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Board of Directors

Meeting Agenda

Date: May 20th, 2021

Time: 9:00 am

Teams Meeting Coordinates:

*Meeting connection information will be provided
48 hours in advance.*



Board of Directors

Meeting Agenda

May 20th, 2021 at 9:00 am

1. Chair's Remarks
 2. Approval of SNC Board of Directors Main and Supplemental Agendas
 3. Declaration of Conflict of Interest
 4. SNC Project Update – Powerpoint Presentation: Staff
 5. Request for Approval:
 - a. Board of Directors Meeting Minutes of April 15th, 2021 4-13
 6. New Business:
 - a. Request for Approval: Conservation Ontario Governance Accountability and Transparency Initiative Resolution: Angela 14
 - b. Update: Conservation Authority Programs: Septic Program: Monique/Alison (powerpoint presentation)
 - c. Request for Approval: Disbursements for 2021 Partnership Programs: Ronda 15-17
 - d. Request for Approval: Funding Applications: Michelle/Pat 18-19
 - e. Request for Approval: Natural Disaster Mitigation Program Grants: Sandra 20-22
 - f. Update: Counties Natural Heritage System Project: Alison 23-24
 - g. Update: On-site Sewage Permits Issued: Alison 25-27
 - h. Update: Planning Activity: Alison 28-31
 - i. Request for Approval: Permits Issued: Geoff 32-33
 7. Financial Reports
 - a. Request for Approval: Monies Received and Disbursement Register for April 2021: Carl 34-36
 - b. Request for Approval: Sale of Wood: Pat 37
 - c. Request for Approval: Eastern Ontario LiDAR Acquisition: Carl/Sandra/Ronda 38-40
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8. Supplemental Agenda
9. Correspondence
 - a. Letter to Minister of Environment, Conservation, and Parks: Conservation Ontario's Governance Accountability and Transparency Initiative 41-44
10. Dates of Upcoming Meetings
 - Third Thursday, at 9:00 a.m. unless indicated otherwise:
 - June 17th, 2021
 - July – *no meeting*
 - August 19th, 2021 (*AMO Virtual Conference - August 15th – 18th, 2021*)
 - September 16th, 2021
11. Future Motions of the Board and/or Discussion of SNC Issues
12. Closed Session
 - a. Request for Approval: Land Donation: Eric 45
 - b. Request for Approval: SNC Property Matter: Eric 46-47
13. Adjournment

Angela Coleman,
General Manager/Secretary-Treasurer.

/dm



BOARD OF DIRECTORS MEETING

Meeting No. 04 /21
Thursday, April 15th, 2021 - 9:00 a.m.

By Electronic Participation

Directors Present:

George Darouze, City of Ottawa, Chair
Pierre Leroux, Prescott Russell, Vice Chair
Bill Smirle, Stormont Dundas Glengarry, Past Chair
Michael Brown, City of Ottawa
Steve Densham, Stormont Dundas Glengarry
Dana Farcasiu, Leeds Grenville
John Hunter, Leeds Grenville
Gerrie Kautz, City of Ottawa
Archie Mellan, Stormont Dundas Glengarry

Regrets:

Guy Desjardins, Prescott Russell
Catherine Kitts, City of Ottawa
François St. Amour, Prescott Russell

Staff Present:

Angela Coleman, General Manager/Secretary-Treasurer
Carl Bickerdike, Team Lead, Corporate Services
Ronda Boutz, Team Lead, Special Projects
Michelle Cavanagh, Team Lead, Stewardship
Ben Colgan, GIS Database Technician
Linda Hutchinson, Director, Organization Effectiveness
Omar Kana'n, Water Resources Specialist - Engineering
Dianne MacMillan, Administrative Assistant
Sandra Mancini, Team Lead, Engineering
Alison McDonald, Team Lead, Approvals
Eric McGill, Corporate Counsel
Michael Melaney, Hydrogeologist
John Mesman, Team Lead, Community Lands and Outreach
Geoff Owens, Regulations Officer
Pat Piitz, Team Lead, Property
David Scholz, Approvals and Administrative Assistant

Guest:

Rachel Putnins, City of Ottawa



CHAIRS REMARKS

George Darouze, Chair, called the SNC Board of Directors meeting of April 15th, 2021 to order at 9:00 a.m. Chair Darouze updated the Members on the following items:

- Covid Update: Commended Board and staff on the continued work on programs, projects, and requests from developers and public.
- Conservation Ontario Annual General Meeting: attended by the Chair, Vice Chair, Past Chair and General Manager/Secretary-Treasurer.
- Spring Freshet: Water levels continue to remain low, low risk of flooding to date.

Angela Coleman, General Manager/Secretary-Treasurer provided the following update on the Conservation Ontario Annual General Meeting:

- Conservation Ontario: Umbrella organization for the 36 Conservation Authorities; meetings held with Conservation Ontario quarterly.
- New Executive elected for Conservation Ontario: Chair, Andy Mitchell, Ottonabee Conservation Authority: former cabinet member.

APPROVAL OF SNC BOARD OF DIRECTORS MAIN AND SUPPLEMENTAL AGENDAS

RESOLUTION NO. BD-075/21

Moved by: Pierre Leroux
Seconded by: John Hunter

RESOLVED THAT:

The Members approve the April 15th, 2021 Board of Directors main and supplemental agendas as submitted.

CARRIED

DECLARATION OF CONFLICT OF INTEREST

There were no Declarations of Conflict of Interest.

SNC PROJECT UPDATE – POWERPOINT PRESENTATION

Staff presented project and program updates.

REQUEST FOR APPROVAL:

A. BOARD OF DIRECTORS ANNUAL GENERAL MEETING MINUTES OF MARCH 18TH, 2021



RESOLUTION NO. BD-076/21

Moved by: Gerrie Kautz
Seconded by: Dana Farcasiu

RESOLVED THAT:

The Members approve the Board of Directors Annual General Meeting electronic minutes of March 18th, 2021 as submitted.

CARRIED

B. SNC SOURCE PROTECTION AUTHORITY MEETING MINUTES OF MARCH 18TH, 2021

RESOLUTION NO. BD-077/21

Moved by: Michael Brown
Seconded by: Steve Densham

RESOLVED THAT:

The Board of Directors approve the SNC Source Protection Authority electronic meeting minutes of March 18th, 2021 as submitted.

CARRIED

NEW BUSINESS

REQUEST FOR APPROVAL: OVERVIEW OF AMENDMENTS TO THE CONSERVATION AUTHORITIES ACT AND NEXT STEPS

RESOLUTION NO. BD-078/21

Moved by: Gerrie Kautz
Seconded by: Bill Smirle

RESOLVED THAT:

The Board of Directors approve the overview of amendments on proclaimed amendments to the *Conservation Authorities Act* and next steps recommended by staff.

CARRIED



REQUEST FOR APPROVAL: ADMINISTRATIVE BY-LAW AMENDMENT

RESOLUTION NO. BD-079/21

Moved by: Michael Brown

Seconded by: Archie Mellan

RESOLVED THAT:

The Board of Directors approve house-keeping amendments to South Nation Conservation's Administrative By-laws; and

FURTHER THAT:

Staff prepare additional amendments to permit remote attendance of Board Members at meetings of the Authority post COVID-19 Pandemic provided they adhere to the requirements of the *Conservation Authorities Act*; and

FURTHER THAT:

Staff prepare additional amendments to permit a Special Committee of the Authority (investigating a formal complaint) to engage the services of an accountability officer to make such recommendations to the Special Committee, as necessary.

CARRIED

REQUEST FOR APPROVAL: STANDING COMMITTEE TERMS OF REFERENCE

RESOLUTION NO. BD-080/21

Moved by: Pierre Leroux

Seconded by: Dana Farcasiu

RESOLVED THAT:

The Board of Directors approve the revised Standing Committee Terms of Reference and Standing Committee Member application process.

CARRIED



REQUEST FOR APPROVAL: FUNDING APPLICATIONS

RESOLUTION NO. BD-081/21

Moved by: Archie Mellan
Seconded by: Steve Densham

RESOLVED THAT:

The Board of Directors approve the submission of the following funding applications:

1. **2 Billion Tree Program:** requesting \$16,890 for SNC Forests - tree planting on SNC 5 and SNC 7, in fall 2021.
2. **Laflèche Wetland Trust Fund:** requesting \$250,000, over 1 year for Land Acquisition.
3. **Stormont Dundas Glengarry Regional Tourism:** requesting \$5,000 over 1 year for Warwick Conservation Area Bridge Replacement.

