



BOARD OF DIRECTORS MEETING

Meeting No. 02/21
Thursday, February 18th, 2021 - 9:00 a.m.

By Electronic Participation

Directors Present:

George Darouze, City of Ottawa, Chair
Pierre Leroux, Prescott Russell, Vice Chair
Bill Smirle, Stormont Dundas Glengarry, Past Chair
Michael Brown, City of Ottawa
Steve Densham, Stormont Dundas Glengarry
Guy Desjardins, Prescott Russell
Dana Farcasiu, Leeds Grenville
John Hunter, Leeds Grenville
Gerrie Kautz, City of Ottawa
Catherine Kitts, City of Ottawa
Archie Mellan, Stormont Dundas Glengarry
François St. Amour, Prescott Russell

Staff Present:

Angela Coleman, General Manager/Secretary-Treasurer
Carl Bickerdike, Team Lead, Corporate Services
Ronda Boutz, Team Lead, Special Projects
Cheyene Brunet, Forestry Technician
Michelle Cavanagh, Team Lead, Stewardship
Caroline Goulet, Forestry Technician
Linda Hutchinson, Director, Organization Effectiveness
Omar Kana'n, Water Resources Specialist, Engineering
Naomi Langlois-Anderson, Senior Fish and Wildlife Technician
Sandra Mancini, Team Lead, Engineering
Dianne MacMillan, Administrative Assistant
Alison McDonald, Team Lead, Approvals
Eric McGill, Corporate Counsel
John Mesman, Team Lead, Communications and Outreach
Geoff Owens, Regulations Officer
Pat Piitz, Team Lead, Property

Guest:

Rachel Putnins, City of Ottawa





CHAIRS REMARKS

George Darouze, Chair, called the SNC Board of Directors meeting of February 18th, 2021 to order at 9:00 a.m. Chair Darouze updated the Members on the following:

- Status of Covid pandemic in the watershed area;
- Discussed SNC's ability to adapt to restrictions within the last year and proceed with business as usual to continue the work with the watershed Communities.

APPROVAL OF SNC BOARD OF DIRECTORS MAIN AND SUPPLEMENTAL AGENDAS

RESOLUTION NO. BD-024/21

Moved by: Bill Smirle

Seconded by: Pierre Leroux

RESOLVED THAT:

The Members approve the February 18th, 2021 Board of Directors main and supplemental agendas as submitted.

CARRIED

MOTION TO AMEND: SNC BOARD OF DIRECTORS MAIN AND SUPPLEMENTAL AGENDA

RESOLUTION NO. BD-025/21

Moved by: François St. Amour

Seconded by: Michael Brown

RESOLVED THAT:

Main Agenda Item #6 h.: *Request for Approval: Flood and Erosion Hazards Mapping* be postponed to the March 18th, 2021 Board of Directors meeting.

CARRIED

DECLARATION OF CONFLICT OF INTEREST

There were no Declarations of Conflict of Interest.

SNC PROJECT UPDATE – POWERPOINT PRESENTATION

Staff presented project and program updates.

Catherine Kitts, City of Ottawa, left the meeting at 9:30 a.m.



REQUEST FOR APPROVAL:

A. BOARD OF DIRECTORS MEETING MINUTES OF JANUARY 21ST, 2021

RESOLUTION NO. BD-026/21

Moved by: François St. Amour
Seconded by: Guy Desjardins

RESOLVED THAT:

The Members approve the Board of Directors meeting minutes of January 21st, 2021 as submitted.

CARRIED

B. SNC COMMITTEE MEETING HIGHLIGHTS AND MINUTES OF:

- i. Communications Committee meeting minutes of February 10th, 2021

RESOLUTION NO. BD-027/21

Moved by: John Hunter
Seconded by: Guy Desjardins

RESOLVED THAT:

The Board of Directors approve the actions and recommendations of the Communications Committee meeting minutes of February 10th, 2021.

CARRIED

NEW BUSINESS

**UPDATE: PROCLAIMED AMENDMENTS TO THE CONSERVATION
AUTHORITIES ACT**

RESOLUTION NO. BD-028/21

Moved by: Dana Farcasiu
Seconded by: Steve Densham

RESOLVED THAT:

The Board of Directors receive and file the update on proclaimed amendments to the *Conservation Authorities Act*.

CARRIED



REQUEST FOR APPROVAL: SOURCE PROTECTION COMMITTEE LIAISON

RESOLUTION NO. BD-029/21

Moved by: Pierre Leroux
Seconded by: Dana Farcasiu

RESOLVED THAT:

The Board of Directors appoint Angela Coleman as the Acting Election Chair.

CARRIED

1. Angela Coleman, Acting Election Chair, declared the SNC Source Protection Authority, Source Protection Committee Liaison position vacant.
2. Call for nominations three times for election to the Source Protection Committee as liaison for the SNC Source Protection Authority. (no seconder required).

