



Board of Directors

Annual General Meeting Agenda

Date: March 18th, 2021

Time: 9:00 am

Teams Meeting Coordinates:

*Meeting connection information will be provided
48 hours in advance.*

**** NOTE:** **SNC Source Protection Authority Meeting
Immediately following the Board meeting**



Board of Directors

Annual General Meeting Agenda

March 18th, 2021 at 9:00 a.m.

1. Chair's Remarks
 2. Approval of SNC Board of Directors Agenda (Supplemental Agenda)
 3. Declaration of Conflict of Interest
 4. SNC Project Update – Powerpoint Presentation: Staff
 5. Request for Approval:
 - a. Board of Directors Meeting Minutes of February 18th, 2021 4-15
 - b. SNC Committee Meeting Highlights and Minutes of: 16-18
 - i. Forestry Committee meeting minutes of March 2nd, 2021: Ronda 19-25
 - ii. Joint Occupational Health and Safety meeting minutes of March 3rd, 2021: Ronda 26-31
 - iii. Clean Water Committee meeting minutes of March 4th, 2021: Ronda 32-39
 - iv. Communications Committee meeting minutes of March 4th, 2021: John 40-46
 - v. Fish and Wildlife Committee meeting minutes of March 4th, 2021: Ronda 47-53
 6. New Business:
 - a. Request for Approval: 2021 Board of Directors Elections (and Procedures): Angela 54-59
 - b. Request for Approval: Conservation Ontario Voting Delegates: Angela 60
 - c. Request for Approval: 2020 Year End Audited Financial Statement and Audit Letters: Linda 61-62
 - i. Scott Hodgson, Baker Tilly
 - a. 'Appendix A': South Nation River Conservation Authority 2020 Draft Audited Financial Statement 63-84
 - b. 'Appendix B': Audit Reporting Letter 85-88
 - c. 'Appendix C': SNC Letter of Representation 89-92
 - d. Request for Approval: 2021 Standing Committee Member Listing: Ronda 93-96
 - e. Request for Approval: 2020 Annual Report: John 97-106
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- f. Update: 2020 Conservation Areas Visitor Report: John 107-123
- g. Request for Approval: Agriculture and Agri-Food Canada Partnership: Pat 124-125
- h. Request for Approval: Flood and Erosion Hazards Mapping: Sandra 126-128
- i. Update: Municipal Request: Locally Significant Wetlands: Alison 129-132
- j. Update: On-site Sewage Permits Issued: Alison 133-134
- k. Update: Planning Activity: Alison 135-137
- l. Request for Approval: Permits Issued: Geoff 138-139
7. Financial Reports
- a. Request for Approval: Monies Received and Disbursement Register for February 2021: Carl 140-142
- b. Request for Approval: Disbursements for 2021 Partnership Programs and Special Projects: Ronda 143-147
8. Supplemental Agenda (if any)
9. Correspondence
10. Dates of Upcoming Meetings, Third Thursday, at 9:00 a.m. unless indicated otherwise:
- April 15th, 2021
 - May 20th, 2021
 - June 17th, 2021
 - *July 2021 – no meeting*
11. Future Motions of the Board and/or Discussion of SNC Issues
12. Closed Session
- a. Request for Approval: Land Acquisitions: Pat 148
- b. Request for Approval: Personnel Matter (General Manager's Review: Verbal)
13. Adjournment



Angela Coleman,
General Manager/Secretary-Treasurer.

/dm



BOARD OF DIRECTORS MEETING

Meeting No. 02/21
 Thursday, February 18th, 2021 - 9:00 a.m.

By Electronic Participation

Directors Present:

George Darouze, City of Ottawa, Chair
 Pierre Leroux, Prescott Russell, Vice Chair
 Bill Smirle, Stormont Dundas Glengarry, Past Chair
 Michael Brown, City of Ottawa
 Steve Densham, Stormont Dundas Glengarry
 Guy Desjardins, Prescott Russell
 Dana Farcasiu, Leeds Grenville
 John Hunter, Leeds Grenville
 Gerrie Kautz, City of Ottawa
 Catherine Kitts, City of Ottawa
 Archie Mellan, Stormont Dundas Glengarry
 François St. Amour, Prescott Russell

Staff Present:

Angela Coleman, General Manager/Secretary-Treasurer
 Carl Bickerdike, Team Lead, Corporate Services
 Ronda Boutz, Team Lead, Special Projects
 Cheyene Brunet, Forestry Technician
 Michelle Cavanagh, Team Lead, Stewardship
 Caroline Goulet, Forestry Technician
 Linda Hutchinson, Director, Organization Effectiveness
 Omar Kana'n, Water Resources Specialist, Engineering
 Naomi Langlois-Anderson, Senior Fish and Wildlife Technician
 Sandra Mancini, Team Lead, Engineering
 Dianne MacMillan, Administrative Assistant
 Alison McDonald, Team Lead, Approvals
 Eric McGill, Corporate Counsel
 John Mesman, Team Lead, Communications and Outreach
 Geoff Owens, Regulations Officer
 Pat Piitz, Team Lead, Property

Guest:

Rachel Putnins, City of Ottawa



CHAIRS REMARKS

George Darouze, Chair, called the SNC Board of Directors meeting of February 18th, 2021 to order at 9:00 a.m. Chair Darouze updated the Members on the following:

- Status of Covid pandemic in the watershed area;
- Discussed SNC's ability to adapt to restrictions within the last year and proceed with business as usual to continue the work with the watershed Communities.

APPROVAL OF SNC BOARD OF DIRECTORS MAIN AND SUPPLEMENTAL AGENDAS

RESOLUTION NO. BD-024/21

Moved by: Bill Smirle

Seconded by: Pierre Leroux

RESOLVED THAT:

The Members approve the February 18th, 2021 Board of Directors main and supplemental agendas as submitted.

CARRIED

MOTION TO AMEND: SNC BOARD OF DIRECTORS MAIN AND SUPPLEMENTAL AGENDA

RESOLUTION NO. BD-025/21

Moved by: François St. Amour

Seconded by: Michael Brown

RESOLVED THAT:

Main Agenda Item #6 h.: *Request for Approval: Flood and Erosion Hazards Mapping* be postponed to the March 18th, 2021 Board of Directors meeting.

CARRIED

DECLARATION OF CONFLICT OF INTEREST

There were no Declarations of Conflict of Interest.

SNC PROJECT UPDATE – POWERPOINT PRESENTATION

Staff presented project and program updates.

Catherine Kitts, City of Ottawa, left the meeting at 9:30 a.m.



REQUEST FOR APPROVAL:

A. BOARD OF DIRECTORS MEETING MINUTES OF JANUARY 21ST, 2021

RESOLUTION NO. BD-026/21

Moved by: François St. Amour

Seconded by: Guy Desjardins

RESOLVED THAT:

The Members approve the Board of Directors meeting minutes of January 21st, 2021 as submitted.

CARRIED

B. SNC COMMITTEE MEETING HIGHLIGHTS AND MINUTES OF:

- i. Communications Committee meeting minutes of February 10th, 2021

RESOLUTION NO. BD-027/21

Moved by: John Hunter

Seconded by: Guy Desjardins

RESOLVED THAT:

The Board of Directors approve the actions and recommendations of the Communications Committee meeting minutes of February 10th, 2021.

CARRIED

NEW BUSINESS

**UPDATE: PROCLAIMED AMENDMENTS TO THE CONSERVATION
AUTHORITIES ACT**

RESOLUTION NO. BD-028/21

Moved by: Dana Farcasiu

Seconded by: Steve Densham

RESOLVED THAT:

The Board of Directors receive and file the update on proclaimed amendments to the *Conservation Authorities Act*.

CARRIED



REQUEST FOR APPROVAL: SOURCE PROTECTION COMMITTEE LIAISON

RESOLUTION NO. BD-029/21

Moved by: Pierre Leroux
Seconded by: Dana Farcasiu

RESOLVED THAT:

The Board of Directors appoint Angela Coleman as the Acting Election Chair.

CARRIED

1. Angela Coleman, Acting Election Chair, declared the SNC Source Protection Authority, Source Protection Committee Liaison position vacant.
2. Call for nominations three times for election to the Source Protection Committee as liaison for the SNC Source Protection Authority. (no seconder required).

First call for nominations:

Moved by: Pierre Leroux

François St. Amour, Prescott Russell, be nominated to the Source Protection Committee as liaison for the SNC Source Protection Authority.

François St. Amour, Prescott Russell, accepted the nomination.

Second call for nominations: None

Third call for nominations: None

RESOLUTION NO. BD-030/21

Moved by: Pierre Leroux
Seconded by: Dana Farcasiu

RESOLVED THAT:

The Board of Directors appoint Board Member, François St. Amour, Prescott Russell, to the Source Protection Committee as liaison for the SNC Source Protection Authority.

CARRIED



REQUEST FOR APPROVAL: 2021 SNC EMERGENCY PREPAREDNESS PLANS

RESOLUTION NO. BD-031/21

Moved by: Bill Smirle
Seconded by: Gerrie Kautz

RESOLVED THAT:

The Board of Directors approve the 2021 SNC
Emergency Preparedness Plans.

CARRIED

REQUEST FOR APPROVAL: BERWICK SHOP LEASE AGREEMENT

RESOLUTION NO. BD-032/21

Moved by: Steve Densham
Seconded by: Dana Farcasiu

RESOLVED THAT:

The Board of Directors enter into a renewed
lease agreement with North Stormont Township
for the use of the shop, boat house, and storage
facilities at 15 Union Street, Berwick.

CARRIED

REQUEST FOR APPROVAL: DUCKS UNLIMITED CANADA SERVICES AGREEMENT

RESOLUTION NO. BD-033/21

Moved by: John Hunter
Seconded by: Michael Brown

RESOLVED THAT:

The Board of Directors approve entering into a
professional services agreement with Ducks
Unlimited Canada.

CARRIED

REQUEST FOR APPROVAL: FORESTS ONTARIO AGREEMENTS

RESOLUTION NO. BD-034/21

Moved by: Guy Desjardins
Seconded by: Francois St. Amour



RESOLVED THAT:

The Board of Directors approve entering into agreements with Forests Ontario for the following programs:

1. 50 Million Tree Program: Tree planting subsidy of \$1.41/seedling, approximate annual amount of \$189,000; and
2. Highway of Heroes Fund: Tree planting subsidy of \$0.365/seedling, approximate annual amount of \$16,000.