CARRIED

REQUEST FOR APPROVAL: REGULATIONS MAPPING

RESOLUTION NO. BD-082/21

Moved by: Archie Mellan
Seconded by: Gerrie Kautz

RESOLVED THAT:

The Board of Directors approve the Floodplain and Regulations Mapping Series Update overview.

CARRIED

UPDATE: CITY OF OTTAWA EXPANSION LANDS

RESOLUTION NO. BD-083/21

Moved by: Gerrie Kautz
Seconded by: Bill Smirle



RESOLVED THAT:

The Board of Directors receive and file the
Update: City of Ottawa Expansion Lands.

CARRIED

UPDATE: ON-SITE SEWAGE PERMITS ISSUED

RESOLUTION NO. BD-084/21

Moved by: Dana Farcasiu
Seconded by: Steve Densham

RESOLVED THAT:

The Board of Directors receive and file the On-
site Sewage Permits Issued update.

CARRIED

UPDATE: PLANNING ACTIVITY

RESOLUTION NO. BD-085/21

Moved by: Bill Smirle
Seconded by: Pierre Leroux

RESOLVED THAT:

The Board of Directors receive and file the
Planning Activity update.

CARRIED

REQUEST FOR APPROVAL: PERMITS ISSUED

RESOLUTION NO. BD-086/21

Moved by: John Hunter
Seconded by: Bill Smirle

RESOLVED THAT:

The SNC Board of Directors approve permits
33-41 issued under Ontario Regulation
170/06 Development, Interference with
Wetlands and Alterations to Shorelines and
Watercourses.

CARRIED



FINANCIAL REPORTS

REQUEST FOR APPROVAL: MONIES RECEIVED AND DISBURSEMENT REGISTER FOR MARCH 2021

RESOLUTION NO. BD-087/21

Moved by: Archie Mellan

Seconded by: Gerrie Kautz

RESOLVED THAT:

The Board of Directors receive and file the money received report for March 2021; and

FURTHER THAT:

The Board approve the Disbursement Register of \$ 479,136.33 for March 2021.

CARRIED

REQUEST FOR APPROVAL: CONTRACTED SERVICES FOR TREE PLANTING

RESOLUTION NO. BD-088/21

Moved by: Michael Brown

Seconded by: Pierre Leroux

RESOLVED THAT:

The Board of Directors approve an increase to the service contract for 2021 tree planting, to plant approximately 177,000 trees per year, at an approximate amount of \$85,000, plus HST.

CARRIED

SUPPLEMENTAL AGENDA

REQUEST FOR APPROVAL: FORESTS ONTARIO AGREEMENT

RESOLUTION NO. BD-089/21

Moved by: Bill Smirle

Seconded by: Steve Densham



RESOLVED THAT:

The Board of Directors approve signing a Memorandum of Understanding with Forests Ontario for the Grassland Stewardship Initiative program.

CARRIED

UPDATE: ESTIMATED STATEMENT OF OPERATIONS FOR MARCH 31ST, 2021

RESOLUTION NO. BD-090/21

Moved by: Dana Farcasiu
Seconded by: Gerrie Kautz

RESOLVED THAT:

The Board of Directors receive and file the Estimated Statement of Operations for the year ending December 31st, 2021, as of March 31st, 2021.

CARRIED

CLOSED SESSION

The Board of Directors meeting move into Closed Session for the following report:

- Request for Approval: Land Acquisition

RESOLUTION NO. BD-091/21

Moved by: Bill Smirle
Seconded by: Steve Densham

RESOLVED THAT:

The Board of Directors meeting move into Closed Session for the following report:
· Request for Approval: Land Acquisition

CARRIED

The Board of Directors meeting recessed at 11:13 a.m.

The Chair reconvened the Board of Directors meeting at 11:20 a.m.



OPEN SESSION

RESOLUTION NO. BD-092/21

Moved by: John Hunter
Seconded by: Pierre Leroux

RESOLVED THAT:

The Board of Directors meeting move into Open Session.

CARRIED

The Board of Directors meeting recessed at 11:38 a.m.

The Chair reconvened the Board of Directors meeting at 11:45 a.m.

REQUEST FOR APPROVAL: LAND ACQUISITION

RESOLUTION NO. BD-093/21

Moved by: John Hunter
Seconded by: Archie Mellan

RESOLVED THAT:

The Board of Directors approve the acquisition of Property 1 (South Dundas) to an upset limit as discussed, plus ancillary costs.

CARRIED

DATES OF UPCOMING MEETINGS

- Third Thursday, at 9:00 a.m., unless indicated otherwise:
 - May 20th, 2021
 - June 17th, 2021
 - July – *no meeting*
 - August 19th, 2021 (*AMO Virtual Conference: August 15th – 18th, 2021*)

FUTURE MOTIONS OF THE BOARD AND/OR DISCUSSION OF SNC ISSUES

Archie Mellan, Stormont, Dundas, and Glengarry requested information regarding the pollinator habitat project collaboration, and requested an update be brought back to the Board.



DELEGATION: HEALING LODGE

The Delegation presentation was postponed until a later date.

ADJOURNMENT

RESOLUTION NO. BD-094/21

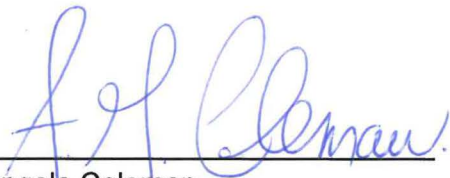
Moved by: Archie Mellan
Seconded by: John Hunter

RESOLVED THAT:

The Board of Directors meeting of
April 15th, 2021 be adjourned at 11:48 a.m.

CARRIED

George Darouze,
Chair.



Angela Coleman,
General Manager/Secretary-Treasurer.

/dm

SNC Review by: _____



To: Board of Directors
From: Angela Coleman, General Manager/Secretary-Treasurer
Date: May 11th, 2021
Subject: Request for Approval: Conservation Ontario Governance Accountability and Transparency Initiative Resolution

RECOMMENDATION:

The Board of Directors endorse three key actions developed by the Conservation Ontario Governance Accountability and Transparency Initiative to: (1) update Administrative By-laws; (2) report proactively on priorities; and (3) promote/demonstrate results; and

FURTHER THAT: Staff assist Conservation Ontario to identify additional improvements and best management practices.

DISCUSSION:

On April 12th, Conservation Ontario Council endorsed the Governance Accountability and Transparency Initiative (the "Initiative"). The Initiative – led by a Steering Committee consisting of Conservation Authority general managers, including SNC's General Manager/Secretary-Treasurer – to accomplish the following:

1. Update Administrative By-Laws to comply with amendments to the Act as proclaimed over the course of 2021;
2. Ensure proactive reporting on governance accountability and transparency priorities; and
3. Promote and demonstrate evidence of accountability and transparency results.

SNC's representation on the Steering Committee will allow staff to work directly with Conservation Ontario to advise on best management practices and implement actions.

ADHERENCE TO SNC POLICY:

Staff will continue its work with member municipalities, the Board, and Conservation Ontario to meet and exceed its obligations under the *Conservation Authorities Act*.

Angela Coleman,
General Manager/Secretary-Treasurer.

See correspondence: CO Letter to Minister of Environment Conservation and Parks



To: Board of Directors
From: Ronda Boutz, Team Lead, Special Projects
Date: May 10th, 2021
Subject: Request for Approval: Disbursements for 2021 Partnership Programs

RECOMMENDATION:

The Board of Directors approves undertaking and disbursement of funds for the following Partnership Programs in 2021:

Program	2021 Funds
1. City of Ottawa Special Levy Programs	
a) Ottawa Ash Tree Replacement Program	\$200,000
b) Ottawa Rural Clean Water Program	\$200,000
c) Eastern Ontario Water Resources Program	\$50,000
d) Ottawa Baseline Monitoring Program	\$41,000
Total	\$491,000

DISCUSSION:

SNC delivers several programs on behalf of the City of Ottawa and in partnership with the Mississippi Valley (MVCA) and Rideau Valley (RVCA) Conservation Authorities. These programs are funded via a Special Levy from the City of Ottawa. This report outlines the recently approved 2021 special levy amounts for each Program.

1. City of Ottawa Special Levy Programs

a. Ottawa Ash Tree Replacement Program

The Ash Tree Replacement Program was developed and launched in 2018. The Program provides cost-share funding for landowners to remove trees infested with the Emerald Ash Borer (EAB) and replace them with native trees. The Program is delivered City-wide by SNC on behalf of the City, MVCA, and RVCA.

The City has approved \$200,000 in special levy funding for 2021.

b. Ottawa Rural Clean Water Program

SNC has delivered the Program, in partnership with RVCA and MVCA, since it started in 2000. As the Program lead, in addition to financial administration, SNC provides coordination for delivery, Program Committee meetings, and communications between the Program partners.