First call for nominations:

Moved by: Pierre Leroux

François St. Amour, Prescott Russell, be nominated to the Source Protection Committee as liaison for the SNC Source Protection Authority.

François St. Amour, Prescott Russell, accepted the nomination.

Second call for nominations: None

Third call for nominations: None

RESOLUTION NO. BD-030/21

Moved by: Pierre Leroux
Seconded by: Dana Farcasiu

RESOLVED THAT:

The Board of Directors appoint Board Member, François St. Amour, Prescott Russell, to the Source Protection Committee as liaison for the SNC Source Protection Authority.

CARRIED



REQUEST FOR APPROVAL: 2021 SNC EMERGENCY PREPAREDNESS PLANS

RESOLUTION NO. BD-031/21

Moved by: Bill Smirle
Seconded by: Gerrie Kautz

RESOLVED THAT:

The Board of Directors approve the 2021 SNC
Emergency Preparedness Plans.

CARRIED

REQUEST FOR APPROVAL: BERWICK SHOP LEASE AGREEMENT

RESOLUTION NO. BD-032/21

Moved by: Steve Densham
Seconded by: Dana Farcasiu

RESOLVED THAT:

The Board of Directors enter into a renewed
lease agreement with North Stormont Township
for the use of the shop, boat house, and storage
facilities at 15 Union Street, Berwick.

CARRIED

REQUEST FOR APPROVAL: DUCKS UNLIMITED CANADA SERVICES AGREEMENT

RESOLUTION NO. BD-033/21

Moved by: John Hunter
Seconded by: Michael Brown

RESOLVED THAT:

The Board of Directors approve entering into a
professional services agreement with Ducks
Unlimited Canada.

CARRIED

REQUEST FOR APPROVAL: FORESTS ONTARIO AGREEMENTS

RESOLUTION NO. BD-034/21

Moved by: Guy Desjardins
Seconded by: Francois St. Amour



RESOLVED THAT:

The Board of Directors approve entering into agreements with Forests Ontario for the following programs:

1. 50 Million Tree Program: Tree planting subsidy of \$1.41/seedling, approximate annual amount of \$189,000; and
2. Highway of Heroes Fund: Tree planting subsidy of \$0.365/seedling, approximate annual amount of \$16,000.

CARRIED

REQUEST FOR APPROVAL: FUNDING APPLICATIONS

RESOLUTION NO. BD-035/21

Moved by: Dana Farcasiu
Seconded by: Steve Densham

RESOLVED THAT:

The Board of Directors approve the submission of the following funding applications:

1. **Grassland Stewardship Initiative:** requesting \$23,000, over 5 years, for grassland habitat enhancement and maintenance.
2. **EcoAction Community Funding Program:** requesting \$100,000, over 2 years, for shoreline stabilization at Oak Valley Pioneer Park.
3. **Rural Economic Development Program:** requesting \$33,900 for dock expansion and retrofit for canoe and kayak launching, and washroom renovations at the High Falls Conservation Area in Casselman.
4. **Aboriginal Fund for Species at Risk:** requesting \$200,000, over 2 years, for species at risk monitoring in Eastern Ontario.
5. **Habitat Stewardship Program:** requesting \$6,000 for species at risk bird monitoring on SNC forest properties.

CARRIED



REQUEST FOR APPROVAL: FLOOD AND EROSION HAZARDS MAPPING

This report was postponed to the March 18th, 2021 Board of Directors meeting.

UPDATE: ON-SITE SEWAGE PERMITS ISSUED

RESOLUTION NO. BD-036/21

Moved by: Pierre Leroux

Seconded by: Bill Smirle

RESOLVED THAT:

The Board of Directors receive and file the On-site Sewage Permits Issued update.

CARRIED

UPDATE: PLANNING ACTIVITY

RESOLUTION NO. BD-037/21

Moved by: Gerrie Kautz

Seconded by: John Hunter

RESOLVED THAT:

The Board of Directors receive and file the Planning Activity update.

CARRIED

**REQUEST FOR APPROVAL: PERMITS ISSUED AND MODIFY PERMIT
VALIDITY TERM**

RESOLUTION NO. BD-038/21

Moved by: Guy Desjardins

Seconded by: François St. Amour

RESOLVED THAT:

The SNC Board of Directors approve permits 9 – 18 issued under Ontario Regulation 170/06 Development, Interference with Wetlands and Alterations to Shorelines and Watercourses; and

FURTHER THAT:

Permit 2018-OSG-R055 have the validity term changed from 2 to 5 years as is permitted under Ontario Regulation 170/06.

CARRIED



FINANCIAL REPORTS

REQUEST FOR APPROVAL: MONIES RECEIVED AND DISBURSEMENT REGISTER FOR JANUARY 2021

RESOLUTION NO. BD-039/21

Moved by: Michael Brown

Seconded by: Archie Mellan

RESOLVED THAT:

The Board of Directors receive and file the money received report for January 2021; and

FURTHER THAT:

The Board approve the Disbursement Register of \$631,960.96 for January 2021.