CARRIED

REQUEST FOR APPROVAL: FUNDING APPLICATIONS

RESOLUTION NO. BD-035/21

Moved by: Dana Farcasiu
 Seconded by: Steve Densham

RESOLVED THAT:

The Board of Directors approve the submission of the following funding applications:

1. **Grassland Stewardship Initiative:** requesting \$23,000, over 5 years, for grassland habitat enhancement and maintenance.
2. **EcoAction Community Funding Program:** requesting \$100,000, over 2 years, for shoreline stabilization at Oak Valley Pioneer Park.
3. **Rural Economic Development Program:** requesting \$33,900 for dock expansion and retrofit for canoe and kayak launching, and washroom renovations at the High Falls Conservation Area in Casselman.
4. **Aboriginal Fund for Species at Risk:** requesting \$200,000, over 2 years, for species at risk monitoring in Eastern Ontario.
5. **Habitat Stewardship Program:** requesting \$6,000 for species at risk bird monitoring on SNC forest properties.

CARRIED



REQUEST FOR APPROVAL: FLOOD AND EROSION HAZARDS MAPPING

This report was postponed to the March 18th, 2021 Board of Directors meeting.

UPDATE: ON-SITE SEWAGE PERMITS ISSUED

RESOLUTION NO. BD-036/21

Moved by: Pierre Leroux

Seconded by: Bill Smirle

RESOLVED THAT:

The Board of Directors receive and file the On-site Sewage Permits Issued update.

CARRIED

UPDATE: PLANNING ACTIVITY

RESOLUTION NO. BD-037/21

Moved by: Gerrie Kautz

Seconded by: John Hunter

RESOLVED THAT:

The Board of Directors receive and file the Planning Activity update.

CARRIED

REQUEST FOR APPROVAL: PERMITS ISSUED AND MODIFY PERMIT VALIDITY TERM

RESOLUTION NO. BD-038/21

Moved by: Guy Desjardins

Seconded by: François St. Amour

RESOLVED THAT:

The SNC Board of Directors approve permits 9 – 18 issued under Ontario Regulation 170/06 Development, Interference with Wetlands and Alterations to Shorelines and Watercourses; and

FURTHER THAT:

Permit 2018-OSG-R055 have the validity term changed from 2 to 5 years as is permitted under Ontario Regulation 170/06.

CARRIED



FINANCIAL REPORTS

REQUEST FOR APPROVAL: MONIES RECEIVED AND DISBURSEMENT REGISTER FOR JANUARY 2021

RESOLUTION NO. BD-039/21

Moved by: Michael Brown

Seconded by: Archie Mellan

RESOLVED THAT:

The Board of Directors receive and file the money received report for January 2021; and

FURTHER THAT:

The Board approve the Disbursement Register of \$631,960.96 for January 2021.

CARRIED

REQUEST FOR APPROVAL: SERVICE AGREEMENT EXTENSIONS

RESOLUTION NO. BD-040/21

Moved by: Guy Desjardins

Seconded by: François St. Amour

RESOLVED THAT:

The SNC Board of Directors approve service agreement extensions as follows:

1. Internet at the Finch Office with Bell on a three-year term at an approximate cost of \$32,868 plus HST.
2. IT managed services with Nova Networks on a one-year term at an approximate cost of \$35,940 plus HST.
3. Cleaning at the Finch Office with Simply Sparkling Cleaning on a one-year term at an approximate cost of \$27,000 plus HST.

CARRIED

REQUEST FOR APPROVAL: 2021 SNC INSURANCE

RESOLUTION NO. BD-041/21

Moved by: John Hunter

Seconded by: Archie Mellan



RESOLVED THAT:

The SNC Board of Directors approve the renewal of the Authority's insurance with Marsh at an upset limit of approximately \$102,700 including taxes.

CARRIED

REQUEST FOR APPROVAL: 2021-2022 INFRASTRUCTURE PROJECTS

RESOLUTION NO. BD-042/21

Moved by: Dana Farcasiu
Seconded by: Steve Densham

RESOLVED THAT:

The SNC Board of Directors approve the submission to the Ministry of Natural Resources and Forestry (MNR) under the 2021-2022 Water and Erosion Control Infrastructure (WEI) program at approximately \$80,000 for the Chesterville Dam Log Lifter Refurbishing – Phase 2 and Assessment of Dam Winter Operations project.

CARRIED

SUPPLEMENTAL AGENDA

REQUEST FOR APPROVAL: FLOOD RISK ASSESSMENT PARTNERSHIP

RESOLUTION NO. BD-043/21

Moved by: Archie Mellan
Seconded by: Gerrie Kautz

RESOLVED THAT:

The Board of Directors receive and file the Flood Risk Assessment Partnership report; and

FURTHER THAT:

The Board of Directors approve issuing a Request for Qualifications to engineering



consultants, prior to issuing a Request for Proposals for the Flood Risk Assessment Partnership; and

FURTHER THAT:

Results of the Request for Proposals be brought back to the Board of Directors for review and awarding of the tender.

CARRIED

REQUEST FOR APPROVAL: FUNDING APPLICATION

RESOLUTION NO. BD-044/21

Moved by: Guy Desjardins
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors approve the submission of the following funding application:

1. **Canada Healthy Communities Initiative:** requesting \$250,000.

CARRIED

CORRESPONDENCE

- a. Conservation Ontario's Comments on the OPFA's Scoped Review of the Professional Foresters Act
- b. Conservation Ontario's Comments on the Drainage Act Regulatory Proposal

DATES OF UPCOMING MEETINGS

- Third Thursday, at 9:00 a.m., unless indicated otherwise:
 - March 18th, 2021 (*Annual General Meeting*)
 - April 15th, 2021
 - May 20th, 2021
 - June 17th, 2021



CLOSED SESSION

The Board of Directors meeting move into Closed Session for the following reports:

- Update: Land Acquisitions
- Update: Personnel Matter (General Manager's Review: verbal)

RESOLUTION NO. BD-045/21

Moved by: Michael Brown
Seconded by: Archie Mellan

RESOLVED THAT:

The Board of Directors meeting move into Closed Session for the following reports:

- Update: Land Acquisitions
- Update: Personnel Matter (General Manager's Review: verbal)

CARRIED

The Board of Director meeting recessed at 11:01 a.m.

The Chair reconvened the Board of Directors meeting at 11:06 a.m.

OPEN SESSION

RESOLUTION NO. BD-046/21

Moved by: Gerrie Kautz
Seconded by: Bill Smirle

RESOLVED THAT:

The Board of Directors meeting move into Open Session.

CARRIED

Pierre Leroux, Vice Chair, Prescott Russell. left meeting at 12:45 p.m.

UPDATE: LAND ACQUISITIONS

RESOLUTION NO. BD-047/21

Moved by: Michael Brown
Seconded by: Archie Mellan



RESOLVED THAT:

The Board of Directors receive and file the
Land Acquisitions update.

CARRIED

ADJOURNMENT

RESOLUTION NO. BD-048/21

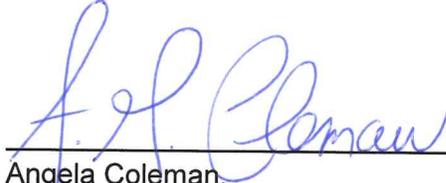
Moved by: Gerrie Kautz
Seconded by: Bill Smirle

RESOLVED THAT:

The Board of Directors meeting of
February 18th, 2020 be adjourned at 12:50 p.m.

CARRIED

George Darouze,
Chair.



Angela Coleman,
General Manager/Secretary-Treasurer.

/dm

SNC Review by: _____



To: Board of Directors
From: Ronda Boutz, Team Lead, Special Projects
John Mesman, Team Lead, Communications and Outreach
Date: March 8th, 2021
Subject: Request for Approval: SNC Committee Meeting Highlights and Minutes

RECOMMENDATION:

The Board of Directors approve the actions and recommendations of the following Committees meetings:

- a. Forestry Committee meeting minutes of March 2nd, 2021
 - b. Joint Occupational Health and Safety Committee meeting minutes of March 3rd, 2021
 - c. Clean Water Committee meeting minutes of March 4th, 2021
 - d. Communications Committee meeting minutes of March 4th, 2021
 - e. Fish and Wildlife Committee meeting minutes of March 4th, 2021
-
-

DISCUSSION:

Forestry Committee Meeting

- The Forestry Committee made the following recommendations for approval:
 - Glenn Mackey be appointed the Forestry Committee Chair for 2021
 - 2021 Committee membership
 - Meeting minutes of November 24, 2020
- Received Updates on:
 - SNC Forest Annual Report
 - Forest Certification Audits
 - Forest Health Network
 - Emerald Ash Borer Parasitoid Release
 - Indigenous Partnerships

Joint Occupational Health and Safety Meeting

- The Joint Occupational Health and Safety Committee made the following recommendations for approval:
 - Meeting minutes of November 25, 2020
 - COVID-19 Health and Safety, Safety Plans and updates to standard operating procedures for indoor work, field work, and office and vehicle cleaning and disinfecting
-



- Updates to staff contacts for the after hours emergency call list and development of a written procedure for when staff receive after hours alarm calls.
- Received Updates on:
 - Pedestrian and vehicle safety for the SNC parking lot
 - Worker Co-Chair (Acting), to be appointed prior to the June Committee meeting
 - Workplace inspections for the SNC office and shop

Clean Water Committee Meeting

- The Clean Water Committee made the following recommendations for approval:
 - Jacqueline Kelly-Pemberton be appointed the Clean Water Committee Chair for 2021
 - 2021 Committee membership
 - Meeting minutes of November 30, 2020
 - Eastern Ontario Water Resources Program (EOWRP) Financial Statement – as of December 31, 2020
 - 2021 EOWRP approvals (application form, guidelines, and project rating criteria)
 - 2021 Clean Water Program guidelines (including project rating sheets) and grant structure
- Received Updates on:
 - 2020 Clean Water Program summary
 - 2021 Clean Water Committee work plan

Communications Committee Meeting

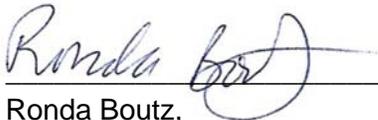
- The Communications Committee made the following recommendations for approval:
 - Peggy Taylor be appointed the Communications Committee Chair for 2021
 - 2021 Committee Membership
 - Meeting minutes of February 10, 2021
 - Homeowner's Conservation Guidebook
 - Seeking Quotes for the 2021 Golf Tournament
 - 2021 Youth Fish Camps
 - 2020 Annual Report



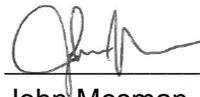
- Received Updates on:
 - 2021 Municipal Information Day
 - Natural Heritage System Public Engagement

Fish and Wildlife Committee Meeting

- The Fish and Wildlife Committee made the following recommendations for approval:
 - Frederick Schuler be appointed the Fish and Wildlife Committee Chair for 2021
 - 2021 Committee membership
 - Meeting minutes of November 24, 2020
- Received Updates on:
 - 2021 Stewardship work plan
 - Indigenous Partnerships
 - Emerald Ash Borer Parasitoid Release
 - Funding submissions



Ronda Boutz,
Team Lead, Special Projects.



