



**BOARD OF DIRECTORS
ANNUAL GENERAL MEETING**

Meeting No. 03/21
Thursday, March 18th, 2021 - 9:00 a.m.

By Electronic Participation

Directors Present:

George Darouze, City of Ottawa, Chair
Pierre Leroux, Prescott Russell, Vice Chair
Bill Smirle, Stormont Dundas Glengarry, Past Chair
Michael Brown, City of Ottawa
Steve Densham, Stormont Dundas Glengarry
Dana Farcasiu, Leeds Grenville
John Hunter, Leeds Grenville
Gerrie Kautz, City of Ottawa
Catherine Kitts, City of Ottawa
Archie Mellan, Stormont Dundas Glengarry
François St. Amour, Prescott Russell

Regrets:

Guy Desjardins, Prescott Russell

Staff Present:

Angela Coleman, General Manager/Secretary-Treasurer
Carl Bickerdike, Team Lead, Corporate Services
Ronda Boutz, Team Lead, Special Projects
Taylor Campbell, Communications Specialist
Michelle Cavanagh, Team Lead, Stewardship
James Holland, Watershed Planner
Linda Hutchinson, Director, Organization Effectiveness
Omar Kana'n, Water Resources Specialist, Engineering
Sandra Mancini, Team Lead, Engineering
Dianne MacMillan, Administrative Assistant
Alison McDonald, Team Lead, Approvals
Eric McGill, Corporate Counsel
John Mesman, Team Lead, Communications and Outreach
Geoff Owens, Regulations Officer
Pat Piitz, Team Lead, Property



SOUTH NATION
CONSERVATION
DE LA NATION SUD

David Scholz, Approvals and Administrative Assistant
Katherine Watson, Water Resources Specialist - Monitoring

Guests:

Phil Barnes, Project Manager, Raisin South Nation
Source Water Protection
Greg Chamberlain, Tribute Express
Scott Hodgson, Baker Tilley
Rachel Putnins, City of Ottawa
Lisa Van De Ligt, Raisin South Nation Source
Water Protection



CHAIRS REMARKS

George Darouze, Chair, called the SNC Board of Directors Annual General Meeting of March 18th, 2021 to order at 9:00 a.m. Chair Darouze welcomed Members to the 2021 Annual General Meeting and conveyed his appreciation to Members for their invaluable support in the past year.

The Chair acknowledged the assistance and expertise of the General Manager regarding the development of the City of Ottawa's Official Plan.

APPROVAL OF SNC BOARD OF DIRECTORS MAIN AND SUPPLEMENTAL AGENDAS

RESOLUTION NO. BD-049/21

Moved by: François St. Amour
Seconded by: Pierre Leroux

RESOLVED THAT:

The Members approve the March 18th, 2021 Board of Directors main and supplemental agendas as submitted.

CARRIED

DECLARATION OF CONFLICT OF INTEREST

There were no Declarations of Conflict of Interest.

SNC PROJECT UPDATE – POWERPOINT PRESENTATION

Staff presented project and program updates.

REQUEST FOR APPROVAL:

A. BOARD OF DIRECTORS MEETING MINUTES OF FEBRUARY 18TH, 2021

RESOLUTION NO. BD-050/21

Moved by: Bill Smirle
Seconded by: Steve Densham

RESOLVED THAT:

The Members approve the Board of Directors meeting minutes of February 18th, 2021 as submitted.

CARRIED



- i. Forestry Committee meeting minutes of March 2nd, 2021
- ii. Joint Occupational Health and Safety Committee meeting minutes of March 3rd, 2021
- iii. Clean Water Committee meeting minutes of March 4th, 2021
- iv. Communications Committee meeting minutes of March 4th, 2021
- v. Fish and Wildlife Committee meeting minutes of March 4th, 2021

RESOLVED THAT:

- i. Forestry Committee meeting minutes of March 2nd, 2021
- ii. Joint Occupational Health and Safety Committee meeting minutes of March 3rd, 2021
- iii. Clean Water Committee meeting minutes of March 4th, 2021
- iv. Communications Committee meeting minutes of March 4th, 2021
- v. Fish and Wildlife Committee meeting minutes of March 4th, 2021

NEW BUSINESS

RESOLUTION NO. BD-052/21

SNC Board of Directors Annual General Meeting Minutes

March 18th, 2021

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RESOLVED THAT:

The Board of Directors appoint Angela Coleman, General Manager /Secretary-Treasurer as Acting Chair; and

FURTHER THAT:

SNC Administrative By-law 15.3: *'All elections shall be in accordance with the Procedures for Election of Officers (Appendix B)'* and relevant *Conservation Authorities Act* requirements be adhered to.

