



BOARD OF DIRECTORS MEETING

Meeting No. 01/21
Thursday January 21st, 2021– 9:00 a.m.

By Electronic Participation

Directors Present:

George Darouze, City of Ottawa, Chair
Pierre Leroux, Prescott Russell, Vice Chair
Bill Smirle, Stormont Dundas Glengarry, Past Chair
Michael Brown, City of Ottawa
Steve Densham, Stormont Dundas Glengarry
Guy Desjardins, Prescott Russell
Dana Farcasiu, Leeds Grenville
John Hunter, Leeds Grenville
Gerrie Kautz, City of Ottawa
Catherine Kitts, City of Ottawa
François St. Amour, Prescott Russell

Regrets:

Archie Mellan, Stormont Dundas Glengarry

Staff Present:

Angela Coleman, General Manager/Secretary-Treasurer
Carl Bickerdike, Team Lead, Corporate Services
Ronda Boutz, Team Lead, Special Projects
Michelle Cavanagh, Team Lead, Stewardship
Linda Hutchinson, Director, Organization Effectiveness
Omar Kana'n, Water Resources Specialist, Engineering
Sandra Mancini, Team Lead, Engineering
Dianne MacMillan, Administrative Assistant
Alison McDonald, Team Lead, Approvals
Eric McGill, Corporate Counsel
John Mesman, Team Lead, Communications and Outreach
Geoff Owens, Regulations Officer
Pat Piitz, Team Lead, Property



CHAIRS REMARKS

George Darouze, Chair, called the SNC Board of Directors meeting of January 21st, 2021 to order at 9:00 a.m. Chair Darouze updated the Members on the following:

- New Board Members, Guy Desjardins, Mayor, City of Clarence Rockland, and John Hunter, Councillor, Edwardsburgh Cardinal Township
- Conveyed the appreciation of the Board, Committees, and staff to outgoing Board Members Daniel Lafleur, Prescott Russell and Peggy Taylor, Leeds Grenville

Guy Desjardins, Prescott Russell, joined the meeting at 9:05 a.m.

APPROVAL OF SNC BOARD OF DIRECTORS MAIN AND SUPPLEMENTAL AGENDA

RESOLUTION NO. BD-001/21

Moved by: Bill Smirle
Seconded by: Gerrie Kautz

RESOLVED THAT:

The Members approve the January 21st, 2021 Board of Directors main and supplemental agendas with the following amendment:

- a. Move Supplemental Agenda Item #1.a., *Request for Approval: Hazard Lands Acquisitions* to follow Main Agenda Item #12 a. *Request for Approval: Land Acquisition*.

CARRIED

DECLARATION OF CONFLICT OF INTEREST

There were no Declarations of Conflict of Interest.

SNC PROJECT UPDATE – POWERPOINT PRESENTATION

Staff presented project and program updates.

John Hunter, Leeds Grenville, joined the meeting at 9:24 a.m.



REQUEST FOR APPROVAL:

A. BOARD OF DIRECTORS MEETING MINUTES OF DECEMBER 17TH, 2020

RESOLUTION NO. BD-002/21

Moved by: Michael Brown
Seconded by: Steve Densham

RESOLVED THAT:

The Members approve the Board of Directors meeting minutes of December 17th, 2020 as submitted.

CARRIED

NEW BUSINESS

REQUEST FOR APPROVAL: ANNUAL AUTHORITY APPROVALS

RESOLUTION NO. BD-003/21

Moved by: Bill Smirle
Seconded by: Gerrie Kautz

RESOLVED THAT:

For banking purposes, the Authority signing officers be one of: Chairman; Vice-Chairman; or Past Chairman; and one of: General Manager/Secretary-Treasurer; Director, Organization Effectiveness; or Team Lead, Corporate Services. For all other purposes, that fall within their signing limit and/or there is a Board Resolution, any of the above; and

FURTHER THAT:

1. The signing officers are authorized to borrow up to \$1,000,000 for the operation of the South Nation River Conservation Authority, if required.
2. Staff be authorized to continue the use of alternative signatures, such as the signature stamp for signing cheques up to \$10,000, or other limits requested by the Board of Directors, or any other electronic signatures introduced in conjunction with our accounting software. These



tools are in the custody of the Director, Organization Effectiveness. The Director may delegate the use of these tools to his/her delegate.

3. Staff continue to utilize various banking features to make payments more cost efficient for SNC, for example: the use of internet banking, electronic fund transfer (EFT) and/or by other electronic means. All payments are presented regularly to the Board of Directors for approval in the "Monies Received and Disbursement Register for the period".

4. The law firm of Ault & Ault, Winchester be appointed as solicitor for general Authority business, and that Emond Harnden, Ottawa be appointed the Authority's Human Resource legal counsel, at a total approximate cost of \$40,000 plus HST. Where in the best interest of the Authority, staff may engage other specialized legal services.