John Mesman,
Team Lead, Communications and Outreach.

Attachments



To: Board of Directors
From: Angela Coleman, General Manager/Secretary-Treasurer
Date: March 8th, 2021
Subject: Request for Approval: 2021 Board of Directors Elections (and Procedures)

RECOMMENDATION:

The Board of Directors appoint Angela Coleman, General Manager/Secretary-Treasurer as Acting Chair; and

FURTHER THAT: SNC Administrative By-law 15.3: *'All elections shall be in accordance with the Procedures for Election of Officers (Appendix B)'* and relevant *Conservation Authorities Act* requirements be adhered to.

DISCUSSION:

Subsection 17 (1) of the *Conservation Authorities Act* mandates the Chair and Vice-Chair be appointed annually; and SNC's Administrative By-law 15.1 states: *'The election of Chair and Vice Chair shall occur every year at or prior to the Annual General Meeting.'*

The Pandemic postponed the 2020 election of Chair, Vice Chair, and appointment of Past Chair from the previously scheduled March 2020 Annual General Meeting to September 2020. To date, the Executive have served terms of six months of what is traditionally a two-year term. It is proposed the current Executive continue in their positions; and the Board of Directors conduct the election following standard procedure.

As Acting Chair, and in the interests of timeliness and the efficient running of this election, I will solicit nominations from Board Members for the Chair and then the Vice-Chair positions (one following the other). If only one nomination is made for each respective spot, there will be a global motion to approve the nominated Chair, nominated Vice-Chair and appointment of the Past-Chair (which is *de facto*) in one global motion of the Board.

A global motion will only work if there are no multiple nominations for the Chair and/or Vice-Chair positions. If multiple nominations are made for these positions, I will conduct separate votes and subsequent affirming motions on each position using the procedures outlined in Appendix A.



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FINANCIAL IMPLICATIONS/ADHERENCE TO SNC POLICY:

SNC Policy Adherence:

Election procedures shall adhere to SNC's Administrative By-laws and the *Conservation Authorities Act*.

A handwritten signature in blue ink, appearing to read 'A. Coleman', written over a horizontal line.

Angela Coleman,
General Manager/Secretary-Treasurer.

Enclosure: SNC Election Procedures

00055



Election Procedures for Global Motion

1. Acting Chair declares all positions vacant, according to *SNC's Administrative Bylaws*
 2. Call for nominations 3 times for election of Chair (no seconder required)
 3. Closing of nominations (requires mover and seconder)
 4. Call for nominations 3 times for election of Vice Chair (no seconder required)
 5. Closing of nomination (requires mover and seconder)
 6. Approval of the following motion:
 - Moved by:
 - Seconded by:
 - That for the year 2021, and until the Annual General Meeting of 2022,
 - ii. Mr./Ms. _____ be elected as Chair of SNC,
 - iii. Mr./Ms. _____ be elected as Vice Chair of SNC, and
 - iv. xxx be appointed as Past Chair of SNC.
 7. Chair, Vice Chair, Past Chair assume their offices
-

SNC Election Procedures if there is more than one candidate for Chair and/or Vice Chair

1. Acting Chair declares all positions vacant, according to *SNC's Administrative By-laws*
2. Election procedures for Chair, Vice Chair
 - Nominations require no seconder
 - Acting Chair calls for nominations from the floor
 - If a nominee does not wish to accept, they should decline immediately
 - If there are no further nominations from the floor, Acting Chair asks if there are any further nominations
 - If none are forthcoming, the Acting Chair declares nominations closed (mover and seconder required)
 - Where a vote is required, ballots will be distributed and scrutineer(s) appointed (as per Appendix A)
 - Announcement of results
3. Repeat Section 2 for Vice Chair
4. Motion for Appointment of the immediate Past Chair to the Board of Directors, as stipulated in *SNC's Administrative By-laws*
5. Chair, Vice Chair, Past Chair assume their offices



Appendix A

Procedures for Election of Officers

Voting

B1.1 Voting shall be by secret ballot.

B1.2 No Director may vote by proxy.

B1.3 In this appendix, "Majority Vote" means half of the votes plus one.

Acting Chair

B2.0 The Board of Directors shall appoint a person, who is not a voting Director, as Acting Chair for the purpose of election of Officers.

Scrutineers

B3.1 The Acting Chair shall call a motion for the appointment of one or more persons, who are not Directors or Staff of the Authority, to act as scrutineers.

B3.2 A Director, who will not stand for election, may be appointed as an additional scrutineer if requested.

B3.3 All ballots shall be destroyed by the scrutineers after the vote.

Election procedures

B4.0 The Acting Chair shall advise the Directors that the election will be conducted in accordance with the Act as follows:

- a) the elections shall be conducted in the following order:
 - i. Election of the Chair, who shall be a Director of the Authority;
 - ii. Election of the Vice-Chair, who shall be a Director of the Authority; and
 - iii. Appointment of the Past Chair, who shall be a Director of the Authority who previously held the position of Chair.



- b) the Acting Chair shall ask for nominations to each position;
- c) only current Directors of the Authority who are present may vote;
- d) nominations shall be called three (3) times and will only require a mover;
- e) the closing of nominations shall require both a mover and a seconder;
- f) each Director nominated shall be asked to accept the nomination. The Director must be present to accept the nomination unless the Director has advised the Secretary-Treasurer in writing or by email in advance of the election of their willingness to accept the nomination;
- g) if there is only one nominee, the individual shall be declared into the position by acclamation.
- h) in the event of an election, each nominee shall be permitted not more than three (3) minutes to speak for the office, in the order of the alphabetical listing by surnames,
- i) upon the acceptance by nominees to stand for election to the position of office, ballots shall be distributed to the Directors by the scrutineers for the purpose of election and the Acting Chair shall ask the Directors to write the name of one individual only on the ballot,
- j) the scrutineers shall collect the ballots, leave the meeting to count the ballots, return and advise the Acting Chair who was elected by Majority Vote.

Majority Vote required

- B5.1 A Majority Vote shall be required for election.
- B5.2 If there are more than two nominees, and upon the first vote no nominee receives the majority required for election, the name of the person with the least number of votes shall be removed from further consideration for the office and new ballots shall be distributed.
- B5.3 In the case of a vote where no nominee receives the majority required for election and where two or more nominees are tied with the least number of votes, a special vote shall be taken to decide which one of such tied nominees' names shall be dropped from the list of names to be voted on in the next vote.



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Tie vote

- B6.1 Should there be a tie vote between two remaining candidates, new ballots shall be distributed, and a second vote held.
- B6.2 Should there still be a tie after the second ballot a third vote shall be held.
- B6.3 Should there be a tie after the third vote, the election of the office shall be decided by lot drawn by the Acting Chair or designate.



To: Board of Directors
From: Angela Coleman, General Manager/Secretary-Treasurer
Date: March 8th, 2021
Subject: Request for Approval: Conservation Ontario Voting Delegates

RECOMMENDATION:

The Board of Directors appoint the SNC Chair as the Conservation Ontario Voting Delegate for South Nation Conservation, with SNC's Vice Chair as alternate, and General Manager/Secretary-Treasurer as second alternate.

DISCUSSION:

The By-laws of the Association of Conservation Authorities of Ontario require that South Nation Conservation's Board of Directors officially vote and approve a resolution appointing voting delegates to Conservation Ontario.

Once completed, Conservation Ontario will then make any required changes.

FINANCIAL IMPLICATIONS/ADHERENCE TO SNC POLICY:

SNC Policy Adherence:

In compliance with the By-laws of the Association of Conservation Authorities of Ontario.

Angela Coleman,
General Manager/Secretary-Treasurer.



To: Board of Directors
From: Linda Hutchinson, Director, Organization Effectiveness
Date: March 11th, 2021
Subject: Request for Approval: 2020 Year End, Audited Financial Statement and Audit Letters

RECOMMENDATION:

The Board of Directors approve and file the 2020 Draft Audited Financial Statements, Audit Reporting Letter, Letter of Representation, and signatures by Management and Chair; and

FURTHER THAT: The Board of Directors approve the final 2020 reserve transfer of \$40,161.

DISCUSSION:

Audit: Enclosed are copies of the following documents from the 2020 Audit.

Appendix "A": South Nation River Conservation Authority 2020 DRAFT Audited Financial Statements
Appendix "B": Audit Reporting Letter
Appendix "C": SNC Letter of Representation

The audited financial statements have been prepared in accordance with Canadian Public Sector Accounting Standards. The audited statements and various letters have been reviewed and approved by staff. Scott Hodgson, Baker Tilly, will be presenting the audited financial statements and audit reporting letter.

Surplus: Staff estimated the 2020 surplus at \$246,271 in the 2021 budget approved in November 2020. The final 2020 operating surplus is \$245,740 (see page 17, note 11).

2020 Surplus Summary	Amount
Statement of Operations - Net Surplus, page 7	\$43,090
Capital assets purchased and donated, page 14	(\$430,948)
Amortization, page 14	\$314,885
Net transfer to reserve - planned/approved, page 6	(\$40,161)
2019 Surplus - operations, page 17	\$358,874
2020 Surplus - operations, page 17	\$245,740



The surplus is attributed to successful fundraising, new project revenues, and management of human resources. The COVID-19 Pandemic has resulted in some cost savings as virtual meetings replaced most all in-person board, committee, and external meetings. This partially offset increased costs for personal protection equipment, cleaning supplies, and cleaning services. Further, revenues not realized in some project areas were offset by reduced expenditures elsewhere in the budget.