CARRIED

1. Angela Coleman, Acting Chair, declared all positions vacant, according to SNC's Administrative By-laws.
2. Call for nominations three times for election of Chair (no seconder required)

First call for nominations:

Moved by: Michael Brown

George Darouze be nominated for the position of Chair, South Nation Conservation.

George Darouze, City of Ottawa, accepted the nomination for Chair, South Nation Conservation.

Second call for nominations: None

Third call for nominations: None

Hearing none,

3. RESOLUTION NO. BD-053/21

Moved by:

Michael Brown

Seconded by:

François St. Amour

RESOLVED THAT:

Nominations be closed for the position of Chair.

CARRIED



4. Call for nominations three times for election of Vice Chair (no seconder required).

First Call for Nominations:

Moved by: François St. Amour Pierre Leroux be nominated for position of
Vice Chair, South Nation Conservation.

Pierre Leroux, Prescott Russell, accepted the nomination for Vice Chair, South
Nation Conservation.

Second Call for Nominations: None

Third Call for Nominations: None

Hearing none,

5. RESOLUTION NO. BD-054/21 Moved by: Michael Brown
Seconded by: François St. Amour

RESOLVED THAT: Nominations be closed for the position of Vice
Chair.

CARRIED

6. Approval of the following Motion:

RESOLUTION NO. BD-055/21 Moved by: Dana Farcasiu
Seconded by: Michael Brown

RESOLVED THAT: For the year 2021, and until the Annual
General Meeting of 2022:

- Mr. George Darouze be elected as
Chair of SNC;
- Mr. Pierre Leroux be elected as Vice
Chair of SNC; and
- Mr. Bill Smirle be appointed as Past
Chair of SNC.

CARRIED



REQUEST FOR APPROVAL: CONSERVATION ONTARIO VOTING DELEGATES

RESOLUTION NO. BD-056/21

Moved by: Bill Smirle
Seconded by: Dana Farcasiu

RESOLVED THAT:

The Board of Directors appoint the SNC Chair as the Conservation Ontario Voting Delegate for South Nation Conservation, with SNC's Vice Chair as alternate, and General Manager /Secretary-Treasurer as second alternate.

CARRIED

REQUEST FOR APPROVAL: 2020 YEAR END, AUDITED FINANCIAL STATEMENT AND AUDIT LETTERS

RESOLUTION NO. BD-057/21

Moved by: Pierre Leroux
Seconded by: Gerrie Kautz

RESOLVED THAT:

The Board of Directors approve and file the 2020 Draft Audited Financial Statements, Audit Reporting Letter, Letter of Representation, and signatures by Management and Chair; and

FURTHER THAT:

The Board of Directors approve the final 2020 reserve transfer of \$40,161.

CARRIED

REQUEST FOR APPROVAL: 2021 STANDING COMMITTEE MEMBER LISTING

RESOLUTION NO. BD-058/21

Moved by: Archie Mellan
Seconded by: Michael Brown

RESOLVED THAT:

The Board of Directors approve the 2021 Standing Committee Member listing as submitted.

CARRIED



REQUEST FOR APPROVAL: 2020 ANNUAL REPORT

RESOLUTION NO. BD-059/21

Moved by: Catherine Kitts
Seconded by: Steve Densham

RESOLVED THAT:

The Board of Directors approve the 2020 Annual Report.

CARRIED

REQUEST FOR APPROVAL: 2020 CONSERVATION AREAS VISITOR REPORT

RESOLUTION NO. BD-060/21

Moved by: Steve Densham
Seconded by: Archie Mellan

RESOLVED THAT:

The Board of Directors receive and file the 2020 Conservation Areas Monitoring Report; and

FURTHER THAT:

The Board of Directors recommend that staff continue to monitor Conservation Areas to inform the management of these public spaces.

