



SOUTH NATION
CONSERVATION
DE LA NATION SUD

38 rue Victoria Street, Finch, ON K0C 1K0 Tel: 613-984-2948 Fax: 613-984-2872 Toll Free: 1-877-984-2948 www.nation.on.ca

Board of Directors

Supplemental Agenda

Date: February 18th, 2021

Time: 9:00 am



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Board of Directors

Supplemental Agenda

February 18th, 2021 at 9:00 am

1. New Business

- | | |
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| a. Request for Approval: Flood Risk Assessment Partnership: Sandra | 3-4 |
| b. Request for Approval: Funding Application: Sandra | 5 |



Angela Coleman
General Manager/Secretary-Treasurer.

/dm



To: Board of Directors
From: Ronda Boutz, Team Lead, Special Projects
Sandra Mancini, Team Lead, Engineering
Date: February 16th, 2021
Subject: Request for Approval: Flood Risk Assessment Partnership

RECOMMENDATION:

The Board of Directors receive and file the Flood Risk Assessment Partnership report; and

FURTHER THAT: The Board of Directors approve issuing a Request for Qualifications to engineering consultants, prior to issuing a Request for Proposals for the Flood Risk Assessment Partnership; and

FURTHER THAT: Results of the Request for Proposals be brought back to the Board of Directors for review and awarding of the tender.

DISCUSSION:

As per the December 2020 Board report, *Update: National Disaster Mitigation Program – Intake 6 Submissions* (Resolution No. BD-191/20), South Nation Conservation (SNC) in partnership with Rideau Valley and Mississippi Valley Conservation Authorities, (CA) submitted a proposal to undertake a Flood Risk Assessment Partnership.

This proposal is linked to the LiDAR acquisition partnership project; also submitted to the National Disaster Mitigation Program (NDMP) as a Stream 4 - Data Acquisition to Support Eastern Ontario Flood Risk Assessments, Floodplain Mapping, and Flood Forecasting and Warning proposal.

If approved, a qualified consultant will be retained to complete a flood risk assessment for each of the three CA watersheds. NDMP would fund the project at 50% with the remaining funds coming from CA partners and municipalities (confirmed to date: United Counties of Prescott and Russell, United Counties of Leeds and Grenville, and Frontenac County).

Given the short timeframe for project delivery (completion deadline of March 31, 2022), staff recommend proceeding with a Request for Qualifications to short-list qualified consultants for an invitation to submit a Proposal to undertake the flood risk assessments. No contractual agreements would be executed prior to confirmation of NDMP approval.



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FINANCIAL IMPLICATIONS/ADHERENCE TO SNC POLICY:

Compliance with Budget:

The Flood Risk Assessment Partnership is not included in the 2021 Budget; however, it is reflected as potential grants under the Resource Management: Projects: Federal and Provincial Grants, pages 26 and 27. If approved this project will be assigned a separate budget schedule in 2021 for project forecasting and reporting. If NDMP funding is not approved, the project will not proceed.

SNC contributions to projects are reflected under Salaries and Benefits in Resource Management: Water Response Programs, pages 14 and 15; Approvals: Development Review, pages 48 and 49; Corporate and Community Services: Administration, pages 78 and 79, and Communications and Outreach: Corporate Communications, pages 86 and 87.

SNC Policy Adherence:

A Request for Qualifications (RFQ), followed by Request for Proposals (from qualified consultants identified in the RFQ), will be issued to secure a vendor as per SNC's Purchasing Policy, (C) Purchasing Limits and Authorizations Required, (v) Purchases over \$100,000, including:

- Goods and services exceeding \$100,000 will be obtained by a formal bid process (ex. Public Tender, Request for Proposal, Prequalification, or other means acceptable to the Board of Directors) unless the Board of Directors direct otherwise.
- Approval of the Board of Directors is required for awarding the contract to the successful bidder. After the project is approved by the Board of Directors, the Board of Directors may Delegate their approval authority to award the contract.

Sandra Mancini

Sandra Mancini,
Team Lead, Engineering.

Ronda Boutz

Ronda Boutz,
Team Lead, Special Projects



To: Board of Directors
From: Sandra Mancini, Team Lead, Engineering
Date: February 16th, 2021
Subject: Request for Approval: Funding Application

RECOMMENDATION:

The Board of Directors approve the submission of the following funding application:

1. **Canada Healthy Communities Initiative:** requesting \$250,000
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DISCUSSION:

External funding programs have been identified by staff as potential sources of revenue for South Nation Conservation (SNC) projects. The following grant application will be submitted; SNC is seeking approval from the Board:

1. **Canada Healthy Communities Initiative**

- **Project:** Larose Forest Low Impact Development (LID) Demonstration Site
- **Request:** \$250,000
- **Program will fund:** Up to \$250,000. No matching funds required.
- **Purpose:** To construct the LID features at the Larose Forest on behalf of the United Counties of Prescott and Russell. LID features would include: bioretention facilities, infiltration trenches, and enhanced grassed swales.
- **Deadline:** March 9, 2021

FINANCIAL IMPLICATIONS/ADHERENCE TO SNC POLICY:

Compliance with Budget:

The Low Impact Development project is included in the 2021 budget, under Resources Management; Projects; Low Impact Development, pages 22 and 23.

SNC Policy Adherence:

All expenditures will adhere to SNC's Purchasing Policy, including seeking three quotes and required authorizations according to purchasing limits. All work undertaken to complete the projects will adhere to SNC's Health and Safety Policies and Procedures.

Sandra Mancini

Sandra Mancini,
Team Lead, Engineering.