Reserve: Funds are transferred to and from reserve to:

- meet budget provision;
- set up specific reserves for future use;
- bring back into operations previous amounts set aside for specific purposes; and/or
- meet Board requirements.

The 2020 budget included a net transfer of \$6,393 from reserve (see page 7).

The 2021 budget included an estimated 2020 net transfer of \$2,045 from reserve (see page 7).

The final transfer to reserve amounts to an increase of \$40,161. This is attributed to the busy septic program generating increased year-end revenue.

FINANCIAL IMPLICATIONS/ADHERENCE TO SNC POLICY:

Compliance with Budget:

The audit fee is included in 2020 budget, pages 82-83

SNC Policy Adherence:

The 2020 Audit complies with SNC's Administrative By-laws and *Conservation Authorities Act* requirements.

Original Signed Copy on File

Linda Hutchinson,
Director, Organization Effectiveness.

Attachments: Appendix A: SNRCA 2020 DRAFT Audited Financial Statements
Appendix B: Audit Reporting Letter
Appendix C: SNC Letter of Representation



To: Board of Directors
From: Ronda Boutz, Team Lead, Special Projects
John Mesman, Team Lead, Communications
Date: March 8th, 2021
Subject: Request for Approval: 2021 Standing Committee Member Listing

RECOMMENDATION:

The SNC Board of Directors approve the 2021 Standing Committee Member listing as submitted.

DISCUSSION:

SNC 2021 Standing Committee Member Listing

As per the Terms of Reference, Standing Committee membership is annually reviewed and approved by the Board of Directors at the March meeting. Committee membership is a maximum of 15 voting members plus 3 Board ex-officio members; however, additional members may be added with 75% majority vote of the committee at which there is quorum and is subject to Board approval. The Clean Water Committee is recommending an additional 3 members bringing the total to 18. A listing of recommended membership for each Standing Committee is attached.

FINANCIAL IMPLICATIONS/ADHERENCE TO SNC POLICY:

Compliance with Budget:

The SNC 2021 budget incorporates funding for the Clean Water, Forestry, Fish and Wildlife, and Communications Committee meetings under Communications and Outreach, Corporate Communications pages 86-87.

SNC Policy Adherence:

Standing Committees adhere to SNC Administrative By-laws, Part III, sections 20.1 to 21.0, pages 9 and 10.

Ronda Boutz,
Team Lead, Special Projects.

John Mesman,
Team Lead, Communications.

Attachments: 2021 SNC Standing Committee Membership Listing



2021 SNC Standing Committee Member Listing

South Nation Conservation's (SNC) Chair, Vice Chair, and Past Chair are ex-officio members on all SNC Standing Committees.

Fish and Wildlife Committee

Name	Association	Municipality
Malcolm Clark	Russell Fish and Game Club	Russell
Bruce Clarke	Ottawa Fly Fishers	Ottawa
Alvin Cluff-Clyburne	Russell Fish and Game Club	Russell
Joffre Cote	Ministry of Natural Resources and Forestry (non-voting)	La Nation
Doug Culver	Naturalist / Recreational Angler	North Dundas
Stéphane Dubuc	Trapper	Casselman
Ed Fields	Delta Waterfowl	North Dundas
Abraham Francis	Mohawks of Akwesasne – Department of the Environment	Akwesasne
Susan Gallinger	Public Citizen (non-voting)	Ottawa
Cyril Holmes	Grenville Fish and Game Club	Augusta
Aleta Karstad	Fragile Inheritance Natural History	North Grenville
Shawn Landriault	Public Citizen	Nation
Kirk Myelde	Public Citizen	Alfred Plantagenet
Frederick Schueler	Fragile Inheritance Natural History (Committee Chair)	North Grenville
Larry Smith	South Nation Archery Supply	North Dundas
Doug Thompson	Public Citizen	Ottawa



Forestry Committee

Name	Association	Municipality
François Allard	Public Citizen	Clarence Rockland
Lloyd Benedict	Mohawks of Akwesasne	Akwesasne
Alain Bertrand	Public Citizen	North Glengarry
Archie Byers	Public Citizen	North Stormont
Maurice Chabot	Public Citizen	Ottawa
Ben de Haan	United Counties of Stormont, Dundas, and Glengarry	United Counties of Stormont, Dundas, and Glengarry
Dorothy Hamilton	Ontario Woodlot Association – Stormont, Dundas, and Glengarry Chapter	Cornwall
Elizabeth Holmes	Ministry of Natural Resources and Forestry (non-voting)	Edwardsburgh Cardinal
Steve Hunter	United Counties of Prescott and Russell	North Glengarry
Murray Inch	Public Citizen	South Mountain/Ottawa
Glenn Mackey	Public Citizen (Committee Chair)	Augusta
Tony Ricard	Public Citizen	Alfred-Plantagenet
Dave Robertson	Public Citizen	Edwardsburgh Cardinal
François St. Amour	SNC Board Member	La Nation
Ron Toonders	Agriculture	South Dundas

Communications Committee

Name	Association	Municipality
Charles Armstrong	Public Citizen	Russell
Gerry Boyce	Public Citizen	North Dundas
Gary Barton	Public Citizen	Champlain
Murray Inch	Public Citizen	South Mountain/Ottawa
Doug Thompson	Public Citizen	Ottawa
Tim Jackson	Public Citizen	Ottawa
Gerrie Kautz	Board Member	Ottawa
Sharon Dunn	Public Citizen	Edwardsburgh Cardinal
Cindy Saucier	Councillor, Russell	Russell
Karen Switzer-Howse	Public Citizen	North Dundas
Peggy Taylor	Public Citizen (Committee Chair)	Edwardsburgh Cardinal
Tom Van Dusen	Van Dusen Communications	Russell
Byron Vienneau	Public Citizen	Alfred Plantagenet



Clean Water Committee

Name	Association	Municipality
Ray Beauregard	Farmer	South Stormont
Russell Bennett	Farmer	Edwardsburgh Cardinal
<i>Vacant</i>	Ottawa Rural Clean Water Program	
Michel Kearney	City of Ottawa	Ottawa
Alan Kruszel	Farmer	South Stormont
Marc Lafleche	Farmer	Nation
Daniel Lafleur	United Counties of Prescott and Russell	Nation
Rene Lalonde	Farmer	North Stormont
David Lapen	Agriculture and Agri-Food Canada	Ottawa
Glenn Mackey	Farmer	Edwardsburgh/Cardinal
Gib Patterson	Ottawa Rural Clean Water Program	Ottawa
Jacqueline Kelly-Pemberton	Farmer (Committee Chair)	North Dundas
Tara Redpath	City of Ottawa	Ottawa
Andre Pommainville	Farmer	Alfred-Plantagenet
Terrence Sauve	Ontario Ministry of Agriculture, Food and Rural Affairs	Alfred-Plantagenet
Doug Thompson	Public Citizen	Ottawa
Adrian Wynands	Farmer	North Augusta



To: Board of Directors
From: John Mesman, Team Lead, Communications & Outreach
Date: March 5, 2021
Subject: Request for Approval: 2020 Annual Report

RECOMMENDATION:

That the Board of Directors approve the 2020 Annual Report.

DISCUSSION:

Annual reports are an important way of highlighting SNC's programs, services, and accomplishments throughout the preceding year, as well as providing partners and stakeholders with information regarding financial performance, Board of Directors membership, and project updates.

Highlights from the 2020 Annual Report are summarized below:

- **Featured Topics:** Planning and Development Record Development Files and Review Timelines, Reconciliation and Climate Change Tree Planting, Going Virtual Amid the Pandemic and the SNC Jurisdiction Expansion in the City of Clarence-Rockland.
- **Conservation Areas:** A record 177,000 visitors connected with nature at SNC Conservation Areas. Site improvements included: new culverts installed at Robert Graham CA to alleviate seasonal flooding, parking lot expansion at High Falls CA, and restoration work beginning at J. Henry Tweed thanks to a new three-year partnership with Ontario Power Generation (OPG).
- **Use of SNC Lands:** Sustainable timber harvests, hunting and trapping programs, as well as apiculture, maple syrup and agriculture uses.
- **Forestry and Stewardship Initiatives:** Statistics on SNC's tree planting program, Woodlot Advisory Service, Clean Water Programs and Forest Stewards.
- **Select Project / Program Updates:** Community Free Tree Pick-Ups, SNC's Septic Program, Online Art Auction, New Conservation Area in Augusta, Tree Donations to Frontline Workers and Community Environmental Grants.
- Financial summary and Board of Directors membership.

Printed copies of the 2020 Annual Report will be available in both English and French to be distributed through the year and posted on SNC's website.



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FINANCIAL IMPLICATIONS/ADHERENCE TO SNC POLICY:

Compliance with Budget: Funding for completing the design and layout of the 2020 Annual Report is included in the 2021 SNC Budget under Communications and Outreach – Media and Communications Products, on pages 94-95.

SNC Policy Adherence: All expenditures will adhere to SNC's Purchasing Policy. For purchases of \$200 up to \$5,000 competitive quotes will be obtained where practical.

A handwritten signature in black ink, appearing to read 'John Mesman', positioned above a horizontal line.

John Mesman,
Team Lead, Communications & Outreach

Attachment: 2020 Annual Report - English



To: Board of Directors
From: John Mesman, Team Lead, Communications and Outreach
Date: March 5, 2021
Subject: Update: 2020 Conservation Areas Visitor Report

RECOMMENDATION:

The Board of Directors receive and file the 2020 Conservation Areas Monitoring Report; and

FURTHER THAT: The Board of Directors recommend that staff continue to monitor Conservation Areas to inform the management of these public spaces.

DISCUSSION:

SNC manages several different day-use parks and river access points through agreements with municipalities throughout the SNC jurisdiction in Eastern Ontario.

These spaces help people safely step outdoors and into nature, with an added benefit of helping people connect to and experience their local environment.

SNC worked with its member municipalities and local health agencies to keep as many sites open as possible through the COVID-19 Pandemic, though there were some temporary closures on the advice of health authorities during Spring 2020.