CARRIED

REQUEST FOR APPROVAL: SERVICE AGREEMENT EXTENSIONS

RESOLUTION NO. BD-040/21

Moved by: Guy Desjardins

Seconded by: François St. Amour

RESOLVED THAT:

The SNC Board of Directors approve service agreement extensions as follows:

1. Internet at the Finch Office with Bell on a three-year term at an approximate cost of \$32,868 plus HST.
2. IT managed services with Nova Networks on a one-year term at an approximate cost of \$35,940 plus HST.
3. Cleaning at the Finch Office with Simply Sparkling Cleaning on a one-year term at an approximate cost of \$27,000 plus HST.

CARRIED

REQUEST FOR APPROVAL: 2021 SNC INSURANCE

RESOLUTION NO. BD-041/21

Moved by: John Hunter

Seconded by: Archie Mellan



RESOLVED THAT:

The SNC Board of Directors approve the renewal of the Authority's insurance with Marsh at an upset limit of approximately \$102,700 including taxes.

CARRIED

REQUEST FOR APPROVAL: 2021-2022 INFRASTRUCTURE PROJECTS

RESOLUTION NO. BD-042/21

Moved by: Dana Farcasiu
Seconded by: Steve Densham

RESOLVED THAT:

The SNC Board of Directors approve the submission to the Ministry of Natural Resources and Forestry (MNRF) under the 2021-2022 Water and Erosion Control Infrastructure (WEI) program at approximately \$80,000 for the Chesterville Dam Log Lifter Refurbishing – Phase 2 and Assessment of Dam Winter Operations project.

CARRIED

SUPPLEMENTAL AGENDA

REQUEST FOR APPROVAL: FLOOD RISK ASSESSMENT PARTNERSHIP

RESOLUTION NO. BD-043/21

Moved by: Archie Mellan
Seconded by: Gerrie Kautz

RESOLVED THAT:

The Board of Directors receive and file the Flood Risk Assessment Partnership report; and

FURTHER THAT:

The Board of Directors approve issuing a Request for Qualifications to engineering



consultants, prior to issuing a Request for Proposals for the Flood Risk Assessment Partnership; and

FURTHER THAT:

Results of the Request for Proposals be brought back to the Board of Directors for review and awarding of the tender.

CARRIED

REQUEST FOR APPROVAL: FUNDING APPLICATION

RESOLUTION NO. BD-044/21

Moved by: Guy Desjardins
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors approve the submission of the following funding application:

1. **Canada Healthy Communities Initiative:** requesting \$250,000.

CARRIED

CORRESPONDENCE

- a. Conservation Ontario's Comments on the OPFA's Scoped Review of the Professional Foresters Act
- b. Conservation Ontario's Comments on the Drainage Act Regulatory Proposal

DATES OF UPCOMING MEETINGS

- Third Thursday, at 9:00 a.m., unless indicated otherwise:
 - March 18th, 2021 (*Annual General Meeting*)
 - April 15th, 2021
 - May 20th, 2021
 - June 17th, 2021



CLOSED SESSION

The Board of Directors meeting move into Closed Session for the following reports:

- Update: Land Acquisitions
- Update: Personnel Matter (General Manager's Review: verbal)

RESOLUTION NO. BD-045/21

Moved by: Michael Brown
Seconded by: Archie Mellan

RESOLVED THAT:

The Board of Directors meeting move into Closed Session for the following reports:

- Update: Land Acquisitions
- Update: Personnel Matter (General Manager's Review: verbal)

CARRIED

The Board of Director meeting recessed at 11:01 a.m.

The Chair reconvened the Board of Directors meeting at 11:06 a.m.

OPEN SESSION

RESOLUTION NO. BD-046/21

Moved by: Gerrie Kautz
Seconded by: Bill Smirle

RESOLVED THAT:

The Board of Directors meeting move into Open Session.

CARRIED

Pierre Leroux, Vice Chair, Prescott Russell. left meeting at 12:45 p.m.

UPDATE: LAND ACQUISITIONS

RESOLUTION NO. BD-047/21

Moved by: Michael Brown
Seconded by: Archie Mellan



RESOLVED THAT:

The Board of Directors receive and file the
Land Acquisitions update.

CARRIED

ADJOURNMENT

RESOLUTION NO. BD-048/21

Moved by: Gerrie Kautz

Seconded by: Bill Smirle

RESOLVED THAT:

The Board of Directors meeting of
February 18th, 2020 be adjourned at 12:50 p.m.

CARRIED

George Darouze,
Chair.

Angela Coleman,
General Manager/Secretary-Treasurer.

/dm

SNC Review by: _____