The Ottawa Rural Clean Water Program was renewed for another 5-year term (subject to annual budget approval) by the City of Ottawa in early May. A special levy of \$200,000 has been approved for 2021.

c. Eastern Ontario Water Resources Program (EOWRP)

The City of Ottawa provides annual funding via a special levy for projects that implement recommendations from the *Eastern Ontario Water Resources Management Study*. In 2021, the City has approved \$50,000, to be allocated as follows:

i) Bear Brook Catchment Study

A total of \$20,448 will support field work and reporting for the second year of this 2-year Study. Staff are collecting baseline data on the catchment to support future subwatershed planning.

ii) Eastern Ontario Water Resources Program (EOWRP) Grants

The remaining 2021 allocation (\$29,552) will be available for proposals from not-for-profit organizations, municipalities, conservation authorities, and academic institutes to undertake projects that protect water resources in Eastern Ontario. A call for proposals, projects review, and funding allocation will be completed through the Clean Water Committee. A small portion of the funding will support SNC staff to manage the proposal and grant payment process, and for EOWRP representatives on the Clean Water Committee.

d. Ottawa Baseline Monitoring Program

SNC samples 12 long-term baseline water quality sites across the City of Ottawa that are no longer sampled by the City. In 2021, the City has approved \$41,000 for staff to sample sites from May – December, this amount includes water quality analysis completed by the City's laboratory. SNC has been delivering this Program under a Special Levy since 2019.

FINANCIAL IMPLICATIONS/ADHERENCE TO SNC POLICY:

Compliance with Budget:

Ottawa Special Levy programs are included in the 2021 SNC Budget under Resource Management: Partner Programs: Forests on pages 16-17 (Ottawa Ash Tree Replacement Program) and Resource Management: Partner Programs: Water (Ottawa Rural Clean Water Program, Eastern Ontario Water Resources Program, and Ottawa Baseline Monitoring Program) on pages 18-19.



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Please note, 2021 budget does not include carry over amounts of encumbered 2020 grant funds to be paid in 2021 as projects are completed. Disbursement of these encumbered funds was approved by the Board at the March 2021 meeting (Resolution No. BD-068/21).

SNC Policy Adherence:

Expenditures adhere to the SNC Purchasing Policy. Any purchases in the amount of \$25,000 or greater will be brought to the Board for approval.

All field work associated with the above-mentioned programs and projects adhere to SNC's Health and Safety Policy and Procedures.

A handwritten signature in blue ink, reading "Ronda Boutz", is positioned above a horizontal line.

Ronda Boutz,
Team Lead, Special Projects.



To: Board of Directors
From: Michelle Cavanagh, Team Lead, Stewardship
Pat Piitz, Team Lead, Property
Date: May 10th, 2021
Subject: Request for Approval: Funding Applications

RECOMMENDATION:

The Board of Directors approve the submission of the following funding applications and Expressions of Interest:

1. **Fisheries and Oceans Canada:** requesting \$10,000 to collect data on unrated municipal drains.
 2. **Ontario Community Environment Fund:** requesting \$40,000 for streambank stabilization on East York Creek in Embrun.
 3. **Climate Action Awareness Fund:** requesting up to \$425,000 for forest inventory and carbon model.
-
-

DISCUSSION:

External funding programs have been identified by staff as potential sources of revenue for South Nation Conservation (SNC) projects. The following grant applications have been, or will be submitted; SNC is seeking approval from the Board:

1. **Fisheries and Oceans Canada:**
 - **Project:** Classifying Unrated Municipal Drains
 - **Request:** \$10,000
 - **Program will fund:** Up to \$10,000, no matching funds required.
 - **Purpose:** To collect data on unrated municipal drains which streamlines approval of maintenance activities for municipalities. The data is also used by SNC and municipal staff in Planning and Approvals decision making.
 - **Deadline:** May 14th, 2021
 2. **Ontario Community Environment Fund:**
 - **Project:** East York Creek Shoreline Stabilization
 - **Request:** \$40,000
 - **Program will fund:** Environmental restoration and remediation activities. A total of \$62,864 is available in the Eastern Region of Ontario. No matching funds required.
 - **Purpose:** To control erosion and stabilize the shoreline along a section of East York Creek.
 - **Deadline:** June 23rd, 2021
-



3. Climate Action Awareness Fund:

- **Project:** SNC Forest Inventory and Carbon Models
- **Request:** \$425,000 over three years (2022-2024). Matching funds not required but considered an asset to proposal evaluation.
- **Program will fund:** Projects to advance the understanding of direct land management actions and impact to carbon cycles with emphasis on forestry.
- **Purpose:** To provide a case study of applied technology (LiDAR, Forest Inventory Model, Forest Operational Scale Carbon Model) to SNC-managed forest and SNC stewardship programs. The project will establish baseline sequestered carbon estimate for SNC programs and provide capacity to monitor carbon-sequestration effectiveness of SNC programs.
- **Deadline:** Expression of Interest - June 3rd, 2021
Full Proposal – September 2021

FINANCIAL IMPLICATIONS/ADHERENCE TO SNC POLICY:

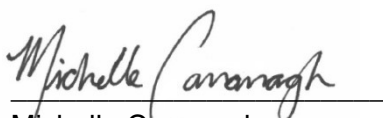
Compliance with Budget:

1. **Fisheries and Oceans Canada:** This work is included in the 2021 Budget under Resource Management, Water Response Programs, pages 14 and 15.
2. **Ontario Community Environment Fund:** This work is included in the 2021 Budget under Resource Management, Projects, Habitat Restoration, pages 24 and 25.
3. **Climate Action Awareness Fund:** This work is not included in the 2021 Budget. Project would be subject to approval of the 2022 budget. Project start date January 2022.

SNC Policy Adherence:

All expenditures will adhere to SNC's Purchasing Policy, including seeking three quotes and required authorizations according to purchasing limits.

All work undertaken to complete the project will adhere to SNC's Health and Safety Policies and Procedures.


Michelle Cavanagh,
Team Lead, Stewardship.


Pat Piitz,
Team Lead, Property.



To: Board of Directors
From: Sandra Mancini, Team Lead, Engineering
Date: May 10th, 2021
Subject: Request for Approval: 2021-2022 National Disaster Mitigation Program

RECOMMENDATION:

The Board of Directors approve entering into an agreement with the Ministry of Municipal Affairs and Housing under the 2021-2022 National Disaster Mitigation Program (NDMP), Intake 6 for the following projects:

1. City of Ottawa: Bear Brook and Tributaries Hazards Mapping: \$265,746.54
2. United Counties of Prescott and Russell: Ottawa River Hazards Mapping: \$185,154
3. Flood Risk Assessment Partnership: \$168,882

FURTHER THAT: The Board of Directors approve entering into the following agreements:

1. City of Ottawa: Bear Brook and Tributaries Hazards Mapping
 2. United Counties of Prescott and Russell: Ottawa River Hazards Mapping
 3. Rideau Valley Conservation Authority and Mississippi Valley Conservation Authority: Flood Risk Assessment Partnership
-

DISCUSSION:

At the December meeting, South Nation Conservation's (SNC) Board of Directors approved the National Disaster Mitigation Program (NDMP) Intake 6 funding application for five projects (Resolution No. BD-191/20).

On May 5th, 2021, SNC received funding approval from the Ministry of Municipal Affairs and Housing (MMAH) and Public Safety Canada (PSC) for three grants: Bear Brook and Tributaries Hazards Mapping; Ottawa River Hazards Mapping; and Flood Risk Assessment Partnership.

The Flood Forecasting and Warning Improvements in the South Nation River Watershed and Data Acquisition to Support Eastern Ontario Flood Risk Assessments, Floodplain Mapping and Flood Forecasting and Warning projects funding was not approved.

In accordance with the Terms and Conditions of the NDMP, the Federal portion of the funds will be governed by a Master Contribution Agreement between Federal and Provincial governments, and MMAH then enters into an agreement with SNC.



Projects must be completed by March 31st, 2022, including data collection, professional services, public awareness, and education.

- 1. City of Ottawa – Bear Brook and Tributaries Hazards Mapping**
Total Project Cost: \$531,493.08
NDMP Funding: \$265,746.54
Partner Contribution: City of Ottawa: \$132,873.27
SNC Contribution: \$132,873.27

- 2. United Counties of Prescott and Russell – Ottawa River Hazards Mapping**
Total Project Cost: \$370,308
NDMP Funding: \$185,154
Partner Contribution: United Counties of Prescott and Russell: \$137,000
SNC Contribution: \$48,154

- 3. Flood Risk Assessment Partnership**
Total Project Cost: \$337,764
NDMP Funding: \$168,882
Partner Contribution: Rideau Valley and Mississippi Valley Conservation Authorities: \$116,182
SNC Contribution: \$52,700

FINANCIAL IMPLICATIONS/ADHERENCE TO SNC POLICY:

Compliance with Budget:

SNC contribution to the projects are reflected under Salaries and Benefits in: Resource Management: Water Response Programs, pages 14 and 15; Approvals: Development Review, pages 48 and 49; Corporate and Community Services: Administration, pages 78 and 79; and Communications and Outreach: Corporate Communications, pages 86 and 87.