2020 was a year of record setting for Conservation Area visitations, with over 177,000 recorded visitors at parking lot and trail monitoring sites.

From March to June alone, SNC recorded over 50,000 visitors at its Conservation Areas which doubles any previous visitation records.

The record setting visitation did come with an increase in litter, vandalism, trespassing, and property damage in some parks. To ensure the most enjoyable and safe user experience, SNC staff visited some properties several times a week.

The increased visitation did contribute to increased maintenance requirements where some trails and access points were damaged along with areas off-trail that required restoration efforts and temporary closures to help protect forest health and biodiversity.

Although visitation was up, the Conservation Authority did not see the sorts of overcrowding observed in other parks throughout the Province. In many cases, residents



respected physical distancing, refrained from gathering in large groups and if the parking lot was full, they chose to visit other Conservation Areas.

Conservation Areas with the highest volume of visitors recorded in 2020 were:

- Year-Round Sites:
 - J. Henry Tweed – 45,940
 - W.E. Burton – 40,149
 - Two Creeks Forest – 8,460
- Seasonal Sites:
 - Jessup’s Falls – 25,564
 - High Falls – 22,448
 - Cass Bridge – 11,887

A summary of total recorded visitors at monitored sites through recent years:



The Conservation Area Monitoring Program began in 2014 and was enhanced to include all public areas in 2015 (BD-022/15).

The attached summary report compares visitor trends to resource needs and includes staff observations and recommendations on continued Conservation Area management.

Staff will continue to monitor and maintain Conservation Areas with consideration given to increasing park visits and maintenance during the ongoing COVID-19 Pandemic.

FINANCIAL IMPLICATIONS/ADHERENCE TO SNC POLICY:

Compliance with Budget: Costs associated with the Conservation Area management is included in the 2021 SNC Budget under Community Lands: Conservation Areas on pages 32-22.



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SNC Policy Adherence: All expenditures will adhere to SNC's Purchasing Policy.

A handwritten signature in black ink, appearing to read 'John Mesman'.

John Mesman,
Team Lead, Communications and Outreach.

Attachment: 2020 SNC Conservation Areas Monitoring Report



To: Board of Directors
From: Pat Piitz, Team Lead, Property
Date: March 9, 2021
Subject: Request for Approval: Agriculture and Agri-Food Canada Partnership

RECOMMENDATION:

The Board of Directors approve a partnership with Agriculture and Agri-Food Canada for monitoring and preservation of genetic plant material on South Nation Conservation owned lands, at an approximate amount of \$8,000 plus HST.

DISCUSSION:

Under this program, Agriculture and Agri-Food Canada (AAFC) would like to partner with South Nation Conservation (SNC), to demonstrate the monitoring and preservation of genetic plant resources in an agricultural landscape within the South Nation River Watershed. Initially AAFC would join two existing SNC projects:

- 1. Invasive Species Control Projects: Gamble and Garlandside Road Properties**
SNC is undertaking invasive species control at two SNC owned properties within the City of Ottawa, Gamble and Garlandside Road, under the current Ontario Power Generation (OPG) Biodiversity Program.

AAFC will provide a botanical and genetic inventory of the treatment site and monitoring of treatment effectiveness and impact on remaining vegetation, a value of approximately \$20,000 in-kind for staffing. AAFC will also provide SNC with \$4,000 for project administration and staffing support to the field work.

- 2. Grassland Rehabilitation, SNC 164, Edwardsburgh Cardinal**

A portion of SNC 164, located north of Shanly, ON, is hay field and provides confirmed habitat for Bobolink and Eastern Meadowlark. SNC routinely monitors and manages its properties for species at risk.

AAFC would provide technical expertise in crop science, monitoring of crop (hay) quantity/quality and impact on species at risk birds, a value of approximately \$20,000 in-kind for staffing. AAFC will also provide SNC with \$4,000 for project administration and staffing support to the field work.

The Federal initiative is a multi-year program and other projects are under consideration.



These new projects would be brought back to the Board for consideration. The partnership would enable SNC to contribute to preserving Canada's biodiversity while achieving one of its core mandates, to meet practical land management objectives.

FINANCIAL IMPLICATIONS/ADHERENCE TO SNC POLICY:

Compliance with Budget:

All costs associated with AAFC involvement or changes in project scope would be supported through the Federal program and considered in-kind and would add value to the project.

1. Invasive Species Control Projects, Gamble and Garland Side Road properties:
Included in the 2021 SNC Budget, Resource Management, Projects, Habitat Restoration: pages 24-25. The \$4,000 from AAFC would be additional, unbudgeted revenue and the approximate \$20,000 in-kind AAFC staffing will add value to this project.
2. Grassland Rehabilitation, SNC 164, Edwardsburgh-Cardinal:
The project is not included in the 2021 Budget as a separate project. The \$4,000 from AAFC would be additional, unbudgeted, revenue and the approximate \$20,000 in-kind AAFC staffing will add value to this project.

SNC Policy Adherence:

All expenditures will adhere to SNC's Purchasing Policy. All work undertaken to complete the projects will adhere to SNC's Health and Safety Policies and Procedures.



Pat Piitz,
Team Lead, Property.



To: Board of Directors
From: Sandra Mancini, Team Lead, Engineering
Date: March 8th, 2021
Subject: Request for Approval: Flood and Erosion Hazards Mapping

RECOMMENDATION:

The Board of Directors receive and file the Findlay Creek and North Castor River Flood Hazard and Erosion Hazard Mapping reports and associated maps as the best information available to establish flood hazard and regulation limits along the watercourse; and

FURTHER THAT: The reports and maps be used by South Nation Conservation's planning and regulations programs and other watershed management activities effective immediately.

DISCUSSION:

In October 2020, the Board of Directors approved SNC's updated public consultation plan for hosting virtual natural hazard mapping open houses due to the COVID-19 pandemic (Resolution No. BD-123/20).

On November 10th, 2020, South Nation Conservation (SNC) hosted an online public information session on new natural hazard maps developed for areas along Findlay Creek and North Castor River within the City of Ottawa.

Invitations and draft maps were sent to 207 affected property owners, developers, and various stakeholders (e.g., SNC member municipalities, utility companies, school boards, First Nations, elected officials, provincial and federal ministries, etc.).

Public notice was published in the Ottawa Citizen and Ottawa Sun newspapers at least 20 business days before the meeting and was also promoted on SNC's website, social media, and in a press release.

The livestream of the online information session was viewed 93 times on SNC's YouTube channel (www.youtube.com/SouthNationCA). Staff presented the draft maps and provided further information on natural hazard mapping, floodplain and erosion hazard areas, development approvals, and SNC's programs and services.

As the area is adjacent to the Findlay Creek community, an increase on the number of requests to review the maps has been noted. SNC staff met individually with eight interested private property owners and a developer to further discuss the natural hazard



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maps and their implications for future development lands. Meetings were held safely online or by phone.

None of the public feedback received impacted the SNC regulation limit. The 1:100-year flood and erosion lines delineated for these reaches are suitable for use in the SNC regulation limits mapping (referred to in Section 2 of Ontario Regulation 170/06) and in municipal land use planning and development approval processes under the *Planning Act*.

Upon Board approval, the mapping will be sent to the Ministry of Natural Resources and Forestry (MNRF) and the City of Ottawa.

FINANCIAL IMPLICATIONS/ADHERENCE TO SNC POLICY:

Compliance with Budget:

This project was completed in the 2020, no impact on the 2021 SNC Budget.

SNC Policy Adherence:

MNRF's Natural Hazards Technical Guide (MNRF, 2002, Conservation Ontario Guidelines (2005), and SNC policies regarding Development, Interference with Wetlands and Alteration to Shorelines and Watercourses Regulation – Ontario Regulation 170/06 Pursuant to Section 28 of the *Conservation Authorities Act* of Ontario.

Sandra Mancini

Sandra Mancini,
Team Lead, Engineering.

Attachment: J.F. Sabourin and Associates Inc. letter

00127

March 11, 2021

Project # P2068

South Nation Conservation
38 Victoria Street. P.O. Box 29
Finch, Ontario K0C 1K0

Attention: Angela Coleman, General Manager, South Nation Conservation

Subject: **North Castor River Flood Plain Mapping and Regulations
South Nation Board of Directors Meeting March 18, 2021**

Dear Ms. Coleman,

It is our understanding that South Nation Conservation staff will be bringing the Findlay Creek and North Castor Natural Hazard Study and associated regulatory mapping to the SNC Board for approval and adoption this March 2021. J.F. Sabourin and Associates was retained by Richcraft to investigate opportunities for addressing the proposed mapped constraint on these lands. JFSA and Richcraft have engaged with SNC and municipal staff regarding concerns related to the delineation of North Castor Creek flood plain on property at 3471 Blais Road in the City of Ottawa. We are providing this letter to reiterate Richcraft's position and our understanding of the process forward relating to a regulatory application and related zoning recommendations.

JFSA has confirmed with SNC staff that the above noted property, adjacent to the North Castor River, is identified as an *ineffective flow area* in the HEC RAS model underpinning the flood plain study. On this basis SNC staff also agree that an application to remove those lands from the flood plain through placement of fill would likely be supportable provided it was accompanied by appropriate technical information, namely an engineering exercise that demonstrates the lands are not essential to floodplain 'storage' and that tests under the Section 28 of the Conservation Authorities Act and SNC local regulatory policies are met.

Further, due to the nature of the flood plain on the property, we have received concurrence from SNC and municipal staff that a recommendation to place an 'h' (holding) on the subject property, rather than flood plain overlay zoning, will be an acceptable approach due to the interim nature of the proposed mapped condition. This is consistent with past actions in the City of Ottawa to address areas where the flood plain is expected to be removed imminently through an application and approval under Conservation Authority regulations.

Based on the above information, Richcraft shall be pursuing an application under O.Reg 170/06 to alter the flood plain boundary at 3471 Blais Road as soon as SNC is able to make the finalized HEC-RAS model of North Castor Creek available to JFSA.

Sincerely yours,



Jocelyn Chandler, M.Pl., RPP, MCIP
Water Resource and Land Planner, JFSA

Cc: George Darouze, Chair SNC
Sandra Mancini, Engineering SNC
Kevin Yemm, Richcraft



To: Board of Directors
From: Alison McDonald, Team Lead, Approvals
Date: March 4th, 2021
Subject: Update: Municipal Request: Locally Significant Wetlands

RECOMMENDATION:

The Board of Directors receive and file the Township of Alfred-Plantagenet resolution to consider regulating Locally Significant Wetlands within the Township's jurisdiction.