5. The Chartered Accountants Firm of Baker Tilly REO LLP, Winchester be appointed Auditors at an approximate cost of \$24,500 plus HST and Management sign engagement letter.

6. The Royal Bank, Winchester Branch, be the Authority Bank and signing officers sign the banking services contract.

CARRIED

UPDATE: DRAINAGE ACT CONSULTATION

RESOLUTION NO. BD-004/21

Moved by:

Bill Smirle

Seconded by:

Pierre Leroux



RESOLVED THAT:

The Board of Directors receive and file the update on the Ontario Ministry of Agriculture, Food and Rural Affairs proposed regulations implementing the 2020 amendments to the Drainage Act.

CARRIED

UPDATE: FISHERIES ACT AMENDMENTS AND CONSULTATION

RESOLUTION NO. BD-005/21

Moved by: Steve Densham
Seconded by: Gerrie Kautz

RESOLVED THAT:

The Board of Directors receive and file the update report on *Fisheries Act* Amendments and Consultation.

CARRIED

REQUEST FOR APPROVAL: 2021 STUDENT AND RECENT GRADUATE HIRING PROGRAM

RESOLUTION NO. BD-006/21

Moved by: François St. Amour
Seconded by: Guy Desjardins

RESOLVED THAT:

The Board of Directors approve the student and recent graduate hiring program, at an approximate cost of \$99,200 (pending successful fundraising efforts); and

FURTHER THAT:

The Board of Directors approve applying for additional grants received in the past, including but not limited to:

- Canada Parks and Recreation – Green Job Initiative Program: \$5,500
- ECO Canada – Internship Program: \$15,000
- ECO Canada – Student Work-Integrated Learning Program: \$10,000



- National Trust Canada - Young Canada Works program: \$8,000
- Service Canada - Canada Summer Jobs: \$1,500

CARRIED

UPDATE: DUCKS UNLIMITED CANADA PARTNERSHIP

RESOLUTION NO. BD-007/21

Moved by: Dana Farcasiu
Seconded by: Michael Brown

RESOLVED THAT:

The Board of Directors receive and file the update on a new partnership with Ducks Unlimited Canada to provide fisheries support and expertise for their Wetlands Conservation Partner Program.

CARRIED

REQUEST FOR APPROVAL: OTTAWA AND ST. LAWRENCE RIVER VIRTUAL FIELD TRIP

RESOLUTION NO. BD-008/21

Moved by: Catherine Kitts
Seconded by: Pierre Leroux

RESOLVED THAT:

The Board of Directors approve entering into an agreement with the Province of Ontario to accept approximately \$15,000 to support creating a virtual Ottawa and St. Lawrence River field trip for Grade 7-9 students.

CARRIED

REQUEST FOR APPROVAL: FUNDING APPLICATION

RESOLUTION NO. BD-009/21

Moved by: Dana Farcasiu
Seconded by: Steve Densham



RESOLVED THAT:

The Board of Directors approve the submission of the following funding application:

1. Ontario Power Generation (OPG) Regional Biodiversity Program: requesting up to \$225,000, over 3 years, for biodiversity enhancement projects.

CARRIED

REQUEST FOR APPROVAL: FLOOD AND EROSION HAZARDS MAPPING

RESOLUTION NO. BD-010/21

Moved by: François St. Amour
Seconded by: Guy Desjardins

RESOLVED THAT:

The Board of Directors receive and file Clarence Creek Flood Hazard and Erosion Hazard Mapping reports and associated maps as the best information available to establish flood hazard and regulation limits along the watercourse; and

FURTHER THAT:

The reports and maps be used by South Nation Conservation's planning and regulations programs and other watershed management activities effective immediately.

CARRIED

UPDATE: CITY OF OTTAWA OFFICIAL PLAN

RESOLUTION NO. BD-011/21

Moved by: Michael Brown
Seconded by: Gerrie Kautz

RESOLVED THAT:

The Board of Directors receive and file the City of Ottawa Official Plan update.

CARRIED



UPDATE: ON-SITE SEWAGE PERMITS ISSUED

RESOLUTION NO. BD-012/21

Moved by: Catherine Kitts
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors receive and file the On-site Sewage Permits Issued update.

CARRIED

UPDATE: PLANNING ACTIVITY

RESOLUTION NO. BD-013/21

Moved by: Guy Desjardins
Seconded by: Steve Densham

RESOLVED THAT:

The Board of Directors receive and file the Planning Activity update.