Additional notes for each project are outlined below:

- 1. Bear Brook and Tributaries Hazard Mapping**
Project not included in the 2021 Budget, City of Ottawa has confirmed partner funding, agreement to follow.
- 2. Ottawa River Flood Hazard Mapping**
Project not included in the 2021 Budget, United Counties of Prescott and Russell has confirmed partner funding, agreement to follow. However, the Counties confirmed \$25,000 which is reflected in the 2021 Budget under Approvals: Projects: United Counties of Prescott-Russell – Floodplain Mapping, pages 58-59.



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3. Flood Risk Assessment Partnership

Project not included in the 2021 Budget. Contributions from partnering Conservation Authorities have been confirmed, agreements to follow. An amount of \$31,242 has been reallocated to this project from the Imagery Acquisition (LiDAR) project, SNC 2021 Budget, pages 64-65.

SNC Policy Adherence:

Project expenditures will adhere to SNC's Purchasing Policy, including seeking three quotes and required authorizations according to purchasing limits.

Work undertaken to complete the projects will adhere to SNC's Floodplain Mapping Policies and Procedures.

Sandra Mancini

Sandra Mancini,
Team Lead, Engineering.



To: Board of Directors
From: Alison McDonald, Team Lead, Approvals
Date: May 11th, 2021
Subject: Update: Counties Natural Heritage System Project

RECOMMENDATION:

The Board of Directors receive and file the Counties Natural Heritage System Project update.

DISCUSSION:

The United Counties of Prescott and Russell (UCPR) and Stormont, Dundas, and Glengarry (SDG) engaged South Nation Conservation (SNC) to complete a Natural Heritage Project to help the Counties update their Official Plans. This study is a requirement of the Provincial Policy Statement and was collectively funded by the Counties.

This partnership between two Counties and the Conservation Authority (CA) is the first of its kind for Natural Heritage planning in Ontario. The Ministry of Municipal Affairs and Housing staff recognized this approach as a leading Best Practice in the Province highlighting the efficient use of staff and resources, consistency across municipal boundaries, and practicality of connecting these systems across large regional areas.

The municipal and public engagement for the project was very successful. Staff held four municipal staff consultation meetings which involved interactive exercises and dynamic policy debates. Public consultation included a detailed engagement website, two YouTube public information sessions, and numerous social media and newspaper postings. Staff also sent notices to stakeholders and met with 15 different interest groups. Feedback on the study was overwhelmingly positive and most criticism focused on forest cover loss issues which are outside of the scope of the project. Many residents and Councillors related to the concept of balance (a landscape that allows for a mix of agriculture and core natural protected areas) and the story of Alice the Moose who migrated from the Adirondacks to Algonquin Park.

The final Natural Heritage System mapping (shown on screen) was the result of a comprehensive GIS analysis led by SNC and supported by GIS staff from both Counties. The methodology and resulting Regional Cores and Corridors were reviewed by Conservation Authority and Municipal staff including the Raisin Region Conservation Authority. The mapping analysis recognized working agricultural landscapes as part of a natural heritage system and followed the Ontario Federation of Agriculture's best practices. The Natural Heritage System also connects to other systems in Ottawa, Leeds Grenville,



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Quebec, and New York State.

The final report includes recommended policy updates for both Counties including:

- Scoping Environmental Impact Statements where the risk of negative impact is low or waiving the requirements and opting for standard mitigations where supported by the Conservation Authority.
- Protecting setbacks for natural hazards and watercourses using zoning or municipal ownership. This will reduce conflicts with future property owners.
- Increasing the protection of the natural heritage system while outlining mitigation requirements for other natural features.

The study also produced recommendations for the Counties on specific topics of interest including Groundwater Recharge Areas, Coastal Wetland mapping, Significant Woodland criteria and mapping, and Significant Valleylands in Larose Forest. These extra sub-projects were included as value-add for the Counties and may inform future policy or mapping updates for the Official Plans.

The final report is being reviewed by County Planning staff and final copies will be distributed by the end of the Month. Staff will work with both Counties on the required Official Plan Amendments during 2021.

SNC POLICY IMPLICATIONS:

SNC is a commenting agency for development applications circulated from the County. Official Plan policies provide the framework for staff comments on natural heritage features on development sites. The proposed policy changes will be reflected in the Official Plan and will be considered by SNC's planning staff when completing planning reviews.

The Natural Heritage System will also help guide SNC programs including stewardship, landowner grants, and land acquisition.

Alison McDonald,
Team Lead Approvals.



To: Board of Directors
From: Alison McDonald, Team Lead, Approvals
Date: May 10th, 2021
Subject: Update: On-Site Sewage Permits Issued

RECOMMENDATION:

The Board of Directors receive and file the On-Site Sewage Permits Issued update.

DISCUSSION:

SNC staff issue permits under Part 8 of the Ontario Building Code. The list below includes permits issued in the month of April 2021. Septic system searches and renovation reviews are not included.

#	Permit Number	Landowner Name	Former Municipality
98	ND-21-15	Park View Homes	Mountain
99	ND-21-16	Park View Homes	Mountain
100	ND-21-17	Park View Homes	Mountain
101	ND-21-18	Park View Homes	Mountain
102	NS-21-05	Emilie Westbrook	Finch
103	SS-21-11	Braydon Poirier	Lunenburg
104	NA-21-08	Sebastien Lavoie	Limoges
105	ND-21-20	Glen Clarke	Mountain
106	SS-21-12	Nicole Lacas	St-Andrews West
107	ND-21-21	Jean-Claude Cayer	Winchester
108	RC-21-10 RU	Josee Lefebvre	Embrun
109	CH-21-16	Monique Johnson	L'Orignal
110	CH-21-17	Marcel Beaulac	L'Orignal
111	EH-21-02	Nicholas Didonato	Chute-à-Blondeau
112	AP-21-05	Florence Rowberry	Plantagenet
113	RU-21-11	Yolaine Rivet	Embrun
114	RU-21-12	Steven Yafalian	Limoges
115	RU-21-10	Josée Lefebvre	Embrun
116	NA-21-09	Martin Chenier	Casselman
117	CR-21-28	Yvon Lepage	Bourget
118	ND-21-22	Andre Ouellette	Mountain
119	CR-21-29	Robert Jaquemet	Bourget
120	CA-21-01	Gilles Leclerc	Casselman



#	Permit Number	Landowner Name	Former Municipality
121	CR-21-30 A	Ryan Burns	Hammond
122	CR-21-30 B	Ryan Burns	Hammond
123	SS-21-13	Frank Sinfield	St. Andrews West
124	SS-21-14	Cory Winters	Finch
125	NS-21-06	Alain Brisson	Monkland
126	SS-21-15	Barron Yelle	Lunenburg
127	SS-21-16	Andrew Daigneault	Avonmore
128	CR-21-31	Celine Marcil	Bourget
129	AP-21-07	Linda Carriere-Seguin	Alfred
130	CR-21-32	Sebastien Lanthier	Bourget
131	AP-21-08	Daniel Menard	Lefaivre
132	SS-21-17	Byron De Wit	St. Andrews West
133	EH-21-03	Lawrence Perron	St. Eugene
134	SD-21-12	Llyod Wells	Williamsburg
135	ND-21-23	Dan McDiarmid	Mountain
136	NA-21-10	William Whelan	Vankleek Hill
137	ND-21-24	Royal Cedar Development Inc.	Winchester
138	RU-21-13	Stephanie Dion	Embrun
139	RU-21-14	Roger Laplante	Embrun
140	NA-21-11	Haspengouw Farm Inc	Casselman
141	CR-21-33	Investments Abello	Hammond
142	CR-21-34	Eric Clement	Hammond
143	EH-21-04	Mathieu Tranchemontagne Bougie	Chute a Blondeau
144	SS-21-18	Gerald MacDermid	St. Andrews West
145	SD-21-13	John Kennedy	Chesterville
146	SS-21-19	Falcon Home Construction Inc.	St. Andrews West
147	ND-21-25	John Havekes	Mountain
148	AP-21-09	Romain Lalonde	Alfred
149	CR-21-35	Alain Maisonneuve	St. Pascal
150	AP-21-10	Patrick Beauchamp	Curran
151	CH-21-18	Donna Groves	L'Original
152	NA-21-12	Jerrod Moran	Casselman
153	ND-21-26	Ooleepeeka Shoo	Winchester
154	ND-21-27	Ted Henderson	Mountain
155	SS-21-20	David Dingwall	Lunenburg
156	RU-21-15	Wayne Bell	Russell