CARRIED

REQUEST FOR APPROVAL: AGRICULTURE AND AGRI-FOOD CANADA PARTNERSHIP

RESOLUTION NO. BD-061/21

Moved by: Archie Mellan
Seconded by: Gerrie Kautz

RESOLVED THAT:

The Board of Directors approve a partnership with Agriculture and Agri-Food Canada for monitoring and preservation of genetic plant material on South Nation Conservation owned lands, at an approximate amount of \$8,000 plus HST.

CARRIED



REQUEST FOR APPROVAL: FLOOD AND EROSION HAZARDS MAPPING

RESOLUTION NO. BD-062/21

Moved by: Dana Farcasiu
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors receive and file the Findlay Creek and North Castor River Flood Hazard and Erosion Hazard Mapping reports and associated maps as the best information available to establish flood hazard and regulation limits along the watercourse; and

FURTHER THAT:

The reports and maps be used by South Nation Conservation's planning and regulations programs and other watershed management activities effective immediately.

CARRIED

UPDATE: MUNICIPAL REQUEST: LOCALLY SIGNIFICANT WETLANDS

RESOLUTION NO. BD-063/21

Moved by: Pierre Leroux
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors receive and file the Township of Alfred-Plantagenet resolution to consider regulating Locally Significant Wetlands within the Township's jurisdiction; and

FURTHER THAT:

The Board direct staff to meet with the United Counties of Prescott and Russell and the Township of Alfred-Plantagenet to discuss implementation options.

CARRIED



UPDATE: ON-SITE SEWAGE PERMITS ISSUED

RESOLUTION NO. BD-064/21

Moved by: Archie Mellan
Seconded by: Gerrie Kautz

RESOLVED THAT:

The Board of Directors receive and file the On-site Sewage Permits Issued update.

CARRIED

UPDATE: PLANNING ACTIVITY

RESOLUTION NO. BD-065/21

Moved by: Steve Densham
Seconded by: Dana Farcasiu

RESOLVED THAT:

The Board of Directors receive and file the Planning Activity update.

CARRIED

REQUEST FOR APPROVAL: PERMITS ISSUED

RESOLUTION NO. BD-066/21

Moved by: Michael Brown
Seconded by: Catherine Kitts

RESOLVED THAT:

The SNC Board of Directors approve permits 19-32 issued under Ontario Regulation 170/06 Development, Interference with Wetlands and Alterations to Shorelines and Watercourses.

CARRIED

FINANCIAL REPORTS

REQUEST FOR APPROVAL: MONIES RECEIVED AND DISBURSEMENT REGISTER FOR FEBRUARY 2021

RESOLUTION NO. BD-067/21

Moved by: Michael Brown
Seconded by: François St. Amour



RESOLVED THAT:

The Board of Directors receive and file the money received report for February 2021; and

FURTHER THAT:

The Board approve the Disbursement Register of \$ 415,736.99 for February 2021.

CARRIED

REQUEST FOR APPROVAL: DISBURSEMENTS FOR 2021 PARTNERSHIP PROGRAMS

RESOLUTION NO. BD-068/21

Moved by: Archie Mellan

Seconded by: Bill Smirle

RESOLVED THAT:

The Board of Directors approves undertaking and disbursement of funds for the following Partnership Programs in 2021:

Program	2020 Encumbered Funds ¹	2021 Funds
1. Eastern Ontario Water Resources Program		
a) United Counties of Prescott and Russell (UCPR) Floodplain Mapping Project	\$0	\$25,000
b) City of Ottawa: Eastern Ontario Children's Water Festival	\$2,013	\$0
c) City of Ottawa: South Bear Brook Catchment Study	\$4,620	\$0
d) City of Ottawa: Lagoon Effluent Tree Irrigation and Evapo-transpiration Study	\$3,000	\$0
e) City of Ottawa: The Use of Radionuclides to Identify Vulnerable Fractured Karst Bedrock Aquifers in Eastern Ontario	\$3,000	\$0
f) City of Ottawa: Phase 1: South Nation River Watershed Water Budget Update Plan	\$9,500	\$0
2. UCPR Woodlot Advisory Service	\$0	\$20,000
3. SDG Roadside Tree Program	\$0	\$25,000
4. SDG Woodlot Advisory Service	\$0	\$35,000