CARRIED

REQUEST FOR APPROVAL: PERMITS ISSUED

RESOLUTION NO. BD-014/21

Moved by: Michael Brown
Seconded by: Bill Smirle

RESOLVED THAT:

The SNC Board of Directors approve permits 1-8 issued under Ontario Regulation 170/06 Development, Interference with Wetlands and Alterations to Shorelines and Watercourses.

CARRIED

FINANCIAL REPORTS

REQUEST FOR APPROVAL: CONSERVATION ONTARIO LEVY

RESOLUTION NO. BD-015/21

Moved by: Pierre Leroux
Seconded by: Dana Farcasiu



RESOLVED THAT:

The Board of Directors approve the payment of the 2021 Conservation Ontario Levy of \$35,182, payable in two installments of \$17,591.

CARRIED

REQUEST FOR APPROVAL: PURCHASE OF ADDITIONAL TREE SEEDLINGS

RESOLUTION NO. BD-016/21

Moved by: Bill Smirle
Seconded by: John Hunter

RESOLVED THAT:

The Board of Directors approve the purchase of additional tree seedlings, for Over the Counter and 50 Million Tree Program refill sites, at approximately \$50,000, plus HST; and

FURTHER THAT:

The Board of Directors approve the sole source purchase of additional 2021 tree seedlings from Ferguson Tree Nursery, or from other Forest Ontario approved nurseries if stock is not available locally at Ferguson Tree Nursery.

CARRIED

REQUEST FOR APPROVAL: EASTERN ONTARIO LIDAR ACQUISITION

RESOLUTION NO. BD-017/21

Moved by: Michael Brown
Seconded by: Catherine Kitts

RESOLVED THAT:

The Board of Directors receive and file the Eastern Ontario LiDAR report; and

FURTHER THAT:

The Board of Directors approve issuing a Request for Information to LiDAR venders, prior to issuing a public tender for the multi-year Eastern Ontario LiDAR acquisition; and



FURTHER THAT:

Results of the public tender be brought back to the Board of Directors for review and awarding of the tender.

CARRIED

REQUEST FOR APPROVAL: MONIES RECEIVED AND DISBURSEMENT REGISTER FOR DECEMBER 2020

RESOLUTION NO. BD-018/21

Moved by: François St. Amour
Seconded by: Pierre Leroux

RESOLVED THAT:

The Board of Directors receive and file the money received report for December 2020; and

FURTHER THAT:

The Board approve the Disbursement Register of \$ 723,788.06 for December 2020.

CARRIED

CORRESPONDENCE

- a. Letter: Ministry of Agriculture, Food, and Rural Affairs: *Drainage Act* Amendments

DATES OF UPCOMING MEETINGS, THIRD THURSDAY, AT 9:00 A.M., UNLESS INDICATED OTHERWISE

- February 18th, 2021 (*2021 OGRA Virtual Conference February 22-25*)
- March 18th, 2021 (*Annual General Meeting*)
- April 15th, 2021
- May 20th, 2021

CLOSED SESSION

The Board of Directors meeting moved into Closed Session for the following reports:

- Request for Approval: Land Acquisition
- Request for Approval: Hazard Land Acquisitions



RESOLUTION NO. BD-019/21

Moved by: Dana Farcasiu
Seconded by: Bill Smirle

RESOLVED THAT:

The Board of Directors meeting move into Closed Session for the following reports:

- Request for Approval: Land Acquisition
- Request for Approval: Hazard Land Acquisitions

CARRIED

The Board of Director meeting recessed at 10:50 a.m.

The Chair reconvened the Board of Directors meeting at 11:00 a.m.

OPEN SESSION

RESOLUTION NO. BD-020/21

Moved by: Michael Brown
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors meeting move into Open Session.

CARRIED

REQUEST FOR APPROVAL: LAND ACQUISITION

RESOLUTION NO. BD-021/21

Moved by: François St. Amour
Seconded by: Pierre Leroux

RESOLVED THAT:

The Board of Directors approve the acquisition of Property 1, to an upset limit as discussed, plus ancillary costs.

CARRIED



REQUEST FOR APPROVAL: HAZARD LAND ACQUISITIONS

RESOLUTION NO. BD-022/21

Moved by: Michael Brown
Seconded by: Gerrie Kautz

RESOLVED THAT:

The Board of Directors approve the acquisition of Property 2 and 3 to an upset limit as discussed, plus ancillary costs; and

FURTHER THAT:

The Board of Directors approve the transfer of reserve funds to acquire Property 2 and 3.

CARRIED

ADJOURNMENT

RESOLUTION NO. BD-023/21

Moved by: Bill Smirle

RESOLVED THAT:


The Board of Directors meeting of January 21st, 2020 be adjourned at 12:00 p.m.

CARRIED


George Darouze,
Chair.

/dm

SNC Review by: _____


Angela Coleman,
General Manager/Secretary-Treasurer.