FURTHER THAT the Board direct Staff to meet with the United Counties of Prescott & Russell and the Township of Alfred-Plantagenet to discuss implementation options.

DISCUSSION:

The Township of Alfred-Plantagenet passed a resolution regarding protection of Locally Significant Wetlands. Several important wetland areas in the Township have been developed or are in the process of being developed, giving rise to concerns for flood prevention and long-term natural heritage preservation.

Ontario's wetlands are evaluated and scored under the Ontario Wetland Evaluation System. Where a wetland meets a certain scoring threshold, the Ministry of Natural Resources and Forestry (MNRF) designates it a Provincially Significant Wetland (PSW).

Ontario Regulation 170/06 delegates SNC the responsibility to regulate wetlands within its jurisdiction – specifically their development, interference, or alteration. Currently, SNC's regulation policies apply only to wetlands designated PSW (SNC Section 28 Regulation Policies, Section 6.1.2.).

SNC's jurisdiction contains many wetlands that are not designated Provincially Significant. In some cases, these wetlands have not been evaluated, maintain outdated evaluations, or do not meet the Provincial score. These wetland areas provide local ecosystem services and social benefits including flood attenuation; groundwater recharge; wildlife refuge; forest cover; as well as recreational, educational, and research opportunities.

Past Boards have decided implementation of regulation of Locally Significant Wetlands would be phased in over time through presentations to Municipalities, and with the support of each Municipality. The Board's approach was to encourage Municipalities to



adopt the Regulations as situations and issues arose. The Board of the day recognized this approach would require review over time.

The Council of Alfred-Plantagenet has passed a council resolution requesting SNC work with the Township to explore the designation, zoning, and regulation of Locally Significant Wetlands within the Municipality (see correspondence). The United Counties of Prescott and Russell (UCPR) Official Plan encourages protection of Locally Significant Wetlands through municipal zoning by-laws.

Provincial legislation enables CA protection of Locally Significant Wetlands; however, an update to SNC policies and mapping would be required if implemented. The policy updates would be minimal and specific to municipalities who request Locally Significant Wetland protection. Staff recommend the regulation be complimented by municipal re-zoning (including required public meetings) to ensure adequate provision of legal notice.

The regulation mapping updates would require in-house effort. However, staff have the benefit of drawing on partner CA knowledge and experiences regulating Locally Significant Wetlands in other jurisdictions.

Staff will meet with county and municipal staff to evaluate the proposal, estimate level of effort, and discuss timelines and requirements public engagement. Additional reports will be brought to the Board of Directors following these meetings to provide a timeline and estimate of level of effort.

FINANCIAL IMPLICATIONS/ADHERENCE TO SNC POLICY:

SNC Policy Adherence:

Implementing regulation of Locally Significant Wetlands in the Township of Alfred-Plantagenet would require an update to SNC's Section 28 Regulation Policies. Staff will also need to develop a public consultation process and timeline to minimize impacts on landowners.

Alison McDonald,
Team Lead, Approvals.

Attachment: Township of Alfred-Plantagenet Resolution No: 2021-104

No. du point à l'ordre du jour: 11.4
No. de la résolution 2021-104
Titre: DG-06-2021 - Désignation de terres humides d'importance locale.
Date: le mardi, 2 mars 2021

Proposée par: Antoni Viau
Appuyée par: Ian Walker

QU'IL SOIT RÉSOLU que le conseil municipal autorise l'administration à poursuivre des discussions exploratoires avec la CNS à propos de la désignation de terres humides d'importance locale et que le dossier soit ramené pour discussion au comité plénier du 18 mai 2021.

Adoptée

Annie Rochefort, Greffière



Agenda Number: 11.4
Resolution Number 2021-104
Title: DG-06-2021 - Designation of wetlands of local importance.
Date: Tuesday, March 2, 2021

Moved by: Antoni Viau
Seconded by: Ian Walker

BE IT RESOLVED that Council authorize the administration to continue exploratory discussions with the SNC on the designation of wetlands of local importance and that the matter be brought to the Committee of the Whole on May 18, 2021.

Carried

Annie Rochefort, Clerk



To: Board of Directors
From: Alison McDonald, Team Lead Approvals
Date: March 4th, 2021
Subject: Update: On-Site Sewage Permits Issued

RECOMMENDATION:

The Board of Directors receive and file the On-Site Sewage Permits Issued update.

DISCUSSION:

SNC staff issue permits under Part 8 of the Ontario Building Code. The list below includes permits issued in the month of February 2021. Septic system searches and renovation reviews are not included.

#	Permit Number	Landowner Name	Former Municipality
26	ND-21-01	Burbridge Builders Corp.	Mountain
27	ND-21-02	Clifford Wall	Winchester
28	SD-21-03	Gregory Tibben	Iroquois
29	EH-21-01	Kimberly Bishop	Hawkesbury
30	CR-21-08	Ghyslain Hotte	Clarence Creek
31	CR-21-09	Patrick Patenaude	Clarence Creek
32	RU-21-02	Lydie Blanchard	Embrun
33	CH-21-06	Lilabette Cadieux	Lefavre
34	CR-21-11	Steve Lacroix	Rockland
35	ND-21-03	Jeff Robb	South Mountain
36	NS-21-02	Alain Legault	Moose Creek
37	CR-21-12	Maxime Longtin	Hammond
38	CR-21-13	Jaime Trujillo	Clarence Creek
39	ND-21-04	Sherrie Turcotte	Winchester Springs
40	RU-21-03	Michel Lafrance - Ferme Rico	Russell
41	RU-21-04	Alain Sequin	Embrun
42	NA-21-04	Miladin Tomic	Limoges
43	CR-21-14	Barbara Anne d'Entremont	Clarence Creek
44	CH-21-07	Jonathan Lacelle	L'Original
45	CH-21-08	Danielle Gratton	L'Original
46	ND-21-05	Derrick Don	Mountain
47	CR-21-15	Guillaume Bergeron	Hammond



#	Permit Number	Landowner Name	Former Municipality
48	ND-21-06	The Finishing Touch Construction Inc.	Winchester
49	RU-21-05	Maria Myentap	Russell
50	NA-21-05	Luc Belisle	Casselman
51	CR-21-16	Christopher Debruyne	Clarence-Rockland
52	CR-21-17	Linda Lavigne	Hammond
53	CH-21-09	Pierre Pilon	Vankleek Hill
54	RU-21-06	Eric Clement Construction Ltd.	Russell
55	RU-21-07	Eric Clement Construction Ltd.	Russell
56	SS-21-03	Ryan Hickman	Ingleside
57	SS-21-04	Gary Brownlee	Long Sault
58	CR-21-18	CR Land - Beauregard	Clarence Creek
59	AP-21-02	Gordon Thomas	Plantagenet
60	CR-21-19	Yes Martin	St-Pascal Baylon
61	SD-21-04	Marco Isaak	Brinston
62	CH-21-10	Sean Cooley	L'Orignal

Staff will continue to track permit applications and associated timelines to ensure timely service delivery.

Alison McDonald,
Team Lead, Approvals.



To: Board of Directors
From: Alison McDonald, Team Lead, Approvals
Date: March 5th, 2020
Subject: Update: Planning Activity

RECOMMENDATION:

The Board of Directors receive and file the Planning Activity update.

DISCUSSION:

SNC staff provide comments on planning applications and technical reviews to support planning applications. Applications are sent to SNC by local Municipalities; costs are recovered according to the Board approved fee schedule.

The list below includes planning applications received in the month February. Pre-consultations are not included in this list.

#	SNC Number	Landowner Name	Former Municipality	Application
49	SNC-1641-2021	Will Cher	Russell	Zoning By-Law Amendment
50	SNC-1642-2021	Suzanne Perras Campbell	Russell	Zoning By-Law Amendment
51	SNC-1643-2021	Alexis Maisonneuve	Clarence	Severance
52	SNC-1644-2021	Caivan	Cumberland	Subdivision
53	SNC-1645-2021	Brad Rivington	Oxford on Rideau	Minor Variance
54	SNC-1646-2021	TMJ Construction	Cambridge	Subdivision
55	SNC-1647-2021	Suzanne Perras Campbell	Russell	Official Plan Amendment
56	SNC-1648-2021	Robin RD. Holdings	Cornwall	Severance
57	SNC-1649-2021	Eric Baker	Cornwall	Severance
58	SNC-1650-2021	McIntosh Country Inn Inc.	Williamsburg	Severance
59	SNC-1651-2021	Not provided	Winchester	Severance
60	SNC-1652-2021	Domenica Repaci	Gloucester	Severance
61	SNC-1653-2021	Domenica Repaci	Gloucester	Minor Variance
62	SNC-1655-2021	Robert Jaquetmet	Clarence	Severance
63	SNC-1656-2021	Robert Jaquetmet	Clarence	Severance



#	SNC Number	Landowner Name	Former Municipality	Application
64	SNC-1657-2021	Eric Leroux	North Plantagenet	Minor Variance
65	SNC-1658-2021	Luc / Aline Joanis	North Plantagenet	Minor Variance
66	SNC-1660-2021	John Cayer	Winchester	Severance
67	SNC-1661-2021	Robert / Suzanne McMenomy	Mountain	Severance
68	SNC-1662-2021	Robert / Suzanne McMenomy	Mountain	Severance
69	SNC-1665-2021	Not provided	Clarence	Zoning By-Law Amendment
70	SNC-1666-2021	Thunder Rd. Developments (2019) Inc.	Gloucester	Official Plan
71	SNC-1668-2021	141187 Canada Inc.	Russell	Site Plan Control
72	SNC-1670-2021	Not provided	Roxborough	Zoning By-Law Amendment
73	SNC-1672-2021	Not provided	Clarence	Zoning By-Law Amendment
74	SNC-1673-2021	Jimmy Sanche / Carole Bourgeois	Cambridge	Severance
75	SNC-1675-2021	Jimmy Sanche / Carole Bourgeois	Cambridge	Severance
76	SNC-1676-2021	Leonard Beverly / Mark Howes	Caledonia	Severance
77	SNC-1677-2021	Joseph / Judy Grunwald	Cumberland	Severance
78	SNC-1680-2021	Not provided	Osnabruck	Zoning By-Law Amendment
79	SNC-1683-2021	Dale / Jennifer Fisher	Mountain	Severance
80	SNC-1684-2021	Sam / Tammy Gallinger	Osnabruck	Severance
81	SNC-1685-2021	Nancy Irene Dejong	Matilda	Severance
82	SNC-1686-2021	Nancy Irene Dejong	Matilda	Severance
83	SNC-1687-2021	Nancy Irene Dejong	Matilda	Severance
84	SNC-1689-2021	Benoit / Isabelle Lachaine	East Hawkesbury	Severance



Technical Reviews

SNC offers professional and technical review services in engineering, hydrogeology, biology, and private servicing. The following table includes the technical reviews completed in the month of February.

