



SOUTH NATION
CONSERVATION
DE LA NATION SUD

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Board of Directors

Supplemental Agenda

Date: September 16th, 2021

Time: 9:00 am

Teams Meeting Coordinates:

*Meeting connection information will be provided
48 hours in advance.*



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Board of Directors

Supplemental Agenda

September 16th, 2021 at 9:00 am

1. Request for Approval: SNC Committee Meeting Highlights and Minutes of: 3-4
 - a. Clean Water Committee meeting minutes of
September 13th, 2021: Ronda 5-10
 - b. Communications Committee meeting minutes of
September 14th, 2021: John *(to be uploaded September 15th, 2021)*
2. Financial Report
 - a. Estimated Statement of Operations for August 31st, 2021: Linda 11-12

Angela Coleman,
General Manager/Secretary-Treasurer.

/dm



To: Board of Directors
From: Ronda Boutz, Team Lead, Special Projects
John Mesman, Team Lead, Community Lands and Outreach
Date: September 9th, 2021
Subject: Request for Approval: SNC Committee Meeting Highlights and Minutes

RECOMMENDATION:

The Board of Directors approve the actions and recommendations of the following Committees meetings:

- i. Clean Water Committee electronic meeting minutes of September 13th, 2021
 - ii. Communications Committee meeting minutes of September 15th, 2021.
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DISCUSSION:

Clean Water Committee Meeting: September 14th, 2021

- The Clean Water Committee approved the following items:
 - Eastern Ontario Water Resources Program (EOWRP) Financial Statement – as of August 31st, 2021
 - EOWRP grant to South Nation Conservation's funding proposal "Assessing Future Flood Vulnerability in the South Nation River Watershed" for \$11,800
 - Reconsidered 7 Clean Water Program applications from the June 7th meeting and reviewed 4 new applications:
 - 1 denied as it did not meet eligibility criteria
 - 6 projects approved for \$17,785 in grants
 - 4 projects, requesting a total of \$16,258, were placed on the 2021 Waiting List to be reconsidered at the November meeting if funding is available.



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Communications Committee Meeting: September 15th, 2021

- The Communications Committee received updates on the following items:
 - Website and Social Media Use
 - Low Water Response Program Communications
 - 2021 Youth Fish Camp Program
 - SNC Social Media Policy Development
- The Communications Committee recommended approval from the Board of Directors on the following items:
 - Cancellation of Annual Golf Tournament and Launch of Fall Fundraising Initiative (Online Wood Auction)
 - Virtual Town Hall Replacement of Annual Bus Tour
 - SNC 75th Anniversary Logo Design
 - SNC 75th Anniversary Workplan
 - Community Environmental Grant Program – \$300 Grants to the Township of Russell and Eco East

Ronda Boutz,
Team Lead, Special Projects.

John Mesman,
Team Lead, Community Lands and Outreach

Attachment: Clean Water Committee Minutes

Communication Committee Minutes - To be Uploaded to Members Site September 15th, 2021

00004



CLEAN WATER COMMITTEE MEETING

Monday, September 13th, 2021, 9:00 a.m. – Meeting 03/2021

By Electronic Participation

Present:	Jacqueline Kelly-Pemberton, Committee Chair Ray Beauregard, Farmer Russell Bennett, Farmer Alan Kruszel, Farmer Daniel Lafleur, United Counties of Prescott and Russell René Lalonde, Farmer Glenn Mackey, Farmer André Pommerville, Farmer Tara Redpath, City of Ottawa Terrence Sauvé, Ontario Ministry of Agriculture, Food and Rural Affairs Bill Smirle, SNC Past Chair, ex-officio François St. Amour, United Counties of Prescott and Russell Doug Thompson, Public Citizen Adrian Wynands, Farmer
Regrets:	George Darouze, SNC Chair, ex-officio Marc Laflèche, Farmer Michel Kearney, City of Ottawa David Lapen, Agriculture and Agri-Food Canada Pierre Leroux, SNC Vice Chair, ex-officio
Absent :	Gib Patterson, Ottawa Rural Clean Water Grant Program
Staff:	Ronda Boutz, Team Lead, Special Projects Lorie Henderson, Administrative Assistant Jason Symington, Environmental Technologist Katherine Watson, Water Resources Specialist – Monitoring
Guest:	Landowner – Appeal: 2021-NAT-CW08



