



## BOARD OF DIRECTORS MEETING

Meeting No. 04 /21

Thursday, April 15<sup>th</sup>, 2021 - 9:00 a.m.

By Electronic Participation

### Directors Present:

George Darouze, City of Ottawa, Chair  
Pierre Leroux, Prescott Russell, Vice Chair  
Bill Smirle, Stormont Dundas Glengarry, Past Chair  
Michael Brown, City of Ottawa  
Steve Densham, Stormont Dundas Glengarry  
Dana Farcasiu, Leeds Grenville  
John Hunter, Leeds Grenville  
Gerrie Kautz, City of Ottawa  
Archie Mellan, Stormont Dundas Glengarry

### Regrets:

Guy Desjardins, Prescott Russell  
Catherine Kitts, City of Ottawa  
François St. Amour, Prescott Russell

### Staff Present:

Angela Coleman, General Manager/Secretary-Treasurer  
Carl Bickerdike, Team Lead, Corporate Services  
Ronda Boutz, Team Lead, Special Projects  
Michelle Cavanagh, Team Lead, Stewardship  
Ben Colgan, GIS Database Technician  
Linda Hutchinson, Director, Organization Effectiveness  
Omar Kana'n, Water Resources Specialist - Engineering  
Dianne MacMillan, Administrative Assistant  
Sandra Mancini, Team Lead, Engineering  
Alison McDonald, Team Lead, Approvals  
Eric McGill, Corporate Counsel  
Michael Melaney, Hydrogeologist  
John Mesman, Team Lead, Community Lands and Outreach  
Geoff Owens, Regulations Officer  
Pat Piitz, Team Lead, Property  
David Scholz, Approvals and Administrative Assistant

### Guest:

Rachel Putnins, City of Ottawa



### **CHAIRS REMARKS**

George Darouze, Chair, called the SNC Board of Directors meeting of April 15<sup>th</sup>, 2021 to order at 9:00 a.m. Chair Darouze updated the Members on the following items:

- Covid Update: Commended Board and staff on the continued work on programs, projects, and requests from developers and public.
- Conservation Ontario Annual General Meeting: attended by the Chair, Vice Chair, Past Chair and General Manager/Secretary-Treasurer.
- Spring Freshet: Water levels continue to remain low, low risk of flooding to date.

Angela Coleman, General Manager/Secretary-Treasurer provided the following update on the Conservation Ontario Annual General Meeting:

- Conservation Ontario: Umbrella organization for the 36 Conservation Authorities; meetings held with Conservation Ontario quarterly.
- New Executive elected for Conservation Ontario: Chair, Andy Mitchell, Ottonabee Conservation Authority: former cabinet member.

### **APPROVAL OF SNC BOARD OF DIRECTORS MAIN AND SUPPLEMENTAL AGENDAS**

RESOLUTION NO. BD-075/21

Moved by: Pierre Leroux

Seconded by: John Hunter

RESOLVED THAT:

The Members approve the April 15<sup>th</sup>, 2021 Board of Directors main and supplemental agendas as submitted.

CARRIED

### **DECLARATION OF CONFLICT OF INTEREST**

There were no Declarations of Conflict of Interest.

### **SNC PROJECT UPDATE – POWERPOINT PRESENTATION**

Staff presented project and program updates.

### **REQUEST FOR APPROVAL:**

#### **A. BOARD OF DIRECTORS ANNUAL GENERAL MEETING MINUTES OF MARCH 18<sup>TH</sup>, 2021**



RESOLUTION NO. BD-076/21

Moved by: Gerrie Kautz  
Seconded by: Dana Farcasiu

RESOLVED THAT:

The Members approve the Board of Directors Annual General Meeting electronic minutes of March 18<sup>th</sup>, 2021 as submitted.

CARRIED

**B. SNC SOURCE PROTECTION AUTHORITY MEETING MINUTES OF MARCH 18<sup>TH</sup>, 2021**

RESOLUTION NO. BD-077/21

Moved by: Michael Brown  
Seconded by: Steve Densham

RESOLVED THAT:

The Board of Directors approve the SNC Source Protection Authority electronic meeting minutes of March 18<sup>th</sup>, 2021 as submitted.