SNC Number	Development Size	Review Type
SNC-1630-2021	Small Scale Development	Environmental Impact Statement
SNC-5376-2017	Area > than 2 ha	Stormwater Management
SNC-1643-2021	Small Scale Development	Hydrogeological Assessment
SNC-1643-2021	Small Scale Development	Environmental Impact Statement
SNC-5551-2018	Area > than 2 ha	Environmental Impact Statement
SNC-1186-2020	Area > than 2 ha	Stormwater Management
SNC-1033-2019	Area < 0.5 ha	Hydrogeological Assessment
SNC-1292-2020	Area > than 2 ha	Stormwater Management
SNC-1292-2020	Area > than 2 ha	Hydrogeological Assessment
SNC-3157-2015	Area > than 2 ha	Stormwater Management
SNC-1666-2021	Area > than 2 ha	Environmental Impact Statement
SNC-5759-2018	Area < 0.5 ha	Stormwater Management

Staff will continue to track applications and associated timelines to ensure timely reviews.

Alison McDonald,
Team Lead, Approvals.



To: Board of Directors
From: Geoff Owens, Regulations Officer
Date: March 5, 2021
Subject: Request for Approval: Permits Issued

RECOMMENDATION:

The SNC Board of Directors approve permits 19 – 32 issued under Ontario Regulation 170/06 Development, Interference with Wetlands and Alterations to Shorelines and Watercourses.

DISCUSSION: SNC staff issue permits in accordance with SNC policies and then presents them to the Board for approval at each Board meeting. The list below indicates the permits that have been issued since February 5th, 2021.

#	Permit No.	Landowner	Former Municipality	Project
19	2021-ALP-R009	Luc Joanis	N. Plantagenet	Construct House
20	2020-AUG-R216	Invista (Canada) Company	Augusta	Erosion Control
21	2020-AUG-R228	Dean Logie	Augusta	Construct New Dock
22	2020-AUG-R230	Steve Kaminski	Augusta	Construct New Dock and Erosion Control
23	2021-AUG-R020	Robert Schuller	Augusta	Re-Construct House
24	2020-AUG-R162	7131437 Canada Inc.	Augusta	Construct New Dock.
25	2020-CAS-R232	Joroma Group Inc.	Cambridge	Erosion Control
26	2021-CUM-R012	City of Ottawa	Cumberland	Replace Culvert
27	2021-OSG-R010	City of Ottawa	Osgoode	Replace Culvert
28	2020-EDW-R118	Ontario Power Generation, Inc.	Edwardsburgh	Re-Build Shoreline Docking Facility
29	2021-NAT-R007	Alain Corriveau	Cambridge	Construct House
30	2021-NGR-R026	Barry Cloete	S. Gower	Construct Storage Building
31	2021-SDU-R002	Todd Cirka	Matilda	Construct House
32	2021-SDU-R019	Jacques Belisle	Matilda	New Septic System

Complaints/Issues: Sites visited in 2021 through the regulatory program: 2

Location	Issue	Outcome
South Dundas	Interference with associated PSW	Landowner agreed to allow land to re-naturalize and undertake restoration as appropriate based on conditions next Spring/Summer
Russell	Excavation equipment near the river "Breaking the Rules"	Works were in-line with Planning and Regulation approvals.

Staff will continue to track complaint site visits and will provide a memo email to the Clerk of the municipalities where future visits take place.



Geoff Owens,
Regulations Officer.



To: Board of Directors
From: Carl Bickerdike, Team Lead, Corporate Services
Date: March 5, 2021
Subject: Request for Approval: Monies Received and Disbursement Register for February 2021

RECOMMENDATION:

The Board of Directors receive and file the money received report for February 2021; and

FURTHER THAT: The Board approve the Disbursement Register of \$ 415,736.99 for February 2021.

BACKGROUND: The list of major money receipts by customers are shown below:

<u>Received From:</u>	<u>February 2021</u>
City of Ottawa	232,410.83
National Disaster Mitigation Program	122,753.00
Planning Revenue	45,455.49
Septic Revenue	39,428.05
Tree planting	21,527.17
HST/GST	19,021.85
Federal Economic Development Agency for Southern Ontario	11,632.00
Fisheries and Oceans Canada	9,944.00
Centrale Hydroelectrique Laplante	4,593.32
Royal Bank of Canada	1,833.71
Other	2,911.32
TOTAL \$	511,510.74

<u>February 2021</u>	<u>Total</u>
Accounts Payable Cheques	65,199.60
Internet Banking	277,675.47
Electronic Funds Transfer Payment	72,861.92
TOTAL \$	415,736.99

FINANCIAL IMPLICATIONS/ADHERENCE TO SNC POLICY:

SNC has approved Policies for cheques, internet banking and electronic funds transfer.

Carl Bickerdike,
 Team Lead, Corporate Services
 Attachment

Number	Code	Name	Amount
19674	ATRE0224	2020-EAB-047	2,149.95 Ash Tree Grant
19675	ATRE0225	2020-EAB-090	1,493.99 Ash Tree Grant
19676	MIFI8522	MINISTRY OF FINANCE	18,479.31 Drape
19677	NAVA3260	NATION VALLEY NEWS	418.10
19678	SENE8900	SEAWAY NEWS	363.86
19679	UNCO9000	UNITED COUNTIES OF S.D. & G.	50.00
19680	ATRE0226	2020-EAB-008	2,000.00 Ash Tree Grant
19681	GEVA4550	GEORGE VELEMA	3,390.00 Logging Winch
19682	PEPR1046	1381678 ONTARIO INC	470.00
19683	THRE8090	THOMSON REUTERS CANADA	404.25
19684	BLMC0524	BLACK & MCDONALD LIMITED	29,704.78 Repair of Chesterville Dam gate heaters
19685	BUSI0578	DESJARDINS CARD SERVICES (STAPLES)	532.88
19686	DDPR1500	THE FINCH MARKET	53.29
19687	ALBL0098	A.L. BLAIR CONSTRUCTION LTD.	42.95
19688	BEEH0507	N. BEEHLER ELECTIC LTD.	481.38
19689	FIPI2525	FINCH RESTAURANT	104.81
19690	OTCW0320	TAMMY SEGUIN	675.00 OTCW Grant
19691	OTCW0321	RANDAL PERRY	2,227.50 OTCW Grant
19692	OTCW0322	JEAN-DENIS PARENT	375.00 OTCW Grant
19693	SONU8045	SOMERVILLE NURSERIES INC	1,232.55
19694	UCPR1192	BENOIT CARRIERE	500.00 MFTIP - UCPR Grant
19695	UNCO9000	UNITED COUNTIES OF S.D. & G.	50.00
			65,199.60

Internet Banking

10000467	TELU8575	TELUS	1,455.94
10000471	HYDR3560	HYDRO ONE	31.82
10003160	UNIO9003	UNION GAS LIMITED	1,505.59
10003163	HYDR3560	HYDRO ONE	30.20
10003167	FIFE2505	FINCH FEED & SEED LTD. PURINA	198.21
10003168	HYDR3560	HYDRO ONE	1,483.92
10004091	NG206030	TOWNSHIP OF NORTH GLENGARRY	252.94
10004096	NG206030	TOWNSHIP OF NORTH GLENGARRY	252.94
10004100	NG206030	TOWNSHIP OF NORTH GLENGARRY	263.94
10005397	TELU8575	TELUS	1,887.86
10007821	BELL0510	BELL CANADA	54.14
10007822	BELL0510	BELL CANADA	1,031.69
10007824	BELL0510	BELL CANADA	252.50
10007825	MACE5505	MACEWEN PETROLEUM INC.	385.09
20210211	BAMO0650	THE BANK OF MONTREAL	7,835.12
20210211	PAYW0139	Payworks	121,716.94
20210217	VISA7601	VISA - LORIE HENDERSON	0.00
20210217	VISA7604	VISA - JACQUES LEVERT	68.02
20210217	VISA7605	VISA - RONDA BOUTZ	27.63
20210217	VISA7608	VISA - ANGELA COLEMAN	5,450.05
20210217	VISA7609	VISA - DEBORAH EDWARDS	837.56
20210225	BAMO0650	THE BANK OF MONTREAL	7,835.12
20210225	PAYW0139	Payworks	123,511.78
20210228	ROBA7530	ROYAL BANK OF CANADA	1,306.47
			277,675.47

EFT Banking

9716	BUFF0576	BUFFETT TAYLOR & ASSOCIATES INSURANCE AGENCIE	15,879.85 Group benefits
9717	AOSV0100	ANNIS, O'SULLIVAN, VOLLEBEKK LTD.	4,410.05 Land surveyed