5. City of Ottawa Special Levy Programs		
a) Ottawa Ash Tree Replacement Program	\$120,527	\$0
b) Ottawa Rural Clean Water Program	\$153,571	\$0
6. Ontario Power Generation Regional Biodiversity Program – SNC Rivers/Lakes and Woodlands Projects	\$30,954	\$50,000
Total	\$327,203	\$155,000

¹ Funding approved in 2020 and carried forward to 2021 budget for project completion.

CARRIED

SUPPLEMENTAL AGENDA

REQUEST FOR APPROVAL: FUNDING SUBMISSIONS

RESOLUTION NO. BD-069/21

Moved by: Pierre Leroux
Seconded by: Catherine Kitts

RESOLVED THAT:

The Board of Directors approve the submission of the following funding applications:

1. **Great Lakes Observing System – Smart Great Lakes Mini-grants Program:** requesting \$82,956.06 from May 1, 2021 – March 31, 2022 for development and installation of the St. Lawrence River Hydrometric Laboratory.
2. **Canada Nature Fund:** requesting up to \$1,000,000 for land acquisitions to be completed before March 31, 2022.

CARRIED

DATES OF UPCOMING MEETINGS

- Third Thursday, at 9:00 a.m., unless indicated otherwise:
 - April 15th, 2021



- May 20th, 2021
- June 17th, 2021
- *July 2021 – No Meeting*

CLOSED SESSION

The Board of Directors meeting move into Closed Session for the following reports:

- Request for Approval: Land Acquisition
- Request for Approval: Personnel Matter (General Manager's Review: verbal)

RESOLUTION NO. BD-070/21

Moved by: Bill Smirle
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors meeting move into Closed Session for the following reports:

- Update: Land Acquisition
- Update: Personnel Matter (General Manager's Review: verbal)

CARRIED

John Hunter, Leeds Grenville, left the meeting at 11:00 a.m.

The Board of Director meeting recessed at 11:10 a.m.

The Chair reconvened the Board of Directors meeting at 11:17 a.m.

OPEN SESSION

RESOLUTION NO. BD-071/21

Moved by: Gerrie Kautz
Seconded by: Bill Smirle

RESOLVED THAT:

The Board of Directors meeting move into Open Session.

CARRIED



REQUEST FOR APPROVAL: LAND ACQUISITION

RESOLUTION NO. BD-072/21

Moved by: Gerrie Kautz
Seconded by: Pierre Leroux

RESOLVED THAT:

The Board of Directors approve the acquisition of Property 1 to an upset limit as discussed, plus ancillary costs.

CARRIED

Archie Mellan, Stormont, Dundas, and Glengarry, left the meeting at 11:45 a.m.

REQUEST FOR APPROVAL: PERSONNEL MATTER
(GENERAL MANAGER'S REVIEW: VERBAL)

RESOLUTION NO. BD-073/21

Moved by: Bill Smirle
Seconded by: Pierre Leroux

RESOLVED THAT:

The salary evaluation for the General Manager/Secretary-Treasurer, Angela Coleman, for 2019 and 2020 be approved, signed, and filed as presented; and

FURTHER THAT:

After thorough discussion at the February 18th, 2021 SNC Board meeting, and after Board approval March 18th, 2021, of a very positive evaluation for 2019 and 2020, the salary increase for the SNC General Manager/Secretary-Treasurer be 1.5% per year plus COLA for each of the years 2020, 2021, and 2022.

CARRIED



ADJOURNMENT


RESOLUTION NO. BD-074/21

Moved by: Pierre Leroux
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors Annual General Meeting of March 18th, 2020 be adjourned at 11:57 a.m.

CARRIED



George Darouze,
Chair.



Angela Coleman,
General Manager/Secretary-Treasurer.

/dm

SNC Review by: _____