CARRIED

**NEW BUSINESS**

**REQUEST FOR APPROVAL: OVERVIEW OF AMENDMENTS TO THE CONSERVATION AUTHORITIES ACT AND NEXT STEPS**

RESOLUTION NO. BD-078/21

Moved by: Gerrie Kautz  
Seconded by: Bill Smirle

RESOLVED THAT:

The Board of Directors approve the overview of amendments on proclaimed amendments to the *Conservation Authorities Act* and next steps recommended by staff.

CARRIED



**REQUEST FOR APPROVAL: ADMINISTRATIVE BY-LAW AMENDMENT**

RESOLUTION NO. BD-079/21

Moved by: Michael Brown

Seconded by: Archie Mellan

RESOLVED THAT:

The Board of Directors approve house-keeping amendments to South Nation Conservation's Administrative By-laws; and

FURTHER THAT:

Staff prepare additional amendments to permit remote attendance of Board Members at meetings of the Authority post COVID-19 Pandemic provided they adhere to the requirements of the *Conservation Authorities Act*; and

FURTHER THAT:

Staff prepare additional amendments to permit a Special Committee of the Authority (investigating a formal complaint) to engage the services of an accountability officer to make such recommendations to the Special Committee, as necessary.

CARRIED

**REQUEST FOR APPROVAL: STANDING COMMITTEE TERMS OF REFERENCE**

RESOLUTION NO. BD-080/21

Moved by: Pierre Leroux

Seconded by: Dana Farcasiu

RESOLVED THAT:

The Board of Directors approve the revised Standing Committee Terms of Reference and Standing Committee Member application process.

CARRIED





**REQUEST FOR APPROVAL: FUNDING APPLICATIONS**

RESOLUTION NO. BD-081/21

Moved by: Archie Mellan  
Seconded by: Steve Densham

RESOLVED THAT:

The Board of Directors approve the submission of the following funding applications:

1. **2 Billion Tree Program:** requesting \$16,890 for SNC Forests - tree planting on SNC 5 and SNC 7, in fall 2021.
2. **Laflèche Wetland Trust Fund:** requesting \$250,000, over 1 year for Land Acquisition.
3. **Stormont Dundas Glengarry Regional Tourism:** requesting \$5,000 over 1 year for Warwick Conservation Area Bridge Replacement.

CARRIED

**REQUEST FOR APPROVAL: REGULATIONS MAPPING**

RESOLUTION NO. BD-082/21

Moved by: Archie Mellan  
Seconded by: Gerrie Kautz

RESOLVED THAT:

The Board of Directors approve the Floodplain and Regulations Mapping Series Update overview.

CARRIED

**UPDATE: CITY OF OTTAWA EXPANSION LANDS**

RESOLUTION NO. BD-083/21

Moved by: Gerrie Kautz  
Seconded by: Bill Smirle



RESOLVED THAT:

The Board of Directors receive and file the  
Update: City of Ottawa Expansion Lands.

CARRIED

**UPDATE: ON-SITE SEWAGE PERMITS ISSUED**

RESOLUTION NO. BD-084/21

Moved by: Dana Farcasiu  
Seconded by: Steve Densham

RESOLVED THAT:

The Board of Directors receive and file the On-  
site Sewage Permits Issued update.

CARRIED

**UPDATE: PLANNING ACTIVITY**

RESOLUTION NO. BD-085/21

Moved by: Bill Smirle  
Seconded by: Pierre Leroux

RESOLVED THAT:

The Board of Directors receive and file the  
Planning Activity update.

CARRIED

**REQUEST FOR APPROVAL: PERMITS ISSUED**

RESOLUTION NO. BD-086/21

Moved by: John Hunter  
Seconded by: Bill Smirle

RESOLVED THAT:

The SNC Board of Directors approve permits  
33-41 issued under Ontario Regulation  
170/06 Development, Interference with  
Wetlands and Alterations to Shorelines and  
Watercourses.