Number	Code	Name	Amount
9718	BESE0590	BEGG-SEGUIN HARDWARE LIMITED	156.34
9719	CG403431	CAROLINE GOULET	139.24
9720	COAU1115	COOTER'S AUTOMOTIVE	716.35
9721	COMM1130	UNIVERSAL FIELD SUPPLIES	204.53
9722	CORN1089	CORNWALL CITY PRESS	120.12
9723	EM405490	ERIC MCGILL	35.62
9724	ENMA2030	ENNS MACEACHERN PACE MALONEY & ASS.	113.00
9725	GLNE3040	GLENGARRY NEWS	502.85
9726	LANN5020	LANNIN'S GARAGE	177.85
9727	MORR5527	THE MORRISBURG LEADER LTD.	387.03
9728	MS408050	MARTIN STREIT	208.21
9729	SADE8008	1595246 ONTARIO - SAFE AND DEPENDABLE	146.90
9730	THRE7560	THE REVIEW	337.87
9731	WISP8055	WINCHESTER SPRINGS MOBILE WASH	395.50
9732	AH403602	ALICIA HOWSE	363.01
9733	ALEN0050	ALAIN ENTERPRISES LTD	1,881.45
9734	ATAI0123	ATEL AIR	1,878.63
9735	COAU1115	COOTER'S AUTOMOTIVE	226.00
9736	COMM1130	UNIVERSAL FIELD SUPPLIES	912.68
9737	CR201050	CITY OF CLARENCE - ROCKLAND	1,095.51
9738	LANN5020	LANNIN'S GARAGE	1,466.18
9739	LLMC5040	LLOYD MCMILLAN EQUIPMENT LTD.	565.00
9740	ML404030	MIKE LEGER	200.00
9741	NOVA6200	NOVA NETWORKS	3,631.70
9742	OFAU6430	4 OFFICE AUTOMATION LTD	679.70
9743	OMER6450	OMERS	32,236.04 Pension
9744	SHSI8023	SHANE SIGNS	141.25
9745	SIBA8020	SIMPLY BAKED CATERING INC	181.93
9746	SSMA8250	SSC MAINTENANCE SERVICES INC	2,505.97
9747	TEDM5522	TED MORAN & SONS LTD.	770.12
9748	TENA8506	TENAQUIP INDUSTRIAL EQUIPMENT	195.44
			72,861.92



To: Board of Directors
From: Ronda Boutz, Team Lead, Special Projects
Date: March 8, 2021
Subject: Request for Approval: Disbursements for 2021 Partnership Programs

RECOMMENDATION:

The Board of Directors approves undertaking and disbursement of funds for the following Partnership Programs in 2021:

Program	2020 Encumbered Funds ¹	2021 Funds
1. Eastern Ontario Water Resources Program		
a) United Counties of Prescott and Russell (UCPR) Floodplain Mapping Project	\$0	\$25,000
b) City of Ottawa: Eastern Ontario Children's Water Festival	\$2,013	\$0
c) City of Ottawa: South Bear Brook Catchment Study	\$4,620	\$0
d) City of Ottawa: Lagoon Effluent Tree Irrigation and Evapo-transpiration Study	\$3,000	\$0
e) City of Ottawa: The Use of Radionuclides to Identify Vulnerable Fractured Karst Bedrock Aquifers in Eastern Ontario	\$3,000	\$0
f) City of Ottawa: Phase 1: South Nation River Watershed Water Budget Update Plan	\$9,500	\$0
2. UCPR Roadside Tree Program	\$0	\$20,000
3. SDG Roadside Tree Program	\$0	\$25,000
4. SDG Woodlot Advisory Service	\$0	\$35,000
5. City of Ottawa Special Levy Programs		
a) Ottawa Ash Tree Replacement Program	\$120,527	\$0
b) Ottawa Rural Clean Water Program	\$153,571	\$0
6. Ontario Power Generation Regional Biodiversity Program – SNC Rivers/Lakes and Woodlands Projects	\$30,954	\$50,000
Total	\$327,203	\$155,000

¹ Funding approved in 2020 and carried forward to 2021 budget for project completion.



DISCUSSION/ADHERENCE TO BUDGET:

SNC delivers many Program and special projects on behalf of our member municipalities and partner organizations. SNC has provided program coordination and financial management for many of these Programs for years.

This report provides a breakdown for each program/special project and its associated funds.

1. Eastern Ontario Water Resources Program (EOWRP)

SNC has delivered the EOWRP (formally Eastern Ontario Water Resources Committee) on behalf of its partners since 2003. Several EOWRP projects were approved in 2020 and will be completed in 2021; encumbered funding has been carried forward to the 2021 EOWRP budget. The United Counties Prescott and Russell has confirmed \$25,000 to EOWRP for 2021 to undertake a floodplain mapping project.

EOWRP included in 2021 SNC budget under Resource Management: Partner Programs: Water on pages 18-19. Special projects have a separate budget sheet as per below.

a) UCPR Floodplain Mapping Project

The United Counties Prescott and Russell (UCPR) is providing \$25,000 in 2021 to support floodplain mapping projects within UCPR's jurisdiction. Project included in the 2021 SNC budget under Approvals: Projects: United Counties of Prescott-Russell – Floodplain Mapping on pages 58-59.

b) City of Ottawa: Eastern Ontario Children's Water Festival

A total of \$2,013 was approved in 2020 to the St. Lawrence River Institute of Environmental Science to support the 2021 Eastern Ontario Children's Festival in Casselman. Funding was carried forward for payment in 2021. Project is a EOWRP grant to an external agency, EOWRP funding included under Resource Management: Partner Programs: Water on pages 18-19.

c) City of Ottawa South Bear Brook Catchment Study

The City of Ottawa provided \$19,195 to the South Bear Brook Catchment Study in 2020; a total of \$14,575 was spent in 2020, the remainder (\$4,620) has been carried forward to complete the project in 2021. Project included in the 2021 SNC budget under Approvals: Projects: Subwatershed Studies on pages 70-71.



- d) City of Ottawa: Lagoon Effluent Tree Irrigation and Evapo-transpiration Study
A total of \$3,000 was approved in 2020 to the university of Ottawa to support the Lagoon Effluent Tree Irrigation and Evapo-transpiration Study. Funding was carried forward for payment in 2021 for project completion. Project is a EOWRP grant to an external agency, EOWRP funding included under Resource Management: Partner Programs: Water on pages 18-19.

- e) City of Ottawa The Use of Radionuclides to Identify Vulnerable Fractured Karst Bedrock Aquifers in Eastern Ontario
A total of \$3,000 was approved in 2020 to the university of Ottawa to support the The Use of Radionuclides to Identify Vulnerable Fractured Karst Bedrock Aquifers in Eastern Ontario study. Funding was carried forward for payment in 2021 for project completion. Project is a EOWRP grant to an external agency, EOWRP funding included under Resource Management: Partner Programs: Water on pages 18-19.

- f) City of Ottawa: Phase 1: South Nation River Watershed Water Budget Update Plan
The City of Ottawa provided \$9,500 to the Phase 1: South Nation River Watershed Water Budget Update Plan in 2020. Phase 1 of the project started in 2020 and will be completed by April 1st, 2021. The \$9,500 has been carried forward to 2021 for the completion of the project. Project included in the 2021 SNC budget under Resource Management: Water Response Programs on pages 14-15.

2. UCPR Woodlot Advisory Service (WAS)

The United Counties of Prescott and Russell (UCPR) is providing \$20,000 for the delivery of WAS in their Counties. The funding will cover free site visits to woodlot owners by a forest technician, grants of up to \$500 for forest management plans, and communications and outreach for the service. SNC has delivered the Woodlot Advisory Service in UCPR for the past nine years.

3. SDG Roadside Tree Program

The United Counties of Stormont, Dundas and Glengarry (SDG) is providing \$25,000 for planting of roadside trees along SDG County roads. Funding will cover SNC staff time to coordinate site selection and planting plans, purchase trees, and contracted services for planting, if required. This is SNC's eleventh year delivering the Program for SDG.



4. SDG Woodlot Advisory Service (WAS)

The United Counties of Stormont, Dundas, and Glengarry is providing \$35,000 for the delivery of WAS in their Counties. The funding will cover free site visits to woodlot owners by a forest technician, grants of up to \$500 for forest management plans, and communications and outreach for the service. SNC has delivered the Woodlot Advisory Service, 100% funded by SDG, since 2018.

Programs (2, 3, and 4) – included in 2020 SNC budget under Resource Management: Partner Programs: Forests on pages 16-17.

5. City of Ottawa Special Levy Programs

SNC delivers several programs on behalf of the City of Ottawa and in partnership with the Mississippi Valley (MVCA) and Rideau Valley (RVCA) Conservation Authorities. These programs are funded via a Special Levy from the City of Ottawa.

Ottawa Special Levy programs are included in the 2021 SNC Budget under Resource Management: Partner Programs: Forests on pages 16-17 (Ottawa Ash Tree Replacement Program) and Resource Management: Partner Programs: Water (Ottawa Rural Clean Water Program and Eastern Ontario Water Resources Program) on pages 18-19. Please note, 2021 budget does not include carry over amounts of encumbered 2020 grant funds to be paid in 2021 as projects are completed.

a) Ottawa Ash Tree Replacement Program

The Ash Tree Replacement Program was developed and launched in 2018. The Program provides cost-share funding for landowners to remove trees infested with the Emerald Ash Borer (EAB) and replace them with native trees. The Program is delivered City-wide by SNC on behalf of the City, MVCA, and RVCA.

Approved projects from 2020 have until June 30, 2021 to be completed, a total of \$120,527 has been carried over from 2020 for these approved projects, encumbered funds will be disbursed as projects are completed in 2021.

b) Ottawa Rural Clean Water Program

Approved projects from 2020 have approximately one year from date of approval to be completed, a total of \$153,571 has been carried over from 2020 for these approved projects, encumbered funds will be disbursed as projects are completed in 2021.



SNC has delivered the Program, in partnership with RVCA and MVCA, since it started in 2000. As the Program lead, in addition to financial administration, SNC provides coordination for delivery, Program Committee meetings, and communications between the Program partners.

6. Ontario Power Generation Regional Biodiversity Program – SNC Rivers/Lakes and Woodlands Projects

SNC was approved under the Ontario Power Generation (OPG) Regional Biodiversity Funding Program for a Lakes/Rivers project at J. Henry Tweed Conservation Area and Woodlands project at SNC's Gamble and Garlandside Road properties.

Funding is for \$200,000 over 3 years, 2021 installment is \$50,000. There is an additional amount of \$30,954 carried forward from 2020 to complete deliverables in 2021 that were postponed in 2020 due to the COVID-19 pandemic.

SNC Lakes/Rivers and Woodlands project is included in the 2021 Budget in Resource Management: Projects: Habitat Restoration on pages 24-25.

ADHERENCE TO SNC POLICY:

SNC Policy Adherence:

Expenditures adhere to the SNC Purchasing Policy. Any purchases in the amount of \$25,000 or greater will be brought to the Board for approval.

All field work associated with the above-mentioned programs and projects adheres to SNC's Health and Safety Policy and Procedures.

Ronda Boutz,
Team Lead, Special Projects.