#	Permit Number	Landowner Name	Former Municipality
157	RU-21-16	Richard Hodgson	Russell
158	SD-21-14	John Corput	Chesterville
159	CA-21-02	Joé Forgues	Casselman
160	NA-21-13	Annick Lapensee	Vankleek Hill
161	NA-21-14	Bruce Ryan	Casselman
162	SD-21-15	Todd Edwards	Morrisburg
163	ND-21-28	Robert Feick	Winchester
164	CR-21-36	Tracy-Ann Gagnon	Hammond
165	ND-21-29	Jason Forget	Winchester
166	ND-21-30	Denise Zavitski	Mountain
167	CR-21-37	Natasha Wetzel	Rockland
168	NS-21-07	Pierre Poirier	Crysler
170	AP-21-11	Maxime Desjardins	Wendover
171	AP-21-12	Sebastien Ouellette / Josée Provost	Plantagenet
172	AP-21-13	Marc-Andre Lalande	Curran
173	ND-21-31	Marc Tessier	Mountain
174	SS-21-22	Michelle Sauvé	Cornwall

Staff will continue to track permit applications and associated timelines to ensure timely service delivery.

Alison McDonald,
Team Lead, Approvals.



To: Board of Directors
From: Alison McDonald, Team Lead Approvals
Date: May 11th, 2021
Subject: Update: Planning Activity

RECOMMENDATION:

The Board of Directors receive and file the Planning Activity update.

DISCUSSION:

SNC staff provide comments on planning applications and technical reviews to support planning applications. Applications are sent to SNC by local Municipalities; costs are recovered according to the Board approved fee schedule.

The list below includes planning applications received in the month of April. Pre-consultations and property inquiries are not included in this list.

#	SNC Number	Landowner Name	Former Municipality	Application
147	SNC-1776-2021	Paul Leblanc	Mountain	Minor Variance
148	SNC-1777-2021	The Finishing Touch Construction	Mountain	Minor Variance
149	SNC-1778-2021	RWH Trolgy Inc.	Cumberland	Site Plan Control
150	SNC-1779-2021	Not provided	North Plantagenet	Zoning By-Law Amendment
151	SNC-1780-2021	Not provided	North Plantagenet	Zoning By-Law Amendment
152	SNC-1781-2021	Murray McIntosh & Angela Ryan	Kenyon	Severance
153	SNC-1782-2021	Eugene Kyer & France Kyer	Cornwall	Severance
154	SNC-1783-2021	Will Charr	Russell	Site Plan Control
155	SNC-1784-2021	Les Ateliers Beau-Roc	Russell	Site Plan Control
156	SNC-1785-2021	Kris Patterson	South Gower	Severance
157	SNC-1786-2021	Coopérative Agricole	Russell	Zoning By-Law Amendment
158	SNC-1787-2021	Harmony Hyundai	Rockland	Site Plan Control



#	SNC Number	Landowner Name	Former Municipality	Application
159	SNC-1789-2021	Bonnie Lynn Brisebois	Osnabruck	Zoning By-Law Amendment
160	SNC-1791-2021	Not provided	Caledonia	Minor Variance
161	SNC-1793-2021	Daniel Robertson	Cambridge	Minor Variance
162	SNC-1794-2021	Olivier Coqueux	Russell	Site Plan Control
163	SNC-1797-2021	Russell Reformed Presbyterian Church	Russell	Zoning By-Law Amendment
164	SNC-1798-2021	561700 Ontario Ltd.	Clarence	Site Plan Control
165	SNC-1799-2021	Corey Lockwood	Edwardsburgh	Minor Variance
166	SNC-1800-2021	Amy & Tony Fraser	Winchester	Zoning By-Law Amendment
167	SNC-1803-2021	561700 Ontario Ltd.	Clarence	Minor Variance
168	SNC-1805-2021	Mark Randle	Alfred	Severance
169	SNC-1807-2021	Sylvain Viau & Associates Inc.	Casselman	Site Plan Control
170	SNC-1808-2021	Sonibrand Farm Inc.	Plantagenet	Severance
171	SNC-1809-2021	Leonardo Damato	Cambridge	Severance
172	SNC-1810-2021	Leonardo Damato	Cambridge	Severance
173	SNC-1811-2021	Michel Paquette	West Hawkesbury	Severance
174	SNC-1812-2021	Sobey's Capital Inc.	West Hawkesbury	Severance
175	SNC-1813-2021	P.G.B. Estate Developments Inc.	West Hawkesbury	Severance
176	SNC-1814-2021	Copart Canada Inc.	Gloucester	30cm Reserve
177	SNC-1815-2021	Kyle Taylor	Osgoode	30cm Reserve
178	SNC-1817-2021	Brad Cartier	Clarence	Site Plan Control
179	SNC-1818-2021	Barry Magladry	Cumberland	Severance
180	SNC-1819-2021	Barry Magladry	Cumberland	Severance
181	SNC-1820-2021	Not provided	Cumberland	30cm Reserve
182	SNC-1821-2021	Not provided	Cumberland	30cm Reserve
183	SNC-1822-2021	Michel Racine	Cambridge	Minor Variance
184	SNC-1823-2021	G&E Reno Construction	Cambridge	Minor Variance
185	SNC-1826-2021	Not provided	Osgoode	Severance
186	SNC-1829-2021	Gordon Thomas Blow	Mountain	Severance
187	SNC-1830-2021	Iwona Sobieraj	Augusta	Severance



#	SNC Number	Landowner Name	Former Municipality	Application
188	SNC-1831-2021	Georgette Cayer	Cambridge	Severance
189	SNC-1832-2021	Carol Anne Wade	Cambridge	Severance
190	SNC-1833-2021	Estate of Estelle Dutrisac	Clarence	Severance
191	SNC-1834-2021	E.D.D.Y. Property Management Inc.	Clarence	Severance
192	SNC-1835-2021	E.D.D.Y. Property Management Inc.	Clarence	Severance
193	SNC-1838-2021	John Corvinelli	Russell	Severance
194	SNC-1839-2021	John & Trudy Corvinelli	Russell	Severance
195	SNC-1840-2021	Jean-Guy Lapointe	Russell	Severance
196	SNC-1842-2021	J&S Young Farms Inc.	Clarence	Severance
197	SNC-1843-2021	Ronald Shirley	Matilda	Severance
198	SNC-1844-2021	Ferme Maisonneuve	Clarence	Severance
199	SNC-1845-2021	J&S Young Farms Inc.	Clarence	Severance
200	SNC-1846-2021	Ferme Guycalain Inc.	South Plantagenet	Severance
201	SNC-1847-2021	Glenn Anne Farms Inc.	Kenyon	Severance
202	SNC-1848-2021	Tibben Farms Inc.	Matilda	Severance
203	SNC-1849-2021	John & Joanne Haveskes	Mountain	Severance
204	SNC-1850-2021	Kim Brisson & Brad Grant	Augusta	Severance
205	SNC-1853-2021	Tara Lafrance	Osnabruck	Minor Variance
206	SNC-1854-2021	Graham Jack Durant	Winchester	Severance
207	SNC-1855-2021	Not provided	Osnabruck	Zoning By-Law Amendment
208	SNC-1856-2021	JF Dobbie and Sons Ltd.	Edwardsburgh	Severance
209	SNC-1857-2021	JF Dobbie and Sons Ltd.	Edwardsburgh	Severance
210	SNC-1858-2021	Not provided	Russell	Zoning By-Law Amendment



Technical Reviews

SNC offers professional and technical review services in engineering, hydrogeology, biology, and private servicing. The following table includes the technical reviews completed in the month of April.