CHAIR'S REMARKS

Jacqueline Kelly-Pemberton, Committee Chair, convened the Clean Water Committee meeting of Monday, September 13th, 2021 at 9:00 a.m. and welcomed everyone.

APPROVAL OF CLEAN WATER COMMITTEE AGENDA

RESOLUTION NO. CWC-031/21

Moved by: Bill Smirle
Seconded by: Doug Thompson

RESOLVED THAT:

The Members approve the Clean Water Committee meeting agenda of September 13th, 2021 as submitted.

CARRIED

DECLARATION OF CONFLICT OF INTEREST

The following Committee Members declared a conflict regarding Agenda Item 5c., item i: François St. Amour and Bill Smirle.

REQUEST FOR APPROVAL:

CLEAN WATER COMMITTEE MEETING MINUTES OF JUNE 7th, 2021

RESOLUTION NO. CWC-032/21

Moved by: Russell Bennett
Seconded by: Andre Pommainville

RESOLVED THAT:

The Members approve the Clean Water Committee electronic meeting minutes of June 7th, 2021 as submitted.

CARRIED

Alan Kruszel joined the meeting at 9:05 a.m.

Adrian Wynands joined the meeting at 9:06 a.m.

BUSINESS ARISING FROM MINUTES

DEFERRED CLEAN WATER GRANT APPLICATION

2021-NAT-CW16 – COVER CROP

The Committee discussed and rated this project, it will be considered with Agenda item 8.c.



2021-APL-CW19 – COVER CROP

RESOLUTION NO. CWC-033/21

Moved by: Alan Kruszel
Seconded by: Russell Bennett

RESOLVED THAT:

2021-NAT-CW16 – Cover Crop

The Clean Water Committee deny funding to 2021-NAT-CW19 – Cover Crop, as the crop was harvested, it is not eligible under the Program Guidelines.

Terrence Sauvé joined the meeting at 9:15am.

Terrance Sauvé left the meeting at 9:25am.

François St. Amour left the meeting at 9:35am.

2021-NAT-CW08 – EROSION CONTROL

The Applicant provided their verbal appeal to the Committee. The Committee discussed and rated this project, it will be considered with Agenda Item 8.c.

Terrance Sauvé joined the meeting at 9:36am.

2021-CAS-CW03 – EROSION CONTROL

The Committee discussed and rated this project, it will be considered with Agenda Item 8.c.

2021-CAS-CW06 – EROSION CONTROL

The Committee discussed and rated this project, it will be considered with Agenda Item 8.c.

2021-APL-CW04 – EROSION CONTROL

The Clean Water Committee discussed and rated this project, it will be considered with Agenda Item 8.c.

2021-APL-CW05 – EROSION CONTROL

The Clean Water Committee discussed and rated this project, it will be considered with Agenda Item 8.c.

EASTERN ONTARIO WATER RESOURCES PROGRAM APPLICATION



ASSESSING FUTURE FLOOD VULNERABILITY IN THE SOUTH NATION RIVER WATERSHED PROPOSAL

François St. Amour and Bill Smirle declared a conflict of interest and did not participate in the discussion or rating of the Assessing Future Flood Vulnerability in the South Nation River Watershed Proposal.

RESOLUTION NO. CWC-034/21

Moved by: Alan Kruszel
Seconded by: Andre Pommainville

RESOLVED THAT:

The Clean Water Committee approve the original score of 18.9 from the June 7th, 2021 Committee meeting for Assessing Future Flood Vulnerability in the South Nation River Watershed project.

