE			
Other Sources	1,064,155	2,224,032	2,797,597
General Levy	1,457,129	3,629,611	3,629,611
Special Levy	543,042	507,133	787,248
Forest Land Acquisition	25,358	320,883	320,883
Source Protection	17,173	85,262	106,896
MNRF (Regular)	-	91,070	91,070
TOTAL REVENUE	3,106,857	6,857,989	7,733,305
NET OVERALL	(681,783)	368,087	265,775
Transfer To / (From) Reserve	0	(121,818)	(102,600)
Cash (Surplus) Beginning of Year	(245,741)	(246,269)	(245,741)
Cash Deficit / (Surplus) End of Year	(927,524)	0	(82,566)