SNC Number	Development Size	Review Type
SNC-1735-2021	Small Scale Development	Stormwater Management
SNC-1766-2021	Area > 2 ha	Stormwater Management
SNC-1019-2019	Small Scale Development	Hydrogeological Assessment
SNC-1335-2020	Area > 2 ha	Environmental Impact Statement
SNC-1335-2020	Area > 2 ha	Stormwater Management
SNC-5551-2018	Area > 2 ha	Hydrogeological Assessment
SNC-1484-2020	Area ≤ 2 ha	Stormwater Management
SNC-1371-2020	Area ≤ 2 ha	Stormwater Management
SNC-1161-2020	Area ≤ 2 ha	Stormwater Management
SNC-1739-2021	Small Scale Development	Environmental Impact Statement
SNC-1726-2021	Small Scale Development	Environmental Impact Statement
SNC-1787-2021	Area ≤ 2 ha	Stormwater Management
SNC-1784-2021	Area ≤ 2 ha	Stormwater Management
SNC-1605-2021	Area < 0.5 ha	Stormwater Management
SNC-5207-2017	Area < 0.5 ha	Stormwater Management
SNC-1817-2021	Area < 0.5 ha	Environmental Impact Statement
SNC-1794-2021	Area ≤ 2 ha	Stormwater Management
SNC-6322-2019	Area ≤ 2 ha	Stormwater Management
SNC-1496-2020	Small Scale Development	Hydrogeological Assessment

Staff will continue to track applications and associated timelines to ensure timely reviews.

Alison McDonald,
Team Lead Approvals



To: Board of Directors
From: Geoff Owens, Regulations Officer
Date: May 10th, 2021
Subject: Request for Approval: Permits Issued

RECOMMENDATION:

The SNC Board of Directors approve permits 42 – 59 issued under Ontario Regulation 170/06 Development, Interference with Wetlands and Alterations to Shorelines and Watercourses.

DISCUSSION: SNC staff issue permits in accordance with SNC policies and then presents them to the Board for approval at each Board meeting. The list below indicates the permits that have been issued since March 31st, 2021.


#	Permit No.	Landowner	Former Municipality	Project
42	2020-ALP-R202	Andre Pommainville	Alfred	Erosion Control
43	2021-ALP-R040	Henri Thibault	N. Plantagenet	Erosion Control
44	2021-ALP-R043	Carl Chamberland	Alfred	Install Pool and Patio
45	2021-ALP-R063	Daniel And Helene Sarrazin	Alfred	Construct House and Septic
46	2021-CLR-R027	Richard Campeau	Clarence	Culvert Replacement
47	2021-CLR-R056	Simon Beaulieu and Sophie Lariviere	Clarence	Construct House and Septic
48	2021-CLR-R065	Darren Vinet	Clarence	Install Pool and Patio
49	2020-CUM-R226	Mario Laroche	Cumberland	Install Septic System
50	2021-CUM-R037	Chris Strban	Cumberland	Construct Garage
51	2021-CUM-R039	Alain Perras	Cumberland	Construct House and Septic
52	2021-OSG-R029	Matthew and Stephanie Alexander	Osgoode	Install Pool and Patio
53	2021-EDW-R050	Ross Saunders	Edwardsburgh	Trench in Hydro Line
54	2021-EDW-R053	Roxane Villeneuve	Edwardsburgh	Install Septic System
55	2021-NAT-R044	Louis and Isabelle Rocque	Cambridge	Storm Water Management

#	Permit No.	Landowner	Former Municipality	Project
56	2021-NDU-R006	Sevita International	Mountain	Construct New Facility
57	2021-RUS-R051	Yolaine and Gaetan Rivet	Russell	Decommission Septic System
58	2021-RUS-R080	Patrick Legault	Russell	Construct New Building
59	2021-SDU-R057	Reg Gilmer	Matilda	Install Storage Building

Complaints/Issues: Sites visited in 2021 through the regulatory program: 10

Location	Issue	Outcome
South Dundas	Interference with a PSW	Landowner agreed to allow land to re-naturalize and undertake restoration as appropriate.
Russell	Excavation equipment near the river "Breaking the Rules"	Works in-line with recently issued Planning and Regulation approvals.
North Grenville	Interference with a PSW	Landowner agreed to allow land to re-naturalize and undertake restoration as appropriate.
Clarence-Rockland	Construction of building within slope regulated area	Landowner is going through a retro-active permitting process.
North Glengarry	Reconstructed wildlife dam causing water to back up	Working with landowner, Township, and local residents to find a solution.
South Dundas	Shoreline works; no approvals	Working with landowner, Township, and MNRF to find a solution.
South Dundas	Interference with a PSW and watercourse	On-going file.
South Dundas	Interference with a PSW	Landowner working with SNC to develop a plan to move forward.
Russell	Interference with a watercourse	Landowner working with SNC to develop a plan to move forward.
Augusta	Shoreline development activities; no approval	Landowner is going through a retro-active permitting process.

Staff will continue to track complaint site visits and will provide a memo email to the Clerk of the municipalities where future visits take place.



Geoff Owens,
Regulations Officer.



SOUTH NATION
CONSERVATION
DE LA NATION SUD

38 rue Victoria Street, Finch, ON K0C 1K0 Tel: 613-984-2948 Fax: 613-984-2872 Toll Free: 1-877-984-2948 www.nation.on.ca

To: Board of Directors
From: Carl Bickerdike, Team Lead, Corporate Services
Date: May 10, 2021
Subject: Request for Approval: Monies Received and Disbursement Register for April 2021

RECOMMENDATION:

The Board of Directors receive and file the money received report for April 2021; and

FURTHER THAT: The Board approve the Disbursement Register of \$ 421,779.45 for April 2021.

BACKGROUND: The list of major money receipts by customers are shown below:

<u>Received From:</u>	<u>April 2021</u>
City of Ottawa	231,900.83
Forests Ontario	191,378.16
Septic Revenue	57,267.50
Planning Revenue	54,167.95
Township of North Dundas	31,747.00
Raisin Region Conservation Authority	31,096.61
Kawartha Credit Union	14,104.73
Ducks Unlimited Canada	13,017.60
Mohawk Council of Akwesasne	8,000.00
Tree planting	6,929.85
Township of South Stormont	2,720.00
Royal Bank of Canada	1,977.92
Other	3,589.71
TOTAL \$	647,897.86

FINANCIAL IMPLICATIONS/ADHERENCE TO SNC POLICY:

SNC has approved Policies for cheques, internet banking and electronic funds transfer.

<u>April 2021</u>	<u>Total</u>
Accounts Payable Cheques	19,354.94
Internet Banking	281,267.29
Electronic Funds Transfer Payment	121,157.22
TOTAL \$	421,779.45

Carl Bickerdike,
Team Lead, Corporate Services
Attachment

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Number	Code	Name	Amount
19724	NEOP6075	QUADIENT CANADA LTD	677.32
19725	OTCW0323	05-16-2102 DDB	1,000.00 OTCW Grant
19726	OTCW0324	05-17-2192 DDB	1,000.00 OTCW Grant
19727	SDGF9047	2021-SDGWAS-010	500.00 MFTIP - SDGF Grant
19728	SDGF9048	2021-SDGWAS-009	500.00 MFTIP - SDGF Grant
19729	SNCW0437	2020-NAT-CW30	5,000.00 SNC Grant
19730	UCPR1201	2021-UCPRWAS-011	500.00 MFTIP - UCPR Grant
19731	UCPR1202	2021-UCPRWAS-012	500.00 MFTIP - UCPR Grant
19732	UCPR1203	2021-UCPRWAS-013	500.00 MFTIP - UCPR Grant
19733	UCPR1204	2021-UCPRWAS-016	500.00 MFTIP - UCPR Grant
19734	UCPR1205	2021-UCPRWAS-015	500.00 MFTIP - UCPR Grant
19735	UCPR1206	2021-UCPRWAS-014	500.00 MFTIP - UCPR Grant
19736	UNCO9000	UNITED COUNTIES OF S.D. & G.	50.00
19738	BESU0690	BELISLE SUGAR BUSH	59.50
19739	CEDA2045	CEDARVIEW BUILDERS SUPPLY LTD.	3.16
19740	COCO1270	COTNAM HOLDINGS	156.97
19741	MOTI5525	MOREWOOD TIRE SERVICES	28.25
19742	PEPR1049	HANS KOCH	380.00
19743	SNCW0438	2020-NAT-CW06A	5,000.00 SNC Grant
19744	TESE7650	TECRANE SERVICE INC	499.74
19746	UCPR1207	2021-UCPRWAS-017	500.00 MFTIP - UCPR Grant
19747	UCPR1208	2021-UCPRWAS-019	500.00 MFTIP - UCPR Grant
19748	UCPR1209	2021-UCPRWAS-018	500.00 MFTIP - UCPR Grant
			19,354.94
10000868	TELU8575	TELUS	1,506.07
10004388	BELL0510	BELL CANADA	54.12
10004601	BELL0510	BELL CANADA	242.44
10004602	HYDR3560	HYDRO ONE	1,246.71
10004603	HYDR3560	HYDRO ONE	35.96
10006606	VISA7601	VISA - LORIE HENDERSON	2,500.00
10007873	BELL0510	BELL CANADA	1,031.69
10009584	FIFE2505	FINCH FEED & SEED LTD. PURINA	273.82
10009585	HYDR3560	HYDRO ONE	1,310.55
10009586	HYDR3560	HYDRO ONE	31.52
10009587	MACE5505	MACEWEN PETROLEUM INC.	613.11
10009588	UNIO9003	UNION GAS LIMITED	1,245.85
20210408	PAYW0139	Payworks	124,337.52 Pay 7
20210408	BAMO0650	THE BANK OF MONTREAL	8,030.39 Pension
20210408	PAYW0139	Payworks	1,271.35
20210419	VISA7602	VISA - SYLVIE FRACASSI	75.00
20210419	VISA7604	VISA - JACQUES LEVERT	74.01
20210419	VISA7605	VISA - RONDA BOUTZ	27.18
20210419	VISA7609	VISA - DEBORAH EDWARDS	28.25
20210419	VISA7606	VISA - SANDRA MANCINI	354.11
20210419	VISA7601	VISA - LORIE HENDERSON	0.00
20210422	BAMO0650	THE BANK OF MONTREAL	7,305.91 Pension
20210422	PAYW0139	Payworks	128,504.73 Pay 8
20210430	ROBA7530	ROYAL BANK OF CANADA	1,167.00
			281,267.29
9823	BUFF0576	BUFFETT TAYLOR & ASSOCIATES INSL	15,889.08 Group benefits
9824	ODSM7580	O.D.S. MARINE	19,481.20 Manhole repairs at Crysler Dyke
9825	ATAI0123	ATEL AIR	1,934.56