RESOLUTION NO. CWC-035/21

Moved by: Alan Kruszel
Seconded by: Ray Beauregard

RESOLVED THAT:

The Clean Water Committee approves funding the Assessing Future Flood Vulnerability in the South Nation River Watershed at \$11,800.00.

CARRIED

STAFF UPDATE

Staff presented project and program updates.

ROUNDTABLE DISCUSSIONS: COMMUNITY ENGAGEMENT

- Bill Smirle advised the Committee members that he made a presentation to North Dundas Council, and he covered various topics including the work that is being done by the Clean Water Program.

NEW BUSINESS

REQUEST FOR APPROVAL: EASTERN ONTARIO WATER RESOURCES PROGRAM FINANCIAL STATEMENT – AS OF AUGUST 31, 2021

RESOLUTION NO. CWC-036/21

Moved by: Doug Thompson
Seconded by: Terra Redpath



RESOLVED THAT:

The Clean Water Committee approve the Eastern Ontario Water Resources Program Financial Statement for the period of January 1 – August 31, 2021 as amended:
Expenses item 5 of the Financial Statement be replaced with:

		2021 Budget	Expenses as of Aug. 31, 2021	Forecast to Dec. 31, 2021	Funds carried to 2022 Budget ⁶
5.	2021 Grants⁵				
	a) South Nation Conservation Climate Station	\$12,000	\$0	\$12,000	\$0
	b) Unallocated funds	\$11,800	\$0	\$11,800	\$0

CARRIED

UPDATE: SUMMARY OF CLEAN WATER PROGRAM APPLICATIONS

Ronda Boutz, Team Lead, Special Projects provided the Committee with an updated summary of 2021 Clean Water Program Applications for information only.

CLEAN WATER PROGRAM PROJECT APPLICATIONS

RESOLUTION NO. CWC-037/21

Moved by: Glenn Mackey
Seconded by: Daniel Lafleur

RESOLVED THAT:

The Clean Water Committee approves funding to the following projects:

Project Code	Project Type	Grant %	Grant Approved	Rating
2021-NST-CW27	Well Decommissioning	100%	\$1,000.00	26.0
2021-APL-CW28	Cover Crop	n/a	\$1,000.00	24.8
2021-NDU-CW29	Erosion Control	50%	\$4,785.00	24.4
2021-APL-CW04	Erosion Control	50%	\$5,000.00	22.7
2021-APL-CW05	Erosion Control	50%	\$5,000.00	22.7
2021-NAT-CW16	Cover Crop	n/a	\$1,000.00	21.5
Total Approved			\$17,785.00	



FURTHER THAT:

The Clean Water Committee placed the following projects on the 2021 Waiting List to be re-considered at the November meeting if funding is available:

Project Code	Project Type	Grant %	Grant Request	Rating
2021-CAS-CW03	Erosion Control	50%	\$4,390.00	19.9
2021-CAS-CW06	Erosion Control	50%	\$4,391.00	19.8
2021-NAT-CW08	Erosion Control	50%	\$5,000.00	19.1
2021-CAS-CW26	Erosion Control	50%	\$2,477.79	18.0
Total Requested			\$16,258.79	

CARRIED

CORRESPONDENCE

a. French Newspaper Clipping – La Terre De Chez Nous

DATE OF NEXT MEETING

November 29th, 2021 at 9:00 a.m.

ADJOURNMENT

RESOLUTION NO. CWC-038/21

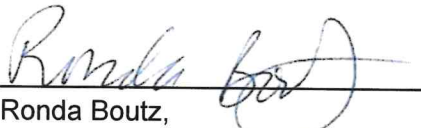
Moved by: Alan Kruszel

RESOLVED THAT:

The Clean Water Committee meeting of September 13th, 2021 be adjourned at 10:43 a.m.