CARRIED



**FINANCIAL REPORTS**

**REQUEST FOR APPROVAL: MONIES RECEIVED AND DISBURSEMENT REGISTER  
FOR MARCH 2021**

RESOLUTION NO. BD-087/21

Moved by: Archie Mellan

Seconded by: Gerrie Kautz

RESOLVED THAT:

The Board of Directors receive and file the money received report for March 2021; and

FURTHER THAT:

The Board approve the Disbursement Register of \$ 479,136.33 for March 2021.

CARRIED

**REQUEST FOR APPROVAL: CONTRACTED SERVICES FOR TREE PLANTING**

RESOLUTION NO. BD-088/21

Moved by: Michael Brown

Seconded by: Pierre Leroux

RESOLVED THAT:

The Board of Directors approve an increase to the service contract for 2021 tree planting, to plant approximately 177,000 trees per year, at an approximate amount of \$85,000, plus HST.

CARRIED

**SUPPLEMENTAL AGENDA**

**REQUEST FOR APPROVAL: FORESTS ONTARIO AGREEMENT**

RESOLUTION NO. BD-089/21

Moved by: Bill Smirle

Seconded by: Steve Densham



RESOLVED THAT:

The Board of Directors approve signing a Memorandum of Understanding with Forests Ontario for the Grassland Stewardship Initiative program.

CARRIED

**UPDATE: ESTIMATED STATEMENT OF OPERATIONS FOR MARCH 31<sup>ST</sup>, 2021**

RESOLUTION NO. BD-090/21

Moved by: Dana Farcasiu  
Seconded by: Gerrie Kautz

RESOLVED THAT:

The Board of Directors receive and file the Estimated Statement of Operations for the year ending December 31<sup>st</sup>, 2021, as of March 31<sup>st</sup>, 2021.

CARRIED

**CLOSED SESSION**

The Board of Directors meeting move into Closed Session for the following report:  
· Request for Approval: Land Acquisition

RESOLUTION NO. BD-091/21

Moved by: Bill Smirle  
Seconded by: Steve Densham

RESOLVED THAT:

The Board of Directors meeting move into Closed Session for the following report:  
· Request for Approval: Land Acquisition

CARRIED

**The Board of Directors meeting recessed at 11:13 a.m.**

**The Chair reconvened the Board of Directors meeting at 11:20 a.m.**





**OPEN SESSION**

RESOLUTION NO. BD-092/21

Moved by: John Hunter  
Seconded by: Pierre Leroux

RESOLVED THAT:

The Board of Directors meeting move into  
Open Session.

CARRIED

The Board of Directors meeting recessed at 11:38 a.m.

The Chair reconvened the Board of Directors meeting at 11:45 a.m.

**REQUEST FOR APPROVAL: LAND ACQUISITION**

RESOLUTION NO. BD-093/21

Moved by: John Hunter  
Seconded by: Archie Mellan

RESOLVED THAT:

The Board of Directors approve the  
acquisition of Property 1 (South Dundas) to  
an upset limit as discussed, plus ancillary  
costs.

CARRIED

**DATES OF UPCOMING MEETINGS**

- Third Thursday, at 9:00 a.m., unless indicated otherwise:
  - May 20<sup>th</sup>, 2021
  - June 17<sup>th</sup>, 2021
  - July – *no meeting*
  - August 19<sup>th</sup>, 2021 (*AMO Virtual Conference: August 15<sup>th</sup> – 18<sup>th</sup>, 2021*)

**FUTURE MOTIONS OF THE BOARD AND/OR DISCUSSION OF SNC ISSUES**

Archie Mellan, Stormont, Dundas, and Glengarry requested information regarding the pollinator habitat project collaboration, and requested an update be brought back to the Board.



**DELEGATION: HEALING LODGE**

The Delegation presentation was postponed until a later date.

**ADJOURNMENT**

RESOLUTION NO. BD-094/21

Moved by: Archie Mellan  
Seconded by: John Hunter

RESOLVED THAT:

The Board of Directors meeting of  
April 15<sup>th</sup>, 2021 be adjourned at 11:48 a.m.

CARRIED

George Darouze,  
Chair.

Angela Coleman,  
General Manager/Secretary-Treasurer.

/dm

SNC Review by: \_\_\_\_\_