00035

9826	BS508100	BILL SMIRLE	95.29	
9827	COMM1130	UNIVERSAL FIELD SUPPLIES	192.98	
9828	DM405500	DIANNE MACMILLAN	62.66	
9829	EMHA2000	EMOND HARNDEN	257.08	
9830	INAL4180	SPECIAL MARKETS SOLUTIONS INDUS	695.52	
9831	IRMO4430	IRON MOUNTAIN	181.59	
9832	JAME3850	JACQUES MEILLEUR	2,474.70	
9833	KIMS4530	KIM'S MOBILE LOCKSMITH SERVICE	338.66	
9834	LANN5020	LANNIN'S GARAGE	950.45	
9835	MIBL8450	M.R. BLAIS SALES & SERVICES INC	18.56	
9836	MOOS5524	MOOSE CREEK CEMENT PRODUCTS	296.63	
9837	NA206015	THE NATION MUNICIPALITY	276.45	
9838	NL404015	NAOMI LANGLOIS-ANDERSON	372.87	
9839	NOVA6200	NOVA NETWORKS	3,631.70	Managed Services
9840	PIRI7030	PIERRE RICHER PLUMBING INC.	37.24	
9841	SADE8008	1595246 ONTARIO - SAFE AND DEPENI	312.90	
9842	SSMA8250	SSC MAINTENANCE SERVICES INC	4,729.44	Cleaning Services Feb & March
9843	STIN8000	STORM INTERNET SERVICES	169.50	
9844	TC400750	TAYLOR CAMPBELL	237.30	
9845	TENA8506	TENAQUIP INDUSTRIAL EQUIPMENT	1,709.27	
9846	TRTO8830	TREE TOP SERVICES	565.00	
9847	WISP8055	WINCHESTER SPRINGS MOBILE WASH	395.50	
9848	AM405500	ALISON McDONALD	66.10	
9849	BESE0590	BEGG-SEGUIN HARDWARE LIMITED	218.15	
9850	COMM1130	UNIVERSAL FIELD SUPPLIES	396.70	
9851	CYSO1420	CYAN SOLUTIONS LTD	348.89	
9852	DREN1542	DRENTEX FIELD SERVICES	8,759.70	Frost seeding
9853	JS408060	JASON SYMINGTON	180.79	
9854	LAHO5250	LANNIN HOME BUILDING CENTRE	86.49	
9855	LANN5020	LANNIN'S GARAGE	740.67	
9856	LLMC5040	LLOYD MCMILLAN EQUIPMENT LTD.	113.00	
9857	LOAU1000	LOCAL AUTHORITY SERVICE LTD	190.05	
9858	NOVA6200	NOVA NETWORKS	439.43	
9859	OGRA7596	ONTARIO GOOD ROADS ASSOCIATION	621.50	
9860	OMER6450	OMERS	32,284.16	Pension
9861	PATO6940	PAUL'S TOOLS RENTAL	339.00	
9862	STIN8000	STORM INTERNET SERVICES	169.50	
9863	TEDM5522	TED MORAN & SONS LTD.	4,723.40	Snow removal
9864	TENA8506	TENAQUIP INDUSTRIAL EQUIPMENT	585.05	
9865	WIBM9005	WINCHESTER BMR	32.77	
9866	WISP8055	WINCHESTER SPRINGS MOBILE WASH	395.50	
9867	CC401060	CHRIS CRAIG	972.20	
9868	CHRE1051	ETCETERA PUBLICATIONS (CHESTERV	33.90	
9869	COAU1115	COOTER'S AUTOMOTIVE	898.49	
9870	COMM1130	UNIVERSAL FIELD SUPPLIES	453.95	
9871	EMHA2000	EMOND HARNDEN	2,108.02	Professional Services
9872	FERG3000	FERGUSON FOREST CENTRE	4,855.27	Municipal giveaway
9873	KP406750	KAREN PAQUETTE	409.76	
9874	LANN5020	LANNIN'S GARAGE	145.37	
9875	NS206050	TOWNSHIP OF NORTH STORMONT	255.73	
9876	THRE7560	THE REVIEW	337.87	
9877	TRCA8650	TRADUCTIONS CATMAC TRANSLATION	2,203.68	
9878	TRTO8830	TREE TOP SERVICES	2,090.50	
9879	WISP8055	WINCHESTER SPRINGS MOBILE WASH	395.50	
			<hr/>	
			121,157.22	



To: Board of Directors
From: Pat Piitz, Team Lead, Property
Date: May 13th, 2021
Subject: Request for Approval: Sale of Wood

RECOMMENDATION:

The Board of Directors approves the award of contracts SNC 61-2021 to Contractor A.

DISCUSSION:

Harvest contracts were posted on the SNC website on April 14th, 2021 and logging contractors were reminded by email on April 27th, 2021. SNC received enquiries from three logging contractors regarding the sale however no bids were received by closing May 7th, 2021. One bid was received after closing on May 13th, 2021 from Contractor A.

Compartment	Municipality	Contractor	Operation	Bid
SNC 61-2020	Edwardsburgh Cardinal	Contractor A	1st thinning lowland hardwood: 17.9 hectares	30% of mill receipt for sawlogs; firewood \$24 per cord

Staff recommend the offer from Contractor A for consideration. The amounts quoted are consistent with past wood sales and above minimum reserve amounts set in the sales documents (25% for sawlogs and \$5 per m³ for firewood). Total approximate value of contract is \$25,690.

FINANCIAL IMPLICATIONS/ADHERENCE TO SNC POLICY:

Compliance with Budget:

Revenues from the sale of wood is included in the 2021 SNC Budget under Community Land: SNC Forest: Revenue: Fees: \$90,000 pages 36-37.

SNC Policy Adherence:

Adheres to SNC Forest Policy.


Pat Piitz,
Team Lead, Property.



To: Board of Directors
From: Ronda Boutz, Team Lead, Special Projects
Sandra Mancini, Team Lead, Engineering
Carl Bickerdike, Team Lead, Corporate Services
Date: May 11th, 2021
Subject: Request for Approval: Eastern Ontario LiDAR Acquisition

RECOMMENDATION:

The Board of Directors approve retaining vendor B to complete the Eastern Ontario LiDAR acquisition and issuing a SNC's Purchase Order to vendor B, for the approximate amount of \$130,918 plus HST; and

FURTHER THAT: The Board of Directors approve entering into agreements with partner Conservation Authorities and Municipalities/Counties for the Eastern Ontario LiDAR Acquisition Project, total project value of approximately \$700,000 plus HST.

DISCUSSION:

1. LiDAR Acquisition

The Board of Directors approved issuing a tender for quotes to acquire LiDAR (light detection and ranging) for an Eastern Ontario Acquisition Project (Resolution No. BD-017/21). This multi-year partnership covers an area of approximately 12,846 km² in Eastern Ontario, including South Nation Conservation (SNC), Raisin Region Conservation Authority, Rideau Valley Conservation Authority, Cataraqui Region Conservation Authority, Mississippi Valley Conservation Authority, and all members municipalities.

As per Board approval, a request for information was released, followed by a public tender for the LiDAR acquisition. Below is a summary of quotes received, pricing includes full data classification, field validation, and data conversion for all partner areas. Prices guaranteed until May 31st, 2021.