CARRIED

Jacqueline Kelly-Pemberton,
Committee Chair.



Ronda Boutz,
Team Lead, Special Projects.

/lh



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To: Board of Directors
From: Linda Hutchinson, Director, Organization Effectiveness
Date: September 14th, 2021
Subject: Update: Estimated Statement of Operations for August 31st, 2021

RECOMMENDATION:

The Board of Directors receive and file the Estimated Statement of Operations for the year ending December 31st, 2021, as of August 31st, 2021 update.

DISCUSSION:

The Net Overall amount represents total expenditures, operating, capital, and project, minus total revenue. The operational budget is defined as the day to day expenses the Authority needs for their normal activities. Expenses for projects are normally for a fixed term period of time. Capital expenditures are defined as per SNC's *Tangible Capital Assets Policy* revised in October 2017. "Tangible" capital assets are goods that have a life expectancy of more than one (1) year, and costs normally over \$5,000, with some exceptions. This Policy can be reviewed at any time, if necessary.

Senior Management, Team and Project Leads are estimating a surplus of \$195,000 at this time. A full review of 2021 estimates will continue until end of year.

FINANCIAL IMPLICATIONS/ADHERENCE TO SNC POLICY:

Compliance with Budget The 2021 budget represents the Board of Directors approved Budget of November 19th, 2020.

SNC Policy Adherence: SNC approved Policies are adhered to.

Original Signed Copy on File

Linda Hutchinson,
Director, Organization Effectiveness.

Attachment

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**SOUTH NATION
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	Current YTD Actuals 2021	Final Budget 2021	Updated Forecast Dec 31 2021
ESTIMATED STATEMENT OF OPERATION			
As of August 31, 2021			
EXPENDITURES			
OPERATING EXPENSE			
Resource Management			
Water Response Programs	178,362	469,142	252,150
Partner Programs	636,006	1,098,742	1,507,852
Total Resource Management	814,369	1,567,883	1,760,001
Property & Approvals			
Property	712,675	1,190,694	1,184,099
Approvals	832,213	1,326,280	1,281,624
Total Property & Approvals	1,544,887	2,516,974	2,465,724
Corporate & Community Services			
Corporate Services	714,639	1,231,269	1,122,375
Information Management and Technology	74,608	194,900	182,420
Communications and Outreach	194,519	346,921	381,043
Total Corporate & Community Services	983,766	1,773,090	1,685,837
TOTAL OPERATING EXPENSE	3,343,022	5,857,947	5,911,562
CAPITAL and PROJECT EXPENSE			
Resource Management			
Capital	-	-	22,644
Projects	41,238	390,594	405,199
Total Resource Management	41,238	390,594	427,843
Property & Approvals			
Capital	439,666	516,883	664,102
Projects	291,814	435,652	1,060,637
Total Property & Approvals	731,480	952,535	1,724,739
Corporate & Community Services			
Capital	14,083	25,000	25,000
Projects	-	-	-
Total Corporate & Community Services	14,083	25,000	25,000
TOTAL CAPITAL AND PROJECT EXPENSE	786,802	1,368,129	2,177,582
TOTAL OVERALL EXPENSE	4,129,824	7,226,076	8,089,144
REVENUE			
Other Sources	1,666,378	2,224,032	2,927,955
General Levy	2,419,741	3,629,611	3,629,611
Special Levy	665,792	507,133	787,248
Forest Land Acquisition	172,537	320,883	392,076
Source Protection	28,716	85,262	108,608
MNRF (Regular)	91,070	91,070	91,070
TOTAL REVENUE	5,044,234	6,857,989	7,936,568
NET OVERALL	(914,410)	368,087	152,577
Transfer To / (From) Reserve	(122,825)	(121,818)	(102,600)
Cash (Surplus) Beginning of Year	(245,741)	(246,269)	(245,741)
Cash Deficit / (Surplus) End of Year	(1,282,976)	0	(195,764)