Vendor	Price (not incl. HST)
A	\$747,047.82
B	\$599,821.70
C	\$749,500.00
D	\$609,985.27



An application to the National Disaster Mitigation Program for a portion of the LiDAR costs was not successful; however, given the large area for acquisition, the lowest quote is within the draft budget communicated to project partners last fall. All partner Conservation Authorities and municipalities for the Eastern Ontario LiDAR Acquisition Project have confirmed funding in their respective areas.

Staff recommend proceeding with the lowest quote, the price is for the full partnership area; however, each Conservation Authority partner will issue their own Purchase Order for the cost of the LiDAR within their area.

SNC's Purchase Order will include an area outside of the jurisdiction within the United Counties of Prescott and Russell, this additional area will be paid 100% by the Counties. SNC's Purchase Order for the project is approximately \$130,917.94 plus HST.

Please note, if any partners wish to add area to the acquisition, it will be at the quoted additional cost per square kilometer and will be covered 100% under the respective Conservation Authority's Purchase Order.

2. Eastern Ontario LiDAR Acquisition Project

In addition to acquiring the LiDAR data, field verification for data quality and accuracy is required to confirm data meets the specified resolution requires. Each Conservation Authority will be responsible for field verification of data package from the vendor in their respective areas. Given the size and complexity of the project, SNC as project lead, prepared the tendering document, is managing procurement, and will continue to coordinate with partners and the successful vendor throughout the project. SNC will recover staff time for this project management on behalf of the partners.

Project agreements will be signed between all the partners and will outline funding contributions and project responsibilities of each party. Each Conservation Authority will be responsible for invoicing their partner municipalities within their respective areas.

Due to the size of the acquisition area, this will be a multi-year project, with contributions from partners in both 2021 and 2022. Based on the proposed LiDAR acquisition schedule, the SNC, Rideau, and Mississippi areas will be flown in fall 2021; remaining areas (Raisin and Cataraqui) will be flown in 2022.

The total Eastern Ontario LiDAR Acquisition Project is valued at approximately \$700,000 plus HST.



FINANCIAL IMPLICATIONS/ADHERENCE TO SNC POLICY:

Compliance with Budget:

\$250,000 is included in the 2021 Budget under Imagery Acquisition (LiDAR), pages 64-65. Total SNC requirement as budgeted was \$75,000, estimated requirement is \$43,758; the remaining \$31,242 in the Budget will be allocated to the Flood Risk Assessment project.

SNC Policy Adherence:

Selection of the vendor adheres to SNC's Purchasing Policy, (C) Purchasing Limits and Authorizations Required, (v) Purchases over \$100,000, including:

- Goods and services exceeding \$100,000 will be obtained by a formal bid process (ex. Public Tender, Request for Proposal, Prequalification, or other means acceptable to the Board of Directors) unless the Board of Directors direct otherwise.
- Approval of the Board of Directors is required for awarding the contract to the successful bidder. After the project is approved by the Board of Directors, the Board of Directors may Delegate their approval authority to award the contract.

Sandra Mancini

Sandra Mancini,
Team Lead, Engineering.

Ronda Boutz

Ronda Boutz,
Team Lead, Special Projects

Carl Bickerdike

Carl Bickerdike,
Team Lead, Corporate Services.



April 22, 2021

The Honourable Jeff Yurek
Minister of the Environment, Conservation and Parks
College Park 5th Floor
777 Bay Street
Toronto, ON
M7A 2J3

Re: Conservation Ontario's Governance Accountability and Transparency Initiative

Dear Minister Yurek:

At our Annual General Meeting on April 12th, 2021, in addition to electing me as their new Chair, Conservation Ontario Council passed the following resolution:

WHEREAS the provincial government has passed legislative amendments related to the governance of Conservation Authorities;

AND WHEREAS the Conservation Authorities remain committed to fulfilling accountable and transparent governance;

THEREFORE BE IT RESOLVED THAT Conservation Ontario Council endorse the Governance Accountability and Transparency Initiative and that the resolution be sent to the Minister of Environment, Conservation and Parks;

AND THAT Conservation Ontario Council request that all Conservation Authorities endorse a commitment to pursue governance accountability and transparency measures.

The recently endorsed Governance Accountability and Transparency Initiative will be led by a Steering Committee of conservation authority CAOs / GMs to deliver upon three actions to demonstrate conservation authorities' continuing commitment to governance, accountability and transparency.

These commitments include:

1. Updating CA Administrative By-Laws in fulfillment of legislative amendments to the *Conservation Authorities Act* being proclaimed over the course of 2021,
2. Proactively reporting on governance accountability and transparency priorities (as initially identified as those governance-related clauses in the *CA Act* proclaimed on February 2, 2021), and

3. Demonstrating results and ensuring governance material is easily accessible to the public on CA websites.

More detailed information on the specific activities to be taken to achieve these actions can be found in the attachment to this letter.

Conservation Ontario and the 36 conservation authorities share the Provincial government's commitment to governance accountability and transparency. As the Province works toward proclamation of further sections of the *Conservation Authorities Act* and the development of regulations under the Act, Conservation Ontario and CAs will continue to demonstrate their high-level of governance accountability and transparency to the Province, partner municipalities and the public.

As Chair of Conservation Ontario, I look forward to working with you and your team and would welcome an opportunity to meet to discuss the Governance Accountability and Transparency Initiative and any other issues that impact the Ministry and Conservation Ontario.

Should there be any questions or the need for additional information, please contact Kim Gavine, General Manager of Conservation Ontario, at 905-251-3268 or kgavine@conservationontario.ca.

Sincerely,



Andy Mitchell
Chair, Conservation Ontario

c.c. All CA General Managers / Chief Administrative Officers
Chloe Stuart, Assistant Deputy Minister, Ministry of Environment, Conservation and Parks

Attachment: Conservation Ontario's Governance Accountability and Transparency Initiative



Conservation Ontario Governance Accountability and Transparency Initiative

Conservation Authorities are committed to Governance Accountability and Transparency and will demonstrate that they have fulfilled requirements recently established in legislative amendments to the *Conservation Authorities Act* including a number of governance-related sections which were proclaimed on February 2, 2021.

CO Governance Accountability and Transparency Initiative

Working with Conservation Ontario, conservation authorities have identified 3 key actions that demonstrate their commitment to governance accountability and transparency including:

1. Updates to CA Administrative By-Laws

Ensure CA Administrative By-Laws are updated in fulfillment of legislative amendments to the *Conservation Authorities Act* being proclaimed over the course of 2021. This will be accomplished through the following activities:

- i) Notwithstanding that some CAs have already updated their bylaws further to the Feb 2nd proclamations; ASAP review understanding with MECP staff regarding sections to be proclaimed, scheduling, and the need for updates to CA administrative bylaws; and obtain any other confirmations as required.
- ii) Subject to i), undertake a comprehensive update of the *Conservation Authority Best Management Practices (BMP) and Administrative By-Law Model* (Conservation Ontario, April 2018 as amended), obtain legal review of amendments as necessary, and provide training to CAOs as necessary
- iii) Track all 36 CAs re: status of updated administrative bylaws
- iv) Provide ability for CAs to share sample policies in support of the new clauses.

2. Proactive Reporting on Governance Accountability and Transparency Priorities

Ensure proactive reporting on GAT priorities as initially identified as those governance-related clauses in the CAA that were proclaimed on February 2, 2021. This will be accomplished through the following activities:

- i) Identification and communication of Required Actions and BMP Actions for each of the newly proclaimed governance-related clauses.
- ii) Implementation of a tracking system to enable easy reporting on the status of the Actions and for collection of information that will enable the analysis of CA issues/impacts raised in relation to implementation of the clauses.

- iii) Bi-annual reports to Conservation Ontario Council on the status of priority Actions.

3. Promotion/Demonstration of Results

Evidence of governance accountability and transparency results will be promoted and demonstrated through communication materials and websites. This will be accomplished through the following activities:

- i) Promote the initiative and prepare analyses of results and appropriate communication materials, as necessary
- ii) Develop QA/QC checklist of governance material that should be available on CA websites to permit ease of public access. The checklist is proposed to include:
 - a. Members (individuals and Member agreements)
 - b. Administrative by-laws
 - c. Annual Meeting Schedule with information on how to participate
 - d. Agendas – full package
 - e. Minutes (to be posted within 30 days of meeting)
 - f. Audited financial statement
 - g. Annual Fee schedule
 - h. Other corporate documentation as available including Strategic Plans, Annual Reports, Watershed Report Cards
- iii) CO to track implementation of the QA/QC checklist and create CO webpage promoting Initiative and that this information can be found on CA webpages